



## Address Application

### And Display Requirements

**Please read entire application.**

1. Please fill out the Address Application with your current mailing address, daytime phone number, and tax parcel number. (To get your parcel number please call: 444-1500)

2. **If you are requesting an address for a structure** attach a drawing or survey of the property with the driveway and the structure location shown. Add the addresses and driveway locations of your neighbors if possible. If you are requesting an address for a lot in a subdivision, include the name of the subdivision and the lot number.

|                        |  |
|------------------------|--|
| Owner name: _____      | Parcel number: _____                       |
| Mailing address: _____ | Reason for application: Residence: _____   |
| City/State/Zip: _____  | Nonresidential Structure: ____ Other: ____ |
| Applicant Name: _____  | If other please describe use in comments   |
| Daytime Phone #: _____ | Subdivision name: _____                    |
| Email Address: _____   | Lot number: ____                           |
| Notes/Comments: _____  |  |

You will be notified of your address by phone no later than one week after you turn in your completed application. Must be in compliance with all county ordinances.

### Address Display Requirements

1. Address numbers must be displayed on your house and mailbox. The address numbers on your house must be at least three inches in height. Mailbox numbers must be at least one inch high. For further information on mailbox placement and identification please call your local post office.

2. If your house is not visible from the road you must place an address post at the new driveway/road intersection. Address numbers should be three inches in height and reflective, clearly displayed and visible from both directions.

**OFFICE USE ONLY BELOW THIS LINE! DO NOT WRITE BELOW THIS LINE!**

|   |                               |                    |
|---|-------------------------------|--------------------|
| Floodplain ____ Yes ____ No                               | Map # _____                   | Date Checked _____ |
| Special Flood Hazard Area Designation (A, AE, etc.) _____ | Date met with applicant _____ |                    |
| Planning Hold _____                                       | Released Date _____           | Initial ____       |
| New Address Assigned _____                                |                               |                    |

2615 Brink Drive, Suite 104 • Fayetteville, Arkansas 72701  
Telephone: (479) 444-1721 • Fax: (479) 444-1786  
[dpemberton@co.washington.ar.us](mailto:dpemberton@co.washington.ar.us)