

Statement of Operations (SOP) Instructions

- Login to One Solution/Finance Enterprise and go to your End User Workspace
- Click under Reports on WASH GL8010: Statement of Operations (Expenses) Budget Version

REPORTS

WASH_GL8010... WASH_GL8010: Statement of Operations (Expenses) Budget Version	WASH_AP800... AP8006: DD Payables By Vendor	WASH_PO800... WASH_PO8002: Vendor Purchase Order COPY
WASH_AP8009 WASH_AP8009: Accounts Payable Warrant by Vendor		

- Enter your department number after the star
- Make sure your date is the correct month or year you would like to search
- Click Enter to submit

WASH_GL8010: Statement of Operations (Expenses) Budget Version / No Criteria

Enter the value for Ledger:	<input type="text" value="GL"/>
Enter the value for 'Object':	<input type="text" value="*"/>
Enter the value for 'Object Type':	<input type="text" value="XP"/>
Enter the value for Fund:	<input type="text" value="*"/>
Enter the value for Department:	<input type="text" value="*"/>
Enter the value for Header Type:	<input type="text" value="*"/>
Enter the value for Sub-HeaderType:	<input type="text" value="*"/>
Enter the Report Date:	<input type="text" value="11/05/2020"/>
Enter the Default Budget Version:	<input type="text" value="AP"/>
Export to Excel (Y/N)?	<input type="text" value="N"/>

Submit