



WASHINGTON COUNTY, ARKANSAS
County Courthouse

MEETING OF THE
WASHINGTON COUNTY QUORUM COURT
FINANCE AND BUDGET COMMITTEE

Tuesday, May 7, 2019
6:00 PM
Washington County Quorum Court Room

Quorum Court Finance & Budget Committee As A Whole
Ann Harbison – Chair Patrick Deakins – Vice-Chair

A G E N D A

1. **CALL TO ORDER AND WELCOME**

2. **PRAYER AND PLEDGE**

3. **ADOPTION OF AGENDA**

At the beginning of each meeting, the agenda shall be approved. Any JP may request an item be added or removed from the agenda subject to approval of the Committee.

REPORTS

4. **TREASURER'S REPORT – BOBBY HILL (4.1 – 4.5)**

5. **COMPTROLLER'S REPORT – SHANNON WORTHEN (5.1 – 5.2)**

NEW BUSINESS

6. **ANKLE BRACELET PRESENTATION – DARRELL SLAUGHTER**

7. **DISCUSSION OF PERFORMANCE BASED CONTRACT WITH JOHNSON CONTROLS**

8. AN ORDINANCE CHANGING THE TITLE OF COMPUTER SOFTWARE DESIGN TECHNICIAN TO DESKTOP SUPPORT TECHNICIAN IN THE INFORMATION TECHNOLOGY BUDGET FOR 2019 *Item 19-I-045 (8.1 – 8.3)*
9. AN ORDINANCE CHANGING THE TITLE OF HEAVY EQUIPMENT OPERATOR TO ASSISTANT OFFICE MANAGER IN THE ROADS DEPARTMENT BUDGET FOR 2019 *Item 19-I-046 (9.1 – 9.3)*
10. AN ORDINANCE REDUCING \$970,000 IN THE UNAPPROPRIATED RESERVES OF THE ROAD DEPARTMENT FUND (2000); AND, APPROPRIATING \$970,000 IN THE ROAD DEPARTMENT BUDGET FOR 2019 *Item 19-I-048 (10.1)*
11. AN ORDINANCE APPROPRIATING \$12,000.00 FROM UNAPPROPRIATED RESERVES IN THE CIRCUIT COURT AUTOMATION FUND TO VARIOUS LINE ITEMS IN THE CIRCUIT COURT AUTOMATION BUDGET FOR 2019 **(11.1)**
Item 19-I-047
12. AN ORDINANCE APPROPRIATING THE AMOUNT OF \$13,500 FROM UNAPPROPRIATED RESERVES IN THE ASSESSOR'S AMENDMENT 79 FUND (3004) TO THE ASSESSOR'S AMENDMENT 79 BUDGET FOR 2019 **(12.1)**
Item 19-I-049
13. AN ORDINANCE APPROPRIATING ADDITIONAL REVENUES OF \$62,129.84 FROM THE GENERAL FUND TO VARIOUS LINE ITEMS IN THE SHERIFF'S BUDGET FOR 2019 *Item 19-I-050 (13.1)*
14. **PUBLIC COMMENT**
Twelve-minute comment period with a three-minute limit for each individual to comment on items on the agenda.
15. **ADJOURNMENT**

TREASURER'S FINANCIAL SUMMARY

4/1/2019 TO 4/30/2019

ACCOUNT	BEGIN BALANCE	REVENUES	EXPENDITURES	END BALANCE
1000 GENERAL	\$10,728,888.98	\$1,176,981.13	\$2,373,548.26	\$9,532,321.85
1002 EMPLOYEE INSURANCE	\$3,015,554.97	\$413,027.07	\$396,986.38	\$3,031,595.66
1800 FLEX SPENDING	\$6,485.28	\$19,185.76	\$8,875.18	\$16,795.86
1906 ANIMAL SHELTER FUND	\$922.11	\$0.00	\$0.00	\$922.11
2000 ROAD	\$1,997,439.34	\$921,272.69	\$1,124,429.54	\$1,794,282.49
3000 TREASURER'S AUTOMATION	\$208,273.92	\$327.87	\$541.47	\$208,060.32
3001 COLLECTOR'S AUTOMATION	\$724,975.90	\$1,239.90	\$16,386.62	\$709,829.18
3002 CIRCUIT COURT AUTOMATION	\$170,035.68	\$3,554.01	\$701.50	\$172,888.19
3004 ASSESSOR'S AMENDMENT 79 FUN	\$203,229.50	\$318.55	\$311.72	\$203,236.33
3005 COUNTY CLERK'S COST	\$589,823.32	\$10,407.27	\$1,541.63	\$598,688.96
3006 RECORDER'S COST	\$1,000,000.00	\$120,696.39	\$120,696.39	\$1,000,000.00
3008 COUNTY LIBRARY	\$979,167.96	\$61,214.82	\$186,269.22	\$854,113.56
3010 COUNTY CLERK OPERATING	\$39,138.51	\$381.27	\$216.70	\$39,303.08
3012 CHILD SUPPORT COST	\$8,504.55	\$640.81	\$12.82	\$9,132.54
3014 COMMUNICATION FACILITY/EQUIP	\$174,025.07	\$47,702.49	\$12,671.81	\$209,055.75
3017 JAIL OPERATION & MAINTENANCE	\$405,819.60	\$1,390,414.12	\$1,174,805.59	\$621,428.13
3019 BOATING SAFETY	\$14,616.87	\$1,340.08	\$274.69	\$15,682.26
3020 EMERGENCY 9-1-1	\$914,391.16	\$30,447.59	\$72,150.17	\$872,688.58
3028 ADULT DRUG COURT	\$8,749.83	\$3,907.38	\$78.15	\$12,579.06
3031 CIRCUIT COURT JUVENILE DIVISIO	\$12,080.79	\$498.57	\$112.61	\$12,466.75
3032 JUVENILE COURT REPRESENTATI	\$2,369.56	\$123.53	\$2.47	\$2,490.62
3039 CIRCUIT CLERK COMMISSIONER F	\$24,265.18	\$132.87	\$5,705.94	\$18,692.11
3042 ASSESSOR'S LATE ASSESSMENT	\$17,418.81	\$615.45	\$0.00	\$18,034.26
3400 FEMA	\$6,633.56	\$0.00	\$0.00	\$6,633.56
3401 HIV CLINIC	\$101,467.62	\$40,922.29	\$23,400.78	\$118,989.13
3402 LAW LIBRARY	\$352,331.33	\$10,548.59	\$9,364.31	\$353,515.61
3404 DRUG ENFORCEMENT - STATE	\$41,695.33	\$403.21	\$8.07	\$42,090.47
3405 DRUG ENFORCEMENT - FEDERAL	\$49,264.77	\$67.70	\$9,531.99	\$39,800.48
3406 DRUG COURT PROGRAM FUND	\$181,334.92	\$3,792.04	\$75.84	\$185,051.12
3501 HIDTA	\$0.00	\$76,105.44	\$76,105.44	\$0.00
3503 RURAL COMMUNITY GRANT	\$121,852.95	\$0.00	\$115.07	\$121,737.88
3510 JDC GRANT FUND	\$16,142.84	\$0.00	\$1,859.22	\$14,283.62
3511 DEM GRANT FUND	\$158,142.35	\$12,680.20	\$38,890.91	\$131,931.64
3512 ENVIRONMENTAL AFFAIRS GRAN	\$0.00	\$0.00	\$247.40	(\$247.40)
3513 DRUG COURT GRANT FUND	(\$43,584.91)	\$53,749.47	\$4,170.27	\$5,994.29
3514 LAW ENFORCEMENT GRANT FUN	\$101,101.85	\$0.00	\$900.00	\$100,201.85
3515 ANIMAL SHELTER GRANT FUND	\$10,000.00	\$0.00	\$0.00	\$10,000.00
3516 ANIMAL SHELTER PROJECTS FUN	\$47,057.14	\$20.00	\$0.00	\$47,077.14
3517 JUVENILE COURT GRANT FUND	(\$2,577.47)	\$3,398.00	\$2,437.50	(\$1,616.97)
3518 AR HERITAGE PRESERVATION FU	\$0.00	\$0.00	\$0.00	\$0.00
3550 CRISIS STABILIZATION UNIT	\$0.00	\$1,550.00	\$0.00	\$1,550.00
3999 COURT SECURITY GRANT	\$0.00	\$0.00	\$0.00	\$0.00
5800 COURT COSTS AND FINES	\$855,958.17	\$37,026.31	\$31,526.90	\$861,457.58
Sub-Total	\$23,242,997.34	\$4,444,692.87	\$5,694,952.56	\$21,992,737.65
6000 TREASURER'S COMMISSION	\$234,161.42	\$82,895.63	\$0.00	\$317,057.05
6002 COLLECTOR'S UNAPPORTIONED	\$44,266.05	\$3,350,421.51	\$3,007,386.35	\$387,301.21
6003 PROPERTY TAX RELIEF	\$381,380.77	\$1,389,380.50	\$1,333,248.50	\$437,512.77
6004 DELINQUENT PERSONAL TAX	\$0.00	\$510,141.23	\$510,141.23	\$0.00
6005 DELINQUENT REAL TAXES	\$0.00	\$291,141.89	\$291,141.89	\$0.00
6006 TIMBER TAX	\$1,536.85	\$854.04	\$2,390.89	\$0.00
6008 STATE LAND SALES	\$0.00	\$53,651.89	\$53,651.89	\$0.00
6010 ADMIN JUSTICE	\$0.00	\$64,949.75	\$64,949.75	\$0.00

ACCOUNT	BEGIN BALANCE	REVENUES	EXPENDITURES	END BALANCE
6011 INTEREST	\$0.00	\$47,481.99	\$47,481.99	\$0.00
6013 COMMON SCHOOL	\$11,122.78	\$22,713.13	\$0.00	\$33,835.91
6016 COUNTY FIRE PROTECTION PREM	\$0.00	\$0.00	\$0.00	\$0.00
6406 BOSTON MOUNTAIN SOLID WAST	\$788.99	\$1.24	\$0.03	\$790.20
6425 HAZMAT	\$0.00	\$0.00	\$0.00	\$0.00
6475 ESCHEATED ESTATES	\$25,601.09	\$0.00	\$0.00	\$25,601.09
6498 PAYROLL	\$5,548.03	\$1,424,876.61	\$1,430,424.64	\$0.00
6499 PAYROLL CLEARING	\$0.00	\$1,177,670.39	\$1,177,670.39	\$0.00
6550 MORROW FIRE DUES	\$368.90	\$225.06	\$593.96	\$0.00
6551 WHEELER FIRE DUES	\$1,177.79	\$828.18	\$2,005.97	\$0.00
6552 ROUND MOUNTAIN FIRE DUES	\$1,786.45	\$864.27	\$2,650.72	\$0.00
6553 NOB HILL FIRE DUES	\$2,723.32	\$2,196.41	\$4,919.73	\$0.00
6554 GOSHEN FIRE DUES	\$4,827.61	\$4,505.23	\$9,332.84	\$0.00
6555 PGROVE/FARM FIRE DUES	\$3,242.56	\$1,800.49	\$5,043.05	\$0.00
6556 LINCOLN FIRE DUES	\$2,196.83	\$1,530.33	\$3,727.16	\$0.00
6557 WEDINGTON FIRE DUES	\$1,830.45	\$1,989.28	\$3,819.73	\$0.00
6558 STRICKLER FIRE DUES	\$566.50	\$315.09	\$881.59	\$0.00
6559 WHITEHOUSE FIRE DUES	\$394.24	\$283.56	\$677.80	\$0.00
6560 WEST FORK FIRE DUES	\$2,574.25	\$3,015.39	\$5,589.64	\$0.00
6601 CITY OF FAYETTEVILLE	\$191,891.55	\$136,965.89	\$328,857.44	\$0.00
6602 CITY OF SPRINGDALE	\$208,627.78	\$173,535.34	\$382,163.12	\$0.00
6603 CITY OF PRAIRIE GROVE	\$13,368.95	\$13,413.35	\$26,782.30	\$0.00
6604 CITY OF WEST FORK	\$4,599.05	\$4,140.75	\$8,739.80	\$0.00
6605 CITY OF LINCOLN	\$4,153.43	\$4,328.94	\$8,482.37	\$0.00
6606 CITY OF WINSLOW	\$340.44	\$429.94	\$770.38	\$0.00
6607 CITY OF TONTITOWN	\$14,443.07	\$7,420.07	\$21,863.14	\$0.00
6608 CITY OF FARMINGTON	\$17,003.53	\$15,851.38	\$32,854.91	\$0.00
6609 CITY OF GREENLAND	\$1,627.22	\$1,793.10	\$3,420.32	\$0.00
6610 CITY OF ELKINS	\$6,143.52	\$6,071.97	\$12,215.49	\$0.00
6611 CITY OF ELM SPRINGS	\$6,119.79	\$5,606.37	\$11,726.16	\$0.00
6612 CITY OF JOHNSON	\$15,714.06	\$13,230.13	\$28,944.19	\$0.00
6613 CITY OF GOSHEN	\$5,468.78	\$5,085.50	\$10,554.28	\$0.00
6614 FAYETTEVILLE LIBRARY	\$182,338.15	\$128,845.13	\$311,183.28	\$0.00
6701 FAYETTEVILLE SCHOOL DISTRICT	\$2,412,130.88	\$1,778,037.54	\$4,190,168.42	\$0.00
6706 FARMINGTON SCHOOL DISTRICT	\$229,313.32	\$235,692.40	\$465,005.72	\$0.00
6710 ELKINS SCHOOL DISTRICT	\$91,453.34	\$107,561.73	\$199,015.07	\$0.00
6714 WEST FORK SCHOOL DISTRICT	\$82,515.75	\$86,095.84	\$168,611.59	\$0.00
6721 SILOAM SPRINGS SCHOOL DISTRI	\$22,529.00	\$17,146.45	\$39,675.45	\$0.00
6723 PRAIRIE GROVE SCHOOL DISTRICT	\$195,089.25	\$207,500.70	\$402,589.95	\$0.00
6748 LINCOLN SCHOOL DISTRICT	\$98,979.61	\$111,399.67	\$210,379.28	\$0.00
6750 SPRINGDALE SCHOOL DISTRICT	\$1,835,295.38	\$1,435,368.23	\$3,270,663.61	\$0.00
6795 GREENLAND SCHOOL DISTRICT	\$104,409.10	\$103,729.62	\$208,138.72	\$0.00
6801 RUPPLE IMPROVEMENT DISTRICT	\$1,974.13	\$1,206.30	\$3,180.43	\$0.00
6803 HOMESTEAD IMP DISTRICT	\$983.42	\$671.93	\$1,655.35	\$0.00
6805 BEL CLAIRE IMP DISTRICT	\$1,476.97	\$842.95	\$2,319.92	\$0.00
6840 FAYETTEVILLE TIF DISTRICT	\$9,745.21	\$7,671.88	\$17,417.09	\$0.00
Sub-Total	\$6,483,829.56	\$13,043,376.19	\$18,325,107.52	\$1,202,098.23
Grand Total	\$29,726,826.90	\$17,488,069.06	\$24,020,060.08	\$23,194,835.88

**Washington County
Share
1% Sales Tax**

MONTH	2014	2015	2016	2017	2018	2019	Current Month Over/Under Last Year	Current Month % Over/Under Last Year
JANUARY	\$ 483,415.03	\$ 522,990.02	\$ 550,868.35	\$ 591,049.87	\$ 594,311.53	\$ 639,560.50	\$ 45,248.97	7.61%
FEBRUARY	\$ 546,070.55	\$ 590,906.69	\$ 634,522.78	\$ 657,693.76	\$ 699,585.37	\$ 707,337.68	\$ 7,752.31	1.11%
MARCH	\$ 448,997.27	\$ 507,524.87	\$ 497,355.57	\$ 563,796.75	\$ 571,126.42	\$ 598,031.36	\$ 26,904.94	4.71%
APRIL	\$ 506,372.56	\$ 488,570.54	\$ 575,480.83	\$ 560,307.27	\$ 573,905.69	\$ 575,776.77	\$ 1,871.08	0.33%
MAY	\$ 523,935.85	\$ 553,523.85	\$ 560,163.04	\$ 620,561.37	\$ 668,308.40		\$ -	
JUNE	\$ 497,417.41	\$ 538,818.16	\$ 542,093.69	\$ 582,114.57	\$ 634,192.23		\$ -	
JULY	\$ 543,193.15	\$ 562,205.97	\$ 594,061.54	\$ 645,929.51	\$ 671,785.93		\$ -	
AUGUST	\$ 541,398.70	\$ 561,562.16	\$ 573,182.38	\$ 628,097.95	\$ 674,315.22		\$ -	
SEPTEMBER	\$ 522,577.89	\$ 559,846.18	\$ 610,951.54	\$ 618,556.85	\$ 650,522.82		\$ -	
OCTOBER	\$ 556,523.36	\$ 564,542.83	\$ 600,200.52	\$ 628,727.96	\$ 666,705.32		\$ -	
NOVEMBER	\$ 528,601.71	\$ 555,283.17	\$ 581,096.92	\$ 622,960.44	\$ 651,848.88		\$ -	
DECEMBER	\$ 530,080.45	\$ 589,880.03	\$ 590,796.20	\$ 605,076.44	\$ 641,516.71		\$ -	
TOTAL	\$ 6,228,583.93	\$ 6,595,654.47	\$ 6,910,773.36	\$ 7,324,872.74	\$ 7,698,124.52	\$ 2,520,706.31	\$ 81,777.30	3.35%
Projection	\$ 6,182,573.00	\$6,306,000.00	\$6,607,000.00	\$6,982,590.00	\$7,500,000.00	\$7,777,500.00		
% Increase (Decrease) Over Prior Year	2.59%	5.89%	4.78%	5.99%	5.10%			

Bobby Hill, Washington County Treasurer

**Washington County
1/4 Cent Sales Tax
Jail**

MONTH	2014	2015	2016	2017	2018	2019	Current Month Over/Under Last Year	Current Month % Over/Under Last Year
JANUARY	\$ 643,839.31	\$ 706,319.00	\$ 748,742.18	\$ 803,357.04	\$ 807,790.30	\$ 869,292.85	\$ 61,502.55	7.61%
FEBRUARY	\$ 727,140.60	\$ 803,498.30	\$ 862,445.56	\$ 893,939.65	\$ 950,878.87	\$ 961,415.84	\$ 10,536.97	1.11%
MARCH	\$ 597,968.39	\$ 690,190.91	\$ 676,007.43	\$ 766,314.50	\$ 776,277.01	\$ 812,846.30	\$ 36,569.29	4.71%
APRIL	\$ 674,308.75	\$ 664,344.88	\$ 782,195.55	\$ 761,571.59	\$ 780,054.62	\$ 782,597.79	\$ 2,543.17	0.33%
MAY	\$ 697,725.30	\$ 752,661.75	\$ 761,375.56	\$ 843,469.17	\$ 908,367.10		\$ -	
JUNE	\$ 671,019.05	\$ 732,645.30	\$ 736,815.63	\$ 791,212.15	\$ 861,996.28		\$ -	
JULY	\$ 732,745.73	\$ 764,623.29	\$ 807,450.51	\$ 877,949.63	\$ 913,093.78		\$ -	
AUGUST	\$ 730,416.24	\$ 763,552.30	\$ 779,071.48	\$ 853,712.92	\$ 916,531.60		\$ -	
SEPTEMBER	\$ 705,020.78	\$ 760,783.96	\$ 830,407.46	\$ 840,744.62	\$ 884,192.89		\$ -	
OCTOBER	\$ 750,739.83	\$ 767,328.58	\$ 815,794.64	\$ 854,569.22	\$ 906,188.19		\$ -	
NOVEMBER	\$ 714,016.92	\$ 754,742.82	\$ 789,828.96	\$ 846,730.01	\$ 885,995.26		\$ -	
DECEMBER	\$ 716,050.35	\$ 801,766.99	\$ 803,012.25	\$ 822,422.00	\$ 871,951.74		\$ -	
TOTAL	\$ 8,360,991.25	\$ 8,962,458.08	\$ 9,393,147.21	\$ 9,955,992.50	\$ 10,463,317.64	\$ 3,426,152.78	\$ 111,151.98	3.35%
Projection	\$ 8,233,781.00	\$ 8,480,800.00	\$ 8,870,000.00	\$ 9,515,000.00	\$ 10,100,000.00	\$ 10,475,000.00		
% Increase (Decrease) Over Prior Year	3.40%	7.19%	4.81%	5.99%	5.10%			

Bobby Hill, Washington County Treasurer

Road 1/2 cent State Sales Tax

MONTH	2013	2014	2015	2016	2017	2018	2019	Current Month Over/Under Last Year	Current Month % Over/Under Last Year
JANUARY	\$ -	\$ 109,951.41	\$ 111,135.47	\$ 112,485.66	\$ 127,662.71	\$ 142,638.93	\$ 146,170.98	\$ 3,532.05	2.48%
FEBRUARY	\$ -	\$ 106,116.96	\$ 117,456.45	\$ 120,265.33	\$ 129,891.45	\$ 134,231.52	\$ 141,207.60	\$ 6,976.08	5.20%
MARCH	\$ -	\$ 97,698.38	\$ 103,813.19	\$ 109,104.83	\$ 116,372.71	\$ 124,818.42	\$ 130,525.29	\$ 5,706.87	4.57%
APRIL	\$ -	\$ 108,965.54	\$ 110,775.02	\$ 119,761.46	\$ 126,957.07	\$ 132,348.65	\$ 140,763.67	\$ 8,415.02	6.36%
MAY	\$ -	\$ 106,526.95	\$ 113,383.64	\$ 115,795.59	\$ 125,526.35	\$ 137,039.28			
JUNE	\$ -	\$ 106,480.61	\$ 112,322.69	\$ 112,127.03	\$ 126,077.85	\$ 132,487.65			
JULY	\$ -	\$ 109,633.84	\$ 109,939.12	\$ 119,908.88	\$ 132,195.23	\$ 140,320.10			
AUGUST	\$ 49,211.09	\$ 108,742.49	\$ 116,652.45	\$ 122,694.55	\$ 125,513.27	\$ 137,912.38			
SEPTEMBER	\$ 102,519.63	\$ 111,407.85	\$ 119,891.88	\$ 126,633.11	\$ 130,620.12	\$ 141,449.96			
OCTOBER	\$ 106,851.61	\$ 110,226.93	\$ 121,372.23	\$ 124,904.14	\$ 131,557.47	\$ 140,556.69			
NOVEMBER	\$ 99,982.80	\$ 110,422.35	\$ 116,521.71	\$ 123,750.85	\$ 125,454.20	\$ 134,449.34			
DECEMBER	\$ 101,745.30	\$ 107,082.96	\$ 112,832.67	\$ 117,672.65	\$ 122,782.89	\$ 138,605.24			
TOTAL	\$ 460,310.43	\$ 1,293,256.27	\$ 1,366,096.52	\$ 1,425,104.08	\$ 1,520,611.32	\$ 1,636,858.16	\$ 558,667.54	\$ 24,630.02	4.61%
Projection		\$ 1,192,800.00	\$ 1,294,000.00	\$ 1,300,000.00	\$ 1,420,000.00	\$ 1,480,000.00	\$ 1,650,000.00		
% Increase/Decrease Over Prior Year			5.63%	4.32%	6.70%	7.64%			

Bobby Hill, Washington County Treasurer

**1002 Employee Insurance
April-19**

Beginning Balance: \$3,015,554.97						
	Income			Expense		
	Current	Previous Month	YTD	Current	Previous Month	YTD
AR Blue Cross	\$ -	\$ 46,877.04	\$ 59,563.80	\$ -	\$ -	\$ -
Employee Reimbursement	\$ -	\$ -	\$ 182.00	\$ -	\$ -	\$ -
Excess Commission Distribution - Treasurer	\$ -	\$ -	\$ 3,307.17	\$ -	\$ -	\$ -
Insurance - Retiree Payments	\$ 11,961.36	\$ 11,961.36	\$ 50,252.78	\$ -	\$ -	\$ 1,486.66
Insurance Premiums from Employees	\$ 91,389.30	\$ 93,563.08	\$ 421,376.13	\$ -	\$ -	\$ -
Insurance Contribution from County	\$ 298,240.00	\$ 301,036.00	\$ 1,496,792.00	\$ -	\$ -	\$ -
Life Insurance Premiums from Employees*	\$ 19,165.09	\$ 19,371.09	\$ 86,665.50	\$ 19,165.09	\$ 19,371.09	\$ 86,665.50
Life Insurance Contribution from County	\$ 7,007.00	\$ 7,073.00	\$ 35,167.00	\$ -	\$ -	\$ -
Interest	\$ 4,429.41	\$ 4,044.56	\$ 15,908.91	\$ -	\$ -	\$ -
Benefitfocus	\$ -	\$ -	\$ -	\$ 1,421.06	\$ -	\$ 1,421.06
ACA-Centers for Medicare/Medicaid	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Blue Administrative Expenses	\$ -	\$ -	\$ -	\$ 17,918.77	\$ 18,064.59	\$ 72,085.45
Conexis	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
First Care North Mana Clinic	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Group Service Underwriters	\$ -	\$ -	\$ -	\$ 40,534.94	\$ 41,060.57	\$ 205,358.58
IMWELL Health	\$ -	\$ -	\$ -	\$ 15,111.04	\$ 16,308.08	\$ 66,027.16
Mutual Of Omaha Policy Holder Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MCMAT Background Screening LLC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ozark Guidance Center	\$ -	\$ -	\$ -	\$ 2,058.75	\$ -	\$ 4,117.50
Reliastar Life Insurance Company	\$ -	\$ -	\$ -	\$ -	\$ 2,926.46	\$ 9,036.79
TC	\$ -	\$ -	\$ -	\$ 88.59	\$ 1,018.43	\$ 2,447.00
Transfer by Court Order	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
UAMS Family Medical Center	\$ -	\$ -	\$ -	\$ 3,282.15	\$ 2,447.30	\$ 12,345.29
United States Treasury	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Usable Mutual Insurance	\$ -	\$ -	\$ -	\$ 316,175.08	\$ 347,626.86	\$ 1,433,174.67
Wageworks Inc.	\$ -	\$ -	\$ -	\$ 396.00	\$ 372.24	\$ 1,560.24
Wash Co FOP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ 432,192.16	\$ 483,926.13	\$ 2,169,215.29	\$ 416,151.47	\$ 449,195.62	\$ 1,895,725.90
Ending Balance: \$3,031,595.66						

