



WASHINGTON COUNTY, ARKANSAS
County Courthouse

**MEETING OF THE
WASHINGTON COUNTY QUORUM COURT
FINANCE AND BUDGET COMMITTEE**

Tuesday, June 11, 2019
6:00 PM
Washington County Quorum Court Room

Quorum Court Finance & Budget Committee As A Whole
Ann Harbison – Chair Patrick Deakins – Vice-Chair

A G E N D A

1. **CALL TO ORDER AND WELCOME**

2. **PRAYER AND PLEDGE**

3. **ADOPTION OF AGENDA**

At the beginning of each meeting, the agenda shall be approved. Any JP may request an item be added or removed from the agenda subject to approval of the Committee.

REPORTS

4. **TREASURER'S REPORT – BOBBY HILL (4.1 – 4.4)**

5. **EMPLOYEES' INSURANCE REPORT – NELSON DRIVER (5.1)**

6. **COMPTROLLER'S REPORT – SHANNON WORTHEN (6.1 – 6.2)**

NEW BUSINESS

7. **AN ORDINANCE CHANGING THE TITLE OF THREE FULL TIME POSITIONS IN THE ROADS DEPARTMENT BUDGET FOR 2019 Item 19-I-056 (7.1 – 7.10)**

8. **AN ORDINANCE APPROPRIATING \$10,000 FROM UNAPPROPRIATED RESERVES IN THE GENERAL FUND TO VARIOUS LINE ITEMS IN THE QUORUM COURT BUDGET FOR 2019 – JP LANCE JOHNSON Item 19-I-063 (8.1)**

9. A RESOLUTION SUPPORTING THE CONSTRUCTION OF A PLAYGROUND AT THE BRENTWOOD COMMUNITY PARK AND REST AREA *Item 19-I-057 (9.1)*
10. A RESOLUTION AUTHORIZING WASHINGTON COUNTY TO SUBMIT AN ARKANSAS COMMUNITY AND ECONOMIC DEVELOPMENT PROGRAM (ACEDP) GRANT APPLICATION TO THE STATE OF ARKANSAS *Item 19-I-058 (10.1)*
11. A RESOLUTION DESIGNATING A NON-PROFIT AGENCY AS THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) GRANT ADMINISTRATOR
Item 19-I-059 (11.1)
12. A RESOLUTION AFFIRMING WASHINGTON COUNTY'S FAIR HOUSING AND EQUAL OPPORTUNITY *Item 19-I-060 (12.1)*
13. A RESOLUTION ESTABLISHING AN ANTIDISPLACEMENT PLAN FOR WASHINGTON COUNTY, ARKANSAS IN COMPLIANCE WITH ACED (ARKANSAS COMMUNITY AND ECONOMIC DEVELOPMENT) GRANTS PROGRAMS
Item 19-I-061 (13.1)
14. A RESOLUTION TO ESTABLISH A POLICY PROHIBITING THE USE OF EXCESSIVE FORCE BY LAW ENFORCEMENT UNDER THE JURISDICTION OF WASHINGTON COUNTY AGAINST INDIVIDUALS ENGAGED IN NON-VIOLENT CIVIL RIGHTS DEMONSTRATIONS *Item 19-I-062 (14.1)*
15. **PUBLIC COMMENT**
Twelve-minute comment period with a three-minute limit for each individual to comment on items on the agenda.
16. **ADJOURNMENT**

TREASURER'S FINANCIAL SUMMARY

5/1/2019 TO 5/31/2019

ACCOUNT	BEGIN BALANCE	REVENUES	EXPENDITURES	END BALANCE
1000 GENERAL	\$9,532,321.85	\$6,062,062.89	\$2,698,317.93	\$12,896,066.81
1002 EMPLOYEE INSURANCE	\$3,031,595.66	\$415,543.38	\$490,594.74	\$2,956,544.30
1800 FLEX SPENDING	\$16,795.86	\$18,860.54	\$20,455.80	\$15,200.60
1906 ANIMAL SHELTER FUND	\$922.11	\$0.00	\$0.00	\$922.11
2000 ROAD	\$1,794,282.49	\$1,217,313.84	\$1,515,719.20	\$1,495,877.13
3000 TREASURER'S AUTOMATION	\$208,060.32	\$298.17	\$485.28	\$207,873.21
3001 COLLECTOR'S AUTOMATION	\$709,829.18	\$1,049.06	\$32,061.83	\$678,816.41
3002 CIRCUIT COURT AUTOMATION	\$172,888.19	\$2,633.62	\$106.19	\$175,415.62
3004 ASSESSOR'S AMENDMENT 79 FUN	\$203,236.33	\$291.22	\$505.74	\$203,021.81
3005 COUNTY CLERK'S COST	\$598,688.96	\$10,952.50	\$2,736.40	\$606,905.06
3006 RECORDER'S COST	\$1,000,000.00	\$144,750.35	\$144,750.35	\$1,000,000.00
3008 COUNTY LIBRARY	\$854,113.56	\$684,621.38	\$194,765.84	\$1,343,969.10
3010 COUNTY CLERK OPERATING	\$39,303.08	\$454.25	\$186.17	\$39,571.16
3012 CHILD SUPPORT COST	\$9,132.54	\$775.55	\$15.51	\$9,892.58
3014 COMMUNICATION FACILITY/EQUIP	\$209,055.75	\$24,184.48	\$5,839.10	\$227,401.13
3017 JAIL OPERATION & MAINTENANCE	\$621,428.13	\$1,297,136.64	\$1,251,852.35	\$666,712.42
3019 BOATING SAFETY	\$15,682.26	\$22.58	\$85.90	\$15,618.94
3020 EMERGENCY 9-1-1	\$872,688.58	\$35,096.98	\$41,761.41	\$866,024.15
3028 ADULT DRUG COURT	\$12,579.06	\$2,968.73	\$59.38	\$15,488.41
3031 CIRCUIT COURT JUVENILE DIVISIO	\$12,466.75	\$178.47	\$385.71	\$12,259.51
3032 JUVENILE COURT REPRESENTATI	\$2,490.62	\$183.46	\$3.67	\$2,670.41
3039 CIRCUIT CLERK COMMISSIONER F	\$18,692.11	\$898.35	\$343.05	\$19,247.41
3042 ASSESSOR'S LATE ASSESSMENT	\$18,034.26	\$1,460.54	\$0.00	\$19,494.80
3400 FEMA	\$6,633.56	\$0.00	\$0.00	\$6,633.56
3401 HIV CLINIC	\$118,989.13	\$543.74	\$8,846.24	\$110,686.63
3402 LAW LIBRARY	\$353,515.61	\$10,404.30	\$7,691.47	\$356,228.44
3404 DRUG ENFORCEMENT - STATE	\$42,090.47	\$60.02	\$13,335.82	\$28,814.67
3405 DRUG ENFORCEMENT - FEDERAL	\$39,800.48	\$57.68	\$869.01	\$38,989.15
3406 DRUG COURT PROGRAM FUND	\$185,051.12	\$1,636.98	\$32.74	\$186,655.36
3501 HIDTA	\$0.00	\$2,904.56	\$2,904.56	\$0.00
3503 RURAL COMMUNITY GRANT	\$121,737.88	\$67,500.00	\$117.57	\$189,120.31
3510 JDC GRANT FUND	\$14,283.62	\$0.60	\$2,867.24	\$11,416.98
3511 DEM GRANT FUND	\$131,931.64	\$24,719.90	\$53,388.15	\$103,263.39
3512 ENVIRONMENTAL AFFAIRS GRANT	(\$247.40)	\$0.00	\$898.78	(\$1,146.18)
3513 DRUG COURT GRANT FUND	\$5,994.29	\$31,388.93	\$28,478.21	\$8,905.01
3514 LAW ENFORCEMENT GRANT FUN	\$100,201.85	\$0.00	\$5,742.36	\$94,459.49
3515 ANIMAL SHELTER GRANT FUND	\$10,000.00	\$0.00	\$0.00	\$10,000.00
3516 ANIMAL SHELTER PROJECTS FUN	\$47,077.14	\$197.00	\$0.00	\$47,274.14
3517 JUVENILE COURT GRANT FUND	(\$1,616.97)	\$0.00	\$2,488.00	(\$4,104.97)
3518 AR HERITAGE PRESERVATION FU	\$0.00	\$0.00	\$19,887.91	(\$19,887.91)
3550 CRISIS STABILIZATION UNIT	\$1,550.00	\$1,000.59	\$0.00	\$2,550.59
3999 COURT SECURITY GRANT	\$0.00	\$0.00	\$0.00	\$0.00
5800 COURT COSTS AND FINES	\$861,457.58	\$33,577.48	\$30,507.92	\$864,527.14
Sub-Total	\$21,992,737.65	\$10,095,728.76	\$6,579,087.53	\$25,509,378.88
6000 TREASURER'S COMMISSION	\$317,057.05	\$442,225.31	\$0.00	\$759,282.36
6002 COLLECTOR'S UNAPPORTIONED	\$387,301.21	\$69,433,071.01	\$62,486,105.54	\$7,334,266.68
6003 PROPERTY TAX RELIEF	\$437,512.77	\$1,369,670.32	\$1,314,244.00	\$492,939.09
6004 DELINQUENT PERSONAL TAX	\$0.00	\$403,900.85	\$403,900.85	\$0.00
6005 DELINQUENT REAL TAXES	\$0.00	\$151,849.22	\$151,849.22	\$0.00
6006 TIMBER TAX	\$0.00	\$9,277.90	\$9,277.90	\$0.00
6008 STATE LAND SALES	\$0.00	\$28,274.67	\$28,274.67	\$0.00
6010 ADMIN JUSTICE	\$0.00	\$83,539.59	\$83,539.59	\$0.00

