



WASHINGTON COUNTY, ARKANSAS
County Courthouse

REGULAR MEETING OF THE
WASHINGTON COUNTY QUORUM COURT

Thursday, September 19, 2019
6:00 p.m.
Washington County Quorum Court Room

AGENDA

1. **CALL TO ORDER AND WELCOME** **JUDGE JOSEPH WOOD**
2. **PRAYER AND PLEDGE**
3. **ADOPTION OF AGENDA**
At the beginning of each meeting, the agenda shall be approved. Any JP may request an item be added or removed from the agenda subject to approval of the Quorum Court.
4. **PRELIMINARY MOTIONS**
5. **CITIZEN'S COMMENTS**
Fifteen-minute comment period with a three-minute limit for each individual to comment on items on the agenda or other items.
6. **APPROVAL OF MINUTES** – Approval of the minutes from the Regular Quorum Court meeting of August 15, 2019. (6.1)
7. **COUNTY JUDGE'S REPORT** (7.1) **JUDGE JOSEPH WOOD**
8. **A RESOLUTION HONORING THE PITTS BROTHERS** (8.1) **JP WILLIE LEMING**
AS THE WASHINGTON COUNTY 2019 FARM FAMILY
OF THE YEAR Item 19-I-091

UNFINISHED BUSINESS

9. **AN ORDINANCE TO ESTABLISH THE DAILY FEE** (9.1) **JP PATRICK DEAKINS**
CHARGED TO MUNICIPALITIES FOR HOUSING PRISONERS
IN THE COUNTY JAIL Item 19-I-083
This ordinance is on its second reading.

NEW BUSINESS

10. CONSENT AGENDA:

1. **AN ORDINANCE CHANGING THE TITLE OF KENNEL(10.1) SUPERVISOR TO KENNEL SUPERINTENDENT IN THE ANIMAL SHELTER BUDGET FOR 2019** *Item 19-I-086* JP BUTCH POND
2. **AN ORDINANCE CHANGING THE TITLE OF DIRECTOR (10.2) (JUVENILE COURT/SPO) TO DIRECTOR (JUVENILE SERVICES/SPO) IN THE CIRCUIT COURT III BUDGET FOR 2019; AND, INCREASING THE SALARY FOR SAID POSITION** *Item 19-I-085* JP BUTCH POND
3. **AN ORDINANCE CHANGING THE TITLES OF HEAVY (10-.3) EQUIPMENT OPERATOR TO ROAD MAINTENANCE WORKER FOR THREE POSITIONS IN THE ROAD DEPARTMENT BUDGET FOR 2019** *Item 19-I-087* JP BUTCH POND
4. **AN ORDINANCE APPROPRIATING ADDITIONAL REVENUES(10.4) IN THE AMOUNT OF \$81,667 FROM THE GENERAL FUND TO VARIOUS LINE ITEMS IN THE SHERIFF'S BUDGET FOR 2019** *Item 19-I-088* JP ANN HARBISON
5. **AN ORDINANCE ANTICIPATING ADDITIONAL REVENUE (10.5) IN THE AMOUNT OF \$25,000; AND, APPROPRIATING \$25,000 TO THE JAIL OPERATION & MAINTENANCE BUDGET FOR 2019** *Item 19-I-089* JP ANN HARBISON
6. **LINE ITEM TRANSFER REQUEST – SHERIFF TIM HELDER (10.6)** JP ANN HARBISON

11. **AN ORDINANCE AUTHORIZING THE COUNTY TO DO BUSINESS (11.1) WITH SOUTHERN GRAPHICS** *Item 19-I-090* JP ANN HARBISON

12. COMMITTEE REPORTS:

- o COUNTY SERVICES (12.1)
- o FINANCE & BUDGET (12.2)
- o JAILS/LAW ENFORCEMENT/COURTS – No Meeting
- o PERSONNEL (12.4)

13. ADJOURNMENT

**MINUTES OF THE
REGULAR MEETING OF THE
WASHINGTON COUNTY QUORUM COURT**

Thursday, August 15, 2019

6:00 p.m.

Washington County Quorum Court Room

County Judge Joseph K. Wood called the meeting to order.

JP Duncan led the prayer and pledge.

Members present were JP Lance Johnson, JP Susan Cunningham, JP Harvey Bowman, JP Judith Yanez, JP Patrick Deakins, JP Lisa Ecke, JP Sam Duncan, JP Eva Madison, JP Andrea Jenkins, JP Suki Highers, JP Sue Madison, JP Willie Leming, JP Ann Harbison, and JP Butch Pond. JP Shawndra Washington was absent.

A motion to adopt the agenda was made by JP S Madison and seconded by JP Leming. A voice vote was called and all members present unanimously voted to adopt the agenda.

A motion to suspend the rules and read all ordinances by title only was made by JP S Madison and seconded by JP Pond. A voice vote was called and all members present unanimously voted to approve the motion.

During citizen comments, Dan Marzoni, Lynn Marzoni, and Wendy Boswell shared their concerns about the paving of Trace Branch Road. Frank Mayfield spoke about the Jail Study.

A motion to approve the July 18th minutes was made by JP S Madison and seconded by JP Harbison. A voice vote was called and all members present unanimously voted to approve the minutes.

Judge Joseph Wood presented his Judge's Report. Judge Wood presented to the Court a Purchasing Department Report of the Disposal of County Property for July. He also gave an update on the Northwest Arkansas Crisis Stabilization Unit. The first NWA CSU Report was submitted to DHS by Ozark Guidance. There was a comment made by JP S Madison.

Judge Joseph Wood introduced items on the consent agenda. County Attorney Brian Lester read each ordinance by title only, Item 8.1 "AN ORDINANCE CHANGING THE TITLE OF MAINTENANCE TECHNICIAN II TO MAINTENANCE TECHNICIAN/LEAD TRAINER IN THE BUILDINGS & GROUNDS BUDGET FOR 2019; AND, APPROPRIATING \$1,171 TO THE BUILDINGS & GROUNDS BUDGET FOR 2019". Item 8.2 "AN ORDINANCE CREATING THE POSITION OF ADMINISTRATIVE ASSISTANT IN THE JUVENILE DETENTION CENTER BUDGET FOR 2019". Item 8.3 "AN ORDINANCE APPROPRIATING \$21,800 FROM UNAPPROPRIATED RESERVES TO VARIOUS LINE ITEMS IN THE CIRCUIT COURT II BUDGET FOR 2019". Item 8.4 "AN ORDINANCE ANTICIPATING REVENUES TOTALING \$358,731 IN HIGH INTENSITY DRUG TRAFFICKING AREAS (HIDTA) GRANT FUND; AND, APPROPRIATING \$358,731 FROM THE HIDTA GRANT FUND TO THE HIDTA 2019 G19GC0004A BUDGET FOR 2019". Item 8.5 "AN ORDINANCE RECOGNIZING REVENUES TOTALING \$732.39 IN THE GENERAL FUND; AND, APPROPRIATING \$732.39 FROM THE GENERAL FUND TO VARIOUS LINE ITEMS IN THE GRANTS ADMINISTRATOR BUDGET FOR 2019". Item 8.6 "AN ORDINANCE RECOGNIZING ADDITIONAL REVENUES OF \$31,167 IN THE JDC GRANT FUND; AND, APPROPRIATING \$31,167 FROM THE JDC

GRANT FUND TO THE JUVENILE DETENTION CENTER GRANT-IN-AID 2019/2020 BUDGET FOR 2019". County Attorney Brian Lester explained to the Court that Item 8.6 will need to be amended. In Article 2 a line item was left off. The total appropriation amount was correct but line item 3094 (meals and lodging) for \$1000 will need to be added. A motion to adopt all the ordinances on the consent agenda to include the amendment on item 8.6 was made by JP E Madison and seconded by JP Pond. There were no public comments. A roll call vote was called and all members present unanimously voted to adopt the ordinances.

