



WASHINGTON COUNTY, ARKANSAS
County Courthouse

MEETING OF THE
WASHINGTON COUNTY QUORUM COURT
FINANCE AND BUDGET COMMITTEE

Tuesday, April 9, 2019
6:00 PM
Washington County Quorum Court Room

Quorum Court Finance & Budget Committee As A Whole
Ann Harbison – Chair Patrick Deakins – Vice-Chair

A G E N D A

1. **CALL TO ORDER AND WELCOME**

2. **PRAYER AND PLEDGE**

3. **ADOPTION OF AGENDA**

At the beginning of each meeting, the agenda shall be approved. Any JP may request an item be added or removed from the agenda subject to approval of the Committee.

REPORTS

4. **TREASURER'S REPORT – BOBBY HILL (4.1 – 4.4)**

5. **EMPLOYEES' INSURANCE REPORT – NELSON DRIVER (5.1)**

6. **COMPTROLLER'S REPORT – SHANNON WORTHEN (6.1 – 6.2)**

7. **UNFINISHED BUSINESS**

NEW BUSINESS

8. **AN ORDINANCE CHANGING THE TITLE AND GRADE OF ONE FULL-TIME POSITION IN THE CIRCUIT COURT III BUDGET FOR 2019 *Item 19-1-039* (8.1 - 8.3)**

9. AN ORDINANCE RECOGNIZING ADDITIONAL CARRYOVER MONEY IN VARIOUS GRANT FUNDS IN THE AMOUNT OF \$65,882.27; AND, REDUCING \$139.32 FROM VARIOUS GRANT FUND BUDGET LINE ITEMS FOR 2019 (9.1)
Item 19-I-040
10. AN ORDINANCE REDUCING \$3,898.55 FROM UNAPPROPRIATED COUNTY RESERVES (1000) AND APPROPRIATING SAID AMOUNT TO THE OTHER PROFESSIONAL SERVICES LINE ITEM (10000107-3009) IN THE QUORUM COURT'S BUDGET FOR 2019 *Item 19-I-041 (10.1)*
11. **PUBLIC COMMENT**
Twelve-minute comment period with a three-minute limit for each individual to comment on items on the agenda.
12. **ADJOURNMENT**

TREASURER'S FINANCIAL SUMMARY

4.1

3/1/2019 TO 3/29/2019

ACCOUNT	BEGIN BALANCE	REVENUES	EXPENDITURES	END BALANCE
1000 GENERAL	\$11,657,920.65	\$1,327,110.34	\$2,256,142.01	\$10,728,888.98
1002 EMPLOYEE INSURANCE	\$2,980,824.46	\$464,555.04	\$429,824.53	\$3,015,554.97
1800 FLEX SPENDING	\$14,365.47	\$19,395.67	\$27,275.86	\$6,485.28
1906 ANIMAL SHELTER FUND	\$922.11	\$0.00	\$0.00	\$922.11
2000 ROAD	\$2,306,718.43	\$731,682.96	\$1,040,962.05	\$1,997,439.34
3000 TREASURER'S AUTOMATION	\$209,355.11	\$290.36	\$1,371.55	\$208,273.92
3001 COLLECTOR'S AUTOMATION	\$736,753.27	\$1,092.05	\$12,869.42	\$724,975.90
3002 CIRCUIT COURT AUTOMATION	\$167,757.35	\$2,966.66	\$688.33	\$170,035.68
3004 ASSESSOR'S AMENDMENT 79 FUN	\$202,989.78	\$281.52	\$41.80	\$203,229.50
3005 COUNTY CLERK'S COST	\$582,690.24	\$8,250.84	\$1,117.76	\$589,823.32
3006 RECORDER'S COST	\$1,000,000.00	\$107,152.99	\$107,152.99	\$1,000,000.00
3008 COUNTY LIBRARY	\$1,007,864.36	\$157,440.29	\$186,136.69	\$979,167.96
3010 COUNTY CLERK OPERATING	\$38,854.36	\$289.95	\$5.80	\$39,138.51
3012 CHILD SUPPORT COST	\$6,350.66	\$2,197.85	\$43.96	\$8,504.55
3014 COMMUNICATION FACILITY/EQUIP	\$155,302.64	\$23,209.87	\$4,487.44	\$174,025.07
3017 JAIL OPERATION & MAINTENANCE	\$415,273.97	\$1,203,769.17	\$1,213,223.54	\$405,819.60
3019 BOATING SAFETY	\$14,597.04	\$20.24	\$0.41	\$14,616.87
3020 EMERGENCY 9-1-1	\$929,888.81	\$32,174.71	\$47,672.36	\$914,391.16
3028 ADULT DRUG COURT	\$5,230.92	\$3,590.72	\$71.81	\$8,749.83
3031 CIRCUIT COURT JUVENILE DIVISIO	\$11,644.08	\$586.34	\$149.63	\$12,080.79
3032 JUVENILE COURT REPRESENTATI	\$2,111.89	\$262.93	\$5.26	\$2,369.56
3039 CIRCUIT CLERK COMMISSIONER F	\$23,400.38	\$882.45	\$17.65	\$24,265.18
3042 ASSESSOR'S LATE ASSESSMENT	\$17,021.79	\$397.02	\$0.00	\$17,418.81
3400 FEMA	\$6,633.56	\$0.00	\$0.00	\$6,633.56
3401 HIV CLINIC	\$108,781.37	\$1,536.61	\$8,850.36	\$101,467.62
3402 LAW LIBRARY	\$349,717.10	\$10,308.70	\$7,694.47	\$352,331.33
3404 DRUG ENFORCEMENT - STATE	\$41,286.88	\$1,029.03	\$620.58	\$41,695.33
3405 DRUG ENFORCEMENT - FEDERAL	\$31,691.68	\$17,980.05	\$406.96	\$49,264.77
3406 DRUG COURT PROGRAM FUND	\$178,065.95	\$3,335.68	\$66.71	\$181,334.92
3501 HIDTA	\$0.00	\$0.00	\$0.00	\$0.00
3503 RURAL COMMUNITY GRANT	\$121,968.02	\$0.00	\$115.07	\$121,852.95
3510 JDC GRANT FUND	\$20,248.43	\$0.00	\$4,105.59	\$16,142.84
3511 DEM GRANT FUND	\$169,513.68	\$3,245.00	\$14,616.33	\$158,142.35
3512 ENVIRONMENTAL AFFAIRS GRAN	\$0.00	\$0.00	\$0.00	\$0.00
3513 DRUG COURT GRANT FUND	\$1,922.30	\$47,815.71	\$93,322.92	(\$43,584.91)
3514 LAW ENFORCEMENT GRANT FUN	\$102,901.85	\$0.00	\$1,800.00	\$101,101.85
3515 ANIMAL SHELTER GRANT FUND	\$10,000.00	\$0.00	\$0.00	\$10,000.00
3516 ANIMAL SHELTER PROJECTS FUN	\$46,977.14	\$80.00	\$0.00	\$47,057.14
3517 JUVENILE COURT GRANT FUND	(\$629.47)	\$0.00	\$1,948.00	(\$2,577.47)
3518 AR HERITAGE PRESERVATION FU	\$0.00	\$19,299.75	\$19,299.75	\$0.00
3999 COURT SECURITY GRANT	\$0.00	\$0.00	\$0.00	\$0.00
5800 COURT COSTS AND FINES	\$847,677.42	\$38,895.02	\$30,614.27	\$855,958.17
Sub-Total	\$24,524,593.68	\$4,231,125.52	\$5,512,721.86	\$23,242,997.34
6000 TREASURER'S COMMISSION	\$172,784.46	\$61,376.96	\$0.00	\$234,161.42
6002 COLLECTOR'S UNAPPORTIONED	\$6,392,899.64	\$11,716.78	\$6,360,350.37	\$44,266.05
6003 PROPERTY TAX RELIEF	\$330,888.69	\$1,251,755.46	\$1,201,263.38	\$381,380.77
6004 DELINQUENT PERSONAL TAX	\$0.00	\$525,010.26	\$525,010.26	\$0.00
6005 DELINQUENT REAL TAXES	\$0.00	\$349,208.55	\$349,208.55	\$0.00
6006 TIMBER TAX	\$0.00	\$1,826.22	\$289.37	\$1,536.85
6008 STATE LAND SALES	\$0.00	\$16,531.85	\$16,531.85	\$0.00
6010 ADMIN JUSTICE	\$0.00	\$70,259.51	\$70,259.51	\$0.00
6011 INTEREST	\$0.00	\$44,352.82	\$44,352.82	\$0.00

ACCOUNT	BEGIN BALANCE	REVENUES	EXPENDITURES	END BALANCE
6013 COMMON SCHOOL	\$9,265.68	\$1,857.10	\$0.00	\$11,122.78
6016 COUNTY FIRE PROTECTION PREM	\$0.00	\$0.00	\$0.00	\$0.00
6406 BOSTON MOUNTAIN SOLID WAST	\$787.92	\$1.09	\$0.02	\$788.99
6425 HAZMAT	\$0.00	\$0.00	\$0.00	\$0.00
6475 ESCHEATED ESTATES	\$25,601.09	\$0.00	\$0.00	\$25,601.09
6498 PAYROLL	\$0.00	\$1,457,347.65	\$1,451,799.62	\$5,548.03
6499 PAYROLL CLEARING	\$0.00	\$1,002,964.90	\$1,002,964.90	\$0.00
6550 MORROW FIRE DUES	\$0.02	\$368.88	\$0.00	\$368.90
6551 WHEELER FIRE DUES	\$0.00	\$1,177.79	\$0.00	\$1,177.79
6552 ROUND MOUNTAIN FIRE DUES	\$0.00	\$1,786.45	\$0.00	\$1,786.45
6553 NOB HILL FIRE DUES	\$0.00	\$2,723.32	\$0.00	\$2,723.32
6554 GOSHEN FIRE DUES	\$0.00	\$4,827.61	\$0.00	\$4,827.61
6555 PGROVE/FARM FIRE DUES	\$0.00	\$3,242.56	\$0.00	\$3,242.56
6556 LINCOLN FIRE DUES	\$0.00	\$2,196.83	\$0.00	\$2,196.83
6557 WEDINGTON FIRE DUES	\$0.03	\$1,830.42	\$0.00	\$1,830.45
6558 STRICKLER FIRE DUES	\$0.00	\$566.50	\$0.00	\$566.50
6559 WHITEHOUSE FIRE DUES	\$0.00	\$394.24	\$0.00	\$394.24
6560 WEST FORK FIRE DUES	\$0.00	\$2,574.25	\$0.00	\$2,574.25
6601 CITY OF FAYETTEVILLE	\$0.00	\$233,991.16	\$42,099.61	\$191,891.55
6602 CITY OF SPRINGDALE	\$0.00	\$292,417.73	\$83,789.95	\$208,627.78
6603 CITY OF PRAIRIE GROVE	\$0.00	\$20,015.94	\$6,646.99	\$13,368.95
6604 CITY OF WEST FORK	\$0.00	\$7,726.43	\$3,127.38	\$4,599.05
6605 CITY OF LINCOLN	\$0.00	\$6,267.25	\$2,113.82	\$4,153.43
6606 CITY OF WINSLOW	\$0.00	\$704.01	\$363.57	\$340.44
6607 CITY OF TONTITOWN	\$0.00	\$17,949.04	\$3,505.97	\$14,443.07
6608 CITY OF FARMINGTON	\$0.00	\$26,761.39	\$9,757.86	\$17,003.53
6609 CITY OF GREENLAND	\$0.00	\$2,554.75	\$927.53	\$1,627.22
6610 CITY OF ELKINS	\$0.00	\$9,823.42	\$3,679.90	\$6,143.52
6611 CITY OF ELM SPRINGS	\$0.00	\$8,208.10	\$2,088.31	\$6,119.79
6612 CITY OF JOHNSON	\$0.00	\$18,536.43	\$2,822.37	\$15,714.06
6613 CITY OF GOSHEN	\$0.00	\$6,579.24	\$1,110.46	\$5,468.78
6614 FAYETTEVILLE LIBRARY	\$0.00	\$221,360.15	\$39,022.00	\$182,338.15
6701 FAYETTEVILLE SCHOOL DISTRICT	\$0.00	\$2,965,116.84	\$552,985.96	\$2,412,130.88
6706 FARMINGTON SCHOOL DISTRICT	\$0.00	\$338,225.02	\$108,911.70	\$229,313.32
6710 ELKINS SCHOOL DISTRICT	\$0.00	\$143,501.04	\$52,047.70	\$91,453.34
6714 WEST FORK SCHOOL DISTRICT	\$0.00	\$140,614.00	\$58,098.25	\$82,515.75
6721 SILOAM SPRINGS SCHOOL DISTRI	\$0.00	\$30,997.57	\$8,468.57	\$22,529.00
6723 PRAIRIE GROVE SCHOOL DISTRICT	\$0.00	\$319,283.25	\$124,194.00	\$195,089.25
6748 LINCOLN SCHOOL DISTRICT	\$0.00	\$158,481.96	\$59,502.35	\$98,979.61
6750 SPRINGDALE SCHOOL DISTRICT	\$0.00	\$2,442,369.67	\$607,074.29	\$1,835,295.38
6795 GREENLAND SCHOOL DISTRICT	\$0.00	\$169,616.76	\$65,207.66	\$104,409.10
6801 RUPPLE IMPROVEMENT DISTRICT	\$0.08	\$1,974.05	\$0.00	\$1,974.13
6803 HOMESTEAD IMP DISTRICT	\$0.06	\$983.36	\$0.00	\$983.42
6805 BEL CLAIRE IMP DISTRICT	\$0.09	\$1,476.88	\$0.00	\$1,476.97
6840 FAYETTEVILLE TIF DISTRICT	\$0.00	\$10,209.47	\$464.26	\$9,745.21
Sub-Total	\$6,932,227.76	\$12,411,642.91	\$12,860,041.11	\$6,483,829.56
Grand Total	\$31,456,821.44	\$16,642,768.43	\$18,372,762.97	\$29,726,826.90

**Washington County
Share
1% Sales Tax**

MONTH	2014	2015	2016	2017	2018	2019	Current Month Over/Under Last Year	Current Month % Over/Under Last Year
JANUARY	\$ 483,415.03	\$ 522,990.02	\$ 550,868.35	\$ 591,049.87	\$ 594,311.53	\$ 639,560.50	\$ 45,248.97	7.61%
FEBRUARY	\$ 546,070.55	\$ 590,906.69	\$ 634,522.78	\$ 657,693.76	\$ 699,585.37	\$ 707,337.68	\$ 7,752.31	1.11%
MARCH	\$ 448,997.27	\$ 507,524.87	\$ 497,355.57	\$ 563,796.75	\$ 571,126.42	\$ 598,031.36	\$ 26,904.94	4.71%
APRIL	\$ 506,372.56	\$ 488,570.54	\$ 575,480.83	\$ 560,307.27	\$ 573,905.69		\$ -	
MAY	\$ 523,935.85	\$ 553,523.85	\$ 560,163.04	\$ 620,561.37	\$ 668,308.40		\$ -	
JUNE	\$ 497,417.41	\$ 538,818.16	\$ 542,093.69	\$ 582,114.57	\$ 634,192.23		\$ -	
JULY	\$ 543,193.15	\$ 562,205.97	\$ 594,061.54	\$ 645,929.51	\$ 671,785.93		\$ -	
AUGUST	\$ 541,398.70	\$ 561,562.16	\$ 573,182.38	\$ 628,097.95	\$ 674,315.22		\$ -	
SEPTEMBER	\$ 522,577.89	\$ 559,846.18	\$ 610,951.54	\$ 618,556.85	\$ 650,522.82		\$ -	
OCTOBER	\$ 556,523.36	\$ 564,542.83	\$ 600,200.52	\$ 628,727.96	\$ 666,705.32		\$ -	
NOVEMBER	\$ 528,601.71	\$ 555,283.17	\$ 581,096.92	\$ 622,960.44	\$ 651,848.88		\$ -	
DECEMBER	\$ 530,080.45	\$ 589,880.03	\$ 590,796.20	\$ 605,076.44	\$ 641,516.71		\$ -	
TOTAL	\$ 6,228,583.93	\$ 6,595,654.47	\$ 6,910,773.36	\$ 7,324,872.74	\$ 7,698,124.52	\$ 1,944,929.54	\$ 79,906.22	4.28%
Projection	\$ 6,182,573.00	\$ 6,306,000.00	\$ 6,607,000.00	\$ 6,982,590.00	\$ 7,500,000.00	\$ 7,777,500.00		
% Increase (Decrease) Over Prior Year	2.59%	5.89%	4.78%	5.99%	5.10%			

Bobby Hill, Washington County Treasurer

**Washington County
1/4 Cent Sales Tax
Jail**

MONTH	2014	2015	2016	2017	2018	2019	Current Month Over/Under Last Year	Current Month % Over/Under Last Year
JANUARY	\$ 643,839.31	\$ 706,319.00	\$ 748,742.18	\$ 803,357.04	\$ 807,790.30	\$ 869,292.85	\$ 61,502.55	7.61%
FEBRUARY	\$ 727,140.60	\$ 803,498.30	\$ 862,445.56	\$ 893,939.65	\$ 950,878.87	\$ 961,415.84	\$ 10,536.97	1.11%
MARCH	\$ 597,968.39	\$ 690,190.91	\$ 676,007.43	\$ 766,314.50	\$ 776,277.01	\$ 812,846.30	\$ 36,569.29	4.71%
APRIL	\$ 674,308.75	\$ 664,344.88	\$ 782,195.55	\$ 761,571.59	\$ 780,054.62		\$ -	
MAY	\$ 697,725.30	\$ 752,661.75	\$ 761,375.56	\$ 843,469.17	\$ 908,367.10		\$ -	
JUNE	\$ 671,019.05	\$ 732,645.30	\$ 736,815.63	\$ 791,212.15	\$ 861,996.28		\$ -	
JULY	\$ 732,745.73	\$ 764,623.29	\$ 807,450.51	\$ 877,949.63	\$ 913,093.78		\$ -	
AUGUST	\$ 730,416.24	\$ 763,552.30	\$ 779,071.48	\$ 853,712.92	\$ 916,531.60		\$ -	
SEPTEMBER	\$ 705,020.78	\$ 760,783.96	\$ 830,407.46	\$ 840,744.62	\$ 884,192.89		\$ -	
OCTOBER	\$ 750,739.83	\$ 767,328.58	\$ 815,794.64	\$ 854,569.22	\$ 906,188.19		\$ -	
NOVEMBER	\$ 714,016.92	\$ 754,742.82	\$ 789,828.96	\$ 846,730.01	\$ 885,995.26		\$ -	
DECEMBER	\$ 716,050.35	\$ 801,766.99	\$ 803,012.25	\$ 822,422.00	\$ 871,951.74		\$ -	
TOTAL	\$ 8,360,991.25	\$ 8,962,458.08	\$ 9,393,147.21	\$ 9,955,992.50	\$ 10,463,317.64	\$ 2,643,554.99	\$ 108,608.81	4.28%
Projection	\$ 8,233,781.00	\$ 8,480,800.00	\$ 8,870,000.00	\$ 9,515,000.00	\$ 10,100,000.00	\$ 10,475,000.00		
% Increase (Decrease) Over Prior Year	3.40%	7.19%	4.81%	5.99%	5.10%			

Bobby Hill, Washington County Treasurer

Road 1/2 cent State Sales Tax

MONTH	2013	2014	2015	2016	2017	2018	2019	Current Month Over/Under Last Year	Current Month % Over/Under Last Year
JANUARY	\$ -	\$ 109,951.41	\$ 111,135.47	\$ 112,485.66	\$ 127,662.71	\$ 142,638.93	\$ 146,170.98	\$ 3,532.05	2.48%
FEBRUARY	\$ -	\$ 106,116.96	\$ 117,456.45	\$ 120,265.33	\$ 129,891.45	\$ 134,231.52	\$ 141,207.60	\$ 6,976.08	5.20%
MARCH	\$ -	\$ 97,698.38	\$ 103,813.19	\$ 109,104.83	\$ 116,372.71	\$ 124,818.42	\$ 130,525.29	\$ 5,706.87	4.57%
APRIL	\$ -	\$ 108,965.54	\$ 110,775.02	\$ 119,761.46	\$ 126,957.07	\$ 132,348.65			
MAY	\$ -	\$ 106,526.95	\$ 113,383.64	\$ 115,795.59	\$ 125,526.35	\$ 137,039.28			
JUNE	\$ -	\$ 106,480.61	\$ 112,322.69	\$ 112,127.03	\$ 126,077.85	\$ 132,487.65			
JULY	\$ -	\$ 109,633.84	\$ 109,939.12	\$ 119,908.88	\$ 132,195.23	\$ 140,320.10			
AUGUST	\$ 49,211.09	\$ 108,742.49	\$ 116,652.45	\$ 122,694.55	\$ 125,513.27	\$ 137,912.38			
SEPTEMBER	\$ 102,519.63	\$ 111,407.85	\$ 119,891.88	\$ 126,633.11	\$ 130,620.12	\$ 141,449.96			
OCTOBER	\$ 106,851.61	\$ 110,226.93	\$ 121,372.23	\$ 124,904.14	\$ 131,557.47	\$ 140,556.69			
NOVEMBER	\$ 99,982.80	\$ 110,422.35	\$ 116,521.71	\$ 123,750.85	\$ 125,454.20	\$ 134,449.34			
DECEMBER	\$ 101,745.30	\$ 107,082.96	\$ 112,832.67	\$ 117,672.65	\$ 122,782.89	\$ 138,605.24			
TOTAL	\$ 460,310.43	\$ 1,293,256.27	\$ 1,366,096.52	\$ 1,425,104.08	\$ 1,520,611.32	\$ 1,636,858.16	\$ 417,903.87	\$ 16,215.00	4.04%
Projection		\$ 1,192,800.00	\$ 1,294,000.00	\$ 1,300,000.00	\$ 1,420,000.00	\$ 1,480,000.00	\$ 1,650,000.00		
% Increase/Decrease Over Prior Year			5.63%	4.32%	6.70%	7.64%			

Bobby Hill, Washington County Treasurer

**1002 Employee Insurance
March-19**

Beginning Balance: \$2,980,824.46						
	Income			Expense		
	Current	Previous Month	YTD	Current	Previous Month	YTD
AR Blue Cross	\$ 46,877.04	\$ -	\$ 59,563.80	\$ -	\$ -	\$ -
Employee Reimbursement	\$ -	\$ -	\$ 182.00	\$ -	\$ -	\$ -
Excess Commission Distribution - Treasurer	\$ -	\$ -	\$ 3,307.17	\$ -	\$ -	\$ -
Insurance - Retiree Payments	\$ 11,961.36	\$ 12,624.53	\$ 38,291.42	\$ -	\$ -	\$ 1,486.66
Insurance Premiums from Employees	\$ 93,563.08	\$ 95,221.07	\$ 329,986.83	\$ -	\$ -	\$ -
Insurance Contribution from County	\$ 301,036.00	\$ 299,172.00	\$ 1,198,552.00	\$ -	\$ -	\$ -
Life Insurance Premiums from Employees*	\$ 19,371.09	\$ 19,050.37	\$ 67,500.41	\$ 19,371.09	\$ 19,050.37	\$ 67,500.41
Life Insurance Contribution from County	\$ 7,073.00	\$ 7,029.00	\$ 28,160.00	\$ -	\$ -	\$ -
Interest	\$ 4,044.56	\$ 4,387.36	\$ 11,479.50	\$ -	\$ -	\$ -
Benefitfocus	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ACA-Centers for Medicare/Medicaid	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Blue Administrative Expenses	\$ -	\$ -	\$ -	\$ 18,064.59	\$ 18,133.34	\$ 54,166.68
Conexis	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
First Care North Mana Clinic	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Group Service Underwriters	\$ -	\$ -	\$ -	\$ 41,060.57	\$ 41,061.52	\$ 164,823.64
IMWELL Health	\$ -	\$ -	\$ -	\$ 16,308.08	\$ 20,401.40	\$ 50,916.12
Mutual Of Omaha Policy Holder Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MCMAT Background Screening LLC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ozark Guidance Center	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,058.75
Reliastar Life Insurance Company	\$ -	\$ -	\$ -	\$ 2,926.46	\$ 3,818.57	\$ 9,036.79
TC	\$ -	\$ -	\$ -	\$ 1,018.43	\$ 87.75	\$ 2,358.41
Transfer by Court Order	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
UAMS Family Medical Center	\$ -	\$ -	\$ -	\$ 2,447.30	\$ 2,769.59	\$ 9,063.14
United States Treasury	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Usable Mutual Insurance	\$ -	\$ -	\$ -	\$ 347,626.86	\$ 467,434.13	\$ 1,116,999.59
Wageworks Inc.	\$ -	\$ -	\$ -	\$ 372.24	\$ 396.00	\$ 1,164.24
Wash Co FOP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ 483,926.13	\$ 437,484.33	\$ 1,737,023.13	\$ 449,195.62	\$ 573,152.67	\$ 1,479,574.43
Ending Balance: \$3,015,554.97						

*goes into 1800 Flex Spending

Unappropriated Reserve Balance Report							
3/1/2019 to 3/31/2019							
	1/1/2019	3/1/2019				3/31/2018	
Fund Description	Unappropriated Reserve Balance	Unappropriated Reserve Balance	March Change	Change Explanation		Unappropriated Reserve Balance	
						YTD Change	
1000 - General Fund	4,624,020	4,366,768	169,313	176,782 Ord 2019-22,CO; (1595) Ord2019-20,CCIIIpos; (5874) Ord2019-24,ACA;		4,536,081	(87,939)
1002 - Employee Insurance Fund	1,797,274	1,797,274	96,177	Ord 2019-22,CO		1,893,451	96,177
1800 - Flexible Spending Fund	0	0	12,213	Ord 2019-22,CO		12,213	12,213
2000 - Road Fund	2,116,308	2,116,308	(416,889)	Ord 2019-22,CO		1,699,419	(416,889)
3000 - Treasurer's Automation Fund	163,570	163,570	6,709	Ord 2019-22,CO		170,279	6,709
3001 - Collector's Automation Fund	296,088	296,088	26,723	Ord 2019-22,CO		322,811	26,723
3002 - Circuit Court Automation Fund	152,878	152,878	3,316	Ord 2019-22,CO		156,194	3,316
3004 - Assessor's Amendment 79 Fund	113,033	113,033	10,579	Ord 2019-22,CO		123,612	10,579
3005 - County Clerk's Cost Fund	490,850	490,850	(5,739)	Ord 2019-22,CO		485,111	(5,739)
3006 - Recorder's Cost Fund	673,506	673,506	2,844	Ord 2019-22,CO		676,350	2,844
3008 - County Library Fund	856,625	856,625	120,362	Ord 2019-22,CO		976,987	120,362
3010 - County Clerk Operating Fund	21,963	21,963	1,889	Ord 2019-22,CO		23,852	1,889
3012 - Child Support Cost Fund	11,520	11,520	344	Ord 2019-22,CO		11,864	344
3014 - Communication Facility/Equip	89,878	89,878	(12,846)	Ord 2019-22,CO		77,032	(12,846)
3017 - Jail Operations & Maintenance	(909,598)	(1,141,995)	156,500	Ord 2019-22,CO		(985,495)	(75,897)
3019 - Boating Safety Fund	0	15,697	(261)	Ord 2019-22,CO		15,436	15,436
3020 - Emergency 911 Fund	536,352	536,352	(64,796)	Ord 2019-22,CO		471,556	(64,796)
3028 - Adult Drug Court Fund	23,672	23,672	2,729	Ord 2019-22,CO		26,401	2,729
3031 - Circuit Court Juv Div Fund	10,557	10,557	(3,974)	Ord 2019-22,CO		6,583	(3,974)
3032 - Juv Crt Representation Fund	1,991	1,991	207	Ord 2019-22,CO		2,198	207
3039 - Circuit Clerk Commissioner Fee	2,805	2,805	53	Ord 2019-22,CO		2,858	53
3042 - Assessor's Late Asmnt Fee Fund	1,667	1,667	69	Ord 2019-22,CO		1,736	69
3400 - FEMA	0	0	(4,031)	Ord 2019-22,CO		(4,031)	(4,031)
3401 - HIV Clinic Fund	105,290	105,290	(33,475)	Ord 2019-22,CO		71,815	(33,475)
3402 - Law Library Fund	318,856	318,856	3,591	Ord 2019-22,CO		322,447	3,591
3404 - Drug Enforcement - State	0	17,784				17,784	17,784
3405 - Drug Enforcement - Federal	0	10,254	(50)	Ord 2019-22,CO		10,204	10,204
3406 - Drug Court Program Fund	178,200	178,200	8,494	Ord 2019-22,CO		186,694	8,494
3503 - Rural Community Grant	0	0	(124)	Ord 2019-22,CO		(124)	(124)
3510 - JDC Grant Fund	0	35,870	(501)	Ord 2019-22,CO		35,369	35,369
3511 - DEM Grant Fund	0	0	(134)	Ord 2019-22,CO		(134)	(134)
3512 - Environmental Affairs Grant Fund	0	1,008	(3,212)	Ord 2019-22,CO		(2,204)	(2,204)
3513 - Drug Court Grant Fund	0	0	(1,142)	Ord 2019-22,CO		(1,142)	(1,142)
3514 - Law Enforcement Grant Fund	0	0	(1,275)	Ord 2019-22,CO		(1,275)	(1,275)
3516 - Animal Shelter Projects Fund	0	20,984	(609)	Ord 2019-22,CO		20,375	20,375
3517 - Juvenile Court Grant Fund	0	0	(274)	Ord 2019-22,CO		(274)	(274)
3999 - Court Security Grant	0	0	(1,138)	Ord 2019-22,CO		(1,138)	(1,138)
5800 - Court Costs & Fines Fund	766,755	766,755	4,752	Ord 2019-22,CO		771,507	4,752
Totals	12,444,060	12,056,008	76,394		0	12,132,402	(311,658)
					General Fund	4,536,081	(87,939)
					Jail Fund	(985,495)	(75,897)
					Net General	3,550,586	(163,836)

**Summary Statement of Operations-Expenses by Fund and Dept.
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Fund	Department	Budget	Current Month		Year to Date		Balance	% Used	% Used	
			Transactions	Encumbrance	Transactions	Encumbrance		w/Encumb.	Trans. Only	
1000 - General Fund										
1000	100	County Judge	430,542	47,602	0	117,974	21,722	290,846	32.4%	27.4%
1000	101	County Clerk	536,585	55,446	0	136,371	30,528	369,686	31.1%	25.4%
1000	102	Circuit Clerk	918,438	92,933	0	235,778	67,510	615,150	33.0%	25.7%
1000	103	Treasurer	299,226	33,742	0	82,275	15,264	201,687	32.6%	27.5%
1000	104	Tax Collector	1,167,430	124,255	0	308,264	80,136	779,030	33.3%	26.4%
1000	105	Assessor	2,322,019	229,712	3,471	695,801	175,750	1,450,468	37.5%	30.0%
1000	106	Board of Equalization	1,173,285	83,176	0	166,364	831,777	175,144	85.1%	14.2%
1000	107	Quorum Court	180,547	24,531	245	39,338	6,546	134,663	25.4%	21.8%
1000	108	Buildings and Grounds	2,275,114	246,498	63,503	597,741	546,499	1,130,874	50.3%	26.3%
1000	109	Elections	339,347	24,450	1,819	58,946	9,027	271,374	20.0%	17.4%
1000	110	County Planning	395,267	49,135	1,178	133,800	26,800	234,666	40.6%	33.9%
1000	113	Financial Management	367,570	41,255	1,264	98,466	24,522	244,583	33.5%	26.8%
1000	115	Computer/IS Department	1,441,110	96,169	13,344	474,496	182,554	784,060	45.6%	32.9%
1000	118	General Services	209,635	14,305	140	109,731	10,809	89,095	57.5%	52.3%
1000	119	Archiving/Records Management	148,884	10,949	180	29,928	15,940	103,016	30.8%	20.1%
1000	120	Grants Administrator	146,918	13,885	0	39,014	8,353	99,551	32.2%	26.6%
1000	121	Human Resources	329,226	32,755	0	82,729	54,664	191,833	41.7%	25.1%
1000	122	County Attorney	231,896	21,783	1,473	56,395	69,143	106,358	54.1%	24.3%
1000	300	County Health	17,169	1,573	204	2,654	668	13,847	19.3%	15.5%
1000	301	Ambulance Service	921,174	76,765	0	230,294	690,881	0	100.0%	25.0%
1000	308	Animal Shelter	708,954	70,865	1,015	168,117	112,659	428,178	39.6%	23.7%
1000	400	Sheriff	9,227,455	924,783	21,396	2,555,298	940,668	5,731,488	37.9%	27.7%
1000	401	Circuit Court I	34,542	752	118	3,490	4,419	26,634	22.9%	10.1%
1000	402	Circuit Court II	42,424	1,566	0	4,189	4,816	33,418	21.2%	9.9%
1000	403	Circuit Court III	1,181,618	110,336	3,823	298,953	117,760	764,905	35.3%	25.3%
1000	404	Circuit Court IV	121,461	10,545	6,071	27,368	15,019	79,074	34.9%	22.5%
1000	405	Circuit Court V	28,474	1,695	0	4,326	4,402	19,745	30.7%	15.2%
1000	406	Circuit Court VI	56,210	1,515	11	3,122	4,131	48,957	12.9%	5.6%
1000	407	Circuit Court VII	35,281	3,243	19	5,934	2,298	27,049	23.3%	16.8%
1000	409	District Court Fayetteville	43,368	0	43,368	0	43,368	0	100.0%	0.0%
1000	410	District Court Springdale	37,590	0	37,590	0	37,590	0	100.0%	0.0%
1000	411	District Court Prairie Grove	24,020	0	24,020	0	24,020	0	100.0%	0.0%
1000	412	District Court West Fork	29,796	5,919	23,877	5,919	23,877	0	100.0%	19.9%
1000	413	District Court Elkins	27,886	1,034	20,856	1,178	25,178	1,530	94.5%	4.2%
1000	414	DISTRICT COURT JUDGES	46,161	0	0	46,160	0	1	100.0%	100.0%
1000	416	Prosecuting Attorney	1,358,553	147,671	2,673	339,090	128,136	891,327	34.4%	25.0%

**Summary Statement of Operations-Expenses by Fund and Dept.
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Fund	Department		Budget	Current Month		Year to Date		Balance	% Used	% Used
				Transactions	Encumbrance	Transactions	Encumbrance		w/Encumb.	Trans. Only
1000	417	Public Defender	535,264	50,910	1,940	128,745	36,336	370,182	30.8%	24.1%
1000	419	Coroner	362,708	39,883	853	100,319	22,274	240,115	33.8%	27.7%
1000	420	Constables	43	0	0	46	0	(3)	105.8%	105.8%
1000	428	Sheriff-Work Release	19,670	706	231	1,351	3,898	14,421	26.7%	6.9%
1000	440	COURT REPORORTING SRVCS	18,720	1,560	0	4,680	14,040	0	100.0%	25.0%
1000	444	Juvenile Detention	1,549,261	158,419	2,448	401,040	173,225	974,996	37.1%	25.9%
1000	500	Dept of Emergency Management	307,853	37,034	1,968	111,114	25,994	170,745	44.5%	36.1%
1000	502	Fire Departments	850,334	0	0	213,407	636,928	0	100.0%	25.1%
1000	505	County Judge-Emergency Budget	75,000	0	0	0	0	75,000	0.0%	0.0%
1000	702	Environmental Affairs	414,594	38,170	4,838	100,857	161,891	151,846	63.4%	24.3%
1000	800	Veterans Service	144,639	15,149	33	36,680	8,123	99,837	31.0%	25.4%
1000	801	Extension Office	224,612	0	222,000	131	222,000	2,481	98.9%	0.1%
1000	8888	General-Transfer Out	566,229	0	0	0	0	566,229	0.0%	0.0%
Total	1000 - General Fund		31,924,102	2,942,673	505,970	8,257,875	5,662,140	18,004,087	43.6%	25.9%
1002 - Employee Insurance Fund										
1002	125	Employee Insurance	5,084,261	428,806	0	1,294,664	3,094,835	694,762	86.3%	25.5%
Total	1002 - Employee Insurance Fund		5,084,261	428,806	0	1,294,664	3,094,835	694,762	86.3%	25.5%
1800 - Flexible Spending Fund										
1800	126	Flexible Spending	272,100	27,275	0	83,311	183,856	4,933	98.2%	30.6%
Total	1800 - Flexible Spending Fund		272,100	27,275	0	83,311	183,856	4,933	98.2%	30.6%
1906 - Animal Shelter Fund										
1906	308	Animal Shelter Fund	922	0	0	0	0	922	0.0%	0.0%
Total	1906 - Animal Shelter Fund		922	0	0	0	0	922	0.0%	0.0%
2000 - Road Fund										
2000	200	County Road	8,961,956	901,008	16,771	2,604,831	1,248,163	5,108,962	43.0%	29.1%
2000	201	Road 1/2 Cent Sales Tax	1,600,000	276,494	72,973	809,806	77,190	713,004	55.4%	50.6%
Total	2000 - Road Fund		10,561,956	1,177,502	89,743	3,414,637	1,325,353	5,821,966	44.9%	32.3%
3000 - Treasurer's Automation Fund										
3000	103	Treasurer's Automation	17,870	1,372	212	2,184	407	15,279	14.5%	12.2%
Total	3000 - Treasurer's Automation Fund		17,870	1,372	212	2,184	407	15,279	14.5%	12.2%
3001 - Collector's Automation Fund										

**Summary Statement of Operations-Expenses by Fund and Dept.
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Fund	Department		Budget	Current Month		Year to Date		Balance	% Used	% Used
				Transactions	Encumbrance	Transactions	Encumbrance		w/Encumb.	Trans. Only
3001	104	Collector's Automation	430,072	15,405	0	99,788	37,633	292,650	32.0%	23.2%
Total	3001 - Collector's Automation Fund		430,072	15,405	0	99,788	37,633	292,650	32.0%	23.2%
3002 - Circuit Court Automation Fund										
3002	437	Circuit Court Automation	18,585	629	0	1,259	6,109	11,217	39.6%	6.8%
Total	3002 - Circuit Court Automation Fund		18,585	629	0	1,259	6,109	11,217	39.6%	6.8%
3004 - Assessor's Amendment 79 Fund										
3004	105	Assessor's Amendment 79	60,037	42	42	42	42	59,953	0.1%	0.1%
Total	3004 - Assessor's Amendment 79 Fund		60,037	42	42	42	42	59,953	0.1%	0.1%
3005 - County Clerk's Cost Fund										
3005	101	County Clerk's Cost	139,150	953	5,000	10,455	18,294	110,401	20.7%	7.5%
Total	3005 - County Clerk's Cost Fund		139,150	953	5,000	10,455	18,294	110,401	20.7%	7.5%
3006 - Recorder's Cost Fund										
3006	128	Recorder's Cost	895,439	64,109	0	176,275	103,935	615,230	31.3%	19.7%
3006	8888	Recorder's Costs Transfers Out	700,000	55,375	0	167,597	0	532,403	23.9%	23.9%
Total	3006 - Recorder's Cost Fund		1,595,439	119,484	0	343,871	103,935	1,147,633	28.1%	21.6%
3008 - County Library Fund										
3008	600	County Library	2,366,071	192,513	3,775	658,965	1,416,207	290,899	87.7%	27.9%
3008	610	Co Lib-Greenland Branch	22,490	1,158	424	2,605	676	19,209	14.6%	11.6%
3008	611	Co Lib-Winslow Branch	17,667	1,129	198	3,264	281	14,121	20.1%	18.5%
Total	3008 - County Library Fund		2,406,228	194,800	4,397	664,834	1,417,165	324,229	86.5%	27.6%
3010 - County Clerk Operating Fund										
3010	101	County Clerk Operating	15,000	0	209	240	209	14,551	3.0%	1.6%
Total	3010 - County Clerk Operating Fund		15,000	0	209	240	209	14,551	3.0%	1.6%
3012 - Child Support Cost Fund										
3012	8888	Child Support-Transfer Out	13,000	0	0	11,044	0	1,956	85.0%	85.0%
Total	3012 - Child Support Cost Fund		13,000	0	0	11,044	0	1,956	85.0%	85.0%
3014 - Communication Facility/Equip										
3014	400	Communicatons - Sheriff	386,928	4,023	10,734	88,987	52,855	245,085	36.7%	23.0%
Total	3014 - Communication Facility/Equip		386,928	4,023	10,734	88,987	52,855	245,085	36.7%	23.0%

**Summary Statement of Operations-Expenses by Fund and Dept.
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Fund	Department		Budget	Current Month		Year to Date		Balance	% Used	% Used
				Transactions	Encumbrance	Transactions	Encumbrance		w/Encumb.	Trans. Only
3017 - Jail Operations & Maintenance										
3017	127	Jail-Maintenance	1,213,500	65,478	3,378	224,053	440,885	548,561	54.8%	18.5%
3017	418	Jail Operations	15,125,795	1,524,777	72,446	4,293,081	2,856,124	7,976,590	47.3%	28.4%
Total	3017 - Jail Operations & Maintenance		16,339,295	1,590,255	75,823	4,517,134	3,297,009	8,525,152	47.8%	27.6%
3019 - Boating Safety Fund										
3019	400	Boating Safety	7,660	0	248	0	248	7,412	3.2%	0.0%
Total	3019 - Boating Safety Fund		7,660	0	248	0	248	7,412	3.2%	0.0%
3020 - Emergency 911 Fund										
3020	501	Emergency 911	768,202	51,402	0	116,840	296,435	354,927	53.8%	15.2%
Total	3020 - Emergency 911 Fund		768,202	51,402	0	116,840	296,435	354,927	53.8%	15.2%
3028 - Adult Drug Court Fund										
3028	8888	Drug Court Program Trans Out	29,000	0	0	30,229	0	(1,229)	104.2%	104.2%
Total	3028 - Adult Drug Court Fund		29,000	0	0	30,229	0	(1,229)	104.2%	104.2%
3031 - Circuit Court Juv Div Fund										
3031	446	Circuit Court Juvenile Div	8,500	138	0	749	0	7,751	8.8%	8.8%
Total	3031 - Circuit Court Juv Div Fund		8,500	138	0	749	0	7,751	8.8%	8.8%
3039 - Circuit Clerk Commissioner Fee										
3039	129	Circuit Clerk Commissioner Fee	25,000	0	0	0	0	25,000	0.0%	0.0%
Total	3039 - Circuit Clerk Commissioner Fee		25,000	0	0	0	0	25,000	0.0%	0.0%
3042 - Assessor's Late Asmnt Fee Fund										
3042	105	Assessor's Late Assess	19,969	0	0	0	0	19,969	0.0%	0.0%
Total	3042 - Assessor's Late Asmnt Fee Fund		19,969	0	0	0	0	19,969	0.0%	0.0%
3400 - FEMA										
3400	202	Dye Creek Low Water Crossings	450,930	0	0	0	0	450,930	0.0%	0.0%
3400	203	FEMA 2017 Flood	26,227	992	0	3,114	0	23,113	11.9%	11.9%
Total	3400 - FEMA		477,157	992	0	3,114	0	474,043	0.7%	0.7%
3401 - HIV Clinic Fund										
3401	305	HIV Clinic	176,698	12,714	0	32,320	65,144	79,234	55.2%	18.3%

**Summary Statement of Operations-Expenses by Fund and Dept.
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Fund	Department		Budget	Current Month		Year to Date		Balance	% Used	% Used
				Transactions	Encumbrance	Transactions	Encumbrance		w/Encumb.	Trans. Only
Total	3401 - HIV Clinic Fund		176,698	12,714	0	32,320	65,144	79,234	55.2%	18.3%
3402 - Law Library Fund										
3402	422	Law Library	98,001	7,506	0	19,009	72,885	6,107	93.8%	19.4%
Total	3402 - Law Library Fund		98,001	7,506	0	19,009	72,885	6,107	93.8%	19.4%
3404 - Drug Enforcement - State Fund										
3404	400	Drug Enforcement-State	36,855	600	0	600	0	36,255	1.6%	1.6%
Total	3404 - Drug Enforcement - State Fund		36,855	600	0	600	0	36,255	1.6%	1.6%
3405 - Drug Enforcement- Fed Fund										
3405	400	Drug Enforcement-Federal	23,519	407	9,172	832	10,121	12,566	46.6%	3.5%
Total	3405 - Drug Enforcement- Fed Fund		23,519	407	9,172	832	10,121	12,566	46.6%	3.5%
3501 - HIDTA										
3501	426	HIDTA 2016	25	0	0	0	0	25	0.0%	0.0%
3501	430	HIDTA 2018	355,640	0	0	77,884	0	277,756	21.9%	21.9%
3501	487	HIDTA 2017	31,131	0	0	31,132	0	(1)	100.0%	100.0%
Total	3501 - HIDTA		386,796	0	0	109,016	0	277,780	28.2%	28.2%
3503 - Rural Community Grants Fund										
3503	603	Brentwood Community Grant	6,367	115	0	231	1,349	4,787	24.8%	3.6%
3503	624	Sugar Mountain Road Grant	70,000	0	0	0	0	70,000	0.0%	0.0%
3503	626	Musteen & Blue Hole Road	75,000	0	0	0	0	75,000	0.0%	0.0%
3503	627	Parker Branch Bridge Grant	150,000	0	0	0	0	150,000	0.0%	0.0%
Total	3503 - Rural Community Grants Fund		301,367	115	0	231	1,349	299,787	0.5%	0.1%
3510 - JDC Grant Fund										
3510	454	JDC GIA 2018-19 Grant	22,289	4,106	801	6,109	1,266	14,914	33.1%	27.4%
Total	3510 - JDC Grant Fund		22,289	4,106	801	6,109	1,266	14,914	33.1%	27.4%
3511 - DEM Grant Fund										
3511	545	MRC	6,946	0	0	0	0	6,946	0.0%	0.0%
3511	546	MRC2	1,340	0	0	0	0	1,340	0.0%	0.0%
3511	547	MRC 2013	1,560	0	0	0	0	1,560	0.0%	0.0%
3511	562	SWAT 2016	573	0	0	0	0	573	0.0%	0.0%
3511	563	USAR 2017	66,358	13,636	4,761	16,217	37,252	12,889	80.6%	24.4%

**Summary Statement of Operations-Expenses by Fund and Dept.
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Fund	Department		Budget	Current Month		Year to Date		Balance	% Used	% Used
				Transactions	Encumbrance	Transactions	Encumbrance		w/Encumb.	Trans. Only
3511	564	SWAT 2017	145,803	0	0	0	0	145,803	0.0%	0.0%
3511	565	SWAT 2018	247,000	0	11,973	0	11,973	235,027	4.8%	0.0%
3511	566	USAR 2018	345,951	0	0	0	0	345,951	0.0%	0.0%
3511	567	WMD Fayetteville Fire 2018	235,000	0	0	0	0	235,000	0.0%	0.0%
3511	570	DEM Radio System	99,915	980	0	3,419	679	95,817	4.1%	3.4%
Total	3511 - DEM Grant Fund		1,150,446	14,616	16,734	19,636	49,904	1,080,906	6.0%	1.7%
3512 - Environmental Affairs Grant Fd										
3512	759	BMT05-14EW	402	0	0	0	0	402	0.0%	0.0%
3512	761	BMT04-14EW	1,384	0	0	0	0	1,384	0.0%	0.0%
3512	763	WC15-08	304	0	0	0	0	304	0.0%	0.0%
Total	3512 - Environmental Affairs Grant Fd		2,090	0	0	0	0	2,090	0.0%	0.0%
3513 - Drug Court Grant Fund										
3513	492	SAMHSA 2018/2019	310,115	94,700	9,529	173,568	11,859	124,687	59.8%	56.0%
3513	493	SAMHSA 2019/2020	325,000	0	0	0	0	325,000	0.0%	0.0%
Total	3513 - Drug Court Grant Fund		635,115	94,700	9,529	173,568	11,859	449,687	29.2%	27.3%
3514 - Law Enforcement Grant Fund										
3514	467	JAG 2015	1,854	0	0	0	0	1,854	0.0%	0.0%
3514	476	SCAAP 2016	8,512	0	5,686	0	5,686	2,826	66.8%	0.0%
3514	497	ADR Grant	12,175	1,800	900	2,250	900	9,025	25.9%	18.5%
3514	586	JAG 2019	14,411	0	0	0	0	14,411	0.0%	0.0%
Total	3514 - Law Enforcement Grant Fund		36,952	1,800	6,586	2,250	6,586	28,116	23.9%	6.1%
3515 - Animal Shelter Grant Fund										
3515	311	Animal Shelter GIF	10,000	0	0	0	0	10,000	0.0%	0.0%
Total	3515 - Animal Shelter Grant Fund		10,000	0	0	0	0	10,000	0.0%	0.0%
3516 - Animal Shelter Projects Fund										
3516	308	Animal Shelter Projects	33,780	0	0	0	0	33,780	0.0%	0.0%
Total	3516 - Animal Shelter Projects Fund		33,780	0	0	0	0	33,780	0.0%	0.0%
3517 - JUVENILE COURT GRANT FUND										
3517	458	JABG-2017	4,689	0	0	0	0	4,689	0.0%	0.0%
3517	459	DHS-JDAI 2018	17,822	1,948	333	4,362	1,997	11,464	35.7%	24.5%
3517	8888	Transfer Out	0	0	0	1,414	0	(1,414)	#DIV/0!	#DIV/0!

**Summary Statement of Operations-Expenses by Fund and Dept.
3-31-2019**

Fund	Department		Budget	Current Month		Year to Date		Balance	% Used	% Used
				Transactions	Encumbrance	Transactions	Encumbrance		w/Encumb.	Trans. Only
Total	3517 - JUVENILE COURT GRANT FUND		22,511	1,948	333	5,776	1,997	14,738	34.5%	25.7%
3518 - AR HERITAGE PRESERVATION FUND										
3518	630	AR HERITAGE PRESERVATION 2018	75,100	18,400	0	18,400	0	56,700	24.5%	24.5%
3518	8888	AR HERITAGE PRESERVATION 2018	0	900	0	900	0	(900)	#DIV/0!	#DIV/0!
Total	3518 - AR HERITAGE PRESERVATION FUND		75,100	19,300	0	19,300	0	55,800	25.7%	25.7%
3999 - Courthouse Security Grant Fund										
Total	3999 - Court		0	0	0	0	0	0	#DIV/0!	#DIV/0!
5800 - Court Costs & Fines Fund										
5800	117	Court Costs & Fines	360,000	29,836	268,527	89,509	268,527	1,964	99.5%	24.9%
Total	5800 - Court Costs & Fines Fund		360,000	29,836	268,527	89,509	268,527	1,964	99.5%	24.9%
Grand Total			73,971,952	6,743,399	1,004,060	19,419,415	15,986,163	38,566,374	47.9%	26.3%

ORDINANCE NO. 2019-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE CHANGING THE TITLE AND GRADE OF ONE FULL-TIME POSITION IN THE CIRCUIT COURT III BUDGET FOR 2019.

WHEREAS, the Washington County Circuit Court III desires to change the title and grade of a Juvenile Probation Officer to Juvenile Probation Officer/Specialized Police Officer for 2019; and,

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. The title of the personnel position of Juvenile Probation Officer (Position 0403006, Grade 15) in the Circuit Court III Budget of the General Fund (10000403) is hereby changed to Juvenile Probation Officer/Specialized Police Officer (Position 0403006, Grade 16) for 2019.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Ann Harbison**
Date of Adoption:
Members Voting For:
Members Voting Against:
Members Abstaining:
Members Absent:



STACEY A. ZIMMERMAN
CIRCUIT JUDGE

STATE OF ARKANSAS
CIRCUIT COURT
FOURTH JUDICIAL CIRCUIT
JUVENILE DIVISION
WASHINGTON & MADISON COUNTIES
885 CLYDESDALE DR.
FAYETTEVILLE, AR 72701
Tel. (479) 444-1739
FAX (479)444-1749

DELIA FOSTER
Trial Court Assistant
dfoster@co.washington.ar.us

RICHARD FOUNT
Official Court Reporter
rfount@co.washington.ar.us

April 8, 2019

Re: Request to approve change in title and starting salary for a new hire

Dear Members of the JESAP, Personnel, Finance Committee and Quorum Court:

Due to reorganization resulting from recent staff moves, we are transferring an officer from ERC Juvenile Officer II/SPO to the vacant slot of Juvenile Probation Officer (slot 403006 grade 15). I am requesting that slot 403006 be changed to **Juvenile Probation Officer/SPO grade 16**. The reason for this request is because the officer transferring into slot 403006 is already law enforcement certified and holds a grade 16.

Additionally, I want to hire an applicant for slot 403013 Juvenile Probation Officer II/SPO grade 16 at a starting wage of \$17.26. This applicant is a certified law enforcement officer and has several years of work-related experience. We would be saving time and money by hiring an applicant who already holds a law enforcement certification.

I formally request that you amend the title for slot 403006 of Juvenile Probation Officer to Juvenile Probation Officer /SPO and authorize the request to hire an applicant for slot 403013 (ERC Juvenile Officer II/SPO) at the wage of \$17.26 per hour. This request is budget neutral and no additional money is being requested.

Respectfully Yours,

Stacey Zimmerman

Circuit Judge

Washington County

Juvenile Probation Officer II/Specialized Police Officer

Job Description

Job Code: 16
Exempt: No
Department: Juvenile Court Division
Reports To: Circuit Court Judge/Chief Juvenile Officer
Location: Juvenile Court Building
Date Prepared: August 30, 2016
Date Revised: August 31, 2016

GENERAL DESCRIPTION OF POSITION

The Juvenile Officer is responsible for the supervision of juvenile cases and monitoring the compliance with court order of juvenile and their families. The Juvenile Officer will work as part of a cohesive team and will be required to assume duties as part of a multi-faceted operation that would address an array of juvenile and family situations both judicial and non-judicial in nature.

To ensure the safety of the Washington County Juvenile Court staff, visitors, clients, and members of the community, some Juvenile Officers will be appointed by the Judge to receive additional training and law enforcement certification. These Court Security Officers will assist Juvenile Probation Officers with taking juvenile probationers into custody, provide Juvenile Officers with additional security during home visits, and perform other duties as directed by the Judge.

As sworn Specialized Police Officers, Court Security Officers have the authority to make arrests both with and without a warrant, carry a firearm both on and off duty, and use force to control or terminate violent behavior and safely take offenders into custody.

Officers assigned to the Evening Reporting Center will provide supervision to youth participating in a community-based detention alternative program during evenings and weekends. Officers at the ERC will be expected to carry out a wide range of responsibilities with a minimum of direction. This class is distinguished from the standard Juvenile Officer position in that officers assigned to the ERC are responsible for leadership, program planning, and operation of an off-site campus, as well as frequent visits to supervised youths' homes.

The position requires decision-making, problem solving, and accurate reporting. The officer will be required to maintain, annotate, and prepare appropriate court documents. The Juvenile Officer will also be responsible for FINS (Family in Need of Services), diversions, and any petitioned case until release by the appropriate authorities. This position requires the ability to interact effectively with community care providers, juveniles, and families.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Notifies detained juvenile and family of crime(s), charge(s), and reason for detainment, including date, time, and location of detention hearing.
2. The officer will conduct an initial intake interview on Adjudicated FINS or Delinquency cases or Diversion for purposes of services.

3. All contact with the public will be conducted in a professional manner and in compliance with departmental policy and Arkansas law and make recommendations to the prosecutor for the appropriate course of action.
4. Work with Interstate Compact to transfer a juvenile's probation to another state when appropriate, and to provide home studies and supervision of juveniles whose probation has been transferred to Washington or Madison County. Work with other Probation Departments throughout the State of Arkansas to provide supervision for juveniles who have moved within the State.
5. Make appropriate referrals to public or private agencies as well as schools, community based providers, Department of Human Service; to ensure clients obtain services needed.
6. Maintain close communications with all law enforcement agencies within Washington County and other law enforcement agencies.
7. The Juvenile Officer will supervise cases judicial and non judicial in which they are assigned. The Juvenile Officer will monitor the client's progress as well as adherence to court orders, identifying potential problems, and taking corrective action. The Juvenile Officer will perform random visits to the school, home, job site or treatment facility as well as require routine office visits and maintain contacts with family, and other community agencies.
8. Maintain, update, and complete all necessary paper and computer documents to include, but not limited to:
 - Maintaining records of meetings with all concerned parties; psychological Assessments/reports, social data on probationer and family; receipts showing payment of fines, cost, fees, restitution, and/or completion of public service; attendance and behavior reports from school; and proof of attendance of AA/NA meetings.
 - Prepare request for prosecutor to file Motion for Revocation of Probation. In emergency situations, complete and file revocation papers.
 - Prepare the case file and all records for court hearings daily. Distribute reports to all parties before court hearings. Be available to present case information to the court when needed.
 - Maintain all juvenile records in a "confidential" manner, and ensure that information relating to a juvenile is not released except to authorized persons.
9. Prepare sentencing recommendations based upon consideration of the following: Number of previous offenses; seriousness of offenses; drug/alcohol abuse; psychological/behavioral problems; problems at home or school, success in meeting prior terms of probation, and any assessments by other agencies.
10. Appear in court and testify to relate successes or problems, inform the court about placement proceedings, and make recommendations about the continued detention or release of a juvenile.
11. Speak to various public and community groups, regarding the juvenile court process and services when called upon, and represent the court on committees as assigned by the judge.

12. Maintain a current knowledge of Arkansas juvenile code, referral services available, shelter placement, group homes, hospital settings, therapeutic placements and treatment facilities in the IV Judicial District, and the State of Arkansas.

13. Administer drug screens (both written and physical) to juveniles and their families as ordered by the court.

14. To perform all other functions assigned to him or her by this subchapter, by rules promulgated pursuant thereto, or by order of the court.

15. Officers assigned to the Evening Reporting Center (ERC) will be required to work evenings and weekends (Monday-Saturday), and will have these additional responsibilities:

Run the day-to-day operations of the ERC.

Examples are: Provide an evening snack and meal when possible to youth participating in the program; Coordinate Probation Meeting; Coordinate Assessment Meeting; Coordinate Electronic Monitor meetings and occasionally it may be necessary to pat search youth before they enter the vehicle or ERC.

16. Compile and maintain ERC paperwork.

17. Provide transportation for youth, in county-owned vehicles, to and from the ERC and their homes.

18. Coordinate with other programs/groups.

19. Perform frequent home visits to ensure compliance with court orders.

20. Maintain the safety and security of both youth and staff while at the ERC, during transports, and during home visits.

21. Perform any other related duties as required or assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION AND EXPERIENCE

Broad knowledge of such fields as accounting, marketing, business administration, finance, etc. Equivalent to a four year college degree, plus 4 years related experience and/or training. Or equivalent combination of education and experience.

COMMUNICATION SKILLS

Ability to effectively communicate information and respond to questions in person-to-person and small group situations with customers, clients, general public and other employees of the organization.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to prepare and interpret bar graphs.

CRITICAL THINKING SKILLS

Ability to solve practical problems and deal with a variety of known variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, or diagram formats.

REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS

Within the first year after hiring, incumbent must complete 40 hours of Juvenile Officer Certification Training provided by the Arkansas Office of the Courts, in order to be a Certified Juvenile Officer. The officer must complete 12 hours of training annually to maintain the certification.

PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS

Not indicated.

SOFTWARE SKILLS REQUIRED

Basic: Alphanumeric Data Entry, Spreadsheet, Word Processing/Typing

INITIATIVE AND INGENUITY**SUPERVISION RECEIVED**

Under direction where a definite objective is set up and the employee plans and arranges own work, referring only unusual cases to supervisor.

PLANNING

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work, in addition, the work operations of a group of employees, all performing basically the same type of work.

DECISION MAKING

Performs work operations which permit frequent opportunity for decision-making of minor importance and also frequent opportunity for decision-making of major importance, either of which would affect the work operations of small organizational component and the organization's clientele.

MENTAL DEMAND

Close mental demand. Operations requiring close and continuous attention for control of operations. Operations requiring intermittent direct thinking to determine or select the most applicable way of handling situations regarding the organization's administration and operations; also to determine or select material and equipment where highly variable sequences are involved.

ANALYTICAL ABILITY / PROBLEM SOLVING

Moderately directed. Activities covered by wide-ranging policies and courses of action, and generally directed as to execution and review. High order of analytical, interpretative, and/or constructive thinking in varied situations.

RESPONSIBILITY FOR WORK OF OTHERS

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

No supervision.

Supervises the following departments: Not indicated.

RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT

Occasionally responsible for organization's property where carelessness, error, or misappropriation would result in moderate damage or moderate monetary loss to the organization. The total value for the above would range from \$5,000 to \$150,000.

ACCURACY

Probable errors would not likely be detected until they reached another department, office or patron, and would then require considerable time and effort to correct the situation. Frequently, possibility of error that would affect the organization's prestige and relationship with the public to a limited extent, but where succeeding operations or supervision would normally preclude the possibility of a serious situation arising as a result of the error or decision.

ACCOUNTABILITY

FREEDOM TO ACT

Directed. Freedom to complete duties as defined by wide-ranging policies and precedents with mid to upper-level managerial oversight.

ANNUAL MONETARY IMPACT

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

Very small. Job creates a monetary impact for the organization up to an annual level of \$100,000.

IMPACT ON END RESULTS

Moderate impact. Job has a definite impact on the organization's end results. Participates with others in taking action for a department and/or total organization.

PUBLIC CONTACT

Regular contacts with patrons where the contacts are initiated by the employee. Involves both furnishing and obtaining information and, also, attempting to influence the decisions of those persons contacted. Contacts of considerable importance and of such nature, that failure to exercise proper judgment may result in important tangible or intangible losses to the organization.

EMPLOYEE CONTACT

Contacts with other departments or offices and also frequently with individuals in middle level positions; consulting on problems which necessitate judgment and tact in presentation to obtain cooperation or approval of action to be taken. Also, important contacts with associates as required in advanced supervisory jobs, plus frequent contact with senior level internal officials.

USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS

Regular use of complex machines and equipment (desktop/laptop computer and software, road and production machines and equipment, driver's license/cdl, etc.)

WORKING CONDITIONS

Outside or inside working environment, wherein there are potential hazardous working conditions and life-threatening situations exist (fire, chemicals, electrical sources, heights, dangerous people, etc.) part of the time.

ENVIRONMENTAL CONDITIONS

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate.

PHYSICAL ACTIVITIES

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Moderate diversity, low physical. Work activities which allow for a moderate amount of diversity in the performance of tasks which are not as varied as those positions with high-level diversity and decision-making.

While performing the functions of this job, the employee is regularly required to sit, use hands to finger, handle, or feel, talk or hear; frequently required to stand, walk; and occasionally required to reach with hands and arms, climb or balance, stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include distance vision; color vision; peripheral vision; depth perception; ability to adjust focus; and close vision.

ADDITIONAL INFORMATION

EDUCATION and/or EXPERIENCE:

The officer should hold a Bachelor's Degree in a related field plus four (4) years of work experience; or equivalent combination of education and experience. The officer should have experience working with teenagers, judgment skills when handling complaints, and communication skills when meeting the public. The officer cannot have a criminal record. This position requires a high level of problem solving and listening skills.

Within the first year after hiring, incumbent must complete 40 hours of Juvenile Officer Certification Training provided by the Arkansas Office of the Courts, in order to be a Certified Juvenile Officer. The officer must complete 12 hours of training annually to maintain the certification.

Incumbent will be required to complete a Basic Law Enforcement Training Course (a minimum of 120 hours) to obtain certification as a Specialized Police Officer through the Arkansas Commission on Law Enforcement Standards and Training, unless the incumbent already possesses certification as a law enforcement officer in Arkansas. Incumbent must pass a background check, as well as a physical and psychological evaluation, in order to receive law enforcement training and certification.

OTHER SKILLS and ABILITIES:

The officer shall have good typing and computer skills; have knowledge of modern office practices, procedures, and equipment. The officer should have strong written and verbal communication skills; must have the ability to establish a good rapport with individuals often under difficult or high-risk circumstances. Must have the ability to de-escalate volatile situations involving juveniles and their families. Self-motivation and the ability to positively motivate juveniles and their parents are essential.

Bi-lingual in English/Spanish or English/Marshallese is preferred, but not required.

This job carries a degree of threat; dangerous situations can occur at any time.

ORDINANCE NO. 2019-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE RECOGNIZING ADDITIONAL CARRYOVER MONEY IN VARIOUS GRANT FUNDS IN THE AMOUNT OF \$65,882.27; AND, REDUCING \$139.32 FROM VARIOUS GRANT FUND BUDGET LINE ITEMS FOR 2019.

WHEREAS, some grant funds had incorrect encumbrance amounts applied to their carryover amounts for 2019; and

WHEREAS, taxes were paid from various 2018 grant funds but were not reduced from the balances prior to the 2019 carryovers; and

WHEREAS, it is the desire of the Quorum court to correct those errors and omissions.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There are hereby appropriated the total amount of \$65,483.25 from the various County Grant Funds to line items in the following Grant Budgets for 2019:

<u>FEMA – Dye Creek</u>		
Bridges & Steel	(34000202-2031)	\$ 56.71
Engineering/Architectural	(34000202-3004)	60,294.28
<u>FEMA – 2017 Flood</u>		
Paints & Metals	(34000203-2021)	431.28

43	<u>USAR 2017</u>		
44	Parts & Repairs	(35110563-2023)	500.00
45			
46	<u>ADEQ-BMT WC 16-07</u>		
47	General Supplies	(35120764-2001)	2,000.00
48	Other Professional Services	(35120764-3009)	1,000.00
49	Training & Education	(35120764-3101)	1,390.00
50			
51	<u>DHS-JDAI 2018</u>		
52	Other Professional Services	(35170459-3009)	210.00

53

54 **TOTAL ADDITIONAL CARRYOVER AMOUNT** **\$ 65,882.27**

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56 **ARTICLE 2.** There is hereby reduced the total amount of

57 \$139.32 from the following line items in Grant Fund Budget 35100454 for 2019:

58			
59	<u>JDC-GIA 2018-2019</u>		
60	Clothing/Uniforms	(35100454-2006)	\$ 96.44
61	Computer/IT Equipment	(35100454-2009)	8.78
62	Detainee Supplies	(35100454-2011)	34.10

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64 **TOTAL REDUCTIONS** **\$ 139.32**

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71 JOSEPH K. WOOD, County Judge

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71 DATE

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75 BECKY LEWALLEN, County Clerk

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77 Introduced by: **JP Ann Harbison**

78 Date of Passage:

79 Members Voting For:

80 Members Voting Against:

81 Members Abstaining:

82 Members Absent:

ORDINANCE NO. 2019-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE REDUCING \$3,898.55 FROM UNAPPROPRIATED COUNTY RESERVES (1000) AND APPROPRIATING SAID AMOUNT TO THE OTHER PROFESSIONAL SERVICES LINE ITEM (10000107-3009) IN THE QUORUM COURT’S BUDGET FOR 2019.

WHEREAS, the Quorum Court voted to appeal the Circuit Court’s ruling of the denial of a condition use permit to Terry Presley; and,

WHEREAS, there is currently due a balance of \$3,898.55 to attorney Constance Clark of Davis, Clark, Butt, Carithers and Taylor, PLC for legal services in this matter; and,

WHEREAS, the Quorum Court does not have sufficient funds in its budget to pay for said services.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. That \$3,898.55 is appropriated from unappropriated county reserves (1000) to the Other Professional Services line item (10000107-3009) in the Quorum Court’s Budget for 2019.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Ann Harbison**
Date of Passage:
Members Voting For:
Members Voting Against:
Members Abstaining:
Members Absent: