



**WASHINGTON COUNTY, ARKANSAS**  
**County Courthouse**

**REGULAR MEETING OF THE**  
**WASHINGTON COUNTY QUORUM COURT**

Thursday, March 18, 2021  
6:00 p.m.  
Washington County Quorum Court Room/Via Zoom

**A G E N D A**

1. **CALL TO ORDER AND WELCOME** **JUDGE JOSEPH WOOD**
2. **PRAYER AND PLEDGE**
3. **ADOPTION OF AGENDA**  
At the beginning of each meeting, the agenda shall be approved. Any JP may request an item be added or removed from the agenda subject to approval of the Quorum Court.
4. **PRELIMINARY MOTIONS**
5. **CITIZEN'S COMMENTS**  
Fifteen-minute comment period with a three-minute limit for each individual to comment on items on the agenda or other items.
6. **APPROVAL OF MINUTES** – Approval of the minutes from the Regular Quorum Court meeting of February 18, 2021. (6.1)
7. **COUNTY JUDGE'S REPORT** (7.1) **JUDGE JOSEPH WOOD**

**UNFINISHED BUSINESS**

8. **AN ORDINANCE DENYING A CONDITIONAL USE PERMIT RECOMMENDED FOR APPROVAL BY THE PLANNING AND ZONING BOARD (62 MOTOR CITY)** **JP WILLIE LEMING**  
This ordinance is on third and final reading. Item 20-O-077 (8.1 - 8.2)
9. **AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT RECOMMENDED FOR APPROVAL BY THE PLANNING AND ZONING BOARD (BLUE SPRINGS RV PARK)** **JP PATRICK DEAKINS**  
This ordinance is on third and final reading. Item 21-O-009 (9.1 – 9.2)
10. **AN ORDINANCE APPROPRIATING \$176,368.57 FROM THE CORONAVIRUS RELIEF FUND TO VARIOUS LINE ITEMS IN THE JAIL BUDGET (30170418) FOR 2021** **JP PATRICK DEAKINS**  
This ordinance was postponed at last month's Regular Quorum Court meeting. Item 21-O-001 (10.1)

11. **AN ORDINANCE APPROPRIATING \$298,050.96 FROM THE CORONAVIRUS RELIEF FUND TO VARIOUS LINE ITEMS IN THE SHERIFF BUDGET (10000400) FOR 2021** JP PATRICK DEAKINS

This ordinance is on third and final reading. Item 21-O-002 (11.1)

12. **AN ORDINANCE AUTHORIZING WASHINGTON COUNTY TO ALLOCATE AND DISTRIBUTE A PORTION OF ITS AWARD OF CORONAVIRUS RELIEF FUNDS FROM THE STATE OF ARKANSAS FOR THE BENEFIT OF COUNTY CITIZENS** JP EVA MADISON

This ordinance is on second reading. Item 21-O-021 (12.1)

**NEW BUSINESS**

13. **A RESOLUTION RECOGNIZING A VACANCY IN DISTRICT 4 OF THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS** JP SAM DUNCAN

Item 21-R-003 (13.1)

14. **AN ORDINANCE ESTABLISHING THE PROCEDURE TO BE USED FOR THE INTRODUCTION OF ORDINANCES, AND FOR OTHER PURPOSES** JP JIM WILSON

Item 21-O-022 (14.1)

15. **AN ORDINANCE INCREASING THE STARTING SALARY OF THE JUVENILE CAREWORKERS; AND APPROPRIATING \$13,872 FROM UNAPPROPRIATED RESERVES IN THE GENERAL FUND TO VARIOUS LINE ITEMS IN THE JUVENILE DETENTION CENTER (JDC) BUDGET (0444) FOR 2021** JP LISA ECKE

Item 21-O-027 (15.1 – 15.3)

16. **AN ORDINANCE RECOGNIZING REVENUE IN THE AMOUNT OF \$298,796 IN THE HIGH INTENSITY DRUG TRAFFICKING AREAS (HIDTA) GRANT FUND; AND, APPROPRIATING \$298,796 FROM THE HIDTA GRANT FUND TO THE HIDTA 2021 G21GC0004A BUDGET FOR 2021** JP PATRICK DEAKINS

Item 21-O-024 (16.1)

17. **AN ORDINANCE ANTICIPATING ADDITIONAL REVENUE OF \$487,288 IN THE DRUG COURT GRANT FUND; AND, APPROPRIATING THE AMOUNT OF \$487,288 FROM THE DRUG COURT GRANT FUND TO THE VETERANS TREATMENT COURT GRANT BUDGET FOR 2021** JP PATRICK DEAKINS

Item 21-O-025 (17.1)

18. **AN ORDINANCE APPROPRIATING \$15,000 FROM THE CORONAVIRUS RELIEF FUND TO GENERAL SUPPLIES LINE ITEM IN THE CORONER BUDGET (04192001) FOR 2021** JP PATRICK DEAKINS

Item 21-O-026 (18.1)

19. **AN ORDINANCE RECOGNIZING ADDITIONAL REVENUES OF \$60,836.64; AND, APPROPRIATING \$79,195.27 FROM THE GENERAL FUND TO VARIOUS LINE ITEMS IN THE SHERIFF'S BUDGET (0400) AND JAIL BUDGET (0418) FOR 2021** JP PATRICK DEAKINS

Item 21-O-028 (19.1)

JP EVA MADISON

20. **AN ORDINANCE AMENDING ORDINANCE 2021-01 TO REVISE THE STANDING COMMITTEES OF THE QUORUM COURT FOR THE 2021-22 TERM AND FOR OTHER PURPOSES**

Item 21-O-029 (20.1)

21. **COMMITTEE REPORTS:**

- COUNTY SERVICES (21.1)
- FINANCE & BUDGET (21.2)
- JAILS/LAW ENFORCEMENT/COURTS (21.3)
- PERSONNEL (21.4)

22. **ADJOURNMENT**

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**MINUTES OF THE  
REGULAR MEETING OF THE  
WASHINGTON COUNTY QUORUM COURT**

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Thursday, February 18, 2021

6:00 p.m.

Washington County Courthouse/  
Via Video Zoom Conference

County Judge Joseph K. Wood called the meeting to order at 6:00 p.m.

Judge Joseph Wood led the prayer and pledge.

Members present were JP Lance Johnson, JP Shannon Marti, JP Sean Simons, JP Judith Yanez, JP Patrick Deakins, JP Lisa Ecke, JP Sam Duncan, JP Shawndra Washington, JP Eva Madison, JP Robert Dennis, JP Suki Highers, JP Evelyn Rios Stafford, JP Willie Leming, JP Jim Wilson, and JP Butch Pond.

A request to amend the agenda and remove all items from the consent agenda was made by JP Highers. A motion to adopt the agenda as amended was made by JP Wilson and seconded by JP Dennis. A voice vote was called and all members present unanimously voted to adopt the agenda as amended.

A motion to suspend the rules and read all ordinances and resolutions by title only was made by JP Washington and seconded by JP Duncan. A voice vote was called and all members present unanimously voted to approve the motion.

During citizen's comments, Jana Starr spoke about the Library Systems. Mike Landry, Rachel Kirksey, Nikki Beaver, Gladys Tiffany, and Sarah Moore spoke about the CARES Act money. Shannon Sherman shared his concerns about the Blue Springs RV Park Conditional Use Permit request.

The January 21, 2021 minutes were approved with no corrections.

Judge Joseph Wood presented his Judge's Report. Judge Wood presented to the Court a Purchasing Department Report of the Disposal of County Property for January.

Judge Joseph Wood introduced agenda item 8.1. This ordinance was on second reading. County Attorney Brian Lester read the ordinance by title only, "AN ORDINANCE DENYING A CONDITIONAL USE PERMIT RECOMMENDED FOR APPROVAL BY THE PLANNING AND ZONING BOARD (62 Motor City). This ordinance will be on next month's agenda and will be on third and final reading.

Judge Joseph Wood introduced agenda item 9.1. This ordinance was on third and final reading. County Attorney Brian Lester read the ordinance by title only, "AN ORDINANCE ESTABLISHING MINIMUM STANDARDS OF HABITABILITY FOR RESIDENTIAL RENTAL PROPERTY". A motion to adopt the ordinance was made by JP Rios Stafford and seconded by JP Madison. There were comments made by JP Rios Stafford and JP Ecke. During public comments, Angela Belford, Gladys Tiffany, JP Dennis, JP Highers, Phyllis Tyvela, Sarah Moore, Nikki Beaver, and Beth Coger spoke.

51 A roll call vote was called and the votes were tallied as follow:

52 JP Johnson: No

53 JP Marti: No

54 JP Simons: No

55 JP Yanez: Yes

56 JP Deakins: No

57 JP Ecke: No

58 JP Duncan: No

59 JP Washington: Yes

60 JP Madison: Yes

61 JP Dennis: Yes

62 JP Highers: Yes

63 JP Rios Stafford: Yes

64 JP Leming: No

65 JP Wilson: No

66 JP Pond: No

67 The motion failed.

68

69 Judge Joseph Wood introduced agenda item 10.1. This ordinance was on second  
70 reading. County Attorney Brian Lester read the ordinance by title only, "AN  
71 ORDINANCE RATIFYING A CONDITIONAL USE PERMIT RECOMMENDED FOR  
72 APPROVAL BY THE PLANNING AND ZONING BOARD (BLUE SPRINGS RV PARK).  
73 This ordinance will be on next month's agenda and will be on third and final reading.  
74

75 Judge Joseph Wood introduced agenda item 11.1. This ordinance was on second  
76 reading. County Attorney Brian Lester read the ordinance by title only, "AN  
77 ORDINANCE RATIFYING A CONDITIONAL USE PERMIT RECOMMENDED FOR  
78 APPROVAL BY THE PLANNING AND ZONING BOARD (PHILLIPS MINOR  
79 SUBDIVISION)". A motion to suspend the rules and advance the ordinance to third and  
80 final reading was made by JP Wilson and seconded by JP Ecke. A voice vote was  
81 called and all members present unanimously voted to approve the motion. County  
82 Attorney Brian Lester read the ordinance by title only, "AN ORDINANCE RATIFYING A  
83 CONDITIONAL USE PERMIT RECOMMENDED FOR APPROVAL BY THE PLANNING  
84 AND ZONING BOARD (PHILLIPS MINOR SUBDIVISION)". A motion to adopt the  
85 ordinance was made by JP Wilson and seconded by JP Ecke. There were no public  
86 comments. A roll call vote was called and all members present unanimously voted to  
87 adopt the ordinance.  
88

89 **Ordinance 2021-06, AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT**  
90 **RECOMMENDED FOR APPROVAL BY THE PLANNING AND ZONING BOARD**  
91 **(PHILLIPS MINOR SUBDIVISION), was adopted.**  
92

93 Judge Joseph Wood introduced agenda item 12.1. This ordinance was on second  
94 reading. County Attorney Brian Lester read the ordinance by title only, "AN  
95 ORDINANCE RATIFYING A CONDITIONAL USE PERMIT RECOMMENDED FOR  
96 APPROVAL BY THE PLANNING AND ZONING BOARD (RUBY GRAHAM  
97 RESIDENTIAL)". A motion to suspend the rules and advance the ordinance to third and

98 final reading was made by JP Duncan and seconded by JP Wilson. A voice vote was  
99 called and all members present unanimously voted to approve the motion. County  
100 Attorney Brian Lester read the ordinance by title only, "AN ORDINANCE RATIFYING A  
101 CONDITIONAL USE PERMIT RECOMMENDED FOR APPROVAL BY THE PLANNING  
102 AND ZONING BOARD (RUBY GRAHAM RESIDENTIAL)". A motion to adopt the  
103 ordinance was made by JP Duncan and seconded by JP Leming. During public  
104 comments, Sherry Main and Nicholas Little spoke. A roll call vote was called and all  
105 members present unanimously voted to adopt the ordinance.  
106

107 **Ordinance 2021-07, AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT**  
108 **RECOMMENDED FOR APPROVAL BY THE PLANNING AND ZONING BOARD**  
109 **(RUBY GRAHAM RESIDENTIAL), was adopted.**  
110

111 Judge Joseph Wood introduced agenda item 13.1. This ordinance was on second  
112 reading. County Attorney Brian Lester read the ordinance by title only, "AN  
113 ORDINANCE RATIFYING A CONDITIONAL USE PERMIT RECOMMENDED FOR  
114 APPROVAL BY THE PLANNING AND ZONING BOARD (HOG EYE WIRELESS  
115 COMMUNICATIONS FACILITY)". A motion to suspend the rules and advance the  
116 ordinance to third and final reading was made by JP Wilson and seconded by JP  
117 Leming. A voice vote was called and all members present unanimously voted to  
118 approve the motion. County Attorney Brian Lester read the ordinance by title only, "AN  
119 ORDINANCE RATIFYING A CONDITIONAL USE PERMIT RECOMMENDED FOR  
120 APPROVAL BY THE PLANNING AND ZONING BOARD (HOG EYE WIRELESS  
121 COMMUNICATIONS FACILITY)". A motion to adopt the ordinance was made by JP  
122 Wilson and seconded by JP Dennis. There were comments made by JP Wilson, JP  
123 Yanez, JP Dennis, and JP Madison. There were no public comments. A roll call vote  
124 was called and the votes were tallied as follow:

- 125 JP Johnson: Yes
- 126 JP Marti: Yes
- 127 JP Simons: Yes
- 128 JP Yanez: No
- 129 JP Deakins: Yes
- 130 JP Ecke: Yes
- 131 JP Duncan: Yes
- 132 JP Washington: No
- 133 JP Madison: Abstain
- 134 JP Dennis: Yes
- 135 JP Highers: No
- 136 JP Rios Stafford: No
- 137 JP Leming: Yes
- 138 JP Wilson: Yes
- 139 JP Pond: Yes

140 The motion was approved.  
141

142 **Ordinance 2021-08, AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT**  
143 **RECOMMENDED FOR APPROVAL BY THE PLANNING AND ZONING BOARD**  
144 **(HOG EYE WIRELESS COMMUNICATIONS FACILITY).**

145  
146 Judge Joseph Wood introduced agenda item 14.1. This ordinance was on second  
147 reading. County Attorney Brian Lester read the ordinance by title only, "AN  
148 ORDINANCE APPROPRIATING \$176,368.57 FROM THE CORONAVIRUS RELIEF  
149 FUND TO VARIOUS LINE ITEMS IN THE JAIL BUDGET (30170418) FOR 2021". A  
150 motion to suspend the rules and advance the ordinance to third and final reading was  
151 made by JP Deakins and seconded by JP Leming. A voice vote was called and all  
152 members unanimously voted to approve the motion. County Attorney Brian Lester read  
153 the ordinance by title only, "AN ORDINANCE APPROPRIATING \$176,368.57 FROM  
154 THE CORONAVIRUS RELIEF FUND TO VARIOUS LINE ITEMS IN THE JAIL  
155 BUDGET (30170418) FOR 2021". A motion to adopt the ordinance was made by JP  
156 Deakins and seconded by JP Ecke. There were comments made by various members  
157 of the Court. During public comments, Sarah Moore, Gladys Tiffany, Beth Coger, Sherry  
158 Main, and Gwynne Gertz spoke. A motion to postpone the ordinance until next month's  
159 meeting was made by JP Dennis and seconded by JP Yanez. A roll call vote was called  
160 and the votes were tallied as follow:

- 161 JP Johnson: Yes
- 162 JP Marti: Yes
- 163 JP Simons: Yes
- 164 JP Yanez: Yes
- 165 JP Deakins: No
- 166 JP Ecke: No
- 167 JP Duncan: No
- 168 JP Washington: Yes
- 169 JP Madison: Yes
- 170 JP Dennis: Yes
- 171 JP Highers: Yes
- 172 JP Rios Stafford: Yes
- 173 JP Leming: No
- 174 JP Wilson: No
- 175 JP Pond: No

176 The motion was approved. This ordinance will be on next month's agenda.

177  
178 Judge Joseph Wood introduced agenda item 15.1. This ordinance was on second  
179 reading. County Attorney Brian Lester read the ordinance by title only, "AN  
180 ORDINANCE APPROPRIATING \$298,050.96 FROM THE CORONAVIRUS RELIEF  
181 FUND TO VARIOUS LINE ITEMS IN THE SHERIFF BUDGET (10000400) FOR 2021".  
182 This ordinance will be on next month's agenda and will be on third and final reading.  
183

184 Judge Joseph Wood introduced agenda item 16.1. This ordinance was on second  
185 reading. County Attorney Brian Lester read the ordinance by title only, "AN  
186 ORDINANCE APPROPRIATING \$4,500 FROM UNAPPROPRIATED RESERVES IN  
187 THE GENERAL FUND TO VARIOUS LINE ITEMS IN THE CIRCUIT COURT VI  
188 BUDGET (1000.0406) FOR 2021". A motion to suspend the rules and advance the  
189 ordinance to third and final reading was made by JP Deakins and seconded by JP  
190 Ecke. A voice vote was called and all members present unanimously voted to approve  
191 the motion. County Attorney Brian Lester read the ordinance by title only, "AN

192 ORDINANCE APPROPRIATING \$4,500 FROM UNAPPROPRIATED RESERVES IN  
193 THE GENERAL FUND TO VARIOUS LINE ITEMS IN THE CIRCUIT COURT VI  
194 BUDGET (1000.0406) FOR 2021”. A motion to adopt the ordinance was made by JP  
195 Deakins and seconded by JP Ecke. There were comments made by JP Deakins, JP  
196 Madison, and JP Yanez. There were no public comments. A roll call vote was called  
197 and the votes were tallied as follow:

- 198 JP Johnson: Yes
- 199 JP Marti: Yes
- 200 JP Simons: Yes
- 201 JP Yanez: No
- 202 JP Deakins: Yes
- 203 JP Ecke: Yes
- 204 JP Duncan: Yes
- 205 JP Washington: No
- 206 JP Madison: No
- 207 JP Dennis: Yes
- 208 JP Highers: No
- 209 JP Rios Stafford: No
- 210 JP Leming: Yes
- 211 JP Wilson: Yes
- 212 JP Pond: Yes

213 The motion was approved.

214  
215 **Ordinance 2021-09, AN ORDINANCE APPROPRIATING \$4,500 FROM**  
216 **UNAPPROPRIATED RESERVES IN THE GENERAL FUND TO VARIOUS LINE**  
217 **ITEMS IN THE CIRCUIT COURT VI BUDGET (1000.0406) FOR 2021, was adopted.**  
218

219 County Judge Joseph Wood introduced agenda item 17.1. This ordinance was on  
220 second reading. There was a scrivener’s error in the fund number; fund 3516 should be  
221 changed to fund 1000. County Attorney Brian Lester read the ordinance by title only,  
222 “AN ORDINANCE APPROPRIATING THE TOTAL AMOUNT OF \$38,389.57 FROM  
223 THE GENERAL FUND TO THE VEHICLES LINE ITEM IN THE ANIMAL SHELTER  
224 BUDGET (10000308) FOR 2021”. A motion to suspend the rules and advance the  
225 ordinance to third and final reading was made by JP Deakins and seconded by JP  
226 Pond. A voice vote was called and all members present unanimously voted to approve  
227 the motion. County Attorney Brian Lester read the ordinance by title only, “AN  
228 ORDINANCE APPROPRIATING THE TOTAL AMOUNT OF \$38,389.57 FROM THE  
229 GENERAL FUND TO THE VEHICLES LINE ITEM IN THE ANIMAL SHELTER  
230 BUDGET (10000308) FOR 2021”. A motion to adopt the ordinance was made by JP  
231 Deakins and seconded by JP Wilson. There were comments made by JP Deakins, JP  
232 Madison, JP Yanez, and Judge Joseph Wood. There were no public comments. A roll  
233 call vote was called and the votes were tallied as follow:

- 234 JP Johnson: Yes
- 235 JP Marti: Yes
- 236 JP Simons: Yes
- 237 JP Yanez: Yes
- 238 JP Deakins: Yes



239 JP Ecke: Yes  
240 JP Duncan: Yes  
241 JP Washington: Yes  
242 JP Madison: No  
243 JP Dennis: Yes  
244 JP Highers: Yes  
245 JP Rios Stafford: Yes  
246 JP Leming: Yes  
247 JP Wilson: Yes  
248 JP Pond: Yes  
249 The motion was approved.

251 **Ordinance 2021-10, AN ORDINANCE APPROPRIATING THE TOTAL AMOUNT OF**  
252 **\$38,389.57 FROM THE GENERAL FUND TO THE VEHICLES LINE ITEM IN THE**  
253 **ANIMAL SHELTER BUDGET (10000308) FOR 2021, was adopted.**  
254

255 Judge Joseph Wood introduced agenda item 18.1. County Attorney Brian Lester read  
256 the resolution by title only, "A RESOLUTION AUTHORIZING THE SUBMITTAL OF AN  
257 APPLICATION TO THE ARKANSAS UNPAVED ROADS GRANT FOR ROAD  
258 IMPROVEMENTS ON HAMSTRING ROAD (WC 842)". A motion to adopt the resolution  
259 was made by JP Deakins and seconded by JP Dennis. During public comments, Sherry  
260 Main spoke. A roll call vote was called and all members present unanimously voted to  
261 adopt the resolution.  
262

263 **Resolution 2021-01, A RESOLUTION AUTHORIZING THE SUBMITTAL OF AN**  
264 **APPLICATION TO THE ARKANSAS UNPAVED ROADS GRANT FOR ROAD**  
265 **IMPROVEMENTS ON HAMSTRING ROAD (WC 842), was adopted.**  
266

267 Judge Joseph Wood introduced agenda item 18.2. County Attorney Brian Lester read  
268 the ordinance by title only, "AN ORDINANCE PROJECTING REVENUES AND  
269 CARRYOVER TOTALING \$4,903,511.26 IN VARIOUS FUNDS; AND  
270 APPROPRIATING EXPENDITURES OF \$4,903,511.26 TO VARIOUS FUNDS AND  
271 BUDGET LINE ITEMS FOR 2021". A motion to adopt the ordinance was made by JP  
272 Deakins and seconded by JP Ecke. There were comments made by JP Deakins and JP  
273 Madison. There were no public comments. A roll call vote was called and all members  
274 unanimously voted to adopt the ordinance.  
275

276 **Ordinance 2021-11, AN ORDINANCE PROJECTING REVENUES AND CARRYOVER**  
277 **TOTALING \$4,903,511.26 IN VARIOUS FUNDS; AND APPROPRIATING**  
278 **EXPENDITURES OF \$4,903,511.26 TO VARIOUS FUNDS AND BUDGET LINE**  
279 **ITEMS FOR 2021, was adopted.**  
280

281 Judge Joseph Wood introduced agenda item 18.3. County Attorney Brian Lester read  
282 the ordinance by title only, "AN ORDINANCE CHANGING THE TITLE AND GRADES  
283 OF VARIOUS POSITIONS IN THE COUNTY ASSESSOR BUDGET FOR 2021". A  
284 motion to adopt the ordinance was made by JP Ecke and seconded by JP Leming.  
285 There were comments made by JP Ecke, JP Madison, JP Yanez, and Assessor Russell  
286 Hill. There were no public comments. A roll call vote was called and all members

287 present unanimously voted to adopt the ordinance.  
288

289 **Ordinance 2021-12, AN ORDINANCE CHANGING THE TITLE AND GRADES OF**  
290 **VARIOUS POSITIONS IN THE COUNTY ASSESSOR BUDGET FOR 2021, was**  
291 **adopted.**  
292

293 Judge Joseph Wood introduced agenda item 18.4. County Attorney Brian Lester read  
294 the ordinance by title only, "AN ORDINANCE CHANGING THE TITLE AND GRADE OF  
295 JUVENILE PROBATION OFFICER II/SPECIALIZED POLICE OFFICER IN THE  
296 CIRCUIT COURT III BUDGET FOR 2021". A motion to adopt the ordinance was made  
297 by JP Ecke and seconded by JP Dennis. There were no public comments. A roll call  
298 vote was called and all members present unanimously voted to adopt the ordinance.  
299

300 **Ordinance 2021-13, AN ORDINANCE CHANGING THE TITLE AND GRADE OF**  
301 **JUVENILE PROBATION OFFICER II/SPECIALIZED POLICE OFFICER IN THE**  
302 **CIRCUIT COURT III BUDGET FOR 2021, was adopted.**  
303

304 Judge Joseph Wood introduced agenda item 18.5. County Attorney Brian Lester read  
305 the resolution by title only, "A RESOLUTION AUTHORIZING THE SUBMITTAL OF AN  
306 APPLICATION TO THE ARKANSAS RURAL COMMUNITY GRANT PROGRAM TO  
307 ASSIST THE ROUND MOUNTAIN VOLUNTEER FIRE DEPARTMENT IN THE  
308 PURCHASE OF GEAR". A motion to adopt the resolution was made by JP Deakins and  
309 seconded by JP Leming. There were comments made by JP Deakins and JP Yanez.  
310 There were no public comments. A roll call vote was called and all members present  
311 unanimously voted to adopt the resolution.  
312

313 **Resolution 2021-02, A RESOLUTION AUTHORIZING THE SUBMITTAL OF AN**  
314 **APPLICATION TO THE ARKANSAS RURAL COMMUNITY GRANT PROGRAM TO**  
315 **ASSIST THE ROUND MOUNTAIN VOLUNTEER FIRE DEPARTMENT IN THE**  
316 **PURCHASE OF GEAR, was adopted.**  
317

318 Judge Joseph Wood introduced agenda item 19.1. County Attorney Brian Lester read  
319 the ordinance by title only, "AN ORDINANCE CHANGING THE GRADE OF THE  
320 ASSISTANT OFFICE MANAGER IN THE ROADS DEPARTMENT BUDGET FOR  
321 2021". A motion to adopt the ordinance was made by JP Ecke and seconded by JP  
322 Dennis. There were no public comments. A roll call vote was called and all members  
323 present unanimously voted to adopt the ordinance.  
324

325 **Ordinance 2021-14, AN ORDINANCE CHANGING THE GRADE OF THE**  
326 **ASSISTANT OFFICE MANAGER IN THE ROADS DEPARTMENT BUDGET FOR**  
327 **2021, was adopted.**  
328

329 Judge Joseph Wood introduced agenda item 20.1. County Attorney Brian Lester read  
330 the ordinance by title only, "AN ORDINANCE CHANGING THE TITLE OF THE ANIMAL  
331 CONTROL/CORPORAL POSITION (1000.0400.180) TO LEAD CIVILIAN ANIMAL  
332 CONTROL OFFICER IN THE SHERIFF'S BUDGET FOR 2021; AND CHANGING THE  
333 TITLE OF CORPORAL POSITIONS (1000.0400.300-1000.0400.336) TO  
334 DFC/CORPORAL FLEX SLOT POSITIONS IN THE SHERIFF'S BUDGET FOR 2021".  
335 A motion to adopt the ordinance was made by JP Ecke and seconded by JP Dennis.

336 There were no public comments. A roll call vote was called and all members  
337 unanimously voted to adopt the ordinance.  
338

339 **Ordinance 2021-15, AN ORDINANCE CHANGING THE TITLE OF THE ANIMAL**  
340 **CONTROL/CORPORAL POSITION (1000.0400.180) TO LEAD CIVILIAN ANIMAL**  
341 **CONTROL OFFICER IN THE SHERIFF’S BUDGET FOR 2021; AND CHANGING THE**  
342 **TITLE OF CORPORAL POSITIONS (1000.0400.300-1000.0400.336) TO**  
343 **DFC/CORPORAL FLEX SLOT POSITIONS IN THE SHERIFF’S BUDGET FOR 2021,**  
344 **was adopted.**  
345

346 Judge Joseph Wood introduced agenda item 21.1. County Attorney Brian Lester read  
347 the ordinance by title only, “AN ORDINANCE AUTHORIZING WASHINGTON COUNTY  
348 TO ALLOCATE AND DISTRIBUTE A PORTION OF ITS AWARD OF CORONAVIRUS  
349 RELIEF FUNDS FROM THE STATE OF ARKANSAS FOR THE BENEFIT OF COUNTY  
350 CITIZENS”. A motion to adopt the ordinance was made by JP Madison and seconded  
351 by JP Highers. There were comments made by various members of the Court. A motion  
352 to defer the ordinance to the Finance & Budget Committee was made by JP Deakins  
353 and seconded by JP Wilson. Judge Joseph Wood ruled the motion out of order. During  
354 public comments, Phyllis Tyvela, Monique Jones, Allie Brown, and Chris Seawood  
355 spoke. A motion to suspend the rules and allow twelve more minutes of public  
356 comments was made by JP Highers and seconded by JP Washington. A voice vote was  
357 called and majority of the members voted to approve the motion. Susan Gardner, Nikkie  
358 Beaver, Jana Starr, and Sherry Main spoke. A roll call vote was called and the votes  
359 were tallied as follow:

360 JP Johnson: No  
361 JP Marti: No  
362 JP Simons: No  
363 JP Yanez: Yes  
364 JP Deakins: No  
365 JP Ecke: No  
366 JP Duncan: No  
367 JP Washington: Yes  
368 JP Madison: Yes  
369 JP Dennis: No  
370 JP Highers: Yes  
371 JP Rios Stafford: Yes  
372 JP Leming: Abstain  
373 JP Wilson: No  
374 JP Pond: No

375 The motion failed to receive the super-majority vote required to pass with one reading.  
376 This ordinance will be on next month’s agenda and will be on second reading.  
377

378 JP Sam Duncan presented the February County Services Committee Report. The  
379 Committee met on February 1, 2021. The members of the 2021-2022 County Services  
380 Committee are: JP Robert Dennis, JP Sam Duncan, JP Suki Highers, JP Butch Pond,  
381 JP Sean Simons, JP Evelyn Rios Stafford, and JP Jim Wilson. The Committee elected  
382 JP Sam Duncan as Chair and JP Jim Wilson as Vice-Chair. The responsibilities of the

383 County Services Committee are to review policies concerning delivery of county  
384 services to citizens. Review maintenance and expansion of the County's infrastructure  
385 to meet the needs of the County's growth.  
386

387 JP Patrick Deakins presented the February Finance & Budget Committee Report. The  
388 Committee met on February 9, 2021. The members of the 2021-2022 Finance & Budget  
389 Committee are: JP Patrick Deakins, JP Sam Duncan, JP Lance Johnson, JP Sean  
390 Simons, JP Shawndra Washington, JP Jim Wilson, and JP Judith Yanez. The  
391 Committee elected JP Patrick Deakins as Chair and JP Sam Duncan as Vice-Chair.  
392 The responsibilities of the Finance & Budget Committee are to review and make  
393 recommendations on the financial condition of the County to include county finances,  
394 yearly budget, appropriations, fiscal control, audit review, and monitoring of  
395 expenditures. There were reports given on the Treasurer, Employees' Insurance, and  
396 Comptroller. There were discussion of the County's reimbursement from the CARES  
397 Act. The Committee approve five ordinances.  
398

399 JP Lance Johnson presented the February Jails/LE/Courts Committee Report. The  
400 Committee met on February 8, 2021. The members of the 2021-2022 Jails/LE/Courts  
401 Committee are: JP Patrick Deakins, JP Lisa Ecke, JP Lance Johnson, JP Willie Leming,  
402 JP Eva Madison, JP Shannon Marti, and JP Judith Yanez. The Committee elected JP  
403 Lance Johnson as Chair and JP Patrick Deakins as Vice-Chair. The responsibilities of  
404 the Jails/LE/Courts Committee are to discuss and plan for all phases of the current  
405 systems with a focus toward the future. This would take into account operating,  
406 philosophy, and financing of current and future needs. There were Statistic Reports  
407 given on the Juvenile Detention Center, Sheriff's Enforcement, and Detention.  
408

409 JP Lisa Ecke presented the February Personnel Committee Report. The Committee met  
410 on February 8, 2021. The members of the 2021-2022 Personnel Committee are: JP  
411 Robert Dennis, JP Lisa Ecke, JP Willie Leming, JP Shannon Marti, JP Butch Pond, JP  
412 Evelyn Rios Stafford, and JP Shawndra Washington. The Committee elected JP Lisa  
413 Ecke as Chair and JP Butch Pond as Vice-Chair. The responsibilities of the Personnel  
414 Committee are to review and make recommendations regarding the development of a  
415 comprehensive human resource systems for Washington County. This includes salary  
416 levels, policies, affirmative action review, employees insurance, fringe benefits, and  
417 travel policies. The Committee approved requests made by Assessor Russell Hill,  
418 Circuit Judge Stacey Zimmerman, County Judge Joseph Wood, and Sheriff Tim Helder.  
419

420 The meeting was adjourned at 9:20 p.m.  
421  
422

423 *Patty Burnett*

424 Patty Burnett

425 Quorum Court Coordinator

**Joseph K. Wood**  
County Judge



**Jousy Mancia**  
Fixed Asset Manager

**WASHINGTON COUNTY, ARKANSAS**  
**Purchasing Department Disposal of County Property**

February, 2021

A.C.A. §14-16-106 provides for the disposal of surplus property owned by a county. If it is determined by the county judge and the county assessor that any personal property owned by a county is junk, scrap, discarded, or otherwise of no value to the county, then the property may be disposed of in any manner deemed appropriate by the county judge. Below is a list of property disposed for the month of February, 2021.

Court Order	File Date	Description
2021-040	02/24/21	Unit 2-22-101 1999 MEB Tandem Axle Trailer , Serial 492UU182XA016695
2021-041	02/25/21	F00637 Recycle PRTB20 Trailer Serial PRT701995, F00638 Recycle PRTB20 Trailer Serial PRT702195, F00639 Recycle PRTB20 Trailer Serial PRT7020995, F01180 2012 Recycle PRTB20 Trailer Serial 1P9RB2629CA277434, F00640 2007 Mobile Forklift Ramps
2021-044	02/25/21	Removal Asset from County Property from Inventory - F00844 Steep Industries Crack Filler Serial # SOJK12048

Item 20-O-077

ORDINANCE NO. 2020-

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE DENYING A CONDITIONAL USE PERMIT RECOMMENDED FOR APPROVAL BY THE PLANNING AND ZONING BOARD.

WHEREAS, the Planning and Zoning Board voted to recommend approval of a Conditional Use Permit for the 62 Motor City project on October 1, 2020; and,

WHEREAS, the Quorum Court desires to deny the Conditional Use Permit.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. That the Conditional Use Permit for the 62 Motor City project recommended for approval by the Planning and Zoning Board is hereby denied.

\_\_\_\_\_  
JOSEPH K. WOOD, County Judge

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DATE

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BECKY LEWALLEN, County Clerk

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Introduced by: **JP Willie Leming**  
Date of Adoption:  
Members Voting For:  
Members Voting Against:  
Members Abstaining:  
Members Absent:

Committee History: Planning and Zoning Board (10-01-2020); Passed to QC  
Quorum Court History: Regular Quorum Court (10-15-2020); First Reading  
Regular Quorum Court (11-19-2020); Second Reading  
Regular Quorum Court (12-17-2020); Third Reading; Postponed  
until next month  
Regular Quorum Court (01-21-2021); Amended – Denying  
Regular Quorum Court (02-18-2021); 2<sup>nd</sup> Reading

### **62 Motor City Conditional Use Permit**

**The Planning Board/Zoning Board of Adjustments approved the 62 Motor City CUP, with conditions, request on October 1, 2020 (7 members voted "in favor", 0 members voted "against", 0 members were absent, 0 members abstained).**

The applicant, William Alfaro, is requesting conditional use permit approval to operate an auto sales dealership.

The zoning is for Agricultural and Single Family Residential uses with a maximum density of one (1) residential unit per acre.

The project parcel is not in a planning area.

The proposal is located on the northern side of W Hwy 62. There are no residential structures on the property at this time.

The applicant would like to operate an auto sales dealership on a parcel that is approximately 10.00 acres in size.

The auto sales dealership would be situated on the southeastern corner of the property. The applicant has estimated that the total area the auto sales dealership would utilize will fit within a 100x100 foot fenced area. Along the northern side of the fenced in area, an 8x20 foot office will be placed. There will be no water or septic connected to the building.

Parking will be along the front and sides of the fenced in area. The vehicles for sale will be centered in the middle of the 100x100 foot enclosure.

The applicant plans on placing gravel on and around the parking lot area. Fencing will surround the auto dealership area to provide safety for both the surrounding neighbors and for the applicant's inventory. The applicant will place a sign, but the sign will not be lit. The auto dealership will have its own driveway that connects to Hwy 62. Permitting for connecting to the Highway must be approved by the Arkansas Department of Transportation.

The surrounding uses are agricultural on the North, South, and East sides. To the West, the adjoining property use is residential. Within a half mile radius is a small service station, and another automotive dealership.

Notifications were mailed to surrounding property owners within 300 feet of the project parcel's exterior boundary. No comments were received against or in favor of the project. During the Planning Board public comment period of the project, there were no comments from the public.

The Planning Board members did voice concerns about the appearance of non-operational vehicles offending nearby neighbors. A condition was placed by the Board members that the applicant must install privacy fencing or other suitable material to shield non-operational vehicles from view of the public driving on the public road.

Staff does not expect this project to be contentious.



**The Planning Board/Zoning Board of Adjustments approved the 62 Motor City CUP request on October 1, 2020 (7 members voted “in favor”, 0 members voted “against”, 0 members were absent, 0 members abstained) with the following conditions:**

**Utility Conditions**

Electricity – Ozarks Electric

1. Any damage or relocation of existing facilities will be at owner’s expense.
2. Any power line extension that has to be built to this property will be at the owner’s expense. The cost will be determined after the owner makes application for electric service and the line has been designed.
3. All off site easements that are needed for Ozarks to extend electrical service to the property must be obtained by developer and easement documentation provided to Ozarks before work begins. On site easements must be shown on plat and recorded with the county.
4. Please contact Ozarks Electric if you have any questions. Wes Mahaffey At (479)263-2167 Or [wmahaffey@ozarksecc.com](mailto:wmahaffey@ozarksecc.com)

Phone – PG Telco

1. Please contact PG Telco for telephone concerns and questions.

Water – City of Lincoln

1. The City of Lincoln is unable to provide fire protection because the water line is too small.

**Fire Safety Conditions**

Fire Marshal

1. Though the Fire Marshal did not submit conditions, the applicant should seek to confer with the Fire Marshal to ensure that the project is able to be serviced adequately in the event of a fire or other emergency.

Lincoln Rural Fire Department

1. The access road must support up to 85,000lbs and be certified by an engineer.
2. A cul-de-sac or approved turn-around must be constructed to Arkansas Fire Code and be 100 foot in diameter to accommodate the larger vehicle the Fire Department has.
3. The entry road must be 20 feet wide minimum.

**Sewer/Septic Conditions**

1. Please contact the Arkansas Department of Health should the need for septic arise in the future.

**Drainage Conditions**

1. Should the applicant deviate from their plans to cover the project area with gravel or if the applicant plans to alter the current existing grades, further review will be needed per the County Engineer.

**Environmental Conditions**

1. No stormwater permit is required by Washington County at this time; however, applicant must comply with all rules and regulations of the Arkansas Department of Environmental Quality. [www.adeq.state.ar.us](http://www.adeq.state.ar.us)

**Road Conditions**

1. A permit from the Arkansas Highway and Transportation Department (AHTD) is required prior to any work being completed in the right-of-way.

**Signage Conditions**

1. All signs must be out of the right of ways.
2. Signs may not exceed 24 square feet in size.
3. Signs shall not be directly lit.

**Lighting Conditions**

1. All outdoor lighting must be shielded from neighboring properties. Any lighting must be indirect and not cause disturbance to drivers or neighbors. All security lighting must be shielded appropriately.

**Screening Conditions**

1. All outdoor storage areas and dumpsters, to include the gate, shall be screened with opaque material of a uniform type.
2. Any vegetation along the eastern portion of the bordering parcel must remain or if removed, must be replaced with vegetation for screening/privacy purposes.
3. The applicant shall utilize privacy fencing or similar opaque material to shield non-operational vehicles from view from the public road.

**Planning Conditions**

1. The Conditional Use Permit is specifically to allow an auto dealership only. The size of the auto dealership shall not exceed one acre in size. Any future land uses not allowed by the current zoning must come before the Planning Board/Zoning Board for conditional use permit approval and ratified by the Quorum Court.
2. The applicant must address all technical review comments as the project proceeds through to completion.

**Standard Conditions for All Projects**

1. Pay neighbor notification mailing fees within 30 days of project approval. Any extension must be approved by the Planning Office (fees will be calculated once the info is available from the post office). This total will be calculated for this project once all invoices are received.
2. Pay any engineering fees. This total will be calculated for this project once all invoices are received.
3. Any further splitting or land development not considered with this approval must be reviewed by the Washington County Planning Board/Zoning Board of Adjustments.
4. All CUPs must be ratified by the Quorum Court.
5. It is the applicant's responsibility to contact the Planning Office when inspections are needed.
6. Per Washington County ordinance Sec 11-75 (7): All plats for land developments approved by the Washington County Planning Board shall be contingent upon receipt by the Developer of any Federal, State, or local or approvals, if any, whether known or unknown to the Board or the Developer.
7. All conditions shall be adhered to and completed in the appropriate time period set out by ordinance.

Item 21-O-009

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**ORDINANCE NO. 2021-**

**BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT RECOMMENDED FOR APPROVAL BY THE PLANNING AND ZONING BOARD.**

**WHEREAS**, the Planning and Zoning Board voted to recommend approval of a Conditional Use Permit for the **Blue Springs RV Park** project on **November 5, 2020**; and,

**WHEREAS**, an appeal of the decision of the Planning and Zoning Board has been made to the Quorum Court, as allowed by the Washington County Code; and,

**WHEREAS**, after reviewing the information provided by the Planning Department, the applicant, and members of the community, the Quorum Court desires to ratify the Conditional Use Permit, pursuant to Washington County Code and the laws of the State of Arkansas.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:**

**ARTICLE 1.** That the Conditional Use Permit for the **Blue Springs RV Park** project recommended for approval by the Planning and Zoning Board is hereby ratified.

\_\_\_\_\_  
JOSEPH K. WOOD, County Judge

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BECKY LEWALLEN, County Clerk

43 Introduced by: **JP Patrick Deakins**

44 Date of Passage:

45 Members Voting For:

46 Members Voting Against:

47 Members Abstaining:

48 Members Absent:

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51 Committee History: Planning and Zoning Board (11-05-2020); Passed to QC

52 Appealed filed 11-18-2020

53 Quorum Court History: Regular Quorum Court (01-21-2021); First Reading

54 Regular Quorum Court (02-18-2021); Second Reading

### Blue Springs RV Park CUP

**The Planning Board/Zoning Board of Adjustments approved the Blue Springs RV Park CUP, with conditions, request on November 5, 2020 (6 members voted "in favor", 0 members voted "against", 1 member was absent).**

The applicant, Capstone Builders, is requesting conditional use permit approval to construct and operate an RV park.

The zoning is for Agricultural and Single Family Residential uses with a maximum density of one (1) residential unit per acre.

This project was approved by the Planning Board on October 4, 2012 and ratified by the Quorum Court on October 12, 2012. The project was not contentious at the time and there were no appeals. The applicant was unable to complete their project within the approved time frame.

The project parcel is not in a planning area.

The proposal is located along Blue Springs Rd WC 70 which is just south of Hwy 412.

The project parcel is approximately 31.91 acres.

The project will be accessible from Blue Springs Road WC 70. The RV park will be paved with asphalt. The proposal calls for a pool, dog kennels, and general office and other facilities.

There are two septic areas. The first septic area will be approximately 0.25 acres in size and will service the office building, pool areas, and other facilities and potentially cross under a future access road. The second septic area is also 0.25 acres in size and will service the actual RVs.

If the CUP request is granted, the applicant must proceed with large scale development permitting.

Staff sent notifications to surrounding property owners within 300 feet of the project parcel. Staff did not receive comments stating opposition or favor of the project.

At the Planning Board meeting, one neighbor voiced some concerns regarding the project, but did not oppose. Mr. Shannon Sherman, a neighbor on Blue Springs Road, noted that the curve to the north of the project parcel can be dangerous. Mr. Sherman stated that he and some of his nearby neighbors utilized a spring for water and that there was a ravine nearby. He wanted to make sure that the springs were not affected by the proposed development.

Mr. James McCarty with the Beaver Water District noted that there were a lot of other RV Parks in the area. King's River RV Park worked with the Beaver Water District to lower their density to allow for a lesser impact on the lake. Mr. McCarty noted concern about what precedent this may cause by allowing yet another RV Park into the area. Beaver Water District is in opposition of the project as is. They stated they would be in approval if the developers would lower their density to 1 unit per acre.

Planning Board Chair Joel Kelsey noted that the area was already saturated with RV Parks.

Project Engineer Cody Sexton with Blew & Associates detailed a map showing the natural flow of water from the project parcel location. Using the natural contours and topography of the area, he showed that a drop of water traveling from the project's septic fields would have to travel 3200 feet from one field and 2700 from another field to reach the lake. The other RV Parks were much closer to the Lake than this proposed one.

There was no further discussion.

**The Planning Board/Zoning Board of Adjustments approved the Blue Springs RV Park CUP, with conditions, request on November 5, 2020 (6 members voted "in favor", 0 members voted "against", 1 member was absent)**

### **Utility Conditions**

Electricity – Ozarks Electric

1. Any relocation of existing facilities or extension of line that has to be built specifically to feed the RV Park will be at full cost to the developer.
2. All lot corners must be marked with stakes clearly identifying the lot number and all utility easement widths and road crossing requirements will be defined on the plat before Ozarks will begin construction.
3. All off site easements that are needed for Ozarks to extend electrical service to the RV Park property must be obtained by developer and easement documentation provided to Ozarks before work begins. On site easements must be shown on plat and recorded with the county.
4. All conduits placed for the road crossings will be installed by the developer and must be 4 inch schedule 40 conduits at 48 inch in depth at final grade and marked with a post to identify the end of conduits. Conduits must extend past the edge of any obstructions so that they are accessible during construction. The number of conduits at the crossing will be determined by each utility provider that will be using the conduits at the road crossing. (Bare minimum of 5 Pipes)
5. Developer must provide Ozarks Electric with a Digital copy (AutoCAD) of the Final plat. All conduits for road crossings and specific widths of U.E., Lot size, St. Light location and address to Lot must be shown on final plat before Ozarks Electric will sign the final plat.
6. Developer is responsible for a percentage of the total cost of construction which is determined at the time the engineering design for electrical service) There will be extra charges to the Developer when extra time or materials are used for rock trenching, boring, select material bedding, shoring, dewatering, etc.
7. All Utility Easements to be cleared of all trees, brush, dirt piles, buildings and debris so that the easement is accessible with equipment. If easement is not cleared developer may be subject to extra charges.
8. Developer must notify Staking Tech. if they are interested in Ozarks Street Lights or if they will be installing their own. If interested in Ozarks Street Light a picture will be provided if asked. Will need St. Light location on final plat. If developer decide to go with their own contact Cooperative representative below.
9. Please contact Ozarks Electric when construction begins on RV Park and again when construction is within three months of completion. Wes Mahaffey At (479)263-2167 or [wmahaffey@ozarksecc.com](mailto:wmahaffey@ozarksecc.com)

Phone – AT&T

1. Please contact AT&T for telephone concerns and questions.

Water – City of Springdale

1. Please contact the City of Springdale for water concerns and questions.

Gas – Black Hills

1. Please contact Black Hills for natural gas concerns and questions.

**Fire Safety Conditions**

Fire Marshal

1. The architect/engineer will need to base the project off of the Arkansas Fire Prevention Code for the entire project. Please contact the Fire Marshal for an acknowledgement form

Nob Hill Rural Fire Department

1. Please contact the Nob Hill Fire Department for fire safety concerns and questions.

**Sewer/Septic Conditions**

1. Septic system, soils information, and RV park must go through ADH approval process before any permits are granted by ADH.

**Drainage Conditions**

1. A drainage report will be required during the large scale development portion of this project. The applicant should utilize the Drainage Report Checklist provided by the County Engineer.

**Environmental Conditions**

1. No stormwater permit is required by Washington County at this time; however, applicant must comply with all rules and regulations of the Arkansas Department of Environmental Quality. [www.adeq.state.ar.us](http://www.adeq.state.ar.us)

**Road Conditions**

1. A permit from the Washington County Road Department will be required prior to any work being completed in the right-of-way.
2. Any tile that may be needed must be sized by the Road Department.

**Signage Conditions**

1. All signs must be out of the right of ways.
2. Signs may not exceed 24 square feet in size and 8 feet in height.
3. Signs shall not be directly lit.
4. Signs may not be placed in the County Right of Way.

**Lighting Conditions**

1. All outdoor lighting must be shielded from neighboring properties. Any lighting must be indirect and not cause disturbance to drivers or neighbors. All security lighting must be shielded appropriately.

**Screening Conditions**

1. All outdoor storage areas and dumpsters, to include the gate, shall be screened with opaque material of a uniform type.
2. Care should be taken to leave as much of the wooded area intact to assist with visually secluding the RV park from neighboring properties.

**Addressing Conditions**

1. A physical 911 address may be required. Please complete the Address Application, if needed.

**Planning Conditions**

1. The Conditional Use Permit is specifically to allow an RV park only. Any future land uses not allowed by the current zoning must come before the Planning Board/Zoning Board for conditional use permit approval and ratified by the Quorum Court.
2. The applicant must address all technical review comments as the project proceeds through to completion.

**Additional Conditions from the Quorum Court**

1. The applicant will not allow RV space rental agreements to extend past thirty (30) days.

**Standard Conditions for All Projects**

1. Pay neighbor notification mailing fees within 30 days of project approval. Any extension must be approved by the Planning Office (fees will be calculated once the info is available from the post office). This total will be calculated for this project once all invoices are received.
2. Pay any engineering fees. This total will be calculated for this project once all invoices are received.
3. Any further splitting or land development not considered with this approval must be reviewed by the Washington County Planning Board/Zoning Board of Adjustments.
4. All CUPs must be ratified by the Quorum Court.
5. It is the applicant's responsibility to contact the Planning Office when inspections are needed.
6. Per Washington County ordinance Sec 11-75 (7): All plats for land developments approved by the Washington County Planning Board shall be contingent upon receipt by the Developer of any Federal, State, or local or approvals, if any, whether known or unknown to the Board or the Developer.
7. All conditions shall be adhered to and completed in the appropriate time period set out by ordinance.



ORDINANCE NO. 2021-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING \$176,368.57 FROM THE CORONAVIRUS RELIEF FUND TO VARIOUS LINE ITEMS IN THE JAIL BUDGET (30170418) FOR 2021.

WHEREAS, on March 27, 2020 Congress created the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") and appropriated money to a Coronavirus Relief Fund (the "Fund"); and,

WHEREAS, in 2020, Washington County received approximately \$4,500,000 from the Fund; and,

WHEREAS, the Sheriff's Office seeks to utilize Fund payments received by Washington County to purchase a full-body screening device; and,

WHEREAS, the full-body screening device will enhance social distancing efforts between Washington County employees and detainees while searching for contraband.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby appropriated \$176,368.57 from Coronavirus Relief Fund in the General Fund (1005) to the following line items in the Jail Budget (30170418) for 2021:

Machinery and Equipment	(30170418.4004)	\$153,658.50
Other Professional Services	(30170418.3009)	10,574.39
Other Sundry Insurance	(30170418.3054)	10,117.50
Postage	(30170418.3021)	2,018.18

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JOSEPH K. WOOD, County Judge

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DATE

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BECKY LEWALLEN, County Clerk

Introduced by: **JP Patrick Deakins**

Date of Adoption:

Members Voting For:

Members Voting Against:

Members Abstaining:

Members Absent:

Committee History:

Quorum Court History: Regular Quorum Court (01-21-2021); First Reading  
Regular Quorum Court (02-18-2021); Second and Third Reading;  
Postponed to Next Month

Item 21-O-002

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**ORDINANCE NO. 2021-**

**APPROPRIATION ORDINANCE**

**BE IT ENACTED BY THE QUORUM  
COURT OF THE COUNTY OF  
WASHINGTON, STATE OF ARKANSAS,  
AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE APPROPRIATING  
\$298,050.96 FROM THE CORONAVIRUS  
RELIEF FUND TO VARIOUS LINE ITEMS IN  
THE SHERIFF BUDGET (10000400) FOR  
2021.**

**WHEREAS**, the Washington County Sheriff’s Office desires  
to improve the safety of both the community and its officers; and,

**WHEREAS**, the Washington County Sheriff’s Office desires  
to promote transparency in the day-to-day interactions between the community and its  
officers; and,

**WHEREAS**, in furtherance of those desires, the Washington  
County Sheriff’s Office seeks to purchase Body Worn Cameras (“BWCs”) for deputies  
assigned to patrol and detention.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM  
COURT OF WASHINGTON COUNTY, ARKANSAS:**

**ARTICLE 1.** There is hereby appropriated \$298,050.96 from  
the Coronavirus Relief Fund in the General Fund (1005) to the following line items in the  
Sheriff Budget (10000400) for 2021:

Small Equipment	(10000400.2002)	\$110,963.40
Software Support	(10000400.3102)	83,170.37
Other Sundry Insurance	(10000400.3054)	67,864.13
Computer/IT Equipment	(10000400.2009)	12,459.95
Computer Services	(10000400.3003)	7,681.05
General Supplies	(10000400.2001)	7,604.24
Computer Equipment	(10000400.4009)	6,521.74
Postage	(10000400.3021)	1,786.08

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JOSEPH K. WOOD, County Judge

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DATE

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BECKY LEWALLEN, County Clerk

Introduced by: **JP Patrick Deakins**

Date of Adoption:

Members Voting For:

Members Voting Against:

Members Abstaining:

Members Absent:

Committee History:

Quorum Court History: Regular Quorum Court (01-21-2021); First Reading  
Regular Quorum Court (02-18-2021); Second Reading

Item 21-O-021

**ORDINANCE NO. 2021-**

**APPROPRIATION ORDINANCE**

**BE IT ENACTED BY THE QUORUM  
COURT OF THE COUNTY OF  
WASHINGTON, STATE OF ARKANSAS,  
AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE AUTHORIZING WASHINGTON  
COUNTY TO ALLOCATE AND DISTRIBUTE A  
PORTION OF ITS AWARD OF CORONAVIRUS  
RELIEF FUNDS FROM THE STATE OF ARKANSAS  
FOR THE BENEFIT OF COUNTY CITIZENS**

**WHEREAS**, in response to the COVID-19 pandemic, Congress passed the Coronavirus Aid, Relief, and Economic Security Act (the "CARES Act"), providing for a Coronavirus Relief Fund that appropriated \$150 billion to states, Tribal governments, territorial governments, and certain units of local government for reimbursement of certain COVID-19 related expenditures; and

**WHEREAS**, the funding from the CARES Act was designed to help offset the additional expenses local governments have incurred due to the COVID-19 pandemic, but not to help offset any losses in revenue; and

**WHEREAS**, the State of Arkansas received \$1,250,000,000 from the federal government under the CARES Act; and

**WHEREAS**, Washington County was not eligible to receive direct payment from the federal government under the CARES Act, but was eligible to receive funds from the State of Arkansas from the funds it received under the CARES Act; and

**WHEREAS**, the U.S. Department of the Treasury's guidance for recipients of CARES Act funds states "The [Coronavirus Relief] Fund is designed to provide ready funding to address unforeseen financial needs and risks created by the COVID-19 public health emergency. For this reason, and as a matter of administrative convenience in light of the emergency nature of this program, a State, territorial, local, or Tribal government may presume that payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency";

**WHEREAS**, Washington County applied to the State of Arkansas for funds totaling \$4,549,991.65 to reimburse the County for payroll expenses for employees at the Washington County Detention Center incurred in 2020 as qualifying “payroll costs for . . . public safety employees”;

**WHEREAS**, the State of Arkansas awarded Washington County the full amount it requested and provided the County with \$4,549,91.65 in or about October 2020;

**WHEREAS**, while Washington County did incur some unanticipated expenses relating to the COVID-19 pandemic in 2020, all or virtually all of the payroll expenses for employees at the Washington County Detention Center that were used to justify Washington County’s request for CARES Act funds were already budgeted for 2020 and did not require the expenditure of additional funds by the County;

**WHEREAS**, the CARES Act funds Washington County received from the State remain unspent in the County’s Fund 1005 “Coronavirus Relief Fund”;

**WHEREAS**, Washington County has an additional \$4,500,531.22 in its Fund 1001 “General Reserve Fund,” which are adequate reserves to provide for any unforeseen future expenses;

**WHEREAS**, despite the ongoing pandemic, Washington County’s revenue mains strong with overall sales tax revenue up over 2019 levels;

**WHEREAS**, Washington County is concerned about the continuing impact of the COVID-19 pandemic on its citizens and it wishes to provide financial assistance to its citizens during this challenging time, regardless of their race, color, gender, national origin, religion, sexual orientation, disability, or any other category protected by law;

**WHEREAS**, the Quorum Court believes that the best and highest use of the bulk of the CARES Act funds it received is to provide direct financial assistance to its citizens, recognizing that the purpose of these funds was not to provide financial assistance to the County for future expenses unrelated to the COVID-19 pandemic but to provide assistance now during the pandemic.

**NOW THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:**

**ARTICLE 1.** The County Judge is hereby authorized to expend CARES Act funds in the manner set forth in this Ordinance. The County Judge is further authorized to execute all agreements between the County and the approved recipient organizations or agencies for the purpose of expending these funds. The following expenditures are deemed reasonable, essential, and substantially dedicated to mitigating or responding to the COVID-19 pandemic:

<b>Purpose</b>	<b>Amount of Financial Assistance</b>	<b>Approved Recipient Organizations or Agencies</b>
To aid small businesses with locations exclusively in Washington County who have suffered financially and whose employees have suffered financially as a result of the COVID-19 pandemic	\$1,200,000	Washington County Chambers of Commerce with the understanding that they may be asked to provide financial assistance outside of their own cities for all County citizens
To provide hunger relief for residents of Washington County who have faced food insecurity as a result of the COVID-19 pandemic	\$1,200,000	Non-profit food banks or organizations offering emergency food distribution services located in Washington County, to include government agencies
To provide financial assistance to residents of Washington County who have lost their homes or have experienced financial difficulties related to homelessness or housing insecurity as a result of the COVID-19 pandemic	\$1,200,000	Non-profit homeless shelters or agencies providing services to the homeless or financially vulnerable populations located in Washington County, to include government agencies

**ARTICLE 2.** The distribution of these funds shall be made in such a manner that all County citizens have the opportunity to apply for and/or access the funds, including the Latino and Marshallese communities in Washington County. This shall include providing information in languages other than English, as needed, and making information on fund distribution available to those who do not have computer or internet access.

**ARTICLE 3.** The County Judge shall distribute these funds as provided for in this ordinance by April 15, 2021.

**ARTICLE 4.** The County Judge shall provide an initial written report to the Quorum Court at its regular March 2021 meeting on the progress for distributing funds under this Ordinance and make himself or his representative available for questions from the Quorum Court regarding the progress to date.

**ARTICLE 5.** The County Judge shall provide a final written report to the Quorum Court at its regular April 2021 meeting on the distribution of funds under this Ordinance and shall confirm that all funds authorized for allocation and distribution by this Ordinance have been so distributed at that time.

**ARTICLE 6.** The remainder of the funds not authorized for allocation and distribution by this Ordinance shall be transferred from Fund 1005 “Coronavirus Relief Fund” to Fund 1001 “General Reserve Fund” to reimburse Washington County for out-of-pocket non-budgeted expenditures resulting from the COVID-19 pandemic in 2020 and 2021.

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JOSEPH WOOD, County Judge

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DATE

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BECKY LEWALLEN, County Clerk

Introduced by: **JP Eva Madison**

Co-Sponsors:

Date of

Passage:

Members Voting For:

Members Voting Against:

Members Abstaining:

Members Absent:

Committee History:

Quorum Court History: Regular Quorum Court (02-18-2021); First Reading



21-R-003

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**RESOLUTION NO. 2021-**

**BE IT RESOLVED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, A RESOLUTION TO BE ENTITLED:**

**A RESOLUTION RECOGNIZING A VACANCY IN DISTRICT 4 OF THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS.**

**WHEREAS**, Washington County Quorum Court District 4 is currently represented by Justice of the Peace Judith Yanez; and,

**WHEREAS**, Justice of the Peace Judith Yanez has faithfully served District 4 well, however, she notified both the County Judge and Quorum Court that she must immediately resign from her position; and,

**WHEREAS**, pursuant to A.C.A. § 14-14-1309, a vacancy must be declared when a member of the Quorum Court resign.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:**

**ARTICLE 1.** That a vacancy is hereby declared to exist in Washington County Quorum Court District 4 and the County Judge shall notify the Governor of such, pursuant to A.C.A. § 14-14-1309.

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JOSEPH K. WOOD, County Judge

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DATE

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BECKY LEWALLEN, County Clerk

Introduced by: **JP Sam Duncan**

ORDINANCE NO. 2021-

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE ESTABLISHING THE PROCEDURE TO BE USED FOR THE INTRODUCTION OF ORDINANCES, AND FOR OTHER PURPOSES.

WHEREAS, the proper introduction of ordinances is of vital concern to the Quorum Court of Washington County; and,

WHEREAS, the rules previously adopted by the Quorum Court are not clear regarding the proper procedures; and,

WHEREAS, the Quorum Court desires to adequately set the procedures for the introduction of ordinances.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. All general ordinances shall be presented to the County Attorney by the member of the Quorum Court introducing that ordinance, in rough draft form, at least five (5) business days prior to the date of the Committee Meeting at which the member of the Quorum Court wishes to introduce the ordinance, except that an ordinance to ratify a conditional use permit granted or denied by the Planning and Zoning Board shall not be referred to a committee, but shall be referred directly to the Quorum Court for consideration.

ARTICLE 2. The County Attorney shall review the ordinance in rough draft form for legal sufficiency and prepare it in proper legal form and forward to the Court Secretary for meeting scheduling.

ARTICLE 3. The Court Secretary shall cause to be sent to each member of the Quorum Court a copy of the meeting agenda and ordinances the Friday preceding the date of the meeting.

ARTICLE 4. Any general ordinance that does not comply with

42 the requirements herein shall be deemed to be out of order if presented at a meeting of  
43 the Quorum Court, provided, however, that by a 2/3 vote of the members of the Quorum  
44 Court, the requirements herein may be suspended.

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46 **ARTICLE 5.** Once an ordinance is placed on an agenda,  
47 Robert’s Rules of Order, in its most recent version, shall govern, except where they are  
48 in conflict with the general laws of the County and the State.

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50 **ARTICLE 6.** An ordinance shall not be reintroduced in less  
51 than one year if it once fails adoption by the Quorum Court, unless it relates specifically  
52 to the annual budget.

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54 **ARTICLE 7.** Resolution 1979-01 is hereby repealed.

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56 **ARTICLE 8.** Any ordinance, or portion thereof, in conflict  
57 hereto, is hereby repealed and replaced.

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62 JOSEPH K. WOOD, County Judge

\_\_\_\_\_ DATE

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66 BECKY LEWALLEN, County Clerk

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68 Introduced by: **JP Jim Wilson**  
69 Date of Adoption:  
70 Members Voting For:  
71 Members Voting Against:  
72 Members Abstaining:  
73 Members Absent:

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76 Committee History: County Services Committee (03-01-2021); Passed to QC  
77 Quorum Court History:

ORDINANCE NO. 2021-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE INCREASING THE STARTING SALARY OF THE JUVENILE CAREWORKERS; AND APPROPRIATING \$13,872 FROM UNAPPROPRIATED RESERVES IN THE GENERAL FUND TO VARIOUS LINE ITEMS IN THE JUVENILE DETENTION CENTER (JDC) BUDGET (0444) FOR 2021.

WHEREAS, the Washington County Juvenile Detention Center ("JDC") has been unable to fill five staff positions in over a year; and,

WHEREAS, the lack of available staff adversely affects the JDC's ability to adequately transport and supervise the facility's youth; and,

WHEREAS, the lack of available staff hinders the JDC's responsibility to comply with relevant State regulations; and,

WHEREAS, the lack of available staff adversely affects the JDC's ability to both retain staff members and allow the current staff members to properly utilize their paid time off; and,

WHEREAS, in order to address the concerns stated herein, the JDC desires to increase the starting pay for various Juvenile Careworker positions for 2021.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. The starting salary of the Juvenile Careworker, Grade 10 (Positions 0444025, 0444029, 0444030, 0444031 and 0444032) is hereby increased to \$14.09/hour.

42 **ARTICLE 2.** There is hereby appropriated the total amount  
43 of \$13,872 from unappropriated reserves in the General Fund (1000) to the following  
44 salary line items in the Juvenile Detention Center (JDC) Budget (10000444) for 2021:

46	Salary Full-Time	10000444.1001	\$11,280
47	Social Security Matching	10000444.1006	863
48	Noncontributing Retirement	10000444.1008	1,729

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JOSEPH K. WOOD, County Judge

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DATE

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BECKY LEWALLEN, County Clerk

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59 Introduced by: **JP Lisa Ecke**

60 Date of Adoption:

61 Members Voting For:

62 Members Voting Against:

63 Members Abstaining:

64 Members Absent:

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68 Committee History: Personnel Committee (03-08-2021); Passed to Finance & Budget  
69 Finance & Budget Committee (03-09-2021); Passed to QC

70 Quorum Court History:

**N. DENYSE COLLINS**  
DIRECTOR



**KENDRICK SEXTON**  
ASSISTANT DIRECTOR

**WASHINGTON COUNTY JUVENILE DETENTION CENTER  
WASHINGTON COUNTY, ARKANSAS  
OFFICE OF THE DIRECTOR**

To: Judge Joseph Wood  
From: Director Denyse Collins  
Cc: Brian Lester, County Attorney; Assistant Director Kendrick Sexton  
**Re: Juvenile Care Worker Positions**  
Date: March 03, 2021

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The Juvenile Detention Center, unfortunately, has not been able to fill five staff positions, for at least the past year.

As it stands, we are currently running some shifts without adequate staffing. This becomes more difficult when we are managing Youth who are suicidal or self-harming and require 1:1 staffing or who need transported to and from acute hospitalization, as these require additional staff. Additionally, covering shift work is challenging in addressing absentees and PTO for the current Staff, who are working overtime to attempt to cover current staffing patterns. While we have quality Staff, there is concern about retaining these Staff due to current staffing patterns.

The request is not to regrade these positions. We would like for you to consider allowing us to maintain these positions at a grade 10, with the ability to hire for those positions and to start pay at the mid (\$14.09), rather than the minimum (\$12.68). This will help us to remain competitive in the job market. This consideration will have an impact on our budget and need assistance for funding.

Allowing this change, in the rate of pay, will potentially allow us to fill these five positions, thus allowing us to maintain compliance with State standards, helping to insure the safety and security of the facility (and reducing County liability), and allowing us to best meet the needs of the Youth and the Staff.

Thank you for your consideration of this proposal.

885 Clydesdale Drive • Fayetteville, Arkansas 72701  
Telephone: (479) 444-1670 ext. 3 • Fax: (479) 445-6903  
DCollins@co.washington.ar.us  
Washington County JDC is an Equal Employment Opportunity Employer M/F/D/V

**WASHINGTON COUNTY**  
Job Description

**Job Title: Juvenile Care Worker**

Exempt (Y/N): No  
DATE REVISED: June 2016

DEPARTMENT: Regional Juvenile Detention Center  
SUPERVISOR: Assistant Director, Staff Development  
Supervisor, Youth Development Specialist Supervisor,  
Youth Development Supervisor.

The Juvenile Care Worker, under the guidance and direction of the Staff Development Supervisor, serves the County by efficiently supervising and maintaining discipline, and meeting these needs of the residents in accordance with federal and state law. Work effectively with all divisions and departments within the Regional Juvenile Detention Center, Juvenile Courts, Defenders, Prosecuting Attorneys, law enforcement agencies, other counties and the public. Must meet minimum requirements under state law for Juvenile Detention Standards Training (40 hours of training).

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following.

Other duties may be assigned.

1. Assure a safe and secure environment for residents and staff by providing continuous supervision of residents.
2. Complete intakes by documenting and securing personal property, pat down and strip search, searching for contraband, providing a cursory examination of the juvenile to determine health and mental health status, collection information, and provide the juvenile with information about the center's operation and regulations. Review, for accuracy, the intake process and paperwork completed by employees under their supervision. Responsible for federal detainees and detainees from other states.
3. Assure that the County's 3.1 million facility is maintained in a clean manner and that all equipment is operating properly through systematic inspections and reports. Almost continuous care and attention required by the incumbent in order to prevent damage or loss to the County.
4. Assess residents' immediate need for medical care or mental health assistance and document the actions taken to secure such service. Respond to emergencies and stabilize ill or injured persons.
5. Document behavior of individual residents as it related to peers, property, school, visitors, activities, the probability of harming others or themselves, and escape potential. Manage "special needs" juveniles and mentally ill or self-mutilating/suicidal juveniles.
6. Supervise the residents during structured activities, free-time activities, and outside recreation. Assist in coordination, participation, and supervision of residents during structured activities/free-time activities.
7. Manage violent detainees charged with adolescent and adult crimes.

8. Manage detainees under the influence of intoxicants, illegal and legal drugs
9. Assure the safety of residents and visitors monitoring visits and verifying the name of the visitor and the purpose of the visit.
10. Establish, maintain and foster positives and harmonious working relationships with those contacted in the course of work in keeping with the Regional Juvenile Detention Center's objectives. Establish and maintain professional working relations with applicants, visitors, callers and business professionals.
11. Assure the legal process by directing contacts with or initiating contact with court officials, law enforcement officers, and parents/guardians to determine resident's trial status, court dates, relationships, etc. and complete necessary documentation or reports for prosecutor, public defender, private attorneys, human service Care Worker, mental health agencies, and court staff.
12. Complete resident discharges by returning personal property, obtaining proper signatures, and providing copies of various court related documents.
13. Transport to, and supervise during, appointments to court or for medical or dental treatment, mental health counseling or assessment, or transfer to another facility.
14. Attend monthly staff meetings
15. Complete training assignments.
16. Assist the schoolteacher, nurse, and/or social workers with maintaining order and providing educational, medical, or mental health services to the residents. Dispense medication.
17. Assure that the facility is operated according to policy and procedures as well as state standards, state law, and federal law.
18. Maintain jail equipment and premises, and make arrangements for necessary repairs. Procured and use supplies efficiently.
19. Prepare special reports, conduct jail inspections, and testify in court on matters.
20. Ensure that all contacts with the Regional Juvenile Detention Center are treated courteously and fairly in accordance with federal and state laws and that accurate information is provided to any office contact.
21. Ensure that the rights and safety of residents are not violated and that they receive the basic requirements as required by law.
22. Receive training in self-defense and physical restraint, CPR and First Aid.
23. Represent the department in a professional manner to enhance the County's image and minimize loss of goodwill.



24. Maintain driving licenses, vehicle license, and identification on motor equipment and determine status of equipment.
25. Provide a valid form of communication in order for other staff to be able to contact staff in the event of emergency or transport purposes ( a valid phone number).

#### **QUALIFICATION REQUIREMENTS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### **EDUCATION and/or EXPERIENCE:**

The individual filling this position will have an equivalent formal education of two years of college. A combination of education and work experience may be substituted for two years of college, the minimum being a high school diploma plus six months working in a residential shelter, detention center, or treatment facility. The incumbent should have knowledge regarding adolescent physical and emotional development as well as good observation, report writing and verbal skills. Additionally, the incumbent must complete, at a minimum, 140 hours of training during his/her first year and forty hours of training each year after the first 90 days. It usually takes a minimum of one year to become proficient at this job. CPR and First Aid required.

#### **OTHER SKILLS and ABILITIES:**

The incumbent must possess good oral/written communication skills and interpersonal relations. The person in this position must be adept at interacting with the general public, county personnel, and other agencies. The incumbent will be a self-starter who will have somewhat diversified activities, covered by established procedures general supervision. The incumbent must have sufficient self-confidence and judgment to be able to direct or restrict the actions of juveniles who are under the influence of drugs or alcohol, emotionally disturbed, hyperactive, hostile or acting out. The incumbent must be able to work as a team leader and have the ability to provide and receive constructive criticism. The incumbent must possess a valid Arkansas driver's license. The incumbent must be able to regularly use complex machines such as a desktop computer, printer, fax machine, copy machine, multi-line telephone, electronic controls, two-way radio, and safety/security devices. Additionally, the incumbent must have successfully completed a child abuse registry check, a physical examination, a psychological evaluation, a drug screen, and be free of tuberculosis. Must not have a criminal record of any kind and before selection into this position, must be able to withstand a complete background investigation as part of the employment requirements within the first thirty days after hiring date. Must possess a valid Arkansas Driver's License.

#### **PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; sit; drive vehicle; use hands to finger, handle, or feel objects/controls; reach with hands and arms; talk or hear; taste or smell. The employee occasionally required to climb or balance; and stoop, kneel, crouch, or crawl.

The employee must occasionally lift and/or move more than 100 pounds. Must have visual and hearing acuity to fully observe the behaviors and interaction of residents and other persons within the facility or during official travel and activities, and to effectively receive and transmit communications by two-way radios and telephones. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

**WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, risk of radiation and vibration. The noise level in the work environment is usually moderate to loud.

ORDINANCE NO. 2021-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE RECOGNIZING REVENUE IN THE AMOUNT OF \$298,796 IN THE HIGH INTENSITY DRUG TRAFFICKING AREAS (HIDTA) GRANT FUND; AND, APPROPRIATING \$298,796 FROM THE HIDTA GRANT FUND TO THE HIDTA 2021 G21GC0004A BUDGET FOR 2021.

WHEREAS, Washington County has received a \$298,796 federal grant to fund the participation of various law enforcement agencies in the High Intensity Drug Trafficking Areas program (HIDTA); and

WHEREAS, the purpose of HIDTA is to reduce drug trafficking and production throughout the United States.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby recognized revenue in the amount of \$298,796 in the Other Federal Grants Revenue line item of the HIDTA Grant Fund (35010525.7109) for 2021; and

ARTICLE 2. There is hereby appropriated the total amount of \$298,796 from the Other Federal Grants Revenue line item in the HIDTA Grant Fund to the Special Projects line items in the HIDTA Grant G21GC0004A Budget (35010525.3103) for 2021.

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JOSEPH K. WOOD, County Judge

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DATE

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BECKY LEWALLEN, County Clerk

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Introduced by: **JP Patrick Deakins**

Date of Adoption:

Members Voting For:

Members Voting Against:

Members Abstaining:

Members Absent:

Committee History: Finance & Budget Committee (03-09-2021); Passed to QC

Quorum Court History:

ORDINANCE NO. 2021-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE ANTICIPATING ADDITIONAL REVENUE OF \$487,288 IN THE DRUG COURT GRANT FUND; AND, APPROPRIATING THE AMOUNT OF \$487,288 FROM THE DRUG COURT GRANT FUND TO THE VETERANS TREATMENT COURT GRANT BUDGET FOR 2021.

WHEREAS, Washington County has received notification that it will receive \$487,288 from the Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) for the project entitled Washington County Veterans Treatment Court Enhancement; and,

WHEREAS, the University of Arkansas shall be sub-awarded the total amount of \$487,288, and shall utilize \$204,163 to cover the costs associated with the employment of University of Arkansas personnel devoted to overseeing the Veterans Treatment Court Peer Mentoring Program; and,

WHEREAS, the University of Arkansas shall then sub-award the remaining monies to the Northwest Arkansas Veterans Treatment Court Program (NWARPMP) and The Baldwin Group to implement the Veterans Treatment Court Peer Mentoring Program; and,

WHEREAS, this grant covers the expenses for this program through 2023.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby anticipated additional revenue of \$487,288 in the Other Federal Grants Revenue line item of the Drug Court Grant Fund (35130524.7109) for 2021.

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**ARTICLE 2.** There is hereby appropriated the amount of \$487,288 from the Drug Court Grant Fund to the following line items in the Veterans Treatment Court Grant Budget for 2021:

Other Professional Services	35130524-3009	\$379,736.00
Travel	35130524-3030	38,408.00
Small Equipment	35130524-2002	14,864.00
General Supplies	35130524-2001	2,008.00
Rent- Land or Building	35130524-3070	52,272.00

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JOSEPH K. WOOD, County Judge

\_\_\_\_\_  
DATE

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BECKY LEWALLEN, County Clerk

Introduced by: **JP Patrick Deakins**

Date of Adoption:

Members Voting For:

Members Voting Against:

Members Abstaining:

Members Absent:

Committee History: Finance & Budget Committee (03-09-2021); Passed to QC

Quorum Court History:

ORDINANCE NO. 2021-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING \$15,000 FROM THE CORONAVIRUS RELIEF FUND TO GENERAL SUPPLIES LINE ITEM IN THE CORONER BUDGET (04192001) FOR 2021.

WHEREAS, on March 27, 2020 Congress created the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") and appropriated money to a Coronavirus Relief Fund (the "Fund"); and,

WHEREAS, in 2020, Washington County received approximately \$4,500,000 from the Fund; and,

WHEREAS, the Coroner's Office seeks to utilize Fund payments received by Washington County to purchase body bags and cots in response to the complications created by the Coronavirus pandemic.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby appropriated \$15,000 from the Coronavirus Relief Fund in the General Fund (1005) to the General Supplies line item in the Coroner Budget (04192001) for 2021.

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JOSEPH K. WOOD, County Judge

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DATE

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BECKY LEWALLEN, County Clerk

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Introduced by: **JP Patrick Deakins**

Date of Adoption:

Members Voting For:

Members Voting Against:

Members Abstaining:

Members Absent:

Committee History: Finance & Budget Committee (03-09-2021); Passed to QC

Quorum Court History:



Item 21-O-028

ORDINANCE NO. 2021-

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE RECOGNIZING ADDITIONAL REVENUES OF \$60,836.64; AND, APPROPRIATING \$79,195.27 FROM THE GENERAL FUND TO VARIOUS LINE ITEMS IN THE SHERIFF'S BUDGET (0400) AND JAIL BUDGET (0418) FOR 2021.

WHEREAS, the Washington County Sheriff's Office routinely provides law enforcement services for special events throughout the County for which it receives payment; and,

WHEREAS, Washington County has received additional revenues in the amount of \$60,836.64 for special event services provided by the Washington County Sheriff's Office; and,

WHEREAS, Washington County anticipates additional revenue in the amount of \$18,358.63 for special event services provided by the Washington County Sheriff's Office.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby appropriated the total amount of \$79,195.27 from the General Fund (1000) to the following line items in the following budgets for 2021:

<b><u>Sheriff's Budget</u></b>			
Salaries, Part-Time	10000400.1002	\$	327.80
Overtime	10000400.1005		34,103.36
Social Security	10000400.1006		2,634.05
Noncontributory Retirement	10000400.1008		5,246.75
Workers Compensation	10000400.1010		1,156.71

42	<b><u>Jail Budget</u></b>		
43	Salaries, Part-Time	30170418.1002	\$ 138.90
44	Overtime	30170418.1005	28,149.52
45	Social Security	30170418.1006	2,164.04
46	Noncontributory Retirement	30170418.1008	4,323.61
47	Workers Compensation	30170418.1010	950.53

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JOSEPH K. WOOD, County Judge

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DATE

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BECKY LEWALLEN, County Clerk

Introduced by: **JP Patrick Deakins**  
Date of Adoption:  
Members Voting For:  
Members Voting Against:  
Members Abstaining:  
Members Absent:

Committee History: Finance & Budget Committee (03-09-2021); Passed to QC  
Quorum Court History:

**ORDINANCE NO. 2021-**

**BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE AMENDING ORDINANCE 2021-01 TO REVISE THE STANDING COMMITTEES OF THE QUORUM COURT FOR THE 2021-22 TERM AND FOR OTHER PURPOSES.**

**WHEREAS**, the Quorum Court has conducted its budget process as a committee of the whole for more than 20 years;

**WHEREAS**, the inclusion of all Justices of the Peace in the budget process has been invaluable to the process;

**WHEREAS**, the County Judge has appointed only seven Justices of the Peace to the Finance and Budget Committee;

**WHEREAS**, silencing the voices of the majority of the Justices of the Peace, and thereby the majority of the citizens in Washington County, on the critically important issue of Washington County’s finances is not in the County’s best interests;

**WHEREAS**, when a previous County Judge declined to make the Finance and Budget Committee a committee of the whole, the Quorum Court voted to abolish the committee; and

**WHEREAS**, equal representation of all Justices of the Peace and the citizens in their districts should be the goal of this body.

**NOW THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:**

**ARTICLE 1.** The following standing committees of the Quorum Court are hereby established:

- ~~(a) Finance and Budget~~
- (ba) Jail/law Enforcement Courts
- (eb) County Services
- (dc) Personnel

**ARTICLE 2.** Pursuant to Washington County Code Sec. 1-7, the Quorum Court hereby directs the appropriate County personnel to ensure that the online version of the "Code of Ordinances, Washington County, Arkansas" is up to date with the substantive parts of permanent and general ordinances passed by the Quorum Court, including this one.

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JOSEPH WOOD, County Judge

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DATE

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BECKY LEWALLEN, County Clerk

Introduced by: **JP Eva Madison**

Co-Sponsors:

Date of Passage:

Members Voting For:

Members Voting Against:

Members Abstaining:

Members Absent:



WASHINGTON COUNTY, ARKANSAS

**County Courthouse**

**COUNTY SERVICES COMMITTEE REPORT – MARCH**

JP Sam Duncan - Chair

The County Services Committee met on Monday, March 1<sup>st</sup>. The Committee approved an ordinance establishing the procedure to be used for introduction of ordinances and discussed planning fees.



## WASHINGTON COUNTY, ARKANSAS

### County Courthouse

#### **FINANCE & BUDGET COMMITTEE REPORT – MARCH**

JP Patrick Deakins - Chairman

The Finance & Budget Committee met Tuesday, March 9, 2021. Committee Chairman, JP Patrick Deakins shared his expectations for the Finance & Budget Committee. There were reports given on the Treasurer, Employees' Insurance, and Comptroller. County Attorney Brian Lester gave the Committee an overview of the financial responsibilities of the Quorum Court. There was discussion and planning on the budget process for 2021. The Committee approved five ordinances.



WASHINGTON COUNTY, ARKANSAS

**County Courthouse**

**JAILS/LAW ENFORCEMENT/COURTS COMMITTEE REPORT – MARCH**

JP Lance Johnson - Chair

The Jails/Law Enforcement/Courts Committee met on Monday, March 8<sup>th</sup>. There were Statistic Reports given on the Juvenile Detention Center, Sheriff's Enforcement, and Detention. The Committee heard a presentation on Returning Home from Nick Robbins.



WASHINGTON COUNTY, ARKANSAS

**County Courthouse**

**PERSONNEL COMMITTEE REPORT - MARCH**

JP Lisa Ecke - Chairwoman

The Personnel Committee met on Monday, March 8<sup>th</sup>. Committee Chairwoman, JP Lisa Ecke shared her vision, mission, and goals for the Personnel Committee. The Committee approved one request from Judge Joseph Wood.