ACCOUNT	BEGIN BALANCE	REVENUES	EXPENDITURES	END BALANCE
6011 INTEREST	\$0.00	\$36,206.32	\$36,206.32	\$0.00
6013 COMMON SCHOOL	\$33,835.91	\$29.82	\$0.00	\$33,865.73
6016 COUNTY FIRE PROTECTION PREM	\$0.00	\$33,214.09	\$33,214.09	\$0.00
6406 BOSTON MOUNTAIN SOLID WAST	\$790.20	\$1.13	\$0.02	\$791.31
6425 HAZMAT	\$0.00	\$0.00	\$0.00	\$0.00
6475 ESCHEATED ESTATES	\$25,601.09	\$0.00	\$0.00	\$25,601.09
6498 PAYROLL	\$0.00	\$1,424,753.03	\$1,424,753.03	\$0.00
6499 PAYROLL CLEARING	\$0.00	\$984,837.91	\$984,837.91	\$0.00
6550 MORROW FIRE DUES	\$0.00	\$2,857.72	\$2,857.72	\$0.00
6551 WHEELER FIRE DUES	\$0.00	\$17,712.74	\$17,712.74	\$0.00
6552 ROUND MOUNTAIN FIRE DUES	\$0.00	\$22,249.01	\$22,249.01	\$0.00
6553 NOB HILL FIRE DUES	\$0.00	\$32,473.80	\$32,473.80	\$0.00
6554 GOSHEN FIRE DUES	\$0.00	\$68,803.75	\$68,803.75	\$0.00
6555 PGROVE/FARM FIRE DUES	\$0.00	\$39,647.18	\$39,647.18	\$0.00
6556 LINCOLN FIRE DUES	\$0.00	\$18,721.38	\$18,721.38	\$0.00
6557 WEDINGTON FIRE DUES	\$0.00	\$23,518.36	\$23,518.36	\$0.00
6558 STRICKLER FIRE DUES	\$0.00	\$5,895.33	\$5,895.33	\$0.00
6559 WHITEHOUSE FIRE DUES	\$0.00	\$4,293.25	\$4,293.25	\$0.00
6560 WEST FORK FIRE DUES	\$0.00	\$33,661.97	\$33,661.97	\$0.00
6601 CITY OF FAYETTEVILLE	\$0.00	\$1,937,980.38	\$1,937,980.38	\$0.00
6602 CITY OF SPRINGDALE	\$0.00	\$1,785,800.34	\$1,785,800.34	\$0.00
6603 CITY OF PRAIRIE GROVE	\$0.00	\$163,206.01	\$163,206.01	\$0.00
6604 CITY OF WEST FORK	\$0.00	\$53,070.07	\$53,070.07	\$0.00
6605 CITY OF LINCOLN	\$0.00	\$30,325.76	\$30,325.76	\$0.00
6606 CITY OF WINSLOW	\$0.00	\$2,597.88	\$2,597.88	\$0.00
6607 CITY OF TONTITOWN	\$0.00	\$149,771.91	\$149,771.91	\$0.00
6608 CITY OF FARMINGTON	\$0.00	\$224,412.44	\$224,412.44	\$0.00
6609 CITY OF GREENLAND	\$0.00	\$16,390.11	\$16,390.11	\$0.00
6610 CITY OF ELKINS	\$0.00	\$77,460.52	\$77,460.52	\$0.00
6611 CITY OF ELM SPRINGS	\$0.00	\$87,852.35	\$87,852.35	\$0.00
6612 CITY OF JOHNSON	\$0.00	\$151,907.43	\$151,907.43	\$0.00
6613 CITY OF GOSHEN	\$0.00	\$82,493.28	\$82,493.28	\$0.00
6614 FAYETTEVILLE LIBRARY	\$0.00	\$1,825,970.23	\$1,825,970.23	\$0.00
6701 FAYETTEVILLE SCHOOL DISTRICT	\$0.00	\$25,628,649.35	\$25,628,649.35	\$0.00
6706 FARMINGTON SCHOOL DISTRICT	\$0.00	\$2,934,218.51	\$2,934,218.51	\$0.00
6710 ELKINS SCHOOL DISTRICT	\$0.00	\$921,214.17	\$921,214.17	\$0.00
6714 WEST FORK SCHOOL DISTRICT	\$0.00	\$831,045.82	\$831,045.82	\$0.00
6721 SILOAM SPRINGS SCHOOL DISTRI	\$0.00	\$147,978.81	\$147,978.81	\$0.00
6723 PRAIRIE GROVE SCHOOL DISTRIC	\$0.00	\$2,350,076.15	\$2,350,076.15	\$0.00
6748 LINCOLN SCHOOL DISTRICT	\$0.00	\$726,279.26	\$726,279.26	\$0.00
6750 SPRINGDALE SCHOOL DISTRICT	\$0.00	\$16,538,170.75	\$16,538,170.75	\$0.00
6795 GREENLAND SCHOOL DISTRICT	\$0.00	\$884,687.94	\$884,687.94	\$0.00
6801 RUPPLE IMPROVEMENT DISTRICT	\$0.00	\$35,612.39	\$35,612.39	\$0.00
6803 HOMESTEAD IMP DISTRICT	\$0.00	\$14,443.84	\$14,443.84	\$0.00
6805 BEL CLAIRE IMP DISTRICT	\$0.00	\$31,659.86	\$31,659.86	\$0.00
6840 FAYETTEVILLE TIF DISTRICT	\$0.00	\$65,114.51	\$65,114.51	\$0.00
Sub-Total	\$1,202,098.23	\$132,369,075.73	\$124,924,427.70	\$8,646,746.26
Grand Total	\$23,194,835.88	\$142,464,804.49	\$131,503,515.23	\$34,156,125.14

**Washington County
Share
1% Sales Tax**

MONTH	2014	2015	2016	2017	2018	2019	Current Month Over/Under Last Year	Current Month % Over/Under Last Year
JANUARY	\$ 483,415.03	\$ 522,990.02	\$ 550,868.35	\$ 591,049.87	\$ 594,311.53	\$ 639,560.50	\$ 45,248.97	7.61%
FEBRUARY	\$ 546,070.55	\$ 590,906.69	\$ 634,522.78	\$ 657,693.76	\$ 699,585.37	\$ 707,337.68	\$ 7,752.31	1.11%
MARCH	\$ 448,997.27	\$ 507,524.87	\$ 497,355.57	\$ 563,796.75	\$ 571,126.42	\$ 598,031.36	\$ 26,904.94	4.71%
APRIL	\$ 506,372.56	\$ 488,570.54	\$ 575,480.83	\$ 560,307.27	\$ 573,905.69	\$ 575,776.77	\$ 1,871.08	0.33%
MAY	\$ 523,935.85	\$ 553,523.85	\$ 560,163.04	\$ 620,561.37	\$ 668,308.40	\$ 663,490.58	\$ (4,817.82)	-0.72%
JUNE	\$ 497,417.41	\$ 538,818.16	\$ 542,093.69	\$ 582,114.57	\$ 634,192.23	\$ -	\$ -	
JULY	\$ 543,193.15	\$ 562,205.97	\$ 594,061.54	\$ 645,929.51	\$ 671,785.93	\$ -	\$ -	
AUGUST	\$ 541,398.70	\$ 561,562.16	\$ 573,182.38	\$ 628,097.95	\$ 674,315.22	\$ -	\$ -	
SEPTEMBER	\$ 522,577.89	\$ 559,846.18	\$ 610,951.54	\$ 618,556.85	\$ 650,522.82	\$ -	\$ -	
OCTOBER	\$ 556,523.36	\$ 564,542.83	\$ 600,200.52	\$ 628,727.96	\$ 666,705.32	\$ -	\$ -	
NOVEMBER	\$ 528,601.71	\$ 555,283.17	\$ 581,096.92	\$ 622,960.44	\$ 651,848.88	\$ -	\$ -	
DECEMBER	\$ 530,080.45	\$ 589,880.03	\$ 590,796.20	\$ 605,076.44	\$ 641,516.71	\$ -	\$ -	
TOTAL	\$ 6,228,583.93	\$ 6,595,654.47	\$ 6,910,773.36	\$ 7,324,872.74	\$ 7,698,124.52	\$ 3,184,196.89	\$ 76,959.48	2.48%
Projection	\$ 6,182,573.00	\$6,306,000.00	\$6,607,000.00	\$6,982,590.00	\$7,500,000.00	\$7,777,500.00		
% Increase (Decrease) Over Prior Year	2.59%	5.89%	4.78%	5.99%	5.10%			

Bobby Hill, Washington County Treasurer

**Washington County
1/4 Cent Sales Tax
Jail**

MONTH	2014	2015	2016	2017	2018	2019	Current Month Over/Under Last Year	Current Month % Over/Under Last Year
JANUARY	\$ 643,839.31	\$ 706,319.00	\$ 748,742.18	\$ 803,357.04	\$ 807,790.30	\$ 869,292.85	\$ 61,502.55	7.61%
FEBRUARY	\$ 727,140.60	\$ 803,498.30	\$ 862,445.56	\$ 893,939.65	\$ 950,878.87	\$ 961,415.84	\$ 10,536.97	1.11%
MARCH	\$ 597,968.39	\$ 690,190.91	\$ 676,007.43	\$ 766,314.50	\$ 776,277.01	\$ 812,846.30	\$ 36,569.29	4.71%
APRIL	\$ 674,308.75	\$ 664,344.88	\$ 782,195.55	\$ 761,571.59	\$ 780,054.62	\$ 782,597.79	\$ 2,543.17	0.33%
MAY	\$ 697,725.30	\$ 752,661.75	\$ 761,375.56	\$ 843,469.17	\$ 908,367.10	\$ 901,818.71	\$ (6,548.39)	-0.72%
JUNE	\$ 671,019.05	\$ 732,645.30	\$ 736,815.63	\$ 791,212.15	\$ 861,996.28		\$ -	
JULY	\$ 732,745.73	\$ 764,623.29	\$ 807,450.51	\$ 877,949.63	\$ 913,093.78		\$ -	
AUGUST	\$ 730,416.24	\$ 763,552.30	\$ 779,071.48	\$ 853,712.92	\$ 916,531.60		\$ -	
SEPTEMBER	\$ 705,020.78	\$ 760,783.96	\$ 830,407.46	\$ 840,744.62	\$ 884,192.89		\$ -	
OCTOBER	\$ 750,739.83	\$ 767,328.58	\$ 815,794.64	\$ 854,569.22	\$ 906,188.19		\$ -	
NOVEMBER	\$ 714,016.92	\$ 754,742.82	\$ 789,828.96	\$ 846,730.01	\$ 885,995.26		\$ -	
DECEMBER	\$ 716,050.35	\$ 801,766.99	\$ 803,012.25	\$ 822,422.00	\$ 871,951.74		\$ -	
TOTAL	\$ 8,360,991.25	\$ 8,962,458.08	\$ 9,393,147.21	\$ 9,955,992.50	\$ 10,463,317.64	\$ 4,327,971.49	\$ 104,603.59	2.48%
Projection	\$ 8,233,781.00	\$ 8,480,800.00	\$ 8,870,000.00	\$ 9,515,000.00	\$ 10,100,000.00	\$ 10,475,000.00		
% Increase (Decrease) Over Prior Year	3.40%	7.19%	4.81%	5.99%	5.10%			

Bobby Hill, Washington County Treasurer

Road 1/2 cent State Sales Tax

MONTH	2013	2014	2015	2016	2017	2018	2019	Current Month Over/Under Last Year	Current Month % Over/Under Last Year
JANUARY	\$ -	\$ 109,951.41	\$ 111,135.47	\$ 112,485.66	\$ 127,662.71	\$ 142,638.93	\$ 146,170.98	\$ 3,532.05	2.48%
FEBRUARY	\$ -	\$ 106,116.96	\$ 117,456.45	\$ 120,265.33	\$ 129,891.45	\$ 134,231.52	\$ 141,207.60	\$ 6,976.08	5.20%
MARCH	\$ -	\$ 97,698.38	\$ 103,813.19	\$ 109,104.83	\$ 116,372.71	\$ 124,818.42	\$ 130,525.29	\$ 5,706.87	4.57%
APRIL	\$ -	\$ 108,965.54	\$ 110,775.02	\$ 119,761.46	\$ 126,957.07	\$ 132,348.65	\$ 140,763.67	\$ 8,415.02	6.36%
MAY	\$ -	\$ 106,526.95	\$ 113,383.64	\$ 115,795.59	\$ 125,526.35	\$ 137,039.28	\$ 140,049.92	\$ 3,010.64	2.20%
JUNE	\$ -	\$ 106,480.61	\$ 112,322.69	\$ 112,127.03	\$ 126,077.85	\$ 132,487.65			
JULY	\$ -	\$ 109,633.84	\$ 109,939.12	\$ 119,908.88	\$ 132,195.23	\$ 140,320.10			
AUGUST	\$ 49,211.09	\$ 108,742.49	\$ 116,652.45	\$ 122,694.55	\$ 125,513.27	\$ 137,912.38			
SEPTEMBER	\$ 102,519.63	\$ 111,407.85	\$ 119,891.88	\$ 126,633.11	\$ 130,620.12	\$ 141,449.96			
OCTOBER	\$ 106,851.61	\$ 110,226.93	\$ 121,372.23	\$ 124,904.14	\$ 131,557.47	\$ 140,556.69			
NOVEMBER	\$ 99,982.80	\$ 110,422.35	\$ 116,521.71	\$ 123,750.85	\$ 125,454.20	\$ 134,449.34			
DECEMBER	\$ 101,745.30	\$ 107,082.96	\$ 112,832.67	\$ 117,672.65	\$ 122,782.89	\$ 138,605.24			
TOTAL	\$ 460,310.43	\$ 1,293,256.27	\$ 1,366,096.52	\$ 1,425,104.08	\$ 1,520,611.32	\$ 1,636,858.16	\$ 698,717.46	\$ 27,640.66	4.07%
Projection		\$ 1,192,800.00	\$ 1,294,000.00	\$ 1,300,000.00	\$ 1,420,000.00	\$ 1,480,000.00	\$ 1,650,000.00		
% Increase/Decrease Over Prior Year			5.63%	4.32%	6.70%	7.64%			

Bobby Hill, Washington County Treasurer

**1002 Employee Insurance
May-19**

Beginning Balance: \$3,031,595.66						
	Income			Expense		
	Current	Previous Month	YTD	Current	Previous Month	YTD
AR Blue Cross	\$ -	\$ -	\$ 59,563.80	\$ -	\$ -	\$ -
Employee Reimbursement	\$ 106.34	\$ -	\$ 288.34	\$ -	\$ -	\$ -
Excess Commission Distribution - Treasurer	\$ -	\$ -	\$ 3,307.17	\$ -	\$ -	\$ -
Insurance - Retiree Payments	\$ 11,961.36	\$ 11,961.36	\$ 62,214.14	\$ -	\$ -	\$ 1,486.66
Insurance Premiums from Employees	\$ 91,247.83	\$ 91,389.30	\$ 421,376.13	\$ -	\$ -	\$ -
Insurance Contribution from County	\$ 301,036.00	\$ 298,240.00	\$ 1,797,828.00	\$ -	\$ -	\$ -
Life Insurance Premiums from Employees*	\$ -	\$ 19,165.09	\$ 86,665.50	\$ -	\$ 19,165.09	\$ 86,665.50
Life Insurance Contribution from County	\$ 7,040.00	\$ 7,007.00	\$ 512,623.96	\$ -	\$ -	\$ -
Interest	\$ 4,151.85	\$ 4,429.41	\$ 20,060.76	\$ -	\$ -	\$ -
Benefitfocus	\$ -	\$ -	\$ -	\$ -	\$ 1,421.06	\$ 1,421.06
ACA-Centers for Medicare/Medicaid	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Blue Administrative Expenses	\$ -	\$ -	\$ -	\$ 17,775.00	\$ 17,918.77	\$ 89,860.45
Conexis	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
First Care North Mana Clinic	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Group Service Underwriters	\$ -	\$ -	\$ -	\$ 39,819.64	\$ 40,534.94	\$ 245,178.22
IMWELL Health	\$ -	\$ -	\$ -	\$ 17,559.32	\$ 15,111.04	\$ 83,586.48
Mutual Of Omaha Policy Holder Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MCMAT Background Screening LLC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ozark Guidance Center	\$ -	\$ -	\$ -	\$ -	\$ 2,058.75	\$ 4,117.50
Reliastar Life Insurance Company	\$ -	\$ -	\$ -	\$ 2,214.60	\$ -	\$ 11,251.39
TC	\$ -	\$ -	\$ -	\$ 83.04	\$ 88.59	\$ 2,530.04
Transfer by Court Order	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
UAMS Family Medical Center	\$ -	\$ -	\$ -	\$ 2,022.23	\$ 3,282.15	\$ 4,552.27
United States Treasury	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Usable Mutual Insurance	\$ -	\$ -	\$ -	\$ 410,724.91	\$ 316,175.08	\$ 1,843,899.58
Wageworks Inc.	\$ -	\$ -	\$ -	\$ 396.00	\$ 396.00	\$ 1,956.24
Wash Co FOP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ 415,543.38	\$ 432,192.16	\$ 2,963,927.80	\$ 490,594.74	\$ 416,151.47	\$ 2,376,505.39
Ending Balance: \$2,956,544.30						

*goes into 1800 Flex Spending

Unappropriated Reserve Balance Report
5/1/2019 to 5/31/2019

Fund Description	1/1/2019	5/1/2019	May Change	Change Explanation	5/31/2018	YTD Change
	Unappropriated Reserve Balance	Unappropriated Reserve Balance			Unappropriated Reserve Balance	
1000 - General Fund	4,624,020	4,531,832	(43,642)	ORD2019-40 Sheriff Special Events	4,488,190	(135,830)
1002 - Employee Insurance Fund	1,797,274	1,893,451			1,893,451	96,177
1800 - Flexible Spending Fund	0	12,213			12,213	12,213
2000 - Road Fund	2,116,308	1,699,419	(970,000)	ORD2019-37 Bridge work; waiting on FEMA	729,419	(1,386,889)
3000 - Treasurer's Automation Fund	163,570	170,279			170,279	6,709
3001 - Collector's Automation Fund	296,088	322,811			322,811	26,723
3002 - Circuit Court Automation Fund	152,878	156,194	(12,000)	ORD2019-38 Video arraignment expenses	144,194	(8,684)
3004 - Assessor's Amendment 79 Fund	113,033	123,612	(13,500)	ORD2019-39 Server expenses	110,112	(2,921)
3005 - County Clerk's Cost Fund	490,850	485,111			485,111	(5,739)
3006 - Recorder's Cost Fund	673,506	676,350			676,350	2,844
3008 - County Library Fund	856,625	976,987			976,987	120,362
3010 - County Clerk Operating Fund	21,963	23,852			23,852	1,889
3012 - Child Support Cost Fund	11,520	11,864			11,864	344
3014 - Communication Facility/Equip	89,878	77,032			77,032	(12,846)
3017 - Jail Operations & Maintenance	(909,598)	(985,495)	(18,488)	ORD2019-40 Sheriff Special Events	(1,003,983)	(94,385)
3019 - Boating Safety Fund	0	15,436			15,436	15,436
3020 - Emergency 911 Fund	536,352	471,556			471,556	(64,796)
3028 - Adult Drug Court Fund	23,672	26,401			26,401	2,729
3031 - Circuit Court Juv Div Fund	10,557	6,583			6,583	(3,974)
3032 - Juv Crt Representation Fund	1,991	2,198			2,198	207
3039 - Circuit Clerk Commissioner Fee	2,805	2,858			2,858	53
3042 - Assessor's Late Asmnt Fee Fund	1,667	1,736			1,736	69
3400 - FEMA	0	(4,031)			(4,031)	(4,031)
3401 - HIV Clinic Fund	105,290	71,815			71,815	(33,475)
3402 - Law Library Fund	318,856	322,447			322,447	3,591
3404 - Drug Enforcement - State	0	17,784			17,784	17,784
3405 - Drug Enforcement - Federal	0	10,204			10,204	10,204
3406 - Drug Court Program Fund	178,200	186,694			186,694	8,494
3503 - Rural Community Grant	0	(124)			(124)	(124)
3510 - JDC Grant Fund	0	35,509			35,509	35,509
3511 - DEM Grant Fund	0	(134)			(134)	(134)
3512 - Environmental Affairs Grant Fund	0	(5,304)			(5,304)	(5,304)
3513 - Drug Court Grant Fund	0	(1,142)			(1,142)	(1,142)
3514 - Law Enforcement Grant Fund	0	(1,275)			(1,275)	(1,275)
3516 - Animal Shelter Projects Fund	0	20,375			20,375	20,375
3517 - Juvenile Court Grant Fund	0	(274)			(274)	(274)
3999 - Court Security Grant	0	(1,138)			(1,138)	(1,138)
5800 - Court Costs & Fines Fund	766,755	771,507			771,507	4,752
Totals	12,444,060	12,125,193	(1,057,630)		0	(1,376,497)
					General Fund	4,488,190
					Jail Fund	(1,003,983)
					Net General	3,484,207

**Summary Statement of Operations-Expenses by Fund and Dept.
5-31-2019**

Fund	Department		Budget	Current Month		Year to Date		Balance	% Used	% Used
				Transactions	Encumbrance	Transactions	Encumbrance		w/Encumb.	Trans. Only
1000 - General Fund										
1000	100	County Judge	430,542	32,500	0	182,843	16,728	230,971	46.4%	42.5%
1000	101	County Clerk	536,585	36,379	0	211,286	22,896	302,403	43.6%	39.4%
1000	102	Circuit Clerk	918,438	64,748	0	357,430	47,494	513,514	44.1%	38.9%
1000	103	Treasurer	299,226	23,131	0	128,550	11,448	159,228	46.8%	43.0%
1000	104	Tax Collector	1,167,430	87,482	0	483,112	60,102	624,216	46.5%	41.4%
1000	105	Assessor	2,322,019	176,358	4,397	1,031,838	134,526	1,155,655	50.2%	44.4%
1000	106	Board of Equalization	1,173,285	83,176	0	332,761	665,407	175,117	85.1%	28.4%
1000	107	Quorum Court	184,795	13,110	0	69,384	5,388	110,023	40.5%	37.5%
1000	108	Buildings and Grounds	2,275,114	199,753	24,232	1,022,988	366,359	885,767	61.1%	45.0%
1000	109	Elections	339,347	21,156	544	105,237	7,887	226,223	33.3%	31.0%
1000	110	County Planning	395,267	26,431	1,173	194,708	20,058	180,501	54.3%	49.3%
1000	113	Financial Management	367,570	32,489	8	156,553	17,775	193,241	47.4%	42.6%
1000	115	Computer/IS Department	1,441,110	71,445	8,176	606,558	128,590	705,962	51.0%	42.1%
1000	118	General Services	209,635	9,580	148	133,683	7,626	68,326	67.4%	63.8%
1000	119	Archiving/Records Management	148,884	10,000	0	47,295	11,142	90,448	39.2%	31.8%
1000	120	Grants Administrator	146,918	10,615	289	59,252	6,850	80,816	45.0%	40.3%
1000	121	Human Resources	329,226	24,158	30	129,978	42,011	157,236	52.2%	39.5%
1000	122	County Attorney	231,896	18,367	2,288	91,524	55,064	85,308	63.2%	39.5%
1000	300	County Health	17,169	3,075	193	7,390	592	9,187	46.5%	43.0%
1000	301	Ambulance Service	921,174	76,765	0	383,823	537,352	0	100.0%	41.7%
1000	308	Animal Shelter	708,954	54,295	6,328	282,814	90,518	335,622	52.7%	39.9%
1000	400	Sheriff	9,271,097	861,333	15,974	4,032,130	556,100	4,682,867	49.5%	43.5%
1000	401	Circuit Court I	34,542	389	298	5,447	4,045	25,050	27.5%	15.8%
1000	402	Circuit Court II	42,424	2,451	927	8,293	4,665	29,465	30.5%	19.5%
1000	403	Circuit Court III	1,181,618	76,976	2,426	456,611	91,131	633,877	46.4%	38.6%
1000	404	Circuit Court IV	121,461	8,348	207	50,060	11,060	60,342	50.3%	41.2%
1000	405	Circuit Court V	28,474	400	2,690	5,285	6,727	16,463	42.2%	18.6%
1000	406	Circuit Court VI	56,210	755	758	8,015	4,086	44,109	21.5%	14.3%
1000	407	Circuit Court VII	35,281	1,084	127	12,215	1,841	21,224	39.8%	34.6%
1000	409	District Court Fayetteville	43,368	0	0	11,124	32,244	0	100.0%	25.6%
1000	410	District Court Springdale	37,590	0	0	8,500	29,090	0	100.0%	22.6%
1000	411	District Court Prairie Grove	24,020	0	0	6,397	17,623	0	100.0%	26.6%
1000	412	District Court West Fork	29,796	0	0	5,919	23,877	0	100.0%	19.9%
1000	413	District Court Elkins	27,886	0	0	7,131	19,225	1,530	94.5%	25.6%
1000	414	DISTRICT COURT JUDGES	46,161	0	0	46,160	0	1	100.0%	100.0%
1000	416	Prosecuting Attorney	1,358,553	101,200	2,017	537,983	88,513	732,057	46.1%	39.6%

Summary Statement of Operations-Expenses by Fund and Dept.

5-31-2019

Fund	Department		Budget	Current Month		Year to Date		Balance	% Used	
				Transactions	Encumbrance	Transactions	Encumbrance		w/Encumb.	Trans. Only
1000	417	Public Defender	535,264	40,186	685	204,771	30,561	299,932	44.0%	38.3%
1000	419	Coroner	362,708	26,970	2,068	152,739	19,462	190,507	47.5%	42.1%
1000	420	Constables	43	0	0	46	0	(3)	105.8%	105.8%
1000	428	Sheriff-Work Release	19,670	559	160	3,716	2,558	13,395	31.9%	18.9%
1000	440	COURT REPORORTING SRVCS	18,720	0	0	6,240	12,480	0	100.0%	33.3%
1000	444	Juvenile Detention	1,549,261	113,388	777	619,856	139,160	790,245	49.0%	40.0%
1000	500	Dept of Emergency Management	307,853	25,346	1,393	152,997	14,986	139,870	54.6%	49.7%
1000	502	Fire Departments	850,334	212,484	0	425,744	424,444	146	100.0%	50.1%
1000	505	County Judge-Emergency Budget	75,000	0	0	0	0	75,000	0.0%	0.0%
1000	702	Environmental Affairs	414,594	26,439	8,245	155,676	129,531	129,388	68.8%	37.5%
1000	800	Veterans Service	144,639	9,302	23	55,824	6,900	81,915	43.4%	38.6%
1000	801	Extension Office	224,612	0	0	55,631	166,500	2,481	98.9%	24.8%
1000	8888	General-Transfer Out	566,229	0	0	38,806	0	527,423	6.9%	6.9%
Total	1000 - General Fund		31,971,992	2,582,623	86,583	13,092,321	4,092,622	14,787,049	53.7%	40.9%
1002 - Employee Insurance Fund										
1002	125	Employee Insurance	5,084,261	490,512	4,857	2,182,073	2,213,704	688,484	86.5%	42.9%
Total	1002 - Employee Insurance Fund		5,084,261	490,512	4,857	2,182,073	2,213,704	688,484	86.5%	42.9%
1800 - Flexible Spending Fund										
1800	126	Flexible Spending	272,100	20,455	0	112,642	154,526	4,933	98.2%	41.4%
Total	1800 - Flexible Spending Fund		272,100	20,455	0	112,642	154,526	4,933	98.2%	41.4%
1906 - Animal Shelter Fund										
1906	308	Animal Shelter Fund	922	0	0	0	0	922	0.0%	0.0%
Total	1906 - Animal Shelter Fund		922	0	0	0	0	922	0.0%	0.0%
2000 - Road Fund										
2000	200	County Road	8,961,956	984,210	250,254	4,161,159	1,032,019	3,768,778	57.9%	46.4%
2000	201	Road 1/2 Cent Sales Tax	2,570,000	507,227	9,666	1,822,991	62,420	684,589	73.4%	70.9%
Total	2000 - Road Fund		11,531,956	1,491,437	259,920	5,984,150	1,094,439	4,453,367	61.4%	51.9%
3000 - Treasurer's Automation Fund										
3000	103	Treasurer's Automation	17,870	485	0	3,211	176	14,484	18.9%	18.0%
Total	3000 - Treasurer's Automation Fund		17,870	485	0	3,211	176	14,484	18.9%	18.0%
3001 - Collector's Automation Fund										

Summary Statement of Operations-Expenses by Fund and Dept.

5-31-2019

Fund	Department		Budget	Current Month		Year to Date		Balance	% Used w/Encumb.	% Used Trans. Only
				Transactions	Encumbrance	Transactions	Encumbrance			
3001	104	Collector's Automation	430,072	32,062	1,937	147,806	27,288	254,978	40.7%	34.4%
Total	3001 - Collector's Automation Fund		430,072	32,062	1,937	147,806	27,288	254,978	40.7%	34.4%
3002 - Circuit Court Automation Fund										
3002	437	Circuit Court Automation	30,585	54	10,534	1,943	15,958	12,683	58.5%	6.4%
Total	3002 - Circuit Court Automation Fund		30,585	54	10,534	1,943	15,958	12,683	58.5%	6.4%
3004 - Assessor's Amendment 79 Fund										
3004	105	Assessor's Amendment 79	73,537	506	38,502	859	38,502	34,176	53.5%	1.2%
Total	3004 - Assessor's Amendment 79 Fund		73,537	506	38,502	859	38,502	34,176	53.5%	1.2%
3005 - County Clerk's Cost Fund										
3005	101	County Clerk's Cost	139,150	2,517	0	14,306	16,035	108,809	21.8%	10.3%
Total	3005 - County Clerk's Cost Fund		139,150	2,517	0	14,306	16,035	108,809	21.8%	10.3%
3006 - Recorder's Cost Fund										
3006	128	Recorder's Cost	895,439	49,616	688	274,653	81,439	539,347	39.8%	30.7%
3006	8888	Recorder's Costs Transfers Out	700,000	92,220	0	326,254	0	373,746	46.6%	46.6%
Total	3006 - Recorder's Cost Fund		1,595,439	141,836	688	600,907	81,439	913,093	42.8%	37.7%
3008 - County Library Fund										
3008	600	County Library	2,366,071	177,528	3,726	1,018,379	1,101,965	245,726	89.6%	43.0%
3008	610	Co Lib-Greenland Branch	22,490	1,933	764	5,679	1,083	15,728	30.1%	25.2%
3008	611	Co Lib-Winslow Branch	17,667	1,614	488	5,276	488	11,902	32.6%	29.9%
Total	3008 - County Library Fund		2,406,228	181,074	4,979	1,029,335	1,103,537	273,357	88.6%	42.8%
3010 - County Clerk Operating Fund										
3010	101	County Clerk Operating	15,000	177	0	626	0	14,374	4.2%	4.2%
Total	3010 - County Clerk Operating Fund		15,000	177	0	626	0	14,374	4.2%	4.2%
3012 - Child Support Cost Fund										
3012	8888	Child Support-Transfer Out	13,000	0	0	11,044	0	1,956	85.0%	85.0%
Total	3012 - Child Support Cost Fund		13,000	0	0	11,044	0	1,956	85.0%	85.0%
3014 - Communication Facility/Equip										
3014	400	Communicatons - Sheriff	386,928	5,355	1,555	106,060	43,697	237,170	38.7%	27.4%
Total	3014 - Communication Facility/Equip		386,928	5,355	1,555	106,060	43,697	237,170	38.7%	27.4%

Summary Statement of Operations-Expenses by Fund and Dept.

5-31-2019

Fund	Department		Budget	Current Month		Year to Date		Balance	% Used w/Encumb.	% Used Trans. Only
				Transactions	Encumbrance	Transactions	Encumbrance			
3017 - Jail Operations & Maintenance										
3017	127	Jail-Maintenance	1,213,500	64,178	30,421	346,788	400,851	465,861	61.6%	28.6%
3017	418	Jail Operations	15,144,282	1,166,470	28,835	6,482,493	1,757,150	6,904,639	54.4%	42.8%
Total	3017 - Jail Operations & Maintenance		16,357,782	1,230,649	59,256	6,829,281	2,158,001	7,370,500	54.9%	41.7%
3019 - Boating Safety Fund										
3019	400	Boating Safety	7,660	85	85	333	670	6,656	13.1%	4.4%
Total	3019 - Boating Safety Fund		7,660	85	85	333	670	6,656	13.1%	4.4%
3020 - Emergency 911 Fund										
3020	501	Emergency 911	768,202	41,059	770	228,886	238,270	301,047	60.8%	29.8%
Total	3020 - Emergency 911 Fund		768,202	41,059	770	228,886	238,270	301,047	60.8%	29.8%
3028 - Adult Drug Court Fund										
3028	8888	Drug Court Program Trans Out	29,000	0	0	30,229	0	(1,229)	104.2%	104.2%
Total	3028 - Adult Drug Court Fund		29,000	0	0	30,229	0	(1,229)	104.2%	104.2%
3031 - Circuit Court Juv Div Fund										
3031	446	Circuit Court Juvenile Div	8,500	382	75	1,234	75	7,192	15.4%	14.5%
Total	3031 - Circuit Court Juv Div Fund		8,500	382	75	1,234	75	7,192	15.4%	14.5%
3039 - Circuit Clerk Commissioner Fee										
3039	129	Circuit Clerk Commissioner Fee	25,000	325	0	6,028	3,808	15,164	39.3%	24.1%
Total	3039 - Circuit Clerk Commissioner Fee		25,000	325	0	6,028	3,808	15,164	39.3%	24.1%
3042 - Assessor's Late Asmnt Fee Fund										
3042	105	Assessor's Late Assess	19,969	0	0	0	0	19,969	0.0%	0.0%
Total	3042 - Assessor's Late Asmnt Fee Fund		19,969	0	0	0	0	19,969	0.0%	0.0%
3400 - FEMA										
3400	202	Dye Creek Low Water Crossings	511,281	0	0	0	0	511,281	0.0%	0.0%
3400	203	FEMA 2017 Flood	26,658	0	0	3,114	0	23,544	11.7%	11.7%
Total	3400 - FEMA		537,939	0	0	3,114	0	534,825	0.6%	0.6%
3401 - HIV Clinic Fund										
3401	305	HIV Clinic	176,698	8,843	0	64,016	48,947	63,735	63.9%	36.2%

Summary Statement of Operations-Expenses by Fund and Dept.

5-31-2019

Fund	Department		Budget	Current Month		Year to Date		Balance	% Used w/Encumb.	% Used Trans. Only
				Transactions	Encumbrance	Transactions	Encumbrance			
Total	3401 - HIV Clinic Fund		176,698	8,843	0	64,016	48,947	63,735	63.9%	36.2%
3402 - Law Library Fund										
	3402	422 Law Library	98,001	7,506	158	35,690	58,031	4,280	95.6%	36.4%
Total	3402 - Law Library Fund		98,001	7,506	158	35,690	58,031	4,280	95.6%	36.4%
3404 - Drug Enforcement - State Fund										
	3404	400 Drug Enforcement-State	36,855	13,335	0	13,935	0	22,920	37.8%	37.8%
Total	3404 - Drug Enforcement - State Fund		36,855	13,335	0	13,935	0	22,920	37.8%	37.8%
3405 - Drug Enforcement- Fed Fund										
	3405	400 Drug Enforcement-Federal	23,519	869	494	11,233	1,424	10,862	53.8%	47.8%
Total	3405 - Drug Enforcement- Fed Fund		23,519	869	494	11,233	1,424	10,862	53.8%	47.8%
3501 - HIDTA										
	3501	426 HIDTA 2016	25	0	0	0	0	25	0.0%	0.0%
	3501	430 HIDTA 2018	355,640	0	0	153,990	0	201,650	43.3%	43.3%
	3501	487 HIDTA 2017	31,131	0	0	31,132	0	(1)	100.0%	100.0%
Total	3501 - HIDTA		386,796	0	0	185,122	0	201,674	47.9%	47.9%
3503 - Rural Community Grants Fund										
	3503	603 Brentwood Community Grant	6,367	118	0	463	1,116	4,787	24.8%	7.3%
	3503	624 Sugar Mountain Road Grant	70,000	0	0	0	0	70,000	0.0%	0.0%
	3503	626 Musteen & Blue Hole Road	75,000	0	0	0	0	75,000	0.0%	0.0%
	3503	627 Parker Branch Bridge Grant	150,000	0	0	0	0	150,000	0.0%	0.0%
Total	3503 - Rural Community Grants Fund		301,367	118	0	463	1,116	299,787	0.5%	0.2%
3510 - JDC Grant Fund										
	3510	454 JDC GIA 2018-19 Grant	22,150	2,867	2,773	10,835	2,773	8,542	61.4%	48.9%
Total	3510 - JDC Grant Fund		22,150	2,867	2,773	10,835	2,773	8,542	61.4%	48.9%
3511 - DEM Grant Fund										
	3511	545 MRC	6,946	0	0	0	0	6,946	0.0%	0.0%
	3511	546 MRC2	1,340	0	0	0	0	1,340	0.0%	0.0%
	3511	547 MRC 2013	1,560	0	0	0	0	1,560	0.0%	0.0%
	3511	562 SWAT 2016	573	0	0	0	0	573	0.0%	0.0%
	3511	563 USAR 2017	66,858	1,070	818	55,612	818	10,428	84.4%	83.2%

**Summary Statement of Operations-Expenses by Fund and Dept.
5-31-2019**

Fund	Department		Budget	Current Month		Year to Date		Balance	% Used w/Encumb.	% Used Trans. Only
				Transactions	Encumbrance	Transactions	Encumbrance			
3511	564	SWAT 2017	145,803	48,508	62,521	48,508	73,489	23,806	83.7%	33.3%
3511	565	SWAT 2018	247,000	0	0	0	11,973	235,027	4.8%	0.0%
3511	566	USAR 2018	345,951	0	0	0	0	345,951	0.0%	0.0%
3511	567	WMD Fayetteville Fire 2018	235,000	0	84,847	0	84,847	150,153	36.1%	0.0%
3511	570	DEM Radio System	99,915	3,176	0	7,161	562	92,192	7.7%	7.2%
Total	3511 - DEM Grant Fund		1,150,946	52,754	148,186	111,281	171,689	867,976	24.6%	9.7%
3512 - Environmental Affairs Grant Fd										
3512	759	BMT05-14EW	402	0	0	0	0	402	0.0%	0.0%
3512	761	BMT04-14EW	1,384	0	0	0	0	1,384	0.0%	0.0%
3512	763	WC15-08	304	0	0	0	0	304	0.0%	0.0%
3512	764	ADEQ-BMT WC16-07	4,390	899	472	1,146	472	2,772	36.9%	26.1%
Total	3512 - Environmental Affairs Grant Fd		6,480	899	472	1,146	472	4,862	25.0%	17.7%
3513 - Drug Court Grant Fund										
3513	492	SAMHSA 2018/2019	310,115	28,478	25,670	205,988	35,368	68,759	77.8%	66.4%
3513	493	SAMHSA 2019/2020	325,000	0	0	0	0	325,000	0.0%	0.0%
Total	3513 - Drug Court Grant Fund		635,115	28,478	25,670	205,988	35,368	393,759	38.0%	32.4%
3514 - Law Enforcement Grant Fund										
3514	467	JAG 2015	1,854	0	0	0	0	1,854	0.0%	0.0%
3514	476	SCAAP 2016	8,512	5,667	1,616	5,667	1,616	1,229	85.6%	66.6%
3514	497	ADR Grant	12,175	75	0	3,225	0	8,950	26.5%	26.5%
3514	576	SCAAP 2017	82,701	0	77,406	0	77,406	5,295	93.6%	0.0%
3514	586	JAG 2019	14,411	0	14,411	0	14,411	0	100.0%	0.0%
Total	3514 - Law Enforcement Grant Fund		119,653	5,742	93,432	8,892	93,432	17,328	85.5%	7.4%
3515 - Animal Shelter Grant Fund										
3515	311	Animal Shelter GIF	10,000	0	0	0	0	10,000	0.0%	0.0%
Total	3515 - Animal Shelter Grant Fund		10,000	0	0	0	0	10,000	0.0%	0.0%
3516 - Animal Shelter Projects Fund										
3516	308	Animal Shelter Projects	33,780	0	0	0	0	33,780	0.0%	0.0%
Total	3516 - Animal Shelter Projects Fund		33,780	0	0	0	0	33,780	0.0%	0.0%
3517 - JUVENILE COURT GRANT FUND										
3517	458	JABG-2017	4,689	0	0	0	0	4,689	0.0%	0.0%

**Summary Statement of Operations-Expenses by Fund and Dept.
5-31-2019**

Fund	Department		Budget	Current Month		Year to Date		Balance	% Used w/Encumb.	% Used Trans. Only
				Transactions	Encumbrance	Transactions	Encumbrance			
3517	459	DHS-JDAI 2018								
			18,032	2,488	0	9,288	1,997	6,748	62.6%	51.5%
3517	8888	Transfer Out	0	0	0	1,414	0	(1,414)	#DIV/0!	#DIV/0!
Total	3517 - JUVENILE COURT GRANT FUND		22,721	2,488	0	10,702	1,997	10,023	55.9%	47.1%
3518 - AR HERITAGE PRESERVATION FUND										
3518	630	AR HERITAGE PRESERVATION 2018	75,100	19,888	0	38,288	0	36,812	51.0%	51.0%
3518	8888	AR HERITAGE PRESERVATION 2018	0	0	0	900	0	(900)	#DIV/0!	#DIV/0!
Total	3518 - AR HERITAGE PRESERVATION FUND		75,100	19,888	0	39,188	0	35,912	52.2%	52.2%
3999 - Courthouse Security Grant Fund										
Total	3999 - Courtl		0	0	0	0	0	0	#DIV/0!	#DIV/0!
5800 - Court Costs & Fines Fund										
5800	117	Court Costs & Fines	360,000	29,836	0	150,132	208,855	1,014	99.7%	41.7%
Total	5800 - Court Costs & Fines Fund		360,000	29,836	0	150,132	208,855	1,014	99.7%	41.7%
Grand Total			75,182,273	6,395,216	740,925	31,235,011	11,906,849	32,040,414	57.4%	41.5%

Item 19-I-056

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41

ORDINANCE NO. 2019-

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE CHANGING THE TITLE OF THREE FULL TIME POSITIONS IN THE ROADS DEPARTMENT BUDGET FOR 2019.

WHEREAS, the Washington County Roads Department desires to change the title of three full time positions for 2019.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. The title of the personnel position of Bridge Supervisor, Grade 20 (0200010) in the County Road budget of the Road Fund (20000200) is hereby changed to Road & Bridge Supervisor, Grade 21 (0200010) for 2019.

ARTICLE 2. The title of the personnel position of Training Officer/One Call Officer, Grade 17 (0200233) in the County Road budget of the Road Fund (20000200) is hereby changed to Safety Training Supervisor, Grade 19 (0200233) for 2019.

ARTICLE 3. The title of the personnel position of Right-of-Way Coordinator, Grade 20 (0200011) in the County Road budget of the Road Fund (20000200) is hereby changed to Field Superintendent, Grade 23 (0200011) for 2019.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Ann Harbison**
Date of Passage:
Members Voting For:
Members Voting Against:
Members Abstaining:
Members Absent:

Joseph K. Wood
COUNTY JUDGE



WASHINGTON COUNTY, ARKANSAS
COUNTY JUDGE

June 10, 2019

To: JESAP and Personnel Committees

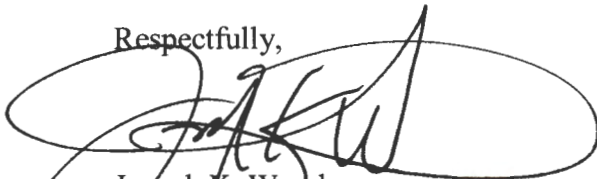
The Road Department is requesting that its Training/One Call Officer (Grade 17) position be converted into the Safety Training Supervisor (Grade 19) position. The current position's incumbent has been performing both the Training/One Call function along with his previous role as the Sign & Tile crew Supervisor. It was determined that this situation was untenable going forward.

A decision was made to combine the Training/One Call role with the supervisory responsibilities of the Sign Supervisor so that the Safety Training Supervisor would have overall responsibility for the safety function at the Roads Department along with serving as the primary liaison with State and Federal regulatory agencies.

Due to the fact that the grade hasn't changed, there are no funding implications with this staffing change at this time.

We appreciate your consideration of this request.

Respectfully,



Joseph K. Wood
Washington County
County Judge

280 N. College Avenue, Suite 510 • Fayetteville, Arkansas 72701

Telephone: (479) 444-3360 • Fax: (479) 444-1889

joseph.wood@co.washington.ar.us

Washington County is an Equal Employment Opportunity Minorities/Females/Disabilities/Veterans

Washington County Safety Training Supervisor Job Description

Job Code: 19
Exempt: Yes
Department: Road Department
Reports To: Road Superintendent
Location: Road Facilities
Date Prepared: June 03, 2019
Date Revised:

GENERAL DESCRIPTION OF POSITION

Under the general supervision of the County Road Superintendent or Assistant Road Superintendent, the incumbent is the development, planning & organizing of required safety classes for Road Department employees along providing supervision to sign maintenance staff. The incumbent is also responsible for all equipment necessary to complete various jobs, ensure proper completion of projects and maintain accurate inventory of all materials. The Training officer will all so be responsible for motivating & counseling employees & trainees in their Safety Habits also conduct or stimulate studying & research designed to improve the abilities of all employees. This incumbent will establish all state mandated training & insure that the road department stays in compliance with state safety mandates & training. The training officer will also be sent in for training & keep records on all training completed by the road department personnel. The incumbent must be able to operate the county's heavy equipment if needed. The training officer will also be responsible for prevention of utility damage on county maintained roads, that includes calling in locates for utilities for our daily construction operations. The incumbents are responsible for the supervision of employees and work crews to ensure efficient and accurate completion of all projects in a timely and safe manner.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Conduct periodic safety and health walk-through inspections of all workplace facilities.
2. Ensure that quarterly safety training and all other specifically required training is provided for all employees.
3. Conduct accident/injury investigations and illness exposure monitoring.
4. Establish and monitor a program for reporting and investigating "near-miss" situations.
5. Conduct investigations into employee inquiries, suggestions and complaints.
6. Maintain required safety and health documents/files.
7. Ensure periodic inspections of all motorized vehicles.
8. Including, fire prevention plans, fire protection and hazardous materials communication. Safety coordinators deliver this training and document that each employee has completed the requirements. A safety coordinator may also administer post-training tests or review training feedback from employees.

9. Identify workplace hazards and correct them before they cause accidents. A safety coordinator may conduct these inspections alone or as part of a group that includes managers and supervisors. During an inspection, the safety coordinator should look for hazards such as locked fire doors, blocked exits, wet floors and loose floor tiles. This is also a good time to ensure that first-aid kits are well-stocked and fire extinguishers are easily accessible to employees.
10. A safety coordinator has to determine whether an injury or illness meets the record keeping requirements issued by OSHA, then fill in the relevant information for each incident. Safety coordinators also ensure that safety-related training records, accident reports and other documents are completed and stored properly.
11. Dump truck operation to haul gravel and operate the snowplow or chip spreader truck in the winter.
12. Backhoe operation to help load trucks or clear parking lots in foul weather.
13. Heavy equipment operation may be required to help in operations such as clearing parking lots or roads in foul weather or as needed to assist in general maintenance.
14. Ensure that telephone and radio messages are recorded accurately and that the information is acted upon timely and correctly.
15. Perform operation of other heavy equipment or other duties as assigned by Job Supervisor, Assistant Road Superintendent, or Road Superintendent. Perform routine maintenance on all equipment assigned to projects in order to prevent breakdowns.
16. Ensure that all heavy equipment operations are performed in an efficient and safe manner for the construction, improvement, or maintenance of county roads to guard against accidents to fellow employees and the public at large.
17. Ensure that all assigned duties are efficiently performed to maintain continuity of the county road department.
18. This position also requires utility damage prevention on our county maintained roads.
19. Will be responsible for keeping roads located through One Call for 14 road grader operators on a daily bases. Also any other locates required for Washington County road maintenance and repair.
20. Will need general computer skills and willingness to learn the county programs.
21. Will be required to present American Traffic Safety Services Association (ATSSA) and traffic safety control plans.
22. Will be required to attend frequent safety programs.
23. Should be able to acquire or have needed safety certifications to comply with Washington County Road Department needs.
24. Ensure traffic safety: Including flagging, pilot vehicles and other means to ensure safety of personnel and driving public.
25. Work right-of-ways, including measuring and staking for road improvement projects.

27. Perform routine and preventative maintenance on all equipment. This equipment is very diversified and requires extensive expertise and knowledge of mechanics, hydraulics, transmissions, and overall workings of a wide variety of machinery from many companies or sources.
28. Ensure that all workers are properly supervised and are given proper direction in the performance of their duties. Assign employees to specific tasks in the best interest of the road department and the County.
29. Ensure that all work is performed in an efficient manner for the construction, improvement, or maintenance of County roads.
30. Ensure that all operations are performed in a safe manner to guard against accidents to fellow employees and the public at large.
31. Handle all emergency situations and repairs in a safe and efficient manner.
32. Ensure that an adequate inventory of tools, parts, and supplies are on hand for continuity of road department operations.
33. Ensure that accurate maintenance records are maintained for the shop and field maintenance work.
34. Perform all liaison activities in a professional manner to ensure maximum cooperation between and among County and other agencies.
35. Attendance may be required during inclement weather and emergency situation.
36. Regular attendance is required.
26. Perform any other related duties as required or assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION AND EXPERIENCE

High school or GED, plus specialized schooling and/or on the job education in a specific skill area; e.g. data processing, clerical/administrative, equipment operation, etc, plus 5 years related experience and/or training, and 2 years related management experience, or equivalent combination of education and experience.

COMMUNICATION SKILLS

Ability to read and understand documents such as policy manuals, safety rules, operating and maintenance instructions, and procedure manuals; Ability to write routine reports and correspondence. Ability to effectively communicate information and respond to questions in person-to-person and small group situations with customers, clients, general public and other employees of the organization.

MATHEMATICAL SKILLS

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts such as fractions, ratios, and proportions to practical situations.

CRITICAL THINKING SKILLS

Ability to solve practical problems and deal with a variety of known variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, or diagram formats.

REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS

Must have a valid Driver's License, a good driving record and a CDL.

PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS

Not indicated.

SOFTWARE SKILLS REQUIRED

Basic: Alphanumeric Data Entry, Spreadsheet, Word Processing/Typing

INITIATIVE AND INGENUITY

SUPERVISION RECEIVED

Under direction where a definite objective is set up and the employee plans and arranges own work, referring only unusual cases to supervisor.

PLANNING

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work; may also occasionally assist in the planning of work assignments performed by others within a limited area of operation.

DECISION MAKING

Performs work operations which permit frequent opportunity for decision-making of minor importance and also frequent opportunity for decision-making of major importance; the latter of which would affect the work operations of other employees and/or clientele to a moderate degree.

MENTAL DEMAND

Very close mental demand. Operations requiring very close and continuous attention for control of operations which require a high degree of coordination or immediate response. Operations requiring intermittent direct thinking to determine or select the most applicable way of handling situations regarding the organization's administration and operations; also to determine or select material and equipment where highly variable sequences are involved.

