



WASHINGTON COUNTY, ARKANSAS
County Courthouse

REGULAR MEETING OF THE
WASHINGTON COUNTY QUORUM COURT

Thursday, May 21, 2020
6:00 p.m.

A G E N D A

1. **CALL TO ORDER AND WELCOME** **JUDGE JOSEPH WOOD**
 2. **PRAYER AND PLEDGE**
 3. **ADOPTION OF AGENDA**
At the beginning of each meeting, the agenda shall be approved. Any JP may request an item be added or removed from the agenda subject to approval of the Quorum Court.
 4. **PRELIMINARY MOTIONS**
 5. **CITIZEN'S COMMENTS**
Fifteen-minute comment period with a three-minute limit for each individual to comment on items on the agenda or other items.
 6. **APPROVAL OF MINUTES** – Approval of the minutes from the Regular Quorum Court meetings of March 19th and April 16th (6.1 – 6.2)
 7. **COUNTY JUDGE'S REPORT** (7.1) **JUDGE JOSEPH WOOD**
- UNFINISHED BUSINESS**
8. **AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT RECOMMENDED FOR APPROVAL BY THE PLANNING AND ZONING BOARD OF ADJUSTMENTS (MORROW WIRELESS COMMUNICATIONS FACILITY)** Item 20-O-027 (8.1 – 8.2)
This ordinance is on its second reading. **JP ANN HARBISON**
 9. **AN ORDINANCE RECOGNIZING ADDITIONAL REVENUES OF \$500.00 IN THE JDC POND LANDSCAPE GRANT FUND; AND APPROPRIATING \$500.00 FROM THE GRANT FUND TO THE JDC BUDGET FOR 2020** Item 20-O-017 (9.1)
This ordinance is on its second reading. **JP ANN HARBISON**
 10. **AN ORDINANCE ANTICIPATING ADDITIONAL GRANT REVENUE IN THE GENERAL FUND (1000) FOR 2020; AND, APPROPRIATING SAID REVENUE TO VARIOUS BUDGETS WITHIN THE DRUG COURT GRANT FUND (3513) FOR 2020** Item 20-O-018 (10.1)
This ordinance is on its second reading. **JP ANN HARBISON**

11. **AN ORDINANCE RECOGNIZING ADDITIONAL REVENUE IN THE AMOUNT OF \$76,382 IN THE LAW ENFORCEMENT GRANT FUND; AND, APPROPRIATING THE AMOUNT OF \$76,382 FROM THE LAW ENFORCEMENT GRANT FUND TO THE SCAAP 2019 BUDGET FOR 2020** Item 20-O-020 (11.1) This ordinance is on its second reading. JP ANN HARBISON
12. **AN ORDINANCE ANTICIPATING ADDITIONAL REVENUE IN THE AMOUNT OF \$14,312 IN THE LAW ENFORCEMENT GRANT FUND; AND, APPROPRIATING \$14,312 FROM THE LAW ENFORCEMENT GRANT FUND TO THE JAG GRANT BUDGET FOR 2020** Item 20-O-021 (12.1) This ordinance is on its second reading. JP ANN HARBISON
13. **AN ORDINANCE RECOGNIZING REVENUE IN THE AMOUNT OF \$339,307 IN THE HIGH INTENSITY DRUG TRAFFICKING AREAS (HIDTA) GRANT FUND; AND, APPROPRIATING \$339,307 FROM THE HIDTA GRANT FUND TO THE HIDTA 2020 G20GC0004A BUDGET FOR 2020** Item 20-O-024 (13.1) This ordinance is on its second reading. JP ANN HARBISON
14. **AN ORDINANCE ADJUSTING CARRYOVER REVENUES IN VARIOUS FUNDS FOR 2020** Item 20-O-023 (14.1) This ordinance is on its second reading. JP ANN HARBISON
15. **AN ORDINANCE REDUCING THE AMOUNT OF \$714,384 FROM LINE ITEMS IN VARIOUS COUNTY BUDGETS AND RESTORING THOSE FUNDS TO UNAPPROPRIATED RESERVES; AND, APPROPRIATING THE TOTAL AMOUNT OF \$945,449 FROM UNAPPROPRIATED RESERVES TO VARIOUS BUDGET LINE ITEMS FOR 2019** Item 20-O-025 (15.1)
This ordinance is on its second reading. JP ANN HARBISON
16. **AN ORDINANCE AMENDING ORDINANCE 2019-086 TO ALLOW REMAINING PERSONNEL BALANCES TO FULLY OR PARTIALLY FUND THE 27TH EMPLOYEE PAYROLL THAT WAS NOT INCLUDED IN THE 2020 BUDGET** Item 20-O-022 (16.1 - 16.2)
This ordinance was postponed at the March 19th Regular Quorum Court meeting. JP ANN HARBISON

NEW BUSINESS

17. **AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT RECOMMENDED FOR APPROVAL BY THE PLANNING AND ZONING BOARD (LOCAL GHOST DISTILLERY)** Item 20-O-035 (17.1 – 17.2) JP ANN HARBISON
18. **AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT RECOMMENDED FOR APPROVAL BY THE PLANNING AND ZONING BOARD (JAMES ROYAL STORAGE)** Item 20-O-034 (18.1 – 18.2) JP WILLIE LEMING

19. **AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT RECOMMENDED FOR APPROVAL BY THE PLANNING AND ZONING BOARD (HILLTOP ESTATES LOTS 5A & 5B)** JP BUTCH POND
Item 20-O-033 (19.1 – 19.2)
20. **AN ORDINANCE CHANGING THE TITLE OF BUSINESS RELATIONS SPECIALIST IN THE COUNTY ASSESSOR BUDGET TO BRANCH MANAGER FOR THE COUNTY ASSESSOR BUDGET FOR 2020** JP BUTCH POND
Item 20-O-032 (20.1 – 20.3)
21. **AN ORDINANCE APPROPRIATING ADDITIONAL REVENUES OF \$73,284.08 FROM THE GENERAL FUND TO VARIOUS LINE ITEMS IN THE SHERIFF'S BUDGET FOR 2020** JP ANN HARBISON
Item 20-O-036 (21.1)
22. **AN ORDINANCE REPEALING ORDINANCE 2010-32** JP LANCE JOHNSON
Item 20-O-037 (22.1)
23. **AN ORDINANCE APPROVING THE NORTHWEST ARKANSAS NATIONAL AIRPORT SECOND RESTATED AND AMENDED AGREEMENT** JP ANDREA JENKINS
Item 20-O-038 (23.1 – 23.2)
24. **COMMITTEE REPORTS:**
- o COUNTY SERVICES
 - o FINANCE & BUDGET – Emailed Reports and Posted on County Website
 - o JAILS/LAW ENFORCEMENT/COURTS – Emailed Reports and Posted on County Website
 - o PERSONNEL
25. **ADJOURNMENT**

**MINUTES OF THE
REGULAR MEETING OF THE
WASHINGTON COUNTY QUORUM COURT**

Thursday, March 19, 2020 held on April 16, 2020
6:00 p.m.
Via Video Zoom Conference

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County Judge Joseph K. Wood called the meeting to order at 6:00 p.m. and gave an update on the COVID-19 pandemic.

JP Cunningham led the prayer and pledge.

A roll call was made and the following members were present: JP Lance Johnson, JP Susan Cunningham, JP Judith Yanez, JP Patrick Deakins, JP Lisa Ecke, JP Sam Duncan, JP Shawndra Washington, JP Eva Madison, JP Andrea Jenkins, JP Suki Highers, JP Sue Madison, JP Willie Leming, JP Ann Harbison, and JP Butch Pond. JP Derek Thomas was absent.

Judge Joseph Wood requested the agenda be amended and remove agenda items 8, 14, and 16. A motion to adopt the agenda as amended was made by JP Leming and seconded by JP S Madison. There was a comment made by JP E Madison. A roll call vote was called and the votes were tallied as follow:

- JP Johnson: Yes
- JP Cunningham: Yes
- JP Thomas: Absent
- JP Yanez: Yes
- JP Deakins: Yes
- JP Ecke: Yes
- JP Duncan: Yes
- JP Washington: Yes
- JP E Madison: No
- JP Jenkins: Yes
- JP Highers: Yes
- JP S Madison: No
- JP Leming: Yes
- JP Harbison: Yes
- JP Pond: Yes

The motion was approved. The agenda was adopted as amended.

A motion to suspend the rules and read all ordinances by title only was made by JP S Madison and seconded by JP Jenkins. A voice vote was called and all members present unanimously voted to approve the motion.

During citizen’s comments, Attorney Steven Zega, Vicki Cowling, Don Kephart spoke in opposition of the Genesis Countertop CUP. Fredi Valle and Steve Rehbock spoke in favor of the Genesis Countertop CUP.

50 A motion to approve the February 13th minutes with a correction was made by JP S
51 Madison and seconded by JP Harbison. A voice vote was called and all members
52 present unanimously voted to approve the minutes as corrected.
53

54 Judge Joseph Wood presented his Judge’s Report. Judge Wood presented to the Court
55 a Purchasing Department Report of the Disposal of County Property for February.
56

57 Judge Joseph Wood introduced agenda item 9.1. This ordinance was on its third and
58 final reading. County Attorney Brian Lester read the ordinance by title only, “AN
59 ORDINANCE RATIFYING A CONDITIONAL USE PERMIT ALLOWED BY THE
60 PLANNING AND ZONING BOARD OF ADJUSTMENTS”. A motion to adopt the
61 ordinance was made by JP Harbison and seconded by JP Duncan. There were
62 comments made by various members of the Court regarding their vote on the CUP.
63 During public comments, Attorney Steven Zega, Fredi Valle, Don Kephart, and Steve
64 Rehbock spoke. A roll call vote was called and the votes were tallied as follow:

- 65 JP Johnson: Yes
- 66 JP Cunningham: Yes
- 67 JP Thomas: Absent
- 68 JP Yanez: Yes
- 69 JP Deakins: Yes
- 70 JP Ecke: Yes
- 71 JP Duncan: Yes
- 72 JP Washington: No
- 73 JP E Madison: No
- 74 JP Jenkins: Yes
- 75 JP Highers: No
- 76 JP S Madison: No
- 77 JP Leming: Yes
- 78 JP Harbison: Yes
- 79 JP Pond: Yes

80 The motion was approved.
81

82 **Ordinance 2020-13, AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT**
83 **ALLOWED BY THE PLANNING AND ZONING BOARD OF ADJUSTMENTS**
84 **(Genesis Countertop), was adopted.**
85

86 Judge Joseph Wood introduced items on the consent agenda. County Attorney Brian
87 Lester read all the ordinances and resolution by title only, 10.1 “AN ORDINANCE
88 RECOGNIZING ADDITIONAL REVENUES OF \$500.00 IN THE JDC POND
89 LANDSCAPE GRANT FUND; AND APPROPRIATING \$500.00 FROM THE GRANT
90 FUND TO THE JDC BUDGET FOR 2020”; 10.2 “AN ORDINANCE ANTICIPATING
91 ADDITIONAL GRANT REVENUE IN THE GENERAL FUND (1000) FOR 2020; AND,
92 APPROPRIATING SAID REVENUE TO VARIOUS BUDGETS WITHIN THE DRUG
93 COURT GRANT FUND (3513) FOR 2020”; 10.3 “AN ORDINANCE RECOGNIZING
94 ADDITIONAL REVENUE IN THE AMOUNT OF \$76,382 IN THE LAW ENFORCEMENT
95 GRANT FUND; AND, APPROPRIATING THE AMOUNT OF \$76,382 FROM THE LAW
96 ENFORCEMENT GRANT FUND TO THE SCAAP 2019 BUDGET FOR 2020”; 10.4 “AN

97 ORDINANCE ANTICIPATING ADDITIONAL REVENUE IN THE AMOUNT OF \$14,312
98 IN THE LAW ENFORCEMENT GRANT FUND; AND, APPROPRIATING \$14,312
99 FROM THE LAW ENFORCEMENT GRANT FUND TO THE JAG GRANT BUDGET
100 FOR 2020"; 10.5 "AN ORDINANCE RECOGNIZING REVENUE IN THE AMOUNT OF
101 \$339,307 IN THE HIGH INTENSITY DRUG TRAFFICKING AREAS (HIDTA) GRANT
102 FUND; AND, APPROPRIATING \$339,307 FROM THE HIDTA GRANT FUND TO THE
103 HIDTA 2020 G20GC0004A BUDGET FOR 2020"; 10.6 "A RESOLUTION
104 AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE ARKANSAS
105 UNPAVED ROADS GRANT FOR ROAD IMPROVEMENTS ON JESS ANDERSON
106 ROAD (WC 882)"; 10.7 "AN ORDINANCE ADJUSTING CARRYOVER REVENUES IN
107 VARIOUS FUNDS FOR 2020"; 10.8 "AN ORDINANCE REDUCING THE AMOUNT OF
108 \$714,384 FROM LINE ITEMS IN VARIOUS COUNTY BUDGETS AND RESTORING
109 THOSE FUNDS TO UNAPPROPRIATED RESERVES; AND, APPROPRIATING THE
110 TOTAL AMOUNT OF \$945,449 FROM UNAPPROPRIATED RESERVES TO VARIOUS
111 BUDGET LINE ITEMS FOR 2019". A motion to remove item 10.3 from the consent
112 agenda and place at the end of the agenda was made by JP E Madison and seconded
113 by JP Jenkins. A roll call vote was called and the votes were tallied as follow:

114 JP Johnson: No
115 JP Cunningham: No
116 JP Thomas: Absent
117 JP Yanez: Yes
118 JP Deakins: No
119 JP Ecke: No
120 JP Duncan: No
121 JP Washington: Yes
122 JP E Madison: Yes
123 JP Jenkins: Yes
124 JP Highers: Yes
125 JP S Madison: Yes
126 JP Leming: No
127 JP Harbison: No
128 JP Pond: No

129 The motion failed. A motion to adopt all items on the consent agenda was made by JP
130 Harbison and seconded by JP Pond. There were comments made by JP E Madison, JP
131 Yanez, Sheriff Tim Helder, and JP Ecke. There were no public comments. A roll call
132 vote was called and the votes were tallied as follow:

133 JP Johnson: Yes
134 JP Cunningham: Yes
135 JP Thomas: Absent
136 JP Yanez: No
137 JP Deakins: Yes
138 JP Ecke: Yes
139 JP Duncan: Yes
140 JP Washington: No
141 JP E Madison: No
142 JP Jenkins: No

143 JP Highers: No
144 JP S Madison: No
145 JP Leming: Yes
146 JP Harbison: Yes
147 JP Pond: Yes
148 The motion failed to receive the super majority vote to pass the ordinances with one
149 reading. The ordinances will be on next month's agenda and will be on second reading.
150 The motion to adopt the resolution was approved.
151

152 **Resolution 2020-04 A RESOLUTION AUTHORIZING THE SUBMITTAL OF AN**
153 **APPLICATION TO THE ARKANSAS UNPAVED ROADS GRANT FOR ROAD**
154 **IMPROVEMENTS ON JESS ANDERSON ROAD (WC 882), was adopted.**
155

156 Judge Joseph Wood introduced agenda item 11.1. Senior Planner Sita Nanthavong
157 presented the staff summary and staff recommendation on the Conditional Use Permit
158 for Morrow Wireless Communication Facility to the Quorum Court.
159

160 Ty Knott representing Smith Communications spoke to the Quorum Court regarding the
161 request for the CUP and answered questions from the Court.
162

163 Michelle Skogen from Cane Hill spoke to the Court about the CUP.
164

165 There were comments made by various members of the Court sharing their position
166 regarding their vote on the Conditional Use Permit. A motion to ratify the Conditional
167 Use Permit was made by JP Harbison and seconded by JP Ecke. County Attorney
168 Brian Lester read the ordinance by title only, "AN ORDINANCE RATIFYING A
169 CONDITIONAL USE PERMIT RECOMMENDED FOR APPROVAL BY THE PLANNING
170 AND ZONING BOARD OF ADJUSTMENTS". A motion to suspend the rules and
171 advance the ordinance to second reading was made by JP Ecke and seconded by JP
172 Harbison. A roll call vote was called and the votes were tallied as follow:

173 JP Johnson: Yes
174 JP Cunningham: Yes
175 JP Thomas: Absent
176 JP Yanez: No
177 JP Deakins: Yes
178 JP Ecke: Yes
179 JP Duncan: Yes
180 JP Washington: No
181 JP E Madison: No
182 JP Jenkins: Yes
183 JP Highers: No
184 JP S Madison: No
185 JP Leming: Yes
186 JP Harbison: Yes
187 JP Pond: Yes

188 The motion failed to receive the 2/3 votes. This ordinance will be on next month's
189 agenda and will be on second reading.
190

191 Judge Joseph Wood introduced agenda item 15.1. County Attorney Brian Lester read
192 the ordinance by title only, "AN ORDINANCE AMENDING ORDINANCE 2019-086 TO
193 ALLOW REMAINING PERSONNEL BALANCES TO FULLY OR PARTIALLY FUND
194 THE 27TH EMPLOYEE PAYROLL THAT WAS NOT INCLUDED IN THE 2020
195 BUDGET". A motion to table the ordinance until the May meeting was made by JP
196 Harbison and seconded by JP Leming. A roll call vote was called and all members
197 present unanimously voted to approve the motion.
198

199 Judge Joseph Wood introduced agenda item 17.1. County Attorney Brian Lester read
200 the ordinance by title only, "AN ORDINANCE CHANGING THE TITLE OF DESKTOP
201 SUPPORT TECHNICIAN IN THE INFORMATION TECHNOLOGY BUDGET FOR
202 2020". A motion to adopt the ordinance was made by JP Pond and seconded by JP
203 Leming. There were no public comments. A roll call vote was called and all members
204 present unanimously voted to adopt the ordinance.
205

206 **Ordinance 2020-14, AN ORDINANCE CHANGING THE TITLE OF DESKTOP**
207 **SUPPORT TECHNICIAN IN THE INFORMATION TECHNOLOGY BUDGET FOR**
208 **2020, was adopted.**
209

210 Judge Joseph Wood introduced agenda item 18.1. County Attorney Brian Lester read
211 the ordinance by title only, "AN ORDINANCE CREATING THE POSITION OF
212 ASSISTANT DIRECTOR IN THE ANIMAL SHELTER BUDGET FOR 2020; AND,
213 ELMINATING THE POSITION OF ADMINISTRATIVE ASSISTANT IN THE ANIMAL
214 SHELTER BUDGET FOR 2020". A motion to adopt the ordinance was made by JP
215 Pond and seconded by JP Jenkins. There were no public comments. A roll call vote was
216 called and all members present unanimously voted to adopt the ordinance.
217

218 **Ordinance 2020-15, AN ORDINANCE CREATING THE POSITION OF ASSISTANT**
219 **DIRECTOR IN THE ANIMAL SHELTER BUDGET FOR 2020; AND, ELMINATING**
220 **THE POSITION OF ADMINISTRATIVE ASSISTANT IN THE ANIMAL SHELTER**
221 **BUDGET FOR 2020, was adopted.**
222

223 JP Jenkins presented the March County Services Committee Report. During the March
224 meeting the Committee elected JP Leming to serve as vice-chairman. The Committee
225 also discussed an ordinance establishing minimum standards of habitability for
226 residential rental property.
227

228 JP Harbison presented the March Finance & Budget Committee Report. During the
229 March meeting there were reports given on the Treasurer, Employees' Insurance, and
230 Comptroller. The Committee approved eleven ordinances to be added to the Quorum
231 Court agenda.
232

233 JP Johnson presented the March Jails/LE/Courts Committee Report. During the March
234 meeting there were Statistic Reports given on the Juvenile Detention Center, Sheriff's
235 Enforcement, and Detention. The Committee also received the Ombudsman's Report
236 and the Washington County Criminal Justice Workgroup Report.
237

238 JP Pond presented the March Personnel Committee Report. During the March meeting
239 the Committee approved two requests made by County Judge Joseph Wood.

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241 The meeting adjourned at 7:33 p.m.

242

243 *Patty Burnett*

244 Patty Burnett

245 Quorum Court Coordinator

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**MINUTES OF THE
REGULAR MEETING OF THE
WASHINGTON COUNTY QUORUM COURT**

Thursday, April 16, 2020

6:00 p.m.

Via Video Zoom Conference

9 County Judge Joseph K. Wood called the meeting to order at 7:45 p.m.

10
11 Members present were JP Lance Johnson, JP Susan Cunningham, JP Judith Yanez,
12 JP Patrick Deakins, JP Lisa Ecke, JP Sam Duncan, JP Shawndra Washington, JP Eva
13 Madison, JP Andrea Jenkins, JP Suki Highers, JP Sue Madison, JP Willie Leming, JP
14 Ann Harbison, and JP Butch Pond. JP Derek Thomas was absent.
15

16 Judge Joseph Wood requested the agenda be amended and remove agenda items 8,
17 9, 18, and 19. A motion to adopt the agenda as amended was made by JP Ecke and
18 seconded by JP Leming. There were comments made by JP E Madison and JP S
19 Madison. A roll call vote was called and the votes were tallied as follow:

20 JP Johnson: Yes

21 JP Cunningham: Yes

22 JP Thomas: Absent

23 JP Yanez: Yes

24 JP Deakins: Yes

25 JP Ecke: Yes

26 JP Duncan: Yes

27 JP Washington: Yes

28 JP E Madison: No

29 JP Jenkins: No

30 JP Highers: No

31 JP S Madison: No

32 JP Leming: Yes

33 JP Harbison: Yes

34 JP Pond: Yes

35 The motion was approved. The agenda was adopted as amended.
36

37 A motion to suspend the rules and read all ordinances by title only was made by JP S
38 Madison and seconded by JP Leming. A voice vote was called and all members present
39 unanimously voted to approve the motion.
40

41 During citizen's comments, Sherry Main of Fayetteville spoke about the meetings.
42

43 There were no minutes to approve.
44

45 Judge Joseph Wood presented his Judge's Report. Judge Wood presented to the Court
46 a Purchasing Department Report of the Disposal of County Property for March.
47

48 Judge Joseph Wood introduced agenda item 7.1. County Attorney Brian Lester read the
49 ordinance by title only, "AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT

50 RECOMMENDED FOR APPROVAL BY THE PLANNING AND ZONING BOARD OF
51 ADJUSTMENTS”(Morrow Wireless Communications Facility). There were comments
52 made by JP Jenkins and JP Highers. There were no action taken. This ordinance will be
53 on next month’s agenda and will be on second reading.
54

55 County Judge Joseph Wood introduced agenda item 10.1. County Attorney Brian Lester
56 read the ordinance by title only, “AN ORDINANCE RECOGNIZING ADDITIONAL
57 REVENUES OF \$500.00 IN THE JDC POND LANDSCAPE GRANT FUND; AND
58 APPROPRIATING \$500.00 FROM THE GRANT FUND TO THE JDC BUDGET FOR
59 2020”. A motion to suspend the rules and advance the ordinance to second reading was
60 made by JP Ecke and seconded by JP Pond. There were comments made by JP E
61 Madison, JP Harbison, and JP S Madison. A roll call vote was called and the votes were
62 tallied as follow:

- 63 JP Johnson: Yes
- 64 JP Cunningham: Yes
- 65 JP Thomas: Absent
- 66 JP Yanez: No
- 67 JP Deakins: Yes
- 68 JP Ecke: Yes
- 69 JP Duncan: Yes
- 70 JP Washington: No
- 71 JP E Madison: No
- 72 JP Jenkins: No
- 73 JP Highers: No
- 74 JP S Madison: No
- 75 JP Leming: Yes
- 76 JP Harbison: Yes
- 77 JP Pond: Yes

78 The motion failed to receive the 2/3 votes. This ordinance will be on next month’s
79 agenda and will be on second reading.
80

81 Judge Joseph Wood introduced agenda item 11.1. County Attorney Brian Lester read
82 the ordinance by title only, “AN ORDINANCE ANTICIPATING ADDITIONAL GRANT
83 REVENUE IN THE GENERAL FUND (1000) FOR 2020; AND, APPROPRIATING SAID
84 REVENUE TO VARIOUS BUDGETS WITHIN THE DRUG COURT GRANT FUND
85 (3513) FOR 2020”. There were no action taken. This ordinance will be on next month’s
86 agenda and will be on second reading.
87

88 Judge Joseph Wood introduced agenda item 12.1. County Attorney Brian Lester read
89 the ordinance by title only, “AN ORDINANCE RECOGNIZING ADDITIONAL REVENUE
90 IN THE AMOUNT OF \$76,382 IN THE LAW ENFORCEMENT GRANT FUND; AND,
91 APPROPRIATING THE AMOUNT OF \$76,382 FROM THE LAW ENFORCEMENT
92 GRANT FUND TO THE SCAAP 2019 BUDGET FOR 2020”. There were no action
93 taken. This ordinance will be on next month’s agenda and will be on second reading.
94

95 Judge Joseph Wood introduced agenda item 13.1. County Attorney Brian Lester read
96 the ordinance by title only, “AN ORDINANCE ANTICIPATING ADDITIONAL REVENUE

97 IN THE AMOUNT OF \$14,312 IN THE LAW ENFORCEMENT GRANT FUND; AND,
98 APPROPRIATING \$14,312 FROM THE LAW ENFORCEMENT GRANT FUND TO THE
99 JAG GRANT BUDGET FOR 2020". There were no action taken. This ordinance will be
100 on next month's agenda and will be on second reading.
101

102 Judge Joseph Wood introduced agenda item 14.1. County Attorney Brian Lester read
103 the ordinance by title only, "AN ORDINANCE RECOGNIZING REVENUE IN THE
104 AMOUNT OF \$339,307 IN THE HIGH INTENSITY DRUG TRAFFICKING AREAS
105 (HIDTA) GRANT FUND; AND, APPROPRIATING \$339,307 FROM THE HIDTA GRANT
106 FUND TO THE HIDTA 2020 G20GC0004A BUDGET FOR 2020". There were no action
107 taken. This ordinance will be on next month's agenda will be on second reading.
108

109 Judge Joseph Wood introduced agenda item 15.1. County Attorney Brian Lester read
110 the resolution by title only, "A RESOLUTION AUTHORIZING THE SUBMITTAL OF AN
111 APPLICATION TO THE ARKANSAS UNPAVED ROADS GRANT FOR ROAD
112 IMPROVEMENTS ON JESS ANDERSON RAOD (WC 882)". This resolution was
113 adopted at the March 19th meeting; therefore, the reading was unnecessary.
114

115 Judge Joseph Wood introduced agenda item 16.1. County Attorney Brian Lester read
116 the ordinance by title only, "AN ORDINANCE ADJUSTING CARRYOVER REVENUES
117 IN VARIOUS FUNDS FOR 2020". There were no action taken. This ordinance will be on
118 next month's agenda and will be on second reading.
119

120 Judge Joseph Wood introduced agenda item 17.1. County Attorney Brian Lester read
121 the ordinance by title only, "AN ORDINANCE REDUCING THE AMOUNT OF \$714,384
122 FROM LINE ITEMS IN VARIOUS COUNTY BUDGETS AND RESTORING THOSE
123 FUNDS TO UNAPPROPRIATED RESERVES; AND, APPROPRIATING THE TOTAL
124 AMOUNT OF \$945,449 FROM UNAPPROPRIATED RESERVES TO VARIOUS
125 BUDGET LINE ITEMS FOR 2019". There were no action taken. This ordinance will be
126 on next month's agenda and will be on second reading.
127

128 Judge Joseph Wood introduced agenda item 20.1. County Attorney Brian Lester read
129 the ordinance by title only, "AN ORDINANCE RECOGNIZING ADDITIONAL REVENUE
130 IN THE GENERAL FUND IN THE AMOUNT OF \$49,482.75; AND APPROPRIATING
131 \$49,482.75 FROM THE GENERAL FUND TO THE BUILDINGS AND GROUNDS
132 BUDGET FOR 2020". A motion to adopt the ordinance was made by JP Harbison and
133 seconded by JP Ecke. There were comments made by JP S Madison and JP E
134 Madison. A call for the question was made by JP Duncan. A roll call vote was called and
135 the votes were tallied as follow:

136 JP Johnson: Yes

137 JP Cunningham: Yes

138 JP Thomas: Absent

139 JP Yanez: Yes

140 JP Deakins: Yes

141 JP Ecke: Yes

142 JP Duncan: Yes

143 JP Washington: Yes

144 JP E Madison: No
145 JP Jenkins: Yes
146 JP Highers: Yes
147 JP S Madison: No
148 JP Leming: Yes
149 JP Harbison: Yes
150 JP Pond: Yes

151 The motion was approved. There were no public comments. A roll call vote was called
152 and the votes were tallied as follow:

153 JP Johnson: Yes
154 JP Cunningham: Yes
155 JP Thomas: Absent
156 JP Yanez: Yes
157 JP Deakins: Yes
158 JP Ecke: Yes
159 JP Duncan: Yes
160 JP Washington: Abstain
161 JP E Madison: Abstain
162 JP Jenkins: Yes
163 JP Highers: Yes
164 JP S Madison: No
165 JP Leming: Yes
166 JP Harbison: Yes
167 JP Pond: Yes

168 The motion was approved.

169
170 **Ordinance 2020-16, AN ORDINANCE RECOGNIZING ADDITIONAL REVENUE IN**
171 **THE GENERAL FUND IN THE AMOUNT OF \$49,482.75; AND APPROPRIATING**
172 **\$49,482.75 FROM THE GENERAL FUND TO THE BUILDINGS AND GROUNDS**
173 **BUDGET FOR 2020, was adopted.**
174

175 County Judge Joseph Wood introduced agenda item 21.1. County Attorney Brian
176 Lester read the ordinance by title only, "AN ORDINANCE REDUCING THE TOTAL
177 AMOUNT OF \$78,227.19 FROM VARIOUS FUNDS; AND, APPROPRIATING THE
178 AMOUNT OF \$78,227.19 TO VARIOUS LINE ITEMS IN THE ANIMAL SHELTER
179 BUDGET FOR 2020". A motion to adopt the ordinance was made by JP Harbison and
180 seconded by JP Jenkins. There was a comment made by JP E Madison. There were no
181 public comments. A roll call vote was called and all members present unanimously
182 voted to adopt the ordinance.
183

184 **Ordinance 2020-17, AN ORDINANCE REDUCING THE TOTAL AMOUNT OF**
185 **\$78,227.19 FROM VARIOUS FUNDS; AND, APPROPRIATING THE AMOUNT OF**
186 **\$78,227.19 TO VARIOUS LINE ITEMS IN THE ANIMAL SHELTER BUDGET FOR**
187 **2020, was adopted.**
188

189 County Judge Joseph Wood introduced agenda item 22.1. County Attorney Brian Lester
190 read the ordinance by title only, "AN ORDINANCE RECOGNIZING ADDITIONAL

191 REVENUE IN THE AMOUNT OF \$15,000 IN THE AOC JUVENILE COURT GRANT
192 FUND; AND, APPROPRIATING \$15,000 FROM THE AOC JUVENILE COURT GRANT
193 FUND (3519) TO VARIOUS LINE ITEMS IN THE AOC JUVENILE COURT GRANT
194 BUDGET (35190403) FOR 2020". A motion to adopt the ordinance was made by JP
195 Harbison and seconded by JP Leming. There were no public comments. A roll call vote
196 was called and the votes were tallied as follow:

- 197 JP Johnson: Yes
- 198 JP Cunningham: Yes
- 199 JP Thomas: Absent
- 200 JP Yanez: Yes
- 201 JP Deakins: Yes
- 202 JP Ecke: Yes
- 203 JP Duncan: Yes
- 204 JP Washington: Yes
- 205 JP E Madison: Yes
- 206 JP Jenkins: Yes
- 207 JP Highers: Yes
- 208 JP S Madison: No
- 209 JP Leming: Yes
- 210 JP Harbison: Yes
- 211 JP Pond: Yes

212 The motion was approved.

213
214 **Ordinance 2020-18, AN ORDINANCE RECOGNIZING ADDITIONAL REVENUE IN**
215 **THE AMOUNT OF \$15,000 IN THE AOC JUVENILE COURT GRANT FUND; AND,**
216 **APPROPRIATING \$15,000 FROM THE AOC JUVENILE COURT GRANT FUND**
217 **(3519) TO VARIOUS LINE ITEMS IN THE AOC JUVENILE COURT GRANT BUDGET**
218 **(35190403) FOR 2020, was adopted.**
219

220 The County Services Committee did not meet in April.

221
222 JP Harbison presented the April Finance & Budget Committee Report. The Treasurer,
223 Employees' Insurance, and Comptroller Reports were emailed and posted on the
224 county website.
225

226 JP Johnson presented the April Jails/LE/Courts Committee Report. The Juvenile
227 Detention Center, Sheriff's Enforcement, Detention, and Ombudsman Reports were
228 emailed and posted on the county website.
229

230 The Personnel Committee did not meet in April.

231
232 The meeting was adjourned at 8:36 p.m.

233
234

235 *Patty Burnett*

236 Patty Burnett
237 Quorum Court Coordinator

Joseph K. Wood
County Judge



Jousy Mancia
Fixed Asset Manager

WASHINGTON COUNTY, ARKANSAS
Purchasing Department Disposal of County Property

April, 2020

A.C.A. §14-16-106 provides for the disposal of surplus property owned by a county. If it is determined by the county judge and the county assessor that any personal property owned by a county is junk, scrap, discarded, or otherwise of no value to the county, then the property may be disposed of in any manner deemed appropriate by the county judge. There was no property disposed for the month of April, 2020.

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ORDINANCE NO. 2020-

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT RECOMMENDED FOR APPROVAL BY THE PLANNING AND ZONING BOARD OF ADJUSTMENTS.

WHEREAS, the Planning and Zoning Board voted to recommend approval of a Conditional Use Permit for the **Morrow Wireless Communications Facility**, on **December 12, 2019**; and,

WHEREAS, an appeal of the decision of the Planning and Zoning Board of Adjustments has been made to the Quorum Court, as allowed by Washington County Code; and,

WHEREAS, after reviewing the information provided by the Planning Department, the applicant, and members of the community, the Quorum Court desires to ratify the Conditional Use Permit, pursuant to Washington County Code and the laws of the State of Arkansas.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. That the Conditional Use Permit for **Morrow Wireless Communication Facility**, recommended for approval by the Planning and Zoning Board, is hereby ratified.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Ann Harbison**

Morrow Wireless Communications Facility CUP

The Planning Board/Zoning Board of Adjustments approved the Morrow Wireless Communications Facility CUP, with conditions, request on December 12, 2019 (6 members voted "in favor", 0 members voted "against", 1 member was absent).

The applicant, Smith Communications, is seeking Conditional Use Permit approval to allow the development and operation of a wireless communications facility.

The zoning is for Agricultural and Single Family Residential uses with a maximum density of one (1) residential unit per acre.

The project parcel is not in a planning area.

The subject parcel (001-01642-000) is approximately 19.59 acres (more or less) in size and is owned by Jodi Redfeather.

The project location is on the south side of Hale Mountain Rd WC 3.

The lease area for the proposed facility is approximately 0.23 acres. The proposed tower itself will be 320 feet in height with a possible lightning rod which would extend the tower to 330 feet. The facility will be approximately 563.6 feet off Hale Mountain Rd WC 3.

The facility will be unmanned except for the once or twice a month a technician would be on site.

Should the Conditional Use Permit request be granted, the applicant will then submit for tower review, which may be administrative should the applicant be able to meet the requirements.

The applicant is not installing any type of building that will utilize septic/sewer.

A total of ten (10) notices were mailed to surrounding property owners within 300 feet of the applicant's project parcel. Two comments were received; both in opposition.

This project was not contentious despite public comments.

There were three people who commented: Michelle and Mark Skoggins, and James Hutchens. Both neighbors wondered why the applicant chose this spot for a wireless facility when there were possibly more suitable locations that were more remote. They worried about their views being blighted by the tower.

The Planning Board/Zoning Board of Adjustments approved the Morrow Wireless Communications Facility CUP, with conditions, request on December 12, 2019 (6 members voted "in favor", 0 members voted "against", 1 member was absent).

Utilities:

Ozarks Electric

1. Any damage or relocation of existing facilities will be at owner's expense.
2. Any power line extension that has to be built to this property will be at the owner's expense. The cost will be determined after the owner makes application for electric service and the line has been designed.
3. All off site easements that are needed for Ozarks to extend electrical service to the property must be obtained by developer and easement documentation provided to Ozarks before work begins. On site easements must be shown on plat and recorded with the county.

4. Please contact Ozarks Electric if you have any questions. Wes Mahaffey At (479)263-2167 Or wmahaffey@ozarksecc.com
5. 30ft. U.E. along existing line

PG Telco

1. Please contact PG Telco for future needs if phone service is desired.

Washington Water Authority

1. Property is served off a 6" water main. If water service is desired at the newly created property, please fill out and submit a "Request for Water Service" with the WWA Office. Form can be found at (washingtonwater.org).
2. The existing water main will run under the proposed access drive (~44' south of the centerline of Hale Mountain Road) and will need a designed encasement to protect the main for long term traffic/construction loading. Please contact the WWA office for more information.

Fire Issues:

Fire Marshal

1. The road shall be a minimum of 12' wide with 38' turning radius and an approved turnaround. There will need to be turnouts every 500' that are 10' wide and 30' long.
 - a. D103.2 Fire apparatus access roads shall not exceed 10 percent in grade.
 - i. Exception: Grades steeper than 10 percent as approved by the fire chief.
 - b. D103.3 The minimum turning radius shall be determined by the fire code official.
 - c. D103.4 Dead-end fire apparatus access roads in excess of 150 feet shall be provided with width and turnaround provision in accordance with table D103.4
 - d. 13'6" height clearance on driveway to tower add around tower
 - e. Fire Lane No Parking at front entrance.
2. There shall be a submitted statement from an engineer with their stamp of approval stating the drive is compacted to 75,000 pounds in all weather conditions.
 - a. D102.1 Facilities, buildings, or portions of buildings hereafter constructed shall be accessible to fire departments apparatus by way of an approved fire apparatus access road with an asphalt, concrete or other approved driving surface capable of supporting the imposed load of 75,000 pounds.
3. The proposed project has a fire-flow that can be met by tanker support from the local Fire Department. The property shall not be split any further without an established water supply approved by the Washington County Fire Marshal.
 - a. 507.1 Required water supply. An approved water supply capable of supplying the required fire flow for fire protection shall be provided to premises upon which facilities, buildings or portions of buildings are hereafter constructed or moved into or within the jurisdiction.
 - b. 507.5.1 Where required. Where a portion of the facility or building hereafter constructed or moved into or within the jurisdiction is more than 400 feet from a hydrant on a fire apparatus access road, as measured by an approved route around the exterior of the facility or building, on-site fire hydrants and mains shall be provided where required by the fire code official.
 - i. Exceptions:
 1. For Group R-3 and Group U occupancies, the distance requirement shall be 600 feet.
 2. For buildings equipped throughout with an approved automatic sprinkler system installed in accordance with Section 903.3.1.1 or 903.3.1.2, the distance requirement shall be 600 feet.
4. The property shall not be split any further or in a way that would require an approved fire apparatus access road without approval by the Washington County Fire Marshal.
 - a. 503.1.1 Buildings and facilities. Approved fire apparatus access roads shall be provided for every facility, building or portion of a building hereafter constructed

or moved into or within the jurisdiction. The fire apparatus access road shall comply with the requirements of this section and shall extend to within 150 feet of all portions of the facility and all portions of the exterior walls of the first story of the building as measured by an approved route around the exterior of the building or facility.

- i. Exception: The fire code official is authorized to increase the dimensions of 150 feet where:
 1. The building is equipped throughout with an approved automatic sprinkler system installed in accordance with section 903.3.1.1, 903.3.1.2 or 903.1.3
 2. Fire apparatus access roads cannot be installed because of location on property, topography, waterways, non-negotiable grades or other similar condition, and an approved alternative means of fire protection is provided.
 3. There are not more than two Group R-3 or Group U occupancies.
5. New and Existing Buildings shall have approved address numbers, building numbers, or approved building identification placed in a position that is plainly legible and visible from the street or road fronting the property.
 - a. 505.1 New and Existing Buildings shall have approved address numbers, building numbers, or approved building identification placed in a position that is plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their backgrounds. Where required by the fire code official, address numbers shall be provided in additional approved locations to facilitate emergency response. Address numbers shall be Arabic numbers or alphabetical letters. Numbers shall be a minimum of 4 inches high with a minimum stroke width of 0.5 inch. Where access is by means of a private road and the building cannot be viewed from the public way, a monument, pole, or other sign or means shall be used to identify the structure. Address numbers shall be maintained.
 - b. 505.2 Street or road signs. Streets and road shall be identified with approved signs. Temporary signs shall be installed at each street intersection when construction of new roadways allows passage by vehicles. Signs shall be of an approved size, weather resistant and be maintained until replaced by permanent signs.
6. Should a building or generator be added to the site they shall obtain approval from the Washington County Fire Marshal.
7. Any gate? Needs to be size of road. Knox Lock

Health Department:

1. Please contact the Arkansas Department of Health should the need for septic arise in the future.

Washington County Road Department:

1. Any work in the County Right of Way will require a permit. Please contact the Road Department.
2. There is to be no parking in the Washington County right of way at any time.

Drainage:

1. A drainage report will be required during the tower review phase.

Environmental Concerns:

1. No stormwater permit is required by Washington County at this time; however, applicant must comply with all rules and regulations of the Arkansas Department of Environmental Quality. www.adeq.state.ar.us

Signage:

1. No signage is allowed within Washington County's road right-of-way (ROW).
2. Signs are limited to 24 square feet in size with an approximate height of no more than 8 feet. The sign must not be lit from within, but can utilize "up" lighting.

Lighting:

1. All outdoor lighting must be shielded from neighboring properties, and any lighting must be indirect and not cause disturbance to drivers or neighbors. Additionally all security lighting must be shielded appropriately (see attached diagram).

Screening:

1. The applicant must utilize an opaque screening method.

Additional and Standard Conditions:

1. Pay neighbor notification mailing fees within 30 days of project approval. Any extension must be approved by the Planning Office (fees will be calculated once the info is available from the post office). This total will be calculated for this project once all invoices are received.
2. Pay any engineering fees. This total will be calculated for this project once all invoices are received.
3. Any further splitting or land development not considered with this approval must be reviewed by the Washington County Planning Board/Zoning Board of Adjustments.
4. **This CUP must be ratified by the Quorum Court.**
5. **It is the applicant's responsibility to contact the Planning Office when inspections are needed.**
6. All conditions shall be adhered to and completed in the appropriate time period set out by ordinance.

ORDINANCE NO. 2020-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE RECOGNIZING ADDITIONAL REVENUES OF \$500.00 IN THE JDC POND LANDSCAPE GRANT FUND; AND APPROPRIATING \$500.00 FROM THE GRANT FUND TO THE JDC BUDGET FOR 2020.

WHEREAS, Washington County received grant money to improve the pond behind the JDC building; and,

WHEREAS, the Quorum Court desires to appropriate grant money to the JDC Budget for 2020.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby recognized additional revenue of \$500.00 in the Local Grants Revenue Line Item of the JDC Grant Fund (3510-0540) for 2020.

ARTICLE 1. There is hereby appropriated the amount of \$500.00 from the JDC Grant fund to the following Line Items of the JDC Budget for 2020:

Small Equipment (35150308-2002) \$500.00

TOTAL APPROPRIATION \$500.00

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: JP Ann Harbison

ORDINANCE NO. 2020-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE ANTICIPATING ADDITIONAL GRANT REVENUE IN THE GENERAL FUND (1000) FOR 2020; AND, APPROPRIATING SAID REVENUE TO VARIOUS BUDGETS WITHIN THE DRUG COURT GRANT FUND (3513) FOR 2020.

WHEREAS, the Accountability Court Funds Grant Committee of the Specialty Court Program Advisory Committee of the Administrative Office of the Courts has awarded Washington County grant funds for 2020; and,

WHEREAS, these grant funds are reimbursable funds that, once spent, will be reimbursed to the County.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby anticipated additional revenue in the total amount of \$29,243.62 in the General Fund (1000) for 2020.

ARTICLE 2. There is hereby appropriated the total amount of \$29,243.62 from the General Fund (1000) to the following line items of the following budgets in the Drug Court Grant Fund (3513) for 2020:

<u>Washington County Adult Drug Court</u>		
General Supplies	(35130517.2001)	\$ 5,341.52
Small Equipment	(35130517.2002)	1,498.20
Common Carrier	(35130517.3031)	578.00
Meals and Lodging	(35130517.3094)	1,237.00
Training and Education	(35130517.3101)	710.00

41	<u>Madison County Adult Drug Court</u>		
42	General Supplies	(35130518.2001)	2,675.00
43	Small Equipment	(35130518.2002)	3,503.00
44	Drug Kits	(35130518.2015)	322.50
45	Other Professional Services	(35130518.3009)	960.00
46	Common Carrier	(35130518.3031)	578.00
47	Meals and Lodging	(35130518.3094)	1,237.00
48	Training and Education	(35130518.3101)	710.00
49			
50	<u>Veterans Treatment Court</u>		
51	General Supplies	(35130519.2001)	2,042.40
52	Small Equipment	(35130519.2002)	2,321.00
53	Other Professional Services	(35130519.3009)	480.00
54	Common Carrier	(35130519.3031)	1,156.00
55	Meals and Lodging	(35130519.3094)	2,474.00
56	Training and Education	(35130519.3101)	1,420.00
57			
58		TOTAL APPROPRIATION	\$ 29,243.62

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63 JOSEPH K. WOOD, County Judge

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66 BECKY LEWALLEN, County Clerk

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DATE

68 Introduced by: **JP Ann Harbison**

69 Date of Adoption:

70 Members Voting For:

71 Members Voting Against:

72 Members Abstaining:

73 Members Absent:

76 Committee History: Finance & Budget Committee (03/10/20); Passed to QC-Consent Agenda

77 Quorum Court History: Regular Quorum Court (03/19/20) met on 04/16/20; First Reading

78 Regular Quorum Court (04/16/20); No action taken

Item 20-O-020

ORDINANCE NO. 2020-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE RECOGNIZING ADDITIONAL REVENUE IN THE AMOUNT OF \$76,382 IN THE LAW ENFORCEMENT GRANT FUND; AND, APPROPRIATING THE AMOUNT OF \$76,382 FROM THE LAW ENFORCEMENT GRANT FUND TO THE SCAAP 2019 BUDGET FOR 2020.

WHEREAS, under the State Criminal Alien Assistance Program (SCAAP), the Office of Justice Programs of the U.S. Department of Justice awards grant money to eligible local governments that incur certain types of costs due to the incarceration of illegal aliens; and,

WHEREAS, Washington County received a SCAAP 2019 Grant Award in the amount of \$76,382.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby recognized additional revenue in the amount of \$76,382 in the Other Federal Grants Revenue line item in the Law Enforcement Grant Fund (35147109) for 2020.

ARTICLE 2. There is hereby appropriated the amount of \$76,382 from the Law Enforcement Grant Fund to the Small Equipment line item in the SCAAP 2019/2020 Budget (35140576.2002) for 2020.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: JP Ann Harbison

ORDINANCE NO. 2020-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE ANTICIPATING ADDITIONAL REVENUE IN THE AMOUNT OF \$14,312 IN THE LAW ENFORCEMENT GRANT FUND; AND, APPROPRIATING \$14,312 FROM THE LAW ENFORCEMENT GRANT FUND TO THE JAG GRANT BUDGET FOR 2020.

WHEREAS, Washington County has been notified of a grant award in the amount of \$14,312 from the Local Edward Byrne Memorial Justice Assistant Grant (JAG); and,

WHEREAS, this grant fund is a non-matching, reimbursable fund that, once spent, will be reimbursed to the County.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby anticipated the amount of \$14,312 in the Law Enforcement Grant Fund (3514) for 2020.

ARTICLE 2. There is hereby appropriated the total amount of \$14,312 from the Law Enforcement Grant Fund (3514) to the following line items in the JAG Grant Budget (35140586) for 2020:

Small Equipment	(35140586.2002)	\$ 8,725
Clothing/Uniforms	(35140586.2006)	5,587

TOTAL APPROPRIATION \$14,312

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JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Ann Harbison**
Date of Adoption:
Members Voting For:
Members Voting Against:
Members Abstaining:
Members Absent:

Committee History: Finance & Budget Committee (03/10/20); Passed to QC-Consent Agenda
Quorum Court History: Regular Quorum Court (03/19/20) met on 04/16/20; First Reading
Regular Quorum Court (04/16/20) No action taken

ORDINANCE NO. 2020-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE RECOGNIZING REVENUE IN THE AMOUNT OF \$339,307 IN THE HIGH INTENSITY DRUG TRAFFICKING AREAS (HIDTA) GRANT FUND; AND, APPROPRIATING \$339,307 FROM THE HIDTA GRANT FUND TO THE HIDTA 2020 G20GC0004A BUDGET FOR 2020.

WHEREAS, Washington County has received a \$339,307 federal grant to fund the participation of various law enforcement agencies in the High Intensity Drug Trafficking Areas program (HIDTA); and

WHEREAS, the purpose of HIDTA is to reduce drug trafficking and production throughout the United States.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby recognized revenue in the amount of \$339,307 in the Other Federal Grants Revenue line item of the HIDTA Grant Fund (35010439) for 2020; and

ARTICLE 2. There is hereby appropriated the total amount of \$339,307 from the Other Federal Grants Revenue line item in the HIDTA Grant Fund to the Special Projects line items in the HIDTA Grant G20GC0004A Budget (35010439) for 2020.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: JP Ann Harbison

42	TREASURER'S AUTOMATION	(3000.6999)	2,542.94
43	ASSESSOR'S AMENDMENT 79 FUND	(3004.6999)	770.93
44	COUNTY CLERK'S COST	(3005.6999)	5,092.54
45	RECORDER'S COST	(3006.6999)	4,802.84
46	COUNTY LIBRARY	(3008.6999)	114,281.75
47	CHILD SUPPORT COST	(3012.6999)	420.40
48	JAIL OPERATION & MAINTENANCE	(3017.6999)	88,454.30
49	BOATING SAFETY	(3019.6999)	1,490.67
50	EMERGENCY 911	(3020.6999)	134,350.36
51	ADULT DRUG COURT	(3028.6999)	5,215.81
52	CIRCUIT COURT JUV. DIV. FUND	(3031.6999)	77.18
53	JUV. COURT REPRESENTATION	(3032.6999)	108.19
54	CIRCUIT CLERK COMM. FEE	(3039.6999)	3,084.37
55	ASSESSOR'S LATE ASSESSMENT	(3042.6999)	1,953.24
56	CSU FUND	(3075.6999)	687.22
57	HIV CLINIC	(3401.6999)	5,727.57
58	LAW LIBRARY	(3402.6999)	3,755.62
59	DRUG ENFORCEMENT FEDERAL	(3405.6999)	5,253.82
60	DRUG COURT PROGRAM FUND	(3406.6999)	2,680.17
61	COURT COSTS AND FINES	(5800.6999)	15,040.77
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63		TOTAL ADDITIONAL	\$ 794,385.12
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68	JOSEPH K. WOOD, County Judge		DATE
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72	BECKY LEWALLEN, County Clerk		
73	Introduced by:	JP Ann Harbison	
74	Date of Adoption:		
75	Members Voting For:		
76	Members Voting Against:		
77	Members Abstaining:		
78	Members Absent:		
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81	<u>Committee History:</u> Finance & Budget Committee (03/10/20); Passed to QC-Consent Agenda		
82	<u>Quorum Court History:</u> Regular Quorum Court (03/19/20) met on 04/16/20; First Reading		
83	Regular Quorum Court (04/16/20); No action taken		

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ORDINANCE NO. 2020-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE REDUCING THE AMOUNT OF \$714,384 FROM LINE ITEMS IN VARIOUS COUNTY BUDGETS AND RESTORING THOSE FUNDS TO UNAPPROPRIATED RESERVES; AND, APPROPRIATING THE TOTAL AMOUNT OF \$945,449 FROM UNAPPROPRIATED RESERVES TO VARIOUS BUDGET LINE ITEMS FOR 2019.

WHEREAS, in order to finalize the financial records of the County for 2019, and thus send to Legislative Audit to begin the audit process, Washington County must reconcile all budgets; and,

WHEREAS, this ordinance accomplishes the finalization of the County's financial records for 2019.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby reduced the total amount of \$714,384 from various line items in various budgets for 2019 (as outlined in Attachment "A" and summarized as follows) and restored to unappropriated reserves in all funds for 2019:

General Fund	(1000)	\$ 157,731
Road Fund	(1002)	138,341
Recorder's Cost Fund	(3006)	227,760
Library Fund	(3008)	3,690
Jail Fund	(3017)	184,979
Nine One One Fund	(3020)	1,772
HIV Clinic Fund	(3401)	111

42 **TOTAL REDUCTION** **\$ 714,384**

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44 **ARTICLE 2.** There is hereby appropriated the total amount
45 of \$945,449 from unappropriated reserves to various budget line items for 2019 as
46 outlined in Attachment "B" and summarized by fund as follows:

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48	General Fund	(1000)	\$ 158,937
49	Employee Insurance Fund	(1002)	226,328
50	Road Fund	(2000)	138,341
51	Circuit Court Automation Fund	(3002)	2,301
52	Recorder's Cost Fund	(3006)	227,760
53	Library Fund	(3008)	3,690
54	Jail Fund	(3017)	184,979
55	Nine One One Fund	(3020)	1,772
56	Adult Drug Court Fund	(3028)	1,230
57	HIV Clinic Fund	(3401)	111

58 **TOTAL APPROPRIATION** **\$ 945,449**

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64 JOSEPH K. WOOD, County Judge

_____ DATE

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67 _____
68 BECKY LEWALLEN, County Clerk

69 Introduced by: **JP Ann Harbison**

70 Date of Adoption:

71 Members Voting For:

72 Members Voting Against:

73 Members Abstaining:

74 Members Absent:

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77 Committee History: Finance & Budget Committee (03/10/20); Passed to QC-Consent Agenda
78 Quorum Court History: Regular Quorum Court (03/19/20) met on 04/16/20; First Reading:
79 Regular Quorum Court (04/16/20); No action taken

REDUCTIONS, ATTACHMENT "A"							
1000 GENERAL FUND				2000 ROAD FUND			
1000	0100003	Executive Assistant	-10	2000	0200007	Road Dept. Supervisor	-11,251
1000	0101006	Dep Clerk II Exec. Sec.	-598	20000200	1001	SALARIES FULL-TIME	-138,341
1000	0102014	Assistant Bookkeeper	-16,020				-138,341
1000	0103003	DEPUTY TREASURER	-2				
1000	0104090	DEPUTY II BRANCH MANAGER	-1,011	3006 RECORDER'S COST FUND			
1000	0105058	DEPUTY ASSESSOR I	-19,993	3006	0128008	Deputy Circuit Clerk I	-2,967
1000	0108005	BUILDING MAINTENANCE	-2,073	30060128	1001	SALARIES FULL-TIME	-38,032
1000	0113005	AP Admin. Asst.	-2	30060128	3009	Other Professional Services	-15,922
1000	0115003	Network & Computer	-4	30060128	3102	Software Support Maintenance	-173,806
1000	0308002	Vet Tech/Animal Transport	-207				-227,760
1000	0400108	DISPATCHER	-20,653	3008 LIBRARY FUND			
1000	0400109	DISPATCHER	-23,948	3008	0600001	Library Director	-1
1000	0400110	DISPATCHER	-29,244	30080600	1001	SALARIES FULL-TIME	-3,690
1000	0400327	Corporal	-17,851				-3,690
1000	0403003	LEAD JUVENILE OFFICER	-3,475	3017 JAIL FUND			
1000	0416005	OFFICE ADMINISTRATOR	-1,045	3017	0418421	ADO/DFC FLEX SLOT	-2,995
1000	0417002	DEPUTY PUBLIC DEFENDER	-1,398	3017	0418428	ADULT DETENTION OFFICER	-34,969
1000	0419003	Deputy Coroner	-485	3017	0418441	ADO/DFC FLEX SLOT	-64,935
1000	0444001	JDC DIRECTOR	-2,330	30170127	2002	SMALL EQUIPMENT	-2,303
10000100	1001	SALARIES FULL-TIME	-283	30170418	1001	SALARIES FULL-TIME	-182,676
10000100	1006	SOCIAL SECURITY MATCHING	-755				-184,979
10000100	1999	LONGEVITY	-23	3020 NINE ONE ONE FUND			
10000100	2001	GENERAL SUPPLIES	-1,754	30200501	1006	SOCIAL SECURITY MATCHING	-414
10000101	1001	SALARIES FULL-TIME	-109	30200501	1999	LONGEVITY	-137
10000102	1001	SALARIES FULL-TIME	-2,695	30200501	2001	General Supplies	-1,221
10000103	1001	SALARIES FULL-TIME	-5				-1,772
10000103	1006	SOCIAL SECURITY MATCHING	-1,532	3401 HIV CLINIC FUND			
10000103	1999	LONGEVITY	-56	3401	0305001	OFFICE MANGER-HIV CLINIC	-8
10000104	1001	SALARIES FULL-TIME	-1,749	34010305	1006	SOCIAL SECURITY MATCHING	-111
10000105	1001	SALARY FULL-TIME	-4,036				-111
10000106	3008	Property Reappraisal	-889	TOTAL FUND REDUCTIONS			
10000106	3094	Meals & Lodging	-391	1000	GENERAL		-157,731
10000108	1001	SALARIES FULL-TIME	-1,699	2000	ROAD		-138,341
10000109	1002	SALARIES, PART-TIME	-2,936	3006	RECORDER'S COST		-227,760
10000110	1001	SALARIES FULL-TIME	-23	3008	LIBRARY		-3,690
10000113	1006	SOCIAL SECURITY MATCHING	-1,152	3017	JAIL		-184,979
10000113	3009	Other Professional Services	-695	3020	NINE ONE ONE		-1,772
10000120	1001	SALARIES FULL-TIME	-4	3401	HIV CLINIC		-111
10000122	3009	Other Professional Services	-6,319				-714,384
10000308	1001	SALARIES FULL-TIME	-4,401				
10000400	1001	SALARIES FULL-TIME	-107,375				
10000403	1001	SALARIES FULL-TIME	-3,429				
10000404	1006	SOCIAL SECURITY MATCHING	-23				
10000416	1001	SALARIES FULL-TIME	-267				
10000417	1001	SALARIES FULL-TIME	-10				
10000419	1002	SALARIES, PART-TIME	-1,409				
10000444	1001	SALARIES FULL-TIME	-8,408				
10000500	1002	SALARIES, PART-TIME	-816				
10000500	1006	SOCIAL SECURITY MATCHING	-699				
10000500	1999	LONGEVITY	-46				
10000500	2002	Small Equipment	-637				
10000702	1001	SALARIES FULL-TIME	-4				
10000800	1002	SALARIES, PART-TIME	-3,102				
			-157,731				

APPROPRIATIONS, ATTACHMENT "B"

1000 GENERAL FUND				1002 EMPLOYEE INSURANCE FUND			
1000	0100002	Chief of Staff	1	10020125	3170	HEALTH INSURANCE	173,022
1000	0100004	Quorum Court Reporter	4	10020125	3171	DENTAL INSURANCE	28,869
1000	0100005	ADMINISTRATIVE ASSISTANT	5	10020125	3174	PRESRIPTIONS	24,437
1000	0101005	ELEC ADMIN ASST/ABSENTEE VOTIN	587				226,328
1000	0101008	ASST. COURT ADMINISTRATOR	11				
1000	0102002	CHIEF DEPUTY CIRCUIT CLERK	8,277				
1000	0102003	CHIEF DEPUTY CIRCUIT CLERK	1	2000 ROAD FUND			
1000	0102005	DEPUTY CIRCUIT CLERK II	3,575	2000	0200010	Bridge Supervisor	2,056
1000	0102009	Asst. Bookkeeper	9	2000	0200042	SENIOR MECHANIC	5
1000	0102011	CHILD SUPPORT ADMINISTRATOR	2	2000	0200043	SENIOR MECHANIC	7
1000	0102012	Domestic Relation Specialist	1,236	2000	0200051	WELDER II	695
1000	0102013	Bookkeeper/Data Supervisor	2,920	2000	0200060	Bridge Crew Lead	1
1000	0103004	DEPUTY TREASURER	2	2000	0200100	HEO -Lead	9
1000	0104002	CHIEF DEPUTY COLLECTOR	8	2000	0200103	HEO-LEAD	1
1000	0104005	Data Processing Clerk	9	2000	0200104	HEO-LEAD	8
1000	0104080	Tax Enforcement Manager	4	2000	0200105	HEO-LEAD	8
1000	0104121	DEPUTY II BRANCH MANAGER	990	2000	0200150	HEAVY EQUIPMENT OPERATOR II	233
1000	0105002	Chief Deputy Assessor	2,552	2000	0200151	HEAVY EQUIPMENT OPERATOR II	7
1000	0105003	CHIEF DEPUTY RE/PERS PROPERTY	300	2000	0200202	HEAVY EQUIPMENT OPERATOR	2
1000	0105007	ADMINISTRATIVE ASSISTANT	293	2000	0200211	HEAVY EQUIPMENT OPERATOR II	153
1000	0105021	DEPUTY ASSESSOR II	203	2000	0200212	HEAVY EQUIPMENT OPERATOR	988
1000	0105022	GIS TECHNICIAN	3,436	2000	0200216	HEAVY EQUIPMENT OPERATOR	2
1000	0105023	GIS TECHNICIAN	1,722	2000	0200221	HEAVY EQUIPMENT OPERATOR	3
1000	0105024	RESEARCH ANALYST	604	2000	0200223	HEAVY EQUIPMENT OPERATOR	8
1000	0105030	REAL ESTATE SUPERVISOR	1,371	2000	0200225	HEAVY EQUIPMENT OPERATOR	6
1000	0105040	PERSONAL PROPERTY SUPERVISOR	3	2000	0200230	HEAVY EQUIPMENT OPERATOR	6,630
1000	0105042	COMM/PERS PROPERTY DEPUTY	2,415	2000	0200235	HEAVY EQUIPMENT OPERATOR	5
1000	0105043	COMM/PERS PROPERTY DEPUTY	1,956	2000	0200239	HEAVY EQUIPMENT OPERATOR	6
1000	0105044	COMM/PERS PROPERTY DEPUTY	2,260	2000	0200240	Asst. Parts Manager	397
1000	0105046	COMM/PERS PROPERTY DEPUTY	2,377	2000	0200241	HEAVY EQUIPMENT OPERATOR	6
1000	0105050	DEPUTY ASSESSOR II	1	2000	0200244	HEAVY EQUIPMENT OPERATOR II	9
1000	0105052	DEPUTY ASSESSOR I	6	2000	0200253	HEAVY EQUIPMENT OPERATOR	6
1000	0105055	DEPUTY ASSESSOR I	476	20000200	1002	SALARIES, PART-TIME	11,102
1000	0105056	DEPUTY ASSESSOR I	8	20000200	1005	OVERTIME/OTHER PREMIUM COMP	96,735
1000	0105057	DEPUTY ASSESSOR I	3	20000200	1009	HEALTH INSURANCE MATCHING	2,796
1000	0105059	DEPUTY ASSESSOR I	6	20000200	1010	WORKMEN'S COMPENSATION	27,642
1000	0105061	DEPUTY ASSESSOR I	996	20000200	1016	Life Insurance	66
1000	0108003	MAINTENANCE TECHNICIAN II	8				138,341
1000	0108004	BUILDING MAINTENANCE TECHNICA	7	3002 CIRCUIT COURT AUTOMATION FUND			
1000	0108050	MASTER ELECTRICIAN	1,062	30020437	2009	Computer/IT Equipment	2,301
1000	0113003	PAYROLL ADMINISTRATOR/TRAINER	3				2,301
1000	0113004	Accounts Payable	8	3006 RECORDER'S COST FUND			
1000	0115002	TECHNOLOGY DIRECTOR	1	3006	0128006	DEPUTY CIRCUIT CLERK II	9
1000	0115020	Desktop Support Specialist	1	3006	0128007	DEPUTY CIRCUIT CLERK II	2,958
1000	0115021	Desktop Support Specialist	1	30060128	1002	SALARIES, PART-TIME	4,038
1000	0115050	Asst. IT Director	207	30060128	1010	WORKMEN'S COMPENSATION	78
1000	0308007	KENNEL SUPERVISOR	1,200	30060128	1011	UNEMPLOYMENT COMPENSATION	254
1000	0400002	CHIEF DEPUTY SHERIFF	901	30068888	9999	TRANSFERS OUT	223,390
1000	0400003	MAJOR	3,981				227,760
1000	0400004	LIEUTENANT	7,361	3008 LIBRARY FUND			
1000	0400006	LIEUTENANT	1,199	3008	0600004	INTERLIBRARY LOAN/ADMIN ASST	1,431
1000	0400017	Captain	1,640	3008	0600005	INTERLIBRARY LOAN/ADMIN ASST	6
1000	0400018	Captain	1,201	30080600	1001	SALARIES FULL-TIME	1,436
1000	0400020	SERGEANT	2,965	30080600	1008	NONCONTRIBUTORY RETIREMENT	2,254
1000	0400021	SERGEANT	2,533				3,690
1000	0400022	SERGEANT	3,693	3017 JAIL FUND			
1000	0400023	SERGEANT	1,053	3017	0418002	MAJOR	1,591
1000	0400024	SERGEANT	8,888	3017	0418005	LIEUTENANT	905
1000	0400025	SERGEANT	3,571	3017	0418007	LIEUTENANT	1,209
1000	0400026	SERGEANT	5,306	3017	0418008	LIEUTENANT	606
1000	0400028	SERGEANT TRAINING OFFICER	2,257	3017	0418009	LIEUTENANT	901
1000	0400038	LIEUTENANT	5,601	3017	0418010	DETENTION ADMIN LIEUTENANT	1,219
1000	0400041	SEC/REC-SHERIFF	6	3017	0418017	CAPTAIN	1,200
1000	0400095	DISPATCHER	9	3017	0418022	SERGEANT	3,943
1000	0400103	DISPATCHER	9	3017	0418023	SERGEANT	5533

APPROPRIATIONS, ATTACHMENT "B"							
1000	0400104	DISPATCHER	9	3017	0418024	SERGEANT	171
1000	0400180	CORPORAL/ANIMAL CONTROL	902	3017	0418026	SERGEANT	1,390
1000	0400200	CORPORAL/DFC-FLEX	917	3017	0418027	SERGEANT	574
1000	0400201	CORP/DFC-FLEX SLOT	2,453	3017	0418028	SERGEANT	1,089
1000	0400202	CORP/DFC-FLEX SLOT	10	3017	0418029	SERGEANT	561
1000	0400203	DEPUTY FIRST CLASS	313	3017	0418030	SERGEANT	248
1000	0400204	CORPORAL/FLEX	612	3017	0418034	SERGEANT	600
1000	0400207	DEPUTY FIRST CLASS	1,209	3017	0418035	SERGEANT	122
1000	0400208	DEPUTY FIRST CLASS	1,183	3017	0418036	SERGEANT	111
1000	0400210	DEPUTY FIRST CLASS	9	3017	0418038	SERGEANT	837
1000	0400212	DEPUTY FIRST CLASS/FLEX	310	3017	0418108	EVIDENCE COORDINATOR	7
1000	0400214	DEPUTY FIRST CLASS	613	3017	0418110	Civil Process Bookkeeper	15,615
1000	0400215	CORPORAL/FLEX	610	3017	0418111	RECORDS CLERK/ SECRETARY	243
1000	0400217	CORPORAL/FLEX	134	3017	0418112	Human Resources	1,411
1000	0400219	DEPUTY FIRST CLASS	309	3017	0418115	PERSONNEL/TRAINING/PIO	7
1000	0400221	CORPORAL/FLEX	970	3017	0418116	PROPERTY ASSISTANT	10
1000	0400222	DEPUTY FIRST CLASS	910	3017	0418118	ADMIN DETENTION BOOKKEEPER	3
1000	0400224	DEPUTY FIRST CLASS	310	3017	0418200	ADO/DFC FLEX SLOT	304
1000	0400225	DEPUTY FIRST CLASS	313	3017	0418203	ADO/DFC FLEX SLOT	3
1000	0400226	DEPUTY FIRST CLASS	317	3017	0418200	ADO/DFC FLEX SLOT	2,706
1000	0400227	DEPUTY FIRST CLASS	309	3017	0418205	ADO/DFC FLEX SLOT	344
1000	0400300	CORPORAL	302	3017	0418207	ADO/DFC FLEX SLOT	2,130
1000	0400301	CORPORAL	630	3017	0418208	ADO/DFC FLEX SLOT	3,696
1000	0400302	CORPORAL	1,215	3017	0418209	Corporal Flex Slot	305
1000	0400303	CORPORAL	920	3017	0418213	Corporal Flex Slot	296
1000	0400305	CORPORAL	610	3017	0418216	Corporal Flex Slot	305
1000	0400307	CORPORAL	10	3017	0418218	Network & Computer Admin	605
1000	0400308	CORPORAL	302	3017	0418220	Corporal Flex Slot	304
1000	0400309	CORPORAL	902	3017	0418221	Corporal Flex Slot	603
1000	0400310	CORPORAL	2,592	3017	0418222	Corporal Flex Slot	308
1000	0400311	CORPORAL	4,282	3017	0418230	Corporal Flex Slot	2,574
1000	0400312	CORPORAL	920	3017	0418236	Corporal Flex Slot	2,044
1000	0400313	CORPORAL	913	3017	0418238	Corporal Flex Slot	606
1000	0400314	CORPORAL	1,202	3017	0418239	ADO/DFC FLEX SLOT	2,809
1000	0400315	CORPORAL	1,202	3017	0418245	ADO/DFC FLEX SLOT	3,224
1000	0400316	CORPORAL	615	3017	0418249	ADO/DFC FLEX SLOT	4,482
1000	0400317	CORPORAL	10	3017	0418251	ADO/DFC FLEX SLOT	3,314
1000	0400318	CORPORAL	618	3017	0418257	Corporal Flex Slot	600
1000	0400319	CORPORAL	613	3017	0418260	ADO/DFC FLEX SLOT	3,387
1000	0400320	CORPORAL	602	3017	0418262	ADO/DFC FLEX SLOT	3,643
1000	0400322	CORPORAL	612	3017	0418300	TECHNOLOGY DIRECTOR	1,207
1000	0400323	CORPORAL	302	3017	0418301	CORPORAL	36
1000	0400324	CORPORAL	310	3017	0418302	CORPORAL	165
1000	0400328	CORPORAL	1,440	3017	0418305	CORPORAL	298
1000	0400330	CORPORAL	613	3017	0418307	CORPORAL	171
1000	0400331	CORPORAL	612	3017	0418308	CORPORAL	290
1000	0400332	CORPORAL	615	3017	0418311	CORPORAL	107
1000	0400334	CORPORAL	320	3017	0418312	CORPORAL	691
1000	0400400	Fire Marshall	601	3017	0418314	CORPORAL	355
1000	0400401	Asst. Fire Marshall	610	3017	0418315	CORPORAL	115
1000	0403001	JUVENILE COURT DIRECTOR	1,398	3017	0418320	CORPORAL	150
1000	0403009	LEAD JUVENILE OFFICER/SPO	471	3017	0418325	CORPORAL	75
1000	0403012	JUV INTAKE OFF II/SPECIAL POLI	274	3017	0418329	CORPORAL	144
1000	0403020	JUVENILE INTAKE DIVERSION OFFI	7	3017	0418330	CORPORAL	302
1000	0403022	JUVENILE INTAKE DIVERSION OFFI	1,325	3017	0418334	CORPORAL	584
1000	0404001	Case Manager	4	3017	0418335	CORPORAL	167
1000	0416008	ASST HOT CHECK ADMINISTRATOR	4	3017	0418336	TRANSPORT CORPORAL	892
1000	0416010	PARALEGAL	9	3017	0418400	Adult Detention Officer	3,166
1000	0416013	Victim Restitution	9	3017	0418402	ADO/DFC FLEX SLOT	832
1000	0416014	Senior Case Coordinator	1,013	3017	0418408	Corporal Flex Slot	1,582
1000	0416016	Case Coordinator	10	3017	0418411	ADO/DFC FLEX SLOT	133
1000	0417006	DEPUTY PUBLIC DEFENDER	1,398	3017	0418414	Corporal Flex Slot	3
1000	0419002	Office Manager	1,656	3017	0418417	Deputy First Class/Flex	220
1000	0444002	ASST. JDC DIRECTOR	115	3017	0418418	ADO/DFC FLEX SLOT	1,204
1000	0444021	Youth Development	7	3017	0418420	ADO/DFC FLEX SLOT	233
1000	0444030	JUVENILE CAREWORKER	934	3017	0418422	Adult Detention Officer	778
1000	0444036	Social Worker	1,274	3017	0418425	Adult Detention Officer	378

APPROPRIATIONS, ATTACHMENT "B"							
1000	0500002	DEPUTY DEM DIRECTOR/EDUCATOR	1,343	3017	0418427	Deputy First Class/Flex	1,147
1000	0500003	DEM/911 SUPPORT COORDINATOR	6	3017	0418430	Deputy First Class/Flex	3,537
10000100	1008	NONCONTRIBUTORY RETIREMENT	2,705	3017	0418433	Deputy First Class/Flex	43
10000100	1010	WORKMEN'S COMPENSATION	110	3017	0418437	Adult Detention Officer	1,207
10000101	1001	SALARY FULL-TIME	109	3017	0418439	Deputy First Class/Flex	94
10000102	1011	UNEMPLOYMENT COMPENSATION	2,695	3017	0418493	Adult Detention Officer	5,355
10000103	1008	NONCONTRIBUTORY RETIREMENT	2,733	3017	0418494	Adult Detention Officer	1,342
10000103	1010	WORKMEN'S COMPENSATION	63	3017	0418495	ADO/DFC FLEX SLOT	4
10000104	1005	OVERTIME/OTHER PREMIUM COMPENSATION	1,749	3017	0418498	Adult Detention Officer	2,174
10000105	1002	SALARIES, PART-TIME	3,575	30170127	1010	WORKMEN'S COMPENSATION	2,303
10000105	1005	OVERTIME	461	30170418	1005	OVERTIME/OTHER PREMIUM COMPENSATION	111,953
10000106	1002	SALARIES, PART-TIME	1,280	30170418	1009	Health Insurance Matching	4,194
10000108	1011	UNEMPLOYMENT COMPENSATION	1,699	30170418	1010	WORKMEN'S COMPENSATION	43,249
10000109	1008	NONCONTRIBUTORY RETIREMENT	2,775	30170418	1011	UNEMPLOYMENT COMPENSATION	6,249
10000109	1010	WORKMEN'S COMPENSATION	161	30170418	1017	HOLIDAY INCENTIVE	17,031
10000110	1005	OVERTIME/OTHER PREMIUM COMPENSATION	14				184,979
10000110	1010	WORKMEN'S COMPENSATION	9				
10000113	1001	SALARY FULL-TIME	18				
10000113	1010	WORKMEN'S COMPENSATION	25				
10000113	1011	UNEMPLOYMENT COMPENSATION	1,804				
10000120	1010	WORKMEN'S COMPENSATION	4				
10000122	1002	SALARIES, PART-TIME	5,321				1,772
10000122	1006	SOCIAL SECURITY MATCHING	203				
10000122	1008	NONCONTRIBUTORY RETIREMENT	795				
10000308	1008	NONCONTRIBUTORY RETIREMENT	3,854				
10000308	1011	UNEMPLOYMENT COMPENSATION	547				1,230
10000400	1005	OVERTIME/OTHER PREMIUM COMPENSATION	43,078				
10000400	1010	WORKMEN'S COMPENSATION	39,067				
10000400	1011	UNEMPLOYMENT COMPENSATION	5,707				
10000400	1017	Holiday Incentive	19,523				
10000403	1010	WORKMEN'S COMPENSATION	3,429				111
10000404	1001	SALARY FULL-TIME	4				
10000404	1010	WORKMEN'S COMPENSATION	19				
10000416	1010	WORKMEN'S COMPENSATION	267				
10000417	1010	WORKMEN'S COMPENSATION	10				
10000419	1001	SALARY FULL-TIME	1,171				
10000419	1011	UNEMPLOYMENT COMPENSATION	238				
10000420	1010	WORKMEN'S COMPENSATION	3				
10000444	1010	WORKMEN'S COMPENSATION	5,182				
10000444	1011	UNEMPLOYMENT COMPENSATION	3,226				
10000500	1001	SALARY FULL-TIME	1,349				
10000500	1008	NONCONTRIBUTORY RETIREMENT	200				
10000500	1010	WORKMEN'S COMPENSATION	649				
10000702	1005	OVERTIME/OTHER PREMIUM COMPENSATION	4				945,449
10000800	1008	NONCONTRIBUTORY RETIREMENT	1,188				
10000800	1010	WORKMEN'S COMPENSATION	34				
10000800	1011	UNEMPLOYMENT COMPENSATION	1,880				
			158,937				

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ORDINANCE NO. 2020-

APPROPRIATION ORDINANCE

**BE IT ENACTED BY THE QUORUM
COURT OF THE COUNTY OF
WASHINGTON, STATE OF ARKANSAS,
AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE AMENDING ORDINANCE
2019-086 TO ALLOW REMAINING
PERSONNEL BALANCES TO FULLY OR
PARTIALLY FUND THE 27TH EMPLOYEE
PAYROLL THAT WAS NOT INCLUDED IN
THE 2020 BUDGET.**

WHEREAS, Washington County utilizes a bi-weekly payroll payment schedule for its employees and therefore budgets for 26 payroll payments every year; however, every eleven years presents a 27th payroll payment; and,

WHEREAS, the 2020 Budget for Washington County was based on the usual 26 payroll payments and therefore needs to be adjusted to accommodate the 27 payments; and,

WHEREAS, the current budget controls requires a quarterly return of unused personnel funds; and,

WHEREAS, the Quorum Court desires to amend the requirement of the quarterly return of unused personnel funds to fully or partially fund the additional personnel payment for 2020 to lessen the appropriation amount needed from unappropriated reserves.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. That lines 85 through 87 of Ordinance 2019-086 shall be amended as follows:

Surplus personnel appropriations shall be ~~de-appropriated~~reported from Full-time Salaries on a quarterly basis (April/July/October).
~~These surplus funds shall be restored to unappropriated reserves.~~

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JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Ann Harbison**

Date of Adoption:

Members Voting For:

Members Voting Against:

Members Abstaining:

Members Absent:

Committee History: Personnel Committee Meeting (03/10/20); Passed to QC

Quorum Court History: Regular Quorum Court (03/19/20) met on 04/16/20; Postponed until May

Item 19-1-121

2019 NOV 25 PM 3:58
BECKY L WALKER
CLERK PROBATE CLERK
WASHINGTON COUNTY ARKANSAS
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ORDINANCE NO. 2019-86

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE TO ESTABLISH THE WASHINGTON COUNTY ANNUAL BUDGET FOR THE CALENDAR YEAR 2020.

WHEREAS, the Washington County Quorum Court approves and adopts the 2020 Budget for Washington County, Arkansas.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. The Quorum Court of Washington County, Arkansas hereby adopts the annual budget for calendar year 2020, which is attached hereto. Said budget reflects the anticipated revenues of Washington County and the expenditures authorized for each department within each fund of said County, the number and compensation of deputies and County employees, and the compensation of County Officers.

ARTICLE 2. A copy of the 2020 Budget shall be on file in the County Clerk's Office and shall be available for inspection and copying during normal business hours.

ARTICLE 3. The said 2020 Budget is hereby incorporated herein and adopted in full, and all expenditures reflected therein are authorized to be expended.

ARTICLE 4. Budget Controls. It is the responsibility of each elected official and/or department head to operate within the guidelines of the budget as adopted or amended by the Quorum Court. The guidelines are described in the following paragraphs:

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The budget for each County department consists of appropriations of authorized expenditures in the following major categories:

- Personal Services (Regular Salaries, Extra Help, Overtime & Fringe)
- Supplies
 - Other Services and Charges
 - Capital Outlay
 - Debt Service
 - Inter-fund Transfers

Expenditures will be limited to the amounts appropriated in the above categories.

Transfers in Personal Services categories or transfers between departments may only be made by Ordinance.

Grant funds are not subject to the restrictions in this paragraph. Line item transfers within a departmental budget may be made within and into all categories, with the exception of the Personal Services Category as outlined in Budget Control #1. Transfers going into or out of the Capital Outlay Category shall not exceed \$20,000 per year in the General Fund, excluding the County Judge-Emergency Budget; any transfers exceeding this limit will require approval of the Quorum Court. No department may purchase supplies or other services and charges for another department except for utilities and cleaning and maintenance services provided by the Buildings & Grounds Department aggregated into the general budget. This does not apply to departments who work together in cost sharing projects.

Appropriations for use of grant funds must be made by ordinance with a grant agreement approved by the County Judge. All personnel positions funded by grants will be annotated as such and may be abolished upon expiration of the grant. The Quorum Court must approve in-kind cost for grants prior to grant acceptance. All Grants will be administered through the County Grants Administration Office with all billings and financial reporting being handled in the Comptroller's Office.

All approved purchases must be made with a Purchase Order or P-Card and follow the written purchasing procedures as outlined by the County Judge.

The Comptroller will transfer monies monthly from individual departmental budgets into the Insurance Benefit Fund for all full time positions and qualifying part time employees regardless of whether all positions in the departments are filled.

Surplus personnel appropriations shall be de-appropriated from Full-time Salaries on a quarterly basis (April/July/October). These surplus funds shall be restored to unappropriated reserves.

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All full-time employees who qualify for annual leave will receive a 3.0% pay increase effective the first pay check of 2020. Full-time employees with less than one year's service shall receive a 3.0% pay increase upon his/her anniversary date. Maximum salary caps in all grades shall be suspended for the 2020 Budget Year. The Sheriff "step" positions will receive the raises as passed by the Quorum Court last year instead of the 3% pay increase. Salaried positions within the Sheriff "step" system will receive the same 3% pay increase that other full-time employees in the County receive. Any employees that received raises during 2019 greater than 3% will not receive this 3% raise unless it was the result of a promotion or regrade of their position.

Full-time Elected Officials shall receive a pay increase based on years of elected service as outlined below per Ordinance No. 2016-68 and shall go into effect the first pay check of 2020.

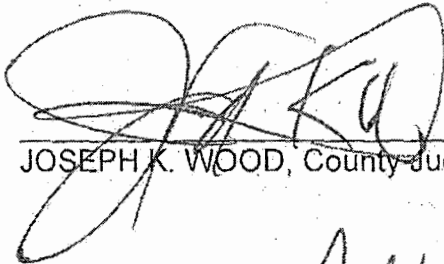
- 1st Year; 80% of the maximum for that year
- 2nd Year; 82.5% of the maximum for that year
- 3rd Year; 85% of the maximum for that year
- 4th Year; 87.5% of the maximum for that year
- 5th Year; 90% of the maximum for that year
- 6th Year; 92.5% of the maximum for that year
- 7th Year; 95% of the maximum for that year
- 8th Year; 97.5% of the maximum for that year
- 9th Year and each year following; 100% of the maximum for that year

The County Judge-Emergency Budget monies are not to be granted to individual citizens but are to be used to pay for expenses incurred by the County in assisting the citizens at large when the County Judge has declared an emergency pursuant to A.C.A. §12-75-101, et seq.

ARTICLE 4. If any part of this Ordinance is held invalid, such invalidity will not affect any other portion of this Ordinance.

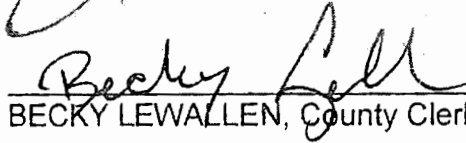
ARTICLE 5. All laws and parts of law in conflict with this Ordinance are repealed.

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JOSEPH K. WOOD, County Judge

11.25.2019
DATE



BECKY LEWALLEN, County Clerk

Introduced by: **JP Ann Harbison**
Date of Passage: **November 21, 2019**
Members Voting For: **Bowman, Yanez, Washington, E. Madison, Jenkins, Highers, S. Madison, Leming, Harbison, Pond**
Members Voting Against: **Johnson, Cunningham, Deakins, Duncan**
Members Abstaining:
Members Absent: **Ecke**

Item 20-O-035

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ORDINANCE NO. 2020-

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT RECOMMENDED FOR APPROVAL BY THE PLANNING AND ZONING BOARD.

WHEREAS, the Planning and Zoning Board voted to recommend approval of a Conditional Use Permit for the **Local Ghost Distillery** project on **May 7, 2020**; and,

WHEREAS, ratification is required by the Quorum Court; and,

WHEREAS, ratification will not affect any appeal rights any person may have.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. That the Conditional Use Permit for the **Local Ghost Distillery** project recommended for approval by the Planning and Zoning Board is hereby ratified.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Ann Harbison**

42 Date of Adoption:
43 Members Voting For:
44 Members Voting Against:
45 Members Abstaining:
46 Members Absent:
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49 Committee History: Planning and Zoning Board (05-07-2020); Passed to QC
50 Quorum Court History:

Local Ghost Distillery CUP

The Planning Board/Zoning Board of Adjustments unanimously approved Local Ghost Distillery Conditional Use Permit (with conditions) on May 7, 2020.

Staff does not expect any appeals on this CUP and recommends ratification of the project.

West Fork Planning Area

Local Ghost Distillery CUP

Conditional Use Permit Request

Location: Section 32, Township 15, Range 30

Applicant: Earthplan Development Alternatives

Location Address: SE Campbell Road

Approximately: +/- 24.5 acres / 1 parcel

Coordinates: Latitude: 35.93812973, Longitude: -94.18850433

Project #: 2020-043 Planner: Nathan Crouch

email: ncrouch@co.washington.ar.us

The applicant is requesting Conditional Use Permit approval for the land-use of a commercial whiskey distillery on a 32 acre parcel of land. The distillery is proposed to occupy an area inside FEMA's regulatory floodway, which requires a No Rise Certificate, certified by a licensed engineer.

The water supply is inadequate for fire protection purposes unless a water main is extended across the river, or other fire protection strategies are approved.

The Conditional Use Permit is to allow the specific land-use in an area that isn't zoned for this type of land-use. If the CUP is approved, Large Scale Development permitting, which reviews the details of the proposal, will follow.

Staff feels the applicant's request will be compatible with the surrounding uses with the conditions approved by the Planning board. There should not be an increase in noise, minimal increase in traffic, and generally will not disturb the surrounding properties.

All neighbors within 300 feet of the boundary of this property were notified by certified mail of this Conditional Use Permit request. No comments were received by mail from the public, but the Mayor of West Fork and the Chairperson of the West Fork Planning Commission voiced support for this project.

Staff does not expect this project to be contentious.

The Planning Board/ Zoning Board of Adjustments unanimously approved (7 members voted "in favor", 0 members voted "against") the project with the following conditions:

STAFF'S RECOMMENDED CONDITIONS: Staff recommends the following conditions of approval for this CUP request.

Utility Conditions:

1. Generally, any damage or relocation of utilities will be at the expense of the owner/applicant.

Water Conditions:

1. Water mains extended to this property must be in compliance with all local and state guidelines.

Ozarks Electric Conditions:

1. Any damage or relocation of existing facilities will be at owner's expense.

2. Any power line extension that has to be built to this property will be at the owner's expense. The cost will be determined after the owner makes application for electric service and the line has been designed.
3. All off site easements that are needed for Ozarks to extend electrical service to the property must be obtained by developer and easement documentation provided to Ozarks before work begins. On site easements must be shown on plat and recorded with the county.
4. 30 ft Utility Easement along existing overhead line on property.

Fire Conditions:

1. Fire suppression sprinkler system may be required
2. Full review and comments from the Fire Marshal will be provided at Large Scale Development review.

Sewer/Septic/Decentralized Sewer Conditions:

1. The septic system must be approved by the Arkansas Health Department (ADH), installed, and then inspected by ADH prior to occupation of the residence(s).
2. No parking is allowed on any portion of the septic system including the alternate area. (No overflow parking either).

Roads/Sight Distance Conditions:

1. Any work to be completed in the County Road Right-of-Way requires a permit from the Road Department prior to beginning work. Any tile that may be needed must be sized by the Road Department. The Road Department may be reached at (479) 444-1610.
2. Permitting may be required by the County Road Department to connect proposed driveways to the county road.
3. Sight distance must be adequate at all entry/exits to the development.

Drainage Conditions:

1. The County Contracted Engineer will review the stormwater drainage report with the Large Scale Development submittal, which will follow this CUP if approved.
2. Project must be in compliance with Washington County's Floodplain Development Code.
3. A floodplain development permit, with a 'No Rise Certificate' must be submitted at Preliminary Large Scale Development stage, not after construction.
4. Detail how the industrial waste byproducts will be stored and secured during high water events.
5. Detail how access will be maintained during high water events both for emergency vehicles entering, and people leaving to reach safe locations.
6. A detention pond will not be required but permanent BMP's should be installed to treat runoff from pervious areas before entering the river.

Environmental Conditions:

1. At this time, no stormwater permit is required by Washington County; however, the applicant must comply with all rules and regulations of the Arkansas Department of Environmental Quality (ADEQ).

Signage/Lighting/Screening Conditions:

1. Signage cannot be placed in the County Right-of-Way.
2. Any outdoor lighting must be shielded from neighboring properties. Any lighting must be indirect and not cause disturbance to drivers or neighbors. All security lighting must be shielded appropriately.
3. Any trash dumpster or outdoor storage areas must be screened so they cannot be seen from the county road.
4. Any trash dumpster or outdoor storage areas must be secured so they will not float away during flooding conditions.

Standard Conditions:

1. Pay neighbor notification mailing fees within 30 days of project approval. Fees will be calculated once all invoices have been received. Any extension must be approved by the Planning Office.
2. Pay engineering fees within 30 days of project approval. Fees will be calculated once all invoices have been received. Any extension must be approved by the Planning Office.
3. Any further splitting or land development not considered with this approval must be reviewed by the Washington County Planning Board/Zoning Board of Adjustments.
4. Lots that are over one-half acre in size will need to be addressed after the home location is known.
5. This CUP must be ratified by the Quorum Court.
6. It is the applicant's responsibility to contact the Planning Office when inspections are needed.
7. All conditions shall be adhered to and completed in the appropriate time period set out by ordinance.
 - o This project requires additional review (Large Scale Development), and therefore, the applicant must submit for Preliminary project review within 12 months of this CUP project's ratification.
8. All plats for land developments approved by the Washington County Planning Board shall be contingent upon receipt by the Developer of any Federal, State or local permits or approvals, if any, whether known or unknown to the Board or the Developer.

* County Ordinance allows for an appeal period (for any party: applicant, neighbor, member of the public, etc) within 30 days of the Planning Board/ZBA approval. Even if the Quorum Court ratifies the CUP; the right of appeal remains until the 30 days has passed. If an appeal is filed within the 30 day period then a subsequent hearing will be scheduled and held by the Quorum Court.*

Item 20-O-034

ORDINANCE NO. 2020-

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT RECOMMENDED FOR APPROVAL BY THE PLANNING AND ZONING BOARD.

WHEREAS, the Planning and Zoning Board voted to recommend approval of a Conditional Use Permit for the James Royal Storage project on May 7, 2020; and,

WHEREAS, ratification is required by the Quorum Court; and,

WHEREAS, ratification will not affect any appeal rights any person may have.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. That the Conditional Use Permit for the James Royal Storage project recommended for approval by the Planning and Zoning Board is hereby ratified.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: JP Willie Leming

42 Date of Adoption:
43 Members Voting For:
44 Members Voting Against:
45 Members Abstaining:
46 Members Absent:
47
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49 Committee History: Planning and Zoning Board (05-07-2020); Passed to QC
50 Quorum Court History:

James Royal Storage CUP

The Planning Board/Zoning Board of Adjustments unanimously approved James Royal Storage Conditional Use Permit (with conditions) on May 7, 2020.

Staff does not expect any appeals on this CUP and recommends ratification of the project.

County

James Royal Storage CUP

Conditional Use Permit Request

Location: Section 31, Township 15, Range 31

Applicant: GR Smith Civil Engineering

Location Address: 12585 Cove Creek Rd

Approximately: +/- 53.71 acres / 1 parcel

Coordinates: Latitude: 35.93643697, Longitude: -94.31266112

Project #: 2020-070 Planner: Nathan Crouch

email: ncrouch@co.washington.ar.us

The applicant, James Royal, is requesting Conditional Use Permit approval for storage facility land use on his 52.3 acre property.

The request is for 3 storage unit buildings at 2,100, 2,400, and 4,200 sq ft.. No restrooms are proposed, but an onsite fire hydrant is.

No septic systems are proposed.

Staff feels the applicant's request will be compatible with the surrounding uses. There should not be an increase in noise, minimal increase in traffic, and generally will not disturb the surrounding properties.

All neighbors within 300 feet of the boundary of this property were notified by certified mail of this Conditional Use Permit request. No comments were received by mail, and the questions/comments voiced during the Planning Board meeting were addressed.

Staff does not expect this project to be contentious.

The Planning Board/ Zoning Board of Adjustments unanimously approved (7 members voted "in favor", 0 members voted "against") the project with the following conditions:

Utility Conditions:

1. Generally, any damage or relocation of utilities will be at the expense of the owner/applicant.

Washington Water Authority Conditions:

1. If water service is desired in the future, please fill out a Request for Water Service Form, found on the WWA website (<https://washingtonwater.org>) and submit to the WWA office.
2. This property is served from a 6" water main, running along the west side of N Cove Creek RD. This main is not of adequate size to provide fire flows (maximum flow of 606 GPM @ 20 PSI).
3. WWA will install a FH on the property at the request of the Fire Marshal, at the owner's expense. Please contact the WWA office if you wish to move forward with the project and for final pricing.
4. If an access drive is to be installed over the water main that is subject, but not limited, to traffic loading beyond conventional residential use or fire apparatus compaction

standards, the water main will need to be encased at the owner's expense and under the supervision of WWA staff. Please provide an engineered detail of the encasement. Contact the WWA office for more details.

5. Please remove the Keypad Access from the Utility Easement associated with the water main.

Fire Conditions:

1. Make loop around buildings the turnaround for Fire Apparatus leaving space for outdoor parking if wanted. Make sure outdoor parking is defined and not in the fire apparatus road.
2. Show fire extinguishers with a maximum of 75' travel distance from any point in the storage units.
3. Fire wall or sprinkler system is required for buildings 2,500 sq. ft. or larger.
4. Siren activated gate is required.
5. 38' radius on both sides of entrance. Consider moving to sound entrance area. Is so, move hydrant as well.
6. "Fire Lane – No Parking" sign on each building.

Septic Conditions:

1. No septic system is proposed. If a septic system is desired in the future, please follow all rules and regulations of the Arkansas Department of Health.

Roads/Sight Visibility/Parking Conditions:

1. All entrance drives and parking areas must support 75,000lbs in all weather conditions.
2. Any work to be completed in the County Road Right-of-Way requires a permit from the Road Department prior to beginning work. Any tile that may be needed must be sized by the Road Department. The Road Department may be reached at (479) 444-1610.

Drainage Conditions:

1. Project engineer shall coordinate with the County Engineer for compliance with county stormwater drainage requirements.

Environmental Conditions:

1. At this time, no stormwater permit is required by Washington County; however, the applicant must comply with all rules and regulations of the Arkansas Department of Environmental Quality (ADEQ).

Utility Conditions:

1. Any damage or relocation of utilities will be at the expense of the owner/applicant.

Signage/Lighting/Screening Conditions:

1. Signage shall not be placed in the County road right-of-way.

2. Any outdoor lighting must be shielded from neighboring properties. Any lighting must be indirect and not cause disturbance to drivers or neighbors. All security lighting must be shielded appropriately. Please refer to the diagram in the staff report attachments.
3. If a dumpster is desired in the future, it must be screened with an opaque material, to include the gate, so the dumpster is not visible from the county road.

Standard Conditions:

1. Pay neighbor notification mailing fees within 30 days of project approval. Applicant will be billed for mailing fees once all invoices have been received. Any extension must be approved by the Planning Office.
2. Pay engineering fees within 30 days of project approval. Applicant will be billed for engineering fees once all invoices have been received. Any extension must be approved by the Planning Office.
3. Any further splitting or land development not considered with this approval must be reviewed by the Washington County Planning Board/Zoning Board of Adjustments.
4. Lots that are over one-half acre in size will need to be addressed after the home location is known.
5. This CUP must be ratified by the Quorum Court.
6. It is the applicant's responsibility to contact the Planning Office when inspections are needed.
7. All conditions shall be adhered to and completed in the appropriate time period set out by ordinance.
 - This project does not require additional review. Therefore, all conditions of this CUP approval must be completed within 18 months of this CUP project's ratification.
8. A passing final inspection is required prior to approval letter being issued.
 - *All land developments approved by the Washington County Planning Board shall be contingent upon receipt by the Developer of any Federal, State or local permits or approvals, if any, whether known or unknown to the Board or the Developer.*

* County Ordinance allows for an appeal period (for any party: applicant, neighbor, member of the public, etc) within 30 days of the Planning Board/ZBA approval. Even if the Quorum Court ratifies the CUP; the right of appeal remains until the 30 days has passed. If an appeal is filed within the 30 day period then a subsequent hearing will be scheduled and held by the Quorum Court.*

Item 20-O-033

ORDINANCE NO. 2020-

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT RECOMMENDED FOR APPROVAL BY THE PLANNING AND ZONING BOARD.

WHEREAS, the Planning and Zoning Board voted to recommend approval of a Conditional Use Permit for the Hilltop Estates Lots 5A & 5B project on May 7, 2020; and,

WHEREAS, ratification is required by the Quorum Court; and,

WHEREAS, ratification will not affect any appeal rights any person may have.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. That the Conditional Use Permit for the Hilltop Estates Lots 5A & 5B project recommended for approval by the Planning and Zoning Board is hereby ratified.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: JP Butch Pond

42 Date of Adoption:
43 Members Voting For:
44 Members Voting Against:
45 Members Abstaining:
46 Members Absent:
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49 Committee History: Planning and Zoning Board (05-07-2020); Passed to QC
50 Quorum Court History:

Hilltop Estates Lots 5A & 5B Conditional Use Permit

The Planning Board/Zoning Board of Adjustments unanimously approved Hilltop Estates Lots 5A & 5B Conditional Use Permit (with conditions) on May 7th, 2020.

Staff does not expect any appeals on this CUP and recommends ratification of the project.

County

b. Hilltop Estates Lots 5A & 5B CUP

Conditional Use Permit Request

Location: Section 04, Township 15, Range 28

Applicant: Satterfield Land Surveyors

Location Address: 11045 E Mt. Olive Road

Approximately: +/- 3.04 acres / 1 lot

Coordinates: Latitude: 35.99662788, Longitude: -93.95290002

Project #: 2020-042

Planner: Nick Little

email: nlittle@co.washington.ar.us

Kerri and Robert Hughes are requesting Conditional Use Permit approval to allow the creation of a 0.42 acre subdivision lot in an area zoned to allow 1 acre minimum lot sizes. The purpose of the split is to deed the new lot to their neighbor directly to the west so they can own the access to their property. In the May 7th Planning Board meeting, there was a subsequent Minor Subdivision replat request for this same property, due to the fact that the parent tract is located in a platted subdivision, Hilltop Estates. That project was also approved unanimously by the Planning Board.

There is not an existing septic system on the proposed 0.42 acre lot. The applicant designated this lot unbuildable due to its small size, so there is no plan to install a septic system on it.

The water provider for this property is Mt. Olive Water and is serviced by Elkins Rural Fire Department. Ozarks Electric, Black Hills Corporation and Windstream service this properties electric, gas and telephone utilities, respectively.

The applicant's property is accessed off of Mt. Olive Road WC#312. The site itself is located near the intersection of Mt. Olive Road and Springston Ford Road. The proposed 0.42 acre lot sits across Zachary Lane from the parent tract. Sight distance was not investigated for this project because the proposed lot is not on a public county road.

The surrounding uses are single family residential and agricultural. The parcels within proximity to the project site range from 1 house per 1 acres to 1 house per 86 acres. The average density is 1 house per 14.75 acres.

Staff feels the applicant's request will be compatible with the surrounding uses. There should be no change in noise or traffic because of the proposed split.

All neighbors within 300 feet of the boundary of this property were notified by certified mail of this Conditional Use Permit request. There no comments received before the planning board meeting, but there were 2 comments during the meeting. One comment was from the surveyor of this project and one was from the neighbor who will receive the deed to this 0.42 acre lot. Both comments were of explanatory nature.

Staff does not expect this project to be contentious and recommended conditions of approval of the proposed Hilltop Estates Lots 5A & 5B Conditional Use Permit.

The Planning Board/ Zoning Board of Adjustments approved (7 members voted “in favor”, 0 members voted “against”) the project with the following conditions:

Environmental Conditions:

1. At this time, no stormwater permit is required by Washington County; however, the applicant must comply with all rules and regulations of the Arkansas Department of Environmental Quality (ADEQ).

Utility Conditions:

1. Generally, any damage or relocation of utilities will be at the expense of the owner/applicant.
2. 30 ft. utility easement shall be dedicated and shown on the plat, centered along the existing overhead power lines.

Standard Conditions:

1. Pay neighbor notification mailing fees (\$54.60) within 30 days of project approval. Any extension must be approved by the Planning Office (invoice was mailed to applicant on 4/29/2020).
2. Any work to be completed in the County Road Right-of-Way requires a permit from the Road Department prior to beginning work. Any tile that may be needed must be sized by the Road Department. The Road Department may be reached at (479) 444-1610.
3. Any further splitting or land development not considered with this approval must be reviewed by the Washington County Planning Board/Zoning Board of Adjustments.
4. Lots that are over one-half acre in size will need to be addressed after the home location is known.
5. This CUP must be ratified by the Quorum Court.
6. All conditions shall be adhered to and completed in the appropriate time period set out by ordinance.
 - This project does not require additional review. Therefore, all conditions of this CUP approval must be completed within 18 months of this CUP project’s ratification.
7. All plats for land developments approved by the Washington County Planning Board shall be contingent upon receipt by the Developer of any Federal, State or local permits or approvals, if any, whether known or unknown to the Board or the Developer.

* County Ordinance allows for an appeal period (for any party: applicant, neighbor, member of the public, etc) within 30 days of the Planning Board/ZBA approval. Even if the Quorum Court ratifies the CUP; the right of appeal remains until the 30 days has passed. If an appeal is filed within the 30 day period then a subsequent hearing will be scheduled and held by the Quorum Court.*

Item 20-O-032

ORDINANCE NO. 2020-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE CHANGING THE TITLE OF BUSINESS RELATIONS SPECIALIST IN THE COUNTY ASSESSOR BUDGET TO BRANCH MANAGER FOR THE COUNTY ASSESSOR BUDGET FOR 2020.

WHEREAS, the Washington County Assessor desires to change the title of one full-time position.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. The title of the personnel position of the Business Relations Specialist, Grade 17 (Position 0105020) in the County Assessor’s Budget of the General Fund (10000105) is hereby changed to Branch Manager, Grade 15, (Position 0105020) for 2020.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Butch Pond**
Date of Adoption:
Members Voting For:
Members Voting Against:
Members Abstaining:
Members Absent:



RUSSELL HILL
Washington County Assessor

280 North College, Suite 250
Fayetteville, Arkansas 72701

This letter is to respectfully request a position change from Business Relations Specialist, grade 17 to Branch Manager, grade 15. With the opening of the Assessor's office inside the Fayetteville DMV we are having to move additional personal from the courthouse to the location to meet customer demand. Instead of asking for an additional position we would like to repurpose an exhibiting open position. This will allow us to mirror our other existing office in the Springdale DMV which currently has a branch manager. It also promotes a natural progression of promotion with in the personal property department. We are requesting this position change to go into effect starting June 1st 2020. Since we are asking to change a grade 17 to a lower grade 15 no additional money will be needed. In fact we will be saving money.

Valuing Washington County and You,

A handwritten signature in black ink that reads "Russell Hill". The signature is written in a cursive, flowing style.

Russell Hill

Washington County Branch Manager Job Description

Job Code:	15
Exempt:	No
Department:	Assessor
Reports To:	Chief Deputy of Personal Property
Location:	Assessor's Branch Office
Date Prepared:	August 12, 2019
Date Revised:	September 26, 2019

GENERAL DESCRIPTION OF POSITION

Under the direction of the Chief Deputy of Personal Property, the Branch Manager has the responsibility to serve the public in a competent and respectful manner, provide convenient assessing services to the residents of Washington County, assist taxpayers with personal property problems, and ensure that each property is correctly assessed accordance with state law. Is accountable for the effective operation of the Branch Office, which is a full service Assessor office. Responsible for supervision of three or more employees, including seasonal employees. This office is on-line, thus all information can be accessed and decisions can be made without having to rely on the main Assessor office. Must ensure that all personal property and real estate assessments are correctly entered into computer files and proper books. Maintain assessment records in an efficient manner in order to facilitate access to county records. All functions should be performed in an accurate, timely and professional manner. This position is responsible for maintaining accurate personal property records in excess of \$1billion in appraised value throughout the County.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Provide office management and supervision of three employees, including seasonal employees.
2. Must be able to assist in the training process of new employees, including hands on instruction of assessment procedures. This includes all aspects of personal property assessment, real estate name changes, mapping skills and general assessment knowledge.
3. Open and close the office on a daily basis.
4. Responsible for assisting Personal Property Supervisor in scheduling staff, including lunches and alterations to the normal work schedule, as well as scheduling vacation and substitutions for sick employees. May be required to work overtime if unable to sufficiently staff the office since this location has hours from 7am-5pm.
5. Assist customers with required forms including Business Personal Property renditions, exemptions request applications, and homestead credit application.
6. Prepare current assessments in person and by phone. Must monitor assessments for quality control to ensure no duplicate assessments. Must also check for vehicles that may be doubled assessed on other assessments. Research to verify continuity of assessment history. Use maps, Arc Reader, OneMap, DataScout, and CAMA records to correctly identify proper tax districts.
7. Use titles and/or Bill of Sales, to assess personal property of individuals and businesses by phone, fax or email and in person. This would include vehicles, boats, planes, trailers, motorcycles, ATV's

motor homes, livestock, etc. Call other Arkansas Counties to request copies of assessments, when necessary, to assist customers who do not have proper paperwork upon arrival.

8. Update personal information on individuals and businesses, such as address and phone numbers. If the taxpayer has not been assessed in our county before, the deputy assessor must find out if the individual has previously assessed in another state, moved from another county or if this is the person or business's first assessment and set up a new account with the appropriate notes for tax clearance purposes. Research assessments by using vehicle identification numbers, names and addresses before opening new accounts, thereby avoiding duplicate accounts. Call any previous Counties to connect assessment numbers between Counties.

9. Verifying each item on the taxpayer's previous year assessment and removing items when necessary, and requesting proper documentation for such. If the items remaining on the assessment are items that do not automatically depreciate, you must make sure that proper depreciation is given from pricing manuals or from internet research, and revalue older vehicles whose value must be rated and determined by its particular condition.

10. Conduct all liaison activities in a professional manner to ensure maximum cooperation between and among other Washington County departments, other Arkansas County Assessor's Offices, and other State and local agencies.

11. Must demonstrate the ability to make decisions concerning correspondence to outside agencies to request corrections of documents affecting assessment records and be able to prioritize assigned tasks and daily work flow.

12. Ensure proper documentation of all information needed for assessments is organized for scanning to ensure proper record retention and retrieval. Organize work for daily goals and stay current on a daily basis.

13. Provide information to all persons making inquiries to the office either by phone, via email, or in person. Must have reasonable knowledge of the 2 other offices located at the outer offices (Revenue and Collector) since they are all 3 located inside the same building.

14. Resolve problems. Provide assistance with public in completing forms and answer questions in a professional manner.

15. Responsible for using general affidavits to remove permanently tagged items from current assessments.

16. Responsible for acquiring the proper paperwork and separating accounts, when necessary.

17. Organize work for completing daily goals and ensure that work is completed on a timely basis. Responsible for accepting business renditions from owners and ensure they get taken to main office.

18. Perform data entry of information into the computer system.

19. Make decisions regarding appropriate methods to correct errors on assessment records, which requires knowledge and understanding of the appropriate documents required to accomplish the correction.

20. Perform all liaison activities in a professional manner to ensure maximum cooperation between and among County and other agencies.

21. Correct assessments based on reports that are designed for the purpose of checking for accuracy. Also, auditing reports supplied by the State, which show items tagged by the Revenue Department for the Assessor's Office to verify that same item is being properly assessed.

22. Attend appropriate training and courses including continuing education (classes and/or seminars) as may be required by the Assessor.

23. Ensure that all activities are professionally and ethically performed in accordance with the law to protect the individual rights of all citizens of Washington County.

24. Ensure that all duties assigned are performed in an efficient and responsible manner according to office policy and procedures.

25. Perform any other related duties as required or assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION AND EXPERIENCE

Knowledge of a specialized field (however acquired), such as basic accounting, computer, etc. Equivalent of four years in high school, plus night, trade extension, or correspondence school specialized training, equal to two years of college, plus 2 years related experience and/or training, and 1 to 6 months related management experience, or equivalent combination of education and experience.

COMMUNICATION SKILLS

Ability to effectively communicate information and respond to questions in person-to-person and small group situations with customers, clients, general public and other employees of the organization. Ability to write reports, business correspondence, and policy/procedure manuals; Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to prepare and interpret bar graphs.

CRITICAL THINKING SKILLS

Ability to solve practical problems and deal with a variety of known variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, or diagram formats.

REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS

Not indicated.

PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS

Not indicated.

SOFTWARE SKILLS REQUIRED

Basic: Alphanumeric Data Entry, Contact Management, Database, Word Processing/Typing, Spreadsheet

INITIATIVE AND INGENUITY

SUPERVISION RECEIVED

Under direction where a definite objective is set up and the employee plans and arranges own work, referring only unusual cases to supervisor.

PLANNING

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work; may also occasionally assist in the planning of work assignments performed by others within a limited area of operation.

DECISION MAKING

Performs work operations which permit frequent opportunity for decision-making of minor importance and also frequent opportunity for decision-making of major importance; the latter of which would affect the work operations of other employees and/or clientele to a moderate degree.

MENTAL DEMAND

Close mental demand. Operations requiring close and continuous attention for control of operations. Operations requiring intermittent direct thinking to determine or select the most applicable way of handling situations regarding the organization's administration and operations; also to determine or select material and equipment where highly variable sequences are involved.

ANALYTICAL ABILITY / PROBLEM SOLVING

Directed. Supervisory and/or professional skills using structured practices or policies and directed as to execution and review. Interpolation of learned things in moderately varied situations where reasoning and decision-making are essential.

RESPONSIBILITY FOR WORK OF OTHERS

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

Supervises a small group (1-3) of employees in the same or lower classification. Assigns and checks work; assists and instructs as required, but performs same work as those supervised, or closely related work, most of the time. Content of the work supervised is of a non-technical nature and does not vary in complexity to any great degree.

RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT

Regularly responsible for funds, building premises, inventory, or other property owned, controlled, or leased by the organization and, in addition, may have temporary custody and responsibility of patron property, which through carelessness, error, loss, theft, misappropriation, or similar action would result in very important monetary losses to the organization. The total value for the above would range from \$1,000,000 to \$10,000,000.

ACCURACY

Probable errors would not likely be detected until they reached another department, office or patron, and would then require considerable time and effort to correct the situation. Frequently, possibility of error that would affect the organization's prestige and relationship with the public to a limited extent,

but where succeeding operations or supervision would normally preclude the possibility of a serious situation arising as a result of the error or decision.

ACCOUNTABILITY

FREEDOM TO ACT

Directed. Freedom to complete duties as defined by wide-ranging policies and precedents with mid to upper-level managerial oversight.

ANNUAL MONETARY IMPACT

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

Very small. Job creates a monetary impact for the organization up to an annual level of \$100,000.

IMPACT ON END RESULTS

Moderate impact. Job has a definite impact on the organization's end results. Participates with others in taking action for a department and/or total organization.

PUBLIC CONTACT

Regular contacts with patrons, either within the office or in the field. May also involve occasional self-initiated contacts to patrons. Lack of tact and judgment may result in a limited type of problem for the organization.

EMPLOYEE CONTACT

Contacts with other departments or offices and also frequently with individuals in middle level positions; consulting on problems which necessitate judgment and tact in presentation to obtain cooperation or approval of action to be taken. Also, important contacts with associates as required in advanced supervisory jobs.

USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS

Regular use of complex machines and equipment (desktop/laptop computer and software, road and production machines and equipment, driver's license/cdl, etc.)

WORKING CONDITIONS

Periodically exposed to such elements as noise, intermittent standing, walking, occasionally pushing, carrying, or lifting; but none are present to the extent of being disagreeable.

ENVIRONMENTAL CONDITIONS

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate.

PHYSICAL ACTIVITIES

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Moderate diversity, low physical. Work activities which allow for a moderate amount of diversity in the performance of tasks which are not as varied as those positions with high-level diversity and decision-making.

While performing the functions of this job, the employee is frequently required to sit, use hands to finger, handle, or feel, reach with hands and arms, talk or hear; and occasionally required to stand, walk, stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision; distance vision; and color vision.

ADDITIONAL INFORMATION

EDUCATION and/or EXPERIENCE:

Minimum of high school diploma plus two (2) years of public service experience or Bachelor's Degree or two (2) years of college or technical school with emphasis in business. The incumbent should also complete State of Arkansas Assessment Coordination Department courses; Part one: Real Estate, Part Two: Personal Property, within two years.

OTHER SKILLS and ABILITIES:

Should possess accurate typing skills, computer knowledge; excellent interpersonal skills when dealing with the public and other employees; have knowledge of modern office practices, procedures, and equipment. Must have a working knowledge of State Assessment Manuals and be able to work independently. Provide supervision and training to a small group of full-time employees and seasonal employees. Must be able to control encounters with irate or unreasonable public. The Branch Manager and staff have considerable public contact, especially with non-English speaking citizens, and thus should possess good communication and human relations skills and have the ability to work cooperatively with the public.

ORDINANCE NO. 2020-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING ADDITIONAL REVENUES OF \$73,284.08 FROM THE GENERAL FUND TO VARIOUS LINE ITEMS IN THE SHERIFF'S BUDGET FOR 2020.

WHEREAS, the Washington County Sheriff's Office routinely provides law enforcement services for special events throughout the County for which it receives payment; and,

WHEREAS, Washington County has received additional revenues in the amount of \$73,284.08 for special event services provided by the Washington County Sheriff's Office.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There are hereby appropriated the total amount of \$73,284.08 from the General Fund to the following line items in the following budgets for 2020:

<u>Sheriff</u>			
Salaries, Part-Time	(10000400.1002)	\$	375.48
Overtime	(10000400.1005)		43,644.88
Social Security Matching	(10000400.1006)		3,367.64
Noncontributory Retirement	(10000400.1008)		6,743.93
Worker's Compensation	(10000400.1010)		1,478.86
 <u>Jail Operations</u>			
Salaries, Part-Time	(30170418.1002)	\$	133.11
Overtime	(30170418.1005)		13,856.71
Social Security Matching	(30170418.1006)		1,070.19

42	Noncontributory Retirement	(30170418.1008)	2,143.17
43	Worker's Compensation	(10000400.1010)	470.11
44			
45	TOTAL APPROPRIATION		\$ 73,284.08

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JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Ann Harbison**
Date of Adoption:
Members Voting For:
Members Voting Against:
Members Abstaining:
Members Absent:

Committee History:
Quorum Court History:

Item 20-O-037

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ORDINANCE NO. 2020-

**BE IT ENACTED BY THE QUORUM
COURT OF THE COUNTY OF
WASHINGTON, STATE OF ARKANSAS,
AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE REPEALING ORDINANCE
2010-032.**

WHEREAS, on February 20, 2002, the County Fire Marshal's Department was established and created as a Department under the County Judge; and,

WHEREAS, on May 17, 2010 the Quorum Court, by Ordinance 2010-032, transferred the County Fire Marshal's Department from a department under the County Judge to a department under the direction and supervision of the Sheriff.

WHEREAS, the County Judge and the Sheriff have determined that the County Fire Marshal's Department should be under the direction and supervision of the County Judge, as it was originally.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. Washington County Ordinance Number 2010-032 is hereby repealed in its entirety.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Lance Johnson**
Date of Adoption:
Members Voting For:
Members Voting Against:

42 (collectively, the "Ordinances") authorizing the participation of each of the respective
43 Governmental Units in such an authority (a certified copy of each of such Ordinance being
44 filed with the Board of Directors of the Authority); and

45
46 **WHEREAS**, pursuant to Article X of the Original Agreement,
47 all amendments or modifications of the Original Agreement must be in writing.

48
49 **NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM**
50 **COURT OF WASHINGTON COUNTY, ARKANSAS:**

51
52 **ARTICLE 1.** The Northwest Arkansas National Airport
53 Second Restated and Amended Agreement, and the terms and conditions thereof, are
54 hereby approved.

55
56 **ARTICLE 2.** The County Judge is hereby authorized to
57 execute and deliver the Northwest Arkansas National Airport Second Restated and
58 Amended Agreement.

59
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61 _____
62 JOSEPH K. WOOD, County Judge DATE

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65 _____
66 BECKY LEWALLEN, County Clerk

67
68 Introduced by: **JP Andrea Jenkins**
69 Date of Adoption:
70 Members Voting For:
71 Members Voting Against:
72 Members Abstaining:
73 Members Absent:

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76 Committee History:
77 Quorum Court History:

NORTHWEST ARKANSAS NATIONAL AIRPORT
SECOND RESTATED AND AMENDED AGREEMENT

A regional airport authority organized pursuant to
Arkansas Code Title 14, Subtitle 22, Chapter 362 ~~EXHIBIT A~~

~~**NORTHWEST ARKANSAS REGIONAL AIRPORT AUTHORITY**~~
~~**RESTATED AND AMENDED AGREEMENT**~~

This agreement (herein referred to as the "Agreement") entered into as of the ~~21st~~ ___ day of ~~November 1994~~ 2020, but actually executed by the respective parties hereto on the dates indicated for such parties on the signature pages hereto, by and among the City of Bentonville, the City of Fayetteville, the City of Rogers, the City of Siloam Springs, and the City of Springdale, the County of Benton and the County of Washington, all of which parties are situated in the State of Arkansas (the "State"):

RECITALS

WHEREAS, Title 14, Chapter 362 of the Arkansas Code, as amended, permits any two or more Arkansas municipalities, any two or more contiguous counties, or any one or more Arkansas municipalities together with any one or more contiguous Arkansas counties to create and establish a regional airport authority for the purpose of acquiring, equipping, constructing, maintaining, and operating regional airports; and

WHEREAS, pursuant to Title 14, Chapter 362 of the Arkansas Code, the Cities of Bentonville, Fayetteville, Rogers, Siloam Springs, and Springdale, Arkansas, and the Counties of Benton and Washington, Arkansas, (herein referred to collectively as the "Governmental Units") have heretofore entered into an agreement entitled "Northwest Arkansas Regional Airport Authority Agreement," effective as of December 14, 1990, (herein referred to as the "Original Agreement") and have created and established the Northwest Arkansas Regional Airport Authority (herein referred to as the "Authority") pursuant to the Original Agreement; and

WHEREAS, the Governmental Units subsequently amended the Original Agreement by entering into that certain "Northwest Arkansas Regional Airport Authority Restated and Amended Agreement" (the "Amended Agreement") with an effective date of November 21, 1994; and

WHEREAS, the Governmental Units desire to join together to amend, revise, restate, and confirm the Amended Agreement and the Original Agreement for the creation and establishment of a regional airport authority for the purpose of acquiring, equipping, constructing, maintaining, and operating a regional airport to provide airport services and facilities in Northwest Arkansas; and

WHEREAS, the governing bodies of the Cities of Bentonville, Fayetteville, Rogers, Siloam Springs, and Springdale, Arkansas, and the counties of Benton and, Washington, Arkansas, respectively, have each enacted an ordinance (collectively, the "Ordinances") authorizing the participation of each of the respective Governmental Units in such an authority (a certified copy of each of such Ordinance being filed with the Board of Directors of the Authority); and

WHEREAS, pursuant to Article X of the Original Agreement, all amendments or modifications of the Original Agreement must be in writing.

NOW WHEREFORE, it is hereby agreed by the Governmental Units as follows:

ARTICLE I- DEFINITIONS

101. Definitions and Interpretations. (A) All defined terms contained in this Agreement shall have the same meaning, respectively, in this Agreement as such terms are given in Section 14-362-102 of the Arkansas Code, as the same may be amended from time to time.

(B) In addition, as used in this Agreement, unless the context shall otherwise require, the following terms shall have the following respective meanings:

- (1) "Act" means the Regional Airport Act, constituted as Title 14, Chapter 362 or the Arkansas Code, as amended;
- (2) "Agreement" means this Northwest Arkansas ~~Regional Airport Authority~~National Airport Second Restated and Amended Agreement, as the same may from time to time be amended or supplemented;
- (3) "Authority" means the Northwest Arkansas Regional Airport Authority created in Article II hereof;
- (4) "Authorized Officer" means, with respect to the Authority, its ~~Chairman~~Chair and any other person duly authorized by the By-laws or resolution of the Authority to perform the act or sign the document in question, and with respect to a City or Participating County, the Mayor or County Judge, respectively, and any other person duly authorized by ordinance or resolution of the Governing Body of the applicable City or Participating County to perform the act or sign the document in question;
- (5) "Board of Directors" or "Board" means the governing board of the Authority established in Section 501 hereof;
- (6) "City" means each of the Cities of Bentonville, Fayetteville, Rogers, Siloam Springs, and Springdale, Arkansas;
- (7) "Participating County" means each of the Counties of Benton and Washington, Arkansas.

Words of the masculine gender shall be deemed and construed to include correlative words of the feminine gender. Unless the context shall otherwise indicate, words importing the singular number shall include the plural number and vice versa.

The terms "hereby," "hereto," "herein," and "hereunder," and any similar terms, as used in this Agreement, refer to this Agreement.

**Northwest Arkansas National Airport
Second Restated and Amended Agreement**

Page 2

ARTICLE II - CREATION

For the purpose of acquiring, equipping, constructing, maintaining, and operating a regional airport, and providing airport services and facilities in Northwest Arkansas, the Governmental Units, pursuant to authority granted in the Act, hereby reaffirm and re-authorize the creation and establishment of the Northwest Arkansas Regional Airport Authority.

ARTICLE III - AUTHORIZATION

The parties to the Agreement are the Governmental Units. The Governmental Units have agreed to join cooperatively in establishing the Authority and do hereby agree to the continued operation of the Authority.

ARTICLE IV - DURATION

The Authority shall have a perpetual succession. Such succession shall continue until the existence of the Authority is terminated as provided herein.

ARTICLE V - ORGANIZATION

501. The Authority shall be governed by a Board of Directors consisting of fourteen (14) members appointed by the Governmental Units. The Mayor of each City and the County Judge of each Participating County shall appoint members to the Board of Directors, each of such appointments to become effective upon ratification by a majority vote of the applicable Governing Body of such City and such Participating County. The Governmental Units shall be entitled to make the following number of appointments:

City of Bentonville	2 Members
City of Fayetteville	2 Members
City of Rogers	2 Members
City of Siloam Springs	2 Members
City of Springdale	2 Members
Benton County	2 Members
Washington County	2 Members

502. Term of Office. The terms of the Board members shall be six (6) years; provided, however, that the initial Board members, having drawn lots at the creation of the Board to provide for staggered terms, and their successors shall continue to serve as Board members as provided for in the Original Agreement.

503. Removal. A member of the Board of Directors, once qualified, shall not be removed during his or her appointment except for cause by the Governing Body which appointed said member and after a hearing before said Governing Body as required by law, conducted in accordance with the rules of administrative procedure applicable to or recognized by such Governing Body.

504. Qualifications. A member of the Board of Directors shall be a bona fide resident and qualified elector of the City or Participating County that appointed such member. A member of the Board of Directors shall be eligible for reappointment.

505. Compensation of Board members. The members of the Board of Directors shall receive no compensation, whether in the form of salary or per-diem or otherwise, for or in connection with his or her services as a Board member. The members of the Board of Directors shall be entitled to reimbursement of actual necessary travel and out-of-pocket expenses incurred on behalf of the Authority as authorized by the Board. Such expenses shall be reimbursed in accordance with procedures established by the Board of Directors.

ARTICLE VI - OFFICERS, BY-LAWS AND MEETINGS

601. Officers. (A) At the first regular meeting of each calendar year, the Board shall elect one of its members as ~~Chairman~~Chair, one as Vice ~~Chairman~~Chair, one as Secretary, and one as Treasurer. The offices of Secretary and Treasurer may be held by one person at the discretion of the Board of Directors.

(B) The ~~Chairman~~Chair, Vice ~~Chairman~~Chair, Secretary and Treasurer shall compose the Executive Committee of the Authority. ~~The Board of Directors may, by a two-thirds (2/3) majority vote, delegate to the Executive Committee such powers and duties as the Board may deem proper.~~

(C) The Board of Directors may create such committees as it deems necessary for the proper exercise of its functions. The Board shall keep a complete record of its activities and business, which shall be a public record.

602. By-laws. The Board of Directors shall adopt such By-laws for the governance of the affairs of the Authority as are not inconsistent with the provisions of this Agreement or State law.

603. Meetings. (A) The ~~Board of Directors shall, upon reasonable notice, meet not less than quarterly at dates, times, and places to be established by the Board. All meetings shall be open to the public as provided by State law. A meeting may be called by any Board officer or upon the direction of a majority of the members of the Board.~~

(B) A quorum shall consist of one half (1/2) of the total Board membership, plus one member, and no vacancy in the membership of the Authority shall restrict the rights of a quorum to exercise all the rights and privileges or the duties of the Authority.

604. Conflicts of Interest. ~~No member of the Board of Directors or any officer, employee, or agent of the Authority shall have a personal interest in any business of the Authority or in any contract with the Authority, or in any property or other assets in which the Authority is interested. No person shall be employed by the Authority who is related to a Board member or officer of the Authority by blood or marriage within the fourth degree. For purposes of this provision, any corporation or other business in which a person has a substantial interest shall be prohibited from doing business with the Authority if the owner of the substantial interest would have been so prohibited~~

The Board of Directors shall adopt and maintain a Conflicts of Interest policy ensuring compliance with all applicable statutes and regulations applicable to members of the Board of Directors and all officers, employees, and agents of the Authority.

ARTICLE VII - PURPOSES, POWERS, AND DUTIES

701. Purposes. The purpose of the Authority shall be to acquire, equip, construct, maintain, and operate a regional airport or airports, and such auxiliary services and facilities as may be deemed desirable from time to time by the Board of Directors. "Auxiliary services and facilities" shall include, but not be limited to, any service or facility necessary or desirable for the take-off, landing, parking, and storing of aircraft; the transportation by air of persons or things; the repair and maintenance of aircraft; the loading, unloading, or handling and storing of goods, commodities, cargo, and other property; the ground transportation to, on, and from the airport or airports of the Authority; the promotion of air safety; the development of industrial potential and services in the economic interest of the trade area to be served by the Authority; and participation of the Authority in programs of air transportation. Such services and facilities may be located on the property of the Authority or by arrangement at any other location.

702. Powers and Duties. In addition to other powers and duties elsewhere conferred and imposed and acting through its duly constituted Board of Directors, the Authority shall have all powers and duties conferred and imposed by the Act. ~~In addition to the foregoing, the Authority shall specifically have the following powers and duties:~~

~~To make and adopt all necessary By laws, rules, and regulations for its organization and operations not inconsistent with law;~~

~~To elect its own officers, to appoint committees, and to employ and fix the compensation for personnel necessary for its operation;~~

~~To enter into contracts with any person, governmental department, firm, or corporation, including both public and private corporations, and generally to do any and all things necessary or convenient for the purpose of acquiring, equipping, constructing, maintaining, improving, extending, financing, and operating a public airport to best serve the region of Northwest Arkansas;~~

~~To delegate any authority given to it by law to any of its officers, committees, agents, or employees;~~

~~To apply for, receive, and use grants in aid, donations, and contributions from any source, including but not limited to, the federal government, or any agency thereof, and the State, or any agency thereof, and to accept and use bequests, devises, gifts, and donations from any person, firm, or corporation;~~

~~To acquire lands and hold title thereto in its own name;~~

~~To acquire, own, hold, lease as lessor or as lessee, sell, encumber, dispose of, or otherwise deal in and with any facilities or real, personal or mixed property, wherever located;~~

~~To borrow money and execute and deliver negotiable notes, mortgage bonds, other bonds, debentures, and other evidences of indebtedness therefore, and give such security therefore as shall be requisite, including giving a mortgage or deed of trust on its airport properties and facilities in connection with the issuance of mortgage bonds;~~

~~To raise funds by the issuance and sale of revenue bonds in the manner and according to the terms set forth in State law;~~

~~To expend its funds in the execution of the powers and authorities given herein or by law and to invest and reinvest any of its funds pending need therefore;~~

~~To apply for, receive, and use loans, grants, donations, technical assistance, and contributions from any regional or area commissions that may be established and any agency of the federal government or the State;~~

~~To constitute the Authority, or a committee thereof, as improvement district commissioners and to create and operate an improvement district, composed of the area encompassed within the jurisdictions of the participating governing bodies, upon petition of persons claiming to be two-thirds (2/3) in value of owners of real property in the area, as shown by the last county assessment. The improvement district shall be for the purpose of financing the construction, reconstruction, or repair of the regional airport and its facilities. The creation and operation of an improvement district shall, to the extent consistent with the Act, be in accordance with the procedures established by the laws of the State for the creation and operation of municipal improvement districts;~~

~~To enforce all rules, regulations, and statutes relating to its airports, including airport compatible land use, height hazard and zoning regulations. In this connection, the Authority is empowered and authorized to exercise the powers and privileges of the Governmental Units under Section 14-363-201 et seq. of the Arkansas Code, as amended, and the Board of Directors is designated by the Governmental Units as the zoning board for the purposes and powers under such provisions;~~

~~To levy and collect a tax on aviation fuel sold at an airport or airports of the Authority as is provided for in Section 14-364-101 and 14-364-102 of the Arkansas Code, as amended;~~

~~To plan, establish, develop, construct, enlarge, improve, maintain, equip, operate, and regulate its airports and auxiliary services and facilities, and to establish minimum building codes and regulations and to protect and police the airports of the Authority, in cooperation with the law enforcement agencies and officers having jurisdiction in the area where the facilities of the Authority are located;~~

~~To levy and collect a tax, in an amount not to exceed the maximum permitted by law, on the boarding or disembarking of aircraft at the airport or airports of the Authority. The tax shall be levied upon and collected from the passengers boarding or disembarking from the aircraft of the airlines operating the aircraft, and the Authority is empowered to make reasonable classifications of passengers for such purpose;~~

~~To receive real and personal property from the United States for airport and related purposes by donation, purchase, lease or otherwise, and subject to such conditions and requirements relating thereto as the United States may require and to which the Authority may agree;~~

~~To apply to the proper authorities of the United States pursuant to appropriate law for the right to establish, operate, and maintain foreign trade zones within the area of jurisdiction of the member municipalities and/or counties and to establish, operate, and maintain such foreign trade zones;~~

~~To promote, advertise, and publicize the Authority and its facilities; provide information to shippers, operators, and other commercial interests; and to represent and promote the interests of the Authority;~~

ARTICLE VIII - FINANCING

801. The cost of planning and acquiring, establishing, developing, constructing, enlarging, improving, or equipping an airport or airports or facilities on the site thereof, including buildings and other facilities, may be funded in any manner not inconsistent with the Arkansas Constitution or State law, including but not limited to: the issuance of bonds, borrowing money, allocations of other available funds from whatever source; constituting the Authority, or a committee thereof, as improvement district commissioners and to create and operate an improvement district, composed of the area encompassed within the jurisdictions of the participating governing bodies, upon petition of persons claiming to be two-thirds (2/3) in value of owners of real property in the area as shown by the last county assessment; revenues derived from the operation of the airport or facilities; revenues from leases and contracts granting privileges for use of the airport or facilities; revenue from contracts conferring the privilege of supplying goods, commodities, services, or facilities at the airport; revenue from aviation fuel taxes, and gifts and grants.

802. The plan for financing and construction of the airport facilities contemplated by this Agreement is herewith presented to the Governmental Units. The Governmental Units expressly recognize that the specific improvements, conditions in the financial marketplace, marketing strategy, and other factors may affect the precise terms of such plan. Receipt by the Governmental Units of such plan shall not be deemed to constitute approval nor preclude the amendment, modification, variation or revision of the plan by the Board of Directors, so long as such amendment, modification, variation or revision imposes no liability on the Governmental Units as provided in Article IX below. The Governmental Units expressly disclaim any warranty of the Authority's financing plan.

ARTICLE IX - LIMITATION OF LIABILITY

None of the Governmental Units has herewith obligated itself to expend any of its individual funds nor has it authorized the use of its individual bonding capacity. The obligations of the Authority, including revenue bonds issued by the Authority under the Act, shall be payable from and secured by the revenues and property of the Authority, and shall not constitute a general or limited obligation of any Governmental Unit. Bonds issued by the Authority shall not constitute an indebtedness of any Governmental Unit within any constitutional or statutory limitation.

ARTICLE X - AMENDMENT

This Agreement may be modified or amended upon the unanimous written consent of all of the Governmental Units. Such consent shall be evidenced by (i) the enactment of an ordinance by the Governing bodies of each Governmental Unit approving the substance of any such modification or amendment and (ii) the duly attested manual signature of an Authorized Officer of each of the Governmental Units affixed to the amendatory document.

ARTICLE XI - TERMINATION

1101. This Agreement shall continue in full force and effect subsequent to its adoption by all the Governmental Units. Once this Agreement has been approved and executed by the Governmental Units,

this Agreement may not be terminated until the expiration of the period of any financial commitment made by the Authority and the payment, termination, or defeasance of any such bonds, notes or other obligations of the Authority payable solely from revenues of the airport or airports of the Authority.

1102. In the event the Authority shall be dissolved or for any reason the Authority shall cease to function, and no successor entity shall assume the power, duties and obligations of the Authority, upon due satisfaction of all financial debts and obligations of the Authority, the properties and assets of the Authority shall be liquidated and distributed to the Governmental Units in direct proportion to the funds contributed to the Authority by said Governmental Units, respectively. For the purposes of carrying out this provision, the Board of Directors shall appoint a Trustee, who shall be paid reasonable compensation and who shall serve until the property and assets of the Authority have been fully liquidated and distributed.

ARTICLE XII - COOPERATIVE AGREEMENT

This Agreement shall be treated as a cooperative agreement under the provisions of the Interlocal Cooperation Act, constituted as Section 25, Chapter 20 of the Arkansas Code, as amended and, further, may be treated as a formal compact pursuant to Section 14-165-201 - 14-165-204 of the Arkansas Code, as amended. The Authority may accept contributions from Governmental Units, and persons, firms or corporations.

For purposes of qualifying as an Interlocal Cooperative Agreement, this Agreement shall be submitted to the Attorney General of the State of Arkansas in accordance with Section 25-20-104(f) of the Arkansas Code, and filed with the County Clerks of Benton County and Washington County and the Secretary of State of the State of Arkansas in accordance with Sections 25-20-105(a) of the Arkansas Code.

ARTICLE XIII - AGREEMENT CONTROLLING; RATIFICATION OF PRIOR AGREEMENT AND ACTS

This Agreement constitutes a revision and restatement of the Amended Agreement and the Original Agreement between the Governmental Units that created and established the Authority, and the provisions of this Agreement shall be controlling.

The Governmental Units, by the execution of this Agreement, ratify, validate, approve, and confirm the original creation and establishment of the Authority.

ARTICLE XIV - ENTIRE AGREEMENT; DATED DATE; EFFECTIVE DATE

This writing constitutes the entire agreement between the Governmental Units. All amendments or modifications hereto must be in writing.

This Agreement shall be dated as of the date on which the last Governmental Unit executes this Agreement.

IN WITNESS WHEREOF the Governmental Units have caused this Agreement to be executed in their respective behalves on the signature dates set forth below:

CITY OF BENTONVILLE, ARKANSAS, BY:

Name: _____ DATE: _____
Title: _____

ATTEST:

Name: _____ DATE: _____
Title: _____

CITY OF FAYETTEVILLE, ARKANSAS, BY:

Name: _____ DATE: _____
Title: _____

ATTEST:

Name: _____ DATE: _____
Title: _____

CITY OF ROGERS, ARKANSAS, BY:

Name: _____ DATE: _____
Title: _____

ATTEST:

Name: _____ DATE: _____
Title: _____

CITY OF SILOAM SPRINGS, ARKANSAS, BY:

Name: DATE: _____
Title:

ATTEST:

Name: DATE: _____
Title:

CITY OF SPRINGDALE, ARKANSAS, BY:

Name: DATE: _____
Title:

ATTEST:

Name: DATE: _____
Title:

COUNTY OF BENTON, ARKANSAS, BY:

Name: DATE: _____
Title:

ATTEST:

Name: DATE: _____
Title:

COUNTY OF WASHINGTON, ARKANSAS, BY:

Name: DATE: _____
Title:

ATTEST:

Name: DATE: _____
Title: