



WASHINGTON COUNTY, ARKANSAS
County Courthouse

MEETING OF THE
WASHINGTON COUNTY QUORUM COURT
FINANCE AND BUDGET COMMITTEE

Tuesday, March 10, 2020
6:00 PM
Washington County Quorum Court Room

Quorum Court Finance & Budget Committee As A Whole

Ann Harbison – Chair Patrick Deakins – Vice-Chair

A G E N D A

1. CALL TO ORDER AND WELCOME

2. PRAYER AND PLEDGE

3. ADOPTION OF AGENDA

At the beginning of each meeting, the agenda shall be approved. Any JP may request an item be added or removed from the agenda subject to approval of the Committee.

REPORTS

4. TREASURER'S REPORT – BOBBY HILL (4.1 – 4.4)

5. EMPLOYEES' INSURANCE REPORT – NELSON DRIVER (5.1)

6. COMPTROLLER'S REPORT – SHANNON WORTHEN (6.1 – 6.2)

NEW BUSINESS

7. AN ORDINANCE CHANGING THE TITLE OF DESKTOP SUPPORT TECHNICIAN IN THE INFORMATION TECHNOLOGY BUDGET FOR 2020

Item 20-O-001 (7.1 – 7.5)

8. AN ORDINANCE CREATING THE POSITION OF ASSISTANT DIRECTOR IN THE ANIMAL SHELTER BUDGET FOR 2020; AND, ELIMINATING THE POSITION OF ADMINISTRATIVE ASSISTANT IN THE ANIMAL SHELTER BUDGET FOR 2020

Item 20-O-019 (8.1 – 8.5)

9. **AN ORDINANCE AMENDING ORDINANCE 2019-086 TO ALLOW REMAINING PERSONNEL BALANCES TO FULLY OR PARTIALLY FUND THE 27TH EMPLOYEE PAYROLL THAT WAS NOT INCLUDED IN THE 2020 BUDGET**
Item 20-O-022 (9.1 – 9.2)
10. **AN ORDINANCE RECOGNIZING ADDITIONAL REVENUES OF \$500.00 IN THE JDC POND LANDSCAPE GRANT FUND; AND APPROPRIATING \$500.00 FROM THE GRANT FUND TO THE JDC BUDGET FOR 2020** Item 20-O-017 (10.1)
11. **AN ORDINANCE ANTICIPATING ADDITIONAL GRANT REVENUE IN THE GENERAL FUND (1000) FOR 2020; AND, APPROPRIATING SAID REVENUE TO VARIOUS BUDGETS WITHIN THE DRUG COURT GRANT FUND (3513) FOR 2020**
Item 20-O-018 (11.1)
12. **AN ORDINANCE RECOGNIZING ADDITIONAL REVENUE IN THE AMOUNT OF \$76,382 IN THE LAW ENFORCEMENT GRANT FUND; AND, APPROPRIATING THE AMOUNT OF \$76,382 FROM THE LAW ENFORCEMENT GRANT FUND TO THE SCAAP 2019 BUDGET FOR 2020** Item 20-O-020 (12.1)
13. **AN ORDINANCE ANTICIPATING ADDITIONAL REVENUE IN THE AMOUNT OF \$14,312 IN THE LAW ENFORCEMENT GRANT FUND; AND, APPROPRIATING \$14,312 FROM THE LAW ENFORCEMENT GRANT FUND TO THE JAG GRANT BUDGET FOR 2020** Item 20-O-021 (13.1)
14. **AN ORDINANCE RECOGNIZING REVENUE IN THE AMOUNT OF \$339,307 IN THE HIGH INTENSITY DRUG TRAFFICKING AREAS (HIDTA) GRANT FUND; AND, APPROPRIATING \$339,307 FROM THE HIDTA GRANT FUND TO THE HIDTA 2020 G20GC0004A BUDGET OR 2020** Item 20-O-024 (14.1)
15. **A RESOLUTION AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE ARKANSAS UNPAVED ROADS GRANT FOR ROAD IMPROVEMENTS ON JESS ANDERSON ROAD (WC 882)** Item 20-R-004 (15.1)
16. **AN ORDINANCE ADJUSTING CARRYOVER REVENUES IN VARIOUS FUNDS FOR 2020** Item 20-O-023 (16.1)
17. **AN ORDINANCE REDUCING THE AMOUNT OF \$714,384 FROM LINE ITEMS IN VARIOUS COUNTY BUDGETS AND RESTORING THOSE FUNDS TO UNAPPROPRIATED RESERVES; AND, APPROPRIATING THE TOTAL AMOUNT OF \$945,449 FROM UNAPPROPRIATED RESERVES TO VARIOUS BUDGET LINE ITEMS FOR 2019** Item 20-O-025 (17.1 - 17.3)
18. **AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF CAPITAL IMPROVEMENT REVENUE BONDS FOR THE PURPOSE OF FINANCING THE COSTS OF COURT FACILITIES; PROVIDING FOR THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON THE BONDS; PRESCRIBING OTHER MATTERS RELATING THERETO; AND DECLARING AN EMERGENCY** (18.1)

19. PUBLIC COMMENT

Twelve-minute comment period with a three-minute limit for each individual to comment on items on the agenda.

20. ADJOURNMENT

TREASURER'S FINANCIAL SUMMARY

2/1/2020 TO 2/29/2020

| ACCOUNT | BEGIN BALANCE | REVENUES | EXPENDITURES | END BALANCE |
|-------------------------------------|------------------------|-----------------------|-----------------------|------------------------|
| 1000 GENERAL | \$12,196,680.27 | \$3,457,900.44 | \$2,542,404.62 | \$13,112,176.09 |
| 1002 EMPLOYEE INSURANCE | \$3,073,445.01 | \$426,244.47 | \$443,149.87 | \$3,056,539.61 |
| 1800 FLEX SPENDING | \$9,819.60 | \$19,873.51 | \$20,395.50 | \$9,297.61 |
| 2000 ROAD | \$1,439,879.26 | \$775,769.06 | \$763,799.23 | \$1,451,849.09 |
| 2003 ADD'L FUEL TAX ACT 416-2019 | \$76,696.62 | \$38,190.53 | \$763.81 | \$114,123.34 |
| 3000 TREASURER'S AUTOMATION | \$286,282.97 | \$377.45 | \$10,542.39 | \$276,118.03 |
| 3001 COLLECTOR'S AUTOMATION | \$812,739.03 | \$1,079.59 | \$58,898.89 | \$754,919.73 |
| 3002 CIRCUIT COURT AUTOMATION | \$164,076.04 | \$2,536.17 | \$2,756.35 | \$163,855.86 |
| 3004 ASSESSOR'S AMENDMENT 79 FUN | \$199,547.48 | \$236.98 | \$0.00 | \$199,784.46 |
| 3005 COUNTY CLERK'S COST | \$628,182.38 | \$7,381.07 | \$3,126.15 | \$632,437.30 |
| 3006 RECORDER'S COST | \$1,068,861.29 | \$139,817.21 | \$208,678.50 | \$1,000,000.00 |
| 3008 COUNTY LIBRARY | \$1,284,265.42 | \$30,450.13 | \$199,867.66 | \$1,114,847.89 |
| 3010 COUNTY CLERK OPERATING | \$40,098.51 | \$242.55 | \$322.44 | \$40,018.62 |
| 3012 CHILD SUPPORT COST | \$203.52 | \$5,730.74 | \$114.62 | \$5,819.64 |
| 3014 COMMUNICATION FACILITY/EQUIP | \$255,745.61 | \$22,575.83 | \$114,862.58 | \$163,458.86 |
| 3017 JAIL OPERATION & MAINTENANCE | \$860,231.29 | \$1,433,610.06 | \$1,308,478.14 | \$985,363.21 |
| 3019 BOATING SAFETY | \$20,318.69 | \$26.27 | \$0.53 | \$20,344.43 |
| 3020 EMERGENCY 9-1-1 | \$724,511.11 | \$24,665.18 | \$37,064.38 | \$712,111.91 |
| 3028 ADULT DRUG COURT | \$2,798.47 | \$2,861.13 | \$57.22 | \$5,602.38 |
| 3031 CIRCUIT COURT JUVENILE DIVISIO | \$7,733.61 | \$397.88 | \$282.66 | \$7,848.83 |
| 3032 JUVENILE COURT REPRESENTATI | \$3,206.86 | \$4.14 | \$0.08 | \$3,210.92 |
| 3039 CIRCUIT CLERK COMMISSIONER F | \$14,143.40 | \$18.18 | \$1,251.32 | \$12,910.26 |
| 3042 ASSESSOR'S LATE ASSESSMENT | \$9,598.78 | \$500.92 | \$0.00 | \$10,099.70 |
| 3075 CSU FUND | \$1,689.33 | \$75,002.90 | \$65.93 | \$76,626.30 |
| 3400 FEMA | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 3401 HIV CLINIC | \$184,527.89 | \$1,174.74 | \$9,080.95 | \$176,621.68 |
| 3402 LAW LIBRARY | \$374,042.53 | \$12,947.68 | \$8,095.80 | \$378,894.41 |
| 3404 DRUG ENFORCEMENT - STATE | \$26,028.82 | \$941.77 | \$1,518.84 | \$25,451.75 |
| 3405 DRUG ENFORCEMENT - FEDERAL | \$29,874.26 | \$39.49 | \$32.87 | \$29,880.88 |
| 3406 DRUG COURT PROGRAM FUND | \$198,395.50 | \$379.23 | \$7.59 | \$198,767.14 |
| 3501 HIDTA | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 3503 RURAL COMMUNITY GRANT | \$4,837.00 | \$0.00 | \$35.70 | \$4,801.30 |
| 3510 JDC GRANT FUND | \$27,897.27 | \$150.00 | \$4,879.35 | \$23,167.92 |
| 3511 DEM GRANT FUND | (\$143,483.60) | \$138,856.76 | \$68,858.65 | (\$73,485.49) |
| 3512 ENVIRONMENTAL AFFAIRS GRANT | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 3513 DRUG COURT GRANT FUND | (\$8,207.76) | \$20,813.37 | \$17,721.44 | (\$5,115.83) |
| 3514 LAW ENFORCEMENT GRANT FUN | \$67,217.69 | \$76,382.00 | \$1,020.00 | \$142,579.69 |
| 3515 ANIMAL SHELTER GRANT FUND | \$22,301.33 | \$0.00 | \$0.00 | \$22,301.33 |
| 3516 ANIMAL SHELTER PROJECTS FUN | \$51,720.11 | \$1,221.54 | \$1,170.00 | \$51,771.65 |
| 3517 JUVENILE COURT GRANT FUND | \$551.96 | \$0.00 | \$0.00 | \$551.96 |
| 3518 AR HERITAGE PRESERVATION FU | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 3550 CRISIS STABILIZATION UNIT GRAN | \$853.19 | \$1.11 | \$0.00 | \$854.30 |
| 3999 COURT SECURITY GRANT | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 5800 COURT COSTS AND FINES | \$842,544.56 | \$31,137.31 | \$30,300.25 | \$843,381.62 |
| Sub-Total | \$24,859,855.30 | \$6,749,537.39 | \$5,859,604.31 | \$25,749,788.38 |
| 6000 TREASURER'S COMMISSION | \$130,265.06 | \$75,366.03 | \$0.00 | \$205,631.09 |
| 6002 COLLECTOR'S UNAPPORTIONED | \$9,062,681.92 | \$12,094.27 | \$2,258,940.42 | \$6,815,835.77 |
| 6003 PROPERTY TAX RELIEF | \$350,363.74 | \$1,543,897.39 | \$1,481,829.24 | \$412,431.89 |
| 6004 DELINQUENT PERSONAL TAX | \$0.00 | \$527,771.14 | \$527,771.14 | \$0.00 |
| 6005 DELINQUENT REAL TAXES | \$0.00 | \$308,911.73 | \$308,911.73 | \$0.00 |
| 6006 TIMBER TAX | \$0.00 | \$230.29 | \$230.29 | \$0.00 |
| 6008 STATE LAND SALES | \$0.00 | \$14,038.68 | \$14,038.68 | \$0.00 |

| ACCOUNT | BEGIN BALANCE | REVENUES | EXPENDITURES | END BALANCE |
|-----------------------------------|------------------------|------------------------|------------------------|------------------------|
| 6010 ADMIN JUSTICE | \$0.00 | \$80,350.26 | \$80,350.26 | \$0.00 |
| 6011 INTEREST | \$0.00 | \$48,528.37 | \$48,528.37 | \$0.00 |
| 6013 COMMON SCHOOL | \$12,346.62 | \$15.16 | \$0.00 | \$12,361.78 |
| 6016 COUNTY FIRE PROTECTION PREM | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 6017 COUNTY SHERIFF'S OFFICE FUND | \$531.96 | \$516.31 | \$542.29 | \$505.98 |
| 6406 BOSTON MOUNTAIN SOLID WAST | \$799.71 | \$1.05 | \$0.02 | \$800.74 |
| 6425 HAZMAT | \$1,347.57 | \$21,675.20 | \$23,022.77 | \$0.00 |
| 6475 ESCHEATED ESTATES | \$25,601.09 | \$0.00 | \$0.00 | \$25,601.09 |
| 6498 PAYROLL | \$0.00 | \$1,485,599.70 | \$1,485,599.70 | \$0.00 |
| 6499 PAYROLL CLEARING | \$0.00 | \$1,022,278.48 | \$1,022,278.48 | \$0.00 |
| 6550 MORROW FIRE DUES | \$0.00 | \$0.05 | \$0.00 | \$0.05 |
| 6551 WHEELER FIRE DUES | \$0.00 | \$0.91 | \$0.00 | \$0.91 |
| 6552 ROUND MOUNTAIN FIRE DUES | \$0.00 | \$1.33 | \$0.00 | \$1.33 |
| 6553 NOB HILL FIRE DUES | \$0.00 | \$40.11 | \$40.11 | \$0.00 |
| 6554 GOSHEN FIRE DUES | \$0.00 | \$0.09 | \$0.00 | \$0.09 |
| 6555 PGROVE/FARM FIRE DUES | \$0.00 | \$100.08 | \$100.08 | \$0.00 |
| 6556 LINCOLN FIRE DUES | \$0.00 | \$0.14 | \$0.00 | \$0.14 |
| 6557 WEDINGTON FIRE DUES | \$0.00 | \$0.01 | \$0.00 | \$0.01 |
| 6558 STRICKLER FIRE DUES | \$0.00 | \$50.46 | \$50.46 | \$0.00 |
| 6559 WHITEHOUSE FIRE DUES | \$1,106.54 | \$1.37 | \$1,107.91 | \$0.00 |
| 6560 WEST FORK FIRE DUES | \$0.00 | \$0.14 | \$0.00 | \$0.14 |
| 6601 CITY OF FAYETTEVILLE | \$0.00 | \$56,173.90 | \$56,173.90 | \$0.00 |
| 6602 CITY OF SPRINGDALE | \$0.00 | \$69,630.46 | \$69,630.46 | \$0.00 |
| 6603 CITY OF PRAIRIE GROVE | \$0.00 | \$7,515.64 | \$7,515.64 | \$0.00 |
| 6604 CITY OF WEST FORK | \$0.00 | \$3,338.37 | \$3,338.37 | \$0.00 |
| 6605 CITY OF LINCOLN | \$0.00 | \$2,142.68 | \$2,142.68 | \$0.00 |
| 6606 CITY OF WINSLOW | \$0.00 | \$351.75 | \$351.75 | \$0.00 |
| 6607 CITY OF TONTITOWN | \$0.00 | \$3,717.13 | \$3,717.13 | \$0.00 |
| 6608 CITY OF FARMINGTON | \$0.00 | \$8,873.04 | \$8,873.04 | \$0.00 |
| 6609 CITY OF GREENLAND | \$0.00 | \$866.38 | \$866.38 | \$0.00 |
| 6610 CITY OF ELKINS | \$0.00 | \$3,780.09 | \$3,780.09 | \$0.00 |
| 6611 CITY OF ELM SPRINGS | \$0.00 | \$2,327.07 | \$2,327.07 | \$0.00 |
| 6612 CITY OF JOHNSON | \$0.00 | \$3,214.91 | \$3,214.91 | \$0.00 |
| 6613 CITY OF GOSHEN | \$0.00 | \$1,593.32 | \$1,593.32 | \$0.00 |
| 6614 FAYETTEVILLE LIBRARY | \$0.00 | \$52,156.43 | \$52,156.43 | \$0.00 |
| 6701 FAYETTEVILLE SCHOOL DISTRICT | \$0.00 | \$688,612.16 | \$688,612.16 | \$0.00 |
| 6706 FARMINGTON SCHOOL DISTRICT | \$0.00 | \$130,087.90 | \$130,087.90 | \$0.00 |
| 6710 ELKINS SCHOOL DISTRICT | \$0.00 | \$53,248.20 | \$53,248.20 | \$0.00 |
| 6714 WEST FORK SCHOOL DISTRICT | \$0.00 | \$61,129.08 | \$61,129.08 | \$0.00 |
| 6721 SILOAM SPRINGS SCHOOL DISTRI | \$0.00 | \$11,819.68 | \$11,819.68 | \$0.00 |
| 6723 PRAIRIE GROVE SCHOOL DISTRIC | \$0.00 | \$126,867.42 | \$126,867.42 | \$0.00 |
| 6748 LINCOLN SCHOOL DISTRICT | \$0.00 | \$63,716.19 | \$63,716.19 | \$0.00 |
| 6750 SPRINGDALE SCHOOL DISTRICT | \$0.00 | \$627,939.65 | \$627,939.65 | \$0.00 |
| 6795 GREENLAND SCHOOL DISTRICT | \$0.00 | \$63,491.36 | \$63,491.36 | \$0.00 |
| 6801 RUPPLE IMPROVEMENT DISTRICT | \$0.27 | \$0.00 | \$0.00 | \$0.27 |
| 6803 HOMESTEAD IMP DISTRICT | \$0.00 | \$0.06 | \$0.00 | \$0.06 |
| 6805 BEL CLAIRE IMP DISTRICT | \$0.19 | \$0.00 | \$0.00 | \$0.19 |
| 6840 FAYETTEVILLE TIF DISTRICT | \$0.00 | \$783.29 | \$783.29 | \$0.00 |
| Sub-Total | \$9,585,044.67 | \$7,184,844.91 | \$9,296,718.05 | \$7,473,171.53 |
| Grand Total | \$34,444,899.97 | \$13,934,382.30 | \$15,156,322.36 | \$33,222,959.91 |

**Washington County
Share
1% Sales Tax**

| MONTH | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Current Month Over/Under Last Year | Current Month % Over/Under Last Year |
|--|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|---------------------------------------|---|
| JANUARY | \$ 522,990.02 | \$ 550,868.35 | \$ 591,049.87 | \$ 594,311.53 | \$ 639,560.50 | \$ 685,952.12 | \$ 46,391.62 | 7.25% |
| FEBRUARY | \$ 590,906.69 | \$ 634,522.78 | \$ 657,693.76 | \$ 699,585.37 | \$ 707,337.68 | \$ 764,489.01 | \$ 57,151.33 | 8.08% |
| MARCH | \$ 507,524.87 | \$ 497,355.57 | \$ 563,796.75 | \$ 571,126.42 | \$ 598,031.36 | | \$ - | 0.00% |
| APRIL | \$ 488,570.54 | \$ 575,480.83 | \$ 560,307.27 | \$ 573,905.69 | \$ 575,776.77 | | \$ - | 0.00% |
| MAY | \$ 553,523.85 | \$ 560,163.04 | \$ 620,561.37 | \$ 668,308.40 | \$ 663,490.58 | | \$ - | 0.00% |
| JUNE | \$ 538,818.16 | \$ 542,093.69 | \$ 582,114.57 | \$ 634,192.23 | \$ 660,364.09 | | \$ - | 0.00% |
| JULY | \$ 562,205.97 | \$ 594,061.54 | \$ 645,929.51 | \$ 671,785.93 | \$ 676,470.05 | | \$ - | 0.00% |
| AUGUST | \$ 561,562.16 | \$ 573,182.38 | \$ 628,097.95 | \$ 674,315.22 | \$ 669,032.23 | | \$ - | 0.00% |
| SEPTEMBER | \$ 559,846.18 | \$ 610,951.54 | \$ 618,556.85 | \$ 650,522.82 | \$ 681,018.91 | | \$ - | 0.00% |
| OCTOBER | \$ 564,542.83 | \$ 600,200.52 | \$ 628,727.96 | \$ 666,705.32 | \$ 708,672.81 | | \$ - | 0.00% |
| NOVEMBER | \$ 555,283.17 | \$ 581,096.92 | \$ 622,960.44 | \$ 651,848.88 | \$ 689,745.13 | | \$ - | 0.00% |
| DECEMBER | \$ 589,880.03 | \$ 590,796.20 | \$ 605,076.44 | \$ 641,516.71 | \$ 671,569.35 | | \$ - | 0.00% |
| TOTAL | \$ 6,595,654.47 | \$ 6,910,773.36 | \$ 7,324,872.74 | \$ 7,698,124.52 | \$ 7,941,069.46 | \$ 1,450,441.13 | \$ 103,542.95 | 7.67% |
| Projection | \$6,306,000.00 | \$6,607,000.00 | \$6,982,590.00 | \$7,500,000.00 | \$7,777,500.00 | \$8,145,000.00 | | |
| % Increase (Decrease) Over Prior Year | 5.89% | 4.78% | 5.99% | 5.10% | 3.16% | | | |

Bobby Hill, Washington County Treasurer

**Washington County
1/4 Cent Sales Tax
Jail**

| MONTH | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Current Month Over/Under Last Year | Current Month % Over/Under Last Year |
|--|------------------------|------------------------|------------------------|-------------------------|-------------------------|------------------------|---------------------------------------|---|
| JANUARY | \$ 706,319.00 | \$ 748,742.18 | \$ 803,357.04 | \$ 807,790.30 | \$ 869,292.85 | \$ 932,348.51 | \$ 63,055.66 | 7.25% |
| FEBRUARY | \$ 803,498.30 | \$ 862,445.56 | \$ 893,939.65 | \$ 950,878.87 | \$ 961,415.84 | \$ 1,039,096.12 | \$ 77,680.28 | 8.08% |
| MARCH | \$ 690,190.91 | \$ 676,007.43 | \$ 766,314.50 | \$ 776,277.01 | \$ 812,846.30 | | \$ - | 0.00% |
| APRIL | \$ 664,344.88 | \$ 782,195.55 | \$ 761,571.59 | \$ 780,054.62 | \$ 782,597.79 | | \$ - | 0.00% |
| MAY | \$ 752,661.75 | \$ 761,375.56 | \$ 843,469.17 | \$ 908,367.10 | \$ 901,818.71 | | \$ - | 0.00% |
| JUNE | \$ 732,645.30 | \$ 736,815.63 | \$ 791,212.15 | \$ 861,996.28 | \$ 897,569.16 | | \$ - | 0.00% |
| JULY | \$ 764,623.29 | \$ 807,450.51 | \$ 877,949.63 | \$ 913,093.78 | \$ 919,460.45 | | \$ - | 0.00% |
| AUGUST | \$ 763,552.30 | \$ 779,071.48 | \$ 853,712.92 | \$ 916,531.60 | \$ 909,350.93 | | \$ - | 0.00% |
| SEPTEMBER | \$ 760,783.96 | \$ 830,407.46 | \$ 840,744.62 | \$ 884,192.89 | \$ 925,643.27 | | \$ - | 0.00% |
| OCTOBER | \$ 767,328.58 | \$ 815,794.64 | \$ 854,569.22 | \$ 906,188.19 | \$ 963,230.55 | | \$ - | 0.00% |
| NOVEMBER | \$ 754,742.82 | \$ 789,828.96 | \$ 846,730.01 | \$ 885,995.26 | \$ 937,503.99 | | \$ - | 0.00% |
| DECEMBER | \$ 801,766.99 | \$ 803,012.25 | \$ 822,422.00 | \$ 871,951.74 | \$ 912,799.40 | | \$ - | 0.00% |
| TOTAL | \$ 8,962,458.08 | \$ 9,393,147.21 | \$ 9,955,992.50 | \$ 10,463,317.64 | \$ 10,793,529.24 | \$ 1,971,444.63 | \$ 140,735.94 | 7.67% |
| Projection | \$ 8,480,800.00 | \$ 8,870,000.00 | \$ 9,515,000.00 | \$ 10,100,000.00 | \$ 10,475,000.00 | \$ 11,075,000.00 | | |
| % Increase (Decrease) Over Prior Year | 7.19% | 4.81% | 5.99% | 5.10% | 3.16% | | | |

Bobby Hill, Washington County Treasurer

Road 1/2 cent State Sales Tax *

| MONTH | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | Current Month Over/Under Last Year | Current Month % Over/Under Last Year |
|--|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|---------------------------------------|---|
| JANUARY | \$ 111,135.47 | \$ 112,485.66 | \$ 127,662.71 | \$ 142,638.93 | \$ 146,170.98 | \$ 152,597.85 | \$ 6,426.87 | 4.40% |
| FEBRUARY | \$ 117,456.45 | \$ 120,265.33 | \$ 129,891.45 | \$ 134,231.52 | \$ 141,207.60 | \$ 152,702.47 | \$ 11,494.87 | 8.14% |
| MARCH | \$ 103,813.19 | \$ 109,104.83 | \$ 116,372.71 | \$ 124,818.42 | \$ 130,525.29 | | \$ - | 0.00% |
| APRIL | \$ 110,775.02 | \$ 119,761.46 | \$ 126,957.07 | \$ 132,348.65 | \$ 140,763.67 | | \$ - | 0.00% |
| MAY | \$ 113,383.64 | \$ 115,795.59 | \$ 125,526.35 | \$ 137,039.28 | \$ 140,049.92 | | \$ - | 0.00% |
| JUNE | \$ 112,322.69 | \$ 112,127.03 | \$ 126,077.85 | \$ 132,487.65 | \$ 147,664.96 | | \$ - | 0.00% |
| JULY | \$ 109,939.12 | \$ 119,908.88 | \$ 132,195.23 | \$ 140,320.10 | \$ 145,675.38 | | \$ - | 0.00% |
| AUGUST | \$ 116,652.45 | \$ 122,694.55 | \$ 125,513.27 | \$ 137,912.38 | \$ 142,035.25 | | \$ - | 0.00% |
| SEPTEMBER | \$ 119,891.88 | \$ 126,633.11 | \$ 130,620.12 | \$ 141,449.96 | \$ 154,548.75 | | \$ - | 0.00% |
| OCTOBER | \$ 121,372.23 | \$ 124,904.14 | \$ 131,557.47 | \$ 140,556.69 | \$ 145,790.44 | | \$ - | 0.00% |
| NOVEMBER | \$ 116,521.71 | \$ 123,750.85 | \$ 125,454.20 | \$ 134,449.34 | \$ 146,731.61 | | \$ - | 0.00% |
| DECEMBER | \$ 112,832.67 | \$ 117,672.65 | \$ 122,782.89 | \$ 138,605.24 | \$ 145,818.02 | | \$ - | 0.00% |
| TOTAL | \$ 1,366,096.52 | \$ 1,425,104.08 | \$ 1,520,611.32 | \$ 1,636,858.16 | \$ 1,726,981.87 | \$ 305,300.32 | \$ 17,921.74 | 6.27% |
| Projection | \$ 1,294,000.00 | \$ 1,300,000.00 | \$ 1,420,000.00 | \$ 1,480,000.00 | \$ 1,650,000.00 | \$ 1,770,000.00 | | |
| % Increase/Decrease Over Prior Year | 5.63% | 4.32% | 6.70% | 7.64% | 5.51% | | | |

*Tax sunsets in 2023

Bobby Hill, Washington County Treasurer

**1002 Employee Insurance
February-20**

| Beginning Balance: \$3,073,445.01 | | | | | | |
|--|----------------------|----------------------|------------------------|----------------------|----------------------|------------------------|
| | Income | | | Expense | | |
| | Current | Previous Month | YTD | Current | Previous Month | YTD |
| AR Blue Cross | \$ 1,659.56 | \$ 83,749.26 | \$ 85,408.82 | \$ - | \$ - | \$ - |
| Employee Reimbursement | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Excess Commission Distribution - Treasurer | \$ 70.41 | \$ 4,343.57 | \$ 4,413.98 | \$ - | \$ - | \$ - |
| Insurance - Retiree Payments | \$ 11,055.52 | \$ 11,055.52 | \$ 22,111.04 | \$ - | \$ - | \$ - |
| Insurance Premiums from Employees | \$ 91,057.53 | \$ 135,026.22 | \$ 226,083.75 | \$ - | \$ - | \$ - |
| Insurance Contribution from County | \$ 309,424.00 | \$ 618,848.00 | \$ 928,272.00 | \$ - | \$ - | \$ - |
| Life Insurance Premiums from Employees* | \$ 19,813.92 | \$ 29,563.62 | \$ 49,377.54 | \$ 19,813.92 | \$ 29,563.62 | \$ 49,377.54 |
| Life Insurance Contribution from County | \$ 7,282.00 | \$ 14,564.00 | \$ 21,846.00 | \$ - | \$ - | \$ - |
| Interest | \$ 3,791.66 | \$ 3,242.79 | \$ 3,242.79 | \$ - | \$ - | \$ - |
| Benefitfocus | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| ACA-Centers for Medicare/Medicaid | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Blue Administrative Expenses | \$ - | \$ - | \$ - | \$ 19,014.40 | \$ 18,112.30 | \$ 37,126.70 |
| Conexis | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| First Care North Mana Clinic | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Group Service Underwriters | \$ - | \$ - | \$ - | \$ 39,290.08 | \$ 79,541.88 | \$ 118,831.96 |
| IMWELL Health | \$ - | \$ - | \$ - | \$ 22,615.29 | \$ 14,583.09 | \$ 37,198.38 |
| Mutual Of Omaha Policy Holder Services | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| MCMAT Background Screening LLC | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Ozark Guidance Center | \$ - | \$ - | \$ - | \$ - | \$ 2,058.75 | \$ 2,058.75 |
| Reliastar Life Insurance Company | \$ - | \$ - | \$ - | \$ 3,081.43 | \$ 6,191.88 | \$ 9,273.31 |
| TC | \$ - | \$ - | \$ - | \$ 75.83 | \$ 1,011.41 | \$ 1,087.24 |
| Transfer by Court Order | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| UAMS Family Medical Center | \$ - | \$ - | \$ - | \$ - | \$ 3,470.61 | \$ 3,470.61 |
| UAMS Outpatient Therapy Clinic | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| United States Treasury | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Usable Mutual Insurance | \$ 364.16 | \$ - | \$ 364.16 | \$ 358,676.84 | \$ 545,323.91 | \$ 904,000.75 |
| Wageworks Inc. | \$ 1,539.63 | \$ - | \$ 1,539.63 | \$ 396.00 | \$ 396.00 | \$ 792.00 |
| Wash Co FOP | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total: | \$ 446,058.39 | \$ 900,392.98 | \$ 1,342,659.71 | \$ 462,963.79 | \$ 700,253.45 | \$ 1,163,217.24 |
| Ending Balance: \$3,056,539.61 | | | | | | |

*goes into 1800 Flex Spending

Unappropriated Reserve Balance Report
2/1/2020 to 2/29/2020

| | 1/1/2020 | 2/1/2020 | | | 2/29/2020 | |
|---|--------------------------------|--------------------------------|------------------|--|--------------------------------|------------------|
| Fund Description | Unappropriated Reserve Balance | Unappropriated Reserve Balance | February Change | Change Explanation | Unappropriated Reserve Balance | YTD Change |
| 1000 - General Fund | 5,383,052 | 5,383,052 | (156,149) | -1,762 ORD-03; -39,468 ORD-05; -5,874 ORD-08; -100,000 ORD-09; -9,045 ORD-10 | 5,226,903 | (156,149) |
| 1002 - Employee Insurance Fund | 1,911,979 | 1,911,979 | | | 1,911,979 | 0 |
| 1800 - Flexible Spending Fund | 594 | 594 | | | 594 | 0 |
| 2000 - Road Fund | 1,125,617 | 1,125,617 | | | 1,125,617 | 0 |
| 2003 - Road Add'l Fuel Tax Fund | 0 | 0 | | | 0 | 0 |
| 3000 - Treasurer's Automation Fund | 155,401 | 155,401 | | | 155,401 | 0 |
| 3001 - Collector's Automation Fund | 333,222 | 333,222 | (91,049) | -91,049 ORD-06 | 242,173 | (91,049) |
| 3002 - Circuit Court Automation Fund | 152,748 | 152,748 | | | 152,748 | 0 |
| 3004 - Assessor's Amendment 79 Fund | 149,492 | 149,492 | | | 149,492 | 0 |
| 3005 - County Clerk's Cost Fund | 522,494 | 522,494 | | | 522,494 | 0 |
| 3006 - Recorder's Cost Fund | 157,116 | 157,116 | | | 157,116 | 0 |
| 3008 - County Library Fund | 972,935 | 972,935 | | | 972,935 | 0 |
| 3010 - County Clerk Operating Fund | 24,991 | 24,991 | | | 24,991 | 0 |
| 3012 - Child Support Cost Fund | 9,473 | 9,473 | | | 9,473 | 0 |
| 3014 - Communication Facility/Equip | 203,105 | 203,105 | | | 203,105 | 0 |
| 3017 - Jail Operations & Maintenance | (1,347,599) | (1,347,599) | | | (1,347,599) | 0 |
| 3019 - Boating Safety Fund | 13,539 | 13,539 | | | 13,539 | 0 |
| 3020 - Emergency 911 Fund | 357,104 | 357,104 | | | 357,104 | 0 |
| 3028 - Adult Drug Court Fund | 27,395 | 27,395 | | | 27,395 | 0 |
| 3031 - Circuit Court Juv Div Fund | 1,310 | 1,310 | | | 1,310 | 0 |
| 3032 - Juv Crt Representation Fund | 3,397 | 3,397 | | | 3,397 | 0 |
| 3039 - Circuit Clerk Commissioner Fee | 1 | 1 | | | 1 | 0 |
| 3042 - Assessor's Late Asmnt Fee Fund | 12,711 | 12,711 | | | 12,711 | 0 |
| 3075 - CSU Fund | 427 | 427 | | | 427 | 0 |
| 3401 - HIV Clinic Fund | 92,434 | 92,434 | | | 92,434 | 0 |
| 3402 - Law Library Fund | 337,634 | 337,634 | | | 337,634 | 0 |
| 3404 - Drug Enforcement - State Fund | 4 | 4 | | | 4 | 0 |
| 3405 - Drug Enforcement - Fed Fund | 15,170 | 15,170 | | | 15,170 | 0 |
| 3406 - Drug Court Program Fund | 199,260 | 199,260 | | | 199,260 | 0 |
| 3510 - JDC Grant Fund | 0 | 0 | | | 0 | 0 |
| 3512 - Environmental Affairs Grant Fund | 0 | 0 | | | 0 | 0 |
| 3516 - Animal Shelter Projects Fund | 0 | 0 | 26,788 | 26,788 ORD-11 | 26,788 | 26,788 |
| 5800 - Court Costs & Fines Fund | 696,145 | 696,145 | | | 696,145 | 0 |
| Totals | 11,511,151 | 11,511,151 | (220,410) | | 11,290,741 | (220,410) |
| | | | | | General Fund | 5,226,903 |
| | | | | | Jail Fund | (1,347,599) |
| | | | | | Net General | 3,879,304 |

**Summary Statement of Operations-Expenses by Fund and Dept.
2-29-2020**

| Fund | Department | | Budget | Current Month | | Year to Date | | Balance | % Used | % Used |
|---------------------|------------|------------------------------|-----------|---------------|-------------|--------------|-------------|-----------|-----------|-------------|
| | | | | Transactions | Encumbrance | Transactions | Encumbrance | | w/Encumb. | Trans. Only |
| 1000 - General Fund | | | | | | | | | | |
| 1000 | 100 | County Judge | 446,233 | 35,570 | 676 | 89,897 | 23,785 | 332,551 | 25.5% | 20.1% |
| 1000 | 101 | County Clerk | 560,781 | 42,083 | 0 | 106,491 | 34,344 | 419,946 | 25.1% | 19.0% |
| 1000 | 102 | Circuit Clerk | 605,849 | 40,320 | 0 | 105,150 | 54,162 | 446,537 | 26.3% | 17.4% |
| 1000 | 103 | Treasurer | 217,166 | 16,766 | 0 | 42,615 | 8,586 | 165,965 | 23.6% | 19.6% |
| 1000 | 104 | Tax Collector | 1,078,496 | 88,036 | 147 | 224,238 | 81,714 | 772,544 | 28.4% | 20.8% |
| 1000 | 105 | Assessor | 2,421,668 | 241,118 | 10,583 | 571,240 | 191,466 | 1,658,962 | 31.5% | 23.6% |
| 1000 | 106 | Board of Equalization | 1,110,837 | 83,176 | 1,330 | 143,687 | 916,283 | 50,867 | 95.4% | 12.9% |
| 1000 | 107 | Quorum Court | 290,160 | 10,468 | 16 | 19,619 | 5,174 | 265,367 | 8.5% | 6.8% |
| 1000 | 108 | Buildings and Grounds | 2,122,115 | 114,007 | 3,503 | 316,241 | 338,011 | 1,467,863 | 30.8% | 14.9% |
| 1000 | 109 | Elections | 834,858 | 57,805 | 2,987 | 123,759 | 11,317 | 699,782 | 16.2% | 14.8% |
| 1000 | 110 | County Planning | 353,119 | 24,720 | 5,157 | 59,203 | 29,724 | 264,192 | 25.2% | 16.8% |
| 1000 | 113 | Financial Management | 376,337 | 26,033 | 330 | 67,877 | 26,499 | 281,960 | 25.1% | 18.0% |
| 1000 | 115 | Computer/IS Department | 1,457,176 | 136,116 | 39,447 | 270,370 | 499,717 | 687,089 | 52.8% | 18.6% |
| 1000 | 118 | General Services | 197,333 | 9,811 | 174 | 70,172 | 11,164 | 115,997 | 41.2% | 35.6% |
| 1000 | 119 | Archiving/Records Management | 3,415 | 233 | 0 | 584 | 2,495 | 336 | 90.2% | 17.1% |
| 1000 | 120 | Grants Administrator | 152,071 | 10,553 | 786 | 30,447 | 10,435 | 111,188 | 26.9% | 20.0% |
| 1000 | 121 | Human Resources | 335,864 | 23,869 | 0 | 61,028 | 59,882 | 214,954 | 36.0% | 18.2% |
| 1000 | 122 | County Attorney | 231,482 | 13,822 | 0 | 34,163 | 42,059 | 155,260 | 32.9% | 14.8% |
| 1000 | 300 | County Health | 17,169 | 1,124 | 479 | 2,197 | 997 | 13,975 | 18.6% | 12.8% |
| 1000 | 301 | Ambulance Service | 921,174 | 76,765 | 0 | 153,529 | 767,645 | 0 | 100.0% | 16.7% |
| 1000 | 308 | Animal Shelter | 719,164 | 55,157 | 5,334 | 134,027 | 73,195 | 511,942 | 28.8% | 18.6% |
| 1000 | 400 | Sheriff | 9,262,999 | 633,912 | 21,557 | 1,846,048 | 800,568 | 6,616,383 | 28.6% | 19.9% |
| 1000 | 401 | Circuit Court I | 36,862 | 183 | 56 | 2,180 | 4,788 | 29,894 | 18.9% | 5.9% |
| 1000 | 402 | Circuit Court II | 43,475 | 2,918 | 181 | 4,078 | 4,449 | 34,948 | 19.6% | 9.4% |
| 1000 | 403 | Circuit Court III | 1,307,547 | 86,219 | 3,237 | 219,289 | 133,600 | 954,658 | 27.0% | 16.8% |
| 1000 | 404 | Circuit Court IV | 122,763 | 7,221 | 7,415 | 15,695 | 17,085 | 89,982 | 26.7% | 12.8% |
| 1000 | 405 | Circuit Court V | 28,474 | 346 | 122 | 1,244 | 3,898 | 23,332 | 18.1% | 4.4% |
| 1000 | 406 | Circuit Court VI | 56,210 | 666 | 672 | 2,100 | 4,452 | 49,657 | 11.7% | 3.7% |
| 1000 | 407 | Circuit Court VII | 43,708 | 1,208 | 0 | 2,599 | 2,500 | 38,609 | 11.7% | 5.9% |
| 1000 | 409 | District Court Fayetteville | 47,285 | 0 | 0 | 0 | 47,285 | 0 | 100.0% | 0.0% |
| 1000 | 410 | District Court Springdale | 38,340 | 0 | 0 | 0 | 38,340 | 0 | 100.0% | 0.0% |
| 1000 | 411 | District Court Prairie Grove | 25,872 | 0 | 0 | 0 | 25,872 | 0 | 100.0% | 0.0% |
| 1000 | 412 | District Court West Fork | 29,000 | 0 | 0 | 0 | 29,000 | 0 | 100.0% | 0.0% |
| 1000 | 413 | District Court Elkins | 28,206 | 0 | 0 | 0 | 22,205 | 6,001 | 78.7% | 0.0% |
| 1000 | 414 | DISTRICT COURT JUDGES | 46,161 | 0 | 0 | 46,160 | 0 | 1 | 100.0% | 100.0% |
| 1000 | 416 | Prosecuting Attorney | 1,544,353 | 108,191 | 4,472 | 257,880 | 139,210 | 1,147,263 | 25.7% | 16.7% |

**Summary Statement of Operations-Expenses by Fund and Dept.
2-29-2020**

| Fund | Department | | Budget | Current Month | | Year to Date | | Balance | % Used | % Used |
|------------------------------------|---|-------------------------------|-------------------|------------------|----------------|------------------|------------------|-------------------|---------------|--------------|
| | | | | Transactions | Encumbrance | Transactions | Encumbrance | | w/Encumb. | Trans. Only |
| 1000 | 417 | Public Defender | 756,415 | 39,502 | 1,346 | 98,261 | 53,778 | 604,376 | 20.1% | 13.0% |
| 1000 | 419 | Coroner | 404,485 | 27,339 | 6,570 | 71,634 | 23,992 | 308,859 | 23.6% | 17.7% |
| 1000 | 420 | Constables | 51 | 0 | 23 | 21 | 23 | 8 | 84.6% | 40.5% |
| 1000 | 428 | Sheriff-Work Release | 19,670 | 76 | 0 | 342 | 3,992 | 15,336 | 22.0% | 1.7% |
| 1000 | 440 | COURT REPORORTING SRVCS | 27,300 | 2,275 | 0 | 4,550 | 22,750 | 0 | 100.0% | 16.7% |
| 1000 | 444 | Juvenile Detention | 1,570,634 | 97,034 | 2,834 | 262,334 | 196,014 | 1,112,285 | 29.2% | 16.7% |
| 1000 | 500 | Dept of Emergency Management | 307,356 | 40,944 | 7,561 | 88,984 | 30,701 | 187,670 | 38.9% | 29.0% |
| 1000 | 502 | Fire Departments | 850,471 | 212,484 | 636,928 | 213,343 | 636,928 | 201 | 100.0% | 25.1% |
| 1000 | 505 | County Judge-Emergency Budget | 75,000 | 0 | 0 | 0 | 0 | 75,000 | 0.0% | 0.0% |
| 1000 | 702 | Environmental Affairs | 417,076 | 24,631 | 4,275 | 73,461 | 177,591 | 166,023 | 60.2% | 17.6% |
| 1000 | 800 | Veterans Service | 237,966 | 13,078 | 323 | 33,318 | 13,721 | 190,926 | 19.8% | 14.0% |
| 1000 | 801 | Extension Office | 222,612 | 120 | 0 | 146 | 222,000 | 466 | 99.8% | 0.1% |
| 1000 | 8888 | General-Transfer Out | 950,000 | 0 | 0 | 38,806 | 0 | 911,194 | 4.1% | 4.1% |
| Total | 1000 - General Fund | | 32,952,758 | 2,405,898 | 768,520 | 5,909,011 | 5,843,395 | 21,200,353 | 35.7% | 17.9% |
| 1002 - Employee Insurance Fund | | | | | | | | | | |
| 1002 | 125 | Employee Insurance | 5,084,261 | 443,074.04 | 0.00 | 856,159.71 | 3,583,899.69 | 644,202 | 87.3% | 16.8% |
| Total | 1002 - Employee Insurance Fund | | 5,084,261 | 443,074 | 0 | 856,160 | 3,583,900 | 644,202 | 87.3% | 16.8% |
| 1800 - Flexible Spending Fund | | | | | | | | | | |
| 1800 | 126 | Flexible Spending | 238,085 | 20,395 | 0 | 63,617 | 183,158 | (8,690) | 103.7% | 26.7% |
| Total | 1800 - Flexible Spending Fund | | 238,085 | 20,395 | 0 | 63,617 | 183,158 | (8,690) | 103.7% | 26.7% |
| 2000 - Road Fund | | | | | | | | | | |
| 2000 | 200 | County Road | 8,643,034 | 729,769 | 188,544 | 2,013,988 | 727,189 | 5,901,857 | 31.7% | 23.3% |
| 2000 | 201 | Road 1/2 Cent Sales Tax | 1,725,000 | 16,000 | 0 | 60,545 | 0 | 1,664,455 | 3.5% | 3.5% |
| 2000 | 8888 | Road Transfer Out | 80,000 | 0 | 0 | 76,062 | 0 | 3,938 | 95.1% | 95.1% |
| Total | 2000 - Road Fund | | 10,448,034 | 745,769 | 188,544 | 2,150,595 | 727,189 | 7,570,250 | 27.5% | 20.6% |
| 2003 - Road Add'l Fuel Tax Fund | | | | | | | | | | |
| 2003 | 220 | Road Add'l Fuel Tax Fund | 414,702 | 0 | 0 | 0 | 0 | 414,702 | 0.0% | 0.0% |
| Total | 2003 - Road Add'l Fuel Tax Fund | | 414,702 | 0 | 0 | 0 | 0 | 414,702 | 0.0% | 0.0% |
| 3000 - Treasurer's Automation Fund | | | | | | | | | | |
| 3000 | 103 | Treasurer's Automation | 112,259 | 8,420 | 0 | 20,432 | 9,518 | 82,309 | 26.7% | 18.2% |
| Total | 3000 - Treasurer's Automation Fund | | 112,259 | 8,420 | 0 | 20,432 | 9,518 | 82,309 | 26.7% | 18.2% |

**Summary Statement of Operations-Expenses by Fund and Dept.
2-29-2020**

| Fund | Department | | Budget | Current Month | | Year to Date | | Balance | % Used | % Used |
|--------------------------------------|--------------------------------------|--------------------------------|-----------|---------------|-------------|--------------|-------------|-----------|-----------|-------------|
| | | | | Transactions | Encumbrance | Transactions | Encumbrance | | w/Encumb. | Trans. Only |
| 3001 - Collector's Automation Fund | | | | | | | | | | |
| 3001 | 104 | Collector's Automation | 565,644 | 52,439 | 3,195 | 83,640 | 48,404 | 433,600 | 23.3% | 14.8% |
| Total | 3001 - Collector's Automation Fund | | 565,644 | 52,439 | 3,195 | 83,640 | 48,404 | 433,600 | 23.3% | 14.8% |
| 3002 - Circuit Court Automation Fund | | | | | | | | | | |
| 3002 | 437 | Circuit Court Automation | 23,085 | 2,706 | 3,190 | 2,843 | 10,297 | 9,945 | 56.9% | 12.3% |
| Total | 3002 - Circuit Court Automation Fund | | 23,085 | 2,706 | 3,190 | 2,843 | 10,297 | 9,945 | 56.9% | 12.3% |
| 3004 - Assessor's Amendment 79 Fund | | | | | | | | | | |
| 3004 | 105 | Assessor's Amendment 79 | 30,707 | 0 | 111 | 0 | 111 | 30,596 | 0.4% | 0.0% |
| Total | 3004 - Assessor's Amendment 79 Fund | | 30,707 | 0 | 111 | 0 | 111 | 30,596 | 0.4% | 0.0% |
| 3005 - County Clerk's Cost Fund | | | | | | | | | | |
| 3005 | 101 | County Clerk's Cost | 136,850 | 2,979 | 5,396 | 11,202 | 19,423 | 106,226 | 22.4% | 8.2% |
| Total | 3005 - County Clerk's Cost Fund | | 136,850 | 2,979 | 5,396 | 11,202 | 19,423 | 106,226 | 22.4% | 8.2% |
| 3006 - Recorder's Cost Fund | | | | | | | | | | |
| 3006 | 128 | Recorder's Cost | 1,370,924 | 85,351 | 438 | 190,721 | 134,271 | 1,045,932 | 23.7% | 13.9% |
| 3006 | 8888 | Recorder's Costs Transfers Out | 740,000 | 120,558 | 0 | 120,558 | 0 | 619,442 | 16.3% | 16.3% |
| Total | 3006 - Recorder's Cost Fund | | 2,110,924 | 205,909 | 438 | 311,278 | 134,271 | 1,665,375 | 21.1% | 14.7% |
| 3008 - County Library Fund | | | | | | | | | | |
| 3008 | 600 | County Library | 2,411,506 | 198,255 | 1,966 | 488,544 | 1,609,564 | 313,398 | 87.0% | 20.3% |
| 3008 | 610 | Co Lib-Greenland Branch | 20,014 | 248 | 816 | 307 | 816 | 18,891 | 5.6% | 1.5% |
| 3008 | 611 | Co Lib-Winslow Branch | 16,985 | 532 | 411 | 657 | 411 | 15,918 | 6.3% | 3.9% |
| Total | 3008 - County Library Fund | | 2,448,505 | 199,035 | 3,193 | 489,508 | 1,610,790 | 348,207 | 85.8% | 20.0% |
| 3010 - County Clerk Operating Fund | | | | | | | | | | |
| 3010 | 101 | County Clerk Operating | 15,000 | 318 | 0 | 494 | 0 | 14,506 | 3.3% | 3.3% |
| Total | 3010 - County Clerk Operating Fund | | 15,000 | 318 | 0 | 494 | 0 | 14,506 | 3.3% | 3.3% |
| 3012 - Child Support Cost Fund | | | | | | | | | | |
| 3012 | 8888 | Child Support-Transfer Out | 13,000 | 0 | 0 | 11,920 | 0 | 1,080 | 91.7% | 91.7% |
| Total | 3012 - Child Support Cost Fund | | 13,000 | 0 | 0 | 11,920 | 0 | 1,080 | 91.7% | 91.7% |
| 3014 - Communication Facility/Equip | | | | | | | | | | |
| 3014 | 400 | Communicatons - Sheriff | 251,800 | 42,558 | 15,107 | 74,335 | 59,761 | 117,704 | 53.3% | 29.5% |

**Summary Statement of Operations-Expenses by Fund and Dept.
2-29-2020**

| Fund | Department | | Budget | Current Month | | Year to Date | | Balance | % Used | % Used |
|---------------------------------------|---------------------------------------|--------------------------------|------------|---------------|-------------|--------------|-------------|------------|-----------|-------------|
| | | | | Transactions | Encumbrance | Transactions | Encumbrance | | w/Encumb. | Trans. Only |
| Total | 3014 - Communication Facility/Equip | | 251,800 | 42,558 | 15,107 | 74,335 | 59,761 | 117,704 | 53.3% | 29.5% |
| 3017 - Jail Operations & Maintenance | | | | | | | | | | |
| 3017 | 127 | Jail-Maintenance | 1,402,126 | 85,047 | 21,676 | 148,407 | 516,563 | 737,156 | 47.4% | 10.6% |
| 3017 | 418 | Jail Operations | 16,510,166 | 1,165,933 | 30,963 | 3,248,474 | 1,282,388 | 11,979,305 | 27.4% | 19.7% |
| Total | 3017 - Jail Operations & Maintenance | | 17,912,292 | 1,250,980 | 52,639 | 3,396,881 | 1,798,951 | 12,716,460 | 29.0% | 19.0% |
| 3019 - Boating Safety Fund | | | | | | | | | | |
| 3019 | 400 | Boating Safety | 10,900 | 0 | 3,150 | 0 | 3,150 | 7,750 | 28.9% | 0.0% |
| Total | 3019 - Boating Safety Fund | | 10,900 | 0 | 3,150 | 0 | 3,150 | 7,750 | 28.9% | 0.0% |
| 3020 - Emergency 911 Fund | | | | | | | | | | |
| 3020 | 501 | Emergency 911 | 799,126 | 36,379 | 988 | 82,748 | 322,242 | 394,136 | 50.7% | 10.4% |
| Total | 3020 - Emergency 911 Fund | | 799,126 | 36,379 | 988 | 82,748 | 322,242 | 394,136 | 50.7% | 10.4% |
| 3028 - Adult Drug Court Fund | | | | | | | | | | |
| 3028 | 8888 | Drug Court Program Trans Out | 32,000 | 0 | 0 | 36,216 | 0 | (4,216) | 113.2% | 113.2% |
| Total | 3028 - Adult Drug Court Fund | | 32,000 | 0 | 0 | 36,216 | 0 | (4,216) | 113.2% | 113.2% |
| 3031 - Circuit Court Juv Div Fund | | | | | | | | | | |
| 3031 | 446 | Circuit Court Juvenile Div | 8,500 | 275 | 847 | 367 | 933 | 7,200 | 15.3% | 4.3% |
| Total | 3031 - Circuit Court Juv Div Fund | | 8,500 | 275 | 847 | 367 | 933 | 7,200 | 15.3% | 4.3% |
| 3039 - Circuit Clerk Commissioner Fee | | | | | | | | | | |
| 3039 | 129 | Circuit Clerk Commissioner Fee | 12,000 | 1,251 | 0 | 1,251 | 4,154 | 6,595 | 45.0% | 10.4% |
| Total | 3039 - Circuit Clerk Commissioner Fee | | 12,000 | 1,251 | 0 | 1,251 | 4,154 | 6,595 | 45.0% | 10.4% |
| 3042 - Assessor's Late Asmnt Fee Fund | | | | | | | | | | |
| 3042 | 105 | Assessor's Late Assess | 969 | 0 | 0 | 0 | 0 | 969 | 0.0% | 0.0% |
| Total | 3042 - Assessor's Late Asmnt Fee Fund | | 969 | 0 | 0 | 0 | 0 | 969 | 0.0% | 0.0% |
| 3075 - CSU Fund | | | | | | | | | | |
| 3075 | 341 | CSU Fund | 1,395 | 66 | 66 | 66 | 66 | 1,263 | 9.4% | 4.7% |
| Total | 3075 - CSU Fund | | 1,395 | 66 | 66 | 66 | 66 | 1,263 | 9.4% | 4.7% |
| 3401 - HIV Clinic Fund | | | | | | | | | | |
| 3401 | 305 | HIV Clinic | 179,625 | 9,077 | 0 | 23,232 | 66,098 | 90,294 | 49.7% | 12.9% |

**Summary Statement of Operations-Expenses by Fund and Dept.
2-29-2020**

| Fund | Department | | Budget | Current Month | | Year to Date | | Balance | % Used | % Used |
|--------------------------------------|--------------------------------------|--------------------------------|---------|---------------|-------------|--------------|-------------|---------|-----------|-------------|
| | | | | Transactions | Encumbrance | Transactions | Encumbrance | | w/Encumb. | Trans. Only |
| Total | 3401 - HIV Clinic Fund | | 179,625 | 9,077 | 0 | 23,232 | 66,098 | 90,294 | 49.7% | 12.9% |
| 3402 - Law Library Fund | | | | | | | | | | |
| | 3402 | 422 Law Library | 102,601 | 7,859 | 0 | 12,214 | 83,952 | 6,435 | 93.7% | 11.9% |
| Total | 3402 - Law Library Fund | | 102,601 | 7,859 | 0 | 12,214 | 83,952 | 6,435 | 93.7% | 11.9% |
| 3404 - Drug Enforcement - State Fund | | | | | | | | | | |
| | 3404 | 400 Drug Enforcement-State | 33,800 | 1,500 | 893 | 1,500 | 893 | 31,407 | 7.1% | 4.4% |
| Total | 3404 - Drug Enforcement - State Fund | | 33,800 | 1,500 | 893 | 1,500 | 893 | 31,407 | 7.1% | 4.4% |
| 3405 - Drug Enforcement- Fed Fund | | | | | | | | | | |
| | 3405 | 400 Drug Enforcement-Federal | 25,600 | 33 | 254 | 446 | 1,448 | 23,706 | 7.4% | 1.7% |
| Total | 3405 - Drug Enforcement- Fed Fund | | 25,600 | 33 | 254 | 446 | 1,448 | 23,706 | 7.4% | 1.7% |
| 3501 - HIDTA | | | | | | | | | | |
| | 3501 | 430 HIDTA 2018 | 65,896 | 0 | 0 | 0 | 0 | 65,896 | 0.0% | 0.0% |
| | 3501 | 438 HIDTA 2019 | 266,093 | 0 | 0 | 0 | 0 | 266,093 | 0.0% | 0.0% |
| Total | 3501 - HIDTA | | 331,989 | 0 | 0 | 0 | 0 | 331,989 | 0.0% | 0.0% |
| 3503 - Rural Community Grants Fund | | | | | | | | | | |
| | 3503 | 603 Brentwood Community Grant | 4,837 | 36 | 0 | 36 | 1,508 | 3,293 | 31.9% | 0.7% |
| Total | 3503 - Rural Community Grants Fund | | 4,837 | 36 | 0 | 36 | 1,508 | 3,293 | 31.9% | 0.7% |
| 3510 - JDC Grant Fund | | | | | | | | | | |
| | 3510 | 536 JDC GIA 2019-20 Grant | 28,342 | 4,629 | 1,491 | 5,575 | 3,455 | 19,312 | 31.9% | 19.7% |
| Total | 3510 - JDC Grant Fund | | 28,342 | 4,629 | 1,491 | 5,575 | 3,455 | 19,312 | 31.9% | 19.7% |
| 3511 - DEM Grant Fund | | | | | | | | | | |
| | 3511 | 545 MRC | 4,285 | 0 | 0 | 0 | 0 | 4,285 | 0.0% | 0.0% |
| | 3511 | 546 MRC2 | 1,340 | 0 | 0 | 0 | 0 | 1,340 | 0.0% | 0.0% |
| | 3511 | 547 MRC 2013 | 1,560 | 0 | 0 | 0 | 0 | 1,560 | 0.0% | 0.0% |
| | 3511 | 565 SWAT 2018 | 188,148 | 250 | 18,140 | 250 | 34,680 | 153,218 | 18.6% | 0.1% |
| | 3511 | 566 USAR 2018 | 321,613 | 59,032 | 18,529 | 170,593 | 18,529 | 132,491 | 58.8% | 53.0% |
| | 3511 | 567 WMD Fayetteville Fire 2018 | 142,211 | 0 | 0 | 0 | 0 | 142,211 | 0.0% | 0.0% |
| | 3511 | 570 DEM Radio System | 84,679 | 5,064 | 412 | 5,064 | 1,135 | 78,480 | 7.3% | 6.0% |
| | 3511 | 573 SWAT 2019 | 366,060 | 0 | 0 | 0 | 14,998 | 351,062 | 4.1% | 0.0% |
| | 3511 | 574 USAR 2019 | 266,000 | 4,386 | 0 | 19,443 | 0 | 246,557 | 7.3% | 7.3% |

**Summary Statement of Operations-Expenses by Fund and Dept.
2-29-2020**

| Fund | Department | | Budget | Current Month | | Year to Date | | Balance | % Used | % Used |
|--------------------------------------|--------------------------------------|-------------------------------|-------------------|------------------|------------------|-------------------|-------------------|-------------------|--------------|--------------|
| | | | | Transactions | Encumbrance | Transactions | Encumbrance | | w/Encumb. | Trans. Only |
| 3511 | 575 | WMD Fayetteville Fire 2019 | 297,701 | 0 | 0 | 0 | 0 | 297,701 | 0.0% | 0.0% |
| Total | 3511 - DEM Grant Fund | | 1,673,597 | 68,731 | 37,081 | 195,350 | 69,342 | 1,408,905 | 15.8% | 11.7% |
| 3513 - Drug Court Grant Fund | | | | | | | | | | |
| 3513 | 493 | SAMHSA 2019/2020 | 173,942 | 17,721 | 19,100 | 23,025 | 22,236 | 128,681 | 26.0% | 13.2% |
| Total | 3513 - Drug Court Grant Fund | | 173,942 | 17,721 | 19,100 | 23,025 | 22,236 | 128,681 | 26.0% | 13.2% |
| 3514 - Law Enforcement Grant Fund | | | | | | | | | | |
| 3514 | 497 | ADR Grant | 12,260 | 1,020 | 0 | 1,020 | 0 | 11,240 | 8.3% | 8.3% |
| 3514 | 576 | SCAAP 2017 | 54,994 | 0 | 6,244 | 0 | 6,244 | 48,750 | 11.4% | 0.0% |
| Total | 3514 - Law Enforcement Grant Fund | | 67,254 | 1,020 | 6,244 | 1,020 | 6,244 | 59,990 | 10.8% | 1.5% |
| 3515 - Animal Shelter Grant Fund | | | | | | | | | | |
| 3515 | 311 | Animal Shelter GIF | 2,301 | 0 | 0 | 0 | 0 | 2,301 | 0.0% | 0.0% |
| Total | 3515 - Animal Shelter Grant Fund | | 2,301 | 0 | 0 | 0 | 0 | 2,301 | 0.0% | 0.0% |
| 3516 - Animal Shelter Projects Fund | | | | | | | | | | |
| 3516 | 308 | Animal Shelter Projects | 31,882 | 1,170 | 0 | 1,170 | 0 | 30,712 | 3.7% | 3.7% |
| Total | 3516 - Animal Shelter Projects Fund | | 31,882 | 1,170 | 0 | 1,170 | 0 | 30,712 | 3.7% | 3.7% |
| 3517 - JUVENILE COURT GRANT FUND | | | | | | | | | | |
| 3517 | 459 | DHS-JDAI 2018 | 1,995 | 0 | 0 | 0 | 0 | 1,995 | 0.0% | 0.0% |
| Total | 3517 - JUVENILE COURT GRANT FUND | | 1,995 | 0 | 0 | 0 | 0 | 1,995 | 0.0% | 0.0% |
| 3518 - AR HERITAGE PRESERVATION FUND | | | | | | | | | | |
| 3518 | 630 | AR HERITAGE PRESERVATION 2018 | 61,200 | 0 | 0 | 0 | 0 | 61,200 | 0.0% | 0.0% |
| Total | 3518 - AR HERITAGE PRESERVATION FUND | | 61,200 | 0 | 0 | 0 | 0 | 61,200 | 0.0% | 0.0% |
| 3550 - CSU Grant | | | | | | | | | | |
| 3550 | 340 | CSU Grant | 11,302 | 0 | 0 | 0 | 0 | 11,302 | 0.0% | 0.0% |
| Total | 3550 - CSU Grant | | 11,302 | 0 | 0 | 0 | 0 | 11,302 | 0.0% | 0.0% |
| 5800 - Court Costs & Fines Fund | | | | | | | | | | |
| 5800 | 117 | Court Costs & Fines | 360,000 | 29,678 | 0 | 59,355 | 296,775 | 3,870 | 98.9% | 16.5% |
| Total | 5800 - Court Costs & Fines Fund | | 360,000 | 29,678 | 0 | 59,355 | 296,775 | 3,870 | 98.9% | 16.5% |
| Grand Total | | | 76,713,063 | 5,559,904 | 1,110,449 | 13,825,486 | 14,911,666 | 47,975,911 | 37.5% | 18.0% |

ORDINANCE NO. 2020-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE CHANGING THE TITLE OF DESKTOP SUPPORT TECHNICIAN IN THE INFORMATION TECHNOLOGY BUDGET FOR 2020.

WHEREAS, the Information Technology Department desires to change the title of Computer Desktop Support Technician for 2020, and

WHEREAS, due to turnover in personnel positions in the IT Department since January 1, 2020, no appropriation is needed to fund this change.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. The title of the personnel position of Computer Desktop Support Technician (Position 0115021, Grade 18) in the Information Technology Budget of the General Fund (10000115) is hereby changed to Help Desk Coordinator/Systems Analyst (Position 0115021, Grade 22).

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Butch Pond**

Date of Adoption:

Members Voting For:

Members Voting Against:

Members Abstaining:

Members Absent:

**Sidney A.
Reynolds**



WASHINGTON COUNTY, ARKANSAS INFORMATION TECHNOLOGY

3, 04, 2020

The IT department has experienced a lot of turnover in the last 2 years. IT staff typically come in and work a couple of years, gain experience and training and find a position in the private sector or other government agency with a higher salary. This is not uncommon in county offices in this region.

Two employees resigned in the last two months and the positions were filled with entry level technicians. All of our positions are currently filled. Due to the vast amount on technologies the IT Department supports across all county offices, it usually takes 5-8 months for an experienced technician to get up to speed and be totally self-sufficient. During this time period, computer issues are sometimes not resolved quickly. As a result, production in county offices could suffer while computers are down.

Unfortunately, in this market, some turnover is likely to be inevitable. However, to help mitigate the problem, we are proposing a reorganization in the IT Department by deleting one of the desktop support technician positions and replacing it with a Help Desk Coordinator position.

This coordinator will be in charge of training new personnel and keeping up with computer issues across the county by helping the technicians stay as productive as possible during the training period. The employee we are promoting is doing a great job. He comes in early and stays late and is really passionate about helping county employees with computer issues. He has been a help desk technician with the county for over 3 years. We are looking forward to that rubbing off on the technicians he trains and supervises.

We are requesting the regrading of this position to reflect the considerable increase in responsibility. The Desktop Support Technician position is Grade 18 and the Helpdesk Coordinator will be a Grade 22.

One of the employees that resigned had tenure and was replaced with an entry level technician. Therefore, this reorganization would be funded out of the IT budget already appropriated for 2020.

DocuSigned by:

Sidney Reynolds

884B7649928A4A8

Department Head

DocuSigned by:

Joseph Wood

34F19462757444F...

Elected Official

| ***Current*** | | | | |
|---|--|-------|-----------------|-----------------|
| WASHINGTON COUNTY | | | POSITIONS | |
| 2020 BUDGET Computer/IS Department | | | 8 | |
| FUND: 1000 General Fund DEPT: 0115 Information Technology | | | | |
| Slot | Title | Grade | 2020 Salary | Employee |
| 0115002 | TECHNOLOGY DIRECTOR | UNGR | 84,975.00 | Sidney Reynolds |
| 0115003 | NETWORK & COMPUTER ADMINISTRAT | 24 | 58,762.00 | Scott Holt |
| 0115010 | SNR PRGRMER & SYS ANALYST | 25 | 60,614.00 | Robert Voss |
| 0115020 | SOFTWARE SUPPORT SPECIALIST | 20 | 47,960.00 | Cody Johnson |
| 0115021 | DESK TOP SUPPORT TECHNICIAN | 18 | 44,584.00 | Bob Shaw |
| 0115050 | ASSISTANT IT DIRECTOR | 27 | 74,839.00 | Lisa Tolen |
| 0115060 | DESKTOP SUPPORT TECHNICIAN | 18 | 38,390.00 | Kylie Johns |
| 0115061 | DESKTOP SUPPORT TECHNICIAN | 18 | 38,390.00 | Michael Miller |
| | | | 448,514.00 | |
| ***Proposed*** | | | | |
| Slot | Title | Grade | Proposed Salary | Employee |
| 0115002 | TECHNOLOGY DIRECTOR | UNGR | 84,975.00 | Sidney Reynolds |
| 0115003 | NETWORK & COMPUTER ADMINISTRAT | 24 | 51,584.40 | Cody Johnson |
| 0115010 | SNR PRGRMER & SYS ANALYST | 25 | 60,614.00 | Robert Voss |
| 0115020 | SOFTWARE SUPPORT SPECIALIST | 20 | 41,766.40 | Kylie Johns |
| 0115021 | HELPDESK COORDINATOR/SYSTEM ANALYST | 22 | 50,357.00 | Bob Shaw |
| 0115050 | ASSISTANT IT DIRECTOR | 27 | 74,839.00 | Lisa Tolen |
| 0115060 | DESKTOP SUPPORT TECHNICIAN | 18 | 37,273.60 | Sam Suarez |
| 0115061 | DESKTOP SUPPORT TECHNICIAN | 18 | 39,353.60 | Jerome Anderson |
| | | | 440,763.00 | |
| Overall Budget Reduction | | | 7,751.00 | |
| Note 1: | No change | | | |
| Note 2: | Cody Johnson promoted to replace Scott Holt who resigned | | | |
| Note 3: | Kylie Johns promoted to replace Cody Johnson who was promoted | | | |
| Note 4: | Bob Shaw promoted to Help Desk coordinator with increase from grade 18 to 22 | | | |
| Note 5: | New hire Sam Suarez to replace promoted Kylie Johns | | | |
| Note 6: | New hire Jerome Anderson to replace Michael Miller who resigned | | | |

Washington County Help Desk Coordinator / Systems Analyst Job Description

| | |
|--------------------------|---|
| Job Code: | 22 |
| Exempt: | Yes |
| Department: | Information Systems |
| Reports To: | Network/Systems Administrator and Technology Director |
| Location: | County I.S. Office |
| Date Prepared: | December 20, 2019 |
| Date Revised: | |
| Safety Sensitive: | No |

GENERAL DESCRIPTION OF POSITION

The Help Desk Manager/Systems Analyst is accountable for the effective operations, performance and maintenance of the IT Help Desk, all computer equipment, printers, and network systems.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Manages a team of help desk support personnel and resource allocation to maintain approximately 500 users, 700 computers, 150 printers, in 10 locations.
2. Consult and assist with supervisors on County-wide projects that relate to Information Technology.
3. IT Equipment Procurement – Controls and Maintains access for procured equipment and supplies for all county departments. Performs daily operations of ordering equipment and supplies as needed.
4. Maintain accurate inventory of all networking equipment for the Information Technology department.
5. Monitors problem management database/help desk software, delegates tasks and tickets, and follows up with assigned personnel to ensure timely resolution of problems.
6. Maintains a central source of information enabling Help Desk staff and support technicians to recover outages with minimal disruption to expected service levels.
7. Ensures that daily, weekly, and monthly statistics, status reports, and graphical reporting aids are completed and continually modified to meet the needs of the department.
8. Ensures that decisions made to improve the overall customer support of the Help Desk are continually carried through.
9. Interfaces with users of technology, employing a high degree of tact and diplomacy to promote a positive image of the department. Resolves problem situations in a professional manner. Accurately communicates pertinent information to create a work environment that lends itself to the best interests of departmental personnel and customer service.
10. Creating user accounts and managing access control based on company policies.
11. Assists Network/Systems Administrator with Active Directory and Group policy changes, VOIP systems management.

12. Assess available hardware/software in anticipation of need by County Departments.
13. Provide assistance and detailed implementation of purchased software packages. Install new software upgrades on county desktops, laptops and all network hardware.
14. Assist in the design, selection and installation of all desktops, laptops and computer systems, county wide.
15. Responsible for assuring users are provided efficient and timely first and second level support on a 7x24 basis.
16. Hardware troubleshooting and repair for personal computers, printers, all network devices, cameras, cabling and peripherals.
17. Software support for the following set of standard applications: Microsoft Windows Desktop, Microsoft Word, Microsoft Excel, Microsoft Outlook, Microsoft Internet Explorer, and including custom and canned applications.
18. Verify County compliance with software licensing rules and verify appropriate hardware/software levels on County computers and network servers.
19. Develop and manage internal and external support documentation.
20. On call support rotation 24/7 and some after-hours support will be required. Serves as the around-the-clock contact for all related support issues, providing advanced first and second level technology support.
21. Perform any other related duties as required or assigned by Information Technology Director.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION AND EXPERIENCE

Knowledge of a specialized field (however acquired), such as basic accounting, computer, etc. Equivalent of four years in high school, plus night, trade extension, or correspondence school specialized training, equal to two years of college, plus 5 years related experience and/or training, and 5 years related management experience, or equivalent combination of education and experience in help desk environment supporting Desktop, Wide Area Network, and Local Area Network equipment.

COMMUNICATION SKILLS

Ability to read, analyze, and understand common scientific and technical journals, financial reports, and legal documents; Ability to respond to complex or difficult inquiries or complaints from customers, regulatory agencies, or members of the business community.

MATHEMATICAL SKILLS

Ability to apply mathematical operations to such tasks as frequency distribution, determination of test reliability and validity, analysis of variance, correlation techniques, sampling theory, and factor analysis.

CRITICAL THINKING SKILLS

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS

CompTIA A+, CompTIA Network+, CompTIA Security+, Additional Microsoft and Cisco certifications recommended.

SOFTWARE SKILLS REQUIRED

- Advanced: Contact Management, Ticket Tracking/Help Desk Database
- Intermediate: Cisco IOS, Windows Server, MS Exchange
- Basic: MS Office Outlook, Word, Excel and Power Point

INITIATIVE AND INGENUITY

SUPERVISION RECEIVED

Under direction where a definite objective is set up and the employee plans and arranges own work, referring only unusual cases to Level 2 support or IT Director.

PLANNING

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work, in addition, the work operations of a group of employees, all performing basically the same type of work.

DECISION MAKING

Performs work operations which permit frequent opportunity for decision-making of minor importance and also frequent opportunity for decision-making of major importance, either of which would affect the work operations of small organizational component and the organization's clientele. Manage multiple high priority initiatives in a fast paced, highly technical environment.

MENTAL DEMAND

Very close mental demand. Operations requiring very close and continuous attention for control of operations which require a high degree of coordination or immediate response. Operations requiring intermittent direct thinking to determine or select the most applicable way of handling situations regarding the organization's administration and operations; also to determine or select material and equipment where highly variable sequences are involved.

ANALYTICAL ABILITY / PROBLEM SOLVING

Moderately directed. Activities covered by wide-ranging policies and courses of action, and generally directed as to execution and review. High order of analytical, interpretative, and/or constructive thinking in varied situations.

RESPONSIBILITY FOR WORK OF OTHERS

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

Manages and coordinates the activities of 3 helpdesk personnel. Assigns and checks work; assists and instructs as required, but performs same work as those supervised, or closely related work, most of the time. Content of the work supervised is of a non-technical nature and does not vary in complexity to any great degree.

RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT

Occasionally responsible for organization's property where carelessness, error, or misappropriation would result in moderate damage or moderate monetary loss to the organization. The total value for the above would range from \$150,000 to \$5,000,000.

ACCURACY

Probable errors would normally not be detected in succeeding operations and could possibly affect organization-patron relationship, involve re-work, or additional expenditures in order to properly resolve the error. The possibility of such errors would occur quite frequently in performance of the job. May also cause inaccuracies or incomplete information that would be used in other segments of the organization as a basis for making subsequent decisions, plans, or actions.

ACCOUNTABILITY

FREEDOM TO ACT

Directed. Freedom to complete duties as defined by wide-ranging policies and precedents with mid to upper-level managerial oversight.

ANNUAL MONETARY IMPACT

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

Small. Job creates a monetary impact for the organization from \$100,000 to \$1mm.

IMPACT ON END RESULTS

Moderate impact. Job has a definite impact on the organization's end results. Participates with others in taking action for a department and/or total organization.

PUBLIC CONTACT

Occasional routine contacts with persons outside the organization. This would include contacts with suppliers, mail service, etc.

EMPLOYEE CONTACT

Contacts of considerable importance within the department or office, such as those required in coordination of effort, or frequent contacts with other departments or offices, generally in normal course of performing duties. Requires tact in discussing problems and presenting data and making recommendations, but responsibility for action and decision reverts to others.

USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS

Operates/use a variety of job specific office machines and other office equipment. Computer senior software programming, debug problem detection, database analyst ii, network development, and senior project manager.

WORKING CONDITIONS

Somewhat disagreeable working conditions. Continuously exposed to one or two elements such as noise, intermittent standing, walking; and occasional pushing, carrying, or lifting.

ENVIRONMENTAL CONDITIONS

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is frequently exposed to risk of electrical shock; and. The noise level in the work environment is usually moderate.

PHYSICAL ACTIVITIES

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Moderate diversity, moderately physical. Work activities which allow for a moderate amount of diversity in the performance of tasks which requires somewhat diversified physical demands of the employee.

While performing the functions of this job, the employee is regularly required to stand, use hands to finger, handle, or feel, reach with hands and arms; frequently required to walk, sit, climb or balance, stoop, kneel, crouch, or crawl; and occasionally required to talk or hear. The employee must occasionally lift and/or move up to 50 pounds; frequently lift and/or move up to 25 pounds; regularly lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision; and color vision.

DBCompensation Job Valuing Summary

SCENARIO **Washington County**
December 2019
 POSITION **Help Desk Coordinator / Systems Analyst**
 JOB CODE: **22**

| FACTOR | BASIS FOR JOB VALUING | DEGREE | | VALUE | |
|--------------------|--|--------|---|-------------|-----|
| 1 | Experience-General: Minimum time to become familiar with requirements of the job. | 8 | | 89 | |
| 2 | Experience-Minimum time to become familiar with management requirements of the job. | 8 | | 315 | |
| 3 | Education: Preliminary formalized training or self-development expressed in terms of equivalent formal education. | 4 | | 45 | |
| 4 | Initiative & Ingenuity: Measure of ability to proceed alone, make decisions within authority, and ability to comprehend assignment. | 4A | 4 | 6 | 50 |
| | | 4B | 4 | | |
| | | 4C | 4 | | |
| 5 | Mental Demand: Measure of degree of concentration and sensory alertness. | 5 | | 70 | |
| 6 | Analytical Ability/Problem Solving: Opportunity to apply analytical ability and self-starting thinking. | 6 | | 100 | |
| 7 | Responsibility for Work of Others - Supervision: Appraises responsibility for work and direction of others. | 1 | | 10 | |
| 8 | Responsibility for Funds, Equipment, Property, Etc.: Personal responsibility and accountability for receipt, storage, issue, or use. | 5 | | 48 | |
| 9 | Responsibility for Accuracy: Opportunity for and probable effect of errors. | 5 | | 57 | |
| 10 | Accountabilities: Freedom to act, monetary impact, and impact on end results. | 10A | 6 | 9 | 110 |
| | | 10B | 1 | | |
| | | 10C | 3 | | |
| 11 | Contacts with Public: Responsibility for effective handling of contacts. | 1 | | 9 | |
| 12 | Contacts with Employees: Responsibility for effective handling of others. | 3 | | 28 | |
| 13 | Machine-Computer Operations | 10 | | 300 | |
| 14 | Working Conditions | 3 | | 18 | |
| 15 | Physical Demand | 5 | | 24 | |
| TOTAL VALUE | | | | 1273 | |

SIGNED: _____

ORDINANCE NO. 2020-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE CREATING THE POSITION OF ASSISTANT DIRECTOR IN THE ANIMAL SHELTER BUDGET FOR 2020; AND, ELIMINATING THE POSITION OF ADMINISTRATIVE ASSISTANT IN THE ANIMAL SHELTER BUDGET FOR 2020.

WHEREAS, the Animal Shelter Department desires to create a new position of Assistant Director and eliminate the position of Administrative Assistant for 2020; and,

WHEREAS, due to a restructure and turnover in personnel positions in the Animal Shelter Department, no appropriation is needed to fund these changes.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby created the position of Assistant Director (Position 0308011, Grade 19) in the Animal Shelter Budget for 2020.

ARTICLE 2. There is hereby eliminated the position of Administrative Assistant (Position 0308006) in the Animal Shelter Budget for 2020.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: JP Butch Pond

801 West Clydesdale Fayetteville, AR. 72701



March 9, 2020

Dear JESAP and Personnel Committee Members:

In an effort to more effectively staff and streamline personnel, I'd like to request a change to current Animal Shelter staffing. I'd like to add an Assistant Directors position to the Animal Shelter. My goal is to more accurately describe the duties already being performed by the current Office Manager. My wish is to move the current incumbent into the position of Assistant Director. The job rating of the Assistant Director position is a Grade 19.

The need to streamline operations to maximize productivity is the primary goal of the change. Adding this additional level of supervision to the shelter staff will allow for better efficiency to the overall flow of the shelter.


I would also like to modify the position of the Office Manager. Again, this move is to more accurately reflect the current duties that are being performed in the work place. The position of Administrative Assistant will not be filled at this time nor in the foreseeable future.

These changes come in tandem with a recent vacancy in the Veterinary Technician position. When this vacancy is finally filled, the difference in hiring someone in at the minimum rate for this grade and the difference from the person leaving provides a \$4 /hr cushion in order to self-fund the requested changes from the shelter's current 2020 budget and will not require additional funding from General Fund – after any quarterly salary sweep.

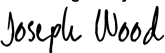
In light of each of these changes I anticipate the turn back of approximately \$2700.00 from the full time salaries line item at the end of 2020.

Thank you for your consideration.

Sincerely,

DocuSigned by:

 Angela Ledgerwood
 Director

Washington County Animal Shelter

DocuSigned by:

 34F19462757444F...

| ***Current*** | | | | |
|---|--|-------|-----------------|--------|
| WASHINGTON COUNTY | | | POSITIONS | |
| 2020 BUDGET Animal Shelter | | | 8 | |
| FUND: 1000 General Fund DEPT: 0308 Animal Shelter | | | | |
| Slot | Title | Grade | 2020 Salary | |
| 0308001 | ANIMAL SHELTER DIRECTOR | 23 | 73,678.00 | |
| 0308002 | VET TECHNICIAN/PATIENT TRANSPORT COORDINATOR | 14 | 40,042.00 | |
| 0308003 | OFFICE MANAGER ANIMAL SHELTER | 14 | 39,614.00 | |
| 0308004 | KENNEL SUPERVISOR | 14 | 31,515.00 | |
| 0308005 | KENNEL SUPERVISOR | 14 | 35,950.00 | |
| 0308006 | ADMINISTRATIVE ASSISTANT | 8 | 27,338.00 | |
| 0308007 | KENNEL SUPERINTENDENT | 16 | 34,686.00 | |
| 0308010 | KENNEL SUPERVISOR | 14 | 31,515.00 | |
| | | | 314,338.00 | |
| ***Proposed*** | | | | |
| Slot | Title | Grade | Proposed Salary | |
| 0308001 | ANIMAL SHELTER DIRECTOR | 23 | 73,678.00 | |
| 0308002 | VET TECHNICIAN/PATIENT TRANSPORT COORDINATOR | 14 | 30,597.00 | Note 1 |
| 0308003 | OFFICE MANAGER ANIMAL SHELTER | 14 | 30,597.00 | Note 2 |
| 0308004 | KENNEL SUPERVISOR | 14 | 31,515.00 | |
| 0308005 | KENNEL SUPERVISOR | 14 | 35,950.00 | |
| 0308006 | ADMINISTRATIVE ASSISTANT | 8 | 0.00 | Note 3 |
| 0308007 | KENNEL SUPERINTENDENT | 16 | 34,686.00 | |
| 0308010 | KENNEL SUPERVISOR | 14 | 31,515.00 | |
| 0308011 | ANIMAL SHELTER ASSISTANT DIRECTOR | 19 | 41,704.00 | Note 4 |
| | | | 318,242.00 | |
| Overall Budget Reduction | | | 4,096.00 | |
| Note 1: Replacement hired at Grade minimum | | | | |
| Note 2: Administrative Assistant promoted to this position at Grade minimum | | | | |
| Note 3: Position not being filled. Employee promoted to Office Manager position | | | | |
| Note 4: New position starting March 23 | | | | |

Washington County Assistant Director of Animal Shelter Job Description

| | |
|--------------------------|----------------------------|
| Job Code: | 19 |
| Exempt: | Yes |
| Department: | Animal Shelter |
| Reports To: | Director of Animal Shelter |
| Location: | Animal Shelter |
| Date Prepared: | February 17, 2020 |
| Date Revised: | |
| Safety Sensitive: | No |

GENERAL DESCRIPTION OF POSITION

The Assistant Director works directly under the Shelter Director and supervises the Office Manager and Administrative Assistants. In the absence of the Shelter Director, the Assistant Director will supervise all areas of the shelter. The Assistant Director assists the Shelter Director to ensure shelter operations run smoothly and in accordance with the guidelines for standards of care in animal shelters.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Maintain specific records regarding the number and type of animals that come under the control of the shelter each month, a numerical break out indicating the origin of the animal, (named city or county) and the method of dispatching those animals.
2. Maintain accurate accounting of all funds received by the Animal Shelter, from adoptions, reclaims, donations and spay/neutering, making weekly deposits to the County.
3. Oversee the Low Cost Spay/Neuter program for Washington County. Maintain specific record regarding applications, income eligibility as well as surgical and post-operative records.
4. Assist the Shelter Director to ensure the shelter stays compliant with all pertinent county, state, and federal laws, and that the shelter meets all Arkansas Standards for Sheltering.
5. Use and maintain shelter specific software. Monitor data of current capacity, surgical, and vaccination logs, medical treatments and microchipping.
6. Sort and distribute incoming mail and email. Oversee the purchasing of office and janitorial supplies.
7. Check all employee time clock entries for accuracy before submission to the Shelter Director for approval. Submit payroll time sheets to Comptroller.
8. Compose, type, edit & maintain routine to complex forms correspondence and reports. Maintain stock of pre-printed forms.
9. Perform supervisory responsibilities in accordance with Washington County Policies which include assisting the Shelter Director with interviewing job applicants, training employees, and developing a strong work ethic in all employees.
10. Maintain a clean and sanitary animal shelter at all times. Assisting the Shelter Director with writing and implementing sanitation protocols and procedures in accordance with the advice from the

Contracted Shelter Veterinarian. Oversee the purchase of economical yet effective cleaning solutions and products.

11. Assist the Shelter Director in writing and implementing disease management protocols and procedures including cross contaminations and zoonotic disease transmission for the shelter.

12. Ensure that all citizen requests for service and any citizen complaints are processed in a rapid and professional manner and within Washington County policies and all applicable laws and standards regarding animal sheltering.

13. Prepare reports and special presentations for the Shelter Director to report to the County Judge and Quorum Court as required.

14. Assist in coordinating, scheduling and staffing on-site. Oversee the coordination of off-site adoption events, choosing animals to attend and paying special attention to the medical records and preparation of animals attending events. Off-site adoption events include: Farmer's Market, Tractor Supply, The Whole Pet, and a variety of other locations as requested.

15. Oversee the development of a strong cadre of qualified animal shelter volunteers and the guidelines under which they will be allowed to participate at the Shelter. Under the direction of the Shelter Director oversee the Volunteer Coordinator who will supervise all volunteers and keep records of days and hours worked at the Shelter.

16. Coordinate with the Shelter Director regarding the selection of animals for euthanasia and approve and supervise the process to ensure it is conducted in a humane fashion and according to state and federal law. Coordinating with Shelter Director all medical treatments for shelter animals.

17. Assist with the development of a comprehensive adoption and fostering program at the Animal Shelter, and in the Directors absence approve applications for adoption of shelter animals. Research and forward information to the Shelter Director to adjust adoption and fostering applications as needed to comply with major animal welfare organizations recommendations.

18. Maintain city contracts. Bill contracted cities monthly for animals brought to the shelter.

19. Maintain constant contact with the Shelter Director, and provide any information that you feel should be pushed up to the higher echelons of your supervisory chain and this administration.

20. Communicate with potential rescue organizations, collecting application information, making reference calls and forwarding to the Director for approval. Monitoring current rescue organizations to ensure the group complies with Arkansas Standards for Sheltering.

21. Set up and facilitate shelter tour groups from local schools, educating children of shelter policies and procedures, adoptions, as well as spay/neuter. Facilitate educational meetings at local Elementary Schools.

22. Oversee community service program at the shelter. Schedule service to be performed by applicants that have been approved by the Shelter Director. Oversee the assigning of tasks to be performed and the verification of hours. Oversee the completion of service logs as needed.

23. Work with the Volunteer Coordinator to coordinated, schedule and staff fundraising opportunities for the shelter.

24. Assist with monitoring disaster planning program.

25. Perform any other related duties as required or assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION AND EXPERIENCE

Knowledge of a specialized field (however acquired), such as basic accounting, computer, etc. Equivalent of four years in high school, plus night, trade extension, or correspondence school specialized training, equal to two years of college, plus 2 years related experience and/or training, and 2 years related management experience, or equivalent combination of education and experience.

COMMUNICATION SKILLS

Ability to effectively communicate information and respond to questions in person-to-person and small group situations with customers, clients, general public and other employees of the organization. Ability to write reports, business correspondence, and policy/procedure manuals; Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

MATHEMATICAL SKILLS

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts such as fractions, ratios, and proportions to practical situations.

CRITICAL THINKING SKILLS

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS: None

SOFTWARE SKILLS REQUIRED

Intermediate: Database, Spreadsheet, Basic: Alphanumeric Data Entry, Word Processing-Typing

INITIATIVE AND INGENUITY

SUPERVISION RECEIVED

Under general direction, working from policies and general directives. Rarely refers specific cases to supervisor unless clarification or interpretation of the organization's policy is required.

PLANNING

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work, in addition, the work operations of a group of employees, all performing basically the same type of work.

DECISION MAKING

Performs work operations which permit frequent opportunity for decision-making of minor importance and also frequent opportunity for decision-making of major importance, either of which would affect the work operations of small organizational component and the organization's clientele.

MENTAL DEMAND

Very close mental demand. Operations requiring very close and continuous attention for control of operations which require a high degree of coordination or immediate response. Operations requiring intermittent direct thinking to determine or select the most applicable way of handling situations regarding the organization's administration and operations; also to determine or select material and equipment where highly variable sequences are involved.

ANALYTICAL ABILITY / PROBLEM SOLVING

Moderately directed. Activities covered by wide-ranging policies and courses of action, and generally directed as to execution and review. High order of analytical, interpretative, and/or constructive thinking in varied situations.

RESPONSIBILITY FOR WORK OF OTHERS

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

Supervises a moderate size group (8-15) of employees, but possibly smaller if difficult, semi-technical work, requiring considerable direction and assistance, is involved. Plans, directs and coordinates work, makes decisions, and performs personally the more difficult aspects of the same broad assignment.

RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT

Occasionally responsible for organization's property where carelessness, error, or misappropriation would result in moderate damage or moderate monetary loss to the organization. The total value for the above would range from \$150,000 to \$1,000,000.

ACCURACY

Probable errors would not likely be detected until they reached another department, office or patron, and would then require considerable time and effort to correct the situation. Frequently, possibility of error that would affect the organization's prestige and relationship with the public to a limited extent, but where succeeding operations or supervision would normally preclude the possibility of a serious situation arising as a result of the error or decision.

ACCOUNTABILITY

FREEDOM TO ACT

Moderately directed. Freedom to act is given by upper level management guided by general policies and objectives that are reviewed by top management.

ANNUAL MONETARY IMPACT

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

Very small. Job creates a monetary impact for the organization up to an annual level of \$100,000.

IMPACT ON END RESULTS

Moderate impact. Job has a definite impact on the organization's end results. Participates with others in taking action for a department and/or total organization.

PUBLIC CONTACT

Regular contacts with patrons where the contacts are initiated by the employee. Involves both furnishing and obtaining information and, also, attempting to influence the decisions of those persons contacted. Contacts of considerable importance and of such nature, that failure to exercise proper judgment may result in important tangible or intangible losses to the organization.

EMPLOYEE CONTACT

Contacts with other departments or offices and also frequently with individuals in middle level positions; consulting on problems which necessitate judgment and tact in presentation to obtain cooperation or approval of action to be taken. Also, important contacts with associates as required in advanced supervisory jobs, plus frequent contact with senior level internal officials.

USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS

Regular use of complex machines and equipment (desktop/laptop computer and software, road and production machines and equipment, driver's license/cdl, etc.)

WORKING CONDITIONS

Somewhat disagreeable working conditions. Continuously exposed to one or two elements such as noise, intermittent standing, walking; and occasional pushing, carrying, or lifting.

ENVIRONMENTAL CONDITIONS

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually loud.

PHYSICAL ACTIVITIES

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Moderate diversity, moderately physical. Work activities which allow for a moderate amount of diversity in the performance of tasks which requires somewhat diversified physical demands of the employee.

While performing the functions of this job, the employee is regularly required to talk or hear; and frequently required to stand, walk, sit, use hands to finger, handle, or feel, reach with hands and arms; occasionally required to climb or balance, stoop, kneel, crouch, or crawl, taste or smell. The employee must occasionally lift and/or move up to 50 pounds; frequently lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision.

ADDITIONAL INFORMATION

Attend conferences, training classes and receive continuing education relating to sanitation, capacity for care, and shelter management, bi-yearly or as budget constraints allow.

DBCompensation Job Valuing Summary

SCENARIO **Washington County**

February 2020

POSITION **Assistant Director of Animal Shelter**

JOB CODE: 19

| FACTOR | BASIS FOR JOB VALUING | DEGREE | VALUE | |
|--------------------|--|--------|------------|-----|
| 1 | Experience-General: Minimum time to become familiar with requirements of the job. | 5 | 54 | |
| 2 | Experience-Minimum time to become familiar with management requirements of the job. | 5 | 165 | |
| 3 | Education: Preliminary formalized training or self-development expressed in terms of equivalent formal education. | 4 | 45 | |
| 4 | Initiative & Ingenuity: Measure of ability to proceed alone, make decisions within authority, and ability to comprehend assignment. | 4A 5 | 6 | 50 |
| | | 4B 4 | | |
| | | 4C 4 | | |
| 5 | Mental Demand: Measure of degree of concentration and sensory alertness. | 5 | 70 | |
| 6 | Analytical Ability/Problem Solving: Opportunity to apply analytical ability and self-starting thinking. | 6 | 100 | |
| 7 | Responsibility for Work of Others - Supervision: Appraises responsibility for work and direction of others. | 3 | 55 | |
| 8 | Responsibility for Funds, Equipment, Property, Etc.: Personal responsibility and accountability for receipt, storage, issue, or use. | 5 | 48 | |
| 9 | Responsibility for Accuracy: Opportunity for and probable effect of errors. | 4 | 44 | |
| 10 | Accountabilities: Freedom to act, monetary impact, and impact on end results. | 10A 6 | 9 | 110 |
| | | 10B 1 | | |
| | | 10C 3 | | |
| 11 | Contacts with Public: Responsibility for effective handling of contacts. | 5 | 80 | |
| 12 | Contacts with Employees: Responsibility for effective handling of others. | 5 | 49 | |
| 13 | Machine-Computer Operations | 4 | 38 | |
| 14 | Working Conditions | 3 | 18 | |
| 15 | Physical Demand | 5 | 24 | |
| TOTAL VALUE | | | 950 | |

SIGNED: _____

ORDINANCE NO. 2020-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE AMENDING ORDINANCE 2019-086 TO ALLOW REMAINING PERSONNEL BALANCES TO FULLY OR PARTIALLY FUND THE 27TH EMPLOYEE PAYROLL THAT WAS NOT INCLUDED IN THE 2020 BUDGET.

WHEREAS, Washington County utilizes a bi-weekly payroll payment schedule for its employees and therefore budgets for 26 payroll payments every year; however, every eleven years presents a 27th payroll payment; and,

WHEREAS, the 2020 Budget for Washington County was based on the usual 26 payroll payments and therefore needs to be adjusted to accommodate the 27 payments; and,

WHEREAS, the current budget controls requires a quarterly return of unused personnel funds; and,

WHEREAS, the Quorum Court desires to amend the requirement of the quarterly return of unused personnel funds to fully or partially fund the additional personnel payment for 2020 to lessen the appropriation amount needed from unappropriated reserves.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. That lines 85 through 87 of Ordinance 2019-086 shall be amended as follows:

Surplus personnel appropriations shall be ~~de-appropriated~~reported from Full-time Salaries on a quarterly basis (April/July/October). ~~These surplus funds shall be restored to unappropriated reserves.~~

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JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: JP Ann Harbison

Date of Adoption:

Members Voting For:

Members Voting Against:

Members Abstaining:

Members Absent:

Committee History:

Quorum Court History:

Item 19-I-121

2019 NOV 25 PM 3:58
BECKY L WALKER
COUNTY PROBATION CLERK
WASHINGTON COUNTY ARKANSAS
FILED

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ORDINANCE NO. 2019-86

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE TO ESTABLISH THE WASHINGTON COUNTY ANNUAL BUDGET FOR THE CALENDAR YEAR 2020.

WHEREAS, the Washington County Quorum Court approves and adopts the 2020 Budget for Washington County, Arkansas.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. The Quorum Court of Washington County, Arkansas hereby adopts the annual budget for calendar year 2020, which is attached hereto. Said budget reflects the anticipated revenues of Washington County and the expenditures authorized for each department within each fund of said County, the number and compensation of deputies and County employees, and the compensation of County Officers.

ARTICLE 2. A copy of the 2020 Budget shall be on file in the County Clerk's Office and shall be available for inspection and copying during normal business hours.

ARTICLE 3. The said 2020 Budget is hereby incorporated herein and adopted in full, and all expenditures reflected therein are authorized to be expended.

ARTICLE 4. Budget Controls. It is the responsibility of each elected official and/or department head to operate within the guidelines of the budget as adopted or amended by the Quorum Court. The guidelines are described in the following paragraphs:

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The budget for each County department consists of appropriations of authorized expenditures in the following major categories:

Personal Services (Regular Salaries, Extra Help, Overtime & Fringe)

- Supplies
- Other Services and Charges
- Capital Outlay
- Debt Service
- Inter-fund Transfers

Expenditures will be limited to the amounts appropriated in the above categories.

Transfers in Personal Services categories or transfers between departments may only be made by Ordinance.

Grant funds are not subject to the restrictions in this paragraph. Line item transfers within a departmental budget may be made within and into all categories, with the exception of the Personal Services Category as outlined in Budget Control #1. Transfers going into or out of the Capital Outlay Category shall not exceed \$20,000 per year in the General Fund, excluding the County Judge-Emergency Budget; any transfers exceeding this limit will require approval of the Quorum Court. No department may purchase supplies or other services and charges for another department except for utilities and cleaning and maintenance services provided by the Buildings & Grounds Department aggregated into the general budget. This does not apply to departments who work together in cost sharing projects.

Appropriations for use of grant funds must be made by ordinance with a grant agreement approved by the County Judge. All personnel positions funded by grants will be annotated as such and may be abolished upon expiration of the grant. The Quorum Court must approve in-kind cost for grants prior to grant acceptance. All Grants will be administered through the County Grants Administration Office with all billings and financial reporting being handled in the Comptroller's Office.

All approved purchases must be made with a Purchase Order or P-Card and follow the written purchasing procedures as outlined by the County Judge.

The Comptroller will transfer monies monthly from individual departmental budgets into the Insurance Benefit Fund for all full time positions and qualifying part time employees regardless of whether all positions in the departments are filled.

Surplus personnel appropriations shall be de-appropriated from Full-time Salaries on a quarterly basis (April/July/October). These surplus funds shall be restored to unappropriated reserves.

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All full-time employees who qualify for annual leave will receive a 3.0% pay increase effective the first pay check of 2020. Full-time employees with less than one year's service shall receive a 3.0% pay increase upon his/her anniversary date. Maximum salary caps in all grades shall be suspended for the 2020 Budget Year. The Sheriff "step" positions will receive the raises as passed by the Quorum Court last year instead of the 3% pay increase. Salaried positions within the Sheriff "step" system will receive the same 3% pay increase that other full-time employees in the County receive. Any employees that received raises during 2019 greater than 3% will not receive this 3% raise unless it was the result of a promotion or regrade of their position.

Full-time Elected Officials shall receive a pay increase based on years of elected service as outlined below per Ordinance No. 2016-68 and shall go into effect the first pay check of 2020.

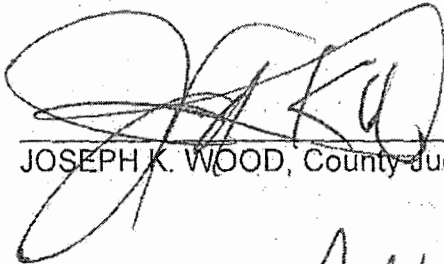
- 1st Year; 80% of the maximum for that year
- 2nd Year; 82.5% of the maximum for that year
- 3rd Year; 85% of the maximum for that year
- 4th Year; 87.5% of the maximum for that year
- 5th Year; 90% of the maximum for that year
- 6th Year; 92.5% of the maximum for that year
- 7th Year; 95% of the maximum for that year
- 8th Year; 97.5% of the maximum for that year
- 9th Year and each year following; 100% of the maximum for that year

The County Judge-Emergency Budget monies are not to be granted to individual citizens but are to be used to pay for expenses incurred by the County in assisting the citizens at large when the County Judge has declared an emergency pursuant to A.C.A. §12-75-101, et seq.

ARTICLE 4. If any part of this Ordinance is held invalid, such invalidity will not affect any other portion of this Ordinance.

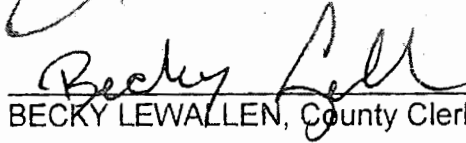
ARTICLE 5. All laws and parts of law in conflict with this Ordinance are repealed.

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JOSEPH K. WOOD, County Judge

11.25.2019
DATE



BECKY LEWALLEN, County Clerk

Introduced by: **JP Ann Harbison**
Date of Passage: **November 21, 2019**
Members Voting For: **Bowman, Yanez, Washington, E. Madison, Jenkins, Highers, S. Madison, Leming, Harbison, Pond**
Members Voting Against: **Johnson, Cunningham, Deakins, Duncan**
Members Abstaining:
Members Absent: **Ecke**

ORDINANCE NO. 2020-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE RECOGNIZING ADDITIONAL REVENUES OF \$500.00 IN THE JDC POND LANDSCAPE GRANT FUND; AND APPROPRIATING \$500.00 FROM THE GRANT FUND TO THE JDC BUDGET FOR 2020.

WHEREAS, Washington County received grant money to improve the pond behind the JDC building; and,

WHEREAS, the Quorum Court desires to appropriate grant money to the JDC Budget for 2020.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby recognized additional revenue of \$500.00 in the Local Grants Revenue Line Item of the JDC Grant Fund (3510-0540) for 2020.

ARTICLE 1. There is hereby appropriated the amount of \$500.00 from the JDC Grant fund to the following Line Items of the JDC Budget for 2020:

Small Equipment (35150308-2002) \$500.00

TOTAL APPROPRIATION \$500.00

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: JP Ann Harbison

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|----|--|----------------------------|---------------------|
| 41 | <u>Madison County Adult Drug Court</u> | | |
| 42 | General Supplies | (35130518.2001) | 2,675.00 |
| 43 | Small Equipment | (35130518.2002) | 3,503.00 |
| 44 | Drug Kits | (35130518.2015) | 322.50 |
| 45 | Other Professional Services | (35130518.3009) | 960.00 |
| 46 | Common Carrier | (35130518.3031) | 578.00 |
| 47 | Meals and Lodging | (35130518.3094) | 1,237.00 |
| 48 | Training and Education | (35130518.3101) | 710.00 |
| 49 | | | |
| 50 | <u>Veterans Treatment Court</u> | | |
| 51 | General Supplies | (35130519.2001) | 2,042.40 |
| 52 | Small Equipment | (35130519.2002) | 2,321.00 |
| 53 | Other Professional Services | (35130519.3009) | 480.00 |
| 54 | Common Carrier | (35130519.3031) | 1,156.00 |
| 55 | Meals and Lodging | (35130519.3094) | 2,474.00 |
| 56 | Training and Education | (35130519.3101) | 1,420.00 |
| 57 | | | |
| 58 | | TOTAL APPROPRIATION | \$ 29,243.62 |
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63 JOSEPH K. WOOD, County Judge

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66 BECKY LEWALLEN, County Clerk

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DATE

68 Introduced by: **JP Ann Harbison**

69 Date of Adoption:

70 Members Voting For:

71 Members Voting Against:

72 Members Abstaining:

73 Members Absent:

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76 Committee History:

77 Quorum Court History:

ORDINANCE NO. 2020-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE RECOGNIZING ADDITIONAL REVENUE IN THE AMOUNT OF \$76,382 IN THE LAW ENFORCEMENT GRANT FUND; AND, APPROPRIATING THE AMOUNT OF \$76,382 FROM THE LAW ENFORCEMENT GRANT FUND TO THE SCAAP 2019 BUDGET FOR 2020.

WHEREAS, under the State Criminal Alien Assistance Program (SCAAP), the Office of Justice Programs of the U.S. Department of Justice awards grant money to eligible local governments that incur certain types of costs due to the incarceration of illegal aliens; and,

WHEREAS, Washington County received a SCAAP 2019 Grant Award in the amount of \$76,382.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby recognized additional revenue in the amount of \$76,382 in the Other Federal Grants Revenue line item in the Law Enforcement Grant Fund (35147109) for 2020.

ARTICLE 2. There is hereby appropriated the amount of \$76,382 from the Law Enforcement Grant Fund to the Small Equipment line item in the SCAAP 2019/2020 Budget (35140576.2002) for 2020.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: JP Ann Harbison

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JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: JP Ann Harbison

Date of Adoption:

Members Voting For:

Members Voting Against:

Members Abstaining:

Members Absent:

Committee History:

Quorum Court History:

ORDINANCE NO. 2020-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE RECOGNIZING REVENUE IN THE AMOUNT OF \$339,307 IN THE HIGH INTENSITY DRUG TRAFFICKING AREAS (HIDTA) GRANT FUND; AND, APPROPRIATING \$339,307 FROM THE HIDTA GRANT FUND TO THE HIDTA 2020 G20GC0004A BUDGET FOR 2020.

WHEREAS, Washington County has received a \$339,307 federal grant to fund the participation of various law enforcement agencies in the High Intensity Drug Trafficking Areas program (HIDTA); and

WHEREAS, the purpose of HIDTA is to reduce drug trafficking and production throughout the United States.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby recognized revenue in the amount of \$339,307 in the Other Federal Grants Revenue line item of the HIDTA Grant Fund (35010439) for 2020; and

ARTICLE 2. There is hereby appropriated the total amount of \$339,307 from the Other Federal Grants Revenue line item in the HIDTA Grant Fund to the Special Projects line items in the HIDTA Grant G20GC0004A Budget (35010439) for 2020.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: JP Ann Harbison

RESOLUTION NO. 2020-

BE IT RESOLVED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, A RESOLUTION TO BE ENTITLED:

A RESOLUTION AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE ARKANSAS UNPAVED ROADS GRANT FOR ROAD IMPROVEMENTS ON JESS ANDERSON ROAD (WC 882).

WHEREAS, it is the desire of the County Judge and the County Roads Superintendent to submit an application for an Arkansas Unpaved Roads Grant; and,

WHEREAS, said grant will be used to redesign the drainage, armor ditches, install check dams to slow and direct water, and stabilize the road bed on approximately one mile on Jess Anderson Road (WC 882); and,

WHEREAS, said project will slow and reduce the amount of sediment entering the Illinois River (via Clear Creek) from the County Roads; and,

WHEREAS, the Quorum Court recognizes the need for said grant in the amount of up to \$75,000, with a 100% match that may be contributed by either in-kind contributions or a combination of payment from the Road Department's Budget and in-kind considerations.

NOW, THEREFORE, BE IT RESOLVED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. The Quorum Court hereby supports the submission of a grant application as stated above.

ARTICLE 2. The Quorum Court supports the County Judge administering the grant funds for this project.

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JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: JP Ann Harbison

Date of Adoption:

Members Voting For:

Members Voting Against:

Members Abstaining:

Members Absent:

Committee History:

Quorum Court History:

ORDINANCE NO. 2020-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE ADJUSTING CARRYOVER REVENUES IN VARIOUS FUNDS FOR 2020.

WHEREAS, all invoices and bills from 2019 have been paid and the carryover projections provided by the County Treasurer must now be amended to reflect the actual carryover amount for the 2020 budget.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There are hereby reduced carryover revenues in the various County Funds as follows for 2020:

| | | |
|------------------------------|-------------|---------------|
| ROAD | (2000.6999) | \$ 257,937.19 |
| COLLECTOR'S AUTOMATION | (3001.6999) | 47,442.64 |
| CIRCUIT CLERK'S AUTOMATION | (3002.6999) | 3,433.39 |
| COUNTY CLERK'S OPERATING | (3010.6999) | 154.55 |
| COMMUNICATION FACILITY/EQUIP | (3014.6999) | 220.23 |
| DRUG ENFORCEMENT STATE | (3404.6999) | 3,112.03 |
| HIDTA | (3501.6999) | 54,404.78 |
| JDC GRANT FUND | (3510.6999) | 100.00 |
| DEM GRANT FUND | (3511.6999) | 27,362.27 |

TOTAL REDUCTION \$ 394,167.08

ARTICLE 2. There are hereby recognized additional carryover revenues in the following County Funds for 2020:

| | | |
|--------------------|-------------|---------------|
| GENERAL | (1000.6999) | \$ 339,272.59 |
| EMPLOYEE INSURANCE | (1002.6999) | 16,712.73 |
| FLEX SPENDING | (1800.6999) | 8,454.95 |
| ADD'L FUEL TAX | (2003.6999) | 34,154.16 |

| | | | |
|----|------------------------------------|-------------------------|----------------------|
| 42 | TREASURER'S AUTOMATION | (3000.6999) | 2,542.94 |
| 43 | ASSESSOR'S AMENDMENT 79 FUND | (3004.6999) | 770.93 |
| 44 | COUNTY CLERK'S COST | (3005.6999) | 5,092.54 |
| 45 | RECORDER'S COST | (3006.6999) | 4,802.84 |
| 46 | COUNTY LIBRARY | (3008.6999) | 114,281.75 |
| 47 | CHILD SUPPORT COST | (3012.6999) | 420.40 |
| 48 | JAIL OPERATION & MAINTENANCE | (3017.6999) | 88,454.30 |
| 49 | BOATING SAFETY | (3019.6999) | 1,490.67 |
| 50 | EMERGENCY 911 | (3020.6999) | 134,350.36 |
| 51 | ADULT DRUG COURT | (3028.6999) | 5,215.81 |
| 52 | CIRCUIT COURT JUV. DIV. FUND | (3031.6999) | 77.18 |
| 53 | JUV. COURT REPRESENTATION | (3032.6999) | 108.19 |
| 54 | CIRCUIT CLERK COMM. FEE | (3039.6999) | 3,084.37 |
| 55 | ASSESSOR'S LATE ASSESSMENT | (3042.6999) | 1,953.24 |
| 56 | CSU FUND | (3075.6999) | 687.22 |
| 57 | HIV CLINIC | (3401.6999) | 5,727.57 |
| 58 | LAW LIBRARY | (3402.6999) | 3,755.62 |
| 59 | DRUG ENFORCEMENT FEDERAL | (3405.6999) | 5,253.82 |
| 60 | DRUG COURT PROGRAM FUND | (3406.6999) | 2,680.17 |
| 61 | COURT COSTS AND FINES | (5800.6999) | 15,040.77 |
| 62 | | | |
| 63 | | TOTAL ADDITIONAL | \$ 794,385.12 |
| 64 | | | |
| 65 | | | |
| 66 | | | |
| 67 | <hr/> JOSEPH K. WOOD, County Judge | | <hr/> DATE |
| 68 | | | |
| 69 | | | |
| 70 | | | |
| 71 | <hr/> BECKY LEWALLEN, County Clerk | | |
| 72 | | | |
| 73 | Introduced by: | JP Ann Harbison | |
| 74 | Date of Adoption: | | |
| 75 | Members Voting For: | | |
| 76 | Members Voting Against: | | |
| 77 | Members Abstaining: | | |
| 78 | Members Absent: | | |
| 79 | | | |
| 80 | | | |
| 81 | <u>Committee History:</u> | | |
| 82 | <u>Quorum Court History:</u> | | |

ORDINANCE NO. 2020-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM
COURT OF THE COUNTY OF
WASHINGTON, STATE OF ARKANSAS,
AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE REDUCING THE AMOUNT
OF \$714,384 FROM LINE ITEMS IN VARIOUS
COUNTY BUDGETS AND RESTORING
THOSE FUNDS TO UNAPPROPRIATED
RESERVES; AND, APPROPRIATING THE
TOTAL AMOUNT OF \$945,449 FROM
UNAPPROPRIATED RESERVES TO
VARIOUS BUDGET LINE ITEMS FOR 2019.

WHEREAS, in order to finalize the financial records of the
County for 2019, and thus send to Legislative Audit to begin the audit process,
Washington County must reconcile all budgets; and,

WHEREAS, this ordinance accomplishes the finalization of
the County’s financial records for 2019.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby reduced the total amount of
\$714,384 from various line items in various budgets for 2019 (as outlined in Attachment
“A” and summarized as follows) and restored to unappropriated reserves in all funds for
2019:

| | | |
|----------------------|--------|------------|
| General Fund | (1000) | \$ 157,731 |
| Road Fund | (1002) | 138,341 |
| Recorder’s Cost Fund | (3006) | 227,760 |
| Library Fund | (3008) | 3,690 |
| Jail Fund | (3017) | 184,979 |
| Nine One One Fund | (3020) | 1,772 |
| HIV Clinic Fund | (3401) | 111 |

42 **TOTAL REDUCTION** **\$ 714,384**

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44 **ARTICLE 2.** There is hereby appropriated the total amount
45 of \$945,449 from unappropriated reserves to various budget line items for 2019 as
46 outlined in Attachment "B" and summarized by fund as follows:

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| | | | |
|----|-------------------------------|--------|------------|
| 48 | General Fund | (1000) | \$ 158,937 |
| 49 | Employee Insurance Fund | (1002) | 226,328 |
| 50 | Road Fund | (2000) | 138,341 |
| 51 | Circuit Court Automation Fund | (3002) | 2,301 |
| 52 | Recorder's Cost Fund | (3006) | 227,760 |
| 53 | Library Fund | (3008) | 3,690 |
| 54 | Jail Fund | (3017) | 184,979 |
| 55 | Nine One One Fund | (3020) | 1,772 |
| 56 | Adult Drug Court Fund | (3028) | 1,230 |
| 57 | HIV Clinic Fund | (3401) | 111 |

58 **TOTAL APPROPRIATION** **\$ 945,449**

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63 _____
JOSEPH K. WOOD, County Judge

DATE

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67 _____
BECKY LEWALLEN, County Clerk

68
69 Introduced by: JP Ann Harbison

70 Date of Adoption:

71 Members Voting For:

72 Members Voting Against:

73 Members Abstaining:

74 Members Absent:

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77 Committee History:

78 Quorum Court History:

| | | | | REDUCTIONS, ATTACHMENT "A" | | | |
|-------------------|---------|-----------------------------|----------|----------------------------|-----------------|------------------------------|----------|
| 1000 GENERAL FUND | | | | 2000 ROAD FUND | | | |
| 1000 | 0100003 | Executive Assistant | -10 | 2000 | 0200007 | Road Dept. Supervisor | -11,251 |
| 1000 | 0101006 | Dep Clerk II Exec. Sec. | -598 | 20000200 | 1001 | SALARIES FULL-TIME | -138,341 |
| 1000 | 0102014 | Assistant Bookkeeper | -16,020 | | | | -138,341 |
| 1000 | 0103003 | DEPUTY TREASURER | -2 | | | | |
| 1000 | 0104090 | DEPUTY II BRANCH MANAGER | -1,011 | | | | |
| 1000 | 0105058 | DEPUTY ASSESSOR I | -19,993 | | | | |
| 1000 | 0108005 | BUILDING MAINTENANCE | -2,073 | 3006 RECORDER'S COST FUND | | | |
| 1000 | 0113005 | AP Admin. Asst. | -2 | 3006 | 0128008 | Deputy Circuit Clerk I | -2,967 |
| 1000 | 0115003 | Network & Computer | -4 | 30060128 | 1001 | SALARIES FULL-TIME | -38,032 |
| 1000 | 0308002 | Vet Tech/Animal Transport | -207 | 30060128 | 3009 | Other Professional Services | -15,922 |
| 1000 | 0400108 | DISPATCHER | -20,653 | 30060128 | 3102 | Software Support Maintenance | -173,806 |
| 1000 | 0400109 | DISPATCHER | -23,948 | | | | -227,760 |
| 1000 | 0400110 | DISPATCHER | -29,244 | 3008 LIBRARY FUND | | | |
| 1000 | 0400327 | Corporal | -17,851 | 3008 | 0600001 | Library Director | -1 |
| 1000 | 0403003 | LEAD JUVENILE OFFICER | -3,475 | 30080600 | 1001 | SALARIES FULL-TIME | -3,690 |
| 1000 | 0416005 | OFFICE ADMINISTRATOR | -1,045 | | | | -3,690 |
| 1000 | 0417002 | DEPUTY PUBLIC DEFENDER | -1,398 | 3017 JAIL FUND | | | |
| 1000 | 0419003 | Deputy Coroner | -485 | 3017 | 0418421 | ADO/DFC FLEX SLOT | -2,995 |
| 1000 | 0444001 | JDC DIRECTOR | -2,330 | 3017 | 0418428 | ADULT DETENTION OFFICER | -34,969 |
| 10000100 | 1001 | SALARIES FULL-TIME | -283 | 3017 | 0418441 | ADO/DFC FLEX SLOT | -64,935 |
| 10000100 | 1006 | SOCIAL SECURITY MATCHING | -755 | 30170127 | 2002 | SMALL EQUIPMENT | -2,303 |
| 10000100 | 1999 | LONGEVITY | -23 | 30170418 | 1001 | SALARIES FULL-TIME | -182,676 |
| 10000100 | 2001 | GENERAL SUPPLIES | -1,754 | | | | -184,979 |
| 10000101 | 1001 | SALARIES FULL-TIME | -109 | 3020 NINE ONE ONE FUND | | | |
| 10000102 | 1001 | SALARIES FULL-TIME | -2,695 | 30200501 | 1006 | SOCIAL SECURITY MATCHING | -414 |
| 10000103 | 1001 | SALARIES FULL-TIME | -5 | 30200501 | 1999 | LONGEVITY | -137 |
| 10000103 | 1006 | SOCIAL SECURITY MATCHING | -1,532 | 30200501 | 2001 | General Supplies | -1,221 |
| 10000103 | 1999 | LONGEVITY | -56 | | | | -1,772 |
| 10000104 | 1001 | SALARIES FULL-TIME | -1,749 | 3401 HIV CLINIC FUND | | | |
| 10000105 | 1001 | SALARY FULL-TIME | -4,036 | 3401 | 0305001 | OFFICE MANGER-HIV CLINIC | -8 |
| 10000106 | 3008 | Property Reappraisal | -889 | 34010305 | 1006 | SOCIAL SECURITY MATCHING | -111 |
| 10000106 | 3094 | Meals & Lodging | -391 | | | | -111 |
| 10000108 | 1001 | SALARIES FULL-TIME | -1,699 | TOTAL FUND REDUCTIONS | | | |
| 10000109 | 1002 | SALARIES, PART-TIME | -2,936 | 1000 | GENERAL | | -157,731 |
| 10000110 | 1001 | SALARIES FULL-TIME | -23 | 2000 | ROAD | | -138,341 |
| 10000113 | 1006 | SOCIAL SECURITY MATCHING | -1,152 | 3006 | RECORDER'S COST | | -227,760 |
| 10000113 | 3009 | Other Professional Services | -695 | 3008 | LIBRARY | | -3,690 |
| 10000120 | 1001 | SALARIES FULL-TIME | -4 | 3017 | JAIL | | -184,979 |
| 10000122 | 3009 | Other Professional Services | -6,319 | 3020 | NINE ONE ONE | | -1,772 |
| 10000308 | 1001 | SALARIES FULL-TIME | -4,401 | 3401 | HIV CLINIC | | -111 |
| 10000400 | 1001 | SALARIES FULL-TIME | -107,375 | | | | -714,384 |
| 10000403 | 1001 | SALARIES FULL-TIME | -3,429 | | | | |
| 10000404 | 1006 | SOCIAL SECURITY MATCHING | -23 | | | | |
| 10000416 | 1001 | SALARIES FULL-TIME | -267 | | | | |
| 10000417 | 1001 | SALARIES FULL-TIME | -10 | | | | |
| 10000419 | 1002 | SALARIES, PART-TIME | -1,409 | | | | |
| 10000444 | 1001 | SALARIES FULL-TIME | -8,408 | | | | |
| 10000500 | 1002 | SALARIES, PART-TIME | -816 | | | | |
| 10000500 | 1006 | SOCIAL SECURITY MATCHING | -699 | | | | |
| 10000500 | 1999 | LONGEVITY | -46 | | | | |
| 10000500 | 2002 | Small Equipment | -637 | | | | |
| 10000702 | 1001 | SALARIES FULL-TIME | -4 | | | | |
| 10000800 | 1002 | SALARIES, PART-TIME | -3,102 | | | | |
| | | | -157,731 | | | | |

| APPROPRIATIONS, ATTACHMENT "B" | | | | | | | |
|--------------------------------|---------|--------------------------------|-------|------------------------------------|---------|------------------------------|---------|
| 1000 GENERAL FUND | | | | 1002 EMPLOYEE INSURANCE FUND | | | |
| 1000 | 0100002 | Chief of Staff | 1 | 10020125 | 3170 | HEALTH INSURANCE | 173,022 |
| 1000 | 0100004 | Quorum Court Reporter | 4 | 10020125 | 3171 | DENTAL INSURANCE | 28,869 |
| 1000 | 0100005 | ADMINISTRATIVE ASSISTANT | 5 | 10020125 | 3174 | PRESRIPTIONS | 24,437 |
| 1000 | 0101005 | ELEC ADMIN ASST/ABSENTEE VOTIN | 587 | | | | 226,328 |
| 1000 | 0101008 | ASST. COURT ADMINISTRATOR | 11 | | | | |
| 1000 | 0102002 | CHIEF DEPUTY CIRCUIT CLERK | 8,277 | 2000 ROAD FUND | | | |
| 1000 | 0102003 | CHIEF DEPUTY CIRCUIT CLERK | 1 | 2000 | 0200010 | Bridge Supervisor | 2,056 |
| 1000 | 0102005 | DEPUTY CIRCUIT CLERK II | 3,575 | 2000 | 0200042 | SENIOR MECHANIC | 5 |
| 1000 | 0102009 | Asst. Bookkeeper | 9 | 2000 | 0200043 | SENIOR MECHANIC | 7 |
| 1000 | 0102011 | CHILD SUPPORT ADMINISTRATOR | 2 | 2000 | 0200051 | WELDER II | 695 |
| 1000 | 0102012 | Domestic Relation Specialist | 1,236 | 2000 | 0200060 | Bridge Crew Lead | 1 |
| 1000 | 0102013 | Bookkeeper/Data Supervisor | 2,920 | 2000 | 0200100 | HEO -Lead | 9 |
| 1000 | 0103004 | DEPUTY TREASURER | 2 | 2000 | 0200103 | HEO-LEAD | 1 |
| 1000 | 0104002 | CHIEF DEPUTY COLLECTOR | 8 | 2000 | 0200104 | HEO-LEAD | 8 |
| 1000 | 0104005 | Data Processing Clerk | 9 | 2000 | 0200105 | HEO-LEAD | 8 |
| 1000 | 0104080 | Tax Enforcement Manager | 4 | 2000 | 0200150 | HEAVY EQUIPMENT OPERATOR II | 233 |
| 1000 | 0104121 | DEPUTY II BRANCH MANAGER | 990 | 2000 | 0200151 | HEAVY EQUIPMENT OPERATOR II | 7 |
| 1000 | 0105002 | Chief Deputy Assessor | 2,552 | 2000 | 0200202 | HEAVY EQUIPMENT OPERATOR | 2 |
| 1000 | 0105003 | CHIEF DEPUTY RE/PERS PROPERTY | 300 | 2000 | 0200211 | HEAVY EQUIPMENT OPERATOR II | 153 |
| 1000 | 0105007 | ADMINISTRATIVE ASSISTANT | 293 | 2000 | 0200213 | HEAVY EQUIPMENT OPERATOR | 988 |
| 1000 | 0105021 | DEPUTY ASSESSOR II | 203 | 2000 | 0200216 | HEAVY EQUIPMENT OPERATOR | 2 |
| 1000 | 0105022 | GIS TECHNICIAN | 3,436 | 2000 | 0200221 | HEAVY EQUIPMENT OPERATOR | 3 |
| 1000 | 0105023 | GIS TECHNICIAN | 1,722 | 2000 | 0200223 | HEAVY EQUIPMENT OPERATOR | 8 |
| 1000 | 0105024 | RESEARCH ANALYST | 604 | 2000 | 0200225 | HEAVY EQUIPMENT OPERATOR | 6 |
| 1000 | 0105030 | REAL ESTATE SUPERVISOR | 1,371 | 2000 | 0200230 | HEAVY EQUIPMENT OPERATOR | 6,630 |
| 1000 | 0105040 | PERSONAL PROPERTY SUPERVISOR | 3 | 2000 | 0200235 | HEAVY EQUIPMENT OPERATOR | 5 |
| 1000 | 0105042 | COMM/PERS PROPERTY DEPUTY | 2,415 | 2000 | 0200239 | HEAVY EQUIPMENT OPERATOR | 6 |
| 1000 | 0105043 | COMM/PERS PROPERTY DEPUTY | 1,956 | 2000 | 0200240 | Asst. Parts Manager | 397 |
| 1000 | 0105044 | COMM/PERS PROPERTY DEPUTY | 2,260 | 2000 | 0200241 | HEAVY EQUIPMENT OPERATOR | 6 |
| 1000 | 0105046 | COMM/PERS PROPERTY DEPUTY | 2,377 | 2000 | 0200244 | HEAVY EQUIPMENT OPERATOR II | 9 |
| 1000 | 0105050 | DEPUTY ASSESSOR II | 1 | 2000 | 0200253 | HEAVY EQUIPMENT OPERATOR | 6 |
| 1000 | 0105052 | DEPUTY ASSESSOR I | 1 | 20000200 | 1002 | SALARIES, PART-TIME | 11,102 |
| 1000 | 0105055 | DEPUTY ASSESSOR I | 6 | 20000200 | 1005 | OVERTIME/OTHER PREMIUM COMP | 96,735 |
| 1000 | 0105056 | DEPUTY ASSESSOR I | 476 | 20000200 | 1009 | HEALTH INSURANCE MATCHING | 2,796 |
| 1000 | 0105057 | DEPUTY ASSESSOR I | 8 | 20000200 | 1010 | WORKMEN'S COMPENSATION | 27,642 |
| 1000 | 0105059 | DEPUTY ASSESSOR I | 3 | 20000200 | 1016 | Life Insurance | 66 |
| 1000 | 0105061 | DEPUTY ASSESSOR I | 6 | | | | 138,341 |
| 1000 | 0108003 | MAINTENANCE TECHNICIAN II | 996 | 3002 CIRCUIT COURT AUTOMATION FUND | | | |
| 1000 | 0108004 | BUILDING MAINTENANCE TECHNICIA | 8 | 30020437 | 2009 | Computer/IT Equipment | 2,301 |
| 1000 | 0108050 | MASTER ELECTRICIAN | 7 | | | | 2,301 |
| 1000 | 0108100 | Leadman/Foreman | 1,062 | 3006 RECORDER'S COST FUND | | | |
| 1000 | 0113003 | PAYROLL ADMINISTRATOR/TRAINER | 3 | 3006 | 0128006 | DEPUTY CIRCUIT CLERK II | 9 |
| 1000 | 0113004 | Accounts Payable | 8 | 3006 | 0128007 | DEPUTY CIRCUIT CLERK II | 2,958 |
| 1000 | 0115002 | TECHNOLOGY DIRECTOR | 1 | 30060128 | 1002 | SALARIES, PART-TIME | 4,038 |
| 1000 | 0115020 | Desktop Support Specialist | 1 | 30060128 | 1010 | WORKMEN'S COMPENSATION | 78 |
| 1000 | 0115021 | Desktop Support Specialist | 1 | 30060128 | 1011 | UNEMPLOYMENT COMPENSATION | 254 |
| 1000 | 0115050 | Asst. IT Director | 1 | 30068888 | 9999 | TRANSFERS OUT | 223,390 |
| 1000 | 0308007 | KENNEL SUPERVISOR | 207 | | | | 227,760 |
| 1000 | 0400002 | CHIEF DEPUTY SHERIFF | 1,200 | 3008 LIBRARY FUND | | | |
| 1000 | 0400003 | MAJOR | 901 | 3008 | 0600004 | INTERLIBRARY LOAN/ADMIN ASST | 1,431 |
| 1000 | 0400004 | LIEUTENANT | 3,981 | 3008 | 0600005 | INTERLIBRARY LOAN/ADMIN ASST | 6 |
| 1000 | 0400005 | LIEUTENANT | 7,361 | 30080600 | 1001 | SALARIES FULL-TIME | 1,436 |
| 1000 | 0400006 | LIEUTENANT | 1,199 | 30080600 | 1008 | NONCONTRIBUTORY RETIREMENT | 2,254 |
| 1000 | 0400017 | Captain | 1,105 | | | | 3,690 |
| 1000 | 0400018 | Captain | 1,640 | 3017 JAIL FUND | | | |
| 1000 | 0400020 | SERGEANT | 1,201 | 3017 | 0418002 | MAJOR | 1,591 |
| 1000 | 0400021 | SERGEANT | 2,965 | 3017 | 0418005 | LIEUTENANT | 905 |
| 1000 | 0400022 | SERGEANT | 2,533 | 3017 | 0418007 | LIEUTENANT | 1,209 |
| 1000 | 0400023 | SERGEANT | 3,693 | 3017 | 0418008 | LIEUTENANT | 606 |
| 1000 | 0400024 | SERGEANT | 1,053 | 3017 | 0418009 | LIEUTENANT | 901 |
| 1000 | 0400025 | SERGEANT | 8,888 | 3017 | 0418010 | DETENTION ADMIN LIEUTENANT | 1,219 |
| 1000 | 0400026 | SERGEANT | 3,571 | 3017 | 0418017 | CAPTAIN | 1,200 |
| 1000 | 0400028 | SERGEANT | 5,306 | 3017 | 0418022 | SERGEANT | 3,943 |
| 1000 | 0400037 | SERGEANT TRAINING OFFICER | 2,257 | 3017 | 0418023 | SERGEANT | 555 |
| 1000 | 0400038 | LIEUTENANT | 5,601 | | | | |
| 1000 | 0400041 | SEC/REC-SHERIFF | 6 | | | | |
| 1000 | 0400095 | DISPATCHER | 9 | | | | |
| 1000 | 0400103 | DISPATCHER | 9 | | | | |

| APPROPRIATIONS, ATTACHMENT "B" | | | | | | | |
|--------------------------------|---------|--------------------------------|-------|------|---------|----------------------------|--------|
| 1000 | 0400104 | DISPATCHER | 9 | 3017 | 0418024 | SERGEANT | 171 |
| 1000 | 0400180 | CORPORAL/ANIMAL CONTROL | 902 | 3017 | 0418026 | SERGEANT | 1,390 |
| 1000 | 0400200 | CORPORAL/DFC-FLEX | 917 | 3017 | 0418027 | SERGEANT | 574 |
| 1000 | 0400201 | CORP/DFC-FLEX SLOT | 2,453 | 3017 | 0418028 | SERGEANT | 1,089 |
| 1000 | 0400202 | CORP/DFC-FLEX SLOT | 10 | 3017 | 0418029 | SERGEANT | 561 |
| 1000 | 0400203 | DEPUTY FIRST CLASS | 313 | 3017 | 0418030 | SERGEANT | 248 |
| 1000 | 0400204 | CORPORAL/FLEX | 612 | 3017 | 0418034 | SERGEANT | 600 |
| 1000 | 0400207 | DEPUTY FIRST CLASS | 1,209 | 3017 | 0418035 | SERGEANT | 122 |
| 1000 | 0400208 | DEPUTY FIRST CLASS | 1,183 | 3017 | 0418036 | SERGEANT | 111 |
| 1000 | 0400210 | DEPUTY FIRST CLASS | 9 | 3017 | 0418038 | SERGEANT | 837 |
| 1000 | 0400212 | DEPUTY FIRST CLASS/FLEX | 310 | 3017 | 0418108 | EVIDENCE COORDINATOR | 7 |
| 1000 | 0400214 | DEPUTY FIRST CLASS | 613 | 3017 | 0418110 | Civil Process Bookkeeper | 15,615 |
| 1000 | 0400215 | CORPORAL/FLEX | 610 | 3017 | 0418111 | RECORDS CLERK/ SECRETARY | 243 |
| 1000 | 0400217 | CORPORAL/FLEX | 134 | 3017 | 0418112 | Human Resources | 1,411 |
| 1000 | 0400219 | DEPUTY FIRST CLASS | 309 | 3017 | 0418115 | PERSONNEL/TRAINING/PIO | 7 |
| 1000 | 0400221 | CORPORAL/FLEX | 970 | 3017 | 0418116 | PROPERTY ASSISTANT | 10 |
| 1000 | 0400222 | DEPUTY FIRST CLASS | 910 | 3017 | 0418118 | ADMIN DETENTION BOOKKEEPER | 3 |
| 1000 | 0400224 | DEPUTY FIRST CLASS | 310 | 3017 | 0418200 | ADO/DFC FLEX SLOT | 304 |
| 1000 | 0400225 | DEPUTY FIRST CLASS | 313 | 3017 | 0418203 | ADO/DFC FLEX SLOT | 3 |
| 1000 | 0400226 | DEPUTY FIRST CLASS | 317 | 3017 | 0418200 | ADO/DFC FLEX SLOT | 2,706 |
| 1000 | 0400227 | DEPUTY FIRST CLASS | 309 | 3017 | 0418205 | ADO/DFC FLEX SLOT | 344 |
| 1000 | 0400300 | CORPORAL | 302 | 3017 | 0418207 | ADO/DFC FLEX SLOT | 2,130 |
| 1000 | 0400301 | CORPORAL | 630 | 3017 | 0418208 | ADO/DFC FLEX SLOT | 3,696 |
| 1000 | 0400302 | CORPORAL | 1,215 | 3017 | 0418209 | Corporal Flex Slot | 305 |
| 1000 | 0400303 | CORPORAL | 920 | 3017 | 0418213 | Corporal Flex Slot | 296 |
| 1000 | 0400305 | CORPORAL | 610 | 3017 | 0418216 | Corporal Flex Slot | 305 |
| 1000 | 0400307 | CORPORAL | 10 | 3017 | 0418218 | Network & Computer Admin | 605 |
| 1000 | 0400308 | CORPORAL | 302 | 3017 | 0418220 | Corporal Flex Slot | 304 |
| 1000 | 0400309 | CORPORAL | 902 | 3017 | 0418221 | Corporal Flex Slot | 603 |
| 1000 | 0400310 | CORPORAL | 2,592 | 3017 | 0418222 | Corporal Flex Slot | 308 |
| 1000 | 0400311 | CORPORAL | 4,282 | 3017 | 0418230 | Corporal Flex Slot | 2,574 |
| 1000 | 0400312 | CORPORAL | 920 | 3017 | 0418236 | Corporal Flex Slot | 2,044 |
| 1000 | 0400313 | CORPORAL | 913 | 3017 | 0418238 | Corporal Flex Slot | 606 |
| 1000 | 0400314 | CORPORAL | 1,202 | 3017 | 0418239 | ADO/DFC FLEX SLOT | 2,809 |
| 1000 | 0400315 | CORPORAL | 1,202 | 3017 | 0418245 | ADO/DFC FLEX SLOT | 3,224 |
| 1000 | 0400316 | CORPORAL | 615 | 3017 | 0418249 | ADO/DFC FLEX SLOT | 4,482 |
| 1000 | 0400317 | CORPORAL | 10 | 3017 | 0418251 | ADO/DFC FLEX SLOT | 3,314 |
| 1000 | 0400318 | CORPORAL | 618 | 3017 | 0418257 | Corporal Flex Slot | 600 |
| 1000 | 0400319 | CORPORAL | 613 | 3017 | 0418260 | ADO/DFC FLEX SLOT | 3,387 |
| 1000 | 0400320 | CORPORAL | 602 | 3017 | 0418262 | ADO/DFC FLEX SLOT | 3,643 |
| 1000 | 0400322 | CORPORAL | 612 | 3017 | 0418300 | TECHNOLOGY DIRECTOR | 1,207 |
| 1000 | 0400323 | CORPORAL | 302 | 3017 | 0418301 | CORPORAL | 36 |
| 1000 | 0400324 | CORPORAL | 310 | 3017 | 0418302 | CORPORAL | 165 |
| 1000 | 0400328 | CORPORAL | 1,440 | 3017 | 0418305 | CORPORAL | 298 |
| 1000 | 0400330 | CORPORAL | 613 | 3017 | 0418307 | CORPORAL | 171 |
| 1000 | 0400331 | CORPORAL | 612 | 3017 | 0418308 | CORPORAL | 290 |
| 1000 | 0400332 | CORPORAL | 615 | 3017 | 0418311 | CORPORAL | 107 |
| 1000 | 0400334 | CORPORAL | 320 | 3017 | 0418312 | CORPORAL | 691 |
| 1000 | 0400400 | Fire Marshall | 601 | 3017 | 0418314 | CORPORAL | 355 |
| 1000 | 0400401 | Asst. Fire Marshall | 610 | 3017 | 0418315 | CORPORAL | 115 |
| 1000 | 0403001 | JUVENILE COURT DIRECTOR | 1,398 | 3017 | 0418320 | CORPORAL | 150 |
| 1000 | 0403009 | LEAD JUVENILE OFFICER/SPO | 471 | 3017 | 0418325 | CORPORAL | 75 |
| 1000 | 0403012 | JUV INTAKE OFF II/SPECIAL POLI | 274 | 3017 | 0418329 | CORPORAL | 144 |
| 1000 | 0403020 | JUVENILE INTAKE DIVERSION OFFI | 7 | 3017 | 0418330 | CORPORAL | 302 |
| 1000 | 0403022 | JUVENILE INTAKE DIVERSION OFFI | 1,325 | 3017 | 0418334 | CORPORAL | 584 |
| 1000 | 0404001 | Case Manager | 4 | 3017 | 0418335 | CORPORAL | 167 |
| 1000 | 0416008 | ASST HOT CHECK ADMINISTRATOR | 4 | 3017 | 0418336 | TRANSPORT CORPORAL | 892 |
| 1000 | 0416010 | PARALEGAL | 9 | 3017 | 0418400 | Adult Detention Officer | 3,166 |
| 1000 | 0416013 | Victim Restitution | 9 | 3017 | 0418402 | ADO/DFC FLEX SLOT | 832 |
| 1000 | 0416014 | Senior Case Coordinator | 1,013 | 3017 | 0418408 | Corporal Flex Slot | 1,582 |
| 1000 | 0416016 | Case Coordinator | 10 | 3017 | 0418411 | ADO/DFC FLEX SLOT | 133 |
| 1000 | 0417006 | DEPUTY PUBLIC DEFENDER | 1,398 | 3017 | 0418414 | Corporal Flex Slot | 3 |
| 1000 | 0419002 | Office Manager | 1,656 | 3017 | 0418417 | Deputy First Class/Flex | 220 |
| 1000 | 0444002 | ASST. JDC DIRECTOR | 115 | 3017 | 0418418 | ADO/DFC FLEX SLOT | 1,204 |
| 1000 | 0444021 | Youth Development | 7 | 3017 | 0418420 | ADO/DFC FLEX SLOT | 233 |
| 1000 | 0444030 | JUVENILE CAREWORKER | 934 | 3017 | 0418422 | Adult Detention Officer | 778 |
| 1000 | 0444036 | Social Worker | 1,274 | 3017 | 0418425 | Adult Detention Officer | 376 |

| APPROPRIATIONS, ATTACHMENT "B" | | | | | | | | |
|--------------------------------|---------|-------------------------------------|---------|-----------------------------------|-------------------------------|-------------------------------------|---------|--|
| 1000 | 0500002 | DEPUTY DEM DIRECTOR/EDUCATOR | 1,343 | 3017 | 0418427 | Deputy First Class/Flex | 1,147 | |
| 1000 | 0500003 | DEM/911 SUPPORT COORDINATOR | 6 | 3017 | 0418430 | Deputy First Class/Flex | 3,537 | |
| 10000100 | 1008 | NONCONTRIBUTORY RETIREMENT | 2,705 | 3017 | 0418433 | Deputy First Class/Flex | 43 | |
| 10000100 | 1010 | WORKMEN'S COMPENSATION | 110 | 3017 | 0418437 | Adult Detention Officer | 1,207 | |
| 10000101 | 1001 | SALARY FULL-TIME | 109 | 3017 | 0418439 | Deputy First Class/Flex | 94 | |
| 10000102 | 1011 | UNEMPLOYMENT COMPENSATION | 2,695 | 3017 | 0418493 | Adult Detention Officer | 5,355 | |
| 10000103 | 1008 | NONCONTRIBUTORY RETIREMENT | 2,733 | 3017 | 0418494 | Adult Detention Officer | 1,342 | |
| 10000103 | 1010 | WORKMEN'S COMPENSATION | 63 | 3017 | 0418495 | ADO/DFC FLEX SLOT | 4 | |
| 10000104 | 1005 | OVERTIME/OTHER PREMIUM COMPENSATION | 1,749 | 3017 | 0418498 | Adult Detention Officer | 2,174 | |
| 10000105 | 1002 | SALARIES, PART-TIME | 3,575 | 30170127 | 1010 | WORKMEN'S COMPENSATION | 2,303 | |
| 10000105 | 1005 | OVERTIME | 461 | 30170418 | 1005 | OVERTIME/OTHER PREMIUM COMPENSATION | 111,953 | |
| 10000106 | 1002 | SALARIES, PART-TIME | 1,280 | 30170418 | 1009 | Health Insurance Matching | 4,194 | |
| 10000108 | 1011 | UNEMPLOYMENT COMPENSATION | 1,699 | 30170418 | 1010 | WORKMEN'S COMPENSATION | 43,249 | |
| 10000109 | 1008 | NONCONTRIBUTORY RETIREMENT | 2,775 | 30170418 | 1011 | UNEMPLOYMENT COMPENSATION | 6,249 | |
| 10000109 | 1010 | WORKMEN'S COMPENSATION | 161 | 30170418 | 1017 | HOLIDAY INCENTIVE | 17,031 | |
| 10000110 | 1005 | OVERTIME/OTHER PREMIUM COMPENSATION | 14 | | | | 184,979 | |
| 10000110 | 1010 | WORKMEN'S COMPENSATION | 9 | | | | | |
| 10000113 | 1001 | SALARY FULL-TIME | 18 | 3020 NINE ONE ONE FUND | | | | |
| 10000113 | 1010 | WORKMEN'S COMPENSATION | 25 | 30200501 | 1005 | OVERTIME/OTHER PREMIUM COMPENSATION | 161 | |
| 10000113 | 1011 | UNEMPLOYMENT COMPENSATION | 1,804 | 30200501 | 1008 | NONCONTRIBUTORY RETIREMENT | 3 | |
| 10000120 | 1010 | WORKMEN'S COMPENSATION | 4 | 30200501 | 1010 | WORKMEN'S COMPENSATION | 1,608 | |
| 10000122 | 1002 | SALARIES, PART-TIME | 5,321 | | | | 1,772 | |
| 10000122 | 1006 | SOCIAL SECURITY MATCHING | 203 | | | | | |
| 10000122 | 1008 | NONCONTRIBUTORY RETIREMENT | 795 | 3028 ADULT DRUG COURT FUND | | | | |
| 10000308 | 1008 | NONCONTRIBUTORY RETIREMENT | 3,854 | 30288888 | 9999 | TRANSFERS OUT | 1,230 | |
| 10000308 | 1011 | UNEMPLOYMENT COMPENSATION | 547 | | | | 1,230 | |
| 10000400 | 1005 | OVERTIME/OTHER PREMIUM COMPENSATION | 43,078 | | | | | |
| 10000400 | 1010 | WORKMEN'S COMPENSATION | 39,067 | 3401 HIV CLINIC FUND | | | | |
| 10000400 | 1011 | UNEMPLOYMENT COMPENSATION | 5,707 | 3401 | 0305002 | SECRETARY/RECEPTIONIST | 119 | |
| 10000400 | 1017 | Holiday Incentive | 19,523 | 34010305 | 1001 | SALARIES FULL-TIME | 111 | |
| 10000403 | 1010 | WORKMEN'S COMPENSATION | 3,429 | | | | 111 | |
| 10000404 | 1001 | SALARY FULL-TIME | 4 | | | | | |
| 10000404 | 1010 | WORKMEN'S COMPENSATION | 19 | TOTAL FUND APPROPRIATIONS | | | | |
| 10000416 | 1010 | WORKMEN'S COMPENSATION | 267 | 1000 | GENERAL | | 158,937 | |
| 10000417 | 1010 | WORKMEN'S COMPENSATION | 10 | 1002 | EMPLOYEE INSURANCE FUND | | 226,328 | |
| 10000419 | 1001 | SALARY FULL-TIME | 1,171 | 2000 | ROAD | | 138,341 | |
| 10000419 | 1011 | UNEMPLOYMENT COMPENSATION | 238 | 3002 | CIRCUIT COURT AUTOMATION FUND | | 2,301 | |
| 10000420 | 1010 | WORKMEN'S COMPENSATION | 3 | 3006 | RECORDER'S COST | | 227,760 | |
| 10000444 | 1010 | WORKMEN'S COMPENSATION | 5,182 | 3008 | LIBRARY | | 3,690 | |
| 10000444 | 1011 | UNEMPLOYMENT COMPENSATION | 3,226 | 3017 | JAIL | | 184,979 | |
| 10000500 | 1001 | SALARY FULL-TIME | 1,349 | 3020 | NINE ONE ONE | | 1,772 | |
| 10000500 | 1008 | NONCONTRIBUTORY RETIREMENT | 200 | 3028 | ADULT DRUG COURT | | 1,230 | |
| 10000500 | 1010 | WORKMEN'S COMPENSATION | 649 | 3401 | HIV CLINIC | | 111 | |
| 10000702 | 1005 | OVERTIME/OTHER PREMIUM COMPENSATION | 4 | | | | 945,449 | |
| 10000800 | 1008 | NONCONTRIBUTORY RETIREMENT | 1,188 | | | | | |
| 10000800 | 1010 | WORKMEN'S COMPENSATION | 34 | | | | | |
| 10000800 | 1011 | UNEMPLOYMENT COMPENSATION | 1,880 | | | | | |
| | | | 158,937 | | | | | |

ORDINANCE NO. _____

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS; AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF CAPITAL IMPROVEMENT REVENUE BONDS FOR THE PURPOSE OF FINANCING THE COSTS OF COURT FACILITIES; PROVIDING FOR THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON THE BONDS; PRESCRIBING OTHER MATTERS RELATING THERETO; AND DECLARING AN EMERGENCY.

WHEREAS, the Quorum Court of Washington County, Arkansas (the "County") has determined that it is in the best interest of the County to construct and equip an addition to the juvenile court facility to include a new courtroom (the "Improvements"); and

WHEREAS, the County can finance the cost of the Improvements by the issuance of Capital Improvement Revenue Bonds (Court Facilities Project), Series 2020, in the maximum aggregate principal amount of \$5,300,000 (the "bonds"); and

WHEREAS, a Bond Purchase Agreement between the County and Stephens Inc. (the "Underwriter"), providing for the sale of the bonds (the "Bond Purchase Agreement"), has been presented to and is before this meeting; and

WHEREAS, a Preliminary Official Statement, to be used to offer the bonds for sale (the "Preliminary Official Statement"), has been presented to and is before this meeting; and

WHEREAS, a Continuing Disclosure Agreement between the County and the trustee for the Bonds (the "Disclosure Agreement"), providing for the ongoing disclosure obligations of the County with respect to the bonds, has been presented to and is before this meeting;

NOW, THEREFORE, BE IT ORDAINED by the Quorum Court of Washington County, Arkansas:

Article 1. Under the authority of the Constitution and laws of the State of Arkansas (the "State"), including particularly Title 14, Chapter 164, Subchapter 4 of the Arkansas Code of 1987 Annotated, Washington County, Arkansas Capital Improvement Revenue Bonds (Court Facilities Project), Series 2020 are hereby authorized and ordered issued for the purpose of accomplishing the Improvements, funding a debt service reserve and paying necessary expenses of authorizing and issuing the bonds in accordance with and subject to the terms set forth in Article 2 of this Ordinance.

Article 2. The bonds shall be issued and sold to the Underwriter only upon the following terms:

(a) The bonds shall not exceed \$5,300,000 in aggregate principal amount.

(b) The true interest cost for the bonds (taking into account original issue premium and discount and Underwriter's discount but excluding costs of issuing the bonds) shall not exceed 3.50%, and the purchase price shall not be less than 98% of par (without taking into account original issue discount or premium, if any).

(c) The bonds shall mature not later than May 1, 2045.

(d) The first optional redemption date shall not be later than November 1, 2025.

Article 3. The terms of the bonds as offered and subscribed shall be presented to the Quorum Court in an Ordinance for its approval, which Ordinance shall set forth, within the parameters of Article 2 of this Ordinance: (a) the principal amount of the bonds; (b) the interest rates for the bonds; (c) the purchase price for the bonds; (d) the schedule of maturities and mandatory sinking fund redemptions, if any, for the bonds; (e) the first optional redemption date; and (f) the bank selected by the Underwriter that shall serve as the Trustee and Paying Agent for the bonds (the "Trustee").

Article 4. The bonds shall be issuable only as fully registered bonds without coupons in the denomination of \$5,000 or any integral multiple thereof. Unless the County shall otherwise direct, the bonds shall be numbered from 1 upward in order of issuance. Each bond shall have a CUSIP number but the failure of a CUSIP number to appear on any bond shall not affect its validity.

The bonds shall be registered initially in the name of Cede & Co., as nominee for the Depository Trust Company ("DTC"), which shall be considered to be the registered owner of the bonds for all purposes under this Ordinance, including, without limitation, payment by the County of principal of, redemption price, premium, if any, and interest on the bonds, and receipt of notices and exercise of rights of registered owners. There shall be one certificated, typewritten bond per maturity which shall be immobilized in the custody of DTC with the beneficial owners having no right to receive the bonds in the form of physical securities or certificates. DTC and its participants shall be responsible for maintenance of records of the ownership of beneficial interests in the bonds by book-entry on the system maintained and operated by DTC and its participants, and transfers of ownership of beneficial interests shall be made only by DTC and its participants, by book-entry, the County having no responsibility therefor. DTC is expected to maintain records of the positions of participants in the bonds, and the participants and persons acting through participants are expected to maintain records of the purchasers of beneficial interests in the bonds. The bonds as such shall not be transferable or exchangeable, except for transfer to another securities depository or to another nominee of a securities depository, without further action by the County.

If any securities depository determines not to continue to act as a securities depository for the bonds for use in a book-entry system, the County may establish a securities depository/ book-entry system relationship with another securities depository. If the County does not or is unable to do so, or upon request of the beneficial owners of all outstanding bonds, the

County and the Trustee (hereinafter identified), after the Trustee has made provision for notification of the beneficial owners by the then securities depository, shall permit withdrawal of the bonds from the securities depository, and authenticate and deliver bond certificates in fully registered form (in denominations of \$5,000 or integral multiples thereof) to the assigns of the securities depository or its nominee, all at the cost and expense (including costs of printing definitive bonds) of the County, if the County fails to maintain a securities depository/book-entry system, or of the beneficial owners, if they request termination of the system.

Prior to issuance of the bonds, the County shall have executed and delivered to DTC a written agreement (the "Representation Letter") setting forth (or incorporating therein by reference) certain undertakings and responsibilities of the County with respect to the bonds so long as the bonds or a portion thereof are registered in the name of Cede & Co. (or a substitute nominee) and held by DTC. Notwithstanding such execution and delivery of the Representation Letter, the terms thereof shall not in any way limit the provisions of this Article or in any other way impose upon the County any obligation whatsoever with respect to persons having interests in the bonds other than the registered owners, as shown on the registration books kept by the Trustee. The Trustee shall take all action necessary for all representations of the County in the Representation Letter with respect to the Trustee to at all times be complied with.

The authorized officers of the Trustee and the County shall do or perform such acts and execute all such certificates, documents and other instruments as they or any of them deem necessary or advisable to facilitate the efficient use of a securities depository for all or any portion of the bonds; provided that neither the Trustee nor the County may assume any obligations to such securities depository or beneficial owners of bonds that are inconsistent with their obligations to any registered owner under this Ordinance.

Each bond shall be dated as its date of delivery. Interest on the bonds shall be payable on November 1, 2020, and semiannually thereafter on May 1 and November 1 of each year. Payment of each installment of interest shall be made to the person in whose name the bond is registered on the registration books of the County maintained by the Trustee, at the close of business on the fifteenth day of the month (whether or not a business day) next preceding each interest payment date (the "Record Date"), irrespective of any transfer or exchange of any such bond subsequent to such Record Date and prior to such interest payment date.

Each bond shall bear interest from the payment date next preceding the date on which it is authenticated unless it is authenticated on an interest payment date, in which event it shall bear interest from such date, or unless it is authenticated prior to the first interest payment date, in which event it shall bear interest from its dated date, or unless it is authenticated during the period from the Record Date to the next interest payment date, in which case it shall bear interest from such interest payment date, or unless at the time of authentication thereof interest is in default thereon, in which event it shall bear interest from the date to which interest has been paid.

Only such bonds as shall have endorsed thereon a Certificate of Authentication (the "Certificate") substantially in the form set forth in Article 6 hereof duly executed by Trustee shall be entitled to any right or benefit under this Ordinance. No bond shall be valid and obligatory

for any purpose unless and until the Certificate shall have been duly executed by Trustee, and the executed Certificate shall be conclusive evidence that such bond has been authenticated and delivered under this Ordinance. The Certificate shall be deemed to have been executed if signed by an authorized officer of Trustee, but it shall not be necessary that the same officer sign the Certificate on all of the bonds.

In case any bond shall become mutilated or be destroyed or lost, the County shall, if not then prohibited by law, cause to be executed and Trustee may authenticate and deliver a new bond of like date, number, maturity and tenor in exchange and substitution for and upon cancellation of such mutilated bond, or in lieu of and in substitution for such bond destroyed or lost, upon the owner paying the reasonable expenses and charges of the County and Trustee in connection therewith, and, in the case of a bond destroyed or lost, his filing with Trustee evidence satisfactory to it that such bond was destroyed or lost, and of his ownership thereof, and furnishing the County and Trustee with indemnity satisfactory to them. Trustee is hereby authorized to authenticate any such new bond. In the event any such bond shall have matured, instead of issuing a new bond, the County may pay the same without the surrender thereof. Upon the issuance of a new bond under this Article, the County may require the payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in relation thereto and any other expenses (including the fees and expenses of Trustee) connected therewith.

The County shall cause books to be maintained for the registration and for the transfer of the bonds as provided herein and in the bonds. Trustee shall act as the bond registrar. Each bond is transferable by the registered owner thereof or by his attorney duly authorized in writing at the principal office of Trustee. Upon such transfer a new fully registered bond or bonds of the same maturity, of authorized denomination or denominations, for the same aggregate principal amount will be issued to the transferee in exchange therefor.

The person in whose name any bond shall be registered (the "Owner") shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of or on account of the principal or interest on any bond shall be made only to or upon the order of the Owner thereof or his legal representative, but such registration may be changed as hereinabove provided. All such payments shall be valid and effectual to satisfy and discharge the liability upon such bond to the extent of the sum or sums so paid.

No charge shall be made to any Owner for the privilege of transfer or exchange, but any Owner requesting any such transfer or exchange shall pay any tax or other governmental charge required to be paid with respect thereto. Except as otherwise provided in the immediately preceding sentence, the cost of preparing each new bond upon each exchange or transfer and any other expenses of the County or Trustee incurred in connection therewith shall be paid by the County. Neither the County nor Trustee shall be required to transfer or exchange any bonds selected for redemption in whole or in part.

In any case where the date of maturity of interest on or principal of the bonds or the date fixed for redemption of any bonds shall be a Saturday or Sunday or shall be in the State a legal holiday or a day on which banking institutions are authorized by law to close, then payment of interest or principal need not be made on such date but may be made on the next succeeding

business day with the same force and effect as if made on the date of maturity or the date fixed for redemption, and no interest shall accrue for the period after the date of maturity or date fixed for redemption.

Article 5. The bonds shall be executed on behalf of the County by the manual or facsimile signatures of the County Judge and County Clerk and shall have impressed or imprinted thereon the seal of the County. The bonds, together with interest thereon, are secured solely by all right, title and interest of the County in the Pledged Revenues and all right of the County to the collection and receipt of the Pledged Revenues. The Pledged Revenues are hereby pledged and mortgaged for the equal and ratable payment of the bonds. The "Pledged Revenues" are a special revenue source and are defined to mean all revenues received by the County that are derived from the payment of fines (including fines in the nature of restitution) and court costs collected in criminal and juvenile matters by the Circuit Courts (including any successor courts hearing such matters) in the County, that remain after the payment of prior claims that the County is legally obligated to make from such funds (the "Prior Claims"). The Pledged Revenues shall not be deemed to be general revenues of the County and shall be deposited into a special fund hereinafter created. The bonds and interest thereon shall not constitute an indebtedness of the County within any constitutional or statutory limitation. The bonds shall never give rise to a charge against the County's general credit or taxing power and no funds derived from the County's taxes are pledged to pay the bonds. Nothing herein shall require the County to pay the principal of and interest on the bonds from sources other than the Pledged Revenues, but nothing herein shall prohibit the County from doing so.

Article 6. The bonds and the Certificate shall be in substantially the following form and the County Judge and County Clerk are hereby expressly authorized and directed to make all recitals contained therein:

(Form of Bond)

REGISTERED

REGISTERED

No. _____

\$ _____

UNITED STATES OF AMERICA
STATE OF ARKANSAS
WASHINGTON COUNTY
CAPITAL IMPROVEMENT REVENUE BOND
(COURT FACILITIES PROJECT)
SERIES 2020

Interest Rate: _____ %

Maturity Date: May 1, _____

Dated Date: _____, 2020

Registered Owner: Cede & Co.

Principal Amount: _____ Dollars

CUSIP No.: _____

KNOW ALL MEN BY THESE PRESENTS:

That Washington County, Arkansas (the "County"), for value received, hereby promises to pay to the Registered Owner shown above upon the presentation and surrender hereof at the principal office of _____, _____, Arkansas, or its successor or successors, as Trustee and Paying Agent ("Trustee"), on the Maturity Date shown above, the Principal Amount shown above, in such coin or currency of the United States of America as at the time of payment shall be legal tender for the payment of public and private debts and to pay by check or draft interest thereon, in like coin or currency from the interest commencement date specified below at the Interest Rate per annum shown above, payable November 1, 2020 and semiannually thereafter on the first days of May and November of each year, until payment of such Principal Amount or, if this bond or a portion hereof shall be duly called for redemption, until the date fixed for redemption, and to pay interest on overdue principal and interest (to the extent legally enforceable) at the rate borne by this bond. Payment of each installment of interest shall be made to the person in whose name this bond is registered on the registration books of the County maintained by Trustee at the close of business on the fifteenth day of the month (whether or not a business day) next preceding each interest payment date (the "Record Date"), irrespective of any transfer or exchange of this bond subsequent to such Record Date and prior to such interest payment date.

This bond shall bear interest from the payment date next preceding the date on which it is authenticated unless it is authenticated on an interest payment date, in which event it shall bear interest from such date, or unless it is authenticated prior to the first interest payment date, in which event it shall bear interest from the Dated Date shown above, or unless it is authenticated during the period from the Record Date to the next interest payment date, in which case it shall bear interest from such interest payment date, or unless at the time of authentication hereof interest is in default hereon, in which event it shall bear interest from the date to which interest has been paid.

This bond is one of an issue of Washington County, Arkansas Capital Improvement Revenue Bonds (Court Facilities Project), Series 2020, aggregating _____ Dollars (\$ _____) in principal amount (the "bonds"), and is issued for the purpose of financing the cost of constructing and equipping an addition to the juvenile court facility to include a new courtroom, funding a debt service reserve and paying necessary expenses of authorizing and issuing the bonds.

The bonds are issued pursuant to and in full compliance with the Constitution and laws of the State of Arkansas (the "State"), including particularly Title 14, Chapter 164, Subchapter 4 of the Arkansas Code of 1987 Annotated, and pursuant to Ordinance No. _____ of the County, duly adopted on _____, 2020, and Ordinance No. _____ of the County, duly adopted on _____, 2020 (collectively, the "Authorizing Ordinance"), and do not constitute an indebtedness of the County within any constitutional or statutory limitation. The bonds are not general obligations of the County, but are special obligations secured solely by a pledge of revenues received by the County that are derived from the payment of fines (including fines in the nature of restitution) and court costs collected in criminal and juvenile matters by the Circuit Courts (or any successor courts hearing such matters) in the County that remain after the payment

of prior claims that the County is legally obligated to make from such funds (the "Pledged Revenues"). The Pledged Revenues shall not be deemed to be general revenues of the County but shall be deemed to be a special source for the payment of the bonds. The bonds shall never give rise to a charge against the County's general credit or taxing power and no funds derived from the County's taxes are pledged to pay the bonds. An amount of Pledged Revenues sufficient to pay the principal of and interest on the bonds has been duly pledged and set aside into the 2020 Capital Improvement Revenue Bond Fund (Court Facilities Project) identified in the Authorizing Ordinance. Reference is hereby made to the Authorizing Ordinance for a detailed statement of the terms and conditions upon which the bonds are issued, of the nature and extent of the security for the bonds, and the rights and obligations of the County, Trustee and owners of the bonds. Nothing herein or in the Authorizing Ordinance shall require the County to pay the principal of and interest on this bond except from the Pledged Revenues, but nothing herein or in the Authorizing Ordinance shall prevent the County from doing so.

The bonds shall be subject to extraordinary, optional and mandatory sinking fund redemption as follows:

(1) The bonds must be redeemed from proceeds of the bonds not needed for the purposes intended, on any interest payment date, in whole or in part, at a redemption price equal to the principal amount being redeemed plus accrued interest to the redemption date, in inverse order of maturity (and by lot within a maturity in such manner as the Trustee may determine).

(2) The bonds are subject to redemption at the option of the County, from funds from any source, in whole at any time or in part on any interest payment date on and after November 1, 2025, at a redemption price equal to the principal amount being redeemed plus accrued interest to the redemption date. If fewer than all of the bonds shall be called for redemption, the particular maturities and interest rates to be redeemed shall be selected by the County in its discretion. If fewer than all of the bonds of any one maturity and interest rate shall be called for redemption, the particular bonds or portion thereof to be redeemed from such maturity and interest rate shall be selected by lot by the Trustee.

(3) To the extent not previously redeemed, the bonds maturing on May 1, 20__ are subject to mandatory sinking fund redemption by lot in such manner as the Trustee shall determine, on May 1 in the years and in the amounts set forth below, at a redemption price equal to the principal amount being redeemed plus accrued interest to the date of redemption:

| <u>Years</u> | <u>Principal Amounts</u> |
|--------------|------------------------------|
|--------------|------------------------------|

In case any outstanding bond is in a denomination greater than \$5,000, each \$5,000 of face value of such bond shall be treated as a separate bond of the denomination of \$5,000.

Notice of redemption identifying the bonds or portions thereof (which shall be \$5,000 or a multiple thereof) to be redeemed shall be given by Trustee, not less than 30 nor more than 60 days prior to the date fixed for redemption, by mailing a copy of the redemption notice by first class mail, postage prepaid, or sending a copy of the redemption notice via other standard means, including electronic or facsimile communication, to all registered owners of bonds to be redeemed. Failure to send an appropriate notice or any such notice to one or more registered owners of bonds to be redeemed shall not affect the validity of the proceedings for redemption of other bonds as to which notice of redemption is duly given in proper and timely fashion. All such bonds or portions thereof thus called for redemption and for the retirement of which funds are duly provided in accordance with the Authorizing Ordinance prior to the date fixed for redemption will cease to bear interest on such redemption date.

This bond is transferable by the registered owner hereof in person or by his attorney-in-fact duly authorized in writing at the principal office of Trustee, but only in the manner, subject to the limitations and upon payment of the charges provided in the Authorizing Ordinance, and upon surrender and cancellation of this bond. Upon such transfer a new fully registered bond or bonds of the same maturity, of authorized denomination or denominations, for the same aggregate principal amount, will be issued to the transferee in exchange therefor. This bond is issued with the intent that the laws of the State shall govern its construction.

The County and Trustee may deem and treat the registered owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes, and neither the County nor Trustee shall be affected by any notice to the contrary.

The bonds are issuable only as fully registered bonds in the denomination of \$5,000, and any integral multiple thereof. Subject to the limitations and upon payment of the charges provided in the Authorizing Ordinance, fully registered bonds may be exchanged for a like aggregate principal amount of fully registered bonds of the same maturity of other authorized denominations.

IT IS HEREBY CERTIFIED, RECITED AND DECLARED that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of the bonds do exist, have happened and have been performed in due time, form and manner as required by law; that the indebtedness represented by the bonds, together with all obligations of the County, does not exceed any constitutional or statutory limitation; and that the above referred to revenues pledged to the payment of the principal of and interest on the bonds as the same become due and payable will be sufficient in amount for that purpose.

This bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Authorizing Ordinance until the Certificate of Authentication hereon shall have been signed by Trustee.

THE COUNTY HAS DESIGNATED THIS BOND AS A "QUALIFIED TAX-EXEMPT OBLIGATION" WITHIN THE MEANING OF SECTION 265(b) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED.

IN WITNESS WHEREOF, Washington County, Arkansas has caused this bond to be executed by its County Judge and County Clerk, and its corporate seal to be impressed on this bond, all as of the Dated Date shown above.

WASHINGTON COUNTY, ARKANSAS

ATTEST:

County Clerk

By _____
County Judge

(SEAL)

(Form of Trustee's Certificate)
TRUSTEE'S CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds designated Series 2020 in and issued under the provisions of the within mentioned Authorizing Ordinance.

Date of Authentication: _____, 2020.

, Arkansas
TRUSTEE

By _____
Authorized Signature

(A Form of Assignment shall be attached to each bond.)

Article 7. (a) The fines and court costs currently imposed for collection in criminal and juvenile cases by the Circuit Courts (or any successor courts) in the County, and the amounts thereof are ratified, confirmed and continued; subject to reduction by the State if mandated by State statute.

(b) The County agrees to continuously provide facilities for a court system for juvenile and criminal matters while the bonds are outstanding. Nothing shall require the County to use funds derived from County taxes to house the court system, but nothing herein shall prohibit the County from using such funds at its discretion.

Article 8. The County Treasurer shall be the custodian of all Pledged Revenues. All Pledged Revenues shall at all times be accounted for separately and distinctly from other moneys of the County and shall be used and applied only as provided herein. The Pledged Revenues shall not be deposited into the General Fund but shall be deposited into a special fund of the County heretofore created and designated as the "Court Costs and Fine Fund" in such

depository or depositories for the County as may be lawfully designated by the County from time to time; provided that such depository or depositories shall hold membership in the Federal Deposit Insurance Corporation or any successor entity ("FDIC"). The Prior Claims shall first be paid from the Court Costs and Fine Fund. Moneys in the Court Costs and Fine Fund remaining after the monthly payment of Prior Claims are a special source pledged to the payment of the bonds.

Article 9. After paying the Prior Claims, there shall be transferred from the Court Costs and Fine Fund into a special fund to be held by the Trustee hereby created and designated "2020 Capital Improvement Revenue Bond Fund (Court Facilities Project)" (the "Bond Fund"), the sums in the amounts and at the times described below for the purpose of providing funds for the payment of the principal of and interest on the bonds, as they mature, with Trustee's fees.

There shall be paid into the Bond Fund on or before the 15th day of each month, commencing in the month following the month in which the bonds are issued, until all outstanding bonds, with interest thereon, have been paid in full or provision made for such payment, a sum equal to 1/6 of the next installment of interest plus 1/12 of the next installment of principal on all outstanding bonds due at maturity or upon mandatory sinking fund redemption; provided, however, that the monthly payments into the Bond Fund shall be increased through October 15, 2020 in order to make the first interest payment on the bonds and that the monthly payments into the Bond Fund shall be increased through April 15, 2021 in order to make the first principal payment on the bonds.

The County Treasurer shall also pay from the Court Costs and Fine Fund into the Bond Fund such additional sums as necessary to provide for Trustee's fees and expenses and any arbitrage rebate due the United States Treasury under Section 148(f) of the Internal Revenue Code of 1986, as amended (the "Code"). The County shall receive a credit against monthly deposits into the Bond Fund from bond proceeds deposited therein, from all interest earnings on moneys in the Bond Fund and from transfers into the Bond Fund directed by Article 23 hereof.

If Pledged Revenues are insufficient to make the required monthly payment into the Bond Fund, then the amount of any such deficiency in the payment made shall be added to the amount otherwise required to be paid into the Bond Fund on or before the fifteenth (15th) day of the next month. Nothing herein shall require the County to make deposits into the Bond Fund from sources other than the Court Costs and Fine Fund, but nothing herein shall prohibit the County from depositing funds from other sources into the Bond Fund.

There shall also be established and maintained in the Bond Fund a Debt Service Reserve Account in an amount equal to the one-half of the maximum annual principal and interest requirements on the bonds. Moneys in the Debt Service Reserve Account shall be used to pay the principal of and interest on the bonds when due if other moneys in the Bond Fund are not otherwise sufficient for that purpose. Moneys in the Debt Service Reserve Account over and above the required level shall be immediately transferred from the Debt Service Reserve Account into the Bond Fund and used as a credit against the next monthly payment. Should the Debt Service Reserve become impaired or be reduced below the required level, the deficiency shall be cured by

additional monthly payments from the Court Costs and Fine Fund until the impairment or reduction is corrected within a twenty-four month period.

Trustee is hereby authorized to withdraw from the Bond Fund on the due date for the principal and/or interest on any bond, at maturity or redemption prior to maturity, an amount equal to the amount of such bond and interest due thereon for the sole purpose of paying the same, together with Trustee's fee. Trustee shall also withdraw when due the amount to pay the arbitrage rebate. No withdrawal of funds from the Bond Fund shall be made for any other purpose except as otherwise authorized in this Ordinance.

Article 10. Any surplus in the Court Costs and Fine Fund after making the monthly deposits into the Bond Fund may be withdrawn from the Court Costs and Fine Fund and used, at the option of the County, for administration of justice purposes.

Article 11. So long as any of the bonds are outstanding, the County shall not issue or attempt to issue any bonds or obligations claimed to be entitled to a priority of lien on the Pledged Revenues over the lien securing the bonds. The County reserves the right to issue additional bonds to finance or pay the cost of constructing any additional facilities or to refund bonds issued for such purpose, but the County shall not authorize or issue any such additional bonds ranking on a parity with the outstanding bonds unless and until there have been procured and filed with the County Clerk and Trustee a statement by an independent certified public accountant ("Accountant") selected by the County reciting the opinion, based upon necessary investigation, that the Pledged Revenues for the fiscal year immediately preceding the fiscal year in which it is proposed to issue such additional bonds shall equal not less than 120% of the average annual principal and interest requirements on all the then outstanding bonds secured by Pledged Revenues and the additional bonds then proposed to be issued.

The additional bonds, the issuance of which is restricted and conditioned by this Article, shall be understood to mean bonds secured by Pledged Revenues ranking on a parity of security with the bonds and not bonds secured by Pledged Revenues subordinate in security to the bonds and such bonds may be issued without complying with the terms and conditions hereof.

Article 12. The bonds shall be subject to redemption prior to maturity in accordance with the terms set out in the bond form.

Article 13. The County shall cause proper books of accounts and records to be kept (separate from all other records and accounts) in which complete and correct entries shall be made of all transactions relating to the Pledged Revenues, and such books shall be available for inspection by any Owner at reasonable times and under reasonable circumstances. The County agrees to have its financial statements audited by the Joint Legislative Auditing Committee, Division of Legislative Audit of the State of Arkansas, or, at the option of the County, an Accountant, and a copy of the audit shall be delivered to Trustee within 45 days after it is received by the County. The audit shall be made available to the Owners requesting the same in writing.

Article 14. The County covenants and agrees that it will maintain the facilities housing the Circuit Courts or any successor courts hearing such matters (the "Court Facilities") in

good condition and operate the same in an efficient manner and at reasonable cost. While the bonds are outstanding, the County agrees that, to the extent comparable protection is not otherwise provided to the satisfaction of Trustee, it will insure and at all times keep insured, in the amount of the actual value thereof, in a responsible insurance company or companies authorized and qualified under the laws of the State to assume the risk thereof, the Court Facilities, against loss or damage thereto from fire and other perils included in extended coverage insurance in effect in Arkansas. Satisfactory evidence of said insurance shall be filed with Trustee. In the event of loss, the proceeds of such insurance shall be applied solely toward the reconstruction, replacement or repair of the Court Facilities, and in such event the County will, with reasonable promptness, cause to be commenced and completed the reconstruction, replacement and repair work. If such proceeds are more than sufficient for such purposes, the balance remaining shall be deposited to the credit of the General Fund of the County or such other account as the Quorum Court may direct. Nothing shall require the County to use funds derived from County taxes to operate, insure and maintain the Court Facilities but nothing herein shall prohibit the County from using such funds at its discretion.

Article 15. Any bond shall be deemed to be paid within the meaning of this Ordinance when payment of the principal of and interest on such bond (whether at maturity or upon redemption as provided herein, or otherwise), either (i) shall have been made or caused to be made in accordance with the terms thereof, or (ii) shall have been provided for by irrevocably depositing with Trustee, in trust and irrevocably set aside exclusively for such payment, (1) cash sufficient to make such payment and/or (2) direct obligations of (including obligations issued or held in book entry form on the books of) the Department of the Treasury of the United States of America ("Escrow Securities") (provided that such deposit will not affect the tax exempt status of the interest on any of the bonds or cause any of the bonds to be classified as "arbitrage bonds" within the meaning of Section 148 of the Code), maturing as to principal and interest in such amounts and at such times as will provide sufficient moneys to make such payment, and all necessary and proper fees, compensation and expenses of Trustee pertaining to the bonds with respect to which such deposit is made shall have been paid or the payment thereof provided for to the satisfaction of Trustee.

On the payment of any bonds within the meaning of this Ordinance, Trustee shall hold in trust, for the benefit of the owners of such bonds, all such moneys and/or Escrow Securities.

When all the bonds shall have been paid within the meaning of this Ordinance, if Trustee has been paid its fees and expenses and if the payment of any arbitrage rebate that may be due is made or provided for to the satisfaction of the Trustee, Trustee shall take all appropriate action to cause (i) the pledge and lien of this Ordinance to be discharged and canceled, and (ii) all moneys held by it pursuant to this Ordinance and which are not required for the payment of such bonds to be paid over or delivered to or at the direction of the County. In determining the sufficiency of the deposit of Escrow Securities there shall be considered the principal amount of such Escrow Securities and interest to be earned thereon until the maturity of such Escrow Securities.

Article 16. If there be any default in the payment of the principal of or interest on any of the bonds, or if the County defaults in any Bond Fund requirement or in the performance

of any of the other covenants contained in this Ordinance, Trustee may, and upon the written request of the Owners of not less than 10% in principal amount of the then outstanding bonds, shall, by proper suit, compel the performance of the duties of the officials of the County under the laws of Arkansas.

No Owner shall have any right to institute any suit, action, mandamus or other proceeding in equity or at law for the protection or enforcement of any power or right unless such Owner previously shall have given to Trustee written notice of the default on account of which such suit, action or proceeding is to be taken, and unless the Owners of not less than 10% in principal amount of the bonds then outstanding shall have made written request of Trustee after the right to exercise such power or right of action, as the case may be, shall have accrued, and shall have afforded Trustee a reasonable opportunity either to proceed to exercise the powers granted to Trustee, or to institute such action, suit or proceeding in its name, and unless, also, there shall have been offered to Trustee reasonable security and indemnity against the costs, expenses and liabilities to be incurred therein or thereby and Trustee shall have refused or neglected to comply with such request within a reasonable time. Such notification, request and offer of indemnity are, at the option of Trustee, conditions precedent to the execution of any remedy. No one or more Owners shall have any right in any manner whatever by his or their action to affect, disturb or prejudice the security of this Ordinance, or to enforce any right thereunder except in the manner herein described. All proceedings at law or in equity shall be instituted, had and maintained in the manner herein described and for the benefit of all Owners.

No remedy conferred upon or reserved to Trustee or to the Owners is intended to be exclusive of any other remedy or remedies, and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Ordinance or by law.

Trustee may, and upon the written request of the Owners of not less than 50% in principal amount of the bonds then outstanding shall, waive any default which shall have been remedied before the entry of final judgment or decree in any suit, action or proceeding instituted under the provisions of this Ordinance or before the completion of the enforcement of any other remedy, but no such waiver shall extend to or affect any other existing or any subsequent default or defaults or impair any rights or remedies consequent thereon.

All rights of action under this Ordinance or under any of the bonds enforceable by Trustee, may be enforced by it without the possession of any of the bonds, and any such suit, action or proceeding instituted by Trustee shall be brought in its name for the benefit of all Owners, subject to the provisions of this Ordinance.

No delay or omission of Trustee or of any Owners to exercise any right or power accrued upon any default shall impair any such right or power or shall be construed to be a waiver of any such default or an acquiescence therein; and every power and remedy given by this Ordinance to Trustee and to the Owners, respectively, may be exercised from time to time and as often as may be deemed expedient.

In any proceeding to enforce the provisions of this Ordinance any plaintiff Owner shall be entitled to recover from the County all costs of such proceeding, including reasonable attorneys' fees.

Article 17. (a) The terms of this Ordinance shall constitute a contract between the County and the Owners and no variation or change in the undertaking herein set forth shall be made while any of the bonds are outstanding, except as hereinafter set forth in (b) and (c) below.

(b) Trustee may consent to any variation or change in this Ordinance to cure any ambiguity, defect or omission in this Ordinance or any amendment hereto or any other change that Trustee determines is not to the material prejudice of the Owners or Trustee, without the consent of the Owners.

(c) The Owners of not less than 75% in aggregate principal amount of the bonds then outstanding shall have the right, from time to time, anything contained in this Ordinance to the contrary notwithstanding, to consent to and approve the adoption by the County of such ordinance supplemental hereto as shall be necessary or desirable for the purpose of modifying, altering, amending, adding to or rescinding, in any particular, any of the terms or provisions contained in this Ordinance or in any supplemental ordinance; provided, however, that nothing contained in this Article shall permit or be construed as permitting (a) an extension of the maturity of the principal of or the interest on any bond, or (b) a reduction in the principal amount of any bond or the rate of interest thereon, or (c) the creation of a lien on or pledge of the Pledged Revenues other than as expressly permitted by this Ordinance, or (d) a privilege or priority of any bond or bonds over any other bond or bonds, or (e) a reduction in the aggregate principal amount of the bonds required for consent to such supplemental ordinance.

Article 18. (a) Moneys held for the credit of the Court Costs and Fine Fund, the Construction Fund (as hereinafter defined) Fund and the Bond Fund (excluding the Debt Service Reserve Account) shall be invested and reinvested in Permitted Investments (as hereinafter defined), all of which shall mature, or which shall be subject to redemption by the holder thereof, at the option of such holder, not later than the date or dates when the moneys held for the credit of the particular fund will be required for the purposes intended. The Trustee shall make such investments and reinvestments of moneys in the in the Construction Fund and the Bond Fund at the direction of the County and in the Trustee's discretion in the absence of direction from the County.

(b) Moneys held for the credit of the Debt Service Reserve Account shall be invested and reinvested by Trustee at the direction of the County, and in the Trustee's discretion in the absence of direction from the County, in Permitted Investments, which shall mature, or which shall be subject to redemption by the holder thereof, at the option of such holder, not later than 10 years after the date of investment or the final maturity date of the outstanding bonds, whichever is earlier.

(c) Obligations so purchased as an investment of moneys in any fund shall be deemed at all times to be a part of such fund and the interest accruing thereon and any profit

realized from such investments shall be credited to such fund, and any loss resulting from such investment shall be charged to such fund.

(d) "Permitted Investments" are defined as (i) direct or fully guaranteed obligations of the United States of America (including any such securities issued or held in book-entry form on the books of the Department of the Treasury of the United States of America) ("Government Securities"), (ii) direct obligations of an agency, instrumentally or government-sponsored enterprise created by an act of the United States Congress and authorized to issue securities or evidences of indebtedness, regardless of whether the securities or evidences of indebtedness are guaranteed for repayment by the United States Government, (iii) demand deposits or certificates of deposit of banks, including the Trustee, which are insured by the FDIC, or, if in excess of insurance coverage, collateralized by Government Securities or other securities authorized by State law to secure public funds or (iv) money market funds, including funds managed by the Trustee, invested exclusively in Government Securities or obligations described in (ii) above.

Article 19. When the bonds have been executed and sealed, they shall be authenticated by Trustee and Trustee shall deliver the bonds to or at the direction of the Underwriter upon payment of the purchase price for the bonds. The expenses of issuing the bonds as set forth in the delivery instructions to Trustee signed by the County Judge and County Clerk (the "delivery instructions") shall also be paid from the purchase price. The amount necessary to fund the Debt Service Reserve Account at the required level, as set forth in the delivery instructions, shall be deposited therein from the purchase price. The remainder of the purchase price shall be deposited into a special account in the name of the County designated "Court Facilities Construction Fund" (the "Construction Fund") in the Trustee. The moneys in the Construction Fund shall be disbursed solely in payment of the costs of accomplishing the Improvements, paying necessary expenses incidental thereto, and paying expenses of issuing the bonds. Disbursements shall be on the basis of requisitions which shall contain at least the following information: the person to whom payment is being made; the amount of the payment; and the purpose by general classification of the payment. Each requisition must be signed by the County Judge and the County Treasurer. The Trustee shall be required to keep accurate records as to all payments made on the basis of requisitions.

When all required expenses have been paid and expenditures made from the Construction Fund for and in connection with the accomplishment of the Improvements and the issuance of the bonds, this fact shall, if there are moneys on hand in the Construction Fund, be evidenced by a certificate signed by the County Judge, which certificate shall state, among other things, that all obligations payable from the Construction Fund have been discharged. A copy of the certificate shall be filed with the Trustee, and upon receipt thereof, the Trustee shall transfer any remaining balance to the Bond Fund.

Article 20. (a) The County covenants that it shall not take any action or suffer or permit any action to be taken or conditions to exist which causes or may cause the interest payable on the bonds to be included in gross income for federal income tax purposes. Without limiting the generality of the foregoing, the County covenants that the proceeds of the sale of the

bonds and the Pledged Revenues will not be used directly or indirectly in such manner as to cause the bonds to be treated as "arbitrage bonds" within the meaning of Section 148 of the Code.

(b) The County represents that it will not use or permit the use of the Improvements or the proceeds of the bonds, in such manner as to cause the bonds to be "private activity bonds" within the meaning of Section 141 of the Code. In this regard, the County covenants that (i) it will not use (directly or indirectly) the proceeds of the bonds to make or finance loans to any person, and (ii) that while the bonds are outstanding the Improvements will only be used by state and local governmental entities unless the County receives an opinion of Bond Counsel that such other use will not adversely affect the tax-exempt status of interest on the bonds for federal income tax purposes.

(c) The bonds are hereby designated as "qualified tax-exempt obligations" within the meaning of the Code. The County represents that the aggregate principal amount of its qualified tax-exempt obligations (excluding "private activity bonds" within the meaning of Section 141 of the Code which are not "qualified 501(c)(3) bonds" within the meaning of Section 145 of the Code), including those of its subordinate entities, issued in calendar year 2020 are not expected to exceed \$10,000,000.

(d) The County covenants that it will take no action which would cause the bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Code. Nothing in this Article shall prohibit investments in bonds issued by the United States Treasury.

(e) The County covenants that it will submit to the Secretary of the Treasury of the United States, not later than the 15th day of the second calendar month after the close of the calendar quarter in which the bonds are issued, a statement required by Section 149(e) of the Code.

(f) The County covenants that it will, in compliance with the requirements of Section 148(f) of the Code, pay or cause to be paid with moneys in the Bond Fund to the United States Government in accordance with the requirements of Section 148(f) of the Code, from time to time, an amount equal to the sum of (1) the excess of (A) the amount earned on all Non-purpose Investments (as therein defined) attributable to the bonds, other than investments attributable to such excess over (B) the amount which would have been earned if such Non-purpose Investments attributable to the bonds were invested at a rate equal to the Yield (as defined in the Code) on the bonds, plus (2) any income attributable to the excess described in (1), subject to the exceptions set forth in Section 148 of the Code. The County further covenants that in order to assure compliance with its covenants herein, it will employ a qualified consultant to advise the County in making the determination required to comply with this Article. Anything herein to the contrary notwithstanding, the County need not comply with this provision if in the opinion of Bond Counsel filed with the Trustee, the failure to comply would not affect the tax-exempt status of interest on the bonds for federal income tax purposes.

Article 21. Trustee shall only be responsible for the exercise of good faith and reasonable prudence in the execution of its trust. The recitals in this Ordinance and in the face of the bonds are the recitals of the County and not of Trustee. Trustee shall not be required to take any action as Trustee unless it shall have been requested to do so in writing by the Owners of not

less than 10% in principal amount of the bonds then outstanding and shall have been offered reasonable security and indemnity against the costs, expenses and liabilities to be incurred therein or thereby. Trustee may resign at any time by giving 60 days' notice in writing to the County Clerk and to the Owners of the bonds, and the majority in value of the Owners of the outstanding bonds or the County, so long as it is not in default under this Ordinance, at any time, with or without cause, may remove Trustee. In the event of a vacancy in the office of Trustee, either by resignation or by removal, the County shall forthwith designate a new Trustee by a written instrument filed in the office of the County Clerk. The original Trustee and any successor Trustee shall file a written acceptance and agreement to execute the trust imposed upon it or them by this Ordinance, but only upon the terms and conditions set forth in this Ordinance and subject to the provisions of this Ordinance, to all of which the respective Owners of the bonds agree. Such written acceptance shall be filed with the County Clerk and a copy thereof shall be placed in the bond transcript. Any successor Trustee shall have all the powers herein granted to the original Trustee. Any resignation by Trustee shall not be effective until the appointment of a successor Trustee under this Article.

Article 22. The Bond Purchase Agreement, in substantially the form submitted to this meeting, is approved, and the County Judge is hereby authorized and directed to execute and deliver the Bond Purchase Agreement on behalf of the County, subject to the terms and conditions of the issuance of the bonds set forth in Article 2 hereof. The County Judge is authorized and directed to take all action required on the part of the County to fulfill the County's obligations under the Bond Purchase Agreement.

Article 23. The Disclosure Agreement, in substantially the form submitted to this meeting, is approved, and the County Judge is hereby authorized and directed to execute and deliver the Disclosure Agreement on behalf of the County. The County Judge is authorized and directed to take all action required on the part of the County to fulfill its obligations under the Disclosure Agreement.

Article 24. The Preliminary Official Statement, in substantially the form submitted to this meeting, is approved, and the County Judge is hereby authorized and directed to execute and deliver the Preliminary Official Statement on behalf of the County. The use of the Preliminary Official Statement in the marketing of the bonds is authorized, approved and confirmed. The County Judge is authorized to "deem final" for purposes of Rule 15c2-12 of the Securities and Exchange Commission, the Preliminary Official Statement with such revisions as may be accepted by the County Judge. The County hereby further authorizes and approves the production of a final Official Statement and authorizes and directs the County Judge to execute and deliver the Official Statement, in such form as the County Judge deems acceptable, in connection with the issuance of the bonds.

Article 25. The Quorum Court of the County recognizes that certain revisions may be made to the Bond Purchase Agreement, the Preliminary Official Statement and the Disclosure Agreement prior to the issuance of the bonds, and hereby authorizes the County Judge to approve and accept such revisions, the signature of the County Judge on each of the Bond Purchase Agreement, the Preliminary Official Statement and the Disclosure Agreement to constitute proof of acceptance of such revisions.

Article 26. The County's Capital Improvement Refunding Revenue Bonds (Historic Courthouse Project), Series 2013, which are secured by the Pledged Revenues, shall be redeemed or defeased prior to the bonds being issued.

Article 27. The provisions of this Ordinance are hereby declared to be separable and if any provision shall for any reason be held illegal or invalid, such holding shall not affect the validity of the remainder of this Ordinance.

Article 28. All ordinances and resolutions or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.

Article 29. It is hereby ascertained and declared that the Improvements are immediately needed for the preservation of the public peace, health and safety and to remove existing hazards thereto. The Improvements cannot be accomplished without the issuance of the bonds, which cannot be sold unless this Ordinance is immediately effective. Therefore, it is declared that an emergency exists and this Ordinance being necessary for the preservation of the public peace, health and safety shall be in force and take effect immediately upon and after its passage.

PASSED: _____, 2020.

APPROVED:

ATTEST:

County Clerk

County Judge

(SEAL)

CERTIFICATE

The undersigned, County Clerk of Washington County, Arkansas (the "County"), hereby certifies that the foregoing pages are a true and correct copy of Ordinance No. _____, adopted at a regular session of the Quorum Court of the County, held at the regular meeting place of the Quorum Court at _____ p.m., on the _____ day of _____, 2020, and that said Ordinance is of record in Ordinance Record Book No. _____ of the County, now in my possession.

GIVEN under my hand and seal this _____ day of _____, 2020.

County Clerk

(SEAL)