



WASHINGTON COUNTY, ARKANSAS
County Courthouse

REGULAR MEETING OF THE
WASHINGTON COUNTY QUORUM COURT

Thursday, October 15, 2020
6:00 p.m.
Washington County Quorum Court Room/Via Zoom

AGENDA

1. **CALL TO ORDER AND WELCOME** **JUDGE JOSEPH WOOD**
2. **PRAYER AND PLEDGE**
3. **ADOPTION OF AGENDA**
At the beginning of each meeting, the agenda shall be approved. Any JP may request an item be added or removed from the agenda subject to approval of the Quorum Court.
4. **PRELIMINARY MOTIONS**
5. **CITIZEN'S COMMENTS**
Fifteen-minute comment period with a three-minute limit for each individual to comment on items on the agenda or other items.
6. **APPROVAL OF MINUTES** – Approval of the minutes from the Regular Quorum Court meeting of September 17, 2020. (6.1)
7. **COUNTY JUDGE'S REPORT** (7.1) **JUDGE JOSEPH WOOD**

UNFINISHED BUSINESS

8. **AN ORDINANCE APPROPRIATING \$6,557.87 IN THE QUORUM COURT BUDGET FOR 2020** Item 20-O-057 (8.1 - 8.2) **JP ANN HARBISON**
This ordinance is on second reading.

NEW BUSINESS

9. **CONSENT AGENDA:**
 1. **AN ORDINANCE DE-APPROPRIATING SURPLUS AMOUNTS FROM FULL-TIME SALARIES FOR VARIOUS DEPARTMENTS AND RESTORING THOSE AMOUNTS TO UNAPPROPRIATED RESERVES, AS REQUIRED BY THE 2020 BUDGET CONTROLS, FOR THE THIRD QUARTER OF 2020** **JP ANN HARBISON**
Item 20-O-071 (9.1)

2. **AN ORDINANCE TRANSFERRING \$18,000 WITHIN VARIOUS DEPARTMENTS IN THE COUNTY LIBRARY BUDGET FOR 2020** Item 20-O-078 (9.2) JP ANN HARBISON
10. **AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT RECOMMENDED FOR APPROVAL BY THE PLANNING AND ZONING BOARD (KEN'S AUTO SALES)** Item 20-O-076 (10.1 – 10.2) JP PATRICK DEAKINS
11. **AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT RECOMMENDED FOR APPROVAL BY THE PLANNING AND ZONING BOARD (62 MOTOR CITY)** Item 20-O-077 (11.1 – 11.2) JP WILLIE LEMING
12. **AN ORDINANCE CHANGING THE TITLE OF JUVENILE CAREWORKER TO JUVENILE DETENTION OFFICER IN THE JUVENILE DETENTION CENTER BUDGET FOR 2020** Item 20-O-063 (12.1) JP BUTCH POND
13. **AN ORDINANCE CHANGING THE TITLE OF VETERINARIAN TECHNICIAN/PATIENT TRANSPORT COORDINATOR TO KENNEL SUPERVISOR IN THE ANIMAL SHELTER BUDGET FOR 2020** Item 20-O-073 (13.1) JP BUTCH POND
14. **AN ORDINANCE CHANGING THE TITLE OF JANITORIAL PERSON TO JANITORIAL TRAINER/FLOOR TECHNICIAN IN THE BUILDING AND GROUNDS BUDGET FOR 2020** Item 20-O-072 (14.1) JP BUTCH POND
15. **AN ORDINANCE CHANGING THE TITLE OF SOCIAL WORKER (CIRCUIT COURT III) TO JUVENILE PROBATION OFFICER IN THE CIRCUIT COURT III BUDGET FOR 2020** Item 20-O-074 (15.1) JP BUTCH POND
16. **AN ORDINANCE TO ESTABLISH A SUB-FUND OF COUNTY GENERAL TO BE CALLED THE CORONAVIRUS RELIEF FUND; AND, TO DECLARE AN EMERGENCY** Item 20-O-070 (16.1) JP ANN HARBISON
17. **AN ORDINANCE APPROPRIATING \$38,800 FROM UNAPPROPRIATED RESERVES IN THE CIRCUIT COURT AUTOMATION FUND TO THE SMALL EQUIPMENT LINE ITEM IN THE CIRCUIT COURT AUTOMATION BUDGET FOR 2020** Item 20-O-075 (17.1) JP ANN HARBISON
18. **AN ORDINANCE SETTING CONTROLS FOR THE 2021 BUDGET** JP ANN HARBISON, JP SHAWNDR A WASHINGTON, JP LANCE JOHNSON, JP PATRICK DEAKINS, JP BUTCH POND, JP LISA ECKE, JP JUDITH YANEZ
Item 20-O-068 (18.1 – 18.2) JP SAM DUNCAN
19. **AN ORDINANCE APPROPRIATING \$1,308,438 FROM UNAPPROPRIATED RESERVES IN VARIOUS FUNDS TO VARIOUS BUDGETS TO COMPENSATE FOR THE 27TH PAY PERIOD FOR COUNTY EMPLOYEES** Item 20-O-079 (19.1) JP ANN HARBISON

20. **A RESOLUTION OF THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS SUPPORTING A PILOT AGREEMENT BETWEEN WASHINGTON COUNTY AND TODAY'S POWER, INC. FOR THE PURPOSE OF ASSISTING IN FINANCING FOR A SOLAR GENERATION FACILITY** Item 20-R-009 (20.1)

JP WILLIE LEMING

21. **COMMITTEE REPORTS:**

- o **COUNTY SERVICES** – NO MEETING
- o **FINANCE & BUDGET** (21.1)
- o **JAILS/LAW ENFORCEMENT/COURTS** –NO MEETING - Reports were emailed and posted on website.
- o **PERSONNEL** – NO MEETING

22. **ADJOURNMENT**

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**MINUTES OF THE
REGULAR MEETING OF THE
WASHINGTON COUNTY QUORUM COURT**

Thursday, September 17, 2020
6:00 p.m.

Washington County Courthouse/
Via Video Zoom Conference

10 County Judge Joseph K. Wood called the meeting to order at 6:00 p.m.

11 JP Patrick Deakins led the prayer and pledge.

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13
14 Members present were JP Lance Johnson, JP Susan Cunningham, JP Derek Thomas,
15 JP Judith Yanez, JP Patrick Deakins, JP Lisa Ecke, JP Sam Duncan, JP Shawndra
16 Washington, JP Eva Madison, JP Andrea Jenkins, JP Suki Highers, JP Sue Madison,
17 JP Willie Leming, JP Ann Harbison, and JP Butch Pond.

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19 A request to amend the agenda and add two discussion items: 1) update and overview
20 on the radio contract and tax; 2) an overview on the red dirt pit in Brentwood was made
21 by JP Deakins and seconded by JP Leming. A voice vote was called and all members
22 unanimously voted to approve the request. A motion to adopt the amended agenda was
23 made by JP S Madison and seconded by JP Jenkins. A voice vote was called and all
24 members unanimously voted to approve the motion. The amended agenda was
25 adopted.

26
27 A motion to suspend the rules and read all ordinances and resolution by title only was
28 made by JP S Madison and seconded by JP Harbison. A voice vote was called and all
29 members unanimously voted to approve the motion.

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31 There were no citizen comments.

32
33 A motion to approve the August 20th minutes with a correction was made by JP S
34 Madison. The corrected minutes were approved.

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36 Judge Joseph Wood presented his Judge's Report. Judge Wood presented to the Court
37 a Purchasing Department Report of the Disposal of County Property for August. Judge
38 Wood also gave updates on the Census, COVID-19 pandemic, and The National Center
39 for State Courts. Judge Wood recognized the Road Department for receiving the Safety
40 Award and the IT Department for receiving 2nd place for the Center for Digital
41 Technology.

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43 A motion to amend the agenda and add an open public hearing to agenda item 10.1 to
44 comply with the IRS regulations was made by JP E Madison and seconded by JP S
45 Madison. A voice vote was called and all members unanimously voted to approve the
46 motion.

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48 Judge Joseph Wood introduced agenda item 8.1. This ordinance was on second
49 reading. County Attorney Brian Lester read the ordinance by title only, "AN
50 ORDINANCE AMENDING ORDINANCE 2019-86 BY REDUCING THE TOTAL

51 AMOUNT OF \$144,057 IN JAIL OPERATIONS AND MAINTENANCE BUDGET
52 (30170418) FOR 2020; AND RETURNING THOSE FUNDS TO UNAPPROPRIATED
53 RESERVES IN THE JAIL OPERATIONS AND MAINTENANCE FUND (3017)". A
54 motion to postpone indefinitely was made by JP Deakins and seconded by JP S
55 Madison. A voice vote was called and all members unanimously voted to approve the
56 motion.
57

58 Judge Joseph Wood introduced the items on the consent agenda. County Attorney
59 Brian Lester read each ordinance by title only, 9.1 "AN ORDINANCE CHANGING THE
60 TITLE OF COMPUTER ADMINISTRATOR TO COMPUTER/DATA ADMINISTRATOR
61 IN THE RECORDER'S COST BUDGET FOR 2020". 9.2 "AN ORDINANCE
62 RECOGNIZING ADDITIONAL REVENUE OF \$4,803.36 IN THE DEM FUND; AND,
63 APPROPRIATING \$4,803.36 FROM THE DEM FUND TO THE DEM BUDGET FOR
64 2020". 9.3 "AN ORDINANCE RECOGNIZING ADDITIONAL REVENUE OF \$31,167 IN
65 THE JDC GRANT FUND; AND, APPROPRIATING \$31,167 FROM THE JDC GRANT
66 FUND TO THE JUVENILE DETENTION CENTER GRANT-IN-AID 2020/2021 BUDGET
67 FOR 2020". 9.4 "AN ORDINANCE APPROPRIATING REVENUE OF \$22,059.84 FROM
68 THE CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAM GRANT
69 FUND (CARES ACT OJP) TO THE GENERAL SUPPLIES LINE ITEM IN THE
70 SHERIFF (1000-0400), JAIL (3017-0418) AND JAIL MAINTENANCE (3017-0127)
71 BUDGETS FOR 2020". 9.5 "AN ORDINANCE TRANSFERRING \$2,901.26 FROM THE
72 FULL TIME SALARIES LINE ITEM TO THE PART TIME SALARIES LINE ITEM IN THE
73 VETERAN'S SERVICE BUDGET (10000800) FOR 2020". 9.6 "AN ORDINANCE
74 APPROPRIATING \$411,000 FROM THE BOND PRINCIPAL FUND (5800) TO THE
75 BOND PRINCIPAL BUDGET FOR 2020". A motion to adopt all the ordinances was
76 made by JP Harbison and seconded by JP S Madison. There were no public comments.
77 A roll call vote was called and all members unanimously voted to adopt the ordinances.
78

79 **Ordinance 2020-53, AN ORDINANCE CHANGING THE TITLE OF COMPUTER**
80 **ADMINISTRATOR TO COMPUTER/DATA ADMINISTRATOR IN THE RECORDER'S**
81 **COST BUDGET FOR 2020, was adopted.**
82

83 **Ordinance 2020-54, AN ORDINANCE RECOGNIZING ADDITIONAL REVENUE OF**
84 **\$4,803.36 IN THE DEM FUND; AND, APPROPRIATING \$4,803.36 FROM THE DEM**
85 **FUND TO THE DEM BUDGET FOR 2020, was adopted.**
86

87 **Ordinance 2020-55, AN ORDINANCE RECOGNIZING ADDITIONAL REVENUE OF**
88 **\$31,167 IN THE JDC GRANT FUND; AND, APPROPRIATING \$31,167 FROM THE**
89 **JDC GRANT FUND TO THE JUVENILE DETENTION CENTER GRANT-IN-AID**
90 **2020/2021 BUDGET FOR 2020, was adopted.**
91

92 **Ordinance 2020-56, AN ORDINANCE APPROPRIATING REVENUE OF \$22,059.84**
93 **FROM THE CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAM**
94 **GRANT FUND (CARES ACT OJP) TO THE GENERAL SUPPLIES LINE ITEM IN THE**
95 **SHERIFF (1000-0400), JAIL (3017-0418) AND JAIL MAINTENANCE (3017-0127)**
96 **BUDGETS FOR 2020, was adopted.**
97

98 **Ordinance 2020-57, AN ORDINANCE TRANSFERRING \$2,901.26 FROM THE FULL**

99 **TIME SALARIES LINE ITEM TO THE PART TIME SALARIES LINE ITEM IN THE**
100 **VETERAN’S SERVICE BUDGET (10000800) FOR 2020, was adopted.**
101

102 **Ordinance 2020-58, AN ORDINANCE APPROPRIATING \$411,000 FROM THE**
103 **BOND PRINCIPAL FUND (5800) TO THE BOND PRINCIPAL BUDGET FOR 2020,**
104 **was adopted.**
105

106 Judge Joseph Wood introduced agenda item 10.1. This was an open public hearing
107 permitting the public to comment on the proposed use of the sale proceeds of the
108 Health Facilities Revenue Bonds. There were no public comments. County Attorney
109 Brian Lester read the resolution by title only, “A RESOLUTION APPROVING THE
110 ISSUANCE OF THE HEALTH AND EDUCATIONAL FACILITIES AUTHORITY OF THE
111 STATE OF MISSOURI HEALTH FACILITIES REVENUE BONDS”. A motion to adopt
112 the resolution was made by JP S Madison and seconded by JP E Madison. Jill
113 Grimsley, representative of the Mercy Hospital Systems in the State of Arkansas spoke
114 to the Court. There were no public comments. A roll call vote was called and all
115 members unanimously voted to adopt the resolution.
116

117 **Resolution 2020-08, A RESOLUTION APPROVING THE ISSUANCE OF THE**
118 **HEALTH AND EDUCATIONAL FACILITIES AUTHORITY OF THE STATE OF**
119 **MISSOURI HEALTH FACILITIES REVENUE BONDS, was adopted.**
120

121 Judge Joseph Wood introduced agenda item 11.1. County Attorney Brian Lester read
122 the ordinance by title only, “AN ORDINANCE RATIFYING A CONDITIONAL USE
123 PERMIT RECOMMENDED FOR APPROVAL BY THE PLANNING AND ZONING
124 BOARD (BLACKBERRY RIDGE SUBDIVISION)”. A motion to suspend the rules and
125 advance the ordinance to second reading was made by JP Duncan and seconded by
126 JP Ecke. A voice vote was called and all members unanimously voted to approve the
127 motion. County Attorney Brian Lester read the ordinance by title only, “AN ORDINANCE
128 RATIFYING A CONDITIONAL USE PERMIT RECOMMENDED FOR APPROVAL BY
129 THE PLANNING AND ZONING BOARD (BLACKBERRY RIDGE SUBDIVISION). A
130 motion to suspend the rules and advance the ordinance to third and final reading was
131 made by JP Duncan and seconded by JP Leming. A voice vote was called and all
132 members unanimously voted to approve the motion. County Attorney Brian Lester read
133 the ordinance by title only, “AN ORDINANCE RATIFYING A CONDITIONAL USE
134 PERMIT RECOMMENDED FOR APPROVAL BY THE PLANNING AND ZONING
135 BOARD (BLACKBERRY RIDGE SUBDIVISION). A motion to adopt the ordinance was
136 made by JP Duncan and seconded by JP S Madison. There were no public comments.
137 A roll call vote was called and all members unanimously voted to adopt the ordinance.
138

139 **Ordinance 2020-59, AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT**
140 **RECOMMENDED FOR APPROVAL BY THE PLANNING AND ZONING BOARD**
141 **(BLACKBERRY RIDGE SUBDIVISION), was adopted.**
142

143 Judge Joseph Wood introduced agenda item 12.1. County Attorney Brian Lester read
144 the ordinance by title only, “AN ORDINANCE APPROPRIATING \$6,557.87 IN THE
145 QUORUM COURT BUDGET FOR 2020”. A motion to adopt the ordinance was made by
146 JP Harbison and seconded by JP Leming. There were comments made by various

147 members of the Court. During public comments, David Freeman spoke. A roll call vote
148 was called and the votes were tallied as follow:

149 JP Johnson: Yes

150 JP Cunningham: Yes

151 JP Thomas: Yes

152 JP Yanez: No

153 JP Deakins: Yes

154 JP Ecke: Yes

155 JP Duncan: Yes

156 JP Washington: No

157 JP E Madison: No

158 JP Jenkins: No

159 JP Highers: No

160 JP S Madison: No

161 JP Leming: Yes

162 JP Harbison: Yes

163 JP Pond: Yes

164 The motion failed to receive the super-majority vote required to pass with one reading.

165 This ordinance will be on next month's agenda and will be on second reading.

166

167 Judge Joseph Wood introduced agenda item 13.1. Discussion items 1) radio contract
168 and tax; 2) red dirt pit in Brentwood. There were comments made by various members
169 of the Court, County Judge Joseph Wood, and County Attorney Brian Lester.

170

171 The County Services Committee did not meet in September.

172

173 JP Harbison presented the September Finance & Budget Committee Report. The
174 Committee met on September 8th and received the Treasurer, Employees' Insurance,
175 and Comptroller Reports. The Committee approved three requests made by Circuit
176 Clerk Kyle Sylvester. The Committee also approved seven ordinances and postponed
177 one ordinance until next month. The 2021 budget reviews were postponed until the
178 September 15th meeting.

179

180 JP Johnson presented the September Jails/LE/Courts Committee Report. The
181 Committee meet on September 1st. The Committee heard a presentation from the
182 National Center for State Courts on the Criminal Justice Assessment. The Committee
183 also discussed the Detention Services Intergovernmental Agreement. The monthly
184 reports were emailed and posted on the county website.

185

186 The Personnel Committee did not meet in September.

187

188 A motion to adjourn the meeting was made by JP Ecke and seconded by JP Leming.

189

190 The meeting was adjourned at 7:18 p.m.

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192 *Patty Burnett*

193 Patty Burnett

194 Quorum Court Coordinator

Joseph K. Wood
County Judge



Jousy Mancia
Fixed Asset Manager

WASHINGTON COUNTY, ARKANSAS
Purchasing Department Disposal of County Property

September, 2020

A.C.A. §14-16-106 provides for the disposal of surplus property owned by a county. If it is determined by the county judge and the county assessor that any personal property owned by a county is junk, scrap, discarded, or otherwise of no value to the county, then the property may be disposed of in any manner deemed appropriate by the county judge. Below is a list of property disposed for the month of September, 2020.

Court Order	File Date	Description
2020-128	9/28/20	I010200313, I010200327, and Fellowes Microban Keyboard from Circuit Clerk, I011500502 from Human Resources, 13 shirts - old uniform from I.T., Projector with Speakers and Cords, Gateway Laptop, Toshiba Projector, Projector and speaker Judge Zimmerman , I0400300368 , Cisco Phones from Judge Zimmerman, Computer towers in Sheriff's

Item 20-O-057

ORDINANCE NO. 2020-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING \$6,557.87 IN THE QUORUM COURT BUDGET FOR 2020.

WHEREAS, in order for the Quorum Court to hold hybrid meetings in which members and citizens may appear in person or virtually, additional electronic devices must be purchased and installed in the Quorum Court Room.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby appropriated the amount of \$6,557.87 from unappropriated reserves in the General Fund (1000) to the Small Equipment line item in the Quorum Court Budget (10000107.2002) for 2020.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Ann Harbison**

Date of Adoption:

Members Voting For:

Members Voting Against:

Members Abstaining:

Members Absent:

Committee History: Finance & Budget Committee (08/11/2020); Tabled-Next Month's Meeting Finance & Budget Committee (09/08/2020); Passed to QC

Quorum Court History: Regular Quorum Court (09/17/2020); First Reading



COMMERCIAL AUDIO SYSTEMS

Washington County Quorum Court

Streaming system

<u>Quantity</u>	<u>Description</u>	<u>Price each</u>	<u>Ext. Price</u>
1	Digital Signal Processor	\$ 2,760.00	\$ 2,760.00
1	AV Bridge mini	\$ 2,021.70	\$ 2,021.70
8	Labor, program, misc parts	\$ 140.00	\$ 1,120.00
	freight	\$	60.00
	subtotal	\$	5,961.70
	tax	\$	596.17
	Total	\$	6,557.87

ORDINANCE NO. 2020-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE DE-APPROPRIATING SURPLUS AMOUNTS FROM FULL-TIME SALARIES FOR VARIOUS DEPARTMENTS AND RESTORING THOSE AMOUNTS TO UNAPPROPRIATED RESERVES, AS REQUIRED BY THE 2020 BUDGET CONTROLS, FOR THE THIRD QUARTER OF 2020.

WHEREAS, The 2020 Budget Controls require all surplus money from full-time salaries in all budgets to be restored to unappropriated reserves each quarter.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There are hereby de-appropriated the following amounts from the following budgets and line items and restored to unappropriated reserves in the Fund indicated for 2020:

County Clerk	10000101.1001	\$ 1,190
Circuit Clerk	10000102.1001	44,160
Assessor	10000105.1001	58,507
Buildings & Grounds	10000108.1001	14,253
Planning	10000110.1001	1,243
Information Technology	10000115.1001	1,552
Grants	10000120.1001	381
Animal Shelter	10000308.1001	8,825
Sheriff	10000400.1001	88,188
Circuit Court 3	10000403.1001	26,952
Prosecuting Attorney	10000416.1001	30,091
Public Defender	10000417.1001	414

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JDC	10000444.1001	36,422
DEM	10000500.1001	10,881
Veteran Services	10000800.1001	19,751
Roads	20000200.1001	82,514
Collector Automation	30010104.1001	12,486
Assessor Amendment 71	30040105.1001	727
Recorder's Cost	30060128.1001	31,565
Jail Operations	30170418.1001	195,021
Late Assess Fee	30420105.1001	242

TOTAL DE-APPROPRIATION \$ 665,365

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Ann Harbison**
Date of Adoption:
Members Voting For:
Members Voting Against:
Members Abstaining:
Members Absent:

Committee History: Finance & Budget Committee (10-06-2020); Passed to QC-Consent Agenda
Quorum Court History:

Item 20-O-078

ORDINANCE NO. 2020-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE TRANSFERRING \$18,000 WITHIN VARIOUS DEPARTMENTS IN THE COUNTY LIBRARY BUDGET FOR 2020.

WHEREAS, the County Library Board desires to transfer \$18,000 between various departments to allow the county to purchase more downloadable items to better serve the citizens of Washington County.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby reduced the amount of \$8,000 from the General Supplies line item (2001) in the County Library – Winslow Branch Budget (30080611) for 2020.

ARTICLE 2. There is hereby reduced the amount of \$10,000 from the General Supplies line item (2001) in the County Library – Greenland Branch Budget (30080610) for 2020.

ARTICLE 3. There is hereby appropriated said \$18,000 to the Dues and Memberships line item (3090) in the County Library Budget (30080600) for 2020.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Ann Harbison**

Committee History: Finance & Budget Committee (10-06-2020); Passed to QC-Consent Agenda

Item 20-O-076

ORDINANCE NO. 2020-

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT RECOMMENDED FOR APPROVAL BY THE PLANNING AND ZONING BOARD.

WHEREAS, the Planning and Zoning Board voted to recommend approval of a Conditional Use Permit for the Ken's Auto Sales project on October 1, 2020; and,

WHEREAS, ratification is required by the Quorum Court; and,

WHEREAS, ratification will not affect any appeal rights any person may have.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. That the Conditional Use Permit for the Ken's Auto Sales project recommended for approval by the Planning and Zoning Board is hereby ratified.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: JP Patrick Deakins

Date of Adoption:

Members Voting For:

Members Voting Against:

Members Abstaining:

Members Absent:

Committee History: Planning and Zoning Board (10-01-2020); Passed to QC

Ken's Auto Sales Conditional Use Permit

The Planning Board/Zoning Board of Adjustments approved the Ken's Auto Sales CUP, with conditions, request on October 1, 2020 (7 members voted "in favor", 0 members voted "against", 0 members were absent, 0 members abstained).

The applicant, Keny Sosa, is requesting conditional use permit approval to operate an auto sales dealership.

The zoning is for Agricultural and Single Family Residential uses with a maximum density of one (1) residential unit per acre.

The project parcel is not in a planning area.

The proposal is located on the eastern side of Washington County. It is situated on the south side of AR Hwy 412 and west of AR Hwy 303.

The applicant would like to operate an auto sales dealership on a parcel that is approximately 7.84 acres in size. The auto sales dealership will be along the eastern side of the property and encompass no more than 43,200 square feet in size (approximately 0.99 acres). Due to the project size being less than one acre, the applicant will not need Large Scale Development approval.

The auto dealership will operation Monday through Saturday with operating hours being 9:00am to 6:00pm. The applicant will be the only employee.

The applicant intends to have a separate driveway for the auto sales dealership. Permitting to connect to the State Highway must be submitted and approved by the Arkansas Department of Transportation.

The surrounding uses are agricultural along the northern border of the subject parcel; agricultural on the southern side, and residential along the eastern and western border.

Notifications were mailed to surrounding property owners within 300 feet of the project parcel's exterior boundary. One comment was received. During the Planning Board public comment period of the project, the property owner who sent the comment spoke their concerns.

They wondered who would be responsible for any additional storm water run-off that may occur due to the applicant potentially placing and compacting gravel on the car lot area. The County Attorney was in attendance and stated that any issues resulting in water run off would be between the two property owners.

Staff does not expect this project to be contentious, though, there may be some comments from the public.

The Planning Board/Zoning Board of Adjustments approved the Ken's Auto Sales CUP request on October 1, 2020 (7 members voted "in favor", 0 members voted "against", 0 members were absent, 0 members abstained) with the following conditions:

Utility Conditions

Electricity – Ozarks Electric

1. Any damage or relocation of existing facilities will be at owner's expense.
2. Any power line extension that has to be built to this property will be at the owner's expense. The cost will be determined after the owner makes application for electric service and the line has been designed.
3. All off site easements that are needed for Ozarks to extend electrical service to the property must be obtained by developer and easement documentation provided to Ozarks before work begins. On site easements must be shown on plat and recorded with the county.
4. Please contact Ozarks Electric if you have any questions. Wes Mahaffey At (479)263-2167 Or wmahaffey@ozarksecc.com

Phone – AT&T

1. Please contact AT&T for telephone concerns and questions.

Water – Madison County

Please contact Madison County for water concerns and questions.

Fire Safety Conditions

Fire Marshal

1. Though the Fire Marshal did not submit conditions, the applicant should seek to confer with the Fire Marshal to ensure that the project is able to be serviced adequately in the event of a fire or other emergency.

Nob Hill Rural

1. Though the Nob Hill Rural Fire Department did not submit conditions, the applicant should seek to confer with the Fire Department to ensure that the project is able to be serviced adequately in the event of a fire or other emergency.

Sewer/Septic Conditions

1. Please contact the Arkansas Department of Health should the need for septic arise in the future.

Drainage Conditions

1. Please provide a pre- and post-construction C value and pre- and post-construction 10 year flow.
2. Please provide a site plan for the parking lot. Per ADA requirements this commercial business is required to have at least one van accessible handicap parking stall. A van accessible parking space is 11' (min.) wide with an adjacent access aisle (5' min.) -or- an 8' min. van space with an 8' min. access aisle.
3. Please provide a grading plan to ensure the handicap spaces are less than the maximum 2% slope.
4. Please provide a site grading plan with proposed and existing contours.
5. Please provide the type of driveway that is proposed (concrete, asphalt, etc.)

Environmental Conditions

1. No stormwater permit is required by Washington County at this time; however, applicant must comply with all rules and regulations of the Arkansas Department of Environmental Quality. www.adeq.state.ar.us

Road Conditions

1. A permit from the Arkansas Highway and Transportation Department (AHTD) is required prior to any work being completed in the right-of-way.

Signage Conditions

1. All signs must be out of the right of ways.
2. Signs may not exceed 24 square feet in size.
3. Signs shall not be directly lit.

Lighting Conditions

1. All outdoor lighting must be shielded from neighboring properties. Any lighting must be indirect and not cause disturbance to drivers or neighbors. All security lighting must be shielded appropriately.

Screening Conditions

1. All outdoor storage areas and dumpsters, to include the gate, shall be screened with opaque material of a uniform type.
2. Any vegetation along the eastern portion of the bordering the neighboring parcel must remain or if removed, must be replaced with vegetation for screening/privacy purposes.

Planning Conditions

1. The Conditional Use Permit is specifically to allow an auto dealership only.
2. The applicant must address all technical review comments as the project proceeds through to completion.

Standard Conditions for All Projects

1. Pay neighbor notification mailing fees within 30 days of project approval. Any extension must be approved by the Planning Office (fees will be calculated once the info is available from the post office). This total will be calculated for this project once all invoices are received.
2. Pay any engineering fees. This total will be calculated for this project once all invoices are received.
3. Any further splitting or land development not considered with this approval must be reviewed by the Washington County Planning Board/Zoning Board of Adjustments.
4. All CUPs must be ratified by the Quorum Court.
5. It is the applicant's responsibility to contact the Planning Office when inspections are needed.
6. Per Washington County ordinance Sec 11-75 (7): All plats for land developments approved by the Washington County Planning Board shall be contingent upon receipt by the Developer of any Federal, State, or local or approvals, if any, whether known or unknown to the Board or the Developer.
7. All conditions shall be adhered to and completed in the appropriate time period set out by ordinance.

Item 20-O-077

ORDINANCE NO. 2020-

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT RECOMMENDED FOR APPROVAL BY THE PLANNING AND ZONING BOARD.

WHEREAS, the Planning and Zoning Board voted to recommend approval of a Conditional Use Permit for the 62 Motor City project on October 1, 2020; and,

WHEREAS, ratification is required by the Quorum Court; and,

WHEREAS, ratification will not affect any appeal rights any person may have.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. That the Conditional Use Permit for the 62 Motor City project recommended for approval by the Planning and Zoning Board is hereby ratified.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: JP Willie Leming

Date of Adoption:

Members Voting For:

Members Voting Against:

Members Abstaining:

Members Absent:

Committee History: Planning and Zoning Board (10-01-2020); Passed to QC

62 Motor City Conditional Use Permit

The Planning Board/Zoning Board of Adjustments approved the 62 Motor City CUP, with conditions, request on October 1, 2020 (7 members voted "in favor", 0 members voted "against", 0 members were absent, 0 members abstained).

The applicant, William Alfaro, is requesting conditional use permit approval to operate an auto sales dealership.

The zoning is for Agricultural and Single Family Residential uses with a maximum density of one (1) residential unit per acre.

The project parcel is not in a planning area.

The proposal is located on the northern side of W Hwy 62. There are no residential structures on the property at this time.

The applicant would like to operate an auto sales dealership on a parcel that is approximately 10.00 acres in size.

The auto sales dealership would be situated on the southeastern corner of the property. The applicant has estimated that the total area the auto sales dealership would utilize will fit within a 100x100 foot fenced area. Along the northern side of the fenced in area, an 8x20 foot office will be placed. There will be no water or septic connected to the building.

Parking will be along the front and sides of the fenced in area. The vehicles for sale will be centered in the middle of the 100x100 foot enclosure.

The applicant plans on placing gravel on and around the parking lot area. Fencing will surround the auto dealership area to provide safety for both the surrounding neighbors and for the applicant's inventory. The applicant will place a sign, but the sign will not be lit. The auto dealership will have its own driveway that connects to Hwy 62. Permitting for connecting to the Highway must be approved by the Arkansas Department of Transportation.

The surrounding uses are agricultural on the North, South, and East sides. To the West, the adjoining property use is residential. Within a half mile radius is a small service station, and another automotive dealership.

Notifications were mailed to surrounding property owners within 300 feet of the project parcel's exterior boundary. No comments were received against or in favor of the project. During the Planning Board public comment period of the project, there were no comments from the public.

The Planning Board members did voice concerns about the appearance of non-operational vehicles offending nearby neighbors. A condition was placed by the Board members that the applicant must install privacy fencing or other suitable material to shield non-operational vehicles from view of the public driving on the public road.

Staff does not expect this project to be contentious.

The Planning Board/Zoning Board of Adjustments approved the 62 Motor City CUP request on October 1, 2020 (7 members voted “in favor”, 0 members voted “against”, 0 members were absent, 0 members abstained) with the following conditions:

Utility Conditions

Electricity – Ozarks Electric

1. Any damage or relocation of existing facilities will be at owner’s expense.
2. Any power line extension that has to be built to this property will be at the owner’s expense. The cost will be determined after the owner makes application for electric service and the line has been designed.
3. All off site easements that are needed for Ozarks to extend electrical service to the property must be obtained by developer and easement documentation provided to Ozarks before work begins. On site easements must be shown on plat and recorded with the county.
4. Please contact Ozarks Electric if you have any questions. Wes Mahaffey At (479)263-2167 Or wmahaffey@ozarksecc.com

Phone – PG Telco

1. Please contact PG Telco for telephone concerns and questions.

Water – City of Lincoln

1. The City of Lincoln is unable to provide fire protection because the water line is too small.

Fire Safety Conditions

Fire Marshal

1. Though the Fire Marshal did not submit conditions, the applicant should seek to confer with the Fire Marshal to ensure that the project is able to be serviced adequately in the event of a fire or other emergency.

Lincoln Rural Fire Department

1. The access road must support up to 85,000lbs and be certified by an engineer.
2. A cul-de-sac or approved turn-around must be constructed to Arkansas Fire Code and be 100 foot in diameter to accommodate the larger vehicle the Fire Department has.
3. The entry road must be 20 feet wide minimum.

Sewer/Septic Conditions

1. Please contact the Arkansas Department of Health should the need for septic arise in the future.

Drainage Conditions

1. Should the applicant deviate from their plans to cover the project area with gravel or if the applicant plans to alter the current existing grades, further review will be needed per the County Engineer.

Environmental Conditions

1. No stormwater permit is required by Washington County at this time; however, applicant must comply with all rules and regulations of the Arkansas Department of Environmental Quality. www.adeq.state.ar.us

Road Conditions

1. A permit from the Arkansas Highway and Transportation Department (AHTD) is required prior to any work being completed in the right-of-way.

Signage Conditions

1. All signs must be out of the right of ways.
2. Signs may not exceed 24 square feet in size.
3. Signs shall not be directly lit.

Lighting Conditions

1. All outdoor lighting must be shielded from neighboring properties. Any lighting must be indirect and not cause disturbance to drivers or neighbors. All security lighting must be shielded appropriately.

Screening Conditions

1. All outdoor storage areas and dumpsters, to include the gate, shall be screened with opaque material of a uniform type.
2. Any vegetation along the eastern portion of the bordering parcel must remain or if removed, must be replaced with vegetation for screening/privacy purposes.
3. The applicant shall utilize privacy fencing or similar opaque material to shield non-operational vehicles from view from the public road.

Planning Conditions

1. The Conditional Use Permit is specifically to allow an auto dealership only. The size of the auto dealership shall not exceed one acre in size. Any future land uses not allowed by the current zoning must come before the Planning Board/Zoning Board for conditional use permit approval and ratified by the Quorum Court.
2. The applicant must address all technical review comments as the project proceeds through to completion.

Standard Conditions for All Projects

1. Pay neighbor notification mailing fees within 30 days of project approval. Any extension must be approved by the Planning Office (fees will be calculated once the info is available from the post office). This total will be calculated for this project once all invoices are received.
2. Pay any engineering fees. This total will be calculated for this project once all invoices are received.
3. Any further splitting or land development not considered with this approval must be reviewed by the Washington County Planning Board/Zoning Board of Adjustments.
4. All CUPs must be ratified by the Quorum Court.
5. It is the applicant's responsibility to contact the Planning Office when inspections are needed.
6. Per Washington County ordinance Sec 11-75 (7): All plats for land developments approved by the Washington County Planning Board shall be contingent upon receipt by the Developer of any Federal, State, or local or approvals, if any, whether known or unknown to the Board or the Developer.
7. All conditions shall be adhered to and completed in the appropriate time period set out by ordinance.

Item 20-O-063

ORDINANCE NO. 2020-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM
COURT OF THE COUNTY OF
WASHINGTON, STATE OF ARKANSAS,
AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE CHANGING THE TITLE OF
JUVENILE CAREWORKER TO JUVENILE
DETENTION OFFICER IN THE JUVENILE
DETENTION CENTER BUDGET FOR 2020.

WHEREAS, the Washington County Juvenile Detention
Center desires to change the title of nine full-time positions for 2020.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. The title of the personnel positions of Juvenile
Careworker, Grade 10 (Positions 0444022-0444024, 0444026-0444028, 0444033-
0444035) in the Juvenile Detention Center budget of the General Fund (10000444) is
hereby changed to Juvenile Detention Officer, Grade 13 (Positions 0444022-0444024,
0444026-0444028, 0444033-0444035) for 2020.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Butch Pond**

Date of Adoption:

Members Voting For:

Members Voting Against:

Members Abstaining:

Members Absent:

Committee History: Finance & Budget Committee (09-08-2020); Postponed to 10/06/2020
Finance & Budget Committee (10-06-2020); Passed to QC

Item 20-O-073

ORDINANCE NO. 2020-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE CHANGING THE TITLE OF VETERINARIAN TECHNICIAN/PATIENT TRANSPORT COORDINATOR TO KENNEL SUPERVISOR IN THE ANIMAL SHELTER BUDGET FOR 2020.

WHEREAS, the Washington County Animal Shelter desires to change the title of one full-time position for 2020.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. The title of the personnel position of Veterinarian Technician/Patient Transport Coordinator, Grade 14 (Position 0308002) in the Animal Shelter budget of the General Fund (10000308) is hereby changed to Kennel Supervisor, Grade 14 (Position 0308002) for 2020.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Butch Pond**
Date of Adoption:
Members Voting For:
Members Voting Against:
Members Abstaining:
Members Absent:

Committee History: Finance & Budget Committee (10-06-2020); Passed to QC

Item 20-O-072

ORDINANCE NO. 2020-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE CHANGING THE TITLE OF JANITORIAL PERSON TO JANITORIAL TRAINER/FLOOR TECHNICIAN IN THE BUILDING AND GROUNDS BUDGET FOR 2020.

WHEREAS, the Washington County Building & Grounds desires to change the title of one full-time position for 2020.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. The title of the personnel position of Janitorial Person, Grade 6 (Position 0108101) in the Building & Grounds budget of the General Fund (10000108) is hereby changed to Janitorial Trainer/Floor Technician, Grade 12 (Position 0108101) for 2020.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: JP Butch Pond
Date of Adoption:
Members Voting For:
Members Voting Against:
Members Abstaining:
Members Absent:

Committee History: Finance & Budget Committee (10-06-2020); Passed to QC

Item 20-O-074

ORDINANCE NO. 2020-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE CHANGING THE TITLE OF SOCIAL WORKER (CIRCUIT COURT III) TO JUVENILE PROBATION OFFICER IN THE CIRCUIT COURT III BUDGET FOR 2020.

WHEREAS, the Washington County Circuit Court III desires to change the title of one full-time position for 2020.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. The title of the personnel position of Social Worker (Circuit Court III), Grade 18 (Position 0403023) in the Circuit Court III budget of the General Fund (10000403) is hereby changed to Juvenile Probation Officer, Grade 15 (Position 0403023) for 2020.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Butch Pond**
Date of Adoption:
Members Voting For:
Members Voting Against:
Members Abstaining:
Members Absent:

Committee History: Finance & Budget Committee (10-06-2020); Passed to QC
Quorum Court History:

ORDINANCE NO. 2020-

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE TO ESTABLISH A SUB-FUND OF COUNTY GENERAL TO BE CALLED THE CORONAVIRUS RELIEF FUND; AND, TO DECLARE AN EMERGENCY.

WHEREAS, the County desires to establish a sub-fund of the County General Fund (1000) to track the revenues, expenditures, and appropriated transfers of federal assistance through the CARES Act as received by the County from the State of Arkansas; and,

WHEREAS, the Quorum Court recognizes and affirms the need for such a fund to properly account for, and control, all such revenues received and expenditures made in compliance with all applicable laws.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby created a fund to be known as the Coronavirus Relief Fund with a fund number of 1005 as assigned by Arkansas Legislative Audit. The revenue code for the federal assistance through the CARES Act, as assigned by Legislative Audit, is 7112 – Federal Coronavirus Relief.

ARTICLE 2. The Coronavirus Relief Fund is subject to all the normal county budgeting, appropriation, and expenditure regulations of Arkansas Code Annotated, Title 14 and the County Financial Management System. As a sub-fund of the County General Fund, any balance in the fund is considered accruable to County General and is part of the general fund balance in aggregate as defined in A.C.A. § 14-15-805(3). Any revenue received from the Coronavirus Relief Fund for an approved county project shall be used exclusively for said project. Any revenue received from the Coronavirus Relief Fund to compensate the county for eligible and approved expenditures made by the county due to the public health emergency with respect to COVID-19 is unrestricted county revenue and may be expended for any legal county expense.

ARTICLE 3. Emergency Clause. It is found by this Quorum

42 Court that the arrival of federal assistance funds from the CARES Act are imminent,
43 making it necessary to establish the Coronavirus Relief Fund, a sub-fund of County
44 General, in order to be able to properly track the revenue, appropriated expenditures, and
45 appropriated transfers. Therefore, an emergency is declared to exist and this ordinance
46 shall be in full force and effect from the date of passage and approval.
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50 JOSEPH K. WOOD, County Judge

DATE

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54 BECKY LEWALLEN, County Clerk

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56 Introduced by: **JP Ann Harbison**
57 Date of Adoption:
58 Members Voting For:
59 Members Voting Against:
60 Members Abstaining:
61 Members Absent:
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64 Committee History: Finance & Budget Committee (10-06-2020); Passed to QC
65 Quorum Court History:

Item 20-O-075

ORDINANCE NO. 2020-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING \$38,800 FROM UNAPPROPRIATED RESERVES IN THE CIRCUIT COURT AUTOMATION FUND TO THE SMALL EQUIPMENT LINE ITEM IN THE CIRCUIT COURT AUTOMATION BUDGET FOR 2020.

WHEREAS, new electronic equipment is needed in the Courtroom of the Courthouse Annex for the new Circuit Court Division 8 position that will begin on January 1, 2021; and

WHEREAS, the electronic equipment that was previously in that Courtroom was moved along with the Circuit Court Division 7 to the main Courthouse; and

WHEREAS, the Circuit Court Automation Fund has adequate funds for said equipment, but the funds must be appropriated by the Quorum court.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby appropriated the total amount of \$38,880 from unappropriated reserves in the Circuit Court Automation Fund (3002) to the following line items in the Circuit Court Automation Budget (30020437.2002) for 2020:

Small Equipment	30020437.2002	\$ 1,250
Computer Hardware	30020437.2009	36,180
Software	30020437.3102	1,370

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JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Ann Harbison**

Date of Adoption:

Members Voting For:

Members Voting Against:

Members Abstaining:

Members Absent:

Committee History: Finance & Budget Committee (10-06-2020); Passed to QC

Quorum Court History:

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ORDINANCE NO. 2020-

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE SETTING CONTROLS FOR THE 2021 BUDGET.

WHEREAS, the Washington County Quorum Court wishes to promote predictability and efficiency in the 2021 budgeting process; and,

WHEREAS, Washington County currently projects \$44,088,452 in total revenues in the County General Fund for 2021, (this figure is subject to revenue projection updates from the Washington County Treasurer until he finalizes his revenue projections for 2021); and,

WHEREAS, after the state required holdback, Washington County may appropriate the total amount of \$39,679,607 for County General Fund expenses in 2021; and,

WHEREAS, Washington County desires to increase County General Fund Reserves to \$5,000,000 prior to any appropriation for expenditures for 2021; and,

WHEREAS, Washington County desires to adopt a method which appropriates monies to elected officials according to fixed percentages. After this allocation process, detailed line item budgets and individual salaries will still be subject to review and approval by the Quorum Court before being finalized for 2021.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. The Quorum Court of Washington County hereby determines that it will make available the total amount of \$34,679,607 to budget in the County General Fund for 2021.

ARTICLE 2 The Quorum Court of Washington County, subsequent to the preceding articles, shall appropriate \$30,049,422 in accord with the following percentages which are calculated based on 2021 requested budgets after

deducting the Judge's other General Fund catch-all budgets over which he has no discretion (see listing in Article 3 and attached spreadsheet for the calculations):

Judge	29.2%
Sheriff	32.5%
Assessor	13.7%
Circuit Clerk	1.9%
Circuit Courts	5.8%
Collector	3.6%
Prosecuting Attorney	5.1%
County Clerk	1.8%
Public Defender	2.5%
Election Commission	1.1%
Coroner	1.5%
Treasurer	0.7%
Quorum Court	<u>0.6%</u>
	100.0%

ARTICLE 3: For the purposes of the appropriation calculation in Article 2, the following budgets are included in each category:

- a. Judge: 1000.0100, 1000.0108, 1000.0110, 1000.0113, 1000.0115, 1000.0118, 1000.0119, 1000.0120, 1000.0121, 1000.0122, 1000.0308, 1000.0444, 1000.0500, 1000.0702, 1000.0800
- b. Judge-Other General Fund Budgets (not included in the calculation): 1000.0300, 1000.0301, 1000.0420, 1000.0409, 1000.0410, 1000.0411, 1000.0412, 1000.0413, 1000.0414, 1000.0502, 1000.0505, 1000.0801, 1000.8888
- b. Sheriff: 1000.0400, 1000.0428
- c. Assessor: 1000.0105, 1000.0106
- d. Circuit Clerk: 1000.0102
- e. Circuit Courts: 1000.0401, 1000.0402, 1000.0403, 1000.0404, 1000.0405, 1000.0406, 1000.0407, 1000.408, 1000.0440,
- f. Collector: 1000.0104
- g. Prosecuting Attorney: 1000.0416
- h. County Clerk: 1000.0101
- i. Public Defender: 1000.0417
- j. Election Commission: 1000.0109
- k. Coroner: 1000.0419
- l. Treasurer: 1000.0103
- m. Quorum Court: 1000.0107

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88 **ARTICLE 4.**The Washington County Quorum Court may
89 approve any proposed budget that exceeds its fixed percentage; however, each budget
90 in excess of its fixed percentage may be required to appear before the Quorum Court to
91 justify its request for additional budgeted monies. Detailed line item budgets and
92 individual salaries will still be subject to review and approval by the Quorum Court before
93 being finalized for 2021.

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JOSEPH K. WOOD, County Judge

DATE

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BECKY LEWALLEN, County Clerk

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107 Introduced by:

**JP Sam Duncan, JP Ann Harbison
JP Shawndra Washington, JP Lance Johnson, JP Patrick
Deakins, JP Butch Pond, JP Lisa Ecke, JP Judith Yanez**

110 Date of Adoption:

111 Members Voting For:

112 Members Voting Against:

113 Members Abstaining:

114 Members Absent:

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117 Committee History: Finance & Budget Committee (09/15/2020); Postponed to 9-24-2020

118 Finance & Budget Committee (09/24/2020); Postponed to 9-29-2020

119 Finance & Budget Committee (09/29/2020); Passed to QC

120 Quorum Court History:

**Percentage Comparison by Elected Official for Ordinance
With Emergency Fund Reduction
General Fund**

Elected Official	Fund Name	Fund #	2021 %	2021 Req
Assessor	Assessor	1000 0105		2,345,589
Assessor	Bd. Equal.	1000 0106		1,758,401
			13.7%	4,103,990
Circuit Clerk	Circuit Clerk	1000 0102	1.9%	567,136
Martin	Circuit Ct. I	1000 0401		36,862
Threet	Circuit Ct. II	1000 0402		67,725
Beaumont	Circuit Ct. IV	1000 0404		116,817
Bryan	Circuit Ct. V	1000 0405		28,474
Lindsay	Circuit Ct. VI	1000 0406		135,716
Taylor	Circuit Ct. VII	1000 0407		43,708
Circuit Ct. VIII	Circuit Ct. VIII	1000 0408		16,775
Zimmerman	Circuit Ct. III	1000 0403		1,280,794
Zimmerman	Ct. Reporting Svcs.	1000 0440		27,300
			5.8%	1,754,171
Collector	Collector	1000 0104	3.6%	1,066,994
Coroner	Coroner	1000 0419	1.5%	448,072
County Clerk	County Clerk	1000 0101	1.8%	545,807
Judge	Judge	1000 0100		451,584
Judge	Bldg & Grds	1000 0108		2,112,776
Judge	Planning	1000 0110		319,934
Judge	Comptroller	1000 0113		376,372
Judge	Info. Tech.	1000 0115		1,457,173
Judge	Purchasing	1000 0118		191,467
Judge	Archives	1000 0119		3,415
Judge	Grants	1000 0120		150,322
Judge	Human Res.	1000 0121		336,377
Judge	Attorney	1000 0122		323,892
Judge	Animal Shelter	1000 0308		715,148
Judge	JDC	1000 0444		1,497,691
Judge	DEM	1000 0500		327,650
Judge	Environmental Affairs	1000 0702		331,450
Judge	Veteran Services	1000 0800		184,092
			29.2%	8,779,343
Election Com.	Election Commission	1000 0109	1.1%	335,897
Pros. Attorney	Pros. Attorney	1000 0416	5.1%	1,522,107
Public Defender	Public Defender	1000 0417	2.5%	755,366
Quorum Court	Quorum Court	1000 0107	0.6%	190,160
Sheriff	Sheriff	1000 0400		9,742,368
Sheriff	Work Release	1000 0428		19,170
			32.5%	9,761,538
Treasurer	Treasurer	1000 0103	0.7%	218,841
			100.0%	30,049,422
Judge - Other	County Health	1000 0300		17,169
Judge - Other	Ambulance Service	1000 0301		921,174
Judge - Other	Constables	1000 0420		51
Judge - Other	Dist. Ct. Fayetteville	1000 0409		49,200
Judge - Other	Dist. Ct. Springdale	1000 0410		39,137
Judge - Other	Dist. Ct. Prairie Grove	1000 0411		25,872
Judge - Other	Dist. Ct. West Fork	1000 0412		25,000
Judge - Other	Dist. Ct. Elkins	1000 0413		22,933
Judge - Other	Dist. Ct. State Judges	1000 0414		46,161
Judge - Other	Fire Depts.	1000 0502		850,471
Judge - Other	Emerg. Budget	1000 0505		75,000
Judge - Other	Extension Office	1000 0801		222,612
Judge - Other	General - Tranfer Out	1000 8888		950,000
				3,244,780
				33,294,202

ORDINANCE NO. 2020-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING \$1,308,438 FROM UNAPPROPRIATED RESERVES IN VARIOUS FUNDS TO VARIOUS BUDGETS TO COMPENSATE FOR THE 27TH PAY PERIOD FOR COUNTY EMPLOYEES.

WHEREAS, the 2020 budget was passed in 2019 but failed to appropriate funds to compensate county employees for the 27th pay period; and

WHEREAS, the Quorum Court desires to appropriate funds to compensate employees for the 27th pay period.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby appropriated the total amount of \$712,249 from unappropriated reserves in the General Fund (1000) to the following line items in the following budgets for 2020:

<u>County Judge 1000.0100</u>		
Salaries, Full-Time	(10000100.1001)	\$ 12,690
Social Security Matching	(10000100.1006)	971
Noncontributory Retirement	(10000100.1008)	1,944
<u>County Clerk 1000.0101</u>		
Salaries, Full-Time	(10000101.1001)	\$ 18,849
Social Security Matching	(10000101.1006)	1,442
Noncontributory Retirement	(10000101.1008)	2,888
<u>Circuit Clerk 1000.0102</u>		
Salaries, Full-Time	(10000102.1001)	\$ 9,442

42	Social Security Matching	(10000102.1006)	722
43	Noncontributory Retirement	(10000102.1008)	1,446
44			
45	<u>Treasurer 1000.0103</u>		
46	Salaries, Full-Time	(10000103.1001)	\$ 6,364
47	Social Security Matching	(10000103.1006)	487
48	Noncontributory Retirement	(10000103.1008)	975
49			
50	<u>Collector 1000.0104</u>		
51	Salaries, Full-Time	(10000104.1001)	\$ 28,530
52	Social Security Matching	(10000104.1006)	2,183
53	Noncontributory Retirement	(10000104.1008)	4,371
54			
55	<u>Assessor 1000.0105</u>		
56	Salaries, Full-Time	(10000105.1001)	\$ 50,888
57	Social Security Matching	(10000105.1006)	3,893
58	Noncontributory Retirement	(10000105.1008)	7,796
59			
60	<u>Board of Equalization 1000.0106</u>		
61	Salaries, Part-Time	(10000106.1002)	\$ 3,960
62	Social Security Matching	(10000106.1006)	303
63	Noncontributory Retirement	(10000106.1008)	607
64			
65	<u>Quorum Court 1000.0107</u>		
66	Salaries, Part-Time	(10000107.1002)	\$ 5,600
67	Social Security Matching	(10000107.1006)	428
68	Noncontributory Retirement	(10000107.1008)	858
69			
70	<u>Buildings and Grounds 1000.0108</u>		
71	Salaries, Full-Time	(10000108.1001)	\$ 20,201
72	Social Security Matching	(10000108.1006)	1,545
73	Noncontributory Retirement	(10000108.1008)	3,095
74			
75	<u>Election Commission 1000.0109</u>		
76	Salaries, Part-Time	(10000109.1002)	\$ 12,284
77	Social Security Matching	(10000109.1006)	940
78	Noncontributory Retirement	(10000109.1008)	1,882
79			
80	<u>Planning 1000.0110</u>		
81	Salaries, Full-Time	(10000110.1001)	\$ 7,846
82	Social Security Matching	(10000110.1006)	600
83	Noncontributory Retirement	(10000110.1008)	1,202
84			
85	<u>Comptroller 1000.0113</u>		
86	Salaries, Full-Time	(10000113.1001)	\$ 9,414

87	Social Security Matching	(10000113.1006)	720
88	Noncontributory Retirement	(10000113.1008)	1,442
89			
90	<u>Information Technology 1000.0115</u>		
91	Salaries, Full-Time	(10000115.1001)	\$ 17,041
92	Social Security Matching	(10000115.1006)	1,304
93	Noncontributory Retirement	(10000115.1008)	2,611
94			
95	<u>General Services 1000.0118</u>		
96	Salaries, Full-Time	(10000118.1001)	\$ 3,191
97	Social Security Matching	(10000118.1006)	244
98	Noncontributory Retirement	(10000118.1008)	489
99			
100	<u>Grants Administration 1000.0120</u>		
101	Salaries, Full-Time	(10000120.1001)	\$ 3,689
102	Social Security Matching	(10000120.1006)	282
103	Noncontributory Retirement	(10000120.1008)	565
104			
105	<u>Human Resources 1000.0121</u>		
106	Salaries, Full-Time	(10000121.1001)	\$ 7,941
107	Social Security Matching	(10000121.1006)	607
108	Noncontributory Retirement	(10000121.1008)	1,217
109			
110	<u>County Attorney 1000.0122</u>		
111	Salaries, Full-Time	(10000122.1001)	\$ 3,222
112	Social Security Matching	(10000122.1006)	247
113	Noncontributory Retirement	(10000122.1008)	494
114			
115	<u>Animal Shelter 1000.0308</u>		
116	Salaries, Full-Time	(10000308.1001)	\$ 11,780
117	Social Security Matching	(10000308.1006)	901
118	Noncontributory Retirement	(10000308.1008)	1,805
119			
120	<u>Sheriff 1000.0400</u>		
121	Salaries, Full-Time	(10000400.1001)	\$ 213,172
122	Social Security Matching	(10000400.1006)	16,308
123	Noncontributory Retirement	(10000400.1008)	32,658
124			
125	<u>Circuit Court III 1000.00403</u>		
126	Salaries, Full-Time	(10000403.1001)	\$ 26,621
127	Social Security Matching	(10000403.1006)	2,036
128	Noncontributory Retirement	(10000403.1008)	4,078
129			
130	<u>Circuit Court IV 1000.0404</u>		
131	Salaries, Full-Time	(10000404.1001)	\$ 2,171

132	Social Security Matching	(10000404.1006)	166
133	Noncontributory Retirement	(10000404.1008)	333

134			
135	<u>Prosecuting Attorney 1000.0416</u>		
136	Salaries, Full-Time	(10000416.1001)	\$ 33,679
137	Social Security Matching	(10000416.1006)	2,576
138	Noncontributory Retirement	(10000416.1008)	5,160

139			
140	<u>Public Defender 1000.0417</u>		
141	Salaries, Full-Time	(10000417.1001)	\$ 18,378
142	Social Security Matching	(10000417.1006)	1,406
143	Noncontributory Retirement	(10000417.1008)	2,815

144			
145	<u>Coroner 1000.0419</u>		
146	Salaries, Full-Time	(10000419.1001)	\$ 10,478
147	Social Security Matching	(10000419.1006)	802
148	Noncontributory Retirement	(10000419.1008)	1,605

149			
150	<u>Juvenile Detention 1000.0444</u>		
151	Salaries, Full-Time	(10000444.1001)	\$ 29,510
152	Social Security Matching	(10000444.1006)	2,257
153	Noncontributory Retirement	(10000444.1008)	4,521

154			
155	<u>Department of Emergency Management 1000.0500</u>		
156	Salaries, Full-Time	(10000500.1001)	\$ 4,827
157	Social Security Matching	(10000500.1006)	369
158	Noncontributory Retirement	(10000500.1008)	740

159			
160	<u>Environmental Affairs 1000.0702</u>		
161	Salaries, Full-Time	(10000702.1001)	\$ 2,877
162	Social Security Matching	(10000702.1006)	220
163	Noncontributory Retirement	(10000702.1008)	441

164			
165	<u>Veteran Services 1000.0800</u>		
166	Salaries, Full-Time	(10000800.1001)	\$ 4,560
167	Social Security Matching	(10000800.1006)	349
168	Noncontributory Retirement	(10000800.1008)	699

169

170 **ARTICLE 2.** There is hereby appropriated the total

171 amount of \$151,516 from unappropriated reserves in the Road Department Fund (2000)

172 to the following line items in the Road Department Budget for 2020:

173			
174	Salaries, Full-Time	(20000200.1001)	\$ 123,214
175	Social Security Matching	(20000200.1006)	9,426
176	Noncontributory Retirement	(20000200.1008)	18,876

177
178 **ARTICLE 3.** There is hereby appropriated the total
179 amount of \$3,204 from unappropriated reserves in the Treasurer's Automation Fund
180 (3000) to the following line items in the Treasurer's Automation Budget for 2020:

181

182	Salaries, Full-Time	(30000103.1001)	\$ 2,606
183	Social Security Matching	(30000103.1006)	199
184	Noncontributory Retirement	(30000103.1008)	399

185
186 **ARTICLE 4.** There is hereby appropriated the total
187 amount of \$6,913 from unappropriated reserves in the Collector's Automation Fund
188 (3001) to the following line items in the Collector's Automation Budget for 2020:

189

190	Salaries, Full-Time	(30010104.1001)	\$ 5,621
191	Social Security Matching	(30010104.1006)	430
192	Noncontributory Retirement	(30010104.1008)	861

193
194 **ARTICLE 5.** There is hereby appropriated the total
195 amount of \$22,913 from unappropriated reserves in the Recorder's Cost Fund (3006) to
196 the following line items in the Recorder's Cost Budget for 2020:

197

198	Salaries, Full-Time	(30060128.1001)	\$ 18,633
199	Social Security Matching	(30060128.1006)	1,425
200	Noncontributory Retirement	(30060128.1008)	2,855

201
202 **ARTICLE 6.** There is hereby appropriated the total
203 amount of \$9,474 from unappropriated reserves in the County Library Fund (3008) to the
204 following line items in the County Library Budget for 2020:

205

206	Salaries, Full-Time	(30080600.1001)	\$ 7,705
207	Social Security Matching	(30080600.1006)	589
208	Noncontributory Retirement	(30080600.1008)	1,180

209
210 **ARTICLE 7.** There is hereby appropriated the total
211 amount of \$4,569 from unappropriated reserves in the County Jail Fund (3017) to the
212 following line items in the Jail Maintenance Budget for 2020:

213

214	Salaries, Full-Time	(30170127.1001)	\$ 3,716
215	Social Security Matching	(30170127.1006)	284
216	Noncontributory Retirement	(30170127.1008)	569

217
218 **ARTICLE 8.** There is hereby appropriated the total
219 amount of \$386,714 from unappropriated reserves in the County Jail Fund (3017) to the
220 following line items in the Jail Operations Budget for 2020:

221

222	Salaries, Full-Time	(30170418.1001)	\$ 314,478
223	Social Security Matching	(30170418.1006)	24,058
224	Noncontributory Retirement	(30170418.1008)	48,178

225
226 **ARTICLE 9.** There is hereby appropriated the total
227 amount of \$5,386 from unappropriated reserves in the Emergency 911 Fund (3020) to
228 the following line items in the Emergency 911 Budget for 2020:

229			
230	Salaries, Full-Time	(30200501.1001)	\$ 4,380
231	Social Security Matching	(30200501.1006)	335
232	Noncontributory Retirement	(30200501.1008)	671

233
234 **ARTICLE 10.** There is hereby appropriated the total
235 amount of \$4,010 from unappropriated reserves in the HIV Clinic Fund (3401) to the
236 following line items in the HIV Clinic Budget for 2020:

237			
238	Salaries, Full-Time	(34010305.1001)	\$ 3,261
239	Social Security Matching	(34010305.1006)	249
240	Noncontributory Retirement	(34010305.1008)	500

241
242 **ARTICLE 11.** There is hereby appropriated the total
243 amount of \$1,490 from unappropriated reserves in the Drug Court Grant Fund (3513) to
244 the following line items in the Drug Court Grant Budget for 2020:

245			
246	Salaries, Part-Time	(35130494.1002)	\$ 1,211
247	Social Security Matching	(10000100.1006)	93
248	Noncontributory Retirement	(10000100.1008)	186

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254 _____
JOSEPH K. WOOD, County Judge

DATE

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258 _____
BECKY LEWALLEN, County Clerk

259 Introduced by: **JP Ann Harbison**
260
261 Date of Adoption:
262 Members Voting For:
263 Members Voting Against:
264 Members Abstaining:
265 Members Absent:
266

RESOLUTION NO. 2020-

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BE IT RESOLVED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, A RESOLUTION TO BE ENTITLED:

A RESOLUTION OF THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS SUPPORTING A PILOT AGREEMENT BETWEEN WASHINGTON COUNTY AND TODAY’S POWER, INC. FOR THE PURPOSE OF ASSISTING IN FINANCING FOR A SOLAR GENERATION FACILITY.

WHEREAS, the City of Lincoln, Lincoln Consolidated School District, and other cities and school districts throughout northwest Arkansas desire to have Today’s Power, Inc. complete a 2.8 MW solar facility that would provide services to each participant; and,

WHEREAS, bringing the proposed facility to Washington County will directly benefit the County and further continue the economic development and growth of our area; and,

WHEREAS, a Payment-in-Lieu-of-Tax (PILOT) agreement between Washington County and Today’s Power, Inc. is necessary to entice Today’s Power, Inc. to expand into Washington County; and

WHEREAS, a PILOT agreement will significantly reduce the cost of services for each participant and generate approximately \$400,000 in additional revenue for the City of Lincoln, Lincoln Consolidated School District, and Washington County.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

The Quorum Court of Washington County, Arkansas hereby endorses a PILOT agreement between Washington County and Today’s Power, Inc.; for the purpose of assisting in financing the construction of a solar facility in the City of Lincoln.

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JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Willie Leming**
Date of Passage:
Members Voting For:
Members Voting Against:
Members Abstaining:
Members Absent:



WASHINGTON COUNTY, ARKANSAS

County Courthouse

FINANCE & BUDGET COMMITTEE REPORT – OCTOBER

Ann Harbison - Chairman

The Finance & Budget Committee met Tuesday, September 15th. The Committee postponed an ordinance setting controls for the 2021 budget and postponed the budget reviews until September 24th Budget meeting.

The Finance & Budget Committee met Thursday, September 24th. The Committee postponed an ordinance setting controls for the 2021 budget until the September 29th Budget meeting. There was also discussion on the Circuit Clerk's renovation project.

The Finance & Budget Committee met Tuesday, September 29th. The Committee approved an ordinance setting controls for the 2021 budget.

The Finance & Budget Committee met Tuesday, October 6, 2020. There were reports given on the Treasurer, Employees' Insurance, and Comptroller. The Committee approved eight ordinances. During Budget Review, the Committee heard a presentation on the 2020 Pay Study Adjustment Recommendation for 2021 Budget from Blair Johanson, Principal Partner with Johanson Consulting. There were budget discussions on the Employee Raises, Sheriff – Jail, and County Judge – Road. The Employee Raises was postponed to the October 13th Budget meeting.