*goes into 1800 Flex Spending

Unappropriated Reserve Balance Report						
4/1/2019 to 4/30/2019						
	1/1/2019	4/1/2019			4/30/2018	
Fund Description	Unappropriated Reserve Balance	Unappropriated Reserve Balance	April Change	Change Explanation	Unappropriated Reserve Balance	YTD Change
1000 - General Fund	4,624,020	4,536,081	(4,249)	ORD2019-30 Legal fees CUP	4,531,832	(92,188)
1002 - Employee Insurance Fund	1,797,274	1,893,451			1,893,451	96,177
1800 - Flexible Spending Fund	0	12,213			12,213	12,213
2000 - Road Fund	2,116,308	1,699,419			1,699,419	(416,889)
3000 - Treasurer's Automation Fund	163,570	170,279			170,279	6,709
3001 - Collector's Automation Fund	296,088	322,811			322,811	26,723
3002 - Circuit Court Automation Fund	152,878	156,194			156,194	3,316
3004 - Assessor's Amendment 79 Fund	113,033	123,612			123,612	10,579
3005 - County Clerk's Cost Fund	490,850	485,111			485,111	(5,739)
3006 - Recorder's Cost Fund	673,506	676,350			676,350	2,844
3008 - County Library Fund	856,625	976,987			976,987	120,362
3010 - County Clerk Operating Fund	21,963	23,852			23,852	1,889
3012 - Child Support Cost Fund	11,520	11,864			11,864	344
3014 - Communication Facility/Equip	89,878	77,032			77,032	(12,846)
3017 - Jail Operations & Maintenance	(909,598)	(985,495)			(985,495)	(75,897)
3019 - Boating Safety Fund	0	15,436			15,436	15,436
3020 - Emergency 911 Fund	536,352	471,556			471,556	(64,796)
3028 - Adult Drug Court Fund	23,672	26,401			26,401	2,729
3031 - Circuit Court Juv Div Fund	10,557	6,583			6,583	(3,974)
3032 - Juv Crt Representation Fund	1,991	2,198			2,198	207
3039 - Circuit Clerk Commissioner Fee	2,805	2,858			2,858	53
3042 - Assessor's Late Asmnt Fee Fund	1,667	1,736			1,736	69
3400 - FEMA	0	(4,031)			(4,031)	(4,031)
3401 - HIV Clinic Fund	105,290	71,815			71,815	(33,475)
3402 - Law Library Fund	318,856	322,447			322,447	3,591
3404 - Drug Enforcement - State	0	17,784			17,784	17,784
3405 - Drug Enforcement - Federal	0	10,204			10,204	10,204
3406 - Drug Court Program Fund	178,200	186,694			186,694	8,494
3503 - Rural Community Grant	0	(124)			(124)	(124)
3510 - JDC Grant Fund	0	35,369	140	ORD2019-29 Grant carryover ordinance correction	35,509	35,509
3511 - DEM Grant Fund	0	(134)			(134)	(134)
3512 - Environmental Affairs Grant Fund	0	(2,204)	(3,100)	ORD2019-29 Grant carryover ordinance correction	(5,304)	(5,304)
3513 - Drug Court Grant Fund	0	(1,142)			(1,142)	(1,142)
3514 - Law Enforcement Grant Fund	0	(1,275)			(1,275)	(1,275)
3516 - Animal Shelter Projects Fund	0	20,375			20,375	20,375
3517 - Juvenile Court Grant Fund	0	(274)			(274)	(274)
3999 - Court Security Grant	0	(1,138)			(1,138)	(1,138)
5800 - Court Costs & Fines Fund	766,755	771,507			771,507	4,752
Totals	12,444,060	12,132,402	(7,209)		0	(318,867)
					General Fund	4,531,832
					Jail Fund	(985,495)
					Net General	3,546,337

**Summary Statement of Operations-Expenses by Fund and Dept.
4-30-2019**

Fund	Department		Budget	Current Month		Year to Date		Balance	% Used	% Used
				Transactions	Encumbrance	Transactions	Encumbrance		w/Encumb.	Trans. Only
1000 - General Fund										
1000	100	County Judge	430,542	32,370	0	150,343	18,461	261,738	39.2%	34.9%
1000	101	County Clerk	536,585	38,535	0	174,906	26,712	334,967	37.6%	32.6%
1000	102	Circuit Clerk	918,438	56,904	0	292,682	55,598	570,158	37.9%	31.9%
1000	103	Treasurer	299,226	23,145	0	105,420	13,356	180,450	39.7%	35.2%
1000	104	Tax Collector	1,167,430	87,365	0	395,630	70,119	701,681	39.9%	33.9%
1000	105	Assessor	2,322,019	159,679	1,162	855,480	146,302	1,320,237	43.1%	36.8%
1000	106	Board of Equalization	1,173,285	83,220	0	249,585	748,583	175,117	85.1%	21.3%
1000	107	Quorum Court	184,795	16,936	600	56,275	6,353	122,167	33.9%	30.5%
1000	108	Buildings and Grounds	2,275,114	225,494	38,319	823,235	438,182	1,013,697	55.4%	36.2%
1000	109	Elections	339,347	25,136	731	84,081	8,955	246,311	27.4%	24.8%
1000	110	County Planning	395,267	34,477	586	168,277	23,010	203,980	48.4%	42.6%
1000	113	Financial Management	367,570	25,598	226	124,064	21,722	221,784	39.7%	33.8%
1000	115	Computer/IS Department	1,441,110	60,617	15,687	535,113	166,443	739,554	48.7%	37.1%
1000	118	General Services	209,635	14,372	0	124,103	9,622	75,910	63.8%	59.2%
1000	119	Archiving/Records Management	148,884	7,366	0	37,295	14,833	96,757	35.0%	25.0%
1000	120	Grants Administrator	146,918	9,623	579	48,637	7,978	90,303	38.5%	33.1%
1000	121	Human Resources	329,226	23,091	0	105,820	48,445	174,961	46.9%	32.1%
1000	122	County Attorney	231,896	16,762	103	73,157	61,416	97,323	58.0%	31.5%
1000	300	County Health	17,169	1,662	2,282	4,316	2,699	10,154	40.9%	25.1%
1000	301	Ambulance Service	921,174	76,765	0	307,058	614,116	0	100.0%	33.3%
1000	308	Animal Shelter	708,954	60,401	2,116	228,518	99,092	381,344	46.2%	32.2%
1000	400	Sheriff	9,227,455	615,499	28,406	3,170,797	873,988	5,182,670	43.8%	34.4%
1000	401	Circuit Court I	34,542	1,568	46	5,058	4,136	25,348	26.6%	14.6%
1000	402	Circuit Court II	42,424	1,653	0	5,843	4,420	32,161	24.2%	13.8%
1000	403	Circuit Court III	1,181,618	80,682	134	379,635	99,980	702,004	40.6%	32.1%
1000	404	Circuit Court IV	121,461	14,344	1,980	41,712	13,945	65,805	45.8%	34.3%
1000	405	Circuit Court V	28,474	558	0	4,884	4,078	19,512	31.5%	17.2%
1000	406	Circuit Court VI	56,210	4,138	268	7,260	3,984	44,967	20.0%	12.9%
1000	407	Circuit Court VII	35,281	5,197	440	11,131	2,611	21,539	39.0%	31.5%
1000	409	District Court Fayetteville	43,368	11,124	0	11,124	32,244	0	100.0%	25.6%
1000	410	District Court Springdale	37,590	8,500	0	8,500	29,090	0	100.0%	22.6%
1000	411	District Court Prairie Grove	24,020	6,397	0	6,397	17,623	0	100.0%	26.6%
1000	412	District Court West Fork	29,796	0	0	5,919	23,877	0	100.0%	19.9%
1000	413	District Court Elkins	27,886	5,953	0	7,131	19,225	1,530	94.5%	25.6%
1000	414	DISTRICT COURT JUDGES	46,161	0	0	46,160	0	1	100.0%	100.0%
1000	416	Prosecuting Attorney	1,358,553	97,693	2,860	436,783	102,551	819,218	39.7%	32.2%

**Summary Statement of Operations-Expenses by Fund and Dept.
4-30-2019**

Fund	Department		Budget	Current Month		Year to Date		Balance	% Used	% Used
				Transactions	Encumbrance	Transactions	Encumbrance		w/Encumb.	Trans. Only
1000	417	Public Defender	535,264	35,839	2,747	164,584	35,893	334,787	37.5%	30.7%
1000	419	Coroner	362,708	25,449	1,831	125,769	16,789	220,151	39.3%	34.7%
1000	420	Constables	43	0	0	46	0	(3)	105.8%	105.8%
1000	428	Sheriff-Work Release	19,670	1,806	328	3,157	2,866	13,647	30.6%	16.1%
1000	440	COURT REPORORTING SRVCS	18,720	1,560	0	6,240	12,480	0	100.0%	33.3%
1000	444	Juvenile Detention	1,549,261	105,428	3,795	506,468	151,423	891,370	42.5%	32.7%
1000	500	Dept of Emergency Management	307,853	16,536	11,290	127,650	25,402	154,801	49.7%	41.5%
1000	502	Fire Departments	850,334	(146)	0	213,261	636,928	146	100.0%	25.1%
1000	505	County Judge-Emergency Budget	75,000	0	0	0	0	75,000	0.0%	0.0%
1000	702	Environmental Affairs	414,594	28,379	668	129,237	139,943	145,414	64.9%	31.2%
1000	800	Veterans Service	144,639	9,843	767	46,523	7,903	90,214	37.6%	32.2%
1000	801	Extension Office	224,612	55,500	0	55,631	166,500	2,481	98.9%	24.8%
1000	8888	General-Transfer Out	566,229	38,806	0	38,806	0	527,423	6.9%	6.9%
Total	1000 - General Fund		31,928,350	2,251,823	117,950	10,509,699	5,029,875	16,388,777	48.7%	32.9%
1002 - Employee Insurance Fund										
1002	125	Employee Insurance	5,084,261	396,898	0	1,691,561	2,699,359	693,341	86.4%	33.3%
Total	1002 - Employee Insurance Fund		5,084,261	396,898	0	1,691,561	2,699,359	693,341	86.4%	33.3%
1800 - Flexible Spending Fund										
1800	126	Flexible Spending	272,100	8,875	0	92,186	174,981	4,933	98.2%	33.9%
Total	1800 - Flexible Spending Fund		272,100	8,875	0	92,186	174,981	4,933	98.2%	33.9%
1906 - Animal Shelter Fund										
1906	308	Animal Shelter Fund	922	0	0	0	0	922	0.0%	0.0%
Total	1906 - Animal Shelter Fund		922	0	0	0	0	922	0.0%	0.0%
2000 - Road Fund										
2000	200	County Road	8,961,956	572,118	75,704	3,176,949	1,112,590	4,672,417	47.9%	35.4%
2000	201	Road 1/2 Cent Sales Tax	1,600,000	505,958	293,299	1,315,764	320,487	(36,251)	102.3%	82.2%
Total	2000 - Road Fund		10,561,956	1,078,076	369,003	4,492,713	1,433,078	4,636,166	56.1%	42.5%
3000 - Treasurer's Automation Fund										
3000	103	Treasurer's Automation	17,870	541	0	2,725	184	14,961	16.3%	15.3%
Total	3000 - Treasurer's Automation Fund		17,870	541	0	2,725	184	14,961	16.3%	15.3%
3001 - Collector's Automation Fund										

**Summary Statement of Operations-Expenses by Fund and Dept.
4-30-2019**

Fund	Department		Budget	Current Month		Year to Date		Balance	% Used	% Used
				Transactions	Encumbrance	Transactions	Encumbrance		w/Encumb.	Trans. Only
3001	104	Collector's Automation	430,072	15,955	18,604	115,744	48,625	265,703	38.2%	26.9%
Total	3001 - Collector's Automation Fund		430,072	15,955	18,604	115,744	48,625	265,703	38.2%	26.9%
3002 - Circuit Court Automation Fund										
3002	437	Circuit Court Automation	18,585	629	0	1,890	5,478	11,217	39.6%	10.2%
Total	3002 - Circuit Court Automation Fund		18,585	629	0	1,890	5,478	11,217	39.6%	10.2%
3004 - Assessor's Amendment 79 Fund										
3004	105	Assessor's Amendment 79	60,037	312	0	354	0	59,683	0.6%	0.6%
Total	3004 - Assessor's Amendment 79 Fund		60,037	312	0	354	0	59,683	0.6%	0.6%
3005 - County Clerk's Cost Fund										
3005	101	County Clerk's Cost	139,150	1,333	0	11,789	16,960	110,401	20.7%	8.5%
Total	3005 - County Clerk's Cost Fund		139,150	1,333	0	11,789	16,960	110,401	20.7%	8.5%
3006 - Recorder's Cost Fund										
3006	128	Recorder's Cost	895,439	48,762	5,472	225,036	97,459	572,944	36.0%	25.1%
3006	8888	Recorder's Costs Transfers Out	700,000	66,438	0	234,035	0	465,965	33.4%	33.4%
Total	3006 - Recorder's Cost Fund		1,595,439	115,200	5,472	459,071	97,459	1,038,909	34.9%	28.8%
3008 - County Library Fund										
3008	600	County Library	2,366,071	181,887	549	840,852	1,254,214	271,006	88.5%	35.5%
3008	610	Co Lib-Greenland Branch	22,490	1,141	937	3,746	1,199	17,545	22.0%	16.7%
3008	611	Co Lib-Winslow Branch	17,667	398	259	3,662	342	13,662	22.7%	20.7%
Total	3008 - County Library Fund		2,406,228	183,426	1,744	848,260	1,255,755	302,213	87.4%	35.3%
3010 - County Clerk Operating Fund										
3010	101	County Clerk Operating	15,000	209	145	449	145	14,405	4.0%	3.0%
Total	3010 - County Clerk Operating Fund		15,000	209	145	449	145	14,405	4.0%	3.0%
3012 - Child Support Cost Fund										
3012	8888	Child Support-Transfer Out	13,000	0	0	11,044	0	1,956	85.0%	85.0%
Total	3012 - Child Support Cost Fund		13,000	0	0	11,044	0	1,956	85.0%	85.0%
3014 - Communication Facility/Equip										
3014	400	Communicatons - Sheriff	386,928	11,718	6,716	100,705	47,853	238,370	38.4%	26.0%
Total	3014 - Communication Facility/Equip		386,928	11,718	6,716	100,705	47,853	238,370	38.4%	26.0%

**Summary Statement of Operations-Expenses by Fund and Dept.
4-30-2019**

Fund	Department		Budget	Current Month		Year to Date		Balance	% Used w/Encumb.	% Used Trans. Only
				Transactions	Encumbrance	Transactions	Encumbrance			
3017 - Jail Operations & Maintenance										
3017	127	Jail-Maintenance	1,213,500	58,556	28,574	282,610	423,356	507,534	58.2%	23.3%
3017	418	Jail Operations	15,125,795	1,022,942	14,208	5,316,022	2,619,465	7,190,308	52.5%	35.1%
Total	3017 - Jail Operations & Maintenance		16,339,295	1,081,498	42,782	5,598,632	3,042,821	7,697,842	52.9%	34.3%
3019 - Boating Safety Fund										
3019	400	Boating Safety	7,660	248	671	248	671	6,741	12.0%	3.2%
Total	3019 - Boating Safety Fund		7,660	248	671	248	671	6,741	12.0%	3.2%
3020 - Emergency 911 Fund										
3020	501	Emergency 911	768,202	70,986	2,264	187,826	268,760	311,616	59.4%	24.5%
Total	3020 - Emergency 911 Fund		768,202	70,986	2,264	187,826	268,760	311,616	59.4%	24.5%
3028 - Adult Drug Court Fund										
3028	8888	Drug Court Program Trans Out	29,000	0	0	30,229	0	(1,229)	104.2%	104.2%
Total	3028 - Adult Drug Court Fund		29,000	0	0	30,229	0	(1,229)	104.2%	104.2%
3031 - Circuit Court Juv Div Fund										
3031	446	Circuit Court Juvenile Div	8,500	103	155	852	155	7,494	11.8%	10.0%
Total	3031 - Circuit Court Juv Div Fund		8,500	103	155	852	155	7,494	11.8%	10.0%
3039 - Circuit Clerk Commissioner Fee										
3039	129	Circuit Clerk Commissioner Fee	25,000	5,703	4,133	5,703	4,133	15,164	39.3%	22.8%
Total	3039 - Circuit Clerk Commissioner Fee		25,000	5,703	4,133	5,703	4,133	15,164	39.3%	22.8%
3042 - Assessor's Late Asmnt Fee Fund										
3042	105	Assessor's Late Assess	19,969	0	0	0	0	19,969	0.0%	0.0%
Total	3042 - Assessor's Late Asmnt Fee Fund		19,969	0	0	0	0	19,969	0.0%	0.0%
3400 - FEMA										
3400	202	Dye Creek Low Water Crossings	511,281	0	0	0	0	511,281	0.0%	0.0%
3400	203	FEMA 2017 Flood	26,658	0	0	3,114	0	23,544	11.7%	11.7%
Total	3400 - FEMA		537,939	0	0	3,114	0	534,825	0.6%	0.6%
3401 - HIV Clinic Fund										
3401	305	HIV Clinic	176,698	22,854	0	55,174	50,046	71,479	59.5%	31.2%

**Summary Statement of Operations-Expenses by Fund and Dept.
4-30-2019**

Fund	Department		Budget	Current Month		Year to Date		Balance	% Used	% Used
				Transactions	Encumbrance	Transactions	Encumbrance		w/Encumb.	Trans. Only
Total	3401 - HIV Clinic Fund		176,698	22,854	0	55,174	50,046	71,479	59.5%	31.2%
3402 - Law Library Fund										
3402	422	Law Library	98,001	9,176	0	28,184	65,379	4,437	95.5%	28.8%
Total	3402 - Law Library Fund		98,001	9,176	0	28,184	65,379	4,437	95.5%	28.8%
3404 - Drug Enforcement - State Fund										
3404	400	Drug Enforcement-State	36,855	0	13,335	600	13,335	22,920	37.8%	1.6%
Total	3404 - Drug Enforcement - State Fund		36,855	0	13,335	600	13,335	22,920	37.8%	1.6%
3405 - Drug Enforcement- Fed Fund										
3405	400	Drug Enforcement-Federal	23,519	9,532	248	10,364	1,548	11,606	50.7%	44.1%
Total	3405 - Drug Enforcement- Fed Fund		23,519	9,532	248	10,364	1,548	11,606	50.7%	44.1%
3501 - HIDTA										
3501	426	HIDTA 2016	25	0	0	0	0	25	0.0%	0.0%
3501	430	HIDTA 2018	355,640	76,105	0	153,990	0	201,650	43.3%	43.3%
3501	487	HIDTA 2017	31,131	0	0	31,132	0	(1)	100.0%	100.0%
Total	3501 - HIDTA		386,796	76,105	0	185,122	0	201,674	47.9%	47.9%
3503 - Rural Community Grants Fund										
3503	603	Brentwood Community Grant	6,367	115	0	346	1,234	4,787	24.8%	5.4%
3503	624	Sugar Mountain Road Grant	70,000	0	0	0	0	70,000	0.0%	0.0%
3503	626	Musteen & Blue Hole Road	75,000	0	0	0	0	75,000	0.0%	0.0%
3503	627	Parker Branch Bridge Grant	150,000	0	0	0	0	150,000	0.0%	0.0%
Total	3503 - Rural Community Grants Fund		301,367	115	0	346	1,234	299,787	0.5%	0.1%
3510 - JDC Grant Fund										
3510	454	JDC GIA 2018-19 Grant	22,150	1,859	799	7,968	914	13,268	40.1%	36.0%
Total	3510 - JDC Grant Fund		22,150	1,859	799	7,968	914	13,268	40.1%	36.0%
3511 - DEM Grant Fund										
3511	545	MRC	6,946	0	0	0	0	6,946	0.0%	0.0%
3511	546	MRC2	1,340	0	0	0	0	1,340	0.0%	0.0%
3511	547	MRC 2013	1,560	0	0	0	0	1,560	0.0%	0.0%
3511	562	SWAT 2016	573	0	0	0	0	573	0.0%	0.0%
3511	563	USAR 2017	66,858	38,325	322	54,542	322	11,994	82.1%	81.6%

**Summary Statement of Operations-Expenses by Fund and Dept.
4-30-2019**

Fund	Department		Budget	Current Month		Year to Date		Balance	% Used w/Encumb.	% Used Trans. Only
				Transactions	Encumbrance	Transactions	Encumbrance			
3511	564	SWAT 2017	145,803	0	19,542	0	19,542	126,261	13.4%	0.0%
3511	565	SWAT 2018	247,000	0	0	0	11,973	235,027	4.8%	0.0%
3511	566	USAR 2018	345,951	0	0	0	0	345,951	0.0%	0.0%
3511	567	WMD Fayetteville Fire 2018	235,000	0	0	0	0	235,000	0.0%	0.0%
3511	570	DEM Radio System	99,915	566	2,951	3,985	3,571	92,359	7.6%	4.0%
Total	3511 - DEM Grant Fund		1,150,946	38,891	22,814	58,527	35,407	1,057,012	8.2%	5.1%
3512 - Environmental Affairs Grant Fd										
3512	759	BMT05-14EW	402	0	0	0	0	402	0.0%	0.0%
3512	761	BMT04-14EW	1,384	0	0	0	0	1,384	0.0%	0.0%
3512	763	WC15-08	304	0	0	0	0	304	0.0%	0.0%
3512	764	ADEQ-BMT WC16-07	4,390	247	832	247	832	3,311	24.6%	5.6%
Total	3512 - Environmental Affairs Grant Fd		6,480	247	832	247	832	5,401	16.7%	3.8%
3513 - Drug Court Grant Fund										
3513	492	SAMHSA 2018/2019	310,115	3,942	7,814	177,510	19,261	113,344	63.5%	57.2%
3513	493	SAMHSA 2019/2020	325,000	0	0	0	0	325,000	0.0%	0.0%
Total	3513 - Drug Court Grant Fund		635,115	3,942	7,814	177,510	19,261	438,344	31.0%	27.9%
3514 - Law Enforcement Grant Fund										
3514	467	JAG 2015	1,854	0	0	0	0	1,854	0.0%	0.0%
3514	476	SCAAP 2016	8,512	0	0	0	5,686	2,826	66.8%	0.0%
3514	497	ADR Grant	12,175	900	75	3,150	75	8,950	26.5%	25.9%
3514	576	SCAAP 2017	82,701	0	0	0	0	82,701	0.0%	0.0%
3514	586	JAG 2019	14,411	0	0	0	0	14,411	0.0%	0.0%
Total	3514 - Law Enforcement Grant Fund		119,653	900	75	3,150	5,761	110,742	7.4%	2.6%
3515 - Animal Shelter Grant Fund										
3515	311	Animal Shelter GIF	10,000	0	0	0	0	10,000	0.0%	0.0%
Total	3515 - Animal Shelter Grant Fund		10,000	0	0	0	0	10,000	0.0%	0.0%
3516 - Animal Shelter Projects Fund										
3516	308	Animal Shelter Projects	33,780	0	0	0	0	33,780	0.0%	0.0%
Total	3516 - Animal Shelter Projects Fund		33,780	0	0	0	0	33,780	0.0%	0.0%
3517 - JUVENILE COURT GRANT FUND										
3517	458	JABG-2017	4,689	0	0	0	0	4,689	0.0%	0.0%

**Summary Statement of Operations-Expenses by Fund and Dept.
4-30-2019**

Fund	Department		Budget	Current Month		Year to Date		Balance	% Used	% Used
				Transactions	Encumbrance	Transactions	Encumbrance		w/Encumb.	Trans. Only
3517	459	DHS-JDAI 2018	18,032	2,438	0	6,800	2,057	9,176	49.1%	37.7%
3517	8888	Transfer Out	0	0	0	1,414	0	(1,414)	#DIV/0!	#DIV/0!
Total	3517 - JUVENILE COURT GRANT FUND		22,721	2,438	0	8,214	2,057	12,451	45.2%	36.2%
3518 - AR HERITAGE PRESERVATION FUND										
3518	630	AR HERITAGE PRESERVATION 2018	75,100	0	0	18,400	0	56,700	24.5%	24.5%
3518	8888	AR HERITAGE PRESERVATION 2018	0	0	0	900	0	(900)	#DIV/0!	#DIV/0!
Total	3518 - AR HERITAGE PRESERVATION FUND		75,100	0	0	19,300	0	55,800	25.7%	25.7%
3999 - Courthouse Security Grant Fund										
Total	3999 - Court		0	0	0	0	0	0	#DIV/0!	#DIV/0!
5800 - Court Costs & Fines Fund										
5800	117	Court Costs & Fines	360,000	30,786	0	120,295	238,691	1,014	99.7%	33.4%
Total	5800 - Court Costs & Fines Fund		360,000	30,786	0	120,295	238,691	1,014	99.7%	33.4%
Grand Total			74,124,644	5,420,378	615,555	24,839,795	14,560,755	34,724,094	53.2%	33.5%

Item 19-I-045

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41

ORDINANCE NO. 2019-

**BE IT ENACTED BY THE QUORUM
COURT OF THE COUNTY OF
WASHINGTON, STATE OF ARKANSAS,
AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE CHANGING THE TITLE OF
COMPUTER SOFTWARE DESIGN
TECHNICIAN TO DESKTOP SUPPORT
TECHNICIAN IN THE INFORMATION
TECHNOLOGY BUDGET FOR 2019.**

WHEREAS, the Washington County Information Technology
Department desires to change the title of one full-time position for 2019.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. The title of the personnel position of Computer
Software Design Technician (0115021), Grade 18, in the Information Technology
Department Budget of the General Fund (Position 10000115) is hereby changed to
Desktop Support Technician (Position 0115021), Grade 18, for 2019.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Ann Harbison**
Date of Passage:
Members Voting For:
Members Voting Against:
Members Abstaining:
Members Absent:

Joseph K. Wood
COUNTY JUDGE



WASHINGTON COUNTY, ARKANSAS
COUNTY JUDGE

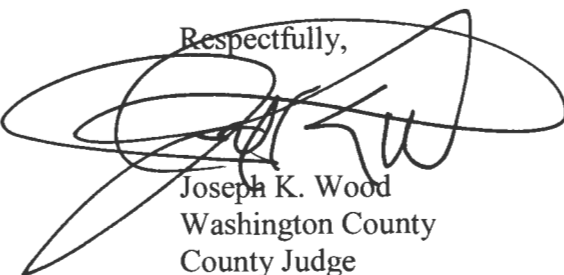
May 6, 2019

To: JESAP and Personnel Committees

As a result of staffing moves that have occurred in the last year, the IT Department would like to harmonize its three customer support positions. The Computer Software Design Technician position should be titled Desktop Support Technician to better reflect the role that it performs in line with comparable positions in the work area.

We appreciate your consideration of this request.

Respectfully,



Joseph K. Wood
Washington County
County Judge

280 N. College Avenue, Suite 510 • Fayetteville, Arkansas 72701

Telephone: (479) 444-3360 • Fax: (479) 444-1889

joseph.wood@co.washington.ar.us

Washington County is an Equal Employment Opportunity Minorities/Females/Disabilities/Veterans

WASHINGTON COUNTY

Job Description

JOB TITLE: Desktop Support Technician

Exempt (Y/N): Yes

DEPARTMENT: Information Systems

DATE REVISED: August 2017

SUPERVISOR: Technology Director

SUMMARY:

The IT Service Desk is the central point of contact for all IT related incidents and service requests. The role of the Desktop Support Technician is to provide technical assistance and support related to computer systems, hardware, or software for all Washington County staff.

IT Support staff work in a dynamic, fast-paced environment which provides services over the phone, through e-mail, phone, in person (for walk-in customers) and self-service. Additionally, the Desktop Support Technician is on call 24/7.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

1. Installation, configuration and ongoing usability of desktop computers, laptops, tablets, peripheral equipment and software with established standards and guidelines.
2. Support includes testing of computer systems and peripherals within established standards and guidelines.
3. The position utilizes one-on-one consultancy to end users and Network staff. Alerts management to recurring problems and patterns of problems.
4. Activities require interaction with application software and operating systems to diagnose and resolve unique, non-recurring problems.
5. Works with Help Desk and other IT staff as appropriate to determine and resolve problems received from users.
6. Ensure desktop computers interconnect seamlessly with diverse systems including associated validation systems, file servers, email servers, application servers and administrative systems.
7. To maintain a first class level of customer service ensuring that all customers are treated efficiently and in an appropriate manner.

8. Escalates unresolved problems to the appropriate personnel to ensure the overall quality of information service delivery is being maintained at all times.
9. Follows up to ensure that the service was performed successfully
10. Recommends and / or performs upgrades on systems to ensure longevity.
11. Works with vendor support contacts to resolve technical problems with desktop computing equipment and software.
12. Keeps up with the latest technologies through studying books, online content, attending classes and certifications.
13. Records events and problems and their resolution in help desk software.
14. Follows-up and updates customer status and information.
15. Passes on any feedback or suggestions by customers to the appropriate internal team members.
16. Performs both on site and remote troubleshooting through standardized diagnostic techniques.

QUALIFICATION REQUIREMENTS:

Must have proven experience as a help desk technician or other customer support role and have a good understanding of computer systems, mobile devices and other tech products. The incumbent must also possess good communication skills and have the ability to diagnose and resolve technical issues associated with a local network environment.

EDUCATION and/or EXPERIENCE:

3-4+ years of technical experience in an enterprise helpdesk or desktop support role. Comptia A + or higher is required at the time of hire or required to achieve in the first 6 months. Network + and Security + or higher is also required. However, if the incumbent does not already possess these certifications, an agreement and timeline will be established during the selection process.

SUPERVISION RECEIVED:

Under general direction where a definite objective is set up and employee plans and arranges own work, referring only unusual calls to supervisor.

OTHER SKILLS and ABILITIES:

Must be knowledgeable with the concepts and policy controls of Active Directory.

Knowledge of and experience with printer mapping, LAN/WAN network configuration, imaging and troubleshooting, as well as VPN client connectivity.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this position, the employee is regularly required to sit; use hands and fingers to handle, or feel objects; reach with hands and arms; talk and hear.

The employee must occasionally lift and/or move up to 10 pounds.

The employee must possess close, color, distance and peripheral vision; depth perception and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate.

Item 19-I-046

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41

ORDINANCE NO. 2019-

APPROPRIATION ORDINANCE

**BE IT ENACTED BY THE QUORUM
COURT OF THE COUNTY OF
WASHINGTON, STATE OF ARKANSAS,
AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE CHANGING THE TITLE OF
HEAVY EQUIPMENT OPERATOR TO
ASSISTANT OFFICE MANAGER IN THE
ROADS DEPARTMENT BUDGET FOR 2019.**

WHEREAS, the Washington County Roads Department
desires to change the title of one full time position for 2019.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. The title of the personnel position of Heavy
Equipment Operator (Position 0200246), Grade 11, in the Roads Department budget of
the Road Fund (20000200) is hereby changed to Assistant Office Manager (Position
0200246), Grade 10, for 2019.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Ann Harbison**
Date of Passage:
Members Voting For:
Members Voting Against:
Members Abstaining:
Members Absent:

Joseph K. Wood
COUNTY JUDGE



WASHINGTON COUNTY, ARKANSAS
COUNTY JUDGE

May 6, 2019

To: JESAP and Personnel Committees

The Road Department is requesting that one of its unfilled Heavy Equipment Operator (Grade 11) positions be converted into an Assistant Office Manager (Grade 10) position.

Due to reorganization in the department, the anticipated work load warrants having an additional staff member to assist with effectively handling the various tasks that have to be addressed on a daily basis.

We appreciate your consideration of these requests.

