



WASHINGTON COUNTY, ARKANSAS

County Courthouse

MEETING OF THE
WASHINGTON COUNTY QUORUM COURT
FINANCE AND BUDGET COMMITTEE

Tuesday, March 09, 2021
6:00 PM

Washington County Quorum Court Room/Via Zoom

Sam Duncan – Vice-Chair
Lance Johnson
Sean Simons

Patrick Deakins - Chair

Shawndra Washington
Jim Wilson

A G E N D A

1. **CALL TO ORDER AND WELCOME**

2. **PRAYER AND PLEDGE**

3. **ADOPTION OF AGENDA**

At the beginning of each meeting, the agenda shall be approved. Any JP may request an item be added or removed from the agenda subject to approval of the Committee.

4. **COMMENTS FROM THE CHAIR**

REPORTS

5. **TREASURER'S REPORT – BOBBY HILL (5.1 – 5.6)**

6. **EMPLOYEES' INSURANCE REPORT – NELSON DRIVER (6.1)**

7. **COMPTROLLER'S REPORT – SHANNON WORTHEN (7.1 – 7.2)**

NEW BUSINESS

8. **OVERVIEW OF THE FINANCIAL RESPONSIBILITIES OF THE QUORUM COURT**

9. **DISCUSSION AND PLANNING OF THE BUDGET PROCESS FOR 2021**

10. **AN ORDINANCE INCREASING THE STARTING SALARY OF THE JUVENILE CAREWORKERS; AND APPROPRIATING \$13,872 FROM UNAPPROPRIATED RESERVES IN THE GENERAL FUND TO VARIOUS LINE ITEMS IN THE JUVENILE DETENTION CENTER (JDC) BUDGET (0444) FOR 2021**

Item 21-O-027 (10.1 – 10.3)

11. **AN ORDINANCE RECOGNIZING REVENUE IN THE AMOUNT OF \$298,796 IN THE HIGH INTENSITY DRUG TRAFFICKING AREAS (HIDTA) GRANT FUND; AND, APPROPRIATING \$298,796 FROM THE HIDTA GRANT FUND TO THE HIDTA 2021 G21GC0004A BUDGET FOR 2021** Item 21-O-024 (11.1)
12. **AN ORDINANCE ANTICIPATING ADDITIONAL REVENUE OF \$487,288 IN THE DRUG COURT GRANT FUND; AND, APPROPRIATING THE AMOUNT OF \$487,288 FROM THE DRUG COURT GRANT FUND TO THE VETERANS TREATMENT COURT GRANT BUDGET FOR 2021** Item 21-O-025 (12.1)
13. **AN ORDINANCE APPROPRIATING \$15,000 FROM THE CORONAVIRUS RELIEF FUND TO GENERAL SUPPLIES LINE ITEM IN THE CORONER BUDGET (04192001) FOR 2021** Item 21-O-026 (13.1)
14. **AN ORDINANCE RECOGNIZING ADDITIONAL REVENUES OF \$60,836.64; AND, APPROPRIATING \$79,195.27 FROM THE GENERAL FUND TO VARIOUS LINE ITEMS IN THE SHERIFF'S BUDGET (0400) AND JAIL BUDGET (0418) FOR 2021**
Item 21-O-028 (14.1)
15. **PUBLIC COMMENT**
Twelve-minute comment period with a three-minute limit for each individual to comment on items on the agenda.
16. **ADJOURNMENT**

TREASURER'S FINANCIAL SUMMARY

2/1/2021 TO 2/28/2021

ACCOUNT	BEGIN BALANCE	REVENUES	EXPENDITURES	END BALANCE
1000 GENERAL	\$10,775,637.28	\$3,567,896.12	\$2,617,723.81	\$11,725,809.59
1001 GENERAL RESERVE FUND	\$4,503,097.10	\$2,386.66	\$0.00	\$4,505,483.76
1002 EMPLOYEE INSURANCE	\$3,239,726.03	\$420,438.21	\$379,434.88	\$3,280,729.36
1005 CORONAVIRUS RELIEF FUND	\$4,552,585.73	\$2,412.89	\$0.00	\$4,554,998.62
1800 FLEX SPENDING	\$1,310.38	\$21,176.97	\$2,533.55	\$19,953.80
2000 ROAD	\$2,961,253.94	\$824,029.53	\$789,704.13	\$2,995,579.34
2003 ADD'L FUEL TAX ACT 416-2019	\$107,632.10	\$38,862.65	\$777.25	\$145,717.50
3000 TREASURER'S AUTOMATION	\$298,826.77	\$152.85	\$9,539.13	\$289,440.49
3001 COLLECTOR'S AUTOMATION	\$803,265.96	\$412.68	\$32,749.75	\$770,928.89
3002 CIRCUIT COURT AUTOMATION	\$163,513.10	\$2,370.71	\$30,206.05	\$135,677.76
3004 ASSESSOR'S AMENDMENT 79 FUN	\$255,318.72	\$127.65	\$300.00	\$255,146.37
3005 COUNTY CLERK'S COST	\$685,113.82	\$7,085.25	\$8,375.77	\$683,823.30
3006 RECORDER'S COST	\$1,000,000.00	\$152,612.22	\$152,612.22	\$1,000,000.00
3008 COUNTY LIBRARY	\$1,438,857.97	\$35,073.32	\$211,295.99	\$1,262,635.30
3010 COUNTY CLERK OPERATING	\$35,238.09	\$184.68	\$286.34	\$35,136.43
3012 CHILD SUPPORT COST	\$10,895.06	\$6,806.74	\$10,619.58	\$7,082.22
3014 COMMUNICATION FACILITY/EQUIP	\$249,654.31	\$17,598.40	\$34,310.40	\$232,942.31
3017 JAIL OPERATION & MAINTENANCE	\$757,018.53	\$1,557,186.58	\$1,051,330.80	\$1,262,874.31
3019 BOATING SAFETY	\$27,125.60	\$14.25	\$562.97	\$26,576.88
3020 EMERGENCY 9-1-1	\$366,148.63	\$29,920.50	\$40,323.40	\$355,745.73
3028 ADULT DRUG COURT	\$30,967.51	\$1,371.38	\$29,031.50	\$3,307.39
3031 CIRCUIT COURT JUVENILE DIVISIO	\$8,385.91	\$84.39	\$1.69	\$8,468.61
3032 JUVENILE COURT REPRESENTATI	\$3,343.91	\$1.77	\$0.04	\$3,345.64
3039 CIRCUIT CLERK COMMISSIONER F	\$8,923.42	\$464.21	\$483.38	\$8,904.25
3042 ASSESSOR'S LATE ASSESSMENT	\$20,957.49	\$435.31	\$0.00	\$21,392.80
3075 CSU FUND	\$77,300.90	\$40.97	\$0.82	\$77,341.05
3400 FEMA	\$0.00	\$0.00	\$0.00	\$0.00
3401 HIV CLINIC	\$180,591.20	\$1,599.32	\$9,369.10	\$172,821.42
3402 LAW LIBRARY	\$395,269.55	\$9,465.70	\$6,536.14	\$398,199.11
3404 DRUG ENFORCEMENT - STATE	\$23,474.63	\$1,664.10	\$33.28	\$25,105.45
3405 DRUG ENFORCEMENT - FEDERAL	\$56,519.36	\$23.96	\$0.00	\$56,543.32
3406 DRUG COURT PROGRAM FUND	\$205,318.34	\$354.81	\$7.10	\$205,666.05
3501 HIDTA	\$0.00	\$38,629.28	\$38,629.28	\$0.00
3503 RURAL COMMUNITY GRANT	\$3,532.78	\$0.00	\$36.91	\$3,495.87
3510 JDC GRANT FUND	\$28,098.37	\$0.00	\$387.00	\$27,711.37
3511 DEM GRANT FUND	\$61,523.90	\$3,333.00	\$25,975.88	\$38,881.02
3512 ENVIRONMENTAL AFFAIRS GRANT	\$0.00	\$0.00	\$0.00	\$0.00
3513 DRUG COURT GRANT FUND	(\$14,978.45)	\$39,827.97	\$34,005.26	(\$9,155.74)
3514 LAW ENFORCEMENT GRANT FUN	\$100,180.44	\$0.00	\$0.00	\$100,180.44
3515 ANIMAL SHELTER GRANT FUND	\$114.41	\$0.00	\$0.00	\$114.41
3516 ANIMAL SHELTER PROJECTS FUN	\$50,268.95	\$112.37	\$0.00	\$50,381.32
3517 JUVENILE COURT GRANT FUND	\$790.31	\$0.00	\$0.00	\$790.31
3518 AR HERITAGE PRESERVATION FU	\$0.00	\$0.00	\$0.00	\$0.00
3519 AOC JUVENILE COURT GRANT	\$5,192.00	\$0.00	\$0.00	\$5,192.00
3525 EMERGENCY RENTAL ASSISTANC	\$7,167,562.90	\$0.00	\$3,000,000.00	\$4,167,562.90
3550 CRISIS STABILIZATION UNIT GRAN	\$35,488.17	\$125,098.63	\$0.00	\$160,586.80
3999 COURT SECURITY GRANT	\$0.00	\$0.00	\$0.00	\$0.00
4800 RADIO SYSTEM SALES TAX	\$5,103,488.34	\$1,124,670.56	\$22,493.41	\$6,205,665.49
Sub-Total	\$45,784,533.46	\$8,033,926.59	\$8,539,676.81	\$45,278,783.24
6000 TREASURER'S COMMISSION	\$144,475.24	\$102,104.03	\$0.00	\$246,579.27
6002 COLLECTOR'S UNAPPORTIONED	\$9,462,493.25	\$5,350.71	\$2,251,300.23	\$7,216,543.73
6003 PROPERTY TAX RELIEF	\$387,207.14	\$1,671,523.06	\$1,604,509.59	\$454,220.61

ACCOUNT	BEGIN BALANCE	REVENUES	EXPENDITURES	END BALANCE
6004 DELINQUENT PERSONAL TAX	\$0.00	\$696,242.34	\$696,242.34	\$0.00
6005 DELINQUENT REAL TAXES	\$0.00	\$440,563.33	\$440,563.33	\$0.00
6006 TIMBER TAX	\$0.00	\$508.06	\$508.06	\$0.00
6008 STATE LAND SALES	\$0.00	\$40,944.09	\$40,944.09	\$0.00
6010 ADMIN JUSTICE	\$0.00	\$59,225.44	\$59,225.44	\$0.00
6011 INTEREST	\$0.00	\$27,283.85	\$27,283.85	\$0.00
6013 COMMON SCHOOL	\$9,929.52	\$49,387.14	\$0.00	\$59,316.66
6016 COUNTY FIRE PROTECTION PREM	\$0.00	\$0.00	\$0.00	\$0.00
6017 COUNTY SHERIFF'S OFFICE FUND	\$715.45	\$447.09	\$724.40	\$438.14
6406 BOSTON MOUNTAIN SOLID WAST	\$808.53	\$0.43	\$0.01	\$808.95
6425 HAZMAT	\$22,606.69	\$0.00	\$22,606.69	\$0.00
6475 ESCHEATED ESTATES	\$24,085.40	\$0.00	\$0.00	\$24,085.40
6498 PAYROLL	\$0.00	\$1,486,314.00	\$1,486,314.00	\$0.00
6499 PAYROLL CLEARING	\$0.00	\$1,041,790.56	\$1,041,790.56	\$0.00
6550 MORROW FIRE DUES	\$0.00	\$0.37	\$0.00	\$0.37
6551 WHEELER FIRE DUES	\$0.00	\$40.17	\$40.17	\$0.00
6552 ROUND MOUNTAIN FIRE DUES	\$4,961.10	\$122.60	\$5,083.70	\$0.00
6553 NOB HILL FIRE DUES	\$0.00	\$160.32	\$160.32	\$0.00
6554 GOSHEN FIRE DUES	\$0.00	\$65.58	\$65.58	\$0.00
6555 PGROVE/FARM FIRE DUES	\$0.00	\$200.36	\$200.36	\$0.00
6556 LINCOLN FIRE DUES	\$0.00	\$400.32	\$400.32	\$0.00
6557 WEDINGTON FIRE DUES	\$0.00	\$65.28	\$65.28	\$0.00
6558 STRICKLER FIRE DUES	\$0.00	\$0.06	\$0.00	\$0.06
6559 WHITEHOUSE FIRE DUES	\$0.00	\$0.54	\$0.00	\$0.54
6560 WEST FORK FIRE DUES	\$8,269.86	\$304.31	\$8,574.17	\$0.00
6601 CITY OF FAYETTEVILLE	\$0.00	\$59,386.39	\$59,386.39	\$0.00
6602 CITY OF SPRINGDALE	\$0.00	\$84,690.07	\$84,690.07	\$0.00
6603 CITY OF PRAIRIE GROVE	\$0.00	\$10,747.36	\$10,747.36	\$0.00
6604 CITY OF WEST FORK	\$0.00	\$3,846.26	\$3,846.26	\$0.00
6605 CITY OF LINCOLN	\$0.00	\$3,461.22	\$3,461.22	\$0.00
6606 CITY OF WINSLOW	\$0.00	\$292.40	\$292.40	\$0.00
6607 CITY OF TONTITOWN	\$0.00	\$3,685.77	\$3,685.77	\$0.00
6608 CITY OF FARMINGTON	\$0.00	\$9,571.84	\$9,571.84	\$0.00
6609 CITY OF GREENLAND	\$0.00	\$1,187.20	\$1,187.20	\$0.00
6610 CITY OF ELKINS	\$0.00	\$4,599.91	\$4,599.91	\$0.00
6611 CITY OF ELM SPRINGS	\$0.00	\$2,350.59	\$2,350.59	\$0.00
6612 CITY OF JOHNSON	\$0.00	\$3,789.92	\$3,789.92	\$0.00
6613 CITY OF GOSHEN	\$0.00	\$2,336.11	\$2,336.11	\$0.00
6614 FAYETTEVILLE LIBRARY	\$0.00	\$55,591.06	\$55,591.06	\$0.00
6701 FAYETTEVILLE SCHOOL DISTRICT	\$0.00	\$713,379.45	\$713,379.45	\$0.00
6706 FARMINGTON SCHOOL DISTRICT	\$0.00	\$131,412.57	\$131,412.57	\$0.00
6710 ELKINS SCHOOL DISTRICT	\$0.00	\$66,353.89	\$66,353.89	\$0.00
6714 WEST FORK SCHOOL DISTRICT	\$0.00	\$73,427.49	\$73,427.49	\$0.00
6721 SILOAM SPRINGS SCHOOL DISTRI	\$0.00	\$9,797.22	\$9,797.22	\$0.00
6723 PRAIRIE GROVE SCHOOL DISTRICT	\$0.00	\$149,570.53	\$149,570.53	\$0.00
6748 LINCOLN SCHOOL DISTRICT	\$0.00	\$108,442.19	\$108,442.19	\$0.00
6750 SPRINGDALE SCHOOL DISTRICT	\$0.00	\$776,912.72	\$776,912.72	\$0.00
6795 GREENLAND SCHOOL DISTRICT	\$0.00	\$75,428.03	\$75,428.03	\$0.00
6801 RUPPLE IMPROVEMENT DISTRICT	\$0.00	\$0.22	\$0.00	\$0.22
6803 HOMESTEAD IMP DISTRICT	\$0.03	\$0.09	\$0.00	\$0.12
6805 BEL CLAIRE IMP DISTRICT	\$0.00	\$0.20	\$0.00	\$0.20
6840 FAYETTEVILLE TIF DISTRICT	\$0.00	\$3,895.98	\$3,895.98	\$0.00
Sub-Total	\$10,065,552.21	\$7,977,200.72	\$10,040,758.66	\$8,001,994.27

ACCOUNT	BEGIN BALANCE	REVENUES	EXPENDITURES	END BALANCE
Grand Total	\$55,850,085.67	\$16,011,127.31	\$18,580,435.47	\$53,280,777.51