ANALYTICAL ABILITY / PROBLEM SOLVING

Directed. Supervisory and/or professional skills using structured practices or policies and directed as to execution and review. Interpolation of learned things in moderately varied situations where reasoning and decision-making are essential.

RESPONSIBILITY FOR WORK OF OTHERS

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

Supervises a small group (3-7) of employees, usually of lower classifications. Assigns and checks work; assists and instructs as required and performs same work as those supervised, or closely related work, a portion of the time. Content of the work supervised is of non-technical nature, but presents numerous situations to which policies and precedents must be interpreted and applied.

RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT

Occasionally responsible for organization's property where carelessness, error, or misappropriation would result in moderate damage or moderate monetary loss to the organization. The total value for the above would range from \$150,000 to \$1,000,000.

ACCURACY

Probable errors would not likely be detected until they reached another department, office or patron, and would then require considerable time and effort to correct the situation. Frequently, possibility of error that would affect the organization's prestige and relationship with the public to a limited extent, but where succeeding operations or supervision would normally preclude the possibility of a serious situation arising as a result of the error or decision.

ACCOUNTABILITY

FREEDOM TO ACT

Directed. Freedom to complete duties as defined by wide-ranging policies and precedents with mid to upper-level managerial oversight.

ANNUAL MONETARY IMPACT

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

Very small. Job creates a monetary impact for the organization up to an annual level of \$100,000.

IMPACT ON END RESULTS

Moderate impact. Job has a definite impact on the organization's end results. Participates with others in taking action for a department and/or total organization.

PUBLIC CONTACT

Frequent contacts with general public, patrons, or other outside representatives, wherein the manner of handling these contacts has a bearing on the organization's position and operation.

EMPLOYEE CONTACT

Contacts with other departments or offices and also frequently with individuals in middle level positions; consulting on problems which necessitate judgment and tact in presentation to obtain cooperation or approval of action to be taken. Also, important contacts with associates as required in advanced supervisory jobs.

USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS

Regular use of highly complex machines and equipment; specialized or advanced software programs.

WORKING CONDITIONS

Outside working environment, wherein there are disagreeable working conditions part of the time.

ENVIRONMENTAL CONDITIONS

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is regularly exposed to outdoor weather conditions; occasionally exposed to work near moving mechanical parts, work in high, precarious

places, fumes or airborne particles, toxic or caustic chemicals, work with explosives, vibration. The noise level in the work environment is usually loud.

PHYSICAL ACTIVITIES

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Moderate diversity, moderately physical. Work activities which allow for a moderate amount of diversity in the performance of tasks which requires somewhat diversified physical demands of the employee.

While performing the functions of this job, the employee is regularly required to talk or hear; occasionally required to stand, walk, sit, use hands to finger, handle, or feel, reach with hands and arms, climb or balance, stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision; distance vision; color vision; peripheral vision; depth perception; and ability to adjust focus.

ADDITIONAL INFORMATION

OTHER SKILLS and ABILITIES:

The incumbent in this position must be familiar with Road Department operations, A strong commitment to the road departments safety program, Have strong planning , and problem solving skills, Adaptable and flexible style in working with all types of individuals, Also a servant type attitude.

DBCompensation Job Valuing Summary

SCENARIO **Washington County**
June 2019
 POSITION **Safety Training Supervisor**
Job Code: 19

FACTOR	BASIS FOR JOB VALUING	DEGREE	VALUE	
1	Experience-General: Minimum time to become familiar with requirements of the job.	8	89	
2	Experience-Minimum time to become familiar with management requirements of the job.	5	165	
3	Education: Preliminary formalized training or self-development expressed in terms of equivalent formal education.	3	32	
4	Initiative & Ingenuity: Measure of ability to proceed alone, make decisions within authority, and ability to comprehend assignment.	4A 4	5	36
		4B 3		
		4C 3		
5	Mental Demand: Measure of degree of concentration and sensory alertness.	5	70	
6	Analytical Ability/Problem Solving: Opportunity to apply analytical ability and self-starting thinking.	5	70	
7	Responsibility for Work of Others - Supervision: Appraises responsibility for work and direction of others.	2	33	
8	Responsibility for Funds, Equipment, Property, Etc.: Personal responsibility and accountability for receipt, storage, issue, or use.	5	48	
9	Responsibility for Accuracy: Opportunity for and probable effect of errors.	4	44	
10	Accountabilities: Freedom to act, monetary impact, and impact on end results.	10A 5	8	90
		10B 1		
		10C 3		
11	Contacts with Public: Responsibility for effective handling of contacts.	3	41	
12	Contacts with Employees: Responsibility for effective handling of others.	4	38	
13	Machine-Computer Operations	6	120	
14	Working Conditions	5	32	
15	Physical Demand	5	24	
TOTAL VALUE			932	

SIGNED: _____

Joseph K. Wood
COUNTY JUDGE



WASHINGTON COUNTY, ARKANSAS
COUNTY JUDGE

June 10, 2019

To: Personnel Committees

The Road Department is requesting that one of its current *Bridge Supervisor* (Grade 20) position be converted to a *Road & Bridge Supervisor* (Grade 21).

In view of the changes requested for the *Sign & Tile Supervisor* position, it made sense to take the residual tiling responsibilities and combine them with the *Bridge Supervisor's* duties. This occurs on a regular, but informal, basis currently and as a result of the reorganization, there was a compelling logic to amend these duties with the current *Bridge Supervisor* position.

There is an annual difference of \$1727 and will be funded internally.

We appreciate your consideration of this request.

Respectfully,

Joseph K. Wood
Washington County
County Judge

280 N. College Avenue, Suite 510 • Fayetteville, Arkansas 72701
Telephone: (479) 444-3360 • Fax: (479) 444-1889
joseph.wood@co.washington.ar.us

Washington County is an Equal Employment Opportunity Minorities/Females/Disabilities/Veterans

Washington County Road & Bridge Supervisor Job Description

Job Code: 21
Exempt: Yes
Department: Road Department
Reports To: Road Superintendent
Location: Road Facilities
Date Prepared: June 03, 2019
Date Revised:

GENERAL DESCRIPTION OF POSITION

Under the general supervision of the county Road Superintendent or Assistant Road Superintendent, the incumbents are to provide supervision to various areas of the Road Department, such as the paving, tile, chip sealing and especially construction and maintenance of bridges. The supervisor is responsible for their respective area and must ensure that the County Road Department has adequate materials on-hand for the maintenance of County roads and bridges, responsible for equipment necessary to complete various jobs, ensure proper completion of each project, and maintain an accurate inventory of all materials. The incumbents are responsible for the supervision of employees and work crews to ensure efficient and accurate completion of all projects in a timely and safe manner.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Responsible for the proper construction and application of approximately \$600,000 annually of asphalt.
2. Ensure that all new bridge construction, all bridge repair or replacements are efficiently conducted in accordance with specifications to protect the safety of motorists.
3. Repair and modify existing county bridges to include repairing decks, walls, or footings, fixing guard rails, removing and/or replacing tiles, and repair or replace low water bridges.
4. Responsible for ensuring that asphalt is laid to AHTD standards and specification.
5. Supervise proper repairs to existing paved roads to prevent deterioration of county roads.
6. Perform other functions as assigned by the Road Superintendent.
7. Must be able to obtain CDL license. County will provide training and equipment. Fees for license are the responsibility of the individual.
8. Perform routine and preventative maintenance on all equipment. This equipment is very diversified and requires extensive expertise and knowledge of mechanics, hydraulics, transmissions, crushers, and overall workings of a wide variety of machinery from many companies or sources.
9. Respond to and resolve problems from District Supervisors and citizen complaints dealing with drainage and paving problems according to the Road Department's policies and specifications.

10. Under the general supervision of the Superintendent or Assistant Superintendent, plan a time and method for paving, making decisions that could affect public and work output of other employees.
11. Ensure that all roads are paved properly to avoid costly errors in applications and possible embarrassment to County.
12. Calculate tonnage and gallons of asphalt to order.
13. Ensure traffic safety: Including flagging, pilot vehicles and other means to ensure safety of personnel and driving public.
14. Ensure that all workers are properly supervised and are given proper direction in the performance of their duties. Assign employees to specific tasks in the best interest of the road department and the County.
15. Ensure that all work is performed in an efficient manner for the construction, improvement, or maintenance of County roads and bridges.
16. Ensure that all operations are performed in a safe manner to guard against accidents to fellow employees and the public at large.
17. Handle all emergency situations and repairs in a safe and efficient manner.
18. Ensure that an adequate inventory of tools, parts, and supplies are on hand for continuity of road department operations.
19. Ensure that accurate maintenance records are maintained for the shop and field maintenance work.
20. Perform all liaison activities in a professional manner to ensure maximum cooperation between and among County and other agencies.
21. Frequent contact with public regarding driveways when new construction or improvement are made to ensure that the proper tiles are obtained and installed for adequate drainage.
22. Investigate all public complaints concerning driveways and drainage and attempt to resolve the complaint in a timely and professional manner.
23. Access the proper tile, obtain payment for the tile, deliver tile, and install tile through operating trucks, tractors, loaders, forklifts, and rollers.
24. Clean ditches as directed.
25. Ensure that all tile is properly installed and that all ditches are cleaned to provide proper drainage.
26. Repair tiles already by roads or driveways.
27. Keep accurate records of tiles, complaints, installations, and other necessary records as required by the County.
28. Responsible for the sale and collection of approximately \$50,000 in tile sales.

29. Compute drainage needed to determine size of drainage structure needed.

30. Ensure that all workers are properly supervised and are given proper direction in the performance of their duties. Assign employees to specific tasks in the best interest of the road department and the County.

31. Ensure that an adequate inventory of tools, parts, and supplies are on hand for continuity of road department operations.

32. Ensure that accurate maintenance records are maintained for the shop and field maintenance work.

33. Attendance will be required during inclement weather and emergency situation.

34. Regular attendance is required.

26. Perform any other related duties as required or assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION AND EXPERIENCE

High school or GED, plus specialized schooling and/or on the job education in a specific skill area; e.g. data processing, clerical/administrative, equipment operation, etc, plus 9 to 10 years related experience and/or training, and 3 years related management experience, or equivalent combination of education and experience.

COMMUNICATION SKILLS

Ability to effectively communicate information and respond to questions in person-to-person and small group situations with customers, clients, general public and other employees of the organization. Ability to write reports, business correspondence, and policy/procedure manuals; Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

MATHEMATICAL SKILLS

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts such as fractions, ratios, and proportions to practical situations.

CRITICAL THINKING SKILLS

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS

CDL License

PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS

Not indicated.

SOFTWARE SKILLS REQUIRED

Basic: Spreadsheet, Word Processing/Typing

INITIATIVE AND INGENUITY

SUPERVISION RECEIVED

Under general direction, working from policies and general directives. Rarely refers specific cases to supervisor unless clarification or interpretation of the organization's policy is required.

PLANNING

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work, in addition, the work operations of a group of employees, all performing basically the same type of work.

DECISION MAKING

Performs work operations which permit frequent opportunity for decision-making of minor importance and also frequent opportunity for decision-making of major importance, either of which would affect the work operations of large organizational component and the organization's clientele.

MENTAL DEMAND

Very close mental demand. Operations requiring very close and continuous attention for control of operations which require a high degree of coordination or immediate response. Operations requiring intermittent direct thinking to determine or select the most applicable way of handling situations regarding the organization's administration and operations; also to determine or select material and equipment where highly variable sequences are involved.

ANALYTICAL ABILITY / PROBLEM SOLVING

Directed. Supervisory and/or professional skills using structured practices or policies and directed as to execution and review. Interpolation of learned things in moderately varied situations where reasoning and decision-making are essential.

RESPONSIBILITY FOR WORK OF OTHERS

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

Supervises a large group (16-25) of employees who are engaged in similar activities.

RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT

Occasionally responsible for organization's property where carelessness, error, or misappropriation would result in moderate damage or moderate monetary loss to the organization. The total value for the above would range from \$150,000 to \$1,000,000.

ACCURACY

Probable errors would not likely be detected until they reached another department, office or patron, and would then require considerable time and effort to correct the situation. Frequently, possibility of error that would affect the organization's prestige and relationship with the public to a limited extent, but where succeeding operations or supervision would normally preclude the possibility of a serious situation arising as a result of the error or decision.

ACCOUNTABILITY

FREEDOM TO ACT

Directed. Freedom to complete duties as defined by wide-ranging policies and precedents with mid to upper-level managerial oversight.

ANNUAL MONETARY IMPACT

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

Small. Job creates a monetary impact for the organization from \$100,000 to \$1mm.

IMPACT ON END RESULTS

Moderate impact. Job has a definite impact on the organization's end results. Participates with others in taking action for a department and/or total organization.

PUBLIC CONTACT

Regular contacts with patrons where the contacts are initiated by the employee. Involves both furnishing and obtaining information and, also, attempting to influence the decisions of those persons contacted. Contacts of considerable importance and of such nature, that failure to exercise proper judgment may result in important tangible or intangible losses to the organization.

EMPLOYEE CONTACT

Contacts with other departments or offices and also frequently with individuals in middle level positions; consulting on problems which necessitate judgment and tact in presentation to obtain cooperation or approval of action to be taken. Also, important contacts with associates as required in advanced supervisory jobs.

USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS

Regular use of complex machines and equipment (desktop/laptop computer and software, road and production machines and equipment, driver's license/cdl, etc.)

WORKING CONDITIONS

Outside working environment, wherein there are disagreeable working conditions part of the time.

ENVIRONMENTAL CONDITIONS

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is regularly exposed to work near moving mechanical parts, outdoor weather conditions; frequently exposed to work in high, precarious places, fumes or airborne particles, toxic or caustic chemicals, vibration; and occasionally exposed to risk of electrical shock, work with explosives. The noise level in the work environment is usually loud.

PHYSICAL ACTIVITIES

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Moderate diversity, moderately physical. Work activities which allow for a moderate amount of diversity in the performance of tasks which requires somewhat diversified physical demands of the employee.

While performing the functions of this job, the employee is regularly required to stand, walk, use hands to finger, handle, or feel, talk or hear; frequently required to sit, reach with hands and arms, climb or balance, stoop, kneel, crouch, or crawl; an. The employee must occasionally lift and/or move up to 100 pounds; frequently lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision; distance vision; color vision; peripheral vision; depth perception; and ability to adjust focus.

ADDITIONAL INFORMATION

EDUCATION and/or EXPERIENCE:

Minimum of high school diploma or general education degree (GED); Ten (10) years previous experience in construction, operation and maintenance of heavy machinery; Commercial Drivers License is also required.

OTHER SKILLS and ABILITIES:

The incumbents must possess considerable knowledge and/or experience in the repair of all types of machinery used by the Road Department. The incumbents must possess knowledge of machine operations used on the projects, general road maintenance knowledge, and accurate record keeping ability for project tracking. Dependent upon area of assignment, the incumbent must possess knowledge of survey work, bridge design, and general layout of bridges; knowledge in the proper handling and use of dynamite; welding knowledge; parts identification and installation. The incumbent must be able to operate cranes, dozers, backhoes, graders, brush hogs, and dump trucks in order to fulfill the requirements for this position. The incumbents must possess effective supervisory ability. Must be able to communicate effectively with coworkers and supervisors, the public and utility companies for certain projects. The incumbents are required to use a calculator, two-way radio, and occasionally a computer.

The incumbent works under adverse weather conditions and has to contend with dirt, dust, fumes, noise, oily conditions, and temperature extremes. The employee assigned to the quarry operation is at risk when explosives are being used. The employee assigned to bridgework is subjected to a danger factor as work may be performed above and below ground.

DBCompensation Job Valuing Summary

SCENARIO **Washington County**
June 2019
 POSITION **Road & Bridge Supervisor**
Job Code: 21

FACTOR	BASIS FOR JOB VALUING	DEGREE	VALUE	
1	Experience-General: Minimum time to become familiar with requirements of the job.	12	164	
2	Experience-Minimum time to become familiar with management requirements of the job.	6	215	
3	Education: Preliminary formalized training or self-development expressed in terms of equivalent formal education.	3	32	
4	Initiative & Ingenuity: Measure of ability to proceed alone, make decisions within authority, and ability to comprehend assignment.	4A 5	7	65
		4B 4		
		4C 5		
5	Mental Demand: Measure of degree of concentration and sensory alertness.	5	70	
6	Analytical Ability/Problem Solving: Opportunity to apply analytical ability and self-starting thinking.	5	70	
7	Responsibility for Work of Others - Supervision: Appraises responsibility for work and direction of others.	5	100	
8	Responsibility for Funds, Equipment, Property, Etc.: Personal responsibility and accountability for receipt, storage, issue, or use.	5	48	
9	Responsibility for Accuracy: Opportunity for and probable effect of errors.	4	44	
10	Accountabilities: Freedom to act, monetary impact, and impact on end results.	10A 5	9	110
		10B 2		
		10C 3		
11	Contacts with Public: Responsibility for effective handling of contacts.	5	80	
12	Contacts with Employees: Responsibility for effective handling of others.	4	38	
13	Machine-Computer Operations	4	38	
14	Working Conditions	5	32	
15	Physical Demand	5	24	
TOTAL VALUE			1130	

SIGNED: _____

Joseph K. Wood
COUNTY JUDGE



WASHINGTON COUNTY, ARKANSAS
COUNTY JUDGE

June 10, 2019

To: JESAP and Personnel Committees

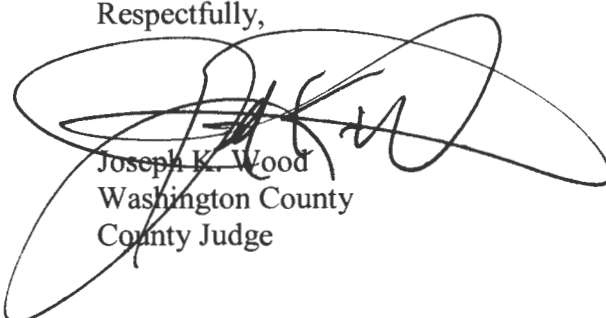
The Road Department is requesting that its currently unfilled *Right-of-Way Coordinator* position (Grade 20) be converted into a *Field Superintendent* (Grade 23) position.

A recent Roads Department reorganization was initiated in an effort to better support the various supervisors that operate in the field. This support will take the form of a field superintendent who will ensure that any problems (or potential issues) that arise are promptly addressed in a timely manner. This position will also provide a level of oversight to the satellite office located in Morrow.

There is an annual salary difference of \$7676 that will be funded internally.

We appreciate your consideration of these requests.

Respectfully,



Joseph K. Wood
Washington County
County Judge

280 N. College Avenue, Suite 510 • Fayetteville, Arkansas 72701

Telephone: (479) 444-3360 • Fax: (479) 444-1889

joseph.wood@co.washington.ar.us

Washington County is an Equal Employment Opportunity Minorities/Females/Disabilities/Veterans

Washington County Field Superintendent Job Description

Job Code: 23
Exempt: Yes
Department: Road Department
Reports To: Road Superintendent
Location: Road Facilities and In the Field
Date Prepared: June 03, 2019
Date Revised:

GENERAL DESCRIPTION OF POSITION

Under the general supervision of the county Road Superintendent and Assistant Road Superintendent, the incumbents are to provide supervision to various areas of the Road Department, especially construction and maintenance of new and existing County Roads. The superintendent is responsible for all roads and must ensure that the County Road Department has adequate materials on-hand for the maintenance or construction of County roads, responsible for equipment necessary to complete various jobs, ensure proper completion of each project, and maintain an accurate inventory of all materials. The incumbents are responsible for the supervision of employees and work crews to ensure efficient and accurate completion of all projects in a timely and safe manner.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Perform general road survey work and design work to include rough drawings on paper and perform general road layout to ensure efficient placement of county roads. The individual in this position should be able to read plans and build to specified drawings.
2. Supervise road crews in the general construction and repair on county roads to ensure efficient and safe performance of the crews.
3. Supervise new road construction operations. These operations include excavation and placement of road building materials and knowledge of equipment required to complete these tasks.
4. Ensure that all road construction, all road repair or replacements are efficiently conducted, in accordance with specifications to protect the safety of motorists.
5. Repair and modify existing county roads to include repairing driving surface, back slopes, ditches, damaged asphalt sections, and reconstruction of County Roads.
6. Perform other functions as assigned by the Road Superintendent.
7. Must be able to obtain CDL license. County will provide training and equipment. Fees for license are the responsibility of the individual.
8. Ensure routine and preventative maintenance on all equipment. This equipment is diversified and requires extensive expertise and knowledge of mechanics, hydraulics, transmissions, crushers, and overall workings of a wide variety of machinery from many companies or sources.

9. Ensure that all supervisors and workers are properly supervised and are given proper direction in the performance of their duties. Assign employees to specific tasks in the best interest of the road department and the County.
10. Ensure that all work is performed in an efficient manner for the construction, improvement, or maintenance of County roads and bridges.
11. Ensure that all operations are performed in a safe manner to guard against accidents to fellow employees and the public at large.
12. Handle all emergency situations and repairs in a safe and efficient manner.
13. Ensure that an adequate inventory of tools, parts, and supplies are on hand for continuity of road department operations.
14. Ensure that accurate maintenance records are maintained for the shop and field maintenance work.
15. Perform all liaison activities in a professional manner to ensure maximum cooperation between and among County and other agencies.
16. Regular attendance is required.
17. Attendance may be required during inclement weather and emergency situations.
18. Perform any other related duties as required or assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION AND EXPERIENCE

High school or GED, plus specialized schooling and/or on the job education in a specific skill area; e.g. data processing, clerical/administrative, equipment operation, etc, plus 9 to 10 years related experience and/or training, and 3 years related management experience, or equivalent combination of education and experience.

COMMUNICATION SKILLS

Ability to effectively communicate information and respond to questions in person-to-person and small group situations with customers, clients, general public and other employees of the organization. Ability to write reports, business correspondence, and policy/procedure manuals; Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

MATHEMATICAL SKILLS

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts such as fractions, ratios, and proportions to practical situations.

CRITICAL THINKING SKILLS

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS

CDL license

PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS

Not indicated.

SOFTWARE SKILLS REQUIRED

Basic: Database, Spreadsheet, Alphanumeric Data Entry, Word Processing/Typing

INITIATIVE AND INGENUITY

SUPERVISION RECEIVED

Under general direction, working from policies and general directives. Rarely refers specific cases to supervisor unless clarification or interpretation of the organization's policy is required.

PLANNING

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work, in addition, the work operations of a group of employees, all performing basically the same type of work.

DECISION MAKING

Performs work operations which permit frequent opportunity for decision-making of minor importance and also frequent opportunity for decision-making of major importance, either of which would affect the work operations of large organizational component and the organization's clientele.

MENTAL DEMAND

Intense mental demand. Operations requiring sustained directed thinking to analyze, solve, or plan highly variable, administrative, professional, or technical tasks involving complex problems or mechanisms.

ANALYTICAL ABILITY / PROBLEM SOLVING

Moderately directed. Activities covered by wide-ranging policies and courses of action, and generally directed as to execution and review. High order of analytical, interpretative, and/or constructive thinking in varied situations.

RESPONSIBILITY FOR WORK OF OTHERS

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

Supervises an extra-large group (25+) of employees who are engaged in similar activities in one or more departments.

RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT

Occasionally responsible for organization's property where carelessness, error, or misappropriation would result in moderate damage or moderate monetary loss to the organization. The total value for the above would range from \$150,000 to \$1,000,000.

ACCURACY

Probable errors would normally not be detected in succeeding operations and could possibly affect organization-patron relationship, involve re-work, or additional expenditures in order to properly resolve the error. The possibility of such errors would occur quite frequently in performance of the job. May also cause inaccuracies or incomplete information that would be used in other segments of the organization as a basis for making subsequent decisions, plans, or actions.

ACCOUNTABILITY

FREEDOM TO ACT

Moderately directed. Freedom to act is given by upper level management guided by general policies and objectives that are reviewed by top management.

ANNUAL MONETARY IMPACT

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

Small. Job creates a monetary impact for the organization from \$100,000 to \$1mm.

IMPACT ON END RESULTS

Moderate impact. Job has a definite impact on the organization's end results. Participates with others in taking action for a department and/or total organization.

PUBLIC CONTACT

Regular contacts with patrons where the contacts are initiated by the employee. Involves both furnishing and obtaining information and, also, attempting to influence the decisions of those persons contacted. Contacts of considerable importance and of such nature, that failure to exercise proper judgment may result in important tangible or intangible losses to the organization.

EMPLOYEE CONTACT

Contacts with other departments or offices and also frequently with individuals in middle level positions; consulting on problems which necessitate judgment and tact in presentation to obtain cooperation or approval of action to be taken. Also, important contacts with associates as required in advanced supervisory jobs, plus frequent contact with senior level internal officials.

USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS

Regular use of complex machines and equipment (desktop/laptop computer and software, road and production machines and equipment, driver's license/cdl, etc.)

WORKING CONDITIONS

Outside working environment, wherein there are disagreeable working conditions part of the time.

ENVIRONMENTAL CONDITIONS

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is frequently exposed to outdoor weather conditions; and occasionally exposed to work near moving mechanical parts, work in high, precarious places, fumes or airborne particles, toxic or caustic chemicals. The noise level in the work environment is usually loud.

PHYSICAL ACTIVITIES

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Moderate diversity, moderately physical. Work activities which allow for a moderate amount of diversity in the performance of tasks which requires somewhat diversified physical demands of the employee.

While performing the functions of this job, the employee is regularly required to stand, talk or hear; frequently required to use hands to finger, handle, or feel; and occasionally required to walk, sit, reach with hands and arms, climb or balance, stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision; distance vision; color vision; and peripheral vision.

ADDITIONAL INFORMATION

EDUCATION and/or EXPERIENCE:

Minimum of high school diploma or general education degree (GED); nine to ten years of previous experience in construction, operation and maintenance of heavy machinery; Commercial Driver License is also required.

The incumbents must possess considerable knowledge and/or experience in the repair of all types of machinery used by the Road Department. The incumbents must possess knowledge of machine operations used on the projects, general road maintenance knowledge, and accurate record keeping ability for project tracking. The incumbent must possess knowledge of survey work, road design, and general layout of county roads. The incumbent must have the ability to read and understand drawings and plans drafted by an engineer. The incumbent must be able to operate, dozers, backhoes, graders, brush hogs, and dump trucks in order to fulfill the requirements for this position. The incumbents must possess effective supervisory ability. Must be able to communicate effectively with coworkers and supervisors, the public and utility companies for certain projects. The incumbents are required to use a calculator, two-way radio, and occasionally a computer.

DBCompensation Job Valuing Summary

SCENARIO **Washington County
June 2019**
 POSITION **Field Superintendent**
 JOB CODE: **23**

FACTOR	BASIS FOR JOB VALUING	DEGREE	VALUE
1	Experience-General: Minimum time to become familiar with requirements of the job.	12	164
2	Experience-Minimum time to become familiar with management requirements of the job.	6	215
3	Education: Preliminary formalized training or self-development expressed in terms of equivalent formal education.	3	32
4	Initiative & Ingenuity: Measure of ability to proceed alone, make decisions within authority, and ability to comprehend assignment.	4A 5	7 65
		4B 4	
		4C 5	
5	Mental Demand: Measure of degree of concentration and sensory alertness.	6	90
6	Analytical Ability/Problem Solving: Opportunity to apply analytical ability and self-starting thinking.	6	100
7	Responsibility for Work of Others - Supervision: Appraises responsibility for work and direction of others.	7	166
8	Responsibility for Funds, Equipment, Property, Etc.: Personal responsibility and accountability for receipt, storage, issue, or use.	5	48
9	Responsibility for Accuracy: Opportunity for and probable effect of errors.	5	57
10	Accountabilities: Freedom to act, monetary impact, and impact on end results.	10A 6	10 150
		10B 2	
		10C 3	
11	Contacts with Public: Responsibility for effective handling of contacts.	5	80
12	Contacts with Employees: Responsibility for effective handling of others.	5	49
13	Machine-Computer Operations	4	38
14	Working Conditions	5	32
15	Physical Demand	5	24
TOTAL VALUE			1310

SIGNED: _____

Item 19-I-063

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41

ORDINANCE NO. 2019-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING \$10,000 FROM UNAPPROPRIATED RESERVES IN THE GENERAL FUND TO VARIOUS LINE ITEMS IN THE QUORUM COURT BUDGET FOR 2019.

WHEREAS, the Quorum Court desires to appropriate money for the use of its members to attend various conferences and events in their official capacities and on behalf of Washington County for training and professional development.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby appropriated the total amount of \$10,000 from the unappropriated reserves in the General Fund (1000) to the following line items in the Quorum Court Budget (10000107) for 2019:

<u>Quorum Court Budget</u>		
Common Carrier	(10000107-3031)	\$ 3,000.00
Meals and Lodging	(10000107-3094)	7,000.00
TOTAL APPROPRIATION		<u>\$ 10,000.00</u>

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Lance Johnson**

Item 19-I-057

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41

RESOLUTION NO. 2019-

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, A RESOLUTION TO BE ENTITLED:

A RESOLUTION SUPPORTING THE CONSTRUCTION OF A PLAYGROUND AT THE BRENTWOOD COMMUNITY PARK AND REST AREA.

WHEREAS, Washington County, Arkansas recognizes the need to provide public recreation facilities for its' local citizens and visitors; and

WHEREAS, the County wishes to apply for FUN Park grant funds through the Arkansas Department of Parks and Tourism to develop a public park at the Brentwood Community Park and Rest Area; and,

WHEREAS, the County Judge and the Quorum Court understands that if granted funds for park development, they must provide land, by lease or ownership, to develop park facilities on; and,

WHEREAS, Washington County, Arkansas will sign a contract agreeing to provide the necessary resources to maintain this park and facilities for a period of 25 years.

NOW, THEREFORE, BE IT RESOLVED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. The Washington County Quorum Court hereby authorizes the County Judge to submit an application for grant funding to the Arkansas Department of Parks and Tourism to develop a public park.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Ann Harbison**

Item 19-I-058

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41

RESOLUTION NO. 2019-

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, A RESOLUTION TO BE ENTITLED:

A RESOLUTION AUTHORIZING WASHINGTON COUNTY TO SUBMIT AN ARKANSAS COMMUNITY AND ECONOMIC DEVELOPMENT PROGRAM (ACEDP) GRANT APPLICATION TO THE STATE OF ARKANSAS.

WHEREAS, Washington County is applying for grant funds through ACEDP; and

WHEREAS, the application process requires compliance with certain conditions; and,

WHEREAS, to meet such conditions, Washington County has conducted a public hearing and has an active Citizen Participation Plan/Community Development Plan; and,

WHEREAS, under such plan, Washington County will receive and consider comments from the community in identifying and prioritizing community development and housing needs.

NOW, THEREFORE, BE IT RESOLVED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. That the County Judge is authorized to apply to the State of Arkansas for funds under ACEDP Economic Development provisions, and to expend funds under the terms of any grant approved under the application.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Ann Harbison**

Item 19-I-059

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41

RESOLUTION NO. 2019-

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, A RESOLUTION TO BE ENTITLED:

A RESOLUTION DESIGNATING A NON-PROFIT AGENCY AS THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) GRANT ADMINISTRATOR.

WHEREAS, Washington County is applying to the Arkansas Economic Development Commission for an Arkansas Community and Economic Development Program (ACEDP) grant for pumper truck for the Evansville Volunteer Fire Department; and

WHEREAS, Washington County recognizes the need for assistance in administering the anticipated ACEDP grant in compliance with applicable Federal, State and Local laws; and,

WHEREAS, Washington County has an existing relationship with the Northwest Arkansas Economic Development District (NWAEDD) and feels confident the NWAEDD will administer the above-referenced project competently.

NOW, THEREFORE, BE IT RESOLVED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. That the Washington County Quorum Court hereby authorizes the Washington County Judge to designate the NWAEDD as the project administrator for the above referenced ACEDP grant, subject to Arkansas Economic Development Commission approval, and the enter into a Contract for ACEDP Administrative Services with such agency for project administrative services.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Ann Harbison**

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41

RESOLUTION NO. 2019-

**BE IT ENACTED BY THE QUORUM
COURT OF THE COUNTY OF
WASHINGTON, STATE OF ARKANSAS,
A RESOLUTION TO BE ENTITLED:**

**A RESOLUTION AFFIRMING WASHINGTON
COUNTY’S FAIR HOUSING AND EQUAL
OPPORTUNITY**

WHEREAS, The Congress of the United States of America has declared that all citizens of the United States have the same right to inherit, purchase, lease, sell, hold, and convey real property; and

WHEREAS, The Congress of the United States of America has declared that fair and open housing is to be the law of the land; and

WHEREAS, The Congress of the United States of America has also declared that all citizens will have an equal opportunity for employment.

**NOW, THEREFORE, BE IT RESOLVED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. That the County shall prohibit discrimination in public and private housing, in property ownership, and in employment opportunities. Be it further resolved that Washington County support and shall promote open housing and equal opportunity employment.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Ann Harbison**

Item 19-I-061

RESOLUTION NO. 2019-

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, A RESOLUTION TO BE ENTITLED:

A RESOLUTION ESTABLISHING AN ANTIDISPLACEMENT PLAN FOR WASHINGTON COUNTY, ARKANSAS IN COMPLIANCE WITH ACED (ARKANSAS COMMUNITY AND ECONOMIC DEVELOPMENT) GRANTS PROGRAMS

WHEREAS, Washington County understands its obligation in receiving funds under the Housing and Community Development Act of 1974 to replace all low and moderate income (LMI) dwellings demolished or converted to another use as a direct result of work funded under the grant within three years of the commencement of demolition; and

WHEREAS, Washington County shall provide relocation assistance to each LMI household displaced by such demolition or conversion; and

WHEREAS, Washington County shall in such cases provide the following:

Section 1. The location and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted as a direct result of the assisted activity; and

Section 2. A schedule for commencement and completion of the demolition or conversion; and

Section 3. The location and approximate number of dwelling units by size that will be provided as replacements; and

Section 4. The funding source and a schedule for replacement; and

Section 5. The basis for concluding that each replacement

42 dwelling will remain an LMI dwelling unit for at least 10 years from initial occupancy.

43

44 **NOW, THEREFORE, BE IT RESOLVED BY THE QUORUM**
45 **COURT OF WASHINGTON COUNTY, ARKANSAS:**

46

47 **ARTICLE 1.** That consistent with the goals and objectives of
48 activities assisted under the Housing and Community Development Act of 1974, the
49 County will make every effort to minimize the displacement of persons from homes.

50

51

52

53

54 _____
JOSEPH K. WOOD, County Judge

DATE

55

56

57

58

59 _____
BECKY LEWALLEN, County Clerk

60

61 Introduced by: **JP Ann Harbison**

62 Date of Passage:

63 Members Voting For:

64 Members Voting Against:

65 Members Abstaining:

66 Members Absent:

Item 19-I-062

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41

RESOLUTION NO. 2019-

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, A RESOLUTION TO BE ENTITLED:

A RESOLUTION TO ESTABLISH A POLICY PROHIBITING THE USE OF EXCESSIVE FORCE BY LAW ENFORCEMENT UNDER THE JURISDICTION OF WASHINGTON COUNTY AGAINST INDIVIDUALS ENGAGED IN NON-VIOLENT CIVIL RIGHTS DEMONSTRATIONS.

WHEREAS, Washington County is applying for AEDC (Arkansas Economic Development Commission) funding;

WHEREAS, a condition of funding is that Washington County adopt a policy to comply with the relevant section of the Housing and Community Development Act of 1974, 42 U.S.C. § 5304(1), as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS SHALL ENSURE AND ENFORCE THE FOLLOWING:

ARTICLE 1. Law enforcement agencies under Washington County’s jurisdiction shall not use excessive force against any individual engaged in non-violent civil rights demonstrations.

ARTICLE 2. Law enforcement agencies under Washington County’s jurisdiction shall not physically bar the entrance to or exit from a facility or location which is the subject of a non-violent civil rights demonstration.

ARTICLE 3. The County’s response to such non-violent civil rights demonstrations shall endeavor to protect the rights of the non-violent demonstration participants, persons located in the vicinity, and persons owning property in the vicinity.

42
43
44
45
46
47
48
49
50
51
52
53
54
55
56
57
58
59
60
61
62
63

ARTICLE 4. If a non-violent civil rights demonstration should occur, force shall only be permitted when necessary to protect the rights of individuals or uphold the law, and the County shall only permit the least amount necessary to achieve its lawful goal.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

- Introduced by: **JP Ann Harbison**
- Date of Passage:
- Members Voting For:
- Members Voting Against:
- Members Abstaining:
- Members Absent: