



WASHINGTON COUNTY, ARKANSAS

County Courthouse

MEETING OF THE WASHINGTON COUNTY QUORUM COURT FINANCE AND BUDGET COMMITTEE

Tuesday, September 11, 2018
Immediately following County Service Meeting
Washington County Quorum Court Room

Quorum Court Finance & Budget Committee As A Whole

Bill Ussery - Chair

A G E N D A

1. Call to Order
Bill Ussery – Chair
2. Adoption of Agenda
3. Treasurer's Report (3.1 – 3.5)
Bobby Hill
4. Comptroller's Report (4.1 – 4.5)
Shannon Worthen
5. AN ORDINANCE RECOGNIZING ADDITIONAL REVENUES OF \$31,167 IN THE JDC GRANT FUND; AND APPROPRIATING \$31,167 FROM THE JDC GRANT FUND TO THE JUVENILE DETENTION CENTER GRANT-IN-AID 2018/2019 BUDGET FOR 2018 (5.1)
6. AN ORDINANCE CHANGING THE TITLE OF PARALEGAL/PERMIT COORDINATOR TO PART-TIME PARALEGAL/PERMIT COORDINATOR IN THE COUNTY ATTORNEY BUDGET FOR 2018 (6.1-6.4)
7. AN ORDINANCE CHANGING THE TITLE OF HEAVY EQUIPMENT OPERATOR TO ASSISTANT PARTS MANAGER IN THE ROAD DEPARTMENT FOR 2018 (7.1-7.4)
8. Other Business: Any other business to be discussed by the Committee will be brought up at this time.
9. Public Comments
10. Adjournment

TREASURER'S FINANCIAL SUMMARY

8/1/2018 TO 8/31/2018

ACCOUNT	BEGIN BALANCE	REVENUES	EXPENDITURES	END BALANCE
1000 GENERAL	\$11,434,227.65	\$1,298,153.12	\$2,884,619.14	\$9,847,761.63
1002 EMPLOYEE INSURANCE	\$2,737,120.95	\$458,508.61	\$371,612.47	\$2,824,017.09
1800 FLEX SPENDING	\$3,986.44	\$25,911.76	\$7,997.69	\$21,900.51
1906 ANIMAL SHELTER FUND	\$3,908.55	\$0.00	\$1,147.49	\$2,761.06
2000 ROAD	\$4,012,218.40	\$727,540.56	\$1,113,757.60	\$3,626,001.36
3000 TREASURER'S AUTOMATION	\$159,349.99	\$193.91	\$18.47	\$159,525.43
3001 COLLECTOR'S AUTOMATION	\$598,437.72	\$736.16	\$8,407.65	\$590,766.23
3002 CIRCUIT COURT AUTOMATION	\$159,988.40	\$2,369.33	\$660.69	\$161,697.04
3004 ASSESSOR'S AMENDMENT 79 FUN	\$133,857.06	\$162.64	\$2,378.00	\$131,641.70
3005 COUNTY CLERK'S COST	\$535,358.56	\$10,153.69	\$1,317.67	\$544,194.58
3006 RECORDER'S COST	\$1,000,000.14	\$137,923.06	\$137,923.20	\$1,000,000.00
3008 COUNTY LIBRARY	\$1,087,777.17	\$58,138.10	\$194,012.20	\$951,903.07
3010 COUNTY CLERK OPERATING	\$36,795.32	\$414.64	\$8.29	\$37,201.67
3012 CHILD SUPPORT COST	\$9,848.06	\$231.87	\$4.64	\$10,075.29
3014 COMMUNICATION FACILITY/EQUIP	\$251,093.78	\$26,724.49	\$6,075.95	\$271,742.32
3017 JAIL OPERATION & MAINTENANCE	\$671,646.08	\$1,312,373.07	\$1,368,181.75	\$615,837.40
3019 BOATING SAFETY	\$13,786.31	\$18.45	\$194.41	\$13,610.35
3020 EMERGENCY 9-1-1	\$1,156,388.58	\$27,975.94	\$38,853.75	\$1,145,510.77
3028 ADULT DRUG COURT	\$18,694.14	\$1,490.01	\$29.80	\$20,154.35
3031 CIRCUIT COURT JUVENILE DIVISIO	\$15,415.73	\$458.97	\$763.50	\$15,111.20
3032 JUVENILE COURT REPRESENTATI	\$1,703.66	\$2.07	\$0.04	\$1,705.69
3039 CIRCUIT CLERK COMMISSIONER F	\$21,937.84	\$343.52	\$6.88	\$22,274.48
3042 ASSESSOR'S LATE ASSESSMENT	\$10,496.91	\$746.13	\$0.00	\$11,243.04
3400 FEMA	\$318,178.12	\$0.00	\$226,359.53	\$91,818.59
3401 HIV CLINIC	\$210,247.06	\$1,511.66	\$12,329.19	\$199,429.53
3402 LAW LIBRARY	\$330,184.35	\$10,347.09	\$8,373.57	\$332,157.87
3404 DRUG ENFORCEMENT - STATE	\$49,632.92	\$61.81	\$1,066.24	\$48,628.49
3405 DRUG ENFORCEMENT - FEDERAL	\$33,141.50	\$38.86	\$188.39	\$32,991.97
3406 DRUG COURT PROGRAM FUND	\$163,474.26	\$4,648.22	\$92.96	\$168,029.52
3501 HIDTA	\$0.00	\$70,831.00	\$70,831.00	\$0.00
3503 RURAL COMMUNITY GRANT	\$122,889.22	\$0.00	\$127.67	\$122,761.55
3510 JDC GRANT FUND	\$1,322.44	\$31,167.00	\$1,221.46	\$31,267.98
3511 DEM GRANT FUND	\$163,437.13	\$3,080.00	\$48,308.80	\$118,208.33
3512 ENVIRONMENTAL AFFAIRS GRAN	\$159.92	\$4,867.42	\$5,017.42	\$9.92
3513 DRUG COURT GRANT FUND	\$46.72	\$0.00	\$23,850.92	(\$23,804.20)
3514 LAW ENFORCEMENT GRANT FUN	\$27,372.69	\$0.00	\$1,200.00	\$26,172.69
3515 ANIMAL SHELTER GRANT FUND	\$0.00	\$0.00	\$0.00	\$0.00
3516 ANIMAL SHELTER PROJECTS FUN	\$40,427.73	\$3,891.00	\$0.00	\$44,318.73
3517 JUVENILE COURT GRANT FUND	\$464.18	\$0.00	\$0.00	\$464.18
3999 COURT SECURITY GRANT	\$15,000.00	\$0.00	\$0.00	\$15,000.00
5800 COURT COSTS AND FINES	\$847,097.00	\$29,563.76	\$30,544.31	\$846,116.45
Sub-Total	\$26,397,112.68	\$4,250,577.92	\$6,567,482.74	\$24,080,207.86
6000 TREASURER'S COMMISSION	\$928,569.89	\$84,709.40	\$0.00	\$1,013,279.29
6002 COLLECTOR'S UNAPPORTIONED	\$8,324,447.21	\$3,709,421.18	\$3,328,255.51	\$8,705,612.88
6003 PROPERTY TAX RELIEF	\$518,108.32	\$1,345,179.46	\$1,290,772.36	\$572,515.42
6004 DELINQUENT PERSONAL TAX	\$0.00	\$172,606.69	\$172,606.69	\$0.00
6005 DELINQUENT REAL TAXES	\$0.00	\$115,803.07	\$115,803.07	\$0.00
6006 TIMBER TAX	\$0.00	\$1,163.03	\$1,163.03	\$0.00
6008 STATE LAND SALES	\$0.00	\$42,475.87	\$42,475.87	\$0.00
6010 ADMIN JUSTICE	\$0.00	\$73,830.53	\$73,830.53	\$0.00
6011 INTEREST	\$0.00	\$44,613.95	\$44,613.95	\$0.00
6013 COMMON SCHOOL	\$2,810.30	\$187.23	\$0.00	\$2,997.53

ACCOUNT	BEGIN BALANCE	REVENUES	EXPENDITURES	END BALANCE
6016 COUNTY FIRE PROTECTION PREM	\$0.00	\$0.00	\$0.00	\$0.00
6406 BOSTON MOUNTAIN SOLID WAST	\$779.69	\$0.95	\$0.02	\$780.62
6425 HAZMAT	\$0.00	\$3,080.99	\$3,080.99	\$0.00
6475 ESCHEATED ESTATES	\$25,601.09	\$0.00	\$0.00	\$25,601.09
6498 PAYROLL	\$0.00	\$2,010,882.51	\$2,010,882.51	\$0.00
6499 PAYROLL CLEARING	\$0.00	\$1,171,902.85	\$1,171,902.85	\$0.00
6550 MORROW FIRE DUES	\$0.00	\$180.01	\$180.01	\$0.00
6551 WHEELER FIRE DUES	\$0.00	\$720.04	\$720.04	\$0.00
6552 ROUND MOUNTAIN FIRE DUES	\$0.00	\$1,620.05	\$1,620.05	\$0.00
6553 NOB HILL FIRE DUES	\$0.00	\$1,501.84	\$1,501.84	\$0.00
6554 GOSHEN FIRE DUES	\$0.00	\$3,363.73	\$3,363.73	\$0.00
6555 PGROVE/FARM FIRE DUES	\$0.00	\$3,118.46	\$3,118.46	\$0.00
6556 LINCOLN FIRE DUES	\$0.00	\$1,755.06	\$1,755.06	\$0.00
6557 WEDINGTON FIRE DUES	\$0.00	\$1,404.03	\$1,404.03	\$0.00
6558 STRICKLER FIRE DUES	\$0.00	\$270.01	\$270.01	\$0.00
6559 WHITEHOUSE FIRE DUES	\$0.00	\$324.01	\$324.01	\$0.00
6560 WEST FORK FIRE DUES	\$0.00	\$1,620.06	\$1,620.06	\$0.00
6601 CITY OF FAYETTEVILLE	\$0.00	\$134,842.38	\$134,842.38	\$0.00
6602 CITY OF SPRINGDALE	\$0.00	\$165,877.51	\$165,877.51	\$0.00
6603 CITY OF PRAIRIE GROVE	\$0.00	\$12,518.57	\$12,518.57	\$0.00
6604 CITY OF WEST FORK	\$0.00	\$5,046.11	\$5,046.11	\$0.00
6605 CITY OF LINCOLN	\$0.00	\$4,284.47	\$4,284.47	\$0.00
6606 CITY OF WINSLOW	\$0.00	\$422.99	\$422.99	\$0.00
6607 CITY OF TONTITOWN	\$0.00	\$12,811.03	\$12,811.03	\$0.00
6608 CITY OF FARMINGTON	\$0.00	\$13,501.84	\$13,501.84	\$0.00
6609 CITY OF GREENLAND	\$0.00	\$1,258.15	\$1,258.15	\$0.00
6610 CITY OF ELKINS	\$0.00	\$5,628.98	\$5,628.98	\$0.00
6611 CITY OF ELM SPRINGS	\$0.00	\$3,961.48	\$3,961.48	\$0.00
6612 CITY OF JOHNSON	\$0.00	\$10,515.02	\$10,515.02	\$0.00
6613 CITY OF GOSHEN	\$0.00	\$4,362.82	\$4,362.82	\$0.00
6614 FAYETTEVILLE LIBRARY	\$0.00	\$127,691.20	\$127,691.20	\$0.00
6701 FAYETTEVILLE SCHOOL DISTRICT	\$0.00	\$1,770,808.55	\$1,770,808.55	\$0.00
6706 FARMINGTON SCHOOL DISTRICT	\$0.00	\$227,527.59	\$227,527.59	\$0.00
6710 ELKINS SCHOOL DISTRICT	\$0.00	\$84,115.43	\$84,115.43	\$0.00
6714 WEST FORK SCHOOL DISTRICT	\$0.00	\$86,233.66	\$86,233.66	\$0.00
6721 SILOAM SPRINGS SCHOOL DISTRI	\$0.00	\$15,649.58	\$15,649.58	\$0.00
6723 PRAIRIE GROVE SCHOOL DISTRIC	\$0.00	\$185,571.41	\$185,571.41	\$0.00
6748 LINCOLN SCHOOL DISTRICT	\$0.00	\$122,277.53	\$122,277.53	\$0.00
6750 SPRINGDALE SCHOOL DISTRICT	\$0.00	\$1,340,082.50	\$1,340,082.50	\$0.00
6795 GREENLAND SCHOOL DISTRICT	\$0.00	\$104,510.22	\$104,510.22	\$0.00
6801 RUPPLE IMPROVEMENT DISTRICT	\$0.00	\$2,653.29	\$2,653.29	\$0.00
6803 HOMESTEAD IMP DISTRICT	\$0.00	\$0.01	\$0.00	\$0.01
6805 BEL CLAIRE IMP DISTRICT	\$0.00	\$420.31	\$420.31	\$0.00
6840 FAYETTEVILLE TIF DISTRICT	\$0.00	\$6,945.10	\$6,945.10	\$0.00
Sub-Total	\$9,800,316.50	\$13,241,252.74	\$12,720,782.40	\$10,320,786.84
Grand Total	\$36,197,429.18	\$17,491,830.66	\$19,288,265.14	\$34,400,994.70

**Washington County
Share
1% Sales Tax**

MONTH	2011	2012	2013	2014	2015	2016	2017	2018	Current Month Over/Under Last Year	Current Month % Over/Under Last Year
JANUARY	\$ 528,839.39	\$ 456,079.11	\$ 482,108.05	\$ 483,415.03	\$ 522,990.02	\$ 550,868.35	\$ 591,049.87	\$ 594,311.53	\$ 3,261.66	0.55%
FEBRUARY	\$ 522,004.94	\$ 534,964.73	\$ 560,453.64	\$ 546,070.55	\$ 590,906.69	\$ 634,522.78	\$ 657,693.76	\$ 699,585.37	\$ 41,891.61	6.37%
MARCH	\$ 413,051.03	\$ 450,409.10	\$ 477,879.03	\$ 448,997.27	\$ 507,524.87	\$ 497,355.57	\$ 563,796.75	\$ 571,126.42	\$ 7,329.67	1.30%
APRIL	\$ 403,112.47	\$ 461,104.84	\$ 471,218.29	\$ 506,372.56	\$ 488,570.54	\$ 575,480.83	\$ 560,307.27	\$ 573,905.69	\$ 13,598.42	2.43%
MAY	\$ 472,712.52	\$ 478,896.50	\$ 501,897.60	\$ 523,935.85	\$ 553,523.85	\$ 560,163.04	\$ 620,561.37	\$ 668,308.40	\$ 47,747.03	7.69%
JUNE	\$ 449,747.58	\$ 478,492.97	\$ 491,445.68	\$ 497,417.41	\$ 538,818.16	\$ 542,093.69	\$ 582,114.57	\$ 634,192.23	\$ 52,077.66	8.95%
JULY	\$ 464,891.14	\$ 488,484.29	\$ 512,705.28	\$ 543,193.15	\$ 562,205.97	\$ 594,061.54	\$ 645,929.51	\$ 671,785.93	\$ 25,856.42	4.00%
AUGUST	\$ 506,632.17	\$ 492,098.53	\$ 517,562.90	\$ 541,398.70	\$ 561,562.16	\$ 573,182.38	\$ 628,097.95	\$ 674,315.22	\$ 46,217.27	7.36%
SEPTEMBER	\$ 486,489.12	\$ 485,875.50	\$ 506,203.71	\$ 522,577.89	\$ 559,846.18	\$ 610,951.54	\$ 618,556.85			
OCTOBER	\$ 493,865.95	\$ 524,225.53	\$ 529,648.78	\$ 556,523.36	\$ 564,542.83	\$ 600,200.52	\$ 628,727.96			
NOVEMBER	\$ 464,872.55	\$ 513,145.28	\$ 524,003.34	\$ 528,601.71	\$ 555,283.17	\$ 581,096.92	\$ 622,960.44			
DECEMBER	\$ 475,316.94	\$ 475,061.83	\$ 496,158.50	\$ 530,080.45	\$ 589,880.03	\$ 590,796.20	\$ 605,076.44			
TOTAL	\$ 5,681,535.80	\$ 5,838,838.21	\$ 6,071,284.80	\$ 6,228,583.93	\$ 6,595,654.47	\$ 6,910,773.36	\$ 7,324,872.74	\$ 5,087,530.79	\$ 237,979.74	4.64%
Projection				\$ 6,182,573.00	\$ 6,306,000.00	\$ 6,607,000.00	\$ 6,982,590.00	\$ 7,500,000.00		
% Increase (Decrease) Over Prior Year	-18.90%	2.77%	3.98%	2.59%	5.89%	4.78%	5.99%			

Bobby Hill, Washington County Treasurer

**Washington County
1/4 Cent Sales Tax
Jail**

MONTH	2011	2012	2013	2014	2015	2016	2017	2018	Current Month Over/Under Last Year	Current Month % Over/Under Last Year
JANUARY	\$ 560,927.46	\$ 607,562.74	\$ 641,929.09	\$ 643,839.31	\$ 706,319.00	\$ 748,742.18	\$ 803,357.04	\$ 807,790.30	\$ 4,433.26	0.55%
FEBRUARY	\$ 695,138.32	\$ 712,316.34	\$ 746,149.81	\$ 727,140.60	\$ 803,498.30	\$ 862,445.56	\$ 893,939.65	\$ 950,878.87	\$ 56,939.22	6.37%
MARCH	\$ 550,192.62	\$ 599,710.91	\$ 636,266.42	\$ 597,968.39	\$ 690,190.91	\$ 676,007.43	\$ 766,314.50	\$ 776,277.01	\$ 9,962.51	1.30%
APRIL	\$ 536,836.47	\$ 614,155.67	\$ 627,782.50	\$ 674,308.75	\$ 664,344.88	\$ 782,195.55	\$ 761,571.59	\$ 780,054.62	\$ 18,483.03	2.43%
MAY	\$ 629,738.86	\$ 637,876.96	\$ 668,535.86	\$ 697,725.30	\$ 752,661.75	\$ 761,375.56	\$ 843,469.17	\$ 908,367.10	\$ 64,897.93	7.69%
JUNE	\$ 599,080.09	\$ 637,073.28	\$ 654,698.79	\$ 671,019.05	\$ 732,645.30	\$ 736,815.63	\$ 791,212.15	\$ 861,996.28	\$ 70,784.13	8.95%
JULY	\$ 619,269.37	\$ 650,315.43	\$ 682,767.47	\$ 732,745.73	\$ 764,623.29	\$ 807,450.51	\$ 877,949.63	\$ 913,093.78	\$ 35,144.15	4.00%
AUGUST	\$ 674,790.85	\$ 655,952.07	\$ 689,323.14	\$ 730,416.24	\$ 763,552.30	\$ 779,071.48	\$ 853,712.92	\$ 916,531.60	\$ 62,818.68	7.36%
SEPTEMBER	\$ 647,947.96	\$ 647,051.84	\$ 674,155.78	\$ 705,020.78	\$ 760,783.96	\$ 830,407.46	\$ 840,744.62			
OCTOBER	\$ 657,739.09	\$ 698,092.01	\$ 705,337.92	\$ 750,739.83	\$ 767,328.58	\$ 815,794.64	\$ 854,569.22			
NOVEMBER	\$ 619,279.85	\$ 683,671.11	\$ 697,965.01	\$ 714,016.92	\$ 754,742.82	\$ 789,828.96	\$ 846,730.01			
DECEMBER	\$ 633,224.20	\$ 633,026.02	\$ 660,817.18	\$ 716,050.35	\$ 801,766.99	\$ 803,012.25	\$ 822,422.00			
TOTAL	\$ 7,424,165.14	\$ 7,776,804.38	\$ 8,085,728.97	\$ 8,360,991.25	\$ 8,962,458.08	\$ 9,393,147.21	\$ 9,955,992.50	\$ 6,914,989.56	\$ 323,462.91	4.64%
Projection				\$ 8,233,781.00	\$ 8,480,800.00	\$ 8,870,000.00	\$ 9,515,000.00	\$ 10,100,000.00		
% Increase (Decrease) Over Prior Year	3.49%	4.75%	3.97%	3.40%	7.19%	4.81%	5.99%			

Bobby Hill, Washington County Treasurer

Road 1/2 cent State Sales Tax

MONTH	2013	2014	2015	2016	2017	2018	Current Month Over/Under Last Year	Current Month % Over/Under Last Year
JANUARY	\$ -	\$ 109,951.41	\$ 111,135.47	\$ 112,485.66	\$ 127,662.71	\$ 142,638.93	\$ 14,976.22	11.73%
FEBRUARY	\$ -	\$ 106,116.96	\$ 117,456.45	\$ 120,265.33	\$ 129,891.45	\$ 134,231.52	\$ 4,340.07	3.34%
MARCH	\$ -	\$ 97,698.38	\$ 103,813.19	\$ 109,104.83	\$ 116,372.71	\$ 124,818.42	\$ 8,445.71	7.26%
APRIL	\$ -	\$ 108,965.54	\$ 110,775.02	\$ 119,761.46	\$ 126,957.07	\$ 132,348.65	\$ 5,391.58	4.25%
MAY	\$ -	\$ 106,526.95	\$ 113,383.64	\$ 115,795.59	\$ 125,526.35	\$ 137,039.28	\$ 11,512.93	9.17%
JUNE	\$ -	\$ 106,480.61	\$ 112,322.69	\$ 112,127.03	\$ 126,077.85	\$ 132,487.65	\$ 6,409.80	5.08%
JULY	\$ -	\$ 109,633.84	\$ 109,939.12	\$ 119,908.88	\$ 132,195.23	\$ 140,320.10	\$ 8,124.87	6.15%
AUGUST	\$ 49,211.09	\$ 108,742.49	\$ 116,652.45	\$ 122,694.55	\$ 125,513.27	\$ 137,912.38	\$ 12,399.11	9.88%
SEPTEMBER	\$ 102,519.63	\$ 111,407.85	\$ 119,891.88	\$ 126,633.11	\$ 130,620.12			
OCTOBER	\$ 106,851.61	\$ 110,226.93	\$ 121,372.23	\$ 124,904.14	\$ 131,557.47			
NOVEMBER	\$ 99,982.80	\$ 110,422.35	\$ 116,521.71	\$ 123,750.85	\$ 125,454.20			
DECEMBER	\$ 101,745.30	\$ 107,082.96	\$ 112,832.67	\$ 117,672.65	\$ 122,782.89			
TOTAL	\$ 460,310.43	\$ 1,293,256.27	\$ 1,366,096.52	\$ 1,425,104.08	\$ 1,520,611.32	\$ 1,081,796.93	\$ 71,600.29	6.90%
Projection		\$ 1,192,800.00	\$ 1,294,000.00	\$ 1,300,000.00	\$ 1,420,000.00	\$ 1,480,000.00		
% Increase/Decrease Over Prior Year			5.63%	4.32%	6.70%			

Bobby Hill, Washington County Treasurer

**1002 Employee Insurance
August-18**

Beginning Balance: \$2,737,120.95						
	Income			Expense		
	Current	Previous Month	YTD	Current	Previous Month	YTD
AR Blue Cross		\$ 165,500.91	\$ 277,684.45	\$ -	\$ -	\$ -
Employee Reimbursement	\$ -		\$ 705.90	\$ -	\$ -	\$ -
Excess Commission Distribution - Treasurer	\$ -	\$ -	\$ 2,560.98	\$ -	\$ -	\$ -
Insurance - Retiree Payments	\$ 15,732.69	\$ 15,732.69	\$ 122,388.02	\$ 540.50	\$ -	\$ 540.50
Insurance Premiums from Employees	\$ 133,423.75	\$ 90,030.81	\$ 800,557.13	\$ -	\$ -	\$ -
Insurance Contribution from County	\$ 298,240.00	\$ 295,910.00	\$ 2,682,762.00	\$ -	\$ -	\$ -
Life Insurance Premiums from Employees*	\$ 25,892.36	\$ 17,507.89	\$ 154,597.42	\$ 25,892.36	\$ 17,507.89	\$ 154,597.42
Life Insurance Contribution from County	\$ 7,029.00	\$ 7,029.00	\$ 63,228.00	\$ -	\$ -	\$ -
Interest	\$ 3,137.00	\$ 1,697.78	\$ 15,686.49	\$ -	\$ -	\$ -
Benefitfocus	\$ -	\$ -	\$ -	\$ -		\$ 3,006.43
ACA-Centers for Medicare/Medicaid	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Blue Adminstrative Expenses	\$ -	\$ -	\$ -	\$ 17,083.34	\$ 16,895.83	\$ 137,147.90
Conexis	\$ -	\$ -	\$ 3,675.64	\$ -	\$ -	\$ -
First Care North Mana Clinic	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Group Service Underwriters	\$ -	\$ -	\$ -	\$ 35,984.10	\$ 36,069.00	\$ 322,758.80
IMWELL Health	\$ -	\$ -	\$ -	\$ 18,562.52	\$ 16,466.49	\$ 149,770.07
Mutual Of Omaha Policy Holder Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MCMAT Background Screnning LLC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ozark Guidance Center	\$ -	\$ -	\$ -		\$ -	\$ 6,180.00
Reliastar Life Insurance Company	\$ -	\$ -	\$ -		\$ -	\$ 17,599.53
TC	\$ -	\$ -	\$ -	\$ 62.74	\$ 33.96	\$ 2,557.42
Transfer by Court Order	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
UAMS Family Medical Center	\$ -	\$ -	\$ -		\$ -	\$ 7,665.42
United States Treasury	\$ -	\$ -	\$ -	\$ -	\$ 2,607.49	\$ 2,607.49
Usable Mutual Insurance	\$ -	\$ -	\$ 1,401.52	\$ 298,995.15	\$ 214,373.93	\$ 2,354,649.72
Wageworks Inc.	\$ 946.17	\$ 3,847.51	\$ 10,226.59	\$ 384.12	\$ 396.00	\$ 3,156.12
Wash Co FOP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ 484,400.97	\$ 597,256.59	\$ 4,135,474.14	\$ 397,504.83	\$ 304,350.59	\$ 3,162,236.82
Ending Balance: \$2,824,017.09						

*goes into 1800 Flex Spending

General Fund
Unappropriated Reserves
FY '18

Month	Category	Beginning Balance	+/-	Ending Balance	YTD Transfer	Remaining Available Balance
Jan-18	Unappropriated Reserves	\$4,816,923	\$24,832	\$4,841,755		
	Reserve for Jail	\$1,210,682	\$0	\$1,210,682	-	\$1,210,682
	Total	\$6,027,605		\$6,052,437	-	\$6,052,437
Feb-18	Unappropriated Reserves	\$4,841,755	\$0	\$4,841,755		
	Reserve for Jail	\$1,210,682	\$0	\$1,210,682	(410,000.00)	\$800,682
	Total	\$6,052,437		\$6,052,437	(410,000.00)	\$5,642,437
Mar-18	Unappropriated Reserves	\$4,841,755	-\$668,529	\$4,173,226		
	Reserve for Jail	\$1,210,682	\$66,157	\$1,276,839	(410,000.00)	\$866,839
	Total	\$6,052,437		\$5,450,065	(410,000.00)	\$5,040,065
Apr-18	Unappropriated Reserves	\$4,173,226	-\$46,871	\$4,126,355		
	Reserve for Jail	\$1,276,839	\$18,185	\$1,295,024	(410,000.00)	\$885,024
	Total	\$5,450,065		\$5,421,379	(410,000.00)	\$5,011,379
May-18	Unappropriated Reserves	\$4,126,355	\$0	\$4,126,355		
	Reserve for Jail	\$1,295,024	\$0	\$1,295,024	(410,000.00)	\$885,024
	Total	\$5,421,379		\$5,421,379	(410,000.00)	\$5,011,379
Jun-18	Unappropriated Reserves	\$4,126,355	-\$8,606	\$4,117,749		
	Reserve for Jail	\$1,295,024	\$0	\$1,295,024	(410,000.00)	\$885,024
	Total	\$5,421,379		\$5,412,773	(410,000.00)	\$5,002,773
Jul-18	Unappropriated Reserves	\$4,117,749	-\$64,457	\$4,053,292		
	Reserve for Jail	\$1,295,024	\$42,968	\$1,337,992	(410,000.00)	\$927,992
	Total	\$5,412,773		\$5,391,283	(410,000.00)	\$4,981,283
Aug-18	Unappropriated Reserves	\$4,053,292	\$0	\$4,053,292		
	Reserve for Jail	\$1,337,992	\$0	\$1,337,992	(410,000.00)	\$927,992
	Total	\$5,391,283		\$5,391,283	(410,000.00)	\$4,981,283

**Summary of Revenues and Expenditures
As Of 8/31/2018**

Fund Description	Budgeted Revenues	Actual Revenues	Percent Realized Revenues	Less 10% Budgeted Revenues	Budgeted Expenditures	Actual Expenditures	Percent Expended	Unappropriated Balance
1000 - General Fund	39,663,762.00	17,547,891.05	44%	4,015,661.00	30,256,817.74	20,059,281.24	72%	5,391,283.26
1002 - Employee Insurance Fund	6,725,287.00	3,975,319.30	59%	677,795.00	5,152,850.00	2,798,098.73	75%	894,642.00
1800 - Flexible Spending Fund	308,942.00	154,754.23	50%	32,500.00	281,000.00	160,795.24	88%	(4,558.00)
1906 - Animal Shelter Fund	7,000.00	2.27	0%	0.00	7,000.00	4,241.21	60%	0.00
2000 - Road Fund	12,779,032.00	7,176,846.62	56%	1,107,845.00	10,286,798.00	6,141,402.62	65%	1,384,389.00
3000 - Treasurer's Automation Fund	165,142.00	76,165.06	46%	16,467.00	18,800.00	4,215.20	22%	129,875.00
3001 - Collector's Automation Fund	746,969.00	324,672.42	43%	80,725.00	386,519.00	153,051.13	41%	279,725.00
3002 - Circuit Court Automation Fund	180,433.00	20,281.74	11%	17,736.00	14,515.00	9,657.42	122%	148,182.00
3004 - Assessor's Amendment 79 Fund	126,665.00	51,942.95	41%	13,046.00	25,950.00	9,511.21	41%	87,669.00
3005 - County Clerk's Cost Fund	616,916.00	80,143.49	13%	61,162.00	149,850.00	31,250.01	24%	405,904.00
3006 - Recorder's Cost Fund	2,538,641.00	1,013,163.66	40%	256,275.00	1,748,009.00	990,949.98	59%	534,357.00
3008 - County Library Fund	3,504,074.00	1,298,060.28	37%	339,214.00	2,343,939.00	1,559,161.27	92%	820,921.00
3010 - County Clerk Operating Fund	39,556.00	3,051.07	8%	3,872.00	15,000.00	684.91	4%	20,684.00
3012 - Child Support Cost Fund	27,335.00	10,075.29	37%	2,797.00	13,000.00	12,364.72	95%	11,538.00
3014 - Communication Facility/Equip	484,775.00	229,754.32	47%	61,684.00	334,784.00	119,014.54	64%	88,307.00
3017 - Jail Operations & Maintenance	14,852,979.00	10,589,237.05	71%	481,845.00	15,709,125.60	10,563,717.41	75%	(1,337,991.60)
3019 - Boating Safety Fund	16,961.00	6,358.17	37%	1,771.00	12,100.00	1,254.27	10%	3,090.00
3020 - Emergency 911 Fund	1,634,751.00	271,352.78	17%	159,282.00	766,960.00	301,533.04	58%	708,509.00
3028 - Adult Drug Court Fund	58,378.00	20,154.35	35%	5,672.00	27,000.00	28,657.53	106%	25,706.00
3031 - Circuit Court Juv Div Fund	25,610.00	5,164.90	20%	2,514.00	18,000.00	10,728.82	94%	5,096.00
3032 - Juv Crt Representation Fund	1,503.00	309.82	21%	139.00	0.00	0.00	0%	1,364.00
3039 - Circuit Clerk Commissioner Fee	45,079.00	5,393.19	12%	4,517.00	25,000.00	24,027.86	96%	15,562.00
3042 - Assessor's Late Asmnt Fee Fund	11,980.00	5,787.81	48%	1,233.00	0.00	0.00	0%	10,747.00
3400 - FEMA	1,198,954.00	265,855.53	22%	0.00	1,198,954.00	799,107.55	66%	0.00
3401 - HIV Clinic Fund	284,410.00	162,712.69	57%	28,570.00	209,763.00	82,528.50	68%	46,077.00
3402 - Law Library Fund	429,225.00	85,735.18	20%	43,029.00	98,835.00	57,512.58	92%	287,361.00
3404 - Drug Enforcement - State Fund	52,404.95	16,457.13	31%	0.00	52,404.95	3,804.71	18%	0.00
3405 - Drug Enforcement- Fed Fund	47,454.82	17,472.68	37%	0.00	47,454.82	14,501.29	37%	0.00
3406 - Drug Court Program Fund	173,635.00	23,903.16	14%	17,372.00	0.00	0.00	0%	156,263.00
3501 - HIDTA	299,816.00	210,319.83	70%	0.00	299,816.00	210,319.83	70%	0.00
3503 - Rural Community Grants Fund	191,995.00	75,000.00	39%	0.00	192,031.00	39,986.11	21%	(36.00)
3510 - JDC Grant Fund	25,146.00	31,167.00	124%	0.00	25,039.00	25,044.10	100%	107.00
3511 - DEM Grant Fund	895,875.00	385,874.95	43%	0.00	899,034.00	358,645.34	61%	(3,159.00)
3512 - Environmental Affairs Grant Fd	52,927.00	5,384.26	10%	0.00	52,927.00	5,374.34	14%	0.00
3513 - Drug Court Grant Fund	349,008.00	229,577.31	66%	0.00	352,758.00	251,163.25	71%	(3,750.00)
3514 - Law Enforcement Grant Fund	56,862.00	0.00	0%	0.00	56,862.00	14,775.00	51%	0.00
3516 - Animal Shelter Projects Fund	39,413.00	8,168.90	21%	0.00	39,413.00	3,263.56	8%	0.00
3517 - JUVENILE COURT GRANT FUND	13,539.00	11,074.53	82%	0.00	13,539.00	10,610.35	78%	0.00
3999 - Courthouse Security Grant Fund	15,000.00	15,000.00	100%	0.00	15,000.00	0.00	0%	0.00
5800 - Court Costs & Fines Fund	1,257,018.00	271,463.05	22%	124,479.00	359,216.00	240,574.24	66%	773,323.00

Washington County, AR
Summary Statement of Operations-Expenses by Fund and Dept

Fund	Department	Budget	Current Month		Year to Date		Balance	% Used	
			Transactions	Encumbrance	Transactions	Encumbrance			
1000 - General Fund									
1000	0100	County Judge	387,827	43,915.77	546.60	271,774.58	8,492.97	107,559.45	0.72
1000	0101	County Clerk	534,957	57,394.92	0.00	352,404.71	11,448.00	171,104.29	0.68
1000	0102	Circuit Clerk	963,568	97,429.85	0.00	667,292.72	28,124.49	268,150.79	0.72
1000	0103	Treasurer	286,982	32,381.57	0.00	199,717.70	5,724.00	81,540.30	0.71
1000	0104	Tax Collector	1,146,808	120,445.08	135.73	756,287.70	30,186.73	360,333.57	0.68
1000	0105	Assessor	2,210,687	224,589.30	148.96	1,521,629.79	8,123.00	680,934.21	0.69
1000	0106	Board of Equalization	1,090,985	85,890.67	0.00	644,892.13	415,879.55	30,213.32	0.97
1000	0107	Quorum Court	193,596	9,733.90	123.55	80,823.71	6,988.41	105,783.88	0.45
1000	0108	Buildings and Grounds	2,041,036	183,607.35	11,036.94	1,400,231.53	52,648.59	588,155.88	0.71
1000	0109	Elections	719,809	58,857.38	26,001.35	374,593.84	29,111.89	316,103.27	0.56
1000	0110	County Planning	413,008	28,470.44	1,486.49	253,346.05	12,392.65	147,269.30	0.64
1000	0113	Financial Management	337,927	26,368.48	407.96	214,527.62	9,028.53	114,370.85	0.66
1000	0115	Computer/IS Department	926,349	66,733.28	1,688.74	612,499.83	58,672.10	255,177.07	0.72
1000	0118	General Services	208,478	10,754.99	3,898.46	158,327.56	7,709.75	42,440.69	0.79
1000	0119	Archiving/Records Management	187,788	19,070.44	0.00	113,109.48	22,745.71	51,932.81	0.72
1000	0120	Grants Administrator	144,628	15,419.13	0.00	104,312.41	3,129.50	37,186.09	0.74
1000	0121	Human Resources	312,651	29,952.40	0.00	211,775.90	23,544.33	77,330.77	0.75
1000	0122	County Attorney	228,350	22,757.05	923.47	153,239.32	27,437.77	47,672.91	0.79
1000	0300	County Health	17,700	388.30	456.04	14,340.01	691.30	2,668.69	0.84
1000	0301	Ambulance Service	921,174	76,764.50	0.00	614,116.00	307,058.00	0.00	1.00
1000	0308	Animal Shelter	687,745	98,055.02	2,661.37	421,090.90	19,596.50	247,057.60	0.64
1000	0400	Sheriff	8,872,325	825,430.93	7,346.90	5,816,016.15	336,720.06	2,719,589.53	0.69
1000	0401	Circuit Court I	36,157	1,732.93	454.99	13,948.11	1,947.50	20,261.39	0.43
1000	0402	Circuit Court II	47,508	1,314.04	0.00	14,313.92	1,658.38	31,535.70	0.33
1000	0403	Circuit Court III	1,160,226	109,570.61	1,092.76	747,650.56	54,677.53	357,897.91	0.69
1000	0404	Circuit Court IV	123,423	13,104.55	1,016.81	82,900.48	4,871.09	35,651.43	0.71
1000	0405	Circuit Court V	32,295	2,293.30	182.81	14,129.69	1,865.73	16,299.58	0.49
1000	0406	Circuit Court VI	60,810	1,116.12	555.77	22,416.65	2,563.22	35,830.13	0.41
1000	0407	Circuit Court VII	36,468	1,421.33	138.07	27,518.14	1,114.85	7,835.01	0.78
1000	0409	District Court Fayetteville	39,802	0.00	0.00	21,400.16	0.00	18,401.84	0.53
1000	0410	District Court Springdale	32,820	0.00	0.00	16,089.66	0.00	16,730.34	0.49
1000	0411	District Court Prairie Grove	20,634	0.00	0.00	10,716.94	0.00	9,917.06	0.51
1000	0412	District Court West Fork	27,029	0.00	0.00	12,455.99	0.00	14,573.01	0.46

Washington County, AR

Summary Statement of Operations-Expenses by Fund and Dept

Fund	Department	Budget	Current Month		Year to Date		Balance	% Used
			Transactions	Encumbrance	Transactions	Encumbrance		
1000	0413 District Court Elkins	27,291	0.00	0.00	15,141.52	0.00	12,149.48	0.55
1000	0414 DISTRICT COURT JUDGES	46,161	0.00	0.00	46,160.35	0.00	0.65	1.00
1000	0416 Prosecuting Attorney	1,208,485	127,451.43	1,430.73	790,127.32	39,958.36	378,399.32	0.68
1000	0417 Public Defender	536,339	52,940.37	465.69	333,305.96	15,388.85	187,644.19	0.65
1000	0419 Coroner	346,960	37,000.58	349.94	216,626.32	2,758.08	127,575.60	0.63
1000	0420 Constables	43	0.00	0.00	26.50	0.00	16.50	0.61
1000	0428 Sheriff-Work Release	15,952	972.74	887.88	2,937.21	1,870.00	11,144.79	0.30
1000	0440 COURT REPORORTING SRVCS	18,720	1,560.00	0.00	12,480.00	6,240.00	0.00	1.00
1000	0444 Juvenile Detention	1,482,231	168,377.14	8,161.24	895,020.11	67,036.50	520,174.39	0.64
1000	0500 Dept of Emergency Management	370,733	27,031.61	2,024.65	254,912.54	7,891.94	107,928.52	0.70
1000	0502 Fire Departments	848,734	212,483.50	0.00	638,314.50	0.00	210,419.50	0.75
1000	0505 County Judge-Emergency Budget	75,000	0.00	0.00	0.00	0.00	75,000.00	0.00
1000	0702 Environmental Affairs	406,717	49,470.99	50.00	262,905.21	73,305.70	70,506.09	0.82
1000	0800 Veterans Service	158,483	15,338.90	115.69	91,065.88	3,585.65	63,831.47	0.59
1000	0801 Extension Office	224,612	0.00	0.00	111,561.88	111,000.00	2,050.12	0.99
1000	8888 General-Transfer Out	38,806	0.00	0.00	448,806.00	0.00	-410,000.00	11.56
Total 1000 - General Fund		30,256,817	2,957,590.89	0.00	20,059,281.24	1,823,187.21	8,374,349.29	0.72
1002 - Employee Insurance Fund								
1002	0125 Employee Insurance	5,152,850	371,009.23	0.00	2,798,098.73	1,089,495.55	1,265,255.72	0.75
Total 1002 - Employee Insurance Fund		5,152,850	371,009.23	0.00	2,798,098.73	1,089,495.55	1,265,255.72	0.75
1800 - Flexible Spending Fund								
1800	0126 Flexible Spending	281,000	7,997.30	0.00	160,795.24	86,767.28	33,437.48	0.88
Total 1800 - Flexible Spending Fund		281,000	7,997.30	0.00	160,795.24	86,767.28	33,437.48	0.88
1906 - Animal Shelter Fund								
1906	0308 Animal Shelter Fund	7,000	1,147.49	0.00	4,241.21	0.00	2,758.79	0.60
Total 1906 - Animal Shelter Fund		7,000	1,147.49	0.00	4,241.21	0.00	2,758.79	0.60
2000 - Road Fund								
2000	0200 County Road	9,204,244	989,214.13	9,881.36	5,660,769.36	572,591.91	2,970,882.73	0.67
2000	0201 Road 1/2 Cent Sales Tax	1,082,554	132,806.49	21,354.42	480,633.26	24,400.17	577,520.57	0.46
Total 2000 - Road Fund		10,286,798	1,122,020.62	0.00	6,141,402.62	596,992.08	3,548,403.30	0.65

Washington County, AR
Summary Statement of Operations-Expenses by Fund and Dept

Fund	Department	Budget	Current Month		Year to Date		Balance	% Used
			Transactions	Encumbrance	Transactions	Encumbrance		
3000 - Treasurer's Automation Fund								
3000	0103 Treasurer's Automation	18,800	18.47	0.00	4,215.20	0.00	14,584.80	0.22
Total 3000 - Treasurer's Automation Fund		18,800	18.47	0.00	4,215.20	0.00	14,584.80	0.22
3001 - Collector's Automation Fund								
3001	0104 Collector's Automation	386,519	8,598.50	897.04	153,051.13	6,956.13	226,511.74	0.41
Total 3001 - Collector's Automation Fund		386,519	8,598.50	0.00	153,051.13	6,956.13	226,511.74	0.41
3002 - Circuit Court Automation Fund								
3002	0437 Circuit Court Automation	14,515	613.31	3,148.79	9,657.42	8,091.58	-3,234.00	1.22
Total 3002 - Circuit Court Automation Fund		14,515	613.31	0.00	9,657.42	8,091.58	-3,234.00	1.22
3004 - Assessor's Amendment 79 Fund								
3004	0105 Assessor's Amendment 79	25,950	2,378.00	84.72	9,511.21	1,251.19	15,187.60	0.41
Total 3004 - Assessor's Amendment 79 Fund		25,950	2,378.00	0.00	9,511.21	1,251.19	15,187.60	0.41
3005 - County Clerk's Cost Fund								
3005	0101 County Clerk's Cost	149,850	1,114.60	0.00	31,250.01	4,863.21	113,736.78	0.24
Total 3005 - County Clerk's Cost Fund		149,850	1,114.60	0.00	31,250.01	4,863.21	113,736.78	0.24
3006 - Recorder's Cost Fund								
3006	0128 Recorder's Cost	848,009	51,917.00	851.50	459,634.83	42,583.26	345,790.91	0.59
3006	8888 Recorder's Costs Transfers Out	900,000	85,143.09	0.00	531,315.15	0.00	368,684.85	0.59
Total 3006 - Recorder's Cost Fund		1,748,009	137,060.09	0.00	990,949.98	42,583.26	714,475.76	0.59
3008 - County Library Fund								
3008	0600 County Library	2,305,307	187,586.05	109.85	1,537,187.74	611,055.42	157,063.84	0.93
3008	0610 Co Lib-Greenland Branch	23,524	4,900.17	490.14	13,321.75	892.20	9,310.05	0.60
3008	0611 Co Lib-Winslow Branch	15,108	1,433.57	264.03	8,651.78	308.39	6,147.83	0.59
Total 3008 - County Library Fund		2,343,939	193,919.79	0.00	1,559,161.27	612,256.01	172,521.72	0.00
3010 - County Clerk Operating Fund								
3010	0101 County Clerk Operating	15,000	0.00	0.00	684.91	0.00	14,315.09	0.04
Total 3010 - County Clerk Operating Fund		15,000	0.00	0.00	684.91	0.00	14,315.09	0.04
3012 - Child Support Cost Fund								

Washington County, AR
Summary Statement of Operations-Expenses by Fund and Dept

Fund	Department	Budget	Current Month		Year to Date		Balance	% Used
			Transactions	Encumbrance	Transactions	Encumbrance		
3012	8888 Child Support-Transfer Out	13,000	0.00	0.00	12,364.72	0.00	635.28	0.95
Total	3012 - Child Support Cost Fund	13,000	0.00	0.00	12,364.72	0.00	635.28	0.95
3014 - Communication Facility/Equip								
3014	0400 Communicatons - Sheriff	334,784	5,541.45	25,039.25	119,014.54	96,063.11	119,706.35	0.64
Total	3014 - Communication Facility/Equip	334,784	5,541.45	0.00	119,014.54	96,063.11	119,706.35	0.64
3017 - Jail Operations & Maintenance								
3017	0127 Jail-Maintenance	1,021,106	71,469.69	2,741.57	579,402.67	98,642.15	343,061.18	0.66
3017	0418 Jail Operations	14,688,019	1,331,462.92	42,067.27	9,984,314.74	1,172,575.14	3,531,129.72	0.75
Total	3017 - Jail Operations & Maintenance	15,709,125	1,402,932.61	0.00	10,563,717.41	1,271,217.29	3,874,190.90	0.75
3019 - Boating Safety Fund								
3019	0400 Boating Safety	12,100	194.04	0.00	1,254.27	0.00	10,845.73	0.10
Total	3019 - Boating Safety Fund	12,100	194.04	0.00	1,254.27	0.00	10,845.73	0.10
3020 - Emergency 911 Fund								
3020	0501 Emergency 911	754,960	42,088.08	84.08	301,533.04	150,149.96	303,277.00	0.59
3020	0571 ACT 442 of 2013 PSAP	12,000	0.00	0.00	0.00	0.00	12,000.00	0.00
Total	3020 - Emergency 911 Fund	766,960	42,088.08	0.00	301,533.04	150,149.96	315,277.00	0.58
3028 - Adult Drug Court Fund								
3028	8888 Drug Court Program Trans Out	27,000	0.00	0.00	28,657.53	0.00	-1,657.53	1.06
Total	3028 - Adult Drug Court Fund	27,000	0.00	0.00	28,657.53	0.00	-1,657.53	1.06
3031 - Circuit Court Juv Div Fund								
3031	0446 Circuit Court Juvenile Div	18,000	754.32	0.00	10,728.82	6,226.36	1,044.82	0.94
Total	3031 - Circuit Court Juv Div Fund	18,000	754.32	0.00	10,728.82	6,226.36	1,044.82	0.94
3039 - Circuit Clerk Commissioner Fee								
3039	0129 Circuit Clerk Commissioner Fee	25,000	0.00	0.00	24,027.86	0.00	972.14	0.96
Total	3039 - Circuit Clerk Commissioner Fee	25,000	0.00	0.00	24,027.86	0.00	972.14	0.96
3400 - FEMA								
3400	0202 Dye Creek Low Water Crossings	573,883	12,572.17	956.65	146,543.76	1,013.36	426,325.88	0.25

Washington County, AR
Summary Statement of Operations-Expenses by Fund and Dept

Fund	Department	Budget	Current Month		Year to Date		Balance	% Used
			Transaction	Encumbrance	Transaction	Encumbrance		
3400	0203 FEMA 2017 Flood	625,071	213,787.36	1,180.35	652,563.79	1,180.35	-28,673.14	1.04
Total	3400 - FEMA	1,198,954	226,359.53	0.00	799,107.55	2,193.71	397,652.74	0.66
3401 - HIV Clinic Fund								
3401	0305 HIV Clinic	209,763	12,852.11	0.00	82,528.50	60,806.11	66,428.39	0.68
Total	3401 - HIV Clinic Fund	209,763	12,852.11	0.00	82,528.50	60,806.11	66,428.39	0.68
3402 - Law Library Fund								
3402	0422 Law Library	98,835	8,189.09	0.00	57,512.58	34,377.45	6,944.97	0.92
Total	3402 - Law Library Fund	98,835	8,189.09	0.00	57,512.58	34,377.45	6,944.97	0.92
3404 - Drug Enforcement - State Fund								
3404	0400 Drug Enforcement-State	52,404	1,065.00	2,558.27	3,804.71	5,674.95	42,925.29	0.18
Total	3404 - Drug Enforcement - State Fund	52,404	1,065.00	0.00	3,804.71	5,674.95	42,925.29	0.18
3405 - Drug Enforcement- Fed Fund								
3405	0400 Drug Enforcement-Federal	47,454	188.39	555.02	14,501.29	3,379.46	29,574.07	0.37
Total	3405 - Drug Enforcement- Fed Fund	47,454	188.39	0.00	14,501.29	3,379.46	29,574.07	0.37
3501 - HIDTA								
3501	0426 HIDTA 2016	25	0.00	0.00	0.00	0.00	25.00	0.00
3501	0487 HIDTA 2017	299,791	70,831.00	0.00	210,319.83	0.00	89,471.17	0.70
Total	3501 - HIDTA	299,816	70,831.00	0.00	210,319.83	0.00	89,496.17	0.70
3503 - Rural Community Grants Fund								
3503	0603 Brentwood Community Grant	8,036	127.67	0.00	991.11	400.00	6,644.89	0.17
3503	0624 Sugar Mountain Road Grant	70,000	0.00	0.00	0.00	0.00	70,000.00	0.00
3503	0625 Evansville Storm Shelter Grant	38,995	0.00	0.00	38,995.00	0.00	0.00	1.00
3503	0626 Musteen & Blue Hole Road	75,000	0.00	0.00	0.00	0.00	75,000.00	0.00
Total	3503 - Rural Community Grants Fund	192,031	127.67	0.00	39,986.11	400.00	151,644.89	0.21
3510 - JDC Grant Fund								
3510	0453 JDC-GIA 2017/2018	25,039	1,221.46	0.00	25,044.10	0.00	-5.10	1.00
Total	3510 - JDC Grant Fund	25,039	1,221.46	0.00	25,044.10	0.00	-5.10	1.00

Washington County, AR
Summary Statement of Operations-Expenses by Fund and Dept

Fund	Department	Budget	Current Month		Year to Date		Balance	% Used	
			Transactions	Encumbrance	Transactions	Encumbrance			
3511 - DEM Grant Fund									
3511	0545	MRC	6,946	0.00	0.00	0.00	0.00	6,946.00	0.00
3511	0546	MRC2	5,000	3,340.00	0.00	3,340.00	0.00	1,660.00	0.66
3511	0547	MRC 2013	1,561	0.00	0.00	0.00	0.00	1,561.00	0.00
3511	0561	USAR 2016	255,000	0.00	0.00	255,000.00	0.00	0.00	1.00
3511	0562	SWAT 2016	65,721	43,961.65	0.00	65,147.95	0.00	573.05	0.99
3511	0563	USAR 2017	265,000	935.78	0.00	1,133.82	192,000.00	71,866.18	0.72
3511	0564	SWAT 2017	185,224	0.00	0.00	32,220.41	0.00	153,003.59	0.17
3511	0570	DEM Radio System	114,582	1,803.16	0.00	1,803.16	0.00	112,778.84	0.01
Total	3511 - DEM Grant Fund		899,034	50,040.59	0.00	358,645.34	192,000.00	348,388.66	0.61
3512 - Environmental Affairs Grant Fd									
3512	0759	BMT05-14EW	37,257	4,867.42	0.00	4,867.42	0.00	32,389.58	0.13
3512	0761	BMT04-14EW	8,233	0.00	0.00	0.00	0.00	8,233.00	0.00
3512	0763	WC15-08	3,047	150.00	340.59	150.00	2,365.70	531.30	0.82
3512	0764	ADEQ-BMT WC16-07	4,390	0.00	0.00	0.00	0.00	4,390.00	0.00
3512	8888	Transfer Out	0	0.00	0.00	356.92	0.00	-356.92	0.00
Total	3512 - Environmental Affairs Grant Fd		52,927	5,017.42	0.00	5,374.34	2,365.70	45,186.96	0.00
3513 - Drug Court Grant Fund									
3513	0483	OJP Drug Court Enhancement	0	0.00	0.00	-47.00	0.00	47.00	0.00
3513	0485	Drug Crt Accountability	28,758	2,013.52	0.00	27,200.03	0.00	1,557.97	0.94
3513	0486	Veterans Treatment	1,243	1,240.00	0.00	1,240.00	0.00	3.00	1.00
3513	0488	Drug Court Grant Project	384	0.00	0.00	0.00	0.00	384.00	0.00
3513	0491	SAMHSA 2017/2018	322,373	20,825.95	0.00	211,451.79	1,448.12	109,473.09	0.66
3513	8888	Transfer Out	0	0.00	0.00	11,318.43	0.00	-11,318.43	0.00
Total	3513 - Drug Court Grant Fund		352,758	24,079.47	0.00	251,163.25	1,448.12	100,146.63	0.00
3514 - Law Enforcement Grant Fund									
3514	0467	JAG 2015	1,854	0.00	0.00	0.00	0.00	1,854.00	0.00
3514	0469	JAG 2017	14,024	0.00	0.00	0.00	14,024.00	0.00	1.00
3514	0476	SCAAP 2016	33,184	0.00	0.00	12,600.00	0.00	20,584.00	0.37
3514	0497	ADR Grant	7,800	1,200.00	600.00	2,175.00	600.00	5,025.00	0.35
Total	3514 - Law Enforcement Grant Fund		56,862	1,200.00	0.00	14,775.00	14,624.00	27,463.00	0.51

Washington County, AR
Summary Statement of Operations-Expenses by Fund and Dept

Fund	Department	Budget	Current Month		Year to Date		Balance	% Used
			Transaction	Encumbrance	Transaction	Encumbrance		
3516 - Animal Shelter Projects Fund								
3516	0308 Animal Shelter Projects	39,413	0.00	0.00	3,263.56	0.00	36,149.44	0.08
Total	3516 - Animal Shelter Projects Fund	39,413	0.00	0.00	3,263.56	0.00	36,149.44	0.08
3517 - JUVENILE COURT GRANT FUND								
3517	0458 JABG-2017	13,539	0.00	0.00	8,849.48	0.00	4,689.52	0.65
3517	8888 Transfer Out	0	0.00	0.00	1,760.87	0.00	-1,760.87	0.00
Total	3517 - JUVENILE COURT GRANT FUND	13,539	0.00	0.00	10,610.35	0.00	2,928.65	0.00
3999 - Courthouse Security Grant Fund								
3999	0506 2018 Court Security Grant	15,000	0.00	0.00	0.00	0.00	15,000.00	0.00
Total	3999 - Courthouse Security Grant Fund	15,000	0.00	0.00	0.00	0.00	15,000.00	0.00
5800 - Court Costs & Fines Fund								
5800	0117 Court Costs & Fines	359,216	29,953.03	0.00	240,574.24	0.00	118,641.76	0.66
Total	5800 - Court Costs & Fines Fund	359,216	29,953.03	0.00	240,574.24	0.00	118,641.76	0.66
Grand Total		71,506,064	6,686,103.55	186,994.49	45,100,809.11	6,113,369.72	20,291,885.28	0.71

Unappropriated Reserve Balance Report							
7/1/2018 to 7/31/2018							
	1/1/2018	7/1/2018			7/31/2018		
Fund Description	Unappropriated Reserve Balance	Unappropriated Reserve Balance	July Change	Change Explanation	Unappropriated Reserve Balance	YTD Change	
1000 - General Fund	6,027,605	5,412,773	(21,490)	ORD 2018-31 SHERIFF INCREASE BUD FROM ADD'L REVENUE FROM WORKING SPECIAL EVENTS	5,391,283	(636,322)	
1002 - Employee Insurance Fund	947,305	894,642			894,642	(52,663)	
1800 - Flexible Spending Fund	11,500	(4,558)			(4,558)	(16,058)	
2000 - Road Fund	1,163,725	1,384,389			1,384,389	220,664	
3000 - Treasurer's Automation Fund	129,403	129,875			129,875	472	
3001 - Collector's Automation Fund	340,001	279,725			279,725	(60,276)	
3002 - Circuit Court Automation Fund	145,109	148,182			148,182	3,073	
3004 - Assessor's Amendment 79 Fund	91,459	87,669			87,669	(3,790)	
3005 - County Clerk's Cost Fund	400,603	405,904			405,904	5,301	
3006 - Recorder's Cost Fund	558,466	534,357			534,357	(24,109)	
3008 - County Library Fund	662,112	820,921			820,921	158,809	
3010 - County Clerk Operating Fund	19,848	20,684			20,684	836	
3012 - Child Support Cost Fund	12,173	11,538			11,538	(635)	
3014 - Communication Facility/Equip	228,221	88,307			88,307	(139,914)	
3017 - Jail Operations & Maintenance	(1,210,682)	(1,295,024)	(42,968)	ORD 2018-31 SHERIFF INCREASE BUD FROM ADD'L REVENUE FROM WORKING SPECIAL EVENTS	(1,337,992)	(127,310)	
3019 - Boating Safety Fund	15,934	3,090			3,090	(12,844)	
3020 - Emergency 911 Fund	678,578	708,509			708,509	29,931	
3028 - Adult Drug Court Fund	24,048	25,706			25,706	1,658	
3031 - Circuit Court Juv Div Fund	4,621	5,096			5,096	475	
3032 - Juv Crt Representation Fund	1,243	1,364			1,364	121	
3039 - Circuit Clerk Commissioner Fee	15,653	15,562			15,562	(91)	
3042 - Assessor's Late Asmnt Fee Fund	11,092	10,747			10,747	(345)	
3401 - HIV Clinic Fund	47,360	46,077			46,077	(1,283)	
3402 - Law Library Fund	291,483	287,361			287,361	(4,122)	
3404 - Drug Enforcement - State Fund	0	0			0	0	
3405 - Drug Enforcement- Fed Fund	0	0			0	0	
3406 - Drug Court Program Fund	156,343	156,263			156,263	(80)	
3503 - Rural Community Grants Fund	0	(36)			(36)	(36)	
3510 - JDC Grant Fund	0	107			107	107	
3511 - DEM Grant Fund	0	(3,159)			(3,159)	(3,159)	
3512 - Environmental Affairs Grant Fd	0	0			0	0	
3513 - Drug Court Grant Fund	(35,889)	(3,750)			(3,750)	32,139	
5800 - Court Costs & Fines Fund	761,095	773,323			773,323	12,228	
Totals	11,498,409	10,945,644	(64,458)		0	10,881,186	(617,223)
2018 Budgeted Infusion General to Jail	1,210,682						
Year to Date Actual Infusions (Feb'18)	(410,000)						
Budget Available for More Infusions	800,682						

**Condensed Stmt. of Operations by Elected Official
7/31/2018**

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Elected Official	Fund	Department	Budget	YTD Expenditures	Ending Balance	% Used
County Judge	1000 - General Fund	100 County Judge	387,827	227,859	159,968	58%
County Judge	1000 - General Fund	107 Quorum Court	193,596	71,090	122,506	36%
County Judge	1000 - General Fund	108 Buildings and Grounds	2,041,036	1,216,624	824,412	59%
County Judge	1000 - General Fund	110 County Planning	413,008	224,876	188,132	54%
County Judge	1000 - General Fund	113 Financial Management	337,927	188,159	149,768	55%
County Judge	1000 - General Fund	115 Computer/IS Department	926,349	545,767	380,582	58%
County Judge	1000 - General Fund	118 General Services	208,478	147,573	60,905	70%
County Judge	1000 - General Fund	119 Archiving/Records Management	187,788	94,039	93,749	50%
County Judge	1000 - General Fund	120 Grants Administrator	144,628	88,893	55,735	61%
County Judge	1000 - General Fund	121 Human Resources	312,651	181,824	130,828	58%
County Judge	1000 - General Fund	122 County Attorney	228,350	130,482	97,868	57%
County Judge	1000 - General Fund	301 Ambulance Service	921,174	537,352	383,823	58%
County Judge	1000 - General Fund	308 Animal Shelter	687,745	323,036	364,709	46%
County Judge	1000 - General Fund	409 District Court Fayetteville	39,802	21,400	18,402	53%
County Judge	1000 - General Fund	410 District Court Springdale	32,820	16,090	16,730	49%
County Judge	1000 - General Fund	411 District Court Prairie Grove	20,634	10,717	9,917	51%
County Judge	1000 - General Fund	412 District Court West Fork	27,029	12,456	14,573	46%
County Judge	1000 - General Fund	413 District Court Elkins	27,291	15,142	12,149	55%
County Judge	1000 - General Fund	414 DISTRICT COURT JUDGES	46,161	46,160	1	100%
County Judge	1000 - General Fund	420 Constables	43	27	17	61%
County Judge	1000 - General Fund	444 Juvenile Detention	1,482,231	726,643	755,588	49%
County Judge	1000 - General Fund	500 Dept of Emergency Management	370,733	227,881	142,852	61%
County Judge	1000 - General Fund	502 Fire Departments	848,734	425,831	422,903	50%
County Judge	1000 - General Fund	505 County Judge-Emergency Budget	75,000	0	75,000	0%
County Judge	1000 - General Fund	702 Environmental Affairs	406,717	213,434	193,283	52%
County Judge	1000 - General Fund	800 Veterans Service	158,483	75,727	82,756	47%
County Judge	1000 - General Fund	801 Extension Office	224,612	111,562	113,050	49%
County Judge	1000 - General Fund	8888 General-Transfer Out	38,806	448,806	(410,000)	1156%
County Judge	1002 - Employee Insurance Fund	125 Employee Insurance	5,152,850	2,427,090	2,725,761	47%
County Judge	1800 - Flexible Spending Fund	126 Flexible Spending	281,000	152,798	128,202	54%
County Judge	1906 - Animal Shelter Fund	308 Animal Shelter Grant	7,000	3,094	3,906	44%
County Judge	2000 - Road Fund	200 County Road	9,204,244	4,671,555	4,532,689	50%
County Judge	2000 - Road Fund	201 Road 1/2 Cent Sales Tax	1,082,554	347,827	734,727	32%

**Condensed Stmt. of Operations by Elected Official
7/31/2018**

Elected Official	Fund	Department		Budget	YTD Expenditures	Ending Balance	% Used
County Judge	3020 - Emergency 911 Fund	501	Emergency 911	754,960	259,445	495,515	34%
County Judge	3516 - Animal Shelter Projects Fund	308	Animal Shelter Projects	39,413	3,264	36,149	8%
County Judge	5800 - Court Costs & Fines Fund	117	Court Costs & Fines	359,216	210,621	148,595	58%
County Judge				27,670,890	14,405,140	13,265,750	52%
Assessor	1000 - General Fund	105	Assessor	2,210,687	1,297,040	913,647	58%
Assessor	1000 - General Fund	106	Board of Equalization	1,090,985	559,001	531,984	51%
Assessor	3004 - Assessor's Amendment 79 Fund	105	Assessor's Amendment 79	25,950	7,133	18,817	27%
Assessor				3,327,622	1,863,175	1,464,447	56%
Circuit Clerk	1000 - General Fund	102	Circuit Clerk	963,568	569,863	393,705	59%
Circuit Clerk	3006 - Recorder's Cost Fund	128	Recorder's Cost	848,009	407,718	440,291	48%
Circuit Clerk	3006 - Recorder's Cost Fund	8888	Recorder's Costs Transfers Out	900,000	446,172	453,828	49%
Circuit Clerk	3012 - Child Support Cost Fund	8888	Child Support-Transfer Out	13,000	12,365	635	95%
Circuit Clerk	3039 - Circuit Clerk Commissioner Fee	129	Circuit Clerk Commissioner Fee	25,000	24,028	972	96%
Circuit Clerk				2,749,577	1,460,145	1,289,432	53%
Collector	1000 - General Fund	104	Tax Collector	1,146,808	635,843	510,965	55%
Collector	3001 - Collector's Automation Fund	104	Collector's Automation	386,519	144,453	242,066	37%
Collector				1,533,327	780,295	753,032	51%
Coroner	1000 - General Fund	419	Coroner	346,960	179,626	167,334	51%
County Clerk	1000 - General Fund	101	County Clerk	534,957	295,010	239,947	55%
County Clerk	3005 - County Clerk's Cost Fund	101	County Clerk's Cost	149,850	30,135	119,715	20%
County Clerk	3010 - County Clerk Operating Fund	101	County Clerk Operating	15,000	685	14,315	4%
County Clerk				699,807	325,830	373,977	47%
Pros. Attorney	1000 - General Fund	416	Prosecuting Attorney	1,208,485	662,676	545,809	54%
Sheriff	1000 - General Fund	400	Sheriff	8,872,325	4,990,585	3,881,741	56%
Sheriff	1000 - General Fund	428	Sheriff-Work Release	15,952	1,964	13,988	12%
Sheriff	3014 - Communication Facility/Equip	400	Communicatons - Sheriff	334,784	113,473	221,311	33%
Sheriff	3017 - Jail Operations & Maintenance	127	Jail-Maintenance	1,021,106	507,933	513,173	49%

**Condensed Stmt. of Operations by Elected Official
7/31/2018**

Elected Official	Fund	Department		Budget	YTD Expenditures	Ending Balance	% Used
Sheriff	3017 - Jail Operations & Maintenance	418	Jail Operations	14,688,019	8,652,852	6,035,168	58%
Sheriff	3019 - Boating Safety Fund	400	Boating Safety	12,100	1,060	11,040	8%
Sheriff	3404 - Drug Enforcement - State Fund	400	Drug Enforcement-State	52,404	2,740	49,665	5%
Sheriff	3405 - Drug Enforcement- Fed Fund	400	Drug Enforcement-Federal	47,454	14,313	33,142	30%
Sheriff				25,044,144	14,284,920	10,759,227	57%
Treasurer	1000 - General Fund	103	Treasurer	286,982	167,336	119,646	58%
Treasurer	3000 - Treasurer's Automation Fund	103	Treasurer's Automation	18,800	4,197	14,603	22%
Treasurer				305,782	171,533	134,249	56%
Other	1000 - General Fund	109	Elections	719,809	315,736	404,073	43%
Other	1000 - General Fund	300	County Health	17,700	13,952	3,748	78%
Other	1000 - General Fund	401	Circuit Court I	36,157	12,215	23,942	33%
Other	1000 - General Fund	402	Circuit Court II	47,508	13,000	34,508	27%
Other	1000 - General Fund	403	Circuit Court III	1,160,226	638,080	522,146	54%
Other	1000 - General Fund	404	Circuit Court IV	123,423	69,796	53,627	56%
Other	1000 - General Fund	405	Circuit Court V	32,295	11,836	20,459	36%
Other	1000 - General Fund	406	Circuit Court VI	60,810	21,301	39,509	35%
Other	1000 - General Fund	407	Circuit Court VII	36,468	26,097	10,371	71%
Other	1000 - General Fund	417	Public Defender	536,339	280,366	255,973	52%
Other	1000 - General Fund	440	COURT REPORORTING SRVCS	18,720	10,920	7,800	58%
Other	3002 - Circuit Court Automation Fund	437	Circuit Court Automation	14,515	9,044	5,471	62%
Other	3008 - County Library Fund	600	County Library	2,305,307	1,349,602	955,705	58%
Other	3008 - County Library Fund	610	Co Lib-Greenland Branch	23,524	8,422	15,102	35%
Other	3008 - County Library Fund	611	Co Lib-Winslow Branch	15,108	7,218	7,890	47%
Other	3020 - Emergency 911 Fund	571	ACT 442 of 2013 PSAP	12,000	0	12,000	0%
Other	3028 - Adult Drug Court Fund	8888	Drug Court Program Trans Out	27,000	28,658	(1,658)	106%
Other	3031 - Circuit Court Juv Div Fund	446	Circuit Court Juvenile Div	18,000	9,975	8,026	55%
Other	3400 - FEMA	202	Dye Creek Low Water Crossings	573,883	133,972	439,911	23%
Other	3400 - FEMA	203	FEMA 2017 Flood	625,071	438,776	186,295	70%
Other	3401 - HIV Clinic Fund	305	HIV Clinic	209,763	69,676	140,087	33%
Other	3402 - Law Library Fund	422	Law Library	98,835	49,323	49,512	49%
Other	3501 - HIDTA	426	HIDTA 2016	25	0	25	0%
Other	3501 - HIDTA	487	HIDTA 2017	299,791	139,489	160,302	46%

**Condensed Stmt. of Operations by Elected Official
7/31/2018**

Elected Official	Fund	Department	Budget	YTD Expenditures	Ending Balance	% Used
Other	3503 - Rural Community Grants Fund	603 Brentwood Community Grant	8,036	863	7,173	10%
Other	3503 - Rural Community Grants Fund	624 Sugar Mountain Road Grant	70,000	0	70,000	0%
Other	3503 - Rural Community Grants Fund	625 Evansville Storm Shelter Grant	38,995	38,995	0	100%
Other	3503 - Rural Community Grants Fund	626 Musteen & Blue Hole Road	75,000	0	75,000	0%
Other	3510 - JDC Grant Fund	453 JDC-GIA 2017/2018	25,039	23,823	1,216	95%
Other	3511 - DEM Grant Fund	545 MRC	6,946	0	6,946	0%
Other	3511 - DEM Grant Fund	546 MRC2	5,000	0	5,000	0%
Other	3511 - DEM Grant Fund	547 MRC 2013	1,561	0	1,561	0%
Other	3511 - DEM Grant Fund	561 USAR 2016	255,000	255,000	0	100%
Other	3511 - DEM Grant Fund	562 SWAT 2016	65,721	21,186	44,535	32%
Other	3511 - DEM Grant Fund	563 USAR 2017	265,000	198	264,802	0%
Other	3511 - DEM Grant Fund	564 SWAT 2017	185,224	32,220	153,004	17%
Other	3511 - DEM Grant Fund	570 DEM Radio System	114,582	0	114,582	0%
Other	3512 - Environmental Affairs Grant Fd	759 BMT05-14EW	37,257	0	37,257	0%
Other	3512 - Environmental Affairs Grant Fd	761 BMT04-14EW	8,233	0	8,233	0%
Other	3512 - Environmental Affairs Grant Fd	763 WC15-08	3,047	0	3,047	0%
Other	3512 - Environmental Affairs Grant Fd	764 ADEQ-BMT WC16-07	4,390	0	4,390	0%
Other	3512 - Environmental Affairs Grant Fd	8888 Transfer Out	0	357	(357)	0%
Other	3513 - Drug Court Grant Fund	483 OJP Drug Court Enhancement	0	(47)	47	0%
Other	3513 - Drug Court Grant Fund	485 Drug Crt Accountability	28,758	25,187	3,571	87%
Other	3513 - Drug Court Grant Fund	486 Veterans Treatment	1,243	0	1,243	0%
Other	3513 - Drug Court Grant Fund	488 Drug Court Grant Project	384	0	384	0%
Other	3513 - Drug Court Grant Fund	491 SAMHSA 2017/2018	322,373	190,626	131,747	59%
Other	3513 - Drug Court Grant Fund	8888 Transfer Out	0	11,318	(11,318)	0%
Other	3514 - Law Enforcement Grant Fund	467 JAG 2015	1,854	0	1,854	0%
Other	3514 - Law Enforcement Grant Fund	469 JAG 2017	14,024	0	14,024	0%
Other	3514 - Law Enforcement Grant Fund	476 SCAAP 2016	33,184	12,600	20,584	37%
Other	3514 - Law Enforcement Grant Fund	497 ADR Grant	7,800	975	6,825	12%
Other	3517 - JUVENILE COURT GRANT FUND	458 JABG-2017	13,539	8,849	4,690	65%
Other	3517 - JUVENILE COURT GRANT FUND	8888 Transfer Out	0	1,761	(1,761)	0%
Other	3999 - Courthouse Security Grant Fund	506 2018 Court Security Grant	15,000	0	15,000	0%
Other			8,619,467	4,281,365	4,338,102	50%
Grand Totals			71,506,061	38,414,706	33,091,359	54%

ORDINANCE NO. 2018-

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE RECOGNIZING ADDITIONAL REVENUES OF \$31,167 IN THE JDC GRANT FUND; AND APPROPRIATING \$31,167 FROM THE JDC GRANT FUND TO THE JUVENILE DETENTION CENTER GRANT-IN-AID 2018/2019 BUDGET FOR 2018.

ARTICLE 1. There is hereby recognized additional revenue of \$31,167 in the State Grants Revenue Line Item of the JDC Grant Fund (3510-7010) for 2018.

ARTICLE 2. There is hereby appropriated the amount of \$31,167 from the JDC Grant Fund to the following Line Items of the JDC-GIA 2018/19 Budget for 2018:

<u>JDC-GIA 2018/19</u>	
General Supplies (35100454-2001)	\$ 3,254
Small Equipment (35100454-2002)	7,500
Medicine & Drugs (35100454-2004)	500
Food (35100454-2005)	4,000
Clothing/Uniform (35100454-2006)	3,500
Computer IT Equipment (35100454-2009)	3,500
Detainee Supplies (35100454-2011)	2,873
Other Professional Services (35100454-3009)	4,000
Dues & Memberships (35100454-3090)	1,040
Meals & Lodging (35100454-3094)	<u>1,000</u>
 TOTAL APPROPRIATION:	 <u>\$ 31,167</u>

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Sponsor: Bill Ussery
Date of Passage: September 20, 2018
Votes For: _____ Votes Against: _____
Abstention: _____ Absent: _____

ORDINANCE NO. 2018-_____

APPROPRIATION ORDINANCE:

BE IT ORDAINED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE CHANGING THE TITLE OF PARALEGAL/PERMIT COORDINATOR TO PART-TIME PARALEGAL/PERMIT COORDINATOR IN THE COUNTY ATTORNEY BUDGET FOR 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. The title of the personnel position of Paralegal/Permit Coordinator, Grade 16 (Position 0122003) in the County Attorney Budget of the General Fund (1000 0122) and the Road Fund (2000 0200) is hereby changed to Part-time Paralegal/Permit Coordinator (Position 0122003) for 2018.

Joseph K. Wood, County Judge

Date

BECKY LEWALLEN, County Clerk

Sponsor: _____ Bill Ussery

Date of Passage: _____ September 20, 2018

Votes For: _____ Votes Against: _____

Abstention: _____ Absent: _____

Joseph K. Wood
COUNTY JUDGE



Michael Watson
H.R. DIRECTOR

WASHINGTON COUNTY, ARKANSAS
HUMAN RESOURCES OFFICE

September 10, 2018

To: Personnel Committee

The County Attorney's Office has been without a Paralegal/Permit Coordinator since April 2018. His work load warrants having a paralegal to handle many of the less complex tasks required of his position. He recently hired a law clerk to perform this role. The County Attorney feels that the position can be adequately performed on a part-time basis.

The County Attorney anticipates using the residual funds from the current full-time slot that was allocated from the 2018 budget to pay for the part-time position. Ordinance 2000-24, (Section 2-173) authorizes the hiring of a law clerk.

We respectfully request that the full-time position be changed to a part-time position in order to provide funding flexibility for the County Attorney's office.

Respectfully,

Joseph K. Wood
Washington County
County Judge

280 N. College Avenue, Suite 510 • Fayetteville, Arkansas 72701
Telephone: (479) 444-3360 • Fax: (479) 444-1889
joseph.wood@co.washington.ar.us

Washington County is an Equal Employment Opportunity Minorities/Females/Disabilities/Veterans

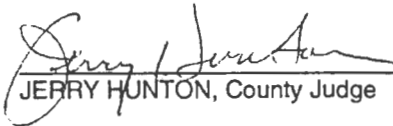
ORDINANCE NO. 2000-24
PAGE 2

ARTICLE 3. Section 2-173, Compensation, is hereby amended to read as follows:

- a. The County Attorney shall receive a compensation specified by the budget.
- b. Upon approval by the County Judge, the County Attorney may retain a law clerk when necessary to perform the duties as set out herein.

ARTICLE 4. Section 2-174, Duties, is hereby amended to read as follows:

- 1. To draft all ordinances, resolutions, contracts, leases, conveyances, bonds, and such other instruments of writing as may be required by the County in the conduct of its business.
- 2. To furnish written opinions upon subjects of a legal nature relating to the affairs of the County government when requested to do so by the Quorum Court, County Judge, other elected officials, or the chairman of any administrative board, commission, committee or authority of the County.
- 3. To furnish legal advice regarding the activities of the County to the Quorum Court, County Judge, other elected officials, various administrative boards, commissions, or authorities of the County.
- 4. To attend all meetings of the Quorum Court, including committee meetings if requested by the chairman of such, and to render such advice and consultation as may be appropriate thereto; and upon request by the County Judge, to attend any meetings of the various administrative boards, commissions or authorities of the County.
- 5. To represent the County's interest in all legal matters and proceedings. The County Attorney shall not be responsible for initiating or maintaining civil actions involving mental commitments.


JERRY HUNTON, County Judge

6-9-00
DATE


MARILYN EDWARDS, County Clerk

Sponsor: Bill Yancey
Date of Passage: June 8, 2000
Votes For: 13 Votes Against: 0
Abstention: 0 Absent: 0

Washington County Paralegal/Permit Coordinator Job Description

Job Code: 16
Exempt: No
Department: County Attorney
Reports To: County Attorney
Location: Washington County Courthouse
Date Prepared: July 06, 2016
Date Revised: November 30, 2017

GENERAL DESCRIPTION OF POSITION

Responsible for assisting County Attorney with all general legal matters. Ensure that all office functions are performed efficiently, and in a professional and timely manner. Initiate and install new ideas for efficient operations. Ensure that each situation is handled according to the County, State and Federal policies and guidelines.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Draft, type, and file legal documents including transcriptions from dictation, routine affidavits, notices, motions and other pleadings, with little or no supervision.
2. Resolve problems and deal with customers in a professional manner, when required.
3. Perform office duties, which include word processing, data entry, photocopying, filing, prepare and send mailings/correspondence, open/distribute mail, FAX documents.
4. Maintain office files in an accurate and efficient manner; ability to master the electronic filing system of the United States Bankruptcy Court; ability to write, file and disseminate accurately all affidavits of claims and releases of probates.
5. Handle the legal aspects of tax collection, especially as they relate to the Probate division of Circuit Court and the United States Bankruptcy Court.
6. Research and locate various legal documents located in both the Circuit Clerk and County Clerk's filing systems, in all searchable media.
7. Coordinate with the Sheriff on obtaining service and collection of writs.
8. Handle delicate phone calls in a professional manner.
9. Track returned mail and obtain new addresses utilizing various methods including internet searches and searching records located in other county offices.
10. Maintain office equipment in working condition. Put in track-it ticket for service and/or repair as required.
11. Receive, analyze and follow-up on various reports/printouts, etc.
12. Maintain adequate supplies for the office. Reorder as necessary.

13. Answer telephone, direct calls to appropriate person, take messages in polite and efficient manner.
14. Consult with attorneys and other Elected Officials, as well as the general public, seeking advice from the County Attorney, to coordinate timely and effective legal services.
15. Provide assistance to other office staff and perform miscellaneous duties as assigned by supervisor.
16. Perform advanced word processing skills and familiar with legal terms and citations.
17. Maintain County contract spreadsheets.
18. Handle a substantial amount of confidential information in the form of private health and personnel information.
19. Assist and advise county departments with the application, compliance, and implementation of required permits. This includes working with various department heads on various FEMA/ADEM and ARDot requirements/needs; coordinating efforts of employees in making sure all deadlines are properly met with quarterly reports; claims; project manager requests, etc. Working directly with FEMA/ADEM and ARDot project coordinators and staff to gather necessary documentation, set up meetings and site visits, review environmental requirements as it relates to permits, and assist in gathering, creating, and returning all financial documentation required on our projects by required deadlines.
20. Assist Road Superintendent in drafting/updating Road Department policies, job descriptions, and ordinances for department.
21. Review contracts and leases for the road department; researching pertinent ordinances and laws; advise Road Superintendent and Assistant Road Superintendent on legal questions posed during the normal course of business, etc.
22. Perform any other related duties as required or assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION AND EXPERIENCE

High school or GED, plus specialized schooling and/or on the job education in a specific skill area; e.g. data processing, clerical/administrative, equipment operation, etc, plus 9 to 10 years related experience and/or training, or equivalent combination of education and experience.

COMMUNICATION SKILLS

Ability to effectively communicate information and respond to questions in person-to-person and small group situations with customers, clients, general public and other employees of the organization.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to prepare and interpret bar graphs.

CRITICAL THINKING SKILLS

Ability to utilize common sense understanding in order to carry out written, oral or diagrammed instructions. Ability to deal with problems involving several known variables in situations of a routine nature.

REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS

Not indicated.

PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS

Not indicated.

SOFTWARE SKILLS REQUIRED

Intermediate: Contact Management, Presentation/PowerPoint, Spreadsheet, Word Processing/Typing

Basic: Alphanumeric Data Entry

INITIATIVE AND INGENUITY

SUPERVISION RECEIVED

Under direction where a definite objective is set up and the employee plans and arranges own work, referring only unusual cases to supervisor.

PLANNING

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work; may also occasionally assist in the planning of work assignments performed by others within a limited area of operation.

DECISION MAKING

Performs work operations which permit frequent opportunity for decision-making of minor importance and also frequent opportunity for decision-making of major importance; the latter of which would affect the work operations of other employees and/or clientele to a moderate degree.

MENTAL DEMAND

Close mental demand. Operations requiring close and continuous attention for control of operations. Operations requiring intermittent direct thinking to determine or select the most applicable way of handling situations regarding the organization's administration and operations; also to determine or select material and equipment where highly variable sequences are involved.

ANALYTICAL ABILITY / PROBLEM SOLVING

Directed. Supervisory and/or professional skills using structured practices or policies and directed as to execution and review. Interpolation of learned things in moderately varied situations where reasoning and decision-making are essential.

RESPONSIBILITY FOR WORK OF OTHERS

Responsibility for work of others: Not indicated.

RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT

Occasionally responsible for organization's property where carelessness, error, or misappropriation would result in moderate damage or moderate monetary loss to the organization. The total value for the above would range from \$5,000 to \$150,000.

ACCURACY

Probable errors would not likely be detected until they reached another department, office or patron, and would then require considerable time and effort to correct the situation. Frequently, possibility of error that would affect the organization's prestige and relationship with the public to a limited extent, but where succeeding operations or supervision would normally preclude the possibility of a serious situation arising as a result of the error or decision.

ACCOUNTABILITY

FREEDOM TO ACT

Directed. Freedom to complete duties as defined by wide-ranging policies and precedents with mid to upper-level managerial oversight.

ANNUAL MONETARY IMPACT

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

Very small. Job creates a monetary impact for the organization up to an annual level of \$100,000.

IMPACT ON END RESULTS

Moderate impact. Job has a definite impact on the organization's end results. Participates with others in taking action for a department and/or total organization.

PUBLIC CONTACT

Regular contacts with patrons where the contacts are initiated by the employee. Involves both furnishing and obtaining information and, also, attempting to influence the decisions of those persons contacted. Contacts of considerable importance and of such nature, that failure to exercise proper judgment may result in important tangible or intangible losses to the organization.

EMPLOYEE CONTACT

Contacts with other departments or offices and also frequently with individuals in middle level positions; consulting on problems which necessitate judgment and tact in presentation to obtain cooperation or approval of action to be taken. Also, important contacts with associates as required in advanced supervisory jobs, plus frequent contact with senior level internal officials.

USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS

Regular use of complex machines and equipment (desktop/laptop computer and software, road and production machines and equipment, driver's license/cdl, etc.)

WORKING CONDITIONS

Normal working conditions as found within an office setting, wherein there is controlled temperature and a low noise level, plus a minimum of distractions.

ENVIRONMENTAL CONDITIONS

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate.

PHYSICAL ACTIVITIES

The following physical activities described here are representative of those that must be met by an

employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Semi-repetitive, low physical. Semi-repetitive type work which requires periods of concentration for varied time cycles as prescribed by the tasks.

While performing the functions of this job, the employee is regularly required to sit; frequently required to use hands to finger, handle, or feel, talk or hear; and occasionally required to stand, walk, reach with hands and arms. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision; and color vision.

ADDITIONAL INFORMATION

Ability to effectively communicate information and respond to questions, in person-to-person interviews and small groups, as well as in written form. Needs to be able to write clearly and effectively, and possess good oral communication skills in order to present critical information, as well as prepare others to speak.

ORDINANCE NO. 2018-_____

APPROPRIATION ORDINANCE:

BE IT ORDAINED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE CHANGING THE TITLE OF HEAVY EQUIPMENT OPERATOR TO ASSISTANT PARTS MANAGER IN THE ROAD DEPARTMENT FOR 2018.

ARTICLE 1. The title of the personnel position of Heavy Equipment Operator, Grade 11 (Position 0200240) in the Road Department's Budget of the Road Fund (20000200) is hereby changed to Assistant Parts Manager, Grade 11 (Position 0200240) for 2018.

Joseph K. Wood, County Judge

Date

BECKY LEWALLEN, County Clerk

Sponsor: _____ Bill Ussery _____
Date of Passage: September 20, 2018
Votes For: _____ Votes Against: _____
Abstention: _____ Absent: _____

Joseph K. Wood
COUNTY JUDGE



Michael Watson
H.R. DIRECTOR

WASHINGTON COUNTY, ARKANSAS
HUMAN RESOURCES OFFICE

September 10, 2018

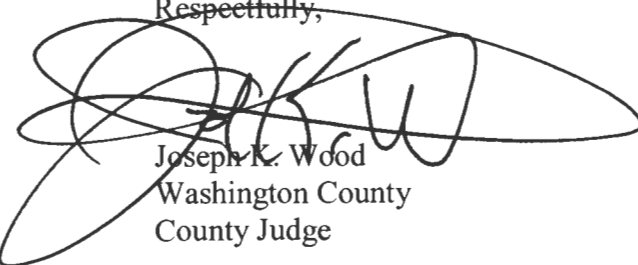
To: Personnel Committees

The Road Department is requesting that one of its unfilled Heavy Equipment Operator (Grade 11) positions be converted into an Assistant Parts Manager (Grade 11) position. The fact that both positions are similarly graded makes the funding requirements seamless.

The work load warrants having an additional staff member focused on effectively handling the various tasks (e.g. picking up spare parts, attending to broken down vehicles, etc.) that have to be addressed on a daily basis but will still allow the Parts Manager to supervise the shop floor. It is anticipated that the occupant that perform these duties will have a deep knowledge of spare parts and inventory management.

We appreciate your consideration of these requests.

Respectfully,



Joseph K. Wood
Washington County
County Judge

280 N. College Avenue, Suite 510 • Fayetteville, Arkansas 72701
Telephone: (479) 444-3360 • Fax: (479) 444-1889
joseph.wood@co.washington.ar.us

Washington County is an Equal Employment Opportunity Minorities/Females/Disabilities/Veterans

Washington County Assistant Parts Manager Job Description

Job Code: 11
Exempt: No
Department: Road
Reports To: Parts Manager/Shop Supervisor
Location: Road Department Facilities
Date Prepared: August 10, 2018
Date Revised:

GENERAL DESCRIPTION OF POSITION

Under the general supervision of the Parts Manager or the Shop Supervisor, the incumbent provides assistance to the maintenance shop. The incumbent is responsible for approximately \$800,000 worth of tools, equipment and \$400,000 in parts and supplies.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Assume responsibility to update, correct and maintain the Parts Department inventory by adding, deleting, adjusting and relocating inventory as an ongoing process always assuring accuracy.
2. Receive parts always checking for accuracy and complete Part Orders from various vendors to maintain accurate billing and assuring proper stocking.
3. Maintain a clean and orderly warehouse.
4. Prepare work orders for various equipment and machinery. List parts and labor time on each job requiring shop work. Maintain accurate files on various jobs, parts used, labor required, etc.
5. Pick up parts from various parts stores, when needed.
6. Ensure that all operations are performed in a safe manner to guard against accidents to fellow employees and the public at large.
7. Assist with emergency situations and repairs in a safe and efficient manner.
8. Ensure that an adequate inventory of tools, parts, and supplies are on hand for continuity of road department operations.
9. Ensure that accurate maintenance records are maintained for the shop and field maintenance work.
10. Must be able to communicate with multiple vendors on a daily basis.
11. Regular attendance is required.
12. Employee is required to have a county credit card. Employee is required to purchase parts and supplies with purchase order or credit card. Purchase activity ranges from \$25,000 to \$50,000 per month.

13. Employee may be required to work during inclement weather and emergency situations.

14. Perform any other related duties as required or assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION AND EXPERIENCE

Mental alertness and adaptability to office and field area work routines. Equivalent to four years high school or GED, with particular emphasis during high school in office skills, shop skills, or others, plus 4 years related experience and/or training, or equivalent combination of education and experience.

COMMUNICATION SKILLS

Ability to effectively communicate information and respond to questions in person-to-person and small group situations with customers, clients, general public and other employees of the organization.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to prepare and interpret bar graphs.

CRITICAL THINKING SKILLS

Ability to utilize common sense understanding in order to carry out written, oral or diagrammed instructions. Ability to deal with problems involving several known variables in situations of a routine nature.

SOFTWARE SKILLS REQUIRED

Intermediate: Database

Basic: Contact Management, Spreadsheet, Word Processing/Typing

INITIATIVE AND INGENUITY

SUPERVISION RECEIVED

Under direction where a definite objective is set up and the employee plans and arranges own work, referring only unusual cases to supervisor.

PLANNING

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work; may also occasionally assist in the planning of work assignments performed by others within a limited area of operation.

DECISION MAKING

Performs work operations which permit frequent opportunity for decision-making of minor importance and also frequent opportunity for decision-making of major importance; the latter of which would affect the work operations of other employees and/or clientele to a moderate degree.

MENTAL DEMAND

Close mental demand. Operations requiring close and continuous attention for control of operations. Operations requiring intermittent direct thinking to determine or select the most applicable way of handling situations regarding the organization's administration and operations; also to determine or select material and equipment where highly variable sequences are involved.

ANALYTICAL ABILITY / PROBLEM SOLVING

Moderately structured. Fairly broad activities using moderately structured procedures with only generally guided supervision. Interpolation of learned things in somewhat varied situations.

RESPONSIBILITY FOR WORK OF OTHERS

Responsibility for work of others: Not indicated.

RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT

Occasionally responsible for organization's property where carelessness, error, or misappropriation would result in moderate damage or moderate monetary loss to the organization. The total value for the above would range from \$150,000 to \$1,000,000.

ACCURACY

Probable errors would not likely be detected until they reached another department, office or patron, and would then require considerable time and effort to correct the situation. Frequently, possibility of error that would affect the organization's prestige and relationship with the public to a limited extent, but where succeeding operations or supervision would normally preclude the possibility of a serious situation arising as a result of the error or decision.

ACCOUNTABILITY

FREEDOM TO ACT

Generally controlled. General processes covered by established policies and standards with supervisory oversight.

ANNUAL MONETARY IMPACT

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

None. Job does not create any dollar monetary impact for the organization.

IMPACT ON END RESULTS

Moderate impact. Job has a definite impact on the organization's end results. Participates with others in taking action for a department and/or total organization.

PUBLIC CONTACT

Regular contacts with patrons, either within the office or in the field. May also involve occasional self-initiated contacts to patrons. Lack of tact and judgment may result in a limited type of problem for the organization.

EMPLOYEE CONTACT

Contacts of considerable importance within the department or office, such as those required in coordination of effort, or frequent contacts with other departments or offices, generally in normal course of performing duties. Requires tact in discussing problems and presenting data and making recommendations, but responsibility for action and decision reverts to others.

USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS

Regular use of complex machines and equipment (desktop/laptop computer and software, road and production machines and equipment, driver's license/cdl, etc.)

WORKING CONDITIONS

Periodically exposed to such elements as noise, intermittent standing, walking, occasionally pushing, carrying, or lifting; but none are present to the extent of being disagreeable.

ENVIRONMENTAL CONDITIONS

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is occasionally exposed to fumes or airborne particles, outdoor weather conditions. The noise level in the work environment is usually moderate.

PHYSICAL ACTIVITIES

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Moderate diversity, moderately physical. Work activities which allow for a moderate amount of diversity in the performance of tasks which requires somewhat diversified physical demands of the employee.

While performing the functions of this job, the employee is regularly required to stand, walk, use hands to finger, handle, or feel, reach with hands and arms, talk or hear; occasionally required to sit, climb or balance, stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 100 pounds; frequently lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision; distance vision; color vision; peripheral vision; and ability to adjust focus.

ADDITIONAL INFORMATION

EDUCATION and/or EXPERIENCE:

Minimum of high school diploma or general education degree (GED); four (4) years previous experience in construction operation, maintenance of heavy machinery, and light mechanic work.

OTHER SKILLS and ABILITIES:

The incumbent must possess good communication skills for interaction with other individuals within the County and limited contact with vendors. The incumbent is required to use a calculator, basic computer applications and two-way radio. Use of a computer is 5 to 8 hours per day.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is regularly required to stand, walk, use hands to handle or feel objects/controls, reach with hands and arms, and talk and hear. Safety is a prime concern in all aspects of this position. The employee must occasionally lift and/or move heavy loads and perform manual labor.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The incumbent works under adverse weather conditions and has to contend with dirt, dust, fumes, noise, oily conditions, and temperature extremes.

DBCompensation Job Valuing Summary

SCENARIO **Washington County**
August 2018
 POSITION **Assistant Parts Manager**
 JOB CODE: **11**

FACTOR	BASIS FOR JOB VALUING	DEGREE	VALUE
1	Experience-General: Minimum time to become familiar with requirements of the job.	7	74
2	Experience-Minimum time to become familiar with management requirements of the job.	0	
3	Education: Preliminary formalized training or self-development expressed in terms of equivalent formal education.	2	20
4	Initiative & Ingenuity: Measure of ability to proceed alone, make decisions within authority, and ability to comprehend assignment.	4A 4	5 36
		4B 3	
		4C 3	
5	Mental Demand: Measure of degree of concentration and sensory alertness.	4	49
6	Analytical Ability/Problem Solving: Opportunity to apply analytical ability and self-starting thinking.	4	46
7	Responsibility for Work of Others - Supervision: Appraises responsibility for work and direction of others.	0	
8	Responsibility for Funds, Equipment, Property, Etc.: Personal responsibility and accountability for receipt, storage, issue, or use.	5	48
9	Responsibility for Accuracy: Opportunity for and probable effect of errors.	4	44
10	Accountabilities: Freedom to act, monetary impact, and impact on end results.	10A 4	6 51
		10B 0	
		10C 3	
11	Contacts with Public: Responsibility for effective handling of contacts.	4	57
12	Contacts with Employees: Responsibility for effective handling of others.	3	28
13	Machine-Computer Operations	4	38
14	Working Conditions	2	12
15	Physical Demand	5	24
TOTAL VALUE			527

SIGNED: _____