Ordinance 2019-53, AN ORDINANCE CHANGING THE TITLE OF MAINTENANCE TECHNICIAN II TO MAINTENANCE TECHNICIAN/LEAD TRAINER IN THE BUILDINGS & GROUNDS BUDGET FOR 2019; AND, APPROPRIATING \$1,171 TO THE BUILDINGS & GROUNDS BUDGET FOR 2019, was adopted.

Ordinance 2019-54, AN ORDINANCE CREATING THE POSITION OF ADMINISTRATIVE ASSISTANT IN THE JUVENILE DETENTION CENTER BUDGET FOR 2019, was adopted.

Ordinance 2019-55, AN ORDINANCE APPROPRIATING \$21,800 FROM UNAPPROPRIATED RESERVES TO VARIOUS LINE ITEMS IN THE CIRCUIT COURT II BUDGET FOR 2019, was adopted.

Ordinance 2019-56, AN ORDINANCE ANTICIPATING REVENUES TOTALING \$358,731 IN HIGH INTENSITY DRUG TRAFFICKING AREAS (HIDTA) GRANT FUND; AND, APPROPRIATING \$358,731 FROM THE HIDTA GRANT FUND TO THE HIDTA 2019 G19GC0004A BUDGET FOR 2019, was adopted.

Ordinance 2019-57, "AN ORDINANCE RECOGNIZING REVENUES TOTALING \$732.39 IN THE GENERAL FUND; AND, APPROPRIATING \$732.39 FROM THE GENERAL FUND TO VARIOUS LINE ITEMS IN THE GRANTS ADMINISTRATOR BUDGET FOR 2019, was adopted.

Ordinance 2019-58, AN ORDINANCE RECOGNIZING ADDITIONAL REVENUES OF \$31,167 IN THE JDC GRANT FUND; AND, APPROPRIATING \$31,167 FROM THE JDC GRANT FUND TO THE JUVENILE DETENTION CENTER GRANT-IN-AID 2019/2020 BUDGET FOR 2019, as amended was adopted.

JP Harbison introduced agenda item 9.1. County Attorney Brian Lester read the ordinance by title only, "AN ORDINANCE APPROPRIATING \$24,518.50 IN THE QUORUM COURT BUDGET FOR 2019". A motion to adopt the ordinance was made by JP Harbison and seconded by JP Duncan. There were comments made by various members of the Court and County Attorney Brian Lester. There were no public comments. A roll call vote was called and the votes were tallied as follow:

JP Johnson: Yes
JP Cunningham: Yes
JP Bowman: Yes
JP Yanez: Yes
JP Deakins: Yes
JP Ecke: Yes
JP Duncan: Yes
JP Washington: Absent
JP E Madison: No
JP Jenkins: No
JP Highers: No
JP S Madison: No

JP Leming: No
JP Harbison: Yes
JP Pond: Yes

The motion failed to obtain the super-majority vote required to pass with one reading. A motion to suspend the rules and advance the ordinance to a second reading was made by JP Duncan and seconded by JP Jenkins. A voice vote was called and all members present unanimously voted to approve the motion. County Attorney Brian Lester read the ordinance by title only, "AN ORDINANCE APPROPRIATING \$24,518.50 IN THE QUORUM COURT BUDGET FOR 2019". A motion to suspend the rules and advance the ordinance to a third and final reading was made by JP Ecke and seconded by JP Pond. A voice vote was called and majority of the members present voted to approve the motion. JP E Madison opposed. County Attorney Brian Lester read the ordinance by title only, "AN ORDINANCE APPROPRIATING \$24,518.50 IN THE QUORUM COURT BUDGET FOR 2019". There was a comment made by JP Leming. A motion to adopt the ordinance was made by JP Ecke and seconded by JP Duncan. There were no public comments. A roll call vote was called and the votes were tallied as follow:

JP Johnson: Yes
JP Cunningham: Yes
JP Bowman: Yes
JP Yanez: Yes
JP Deakins: Yes
JP Ecke: Yes
JP Duncan: Yes
JP Washington: Absent
JP E Madison: No
JP Jenkins: No
JP Highers: No
JP S Madison: No
JP Leming: Yes
JP Harbison: Yes
JP Pond: Yes

The motion was approved.

Ordinance 2019-59, AN ORDINANCE APPROPRIATING \$24,518.50 IN THE QUORUM COURT BUDGET FOR 2019, was adopted.

JP Harbison introduced agenda item 10.1. County Attorney Brian Lester read the resolution in its entirety, "A RESOLUTION ENCOURAGING ALL CRIMINAL JUSTICE AGENCIES THROUGHOUT WASHINGTON COUNTY TO ADOPT THE PRINCIPLE THAT NO PERSON SHOULD BE DETAINED IN THE WASHINGTON COUNTY DETENTION CENTER AWAITING TRIAL SOLELY BECAUSE OF THEIR INABILITY TO OBTAIN PRE-TRIAL RELEASE THROUGH TRADITIONAL BAIL/BOND". A motion to adopt the resolution was made by JP Harbison and seconded by JP Jenkins. There were comments made by various members of the Court. During public comments, Beth Coger spoke. A roll call vote was called and the votes were tallied as follow:

JP Johnson: Yes
JP Cunningham: Yes
JP Bowman: Yes

JP Yanez: Yes
JP Deakins: Yes
JP Ecke: No
JP Duncan: Yes
JP Washington: Absent
JP E Madison: Yes
JP Jenkins: Yes
JP Highers: Yes
JP S Madison: Yes
JP Leming: Yes
JP Harbison: Yes
JP Pond: Yes
The motion was approved.

Resolution 2019-10, A RESOLUTION ENCOURAGING ALL CRIMINAL JUSTICE AGENCIES THROUGHOUT WASHINGTON COUNTY TO ADOPT THE PRINCIPLE THAT NO PERSON SHOULD BE DETAINED IN THE WASHINGTON COUNTY DETENTION CENTER AWAITING TRIAL SOLELY BECAUSE OF THEIR INABILITY TO OBTAIN PRE-TRIAL RELEASE THROUGH TRADITIONAL BAIL/BOND, was adopted.

JP Deakins introduced agenda item 11.1. County Attorney Brian Lester read the ordinance by title only, "AN ORDINANCE TO ESTABLISH THE DAILY FEE CHARGED TO MUNICIPALITIES FOR HOUSING PRISONERS IN THE COUNTY JAIL". A motion to suspend the rules and advance the ordinance to a second reading was made by JP Deakins and seconded by JP Duncan. There were comments made by various members of the Court, Prosecuting Attorney Matt Durrett, and County Attorney Brian Lester. A roll call vote was called and the votes were tallied as follow:

JP Johnson: Yes
JP Cunningham: Yes
JP Bowman: Yes
JP Yanez: Yes
JP Deakins: Yes
JP Ecke: Yes
JP Duncan: Yes
JP Washington: Absent
JP E Madison: No
JP Jenkins: No
JP Highers: No
JP S Madison: No
JP Leming: Yes
JP Harbison: No
JP Pond: No

The motion failed. This ordinance will be placed on next month's agenda.

JP Bowman presented the August County Services Committee Report. During the August meeting there was discussion on the Quorum Court audio upgrade.

JP Harbison presented the August Finance & Budget Committee Report. During the August meeting there were reports given by Treasurer Bobby Hill, Risk Management Consultant Nelson Driver, and Comptroller Shannon Worthen. There was discussion on an ordinance appropriating money for a bond counsel for Johnson Controls. Joel Gardner, Executive Director of Ozark Regional Transit presented the Committee a job study showing the need of an increase for their drivers' hourly wages. There were six ordinances approved to be added to the Quorum Court Consent Agenda. Chief Gales gave an update on the Quorum Court audio upgrade. There was discussion on the upcoming budget meetings.

JP Johnson presented the August Jails/Law Enforcement/Courts Committee Report. During the August meeting there were Statistic Reports given on the Juvenile Detention Center, Sheriff's Enforcement, Detention, and Pre-Trial vs Bed Count. Judge Stacey Zimmerman gave an update on Juvenile Court. Sheriff Tim Helder provided information on modular jail units. There was discussion on an ordinance to establish the daily fee charged to municipalities for housing prisoners in the county jail. There was discussion on a resolution encouraging all criminal justice agencies throughout Washington County to adopt the principle that no person should be detained in the Washington County Detention Center awaiting trial solely because of their inability to obtain pre-trial release through traditional bail/bond.

JP Pond presented the August Personnel Committee Report. During the August meeting the Committee approved two requests from Circuit Clerk Kyle Sylvester to adjust the pay on two positions. The Committee also approved to forward two requests from County Judge Joseph Wood to the Finance & Budget Committee.

The meeting was adjourned at 7:02 p.m.

Respectfully submitted by,

Patty Burnett
Quorum Court Coordinator

Joseph K. Wood
County Judge



Jousy Mancia
Inventory Manager

WASHINGTON COUNTY, ARKANSAS

Purchasing Department Disposal of County Property

August 2019

A.C.A. §14-16-106 provides for the disposal of surplus property owned by a county. If it is determined by the county judge and the county assessor that any personal property owned by a county is junk, scrap, discarded, or otherwise of no value to the county, then the property may be disposed of in any manner deemed appropriate by the county judge. Below is a list of property disposed for the month of August, 2019.

Court Order	File Date	Description
2019-185	8/12/19	Courthouse Security N/A,I010900343 Election Commission,I040200020,I0402000124 Judge Threet,I041600297,I041600353 Prosecuting
2019-189	8/14/19	I011900195 Archives,I050000138,I050000457,I050000495 DEM, N/A,I010700170,I010700174,I010700179,I010700181 Quorum
2019-193	8/23/19	Judge Zimmerman I040300240,00260,0297,0069,0261,0312,0316,0329,0357,0392,0457,0485
2019-203	8/30/19	2019-203 Disposal of County Property - I011900195 Archives, I050000457,0138,0495 DEM, I030500043,0006,0044 HIV Clinic, I041600278 Prosecuting Attorney, Quorum Court N/A, I010700181,0174,0179,0170, I010300088 Treasurer

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RESOLUTION NO. 2019-

BE IT RESOLVED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, A RESOLUTION TO BE ENTITLED:

A RESOLUTION HONORING THE PITTS BROTHERS AS THE WASHINGTON COUNTY 2019 FARM FAMILY OF THE YEAR.

WHEREAS, brothers Seth, Conner, and Alec Pitts are fifth generation farmers, operating a 1,100 acre beef cattle, poultry, and hay farm west of Lincoln, Arkansas; and

WHEREAS, the Pitts brothers began to assume responsibility of the farm working with their grandfather after the untimely loss of their father when they were still children; and

WHEREAS, the Pitts brothers' dedication and hard work at an early age has contributed to the success of their farm, Sugar Hill Ranch; and

WHEREAS, the Pitt brothers have been named the Washington County Farm Family of the Year for 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

That Seth Pitts, Conner Pitts, and Alec Pitts are hereby honored and congratulated by the Washington County Quorum Court.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Willie Leming**
Date of Passage:
Members Voting For:

Item 19-I-083
Jails/LE/Courts Committee (08/05/2019); Passed to QC with a DO PASS recommendation
Regular Quorum Court (08/15/2019); First Reading

ORDINANCE NO. 2019-

**BE IT ENACTED BY THE QUORUM
COURT OF THE COUNTY OF
WASHINGTON, STATE OF ARKANSAS,
AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE TO ESTABLISH THE DAILY
FEE CHARGED TO MUNICIPALITIES FOR
HOUSING PRISONERS IN THE COUNTY
JAIL.**

WHEREAS, A.C.A. §12-41-506 allows Quorum Courts to establish a daily fee to be charged to municipalities for keeping prisoners of municipalities in the county jail; and,

WHEREAS, the Arkansas Supreme Court, in *Mississippi County, Arkansas v. City of Blytheville, Arkansas*, 2018 Ark. 50, defined prisoners of municipalities as those offenders who are arrested by municipal law enforcement officers and delivered to the County jail for incarceration, from the point of intake until (a) charging on a felony offense, (b) sentencing on a misdemeanor offense, and (c) release on a municipal-ordinance violation; and,

WHEREAS, the Washington County Quorum Court desires to establish a daily fee to house municipal prisoners at the county jail; and,

WHEREAS, the Washington County Quorum Court encourages the Washington County Judge to enter into contracts with the municipalities to establish the amount charged for keeping of municipal prisoners at the Washington County Detention Center; and,

WHEREAS, any municipality that enters into a contract with Washington County that establishes an amount to be charged for keeping municipal prisoners at the Washington County Detention Center shall not pay the daily fee established by this ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM

41 **COURT OF WASHINGTON COUNTY, ARKANSAS:**

42
43 **ARTICLE 1.** Each municipality of Washington County that
44 has not entered into a contract with Washington County for keeping municipal prisoners
45 at the Washington County Detention Center shall pay a daily fee of \$63.12 for each
46 prisoner of said municipality that is housed in the Washington County Detention Center
47 beginning January 1, 2020.
48

49 **ARTICLE 2.** Prisoners of municipalities are defined as those
50 offenders who are incarcerated for charges placed on them by municipal law enforcement
51 officers, from the point of intake until (a) charging on a felony offense, (b) sentencing on
52 a misdemeanor offense, and (c) release on a municipal ordinance violation.
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54 **ARTICLE 3.** If a prisoner has charges resulting from multiple
55 law enforcement agencies, the daily fee shall be shared equally by those agencies.
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57 **ARTICLE 4.** A penalty of \$25.00 shall be assessed to any
58 municipality for its failure to submit the prisoner fees to the Washington County Sheriff
59 within 45 days after a request for payment is made to the municipality or other
60 governmental agency by the Sheriff. Each day of noncompliance shall be considered a
61 separate violation.
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63 **ARTICLE 5.** Any municipality that has entered into a contract
64 with Washington County that establishes the amount charged for the housing of its
65 prisoners shall not be subject to the daily fee imposed by this ordinance.
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70 _____
71 JOSEPH K. WOOD, County Judge

DATE

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76 BECKY LEWALLEN, County Clerk

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78 Introduced by: **JP Patrick Deakins**

79 Date of Passage:

80 Members Voting For:

81 Members Voting Against:

82 Members Abstaining:

83 Members Absent:

Item 19-I-086
Personnel Committee (09/09/2019); Passed to Finance & Budget
Finance & Budget (09/10/2019); Passed to QC with a DO PASS recommendation – Consent Agenda

ORDINANCE NO. 2019-

APPROPRIATION ORDINANCE

**BE IT ENACTED BY THE QUORUM
COURT OF THE COUNTY OF
WASHINGTON, STATE OF ARKANSAS,
AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE CHANGING THE TITLE OF
KENNEL SUPERVISOR TO KENNEL
SUPERINTENDENT IN THE ANIMAL
SHELTER BUDGET FOR 2019.**

WHEREAS, the Washington County Animal Shelter desires
to change the title of Kennel Supervisor to Kennel Superintendent for 2019.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. The title of the personnel position of Kennel
Supervisor (Position 0308007), Grade 14 in the Animal Shelter Budget is hereby changed
to Kennel Superintendent (Position 0308007), Grade 16 for 2019.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Butch Pond**
Date of Passage:
Members Voting For:
Members Voting Against:
Members Abstaining:
Members Absent:

Item 19-I-088

Finance & Budget (09/10/2019); Passed to QC with a DO PASS recommendation – Consent Agenda

ORDINANCE NO. 2019-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING ADDITIONAL REVENUES IN THE AMOUNT OF \$81,667 FROM THE GENERAL FUND TO VARIOUS LINE ITEMS IN THE SHERIFF'S BUDGET FOR 2019.

WHEREAS, the Washington County Sheriff's Office has had four vehicles damaged and declared a total loss by the insurance provider in 2019; and

WHEREAS, the County has received insurance reimbursements for said vehicles in the amount of \$81,667 which was deposited into the General Fund (1000).

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby appropriated the total amount of \$81,667 from the General Fund (1000) to the following line items in the Sheriff's Budget for 2019:

Computer/IT Equipment	(10000400-2009)	\$ 4,000
Vehicles	(10000400-4005)	77,667
	Total Appropriation	\$ 81,667

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Ann Harbison**

Date of Passage:

TIM HELDER
SHERIFF



Washington County Sheriff's Office

September 6, 2019

To: Washington County Quorum Court, Finance Committee

Fm: Sheriff Tim Helder, Washington County Sheriff's Office

Re: Request for \$ 81,667 in Insurance Proceeds to be appropriated to the Sheriff's Budget, \$ 25,270 in anticipated Insurance Proceeds to the Jail Maintenance budget, and a Line Item Transfer in the Communication Facility/Equipment fund budget

We have submitted two ordinances for consideration at the September 10, 2019 Finance Committee meeting. Following is some explanation for those ordinances. We are also asking for a Line Item Transfer in the Communications Facility/Equipment Fund budget and there is additional explanation about that in this memorandum.

We have had three vehicles in the Sheriff's Budget (1000-0400) totaled this year in wrecks and insurance has paid the County a total of \$ 81,667 for the losses. The last of the proceeds (\$ 67,430.86) was recently received and deposited in the General Fund in August.

We are requesting to have \$ 81,667 appropriated and the Sheriff budget adjusted to add \$ 77,667 to Vehicle line item 1000-0400-4005 so we can buy replacement vehicles and \$ 4,000 to Computer/IT Equipment line item 1000-0400-2009 to cover the cost of the damaged mobile computer and mount for one of the vehicles.

We were fortunate and recently found a replacement state bid police Tahoe and purchased it out of our 2019 Vehicle capital account. But now we don't have the required funds to buy the Criminal investigation vehicle we were originally going to buy this year and we still have to find a replacement truck for the Fire Marshal. If we have enough funds, we also hope to replace another 2004 vehicle with over 170,000 miles that is having mechanical problems and is assigned to the Enforcement Major. We plan to buy used vehicles unless the State bid has any suitable vehicles for less that can actually be delivered.

We also had a maintenance pickup totaled (Jail Operations and Maintenance budget) and insurance has notified us a check is forthcoming any day in the amount of \$ 25,270 and it will be deposited to the Jail Fund. We wish to appropriate the \$ 25,270 in anticipated revenue from the Jail Fund to the Jail Operations & Maintenance Budget (30170127-4005) for 2019 so a replacement vehicle can be purchased.

Our third request on this agenda is a Line Item Transfer in the 2019 Communications Facility/Equipment Fund budget.

We budgeted \$ 65,128 in the 2019 Communications Facility/Equipment Fund budget to procure two VESTA 911 Workstations for our 911 Communications Center. As the project has

progressed we found the funds need to be transferred to a different line item in the budget. Because of Budget Control rules we are required to have Quorum Court approval to transfer the money.

We wish to decrease Line Item 30140400-4009 (Computer Machinery/Equipment) by \$ 65,128.00 and Increase Line item 30140400-3073 (Lease-Machinery and Equipment) by \$ 65,128.00.

Item 19-I-090
Finance & Budget (09/10/2019); Passed to QC with a DO PASS recommendation

ORDINANCE NO. 2019-

**BE IT ENACTED BY THE QUORUM
COURT OF THE COUNTY OF
WASHINGTON, STATE OF ARKANSAS,
AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE AUTHORIZING THE
COUNTY TO DO BUSINESS WITH
SOUTHERN GRAPHICS.**

WHEREAS, A.C.A. §14-14-1202 requires that the Quorum Court find that it is in the best interest of the County and that unusual circumstances exist before a family member of a County employee can do business with the County; and,

WHEREAS, the County utilized the services of Southern Graphics for printed material needed for the Crisis Stabilization Unit opening because Southern Graphics was able to meet the printing needs within a very short time period and other printing companies regularly used by the County were not; and,

WHEREAS, Southern Graphics is owned by Dennis Oelschlaeger, husband to Election Commissioner Renee Oelschlaeger.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. The Quorum Court hereby finds that it is in the best interest of the County and that unusual circumstances exist, such that the County is authorized to do business with and utilize the services of Southern Graphics.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Ann Harbison**



WASHINGTON COUNTY, ARKANSAS

County Courthouse

COUNTY SERVICES COMMITTEE REPORT - SEPTEMBER

Harvey Bowman - Chairman

The County Services Committee met September 9th. Emergency Management Director John Luther gave an update on the emergency communication system. A motion was made to request the County Judge to do a Request for Qualification to hire a consultant to evaluate proposals for a new emergency communication system by November 1st and to appropriate \$25,000 was made and seconded. It was approved. Chief of Staff Carl Gales gave an update around the County. Roads Director Charles Ward gave an update on the Road Department and Buildings & Grounds Director Dwight Gonzalez gave a report on the Johnson Control's Performance Contract Progress.



WASHINGTON COUNTY, ARKANSAS

County Courthouse

FINANCE & BUDGET COMMITTEE REPORT - SEPTEMBER

Ann Harbison - Chairman

The Finance & Budget Committee met on September 10th. There were reports given by Treasurer Bobby Hill and Comptroller Shannon Worthen. There were five ordinances and one line item transfer request approved to be added to the Quorum Court Consent Agenda. There was discussion on an ordinance authorizing the County to do business with Southern Graphics. It was approved to move the ordinance to Quorum Court. There were budget discussions on Budget Controls, County Clerk, and the County Judge's Departments.

The Finance & Budget Committee also met on September 12th. Joel Gardner, Executive Director of Ozark Regional Transit presented a report. There were budget discussions on Circuit Court I (Judge Martin), Circuit Court III (Judge Zimmerman), and Circuit Court VII (Judge Taylor).



WASHINGTON COUNTY, ARKANSAS

County Courthouse

PERSONNEL COMMITTEE REPORT - SEPTEMBER

Butch Pond - Chairman

The Personnel Committee met September 9th. Compensation Consultant Blair Johanson gave a presentation on the Employee Compensation Planning 2020 Budget. The Committee approved a request from Circuit Judge Stacey Zimmerman to adjust the pay of a position and to forward a request to change the title and grade on a position to the Finance & Budget Committee. The Committee also approved a request from County Judge Joseph Wood to adjust the pay of four positions and to forward two requests to change the title and grade on four positions to the Finance & Budget Committee. Human Resource Director Michael Watson presented a letter to the Committee requesting approval for two employees to receive Long Service pins for this year. A motion to approve the request was made and seconded. It was approved.