ONE-CENT SALES TAX - WASHINGTON COUNTY SHARE

MONTH	2016	2017	2018	2019	2020	2021	Current Month Over/Under Last Year	Current Month % Over/Under Last Year
JANUARY	\$ 550,868.35	\$ 591,049.87	\$ 594,311.53	\$ 639,560.50	\$ 685,952.12	\$ 740,391.15	54,439.03	7.94%
FEBRUARY	\$ 634,522.78	\$ 657,693.76	\$ 699,585.37	\$ 707,337.68	\$ 764,489.01	\$ 825,759.39	61,270.38	8.01%
MARCH	\$ 497,355.57	\$ 563,796.75	\$ 571,126.42	\$ 598,031.36	\$ 627,295.40			
APRIL	\$ 575,480.83	\$ 560,307.27	\$ 573,905.69	\$ 575,776.77	\$ 647,641.27			
MAY	\$ 560,163.04	\$ 620,561.37	\$ 668,308.40	\$ 663,490.58	\$ 693,565.06			
JUNE	\$ 542,093.69	\$ 582,114.57	\$ 634,192.23	\$ 660,364.09	\$ 655,718.92			
JULY	\$ 594,061.54	\$ 645,929.51	\$ 671,785.93	\$ 676,470.05	\$ 705,048.88			
AUGUST	\$ 573,182.38	\$ 628,097.95	\$ 674,315.22	\$ 669,032.23	\$ 759,750.52			
SEPTEMBER	\$ 610,951.54	\$ 618,556.85	\$ 650,522.82	\$ 681,018.91	\$ 754,190.32			
OCTOBER	\$ 600,200.52	\$ 628,727.96	\$ 666,705.32	\$ 708,672.81	\$ 774,840.34			
NOVEMBER	\$ 581,096.92	\$ 622,960.44	\$ 651,848.88	\$ 689,745.13	\$ 761,836.91			
DECEMBER	\$ 590,796.20	\$ 605,076.44	\$ 641,516.71	\$ 671,569.35	\$ 745,176.21			
TOTAL	\$ 6,910,773.36	\$ 7,324,872.74	\$ 7,698,124.52	\$ 7,941,069.46	\$ 8,575,504.96	\$ 1,566,150.54	\$ 115,709.41	7.98%
Projection	\$6,607,000.00	\$6,982,590.00	\$7,500,000.00	\$7,777,500.00	\$8,145,000.00	\$7,363,000.00		
% Increase (Decrease) Over Prior Year	4.78%	5.99%	5.10%	3.16%	7.99%			

Bobby Hill - Washington County Treasurer

QUARTER-CENT SALES TAX - WASHINGTON COUNTY JAIL

MONTH	2016	2017	2018	2019	2020	2021	Current Month Over/Under Last Year	Current Month % Over/Under Last Year
JANUARY	\$ 748,742.18	\$ 803,357.04	\$ 807,790.30	\$ 869,292.85	\$ 932,348.51	\$ 1,006,342.22	\$ 73,993.71	7.94%
FEBRUARY	\$ 862,445.56	\$ 893,939.65	\$ 950,878.87	\$ 961,415.84	\$ 1,039,096.12	\$ 1,122,375.04	\$ 83,278.92	8.01%
MARCH	\$ 676,007.43	\$ 766,314.50	\$ 776,277.01	\$ 812,846.30	\$ 852,622.09			
APRIL	\$ 782,195.55	\$ 761,571.59	\$ 780,054.62	\$ 782,597.79	\$ 880,276.27			
MAY	\$ 761,375.56	\$ 843,469.17	\$ 908,367.10	\$ 901,818.71	\$ 942,696.04			
JUNE	\$ 736,815.63	\$ 791,212.15	\$ 861,996.28	\$ 897,569.16	\$ 891,255.45			
JULY	\$ 807,450.51	\$ 877,949.63	\$ 913,093.78	\$ 919,460.45	\$ 958,304.89			
AUGUST	\$ 779,071.48	\$ 853,712.92	\$ 916,531.60	\$ 909,350.93	\$ 1,032,655.55			
SEPTEMBER	\$ 830,407.46	\$ 840,744.62	\$ 884,192.89	\$ 925,643.27	\$ 1,025,098.11			
OCTOBER	\$ 815,794.64	\$ 854,569.22	\$ 906,188.19	\$ 963,230.55	\$ 1,053,165.69			
NOVEMBER	\$ 789,828.96	\$ 846,730.01	\$ 885,995.26	\$ 937,503.99	\$ 1,035,491.38			
DECEMBER	\$ 803,012.25	\$ 822,422.00	\$ 871,951.74	\$ 912,799.40	\$ 1,012,846.10			
TOTAL	\$ 9,393,147.21	\$ 9,955,992.50	\$ 10,463,317.64	\$ 10,793,529.24	\$ 11,655,856.20	\$ 2,128,717.26	\$ 157,272.63	7.98%
Projection	\$ 8,870,000.00	\$ 9,515,000.00	\$ 10,100,000.00	\$ 10,475,000.00	\$ 11,075,000.00	\$ 11,400,000.00		
% Increase (Decrease) Over Prior Year	4.81%	5.99%	5.10%	3.16%	7.99%			

Bobby Hill - Washington County Treasurer

LOCAL DISTRIBUTION - SALES TAX - 1.25% - WASHINGTON COUNTY

	2021 February (December)	Compared to 2020
Total Distribution	5,819,185.35	8.77%
Other General Merchandise Stores	1,055,462.01	9.68%
Building Material/Supply Stores	344,387.81	24.55%
Sporting Goods/Hobby/Musical Instrument	137,287.35	19.44%
Grocery Stores	261,698.37	-4.26%
E-Shopping and Mail-Order Houses	401,755.50	37.79%
Full-Service Restaurants	241,804.49	-13.22%
Restaurants and other eating places	160,641.00	21.33%
Electronics and Appliance Stores	211,395.31	16.98%
Drinking Places (Alcohol)	9,570.52	-6.45%
Liquor, Beer, Wine Stores	95,902.52	31.34%
Clothing Stores	132,789.03	-2.91%
Other Misc Store Retailers	97,993.31	43.85%

	2020 February (December)
Total Distribution	5,350,134.18
Other General Merchandise Stores	962,346.07
Building Material/Supply Stores	276,498.70
Sporting Goods/Hobby/Musical Instrument	114,946.61
Grocery Stores	273,330.96
E-Shopping and Mail-Order Houses	291,563.25
Full-Service Restaurants	278,631.47
Restaurants and other eating places	132,398.05
Electronics and Appliance Stores	180,706.49
Drinking Places (Alcohol)	10,229.95
Liquor, Beer, Wine Stores	73,018.75
Clothing Stores	136,762.79
Other Misc Store Retailers	68,123.47

DATA DOES NOT INCLUDE NEW 1/4-CENT RADIO SALES TAX

Bobby Hill, Washington County Treasurer
2/28/2021

HALF-CENT STATE SALES TAX - WASHINGTON COUNTY ROAD

MONTH	2016	2017	2018	2019	2020	2021	Current Month Over/Under Last Year	Current Month % Over/Under Last Year
JANUARY	\$ 112,485.66	\$ 127,662.71	\$ 142,638.93	\$ 146,170.98	\$ 152,597.85	\$ 151,039.58	\$ (1,558.27)	-1.02%
FEBRUARY	\$ 120,265.33	\$ 129,891.45	\$ 134,231.52	\$ 141,207.60	\$ 152,702.47	\$ 156,115.30	\$ 3,412.83	2.24%
MARCH	\$ 109,104.83	\$ 116,372.71	\$ 124,818.42	\$ 130,525.29	\$ 132,709.32			
APRIL	\$ 119,761.46	\$ 126,957.07	\$ 132,348.65	\$ 140,763.67	\$ 143,056.26			
MAY	\$ 115,795.59	\$ 125,526.35	\$ 137,039.28	\$ 140,049.92	\$ 131,854.19			
JUNE	\$ 112,127.03	\$ 126,077.85	\$ 132,487.65	\$ 147,664.96	\$ 136,776.01			
JULY	\$ 119,908.88	\$ 132,195.23	\$ 140,320.10	\$ 145,675.38	\$ 148,858.40			
AUGUST	\$ 122,694.55	\$ 125,513.27	\$ 137,912.38	\$ 142,035.25	\$ 154,627.82			
SEPTEMBER	\$ 126,633.11	\$ 130,620.12	\$ 141,449.96	\$ 154,548.75	\$ 154,121.40			
OCTOBER	\$ 124,904.14	\$ 131,557.47	\$ 140,556.69	\$ 145,790.44	\$ 152,525.45			
NOVEMBER	\$ 123,750.85	\$ 125,454.20	\$ 134,449.34	\$ 146,731.61	\$ 156,599.73			
DECEMBER	\$ 117,672.65	\$ 122,782.89	\$ 138,605.24	\$ 145,818.02	\$ 144,054.46			
TOTAL	\$ 1,425,104.08	\$ 1,520,611.32	\$ 1,636,858.16	\$ 1,726,981.87	\$ 1,760,483.36	\$ 307,154.88	\$ 1,854.56	0.61%
Projection	\$ 1,300,000.00	\$ 1,420,000.00	\$ 1,480,000.00	\$ 1,650,000.00	\$ 1,770,000.00	\$ 1,750,000.00		
% Increase/Decrease Over Prior Year	4.32%	6.70%	7.64%	5.51%	1.94%			

Bobby Hill - Washington County Treasurer

1/4-Cent Radio System Sales Tax

MONTH	2020	2021
JANUARY		\$ 1,006,342.22
FEBRUARY		\$ 1,122,375.04
MARCH		\$ -
APRIL		\$ -
MAY		\$ -
JUNE		\$ -
JULY		\$ -
AUGUST		\$ -
SEPTEMBER	\$ 1,025,098.11	
OCTOBER	\$ 1,053,165.69	
NOVEMBER	\$ 1,035,491.38	
DECEMBER	\$ 1,012,846.10	
TOTAL	\$ 4,126,601.28	\$ 2,128,717.26
Projection	\$ 3,800,000.00	\$ 7,530,000.00

Collections begin July 1, 2020 (Distributed in September 2020)

Collections end June 30, 2021 (Distributed in August 2021)

Bobby Hill, Washington County Treasurer

1002 Employee Insurance
January-21

Begining Balance: \$3,239,726.03						
	Income			Expense		
	Current	Previous Month	YTD	Current	Previous Month	YTD
AR Blue Cross	\$ -	\$ 1,175.00	\$ 1,175.00	\$ -	\$ -	\$ -
Employee Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Excess Commission Distribution - Treasurer	\$ -	\$ 5,173.38	\$ 5,173.38	\$ -	\$ -	\$ -
Insurance - Retiree Payments	\$ 11,055.52	\$ 11,778.69	\$ 22,834.21	\$ -	\$ 723.17	\$ 723.17
Insurance Premiums from Employees	\$ 90,908.73	\$ 90,387.38	\$ 181,296.11	\$ -	\$ -	\$ -
Insurance Contribution from County	\$ 308,958.00	\$ 615,120.00	\$ 924,078.00	\$ -	\$ -	\$ -
Life Insurance Premiums from Employees*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Life Insurance Contribution from County	\$ 7,238.00	\$ 14,476.00	\$ 21,714.00	\$ -	\$ -	\$ -
Interest	\$ 1,649.46	\$ 1,819.29	\$ 3,468.75	\$ -	\$ -	\$ -
Benefitfocus	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ACA-Centers for Medicare/Medicaid	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Blue Adminstrative Expenses	\$ -	\$ -	\$ -	\$ 17,858.85	\$ 18,790.15	\$ 36,649.00
Conexis	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
First Care North Mana Clinic	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Group Service Underwriters	\$ -	\$ -	\$ -	\$ 35,484.58	\$ 70,964.88	\$ 106,449.46
IMWELL (PREMISE) Health	\$ -	\$ -	\$ -	\$ 13,498.76	\$ 13,471.67	\$ 26,970.43
KARAS Family Walkin Clinic	\$ -	\$ -	\$ -	\$ 1,691.07	\$ -	\$ 1,691.07
Mutual Of Omaha Policy Holder Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MCMAT Background Screnning LLC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ozark Guidance Center	\$ -	\$ -	\$ -	\$ -	\$ 2,058.75	\$ 2,058.75
Reliastar Life Insurance Company	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Standard Insurance Company	\$ -	\$ -	\$ -	\$ -	\$ 6,022.70	\$ 6,022.70
TC	\$ -	\$ -	\$ -	\$ 32.99	\$ 36.39	\$ 69.38
Transfer by Court Order	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
UAMS Family Medical Center	\$ -	\$ -	\$ -	\$ 726.00	\$ 647.01	\$ 1,373.01
UAMS Outpatient Therapy Clinic	\$ -	\$ -	\$ -	\$ 327.25	\$ -	\$ 327.25
United States Treasury	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Usable Mutual Insurance	\$ 628.50	\$ -	\$ 628.50	\$ 309,410.38	\$ 436,367.32	\$ 745,777.70
Wageworks Inc.	\$ -	\$ -	\$ -	\$ 405.00	\$ 830.50	\$ 1,235.50
Wash Co FOP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ 420,438.21	\$ 739,929.74	\$ 1,160,367.95	\$ 379,434.88	\$ 549,912.54	\$ 929,347.42
Ending Balance: \$3,280,729.36						

*goes into 1800 Flex Spending

Washington County, AR									
GL8018 Summary Statement of Operations - Expenses by Fund and Department									
February 28, 2021									
Fund	Department		Budget	Current Actual	YTD Actual	Encumbrance	Balance	% Used w/Encum	% Used Actual Only
General Fund									
1000	0100	County Judge	467,957	26,138	67,395	24,744	375,818	19.7%	14.4%
1000	0101	County Clerk	567,897	43,228	90,671	34,344	442,882	22.0%	16.0%
1000	0102	Circuit Clerk	612,191	32,738	71,566	51,516	489,109	20.1%	11.7%
1000	0103	Treasurer	229,187	17,557	36,234	8,586	184,367	19.6%	15.8%
1000	0104	Tax Collector	1,124,469	82,666	173,737	81,567	869,165	22.7%	15.5%
1000	0105	Assessor	2,412,512	154,123	440,151	232,530	1,739,831	27.9%	18.2%
1000	0106	Board of Equalization	1,758,401	109,028	204,695	1,199,323	354,383	79.8%	11.6%
1000	0107	Quorum Court	190,160	13,800	18,644	6,535	164,980	13.2%	9.8%
1000	0108	Buildings and Grounds	2,146,719	167,544	335,801	164,902	1,646,016	23.3%	15.6%
1000	0109	Elections	335,897	24,287	68,019	11,514	256,364	23.7%	20.3%
1000	0110	County Planning	328,887	20,469	70,769	22,094	236,025	28.2%	21.5%
1000	0113	Financial Management	385,964	26,676	57,395	25,070	303,498	21.4%	14.9%
1000	0115	Computer/IS Department	1,472,520	141,220	201,421	160,261	1,110,839	24.6%	13.7%
1000	0118	General Services	201,178	14,683	68,798	9,951	122,429	39.1%	34.2%
1000	0119	Archiving/Records Management	3,415	245	534	2,529	352	89.7%	15.6%
1000	0120	Grants Administrator	154,159	10,610	22,996	9,392	121,771	21.0%	14.9%
1000	0121	Human Resources	344,051	20,526	43,884	59,221	240,947	30.0%	12.8%
1000	0122	County Attorney	325,810	22,129	43,009	116,277	166,524	48.9%	13.2%
1000	0300	County Health	17,169	2,211	3,206	1,507	12,456	27.5%	18.7%
1000	0301	Ambulance Service	921,174	137,498	137,498	783,677	0	100.0%	14.9%
1000	0308	Animal Shelter	768,885	46,627	97,372	52,033	619,479	19.4%	12.7%
1000	0400	Sheriff	9,802,919	662,661	1,527,551	833,813	7,441,554	24.1%	15.6%
1000	0401	Circuit Court I	36,862	849	1,557	3,112	32,193	12.7%	4.2%
1000	0402	Circuit Court II	67,725	529	1,857	4,452	61,415	9.3%	2.7%
1000	0403	Circuit Court III	1,320,338	94,662	204,305	122,472	993,561	24.7%	15.5%
1000	0404	Circuit Court IV	118,736	5,550	12,792	14,017	91,927	22.6%	10.8%
1000	0405	Circuit Court V	28,474	1,408	3,573	4,675	20,227	29.0%	12.5%
1000	0406	Circuit Court VI	140,216	6,570	10,321	9,420	120,475	14.1%	7.4%

Fund	Department		Budget	Current Actual	YTD Actual	Encumbrance	Balance	% Used w/Encum	% Used Actual Only
1000	0407	Circuit Court VII	43,708	805	1,607	264	41,838	4.3%	3.7%
1000	0408	Circuit Court VIII	16,775	459	1,242	1,180	14,353	14.4%	7.4%
1000	0409	District Court Fayetteville	49,200	0	0	49,200	0	100.0%	0.0%
1000	0410	District Court Springdale	39,137	0	0	39,137	0	100.0%	0.0%
1000	0411	District Court Prairie Grove	25,872	0	0	25,872	0	100.0%	0.0%
1000	0412	District Court West Fork	25,000	0	0	25,000	0	100.0%	0.0%
1000	0413	District Court Elkins	42,468	0	0	42,468	0	100.0%	0.0%
1000	0414	DISTRICT COURT JUDGES	46,161	0	46,160	0	1	100.0%	100.0%
1000	0416	Prosecuting Attorney	1,564,310	106,880	227,083	136,658	1,200,568	23.3%	14.5%
1000	0417	Public Defender	772,631	55,276	110,362	53,341	608,928	21.2%	14.3%
1000	0419	Coroner	458,458	38,962	71,560	24,056	362,842	20.9%	15.6%
1000	0420	Constables	51	0	34	0	17	66.3%	66.3%
1000	0428	Sheriff-Work Release	19,170	72	274	2,170	16,726	12.7%	1.4%
1000	0440	COURT REPORORTING SRVCS	27,300	2,275	4,550	22,750	0	100.0%	16.7%
1000	0444	Juvenile Detention	1,575,620	94,979	213,197	151,479	1,210,944	23.1%	13.5%
1000	0500	Dept of Emergency Management	333,405	17,408	71,128	16,038	246,238	26.1%	21.3%
1000	0502	Fire Departments	850,471	212,484	213,009	669,325	(31,863)	103.7%	25.0%
1000	0505	County Judge-Emergency Budget	75,000	0	0	0	75,000	0.0%	0.0%
1000	0702	Environmental Affairs	335,287	8,686	34,489	220,599	80,199	76.1%	10.3%
1000	0800	Veterans Service	189,847	11,871	27,482	16,559	145,806	23.2%	14.5%
1000	0801	Extension Office	222,612	0	35	0	222,577	0.0%	0.0%
1000	8888	General-Transfer Out	950,000	0	38,806	0	911,194	4.1%	4.1%
General Fund			33,946,355	2,436,385	5,076,772	5,545,629	23,323,954	31.3%	15.0%
Employee Insurance Fund									
1002	0125	Employee Insurance	5,304,200	377,384	684,852	3,915,143	704,205	86.7%	12.9%
Employee Insurance Fund			5,304,200	377,384	684,852	3,915,143	704,205	86.7%	12.9%
Flexible Spending Fund									
1800	0126	Flexible Spending	270,155	2,533	44,896	354,342	(129,083)	147.8%	16.6%
Flexible Spending Fund			270,155	2,533	44,896	354,342	(129,083)	147.8%	16.6%
Road Fund									
2000	0200	County Road	8,845,693	642,534	1,517,814	613,188	6,714,691	24.1%	17.2%
2000	0201	Road 1/2 Cent Sales Tax	1,725,000	51,470	51,470	99,187	1,574,343	8.7%	3.0%
2000	8888	Road Transfer Out	80,000	0	80,412	0	(412)	100.5%	100.5%

Fund	Department		Budget	Current Actual	YTD Actual	Encumbrance	Balance	% Used w/Encum	% Used Actual Only
Road Fund			10,650,693	694,004	1,649,696	712,374	8,288,623	22.2%	15.5%
Add Fuel Tax Act 416-2019									
2003	0220	Add'l Fuel Tax Act 416-2019	414,702	0	0	0	414,702	0.0%	0.0%
Add Fuel Tax Act 416-2019			414,702	0	0	0	414,702	0.0%	0.0%
Treasurer's Automation Fund									
3000	0103	Treasurer's Automation	116,776	8,152	17,122	10,620	89,034	23.8%	14.7%
Treasurer's Automation Fund			116,776	8,152	17,122	10,620	89,034	23.8%	14.7%
Collector's Automation Fund									
3001	0104	Collector's Automation	569,935	25,977	46,297	93,036	430,602	24.4%	8.1%
Collector's Automation Fund			569,935	25,977	46,297	93,036	430,602	24.4%	8.1%
Circuit Court Automation Fund									
3002	0437	Circuit Court Automation	23,085	47	47	613	22,425	2.9%	0.2%
Circuit Court Automation Fund			23,085	47	47	613	22,425	2.9%	0.2%
Assessor's Amendment 79 Fund									
3004	0105	Assessor's Amendment 79	39,700	300	523	1,605	37,573	5.4%	1.3%
Assessor's Amendment 79 Fund			39,700	300	523	1,605	37,573	5.4%	1.3%
County Clerk's Cost Fund									
3005	0101	County Clerk's Cost	132,350	8,234	10,590	23,171	98,590	25.5%	8.0%
County Clerk's Cost Fund			132,350	8,234	10,590	23,171	98,590	25.5%	8.0%
Recorder's Cost Fund									
3006	0128	Recorder's Cost	1,253,303	87,367	154,809	126,720	971,774	22.5%	12.4%
3006	8888	Recorder's Costs Transfers Out	800,000	54,740	211,032	0	588,968	26.4%	26.4%
Recorder's Cost Fund			2,053,303	142,107	365,841	126,720	1,560,742	24.0%	17.8%
County Library Fund									
3008	0600	County Library	2,573,789	208,909	505,010	1,475,044	593,735	76.9%	19.6%
3008	0610	Co Lib-Greenland Branch	18,742	1,037	1,309	0	17,433	7.0%	7.0%
3008	0611	Co Lib-Winslow Branch	14,523	649	991	170	13,362	8.0%	6.8%
County Library Fund			2,607,054	210,595	507,310	1,475,214	624,530	76.0%	19.5%
County Clerk Operating Fund									
3010	0101	County Clerk Operating	15,000	283	358	145	14,497	3.4%	2.4%
County Clerk Operating Fund			15,000	283	358	145	14,497	3.4%	2.4%
Child Support Cost Fund									
3012	8888	Child Support-Transfer Out	13,000	0	10,483	0	2,517	80.6%	80.6%

Fund	Department		Budget	Current Actual	YTD Actual	Encumbrance	Balance	% Used w/Encum	% Used Actual Only
Child Support Cost Fund			13,000	0	10,483	0	2,517	80.6%	80.6%
Communication Facility/Equip									
3014	0400	Communicatons - Sheriff	286,400	33,958	78,442	105,377	102,581	64.2%	27.4%
Communication Facility/Equip			286,400	33,958	78,442	105,377	102,581	64.2%	27.4%
Jail Operations & Maintenance									
3017	0127	Jail-Maintenance	1,322,809	42,760	99,379	303,942	919,488	30.5%	7.5%
3017	0418	Jail Operations	16,617,776	931,013	2,431,123	3,471,937	10,714,716	35.5%	14.6%
Jail Operations & Maintenance			17,940,585	973,773	2,530,502	3,775,880	11,634,204	35.2%	14.1%
Boating Safety Fund									
3019	0400	Boating Safety	11,900	563	563	907	10,430	12.4%	4.7%
Boating Safety Fund			11,900	563	563	907	10,430	12.4%	4.7%
Emergency 911 Fund									
3020	0501	Emergency 911	808,905	39,725	65,211	307,608	436,086	46.1%	8.1%
Emergency 911 Fund			808,905	39,725	65,211	307,608	436,086	46.1%	8.1%
Adult Drug Court Fund									
3028	8888	Drug Court Program Trans Out	36,216	0	29,004	0	7,212	80.1%	80.1%
Adult Drug Court Fund			36,216	0	29,004	0	7,212	80.1%	80.1%
Circuit Court Juv Div Fund									
3031	0446	Circuit Court Juvenile Div	6,500	0	0	0	6,500	0.0%	0.0%
Circuit Court Juv Div Fund			6,500	0	0	0	6,500	0.0%	0.0%
Circuit Clerk Commissioner Fee									
3039	0129	Circuit Clerk Commissioner Fee	10,000	474	474	3,966	5,560	44.4%	4.7%
Circuit Clerk Commissioner Fee			10,000	474	474	3,966	5,560	44.4%	4.7%
HIV Clinic Fund									
3401	0305	HIV Clinic	183,319	9,367	19,791	9,829	153,699	16.2%	10.8%
HIV Clinic Fund			183,319	9,367	19,791	9,829	153,699	16.2%	10.8%
Law Library Fund									
3402	0422	Law Library	113,298	6,369	8,313	88,076	16,909	85.1%	7.3%
Law Library Fund			113,298	6,369	8,313	88,076	16,909	85.1%	7.3%
Drug Enforcement - State Fund									
3404	0400	Drug Enforcement-State	21,300	0	0	0	21,300	0.0%	0.0%
Drug Enforcement - State Fund			21,300	0	0	0	21,300	0.0%	0.0%
Drug Enforcement- Fed Fund									

Fund	Department		Budget	Current Actual	YTD Actual	Encumbrance	Balance	% Used w/Encum	% Used Actual Only
3405	0400	Drug Enforcement-Federal	24,600	0	50	1,815	22,735	7.6%	0.2%
Drug Enforcement- Fed Fund			24,600	0	50	1,815	22,735	7.6%	0.2%
HIDTA									
3501	0438	HIDTA 2019	145,697	38,629	38,629	0	107,068	26.5%	26.5%
3501	0439	HIDTA 2020	325,772	0	0	0	325,772	0.0%	0.0%
HIDTA			471,469	38,629	38,629	0	432,840	8.2%	8.2%
Rural Community Grants Fund									
3503	0603	Brentwood Community Grant	3,533	37	37	547	2,949	16.5%	1.0%
Rural Community Grants Fund			3,533	37	37	547	2,949	16.5%	1.0%
JDC Grant Fund									
3510	0537	JDC GIA Grant 2020/21	28,163	387	387	995	26,781	4.9%	1.4%
JDC Grant Fund			28,163	387	387	995	26,781	4.9%	1.4%
DEM Grant Fund									
3511	0545	MRC	1,560	0	0	0	1,560	0.0%	0.0%
3511	0546	MRC2	4,286	0	0	0	4,286	0.0%	0.0%
3511	0547	MRC 2013	1,341	0	0	0	1,341	0.0%	0.0%
3511	0565	SWAT 2018	72,549	18,120	18,120	86,789	(32,361)	144.6%	25.0%
3511	0566	USAR 2018	17,045	0	0	2,468	14,577	14.5%	0.0%
3511	0567	WMD Fayetteville Fire 2018	142,212	0	0	131,065	11,147	92.2%	0.0%
3511	0570	DEM Radio System	81,622	1,529	2,671	4,569	74,383	8.9%	3.3%
3511	0573	SWAT 2019	350,006	6,025	6,025	123,897	220,084	37.1%	1.7%
3511	0574	USAR 2019	239,770	302	302	1,133	238,336	0.6%	0.1%
3511	0575	WMD Fayetteville Fire 2019	297,701	0	0	0	297,701	0.0%	0.0%
3511	0579	SWAT 2020	287,769	0	0	0	287,769	0.0%	0.0%
3511	0580	USAR 2020	340,069	0	0	0	340,069	0.0%	0.0%
3511	0581	CBRN/WMD	268,869	0	0	0	268,869	0.0%	0.0%
3511	0582	IFAK Kits	232,642	0	0	0	232,642	0.0%	0.0%
DEM Grant Fund			2,337,441	25,976	27,118	349,921	1,960,402	16.1%	1.2%
Drug Court Grant Fund									
3513	0493	SAMHSA 2019/2020	0	0	0	0	0		
3513	0494	SAMHSA 2020/2021	379,130	20,823	23,834	8,242	347,054	8.5%	6.3%
3513	0517	Accountability Ct. WCADC	0	3,498	3,498	0	(3,498)		
3513	0518	Accountability Ct. MCADC	0	2,570	2,570	0	(2,570)		

Fund	Department		Budget	Current Actual	YTD Actual	Encumbrance	Balance	% Used w/Encum	% Used Actual Only
3513	0519	Accountability Ct VTC	0	1,617	1,617	0	(1,617)		
Drug Court Grant Fund			379,130	28,509	31,519	8,242	339,369	10.5%	8.3%
Law Enforcement Grant Fund									
3514	0577	SCAAP 2018	48,320	0	0	0	48,320	0.0%	0.0%
3514	0578	SCAAP 2019	76,382	0	0	0	76,382	0.0%	0.0%
3514	0587	JAG 2020	3,526	0	0	8,791	(5,265)	249.3%	0.0%
Law Enforcement Grant Fund			128,228	0	0	8,791	119,437	6.9%	0.0%
Animal Shelter Projects Fund									
3516	0308	Animal Shelter Projects	49,050	0	0	0	49,050	0.0%	0.0%
Animal Shelter Projects Fund			49,050	0	0	0	49,050	0.0%	0.0%
AOC Juvenile Court Grant									
3519	0522	AOC Juvenile Court Grant	5,192	0	0	0	5,192	0.0%	0.0%
AOC Juvenile Court Grant			5,192	0	0	0	5,192	0.0%	0.0%
Emergency Rental Assistance									
3525	0523	Emergency Rental Assistance	7,167,563	3,000,000	3,000,000	0	4,167,563	41.9%	41.9%
Emergency Rental Assistance			7,167,563	3,000,000	3,000,000	0	4,167,563	41.9%	41.9%
Crisis Sta. Unit Grant									
3550	0340	Crisis Sta. Unit Grant	1,501,306	0	0	125,071	1,376,235	8.3%	0.0%
Crisis Sta. Unit Grant			1,501,306	0	0	125,071	1,376,235	8.3%	0.0%
Radio System Sales Tax									
4800	0512	Radio System Sales Tax	11,045,600	0	0	0	11,045,600	0.0%	0.0%
Radio System Sales Tax			11,045,600	0	0	0	11,045,600	0.0%	0.0%
Overall - Total			98,716,005	8,063,768	14,244,825	17,045,637	67,425,542	31.7%	14.4%

Unappropriated Reserve Balance Report						
2/1/2021 to 2/28/2021						
	1/1/2021	2/1/2021		2/28/2021		
	Unappropriated	Unappropriated	February	Unappropriated	YTD	
Fund Description	Reserve Balance	Reserve Balance	Change	Reserve Balance	Change	Change Explanation
1000 - General Fund	3,295,620	3,289,746	(42,890)	3,246,856	(48,764)	ORD2021-09 Cir Ct VI items \$4500; ORD2021-10 An Shelter donations \$38,390
1001 - General Reserve Fund	4,500,000	4,500,000		4,500,000	0	
1002 - Employee Insurance Fund	1,899,760	1,899,760		1,899,760	0	
1005 - Coronavirus Relief Fund	4,500,000	4,500,000		4,500,000	0	
1800 - Flexible Spending Fund	47	47		47	0	
2000 - Road Fund	872,657	872,657		872,657	0	
2003 - Road Add'l Fuel Tax Fund	29,358	29,358		29,358	0	
3000 - Treasurer's Automation Fund	155,384	155,384		155,384	0	
3001 - Collector's Automation Fund	192,883	192,883		192,883	0	
3002 - Circuit Court Automation Fund	110,021	110,021		110,021	0	
3004 - Assessor's Amendment 79 Fund	177,110	177,110		177,110	0	
3005 - County Clerk's Cost Fund	535,900	535,900		535,900	0	
3006 - Recorder's Cost Fund	294,383	294,383		294,383	0	
3008 - County Library Fund	957,810	957,810		957,810	0	
3010 - County Clerk Operating Fund	15,726	15,726		15,726	0	
3012 - Child Support Cost Fund	7,763	7,763		7,763	0	
3014 - Communication Facility/Equip	145,555	145,555		145,555	0	
3017 - Jail Operations & Maintenance	(2,319,585)	(2,319,585)		(2,319,585)	0	
3019 - Boating Safety Fund	13,498	13,498		13,498	0	
3020 - Emergency 911 Fund	5,595	5,595		5,595	0	
3028 - Adult Drug Court Fund	23,315	23,315		23,315	0	
3031 - Circuit Court Juv Div Fund	3,495	3,495		3,495	0	
3032 - Juv Crt Representation Fund	3,452	3,452		3,452	0	
3039 - Circuit Clerk Commissioner Fee	2,020	2,020		2,020	0	
3042 - Assessor's Late Asmnt Fee Fund	25,326	25,326		25,326	0	
3075 - CSU Fund	67,769	67,769		67,769	0	
3401 - HIV Clinic Fund	85,306	85,306		85,306	0	
3402 - Law Library Fund	356,277	356,277		356,277	0	
3404 - Drug Enforcement - State Fund	39	39		39	0	
3405 - Drug Enforcement - Fed Fund	6,270	6,270		6,270	0	
3406 - Drug Court Program Fund	196,002	196,002		196,002	0	
4800 - Radio System Sales Tax	242,000	242,000		242,000	0	
Totals	16,400,756	16,394,882	(42,890)	16,351,992	(48,764)	
				General Fund	3,246,856	
				Gen Reserve	4,500,000	
				Jail Fund	(2,319,585)	
				Net General	5,427,271	

ORDINANCE NO. 2021-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE INCREASING THE STARTING SALARY OF THE JUVENILE CAREWORKERS; AND APPROPRIATING \$13,872 FROM UNAPPROPRIATED RESERVES IN THE GENERAL FUND TO VARIOUS LINE ITEMS IN THE JUVENILE DETENTION CENTER (JDC) BUDGET (0444) FOR 2021.

WHEREAS, the Washington County Juvenile Detention Center (“JDC”) has been unable to fill five staff positions in over a year; and,

WHEREAS, the lack of available staff adversely affects the JDC’s ability to adequately transport and supervise the facility’s youth; and,

WHEREAS, the lack of available staff hinders the JDC’s responsibility to comply with relevant State regulations; and,

WHEREAS, the lack of available staff adversely affects the JDC’s ability to both retain staff members and allow the current staff members to properly utilize their paid time off; and,

WHEREAS, in order to address the concerns stated herein, the JDC desires to increase the starting pay for various Juvenile Careworker positions for 2021.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. The starting salary of the Juvenile Careworker, Grade 10 (Positions 0444025, 0444029, 0444030, 0444031 and 0444032) is hereby increased to \$14.09/hour.

42 **ARTICLE 2.** There is hereby appropriated the total amount
43 of \$13,872 from unappropriated reserves in the General Fund (1000) to the following
44 salary line items in the Juvenile Detention Center (JDC) Budget (10000444) for 2021:

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46	Salary Full-Time	10000444.1001	\$11,280
47	Social Security Matching	10000444.1006	863
48	Noncontributing Retirement	10000444.1008	1,729

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JOSEPH K. WOOD, County Judge

DATE

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BECKY LEWALLEN, County Clerk

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Introduced by: **JP Lisa Ecke**
Date of Adoption:
Members Voting For:
Members Voting Against:
Members Abstaining:
Members Absent:

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Committee History:
Quorum Court History:

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N. DENYSE COLLINS
DIRECTOR



KENDRICK SEXTON
ASSISTANT DIRECTOR

**WASHINGTON COUNTY JUVENILE DETENTION CENTER
WASHINGTON COUNTY, ARKANSAS
OFFICE OF THE DIRECTOR**

To: Judge Joseph Wood
From: Director Denyse Collins
Cc: Brian Lester, County Attorney; Assistant Director Kendrick Sexton
Re: Juvenile Care Worker Positions
Date: March 03, 2021

The Juvenile Detention Center, unfortunately, has not been able to fill five staff positions, for at least the past year.

As it stands, we are currently running some shifts without adequate staffing. This becomes more difficult when we are managing Youth who are suicidal or self-harming and require 1:1 staffing or who need transported to and from acute hospitalization, as these require additional staff. Additionally, covering shift work is challenging in addressing absentees and PTO for the current Staff, who are working overtime to attempt to cover current staffing patterns. While we have quality Staff, there is concern about retaining these Staff due to current staffing patterns.

The request is not to regrade these positions. We would like for you to consider allowing us to maintain these positions at a grade 10, with the ability to hire for those positions and to start pay at the mid (\$14.09), rather than the minimum (\$12.68). This will help us to remain competitive in the job market. This consideration will have an impact on our budget and need assistance for funding.

Allowing this change, in the rate of pay, will potentially allow us to fill these five positions, thus allowing us to maintain compliance with State standards, helping to insure the safety and security of the facility (and reducing County liability), and allowing us to best meet the needs of the Youth and the Staff.

Thank you for your consideration of this proposal.

885 Clydesdale Drive • Fayetteville, Arkansas 72701
Telephone: (479) 444-1670 ext. 3 • Fax: (479) 445-6903
DCollins@co.washington.ar.us
Washington County JDC is an Equal Employment Opportunity Employer M/F/D/V

WASHINGTON COUNTY
Job Description

Job Title: Juvenile Care Worker

Exempt (Y/N): No
DATE REVISED: June 2016

DEPARTMENT: Regional Juvenile Detention Center
SUPERVISOR: Assistant Director, Staff Development
Supervisor, Youth Development Specialist Supervisor,
Youth Development Supervisor.

The Juvenile Care Worker, under the guidance and direction of the Staff Development Supervisor, serves the County by efficiently supervising and maintaining discipline, and meeting these needs of the residents in accordance with federal and state law. Work effectively with all divisions and departments within the Regional Juvenile Detention Center, Juvenile Courts, Defenders, Prosecuting Attorneys, law enforcement agencies, other counties and the public. Must meet minimum requirements under state law for Juvenile Detention Standards Training (40 hours of training).

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following.
Other duties may be assigned.

1. Assure a safe and secure environment for residents and staff by providing continuous supervision of residents.
2. Complete intakes by documenting and securing personal property, pat down and strip search, searching for contraband, providing a cursory examination of the juvenile to determine health and mental health status, collection information, and provide the juvenile with information about the center's operation and regulations. Review, for accuracy, the intake process and paperwork completed by employees under their supervision. Responsible for federal detainees and detainees from other states.
3. Assure that the County's 3.1 million facility is maintained in a clean manner and that all equipment is operating properly through systematic inspections and reports. Almost continuous care and attention required by the incumbent in order to prevent damage or loss to the County.
4. Assess residents' immediate need for medical care or mental health assistance and document the actions taken to secure such service. Respond to emergencies and stabilize ill or injured persons.
5. Document behavior of individual residents as it related to peers, property, school, visitors, activities, the probability of harming others or themselves, and escape potential. Manage "special needs" juveniles and mentally ill or self-mutilating/suicidal juveniles.
6. Supervise the residents during structured activities, free-time activities, and outside recreation. Assist in coordination, participation, and supervision of residents during structured activities/free-time activities.
7. Manage violent detainees charged with adolescent and adult crimes.

8. Manage detainees under the influence of intoxicants, illegal and legal drugs
9. Assure the safety of residents and visitors monitoring visits and verifying the name of the visitor and the purpose of the visit.
10. Establish, maintain and foster positives and harmonious working relationships with those contacted in the course of work in keeping with the Regional Juvenile Detention Center's objectives. Establish and maintain professional working relations with applicants, visitors, callers and business professionals.
11. Assure the legal process by directing contacts with or initiating contact with court officials, law enforcement officers, and parents/guardians to determine resident's trial status, court dates, relationships, etc. and complete necessary documentation or reports for prosecutor, public defender, private attorneys, human service Care Worker, mental health agencies, and court staff.
12. Complete resident discharges by returning personal property, obtaining proper signatures, and providing copies of various court related documents.
13. Transport to, and supervise during, appointments to court or for medical or dental treatment, mental health counseling or assessment, or transfer to another facility.
14. Attend monthly staff meetings
15. Complete training assignments.
16. Assist the schoolteacher, nurse, and/or social workers with maintaining order and providing educational, medical, or mental health services to the residents. Dispense medication.
17. Assure that the facility is operated according to policy and procedures as well as state standards, state law, and federal law.
18. Maintain jail equipment and premises, and make arrangements for necessary repairs. Procured and use supplies efficiently.
19. Prepare special reports, conduct jail inspections, and testify in court on matters.
20. Ensure that all contacts with the Regional Juvenile Detention Center are treated courteously and fairly in accordance with federal and state laws and that accurate information is provided to any office contact.
21. Ensure that the rights and safety of residents are not violated and that they receive the basic requirements as required by law.
22. Receive training in self-defense and physical restraint, CPR and First Aid.
23. Represent the department in a professional manner to enhance the County's image and minimize loss of goodwill.

24. Maintain driving licenses, vehicle license, and identification on motor equipment and determine status of equipment.
25. Provide a valid form of communication in order for other staff to be able to contact staff in the event of emergency or transport purposes (a valid phone number).

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

The individual filling this position will have an equivalent formal education of two years of college. A combination of education and work experience may be substituted for two years of college, the minimum being a high school diploma plus six months working in a residential shelter, detention center, or treatment facility. The incumbent should have knowledge regarding adolescent physical and emotional development as well as good observation, report writing and verbal skills. Additionally, the incumbent must complete, at a minimum, 140 hours of training during his/her first year and forty hours of training each year after the first 90 days. It usually takes a minimum of one year to become proficient at this job. CPR and First Aid required.

OTHER SKILLS and ABILITIES:

The incumbent must possess good oral/written communication skills and interpersonal relations. The person in this position must be adept at interacting with the general public, county personnel, and other agencies. The incumbent will be a self-starter who will have somewhat diversified activities, covered by established procedures general supervision. The incumbent must have sufficient self-confidence and judgment to be able to direct or restrict the actions of juveniles who are under the influence of drugs or alcohol, emotionally disturbed, hyperactive, hostile or acting out. The incumbent must be able to work as a team leader and have the ability to provide and receive constructive criticism. The incumbent must possess a valid Arkansas driver's license. The incumbent must be able to regularly use complex machines such as a desktop computer, printer, fax machine, copy machine, multi-line telephone, electronic controls, two-way radio, and safety/security devices. Additionally, the incumbent must have successfully completed a child abuse registry check, a physical examination, a psychological evaluation, a drug screen, and be free of tuberculosis. Must not have a criminal record of any kind and before selection into this position, must be able to withstand a complete background investigation as part of the employment requirements within the first thirty days after hiring date. Must possess a valid Arkansas Driver's License.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; sit; drive vehicle; use hands to finger, handle, or feel objects/controls; reach with hands and arms; talk or hear; taste or smell. The employee occasionally required to climb or balance; and stoop, kneel, crouch, or crawl.

The employee must occasionally lift and/or move more than 100 pounds. Must have visual and hearing acuity to fully observe the behaviors and interaction of residents and other persons within the facility or during official travel and activities, and to effectively receive and transmit communications by two-way radios and telephones. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, risk of radiation and vibration. The noise level in the work environment is usually moderate to loud.

ORDINANCE NO. 2021-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE RECOGNIZING REVENUE IN THE AMOUNT OF \$298,796 IN THE HIGH INTENSITY DRUG TRAFFICKING AREAS (HIDTA) GRANT FUND; AND, APPROPRIATING \$298,796 FROM THE HIDTA GRANT FUND TO THE HIDTA 2021 G21GC0004A BUDGET FOR 2021.

WHEREAS, Washington County has received a \$298,796 federal grant to fund the participation of various law enforcement agencies in the High Intensity Drug Trafficking Areas program (HIDTA); and

WHEREAS, the purpose of HIDTA is to reduce drug trafficking and production throughout the United States.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby recognized revenue in the amount of \$298,796 in the Other Federal Grants Revenue line item of the HIDTA Grant Fund (35010525.7109) for 2021; and

ARTICLE 2. There is hereby appropriated the total amount of \$298,796 from the Other Federal Grants Revenue line item in the HIDTA Grant Fund to the Special Projects line items in the HIDTA Grant G21GC0004A Budget (35010525.3103) for 2021.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: JP Patrick Deakins

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ARTICLE 2. There is hereby appropriated the amount of \$487,288 from the Drug Court Grant Fund to the following line items in the Veterans Treatment Court Grant Budget for 2021:

Other Professional Services	35130524-3009	\$379,736.00
Travel	35130524-3030	38,408.00
Small Equipment	35130524-2002	14,864.00
General Supplies	35130524-2001	2,008.00
Rent- Land or Building	35130524-3070	52,272.00

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Patrick Deakins**
Date of Adoption:
Members Voting For:
Members Voting Against:
Members Abstaining:
Members Absent:

Committee History:
Quorum Court History:

Item 21-O-026

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ORDINANCE NO. 2021-

APPROPRIATION ORDINANCE

**BE IT ENACTED BY THE QUORUM
COURT OF THE COUNTY OF
WASHINGTON, STATE OF ARKANSAS,
AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE APPROPRIATING \$15,000
FROM THE CORONAVIRUS RELIEF FUND
TO GENERAL SUPPLIES LINE ITEM IN THE
CORONER BUDGET (04192001) FOR 2021.**

WHEREAS, on March 27, 2020 Congress created the
Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”) and appropriated
money to a Coronavirus Relief Fund (the “Fund”); and,

WHEREAS, in 2020, Washington County received
approximately \$4,500,000 from the Fund; and,

WHEREAS, the Coroner’s Office seeks to utilize Fund
payments received by Washington County to purchase body bags and cots in response
to the complications created by the Coronavirus pandemic.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. There is hereby appropriated \$15,000 from the
Coronavirus Relief Fund in the General Fund (1005) to the General Supplies line item in
the Coroner Budget (04192001) for 2021.

JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Patrick Deakins**

ORDINANCE NO. 2021-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE RECOGNIZING ADDITIONAL REVENUES OF \$60,836.64; AND, APPROPRIATING \$79,195.27 FROM THE GENERAL FUND TO VARIOUS LINE ITEMS IN THE SHERIFF'S BUDGET (0400) AND JAIL BUDGET (0418) FOR 2021.

WHEREAS, the Washington County Sheriff's Office routinely provides law enforcement services for special events throughout the County for which it receives payment; and,

WHEREAS, Washington County has received additional revenues in the amount of \$60,836.64 for special event services provided by the Washington County Sheriff's Office; and,

WHEREAS, Washington County anticipates additional revenue in the amount of \$18,358.63 for special event services provided by the Washington County Sheriff's Office.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby appropriated the total amount of \$79,195.27 from the General Fund (1000) to the following line items in the following budgets for 2021:

<u>Sheriff's Budget</u>			
Salaries, Part-Time	10000400.1002	\$	327.80
Overtime	10000400.1005		34,103.36
Social Security	10000400.1006		2,634.05
Noncontributory Retirement	10000400.1008		5,246.75
Workers Compensation	10000400.1010		1,156.71

42	<u>Jail Budget</u>		
43	Salaries, Part-Time	30170418.1002	\$ 138.90
44	Overtime	30170418.1005	28,149.52
45	Social Security	30170418.1006	2,164.04
46	Noncontributory Retirement	30170418.1008	4,323.61
47	Workers Compensation	30170418.1010	950.53

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JOSEPH K. WOOD, County Judge

DATE

BECKY LEWALLEN, County Clerk

Introduced by: **JP Patrick Deakins**
Date of Adoption:
Members Voting For:
Members Voting Against:
Members Abstaining:
Members Absent:

Committee History:
Quorum Court History: