



WASHINGTON COUNTY, ARKANSAS
County Courthouse

November 10, 2016

SPECIAL MEETING OF THE
WASHINGTON COUNTY QUORUM COURT

Monday, November 14, 2016
5:30 P.M.
Washington County Quorum Court Room

AGENDA

1. **CALL TO ORDER.** **JUDGE EDWARDS**
2. **PRAYER AND PLEDGE.**
3. **ROLL CALL.**
4. **ADOPTION OF AGENDA.**
5. **CITIZEN'S COMMENTS.** Fifteen-minute comment period with a three-minute limit for each individual to comment on items on the agenda or other items.
6. **SALARY INCREASES FOR UNGRADED POSITIONS IN 2017.** This item was tabled at the October 18 special Quorum Court meeting. **(6.1)** **ASHLEY FARBER**
7. **ADDITIONAL 2017 BUDGET REQUEST:**
 - **CIRCUIT COURT JUVENILE DIVERSION (7.1)**
8. **FINALIZATION OF 2017 BUDGET.** The Quorum Court has completed review of the requests for the 2017 Budget and is ready to consider finalization for adoption. **JUDGE EDWARDS**
9. **ADJOURNMENT.**

/cs

REVISED 10/21/2016

2017 UNGRADED EMPLOYEE SALARIES

EMPLOYEES THAT ARE OUTSIDE WASHINGTON COUNTY'S JESAP PROGRAM

FUND	POSITION	DEPARTMENT DESCRIPTION	POSITION DESCRIPTION	2016		2017		2017 PROJECTED BASE SALARY INCREASE PER MARKET & TIME IN POSITION	2017 ADDITIONAL APPROPRIATION PER MARKET & TIME IN POSITION (BASE, FICA, RET)	OPTIONAL: 2017 PERCENTAGE RAISE CALCULATIONS ADDITIONAL APPROPRIATION (BASE, FICA, RET)			
				BASE SALARY INCLUDED IN 2017 BUDGETS	BASE SALARY ADJUSTED PER MARKET	RECOMMENDED PERCENTAGE RAISE PER MARKET AND TIME IN POSITION	2017 PROJECTED BASE SALARY INCREASE PER MARKET & TIME IN POSITION			2%	3%	4%	5%
1000	0115002	INFORMATION TECHNOLOGY	TECHNOLOGY DIRECTOR	90,211.00	\$91,208	5.00%	94,722.00	5,517.00	2,207.00	3,310.00	4,414.00	5,517.00	
1000	0122001	COUNTY ATTORNEY	COUNTY ATTORNEY	70,000.00	\$79,924	9.00%	76,300.00	7,705.00	1,713.00	2,569.00	3,425.00	4,281.00	
1000	0308009	ANIMAL SHELTER	VETERINARIAN	78,795.00	\$71,790	5.00%	82,735.00	4,819.00	1,928.00	2,891.00	3,855.00	4,819.00	
1000	0401001	CIRCUIT COURT I*	SECRETARY REPORTER	4,428.00	-	-	4,428.00	-	109.00	163.00	217.00	271.00	
1000	0402001	CIRCUIT COURT II*	SECRETARY REPORTER	4,428.00	-	-	4,428.00	-	109.00	163.00	217.00	271.00	
1000	0403500	CIRCUIT COURT III**	TEEN COURT COORDINATOR	7,500.00	-	-	7,500.00	-	184.00	276.00	367.00	459.00	
1000	0404001	CIRCUIT COURT IV	LAW CLERK	57,072.00	\$46,906	5.00%	59,926.00	3,491.00	1,396.00	2,094.00	2,792.00	3,491.00	
1000	0416001	PROSECUTING ATTORNEY	DEPUTY PROSECUTING ATTORNEY	55,952.00	\$70,595	13.50%	63,506.00	9,239.00	1,369.00	2,053.00	2,738.00	3,422.00	
1000	0417001	PUBLIC DEFENDER	DEPUTY PUBLIC DEFENDER	49,798.00	\$51,488	5.00%	52,288.00	3,046.00	1,219.00	1,828.00	2,437.00	3,046.00	
1000	0417002	PUBLIC DEFENDER	DEPUTY PUBLIC DEFENDER	49,798.00	\$51,742	5.00%	52,288.00	3,046.00	1,219.00	1,828.00	2,437.00	3,046.00	
1000	0417006	PUBLIC DEFENDER	DEPUTY PUBLIC DEFENDER	49,798.00	\$51,337	5.00%	52,288.00	3,046.00	1,219.00	1,828.00	2,437.00	3,046.00	
				517,780.00			534,053.00	39,909.00	12,672.00	19,003.00	25,336.00	31,669.00	

* EMPLOYEE'S SALARY IS PAID BY THE STATE; HOWEVER, THE EMPLOYEE HAS BEEN GRANDFATHERED IN BY THE COUNTY AND ARE PAID PER A STIPEND AMOUNT INCLUDING BENEFITS

** EMPLOYEE IS PAID PER A STIPEND AMOUNT INCLUDING BENEFITS - EMPLOYEE IS PAID FROM PART-TIME SALARIES

EMPLOYEE'S BASE SALARY EXCEEDS MARKET RECOMMENDATION; THEREFORE, 5% RAISE WAS GIVEN TO MATCH GRADED EMPLOYEE RAISES

EMPLOYEE'S BASE SALARY IS BELOW MARKET RECOMMENDATION; HOWEVER, RECOMMENDED PERCENTAGE RAISE WAS LESS THAN 5%. THEREFORE, 5% RAISE WAS GIVEN TO MATCH GRADED EMPLOYEE RAISES

Karen Beeks

From: Norma Frisby
Sent: Wednesday, November 02, 2016 10:08 AM
To: Ashley Farber
Cc: Karen Beeks
Subject: Juvenile division fund
Attachments: SCIR3-KMFP616110115530.pdf

Follow Up Flag: Follow up
Due By: Monday, November 07, 2016 3:30 PM
Flag Status: Flagged

Karen and Ashley, at the November 17th meeting Judge Zimmerman would also like to request an appropriation of funds from the Circuit Court Juvenile Division Fund in the amount of \$31,000.00 for the 2017 budget year. This amount should be appropriated into our departments budget to purchase a vehicle to serve our Evening Reporting Center in 2017. I have attached a copy of the code that reads that we can use money from this fund for afterschool services. As the evening reporting center will be a service to the youth in our community; transportation is another service that will be provided through the evening reporting center, and it will be an afterschool program. I'm also attaching the state price sheet of the vehicle we want to purchase. Let me now if you need anything else from me.

Thanks

Norma Orellana-Frisby
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Washington County, Arkansas
2017 BUDGET SUMMARY

Preliminary 8/18/2016

FUND	2017		2017		2017		2017		2017		2017	
	PROJECTED *CARRYOVER	PROJECTED **NEW REVENUE	PROJECTED TOTAL REVENUES	HOLDBACK	AVAILABLE TO BUDGET	REQUESTED BUDGETS	GENERAL FUND INFUSION	UNAPPROPRIATED RESERVE				
1000 COUNTY GENERAL FUND	12,400,000.00	27,540,545.00	39,940,545.00	3,994,054.50	35,946,490.50	-	35,946,490.50					
1002 EMPLOYEE INSURANCE FUND	1,600,000.00	4,779,640.00	6,379,640.00	637,964.00	5,741,676.00	-	5,741,676.00					
1800 FLEXIBLE SPENDING FUND	29,000.00	230,078.00	259,078.00	25,907.80	233,170.20	-	233,170.20					
2000 ROAD FUND	2,200,000.00	8,442,210.00	10,642,210.00	1,064,221.00	9,577,989.00	-	9,577,989.00					
3000 TREASURER'S AUTOMATION FUND	20,000.00	70,360.00	90,360.00	9,036.00	81,324.00	-	81,324.00					
3001 COLLECTOR'S AUTOMATION FUND	100,000.00	160,510.00	260,510.00	26,051.00	234,459.00	-	234,459.00					
3002 CIRCUIT COURT AUTOMATION FUND	150,000.00	31,135.00	181,135.00	18,113.50	163,021.50	-	163,021.50					
3004 ASSESSOR'S AMENDMENT 79 FUND	50,000.00	28,275.00	78,275.00	7,827.50	70,447.50	-	70,447.50					
3005 COUNTY CLERK'S COST (AUTOMATION) FUND	400,000.00	120,115.00	520,115.00	52,011.50	468,103.50	-	468,103.50					
3006 RECORDER'S COST FUND	995,000.00	1,448,300.00	2,443,300.00	244,330.00	2,198,970.00	-	2,198,970.00					
3008 COUNTY LIBRARY FUND	950,000.00	2,269,815.00	3,219,815.00	321,981.50	2,897,833.50	-	2,897,833.50					
3010 COUNTY CLERK OPERATING FUND	33,900.00	4,600.00	38,500.00	3,850.00	34,650.00	-	34,650.00					
3012 CHILD SUPPORT COST FUND	-	19,605.00	19,605.00	1,960.50	17,644.50	-	17,644.50					
3014 COMMUNICATIONS FACILITY & EQUIPMENT FUND	190,000.00	326,645.00	516,645.00	51,664.50	464,980.50	-	464,980.50					
3017 JAIL FUND	1,100,000.00	14,441,400.00	15,541,400.00	602,640.00	14,938,760.00	-	14,938,760.00					
3019 BOATING SAFETY FUND	20,000.00	9,515.00	29,515.00	2,951.50	26,563.50	-	26,563.50					
3020 EMERGENCY 911 FUND	1,195,000.00	469,485.00	1,664,485.00	166,448.50	1,498,036.50	-	1,498,036.50					
3028 ADULT DRUG COURT FUND	-	25,935.00	25,935.00	2,593.50	23,341.50	-	23,341.50					
3031 CIRCUIT COURT JUVENILE DIVISION FUND	47,000.00	1,155.00	48,155.00	4,815.50	43,339.50	-	43,339.50					
3032 JUVENILE COURT REPRESENTATION FUND	1,100.00	4.00	1,104.00	110.40	993.60	-	993.60					
3039 CIRCUIT CLERK COMMISSIONER FEE FUND	31,200.00	13,035.00	44,235.00	4,423.50	39,811.50	-	39,811.50					
3401 HIV CLINIC FUND	150,000.00	164,214.00	314,214.00	31,421.40	282,792.60	-	282,792.60					
3402 LAW LIBRARY FUND	265,000.00	128,785.00	393,785.00	39,378.50	354,406.50	-	354,406.50					
3406 DRUG COURT PROGRAM FUND	110,000.00	37,888.00	147,888.00	14,788.80	133,099.20	-	133,099.20					
5800 COURT COSTS & FINES FUND	700,000.00	410,940.00	1,110,940.00	111,094.00	999,846.00	-	999,846.00					
	22,737,200.00	61,174,189.00	83,911,389.00	7,439,638.90	76,471,750.10	-	76,471,750.10					

* Carryover - 2016 actual ending cash balance less expenditures paid in 2017 for the 2016 budget year.

** New Revenue - monies projected to be received in 2017.

Circuit Court Juvenile Division Fund

16-13-326. Circuit court juvenile division funds.

(a) (1) All court costs, fines, and fees assessed by the juvenile division of circuit court shall be deposited and accounted for by the county in which they are received.

(2) The court shall have the authority to direct that the fees, court costs, and fines shall be collected by either the juvenile officer, the sheriff, or the clerk of the juvenile division of circuit court or other person designated by the court for the county in which the fees, court costs, and fines are charged.

(b) (1) The officer designated by the court to collect juvenile fees, court costs, and fines shall deposit the fees, court costs, and fines into the appropriate fund and monthly deposit the fees, court costs, and fines into the fund in the county treasury of the county where the fees are collected.

(2) (A) In a judicial district with multiple judges designated to hear juvenile cases in the district plan under Supreme Court Administrative Order Number 14, the majority of the judges shall determine who is to be in charge of the collection and accounting of fees, court costs, and fines.

(B) If there is no majority, the administrative judge is to determine who shall be in charge of the collection and accounting of fees, court costs, and fines as provided by this section.

(3) (A) However, in judicial districts having more than one (1) county, the majority of the judges or the administrative judge may designate the treasurer of one (1) of the counties in the district as the depository of all juvenile and diversion fees, court costs, and fines collected in the district.

(B) The treasurer so designated by the court shall maintain a separate account of the juvenile fees, court costs, and fines collected in each county in the district so that fees, court costs, and fines collected in a county are spent to support the juveniles and juvenile division court services and programs in that county.

(C) Money remaining at the end of the fiscal year shall not revert to any other fund but shall remain in the circuit court juvenile division fund and carry over to the next fiscal year.

(c) The funds derived from the collection of juvenile fees, court costs, and fines shall be used by agreement of the judge or judges of the circuit court designated to hear juvenile cases in the district plan under Supreme Court Administrative Order Number 14, originally issued April 6, 2001, and the quorum court of the county to provide services and supplies to juveniles and support court programs at the discretion of the juvenile division of circuit court, including without limitation:

(1) Juvenile drug courts;

(2) Teen courts;

(3) Volunteer probation programs;

(4) Court-appointed special advocates; and