Respectfully,

A handwritten signature in black ink, appearing to be "JKW", is written over the typed name and title. The signature is enclosed within a large, loopy oval scribble.

Joseph K. Wood
Washington County
County Judge

280 N. College Avenue, Suite 510 • Fayetteville, Arkansas 72701
Telephone: (479) 444-3360 • Fax: (479) 444-1889
joseph.wood@co.washington.ar.us

Washington County is an Equal Employment Opportunity Minorities/Females/Disabilities/Veterans

WASHINGTON COUNTY
Job Description

JOB TITLE: Assistant Office Manager

Exempt (Y/N): No	DEPARTMENT: Road Department
DATE PREPARED: October 2011	SUPERVISOR: Office Manager

SUMMARY:

incumbent provides general secretarial assistance receptionist and answers the telephone for the department. Ensures that all office functions are performed efficiently and in a professional and timely manner to maintain office continuity. The incumbent is essentially the 'gatekeeper' for the office as well as providing secretarial support. Interacts with the public over incoming road matters. Initiate and install new ideas for efficient operations. Ensure that each situation is handled according to County, State and Federal policies and guidelines.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

1. Acts on behalf of Office Manager in his/her absence.
2. Greet individuals entering the office, provide information, or direct them to the appropriate individual within the office.
3. Answer telephone, direct phone calls to appropriate person, or take messages in a polite and efficient manner.
4. Resolve problems and deal with customers in as professional manner, when required.
5. Perform secretarial duties, which include word processing, data entry, photocopying, filing, prepare and send mailings/correspondence, open/distribute mail, FAX documents. Billing documents and help in the building and maintenance of all databases. Basic computer skills in MS Word, Excel, Access, and Outlook required.
6. Maintain office files in an accurate and efficient manner.
7. Maintain office equipment in working conditions. Call for service and/or repair, as required.
8. Receive, review, enter and maintain weekly filing of Brush Hog, Grader, Time and Equipment and gravel reports. Prepare weekly summary of missing reports for supervisors.

9. Responsible for issuing, filing and closing Road Permits. Maintains logs, database and financial records.
10. Responsible for Tile receipts, proceeds, records and inventory control.
11. Responsible for receivable entries into database. Prepare and file paperwork for monthly Purchase Card statements, as well as input repair/ work orders for shop.
12. Figure time cards, hours, sick-leave, etc. Maintain files for Sick/Vacation time used.
13. Provide assistance to other office staff and perform miscellaneous duties as assigned by a supervisor.
14. Conduct all liaison activities in a professional manner to ensure maximum cooperation between and among County and other agencies.
15. Ensure that all duties assigned are professionally and ethically performed in accordance and within the law to protect the individual rights of all citizens in Washington County.
16. Ensure that all activities are professionally and ethically performed in accordance and within the law to protect the individual rights of all citizens in Washington County.
17. Ensure that all duties assigned are performed in an efficient and responsible manner according to office policy and procedures.
18. Must be capable of performing the Office Managers duties in his/her absence.
19. Maintain checks and monies for tile, gravel, vehicle repairs and sign sales, record and deliver to Treasurer's Office on a daily basis. Also, maintain petty cash; approximately \$200,000 in checks per year.
20. Regular attendance is mandatory for this position.
21. Due to staggered working hours of Office Manager and Assistant Office Manager, the Assistant Office Manager assumes all responsibilities of the office during certain periods of the day.
22. Perform other duties as assigned.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty

satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

Minimum of high school diploma or general education degree (GED) with two (2) years clerical/secretarial schooling and/or word processing training; and minimum two (2) years previous secretarial/clerical experience in general office skills and computer software application knowledge..

OTHER SKILLS and ABILITIES:

The incumbent should possess good communication skills, as frequent contact is required with the public and others. The incumbent should also possess good organizational skills for prioritizing workloads. The incumbent must have knowledge of modern office practices, procedures, Microsoft Office software and equipment. Clerical/Secretarial skills include computer navigation in Microsoft Word, Excel, Publisher and Power Point, software application knowledge, accurate typing/data-entry, calculator (10-key), copier, FAX, etc.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee must frequently sit and talk or hear; use hands to finger, handle, or feel objects. The employee must occasionally walk, reach with hands and arms, and kneel or crouch. The employee must occasionally lift and/or move up to 25 pounds.

Specific vision abilities required by this job include the ability to adjust focus and close vision.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate.

ORDINANCE NO. 2019-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE REDUCING \$970,000 IN THE UNAPPROPRIATED RESERVES OF THE ROAD DEPARTMENT FUND (2000); AND, APPROPRIATING \$970,000 IN THE ROAD DEPARTMENT BUDGET FOR 2019.

WHEREAS, the Washington County Road Department has completed the work to repair the Dye Creek Bridge that was damaged by flooding; and,

WHEREAS, the Washington County Road Department is currently working to repair damage to the Brush Creek Bridge that was damaged by flooding and needs additional funding to complete the repairs; and,

WHEREAS, Washington County anticipates revenue in the amount of \$1,622,100.35 from the Federal Emergency Management Agency (FEMA) and the Arkansas Department of Emergency Management (ADEM) for reimbursement for expenses incurred by the county to repair these bridges.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby appropriated \$970,000 from unappropriated reserves in the Road Department Fund (2000) to the following line items in the Road Department Budget for 2019:

<u>Road Department Budget</u>		
Other Professional Services	(20000201.3009)	\$ 900,000.00
Machinery & Equipment Rental	(20000201.3071)	70,000.00
TOTAL APPROPRIATION		<u>\$ 970,000.00</u>

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Ann Harbison**
Date of Passage:
Members Voting For:
Members Voting Against:
Members Abstaining:
Members Absent:

ORDINANCE NO. 2019-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING \$12,000.00 FROM UNAPPROPRIATED RESERVES IN THE CIRCUIT COURT AUTOMATION FUND TO VARIOUS LINE ITEMS IN THE CIRCUIT COURT AUTOMATION BUDGET FOR 2019.

WHEREAS, the Circuit Courts of Washington County desire to purchase equipment that will allow the Courts to participate in video arraignments; and,

WHEREAS, the Circuit Court Automation Fund has adequate funds for said equipment, but the funds must be appropriated by the Quorum Court.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby appropriated the total amount of \$12,000.00 from unappropriated reserves in the Circuit Court Automation Fund (3002) to the following line items in the Circuit Court Automation Budget (30020437) for 2019:

<u>Circuit Court Automation</u>		
Small Equipment	(30020437.2002)	\$ 2,600.00
Computer/IT Equip.	(30020437.2009)	8,150.00
Dues/Memberships	(30020437.3090)	1,250.00
TOTAL APPROPRIATION		<u>\$ 12,000.00</u>

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Ann Harbison**
Date of Passage:
Members Voting For:
Members Voting Against:
Members Abstaining:
Members Absent:

Item 19-I-049

ORDINANCE NO. 2019-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING THE AMOUNT OF \$13,500 FROM UNAPPROPRIATED RESERVES IN THE ASSESSOR’S AMENDMENT 79 FUND (3004) TO THE ASSESSOR’S AMENDMENT 79 BUDGET FOR 2019.

WHEREAS, the Washington County Assessor needs to purchase a new server to continue providing services to the citizens of Washington County.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby appropriated the total amount of \$13,500.00 from unappropriated reserves in the Assessor’s Amendment 79 Fund (3004) to the Computer Machinery/Equipment Line Item (30040105-4009) in the Assessor’s Amendment 79 Fund Budget for 2019.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Ann Harbison**
Date of Passage:
Members Voting For:
Members Voting Against:
Members Abstaining:
Members Absent:

43	<u>Jail Operations Fund/Jail:</u>		
44	Salaries, Part-Time	(10000400-1002)	\$0.00
45	Overtime	(30170418-1005)	\$14,634.33
46	Social Security	(30170418-1006)	\$1,119.56
47	Noncontributory Retirement	(30170418-1008)	\$2,241.97
48	Workers Compensation	(30170418-1010)	<u>\$491.74</u>
49			\$18,487.60
50			
51			
52	TOTAL APPROPRIATION:		<u>\$62,129.84</u>
53			
54			
55			
56			
57			
58			

59 _____
 JOSEPH K. WOOD, County Judge

 DATE

63 _____
 BECKY LEWALLEN, County Clerk

- 66 Introduced by: **JP Ann Harbison**
- 67 Date of Passage:
- 68 Members Voting For:
- 69 Members Voting Against:
- 70 Members Abstaining:
- 71 Members Absent: