

2022 BUDGET
WASHINGTON COUNTY, AR



CIRCUIT COURT III
JUDGE ZIMMERMAN

Juvenile Court

Many types of cases are heard in Juvenile Court such as: Delinquency, Family in Need of Services (truancy, habitually disobedient, substance abuse treatment or counseling needed for the juvenile), Dependency/ Neglect (foster care) and Adoption cases. Also, Juvenile Court Diversion Officers meet with juveniles and their families to make referrals for counseling and other services, refer juveniles to Teen Court, and/or enter into behavior agreements with the juveniles, and/or assign public service, to “Divert” the juvenile out of the formal court process.

Types of Cases

Juvenile delinquency cases

Delinquency cases start with an arrest or citation by a law enforcement agency or an affidavit from alleged victim. The prosecuting attorney files a delinquency petition and the court appoints the juvenile a public defender if the juvenile qualifies for a free attorney. Juveniles are delinquent if they commit an act which is in violation of Arkansas law and the court determines that the juvenile did, in fact, commit the act. Once a Juvenile is found delinquent, the Court may sentence the Juvenile to one or more of the following:

Probation

Attend treatment for alcohol/drug abuse, sexual abuse, or mental health services

Spend up to 90 days in the Juvenile Detention Center

Commitment to the Division of Youth Services

Community service

Restitution to the victim

Ankle monitors

Drug Screens

Monitoring (curfews, monthly reports, random drug screens, etc.)

Education classes (alcohol/drug abuse prevention, parenting classes, shoplifting prevention classes, lifestyle management, fire safety classes and other appropriate education)

Attend court programs (Youth Reporting Center, Creating Lasting Family Connections classes for parents and juveniles, Venturing Crew Program, Outdoor Adventure Club)

Family in Need of Service cases (FINS)

FINS cases are initiated when an adult family member, school official, prosecuting attorney, or other interested person files a petition alleging a juvenile meets one of the criteria for a FINS case such as: the juvenile has been habitually absent from the home without justification or permission (example: a runaway), the juvenile has been habitually absent from school without justification (example: excessive school absences or tardiness); or the juvenile is habitually disobedient to the reasonable and lawful commands of his or her parent/custodian (example: juvenile disobeys rules of the home excessively for a prolonged period). The court appoints an attorney to represent the juvenile(s) which is paid for by the county.

Once a FINS case is found to be true by the Court (adjudicated), the Juvenile and parents/custodians will be subject to the Court's orders and rules. This includes reporting monthly to an assigned juvenile officer, and periodically appearing before the Court for review hearings until the Court is satisfied the Juvenile is no longer in need of services and court supervision.

The purpose of FINS is to provide necessary services to at risk juveniles and their families, to open communication between all interested parties, and to help the juvenile become a productive member of society.

Dependency/Neglect (foster care) cases

Dependency/ neglect cases arise when a child is removed from the custody of the parent/custodian by the Department of Human Services (“DHS”) due to allegations of child neglect or abuse. DHS files a petition for dependency/neglect in juvenile court. The parents/custodians may be entitled to a free attorney paid for by the state and the juvenile court appoints the child an attorney ad-litem paid for by the state. DHS is also represented by an attorney. Grandparents, other relatives, or persons who have a legitimate interest in the case may also be present for hearings. The purpose of DN cases is to protect children and their best interest and to reunify the child with parents and/or family.

Teen Court

In one aspect, Teen Court is no different than “real” court – Teen Court holds juvenile offenders accountable for their actions. A volunteer local attorney presides as judge over Teen Court, but every other normal court position is filled by volunteer teenagers, including: prosecuting attorney, defense attorney, bailiff, clerk and jury. Licensed and practicing “shadow” attorneys are available to help their teenage counterparts as needed in preparation for and conduct of trials. Teen Court meets once or twice a month at 6:00 pm.

The teen court process begins when a young person is cited for violating the law (misdemeanor non-traffic and non-game and fish violations). A juvenile court intake officer will meet with the teen and parents/custodians. If the juvenile, parents/custodians and prosecutor agree, the juvenile will attend teen court so the “case” is heard by teen court rather than traditional circuit court. The number of juveniles who attend our Teen Court and re-offend is less than 16%! The part-time Teen Court coordinator is paid for by the county.

Diversions

The delinquency and family in need of services intake officers meet with the juvenile and parents/custodians during an intake interview to determine if the juvenile is a good candidate to have his or her case diverted.

Juvenile Court currently operates numerous diversion programs. These programs are deterrent-focused programs. Our programs are offered to diverted and adjudicated juveniles and Families In Need Of Services (FINS) include the following: **Teen Court, Youth Reporting Center, Creating Lasting Family**

Connections, Venturing Crew, Outdoor Adventure Program, Washington County Fire Safety Program, Girls Circle, 885 Summer Venturing Crew in partnership with the Springdale Police Department, Electronic monitoring, counseling/mental health services referrals and on-line educational programs. These programs are paid for by Washington County and grants obtained by Division 3 and DYS funding.

These programs may meet weekly or monthly, and may meet afterhours or after school (Youth Reporting Program on Emma Street in Springdale) or evenings, weekly or monthly or the weekends at the Juvenile Justice Complex building.

On Call Juvenile Officers

All twelve certified juvenile court officers serve in a weekly 24/7 rotation for the juvenile courts “on call phone” for ALL arrests and citations for felony and non-traffic/non-game & fish misdemeanors in the whole of Washington county.

Any time a juvenile is arrested by a law enforcement officer within Washington County, the arresting officer contacts the designated “on call phone” to provide information about the new juvenile arrest. The on call juvenile court officer fields these calls, obtains information regarding the juvenile and parents/custodians contact information, reviews the allegations, performs several assessments including a Risk Assessment, and pursuant to the Arkansas Juvenile Code, makes a determination about whether the arrested juvenile should be placed in the juvenile detention center or released to parent/custodian with a citation to appear in one of the two juvenile courts. The on call officer then provides the arresting officer with directions and an appropriate Juvenile Court date. In addition to the standard officer rotation, the five Lead Juvenile Officers also participate in a 24/7 supervisor rotation, so there is always an experienced supervisor available at all times for the on call juvenile court officer to contact for assistance or questions, or to help with judgment calls.

The “on call phone” process is imperative in screening out low risk juveniles from being placed in JDC with the use of the objective screening assessments right away before the juvenile is taken to JDC. Also, this process is very effective in getting an upcoming court date much more quickly, to the juvenile and parents/custodians through the issuance of a citation.

Juvenile Court Staff

The employees of the Juvenile Detention Center are not employees of juvenile courts. Currently, there are 21 juvenile court staff members.

As of January 1, 2021, there are two divisions of Circuit Court, Division 3 (Zimmerman) and Division 8 (Warren), each handling ½ of juvenile cases.

All of the 19 certified juvenile court officers (Intake, Diversion, Delinquency, FINS, and Director of juvenile services) are included in the Circuit Court –Division 3 budget; when the latest juvenile court 2021 budget was submitted to the Quorum Court in the summer of 2020, the Division 8 judge had not been elected. Therefore, the 16 certified juvenile court officers who carry a regular case load for

intake/diversion/probation/FINS handle cases in both divisions 3 and 8. (Director of Juvenile Services Norma and the two certified juvenile officers, Antonio and Byron, who run the Youth Reporting Center in Springdale do not carry a regular case load). **It has become readily apparent over the last five months that 16 officers cannot continue to meet all of their job duties and serve two courts.**

THE 12 DELINQUENCY JUVENILE COURT OFFICERS (INTAKE, DIVERSION AND PROBATION) HANDLE ALL JUVENILE FELONY AND MISDEMEANOR (non-traffic and non-game & fish misdemeanors) CITATIONS AND ARRESTS from ALL OF WASHINGTON COUNTY LAW ENFORCEMENT AGENCIES:

- Washington County Sheriff's Department
- Fayetteville Police Department
- Springdale Police Department
- West Fork Police Department
- Farmington Police Department
- Lincoln Police Department
- Greenland Police Department
- Elkins Police Department
- Prairie Grove Police Department
- Elm Springs Police Department
- Johnson Police Department
- Tontitown Police Department
- Goshen Police Department

THE 4 FAMILY IN NEED OF SERVICES JUVENILE COURT OFFICERS (INTAKE, DIVERSION AND CASE) HANDLE ALL TRUANCY AND FINS REFERRALS FROM ALL ELEMENTARY SCHOOLS, MIDDLE SCHOOLS, JUNIOR HIGH SCHOOLS AND HIGH SCHOOLS IN WASHINGTON COUNTY IN THE FOLLOWING SCHOOL DISTRICTS:

- Fayetteville School District
- Springdale School District
- West Fork School District
- Farmington School District
- Lincoln School District
- Greenland School District
- Elkins School District
- Prairie Grove School District

During the pandemic the number of delinquency citations, juvenile arrests, and truancy referrals has changed. Now as things go back to normal, there is no way that 16 juvenile officers can handle the expected increase in delinquency citations and arrests, and FINS truancy referrals for two courts.

The juvenile court staff includes:

- 1-DIRECTOR of Juvenile services***
 - 1-MANAGER/INTAKE LEAD OFFICER***
 - 3- Lead Officers (FINS/Probation/YRC)***
 - 2 FINS Officers (Bilingual in English and Spanish)***
 - 1 Multilingual officer (has FINS and Delinquency cases) ***
 - 3 PROBATION OFFICERS ***
 - 1 Bilingual English and Spanish probation officer***
 - 2 INTAKE OFFICERS (FINS and Delinquency)***
 - 1 Bilingual in English and Spanish Intake Officer (Delinquency)***
 - 1 DIVERSION OFFICER***
 - 1 DIVERSION PROGRAM COORDINATOR (Bilingual in English and Spanish)***
 - 2 Probation officer at the Youth Reporting Center (1 bilingual in English and Spanish)***
 - 1 Executive ASSISTANT**
 - 1 Part time Teen Court Coordinator**
- (See attached description of each of their positions).

Note:

*Currently, the State reimburses Washington County for 17 juvenile court officer positions, up to \$15,000 per certified Juvenile Officer each year for wages paid by the county.

Juvenile Court job description summary

1. **Director of Juvenile Court Services (Norma)**

Responsible for supervisory and administrative duties of Juvenile Court, Division 3. Assists Judge Zimmerman in the hiring and firing of staff. Assists the Judge in administering the department's budget. Responsible for ensuring that all staff are certified through the state and continue in their certification by providing internal training or coordinating sending staff to external training. Supervises all Juvenile Court staff as well as the nine (9) Diversion and Alternative to Detention programs offered by Division 3. Is a master trainer and supervisor for the State in the Structured Assessment of Violence Risk in Youth (SAVRY) assessment tool, and responsible for reviewing SAVRYs completed by juvenile court staff and training new staff on administering SAVRYs. Is bi-lingual in English and Spanish and assists in any translation of documents or court interpreting. Is law enforcement certified and assists other staff with home visits and detaining probationers when needed. The Director is on-call 24 hours a day to assist the officers with any emergency situations and with the on-call duties.

2. **Manager/Lead Juvenile Officer/SPO (Delinquency Intake-Jeremy)** - Assists the Director in supervising and training all court staff. Lead Officer for the three Delinquency Intake Officers, and is the direct supervisor for the other Lead Officers. Carries an average caseload of 40 pre-adjudicated Delinquency and Withholding cases. Monitors the status of all juveniles charged as adults in Washington County. On call 24 hours a day to coordinate all Detention Hearings for youth who are detained, and inform all court parties of Detention Hearings daily. Coordinates the electronic Delinquency docket for both Divisions of Juvenile Court. Is law enforcement certified and assists other staff with home visits and detaining probationers when needed. Is a SAVRY supervisor and assists the Director in reviewing SAVRY's completed by juvenile court staff.

3. **Lead Juvenile Officer (FINS-Brittany)** - Supervises three FINS officers and assist in training FINS/intake officers. Averages about 95 pre-adjudicated FINS cases, processes FINS affidavits into the database, and forwards them to the prosecutor after reviewing them for accuracy and for potential diversion. Ensures that DHS notifications are made as needed for court. Coordinates the electronic FINS docket for both Divisions of Juvenile Court.

4. **Lead Juvenile Officer/SPO (YRC-Thomas)** - Supervises three officers located at the Springdale satellite office. Is responsible for Diversion and Alternative to Detention programs, assisting the Program Coordinator with scheduling instructors and events year-round. Is law enforcement certified and assists other staff with home visits and detaining probationers when needed. Bi-lingual in English and Spanish, and is assigned probation cases with last names A-L in which parents need a Spanish speaking officer. Averages between 10-15 probation cases.

5. **Lead Juvenile Officer (Probation-Erica)** - Supervises five probation officers and assists in training probation officers. Is bi-lingual in English and Spanish; therefore, is also available to translate orders when needed or contact families who only speak Spanish. Is a SAVRY supervisor and assists the Director in reviewing SAVRY's completed by juvenile court staff. Averages a case load of 10-15 cases involving youth who live out of the area, EJJ cases, and adults on juvenile probation, as well as females who specifically need a female probation officer.

6. **Juvenile Intake Officer (FINS Intake-Caylee)** - Averages about 90 cases of pre-adjudicated FINS and FINS Diversions. Works closely with the TCA's of both Divisions for court dates, and makes DHS notifications as needed for court.
7. **Juvenile Intake Diversion Officer (Delinquency Diversion-Larry)** - Responsible for all non-Spanish-speaking Delinquency Diversion screenings. Conducts Intake Interviews, supervises youth placed on Diversions, and enters Diversion data in the state database as required. Assists with the electronic monitor supervision.
8. **Juvenile Intake Officer (Delinquency-Kaylee)** - Provides light supervision and service referrals for pre-adjudicated cases and Withholdings with last name A-L. Averages about 50 Delinquency cases. Responsible for database updates and notetaking during Delinquency court hearings.
9. **Juvenile Intake Officer (Delinquency-vacant)** - Bilingual in English and Spanish. Provides light supervision and service referrals for pre-adjudicated cases and Withholdings with last name M-Z, plus any that are Spanish-speaking. Works within both divisions of Juvenile Court with all Spanish-speaking pre-adjudicated cases. Averages about 50 Delinquency cases. Responsible for database updates and notetaking during Delinquency court hearings.
10. **Juvenile Intake/Diversion Program Coordinator (Delinquency Diversion-Eleazar)** - Bilingual in English and Spanish. Coordinates all the Diversion Programs and Alternative to Detention programs. Coordinates and monitors all electronic monitors. Responsible for Spanish-speaking Delinquency Diversion screenings. Conducts Spanish-speaking Intake Interviews, supervises youth placed on Diversions, and enters data in the state database as required.
11. **Juvenile Probation Officer (FINS-Linda)** - Bilingual in English and Spanish and carries an average of 60 FINS cases.
12. **Juvenile Probation Officer (FINS-Ada)** – Bilingual in English and Spanish and carries an average of 60 FINS cases.
13. **Juvenile Probation Officer (FINS/Delinquency-Moutina)** - Multilingual officer that is assigned all the Pacific Islander cases for FINS and Delinquency Probation. Carries an average of 30 Cases. Also assists Intake Officers with translation for Marshallese-speaking diversion and pre-adjudicated cases. Responsible for entering data in the state database as required.
14. **Specialized Juvenile Probation Officer (Delinquency-Pedro)** Bilingual in English and Spanish and carries an average of 20 cases. Assigned cases that need a Spanish speaking officer from the Fayetteville/Springdale area with last names M-Z. Is law enforcement certified and assists other staff with home visits and detaining probationers when needed. Responsible for entering data in the state database as required.
15. **Specialized Juvenile Probation Officer (Delinquency-Chris)** - Carries an average of 30 cases and is assigned all cases from the Fayetteville/Springdale area with last names A-L, English speaking only. Is law enforcement certified and assists other staff with home visits and detaining probationers when needed. Responsible for entering data in the state database as required.
16. **Juvenile Probation Officer (Delinquency-Nicholas)** - Supervises Probation cases from the outlying small towns in Washington County, averages about 35 cases. Works with both divisions of juvenile court, and is responsible for entering data in the state database as required.
17. **Juvenile Probation Officer (Delinquency-Kendell)** - Carries an average of 20 cases and is assigned cases from the Fayetteville /Springdale area with last names M-Z, English Speaking only. Responsible for entering data in the state database as required.

18. **Juvenile Probation Officer (YRC-Antonio)** – Bilingual in English and Spanish. Responsible for supervising up to 10 male youth at the Youth Reporting Center year-round. Also responsible for assisting in supervision of youths with other Diversion programs and transportation. Works flexible hours, including evenings during the school year and days during the summer, along with some weekends.
19. **Juvenile Probation Officer (YRC-Byron)** - Responsible for supervising up to 10 male youth at the Youth Reporting Center year-round. Also responsible for assisting in supervision of youths with other Diversion programs and transportation. Works flexible hours, including evenings during the school year and days during the summer, along with some weekends.
20. **Executive Assistant (Jean)** - Responsible for answering the main phone line and redirecting calls to the appropriate court personnel. Responsible for e-filing all court orders for Division 3 for FINS and Delinquency cases and distributes copies to all parties involved. Keeps up with inventory of all the office supplies and orders supplies when needed. Assists the Judge, Director, and court staff with filing, data entry, copying, etc.
21. **Teen Court Coordinator - Part Time (Scott)** - Coordinator for the Teen Court Diversion Program. Schedules and facilitates Teen Court sessions, and recruits volunteers from schools and universities to assist with the program. Coordinates mock hearings monthly, and assigns sanctions to youth ordered to participate in the Teen Court program as part of a Delinquency Diversion.

NOTE: Additional state mandated duties of Juvenile Court Officers:

As of July 1, 2020, the state requires several new risk assessments that must be completed at various stages of the juvenile’s court process.

Ohio Youth Assessment System Diversion Tool (OYAS) - A risk assessment done by the intake office or on-call officer when a juvenile is arrested or receives a delinquency citation from all Washington County Law Enforce agencies.

Massachusetts Youth Screening Instrument (MAYSI) –A mental health assessment used by all court officers to identify signs of mental/emotional disturbance in a juvenile and guides the officer in making appropriate mental health services referrals.

CRAFFT- A brief substance abuse assessment to identify signs of any potential substance abuse use. This assessment guides the court officers in making appropriate referrals for substance abuse assessments. This assessment is used by delinquency diversion, intake officers, and probation officers.

Structured Assessment of Violence Risk in Youth (SAVRY) - A very lengthy assessment done by intake and probation officers to identify the risk level of violence in a juvenile. This assessment is very time consuming and is required by the state before a juvenile can be admitted to the States Substance Abuse Inpatient Treatment facility or if the youth is committed to the Division of Youth Services. The state requires that every youth with a delinquency citation be given a SAVRY assessment and a SAVRY report with sentencing recommendations is submitted to the court for each youth.

During the pandemic, the number of delinquency citations, juvenile arrests, and truancy referrals has changed. Now as things go back to normal, there is no way that these juvenile officers can handle the expected increase in delinquency citations and arrests, and FINS truancy referrals for two courts.

Diversion and Alternative to Detention Programs

The Washington County Juvenile Court has been affiliated with the Annie E. Casey Foundation's Juvenile Detention Alternatives Initiative (JDAI) since 2013, in an effort to safely reduce detention populations, minimize costs by using effective community-based alternatives, and decrease racial/ethnic disparities in local juvenile justice systems. Through our partnership with JDAI and other agencies and community resources, the Washington County Juvenile Court has expanded our current programming to offer the following Diversion and Alternative to Detention programs:

The **Youth Reporting Center** serves as an alternative to Juvenile Detention for moderate to high risk court-involved juveniles. Juvenile Court Officers provide supervision, structure, and positive activities at the YRC in the evenings during the school year, and during the day over the summer break. The YRC works with community agencies to provide the youth with recreational activities and other services, including counseling, tutoring, life skills classes, and community service. This program won the Mutual of America Community Partnership Award in 2019.

The **Venturing Crew** is a program designed to engage moderate to high risk youth, and gang-affiliated or gang-involved youth in outdoor activities on weekends and during the summer. The Venturing Crew also provides these youth the opportunity to give back to the community through community service projects.

Electronic Monitoring utilizes GPS transmitters as a way to reduce recidivism and provide extra supervision through a more intensive form of House Arrest. This allows youth to be supervised electronically, in addition to parental supervision and regular contact with their Juvenile Officer. Monitors are also used as an alternative to Detention.

Creating Lasting Family Connections (CLFC) is a 12 week class designed for both parents and juveniles. During weekly classes, participants learn family communication skills and work together to build healthier family relationships. Families attend class together, and are able to partake in a weekly family dinner provided by the Court.

The **Washington County Outdoor Adventure Club** provides monthly fishing and outdoor recreation activities for court-involved youth, including fishing, hiking, and canoeing. The Outdoor Adventure Club is a partnership between the Washington County Juvenile Court, the Arkansas State Game and Fish Commission.

Girls' Circle is a weekly program designed to provide a safe and welcoming environment for court-involved teen girls where they can build and strengthen a positive self-image and foster healthy relationships. Led by two instructors, the program utilized an evidence-based curriculum designed to encourage the development of courage, confidence, and communication skills.

The 885 **Venturing Crew Summer Youth Program** is a summer program partnership between the Springdale Police Department, and Washington County Juvenile Court, designed to help court-involved youth build self-esteem, improve physical fitness, and create positive relationships with law enforcement. Each Youth Academy consists of ten days of physical training, outdoors activities, classroom lessons, community service, and exciting field trips. **Teen Court** allows certain juveniles charged with first-time, minor offenses to participate in an alternative court experience where they are tried and adjudicated by their peers, instead of appearing in the Juvenile Court. In Teen Court trials, the roles of attorneys as well as jury members are held by fellow teens, while lawyers or other community figures are invited to serve as judges. Sentences handed down are binding, and participants are required to carry out all sentencing recommendations. After successful completion of their Teen Court sentence, the delinquency charge against the juvenile is dismissed.

Online Diversion Programs are utilized by the Juvenile Court for some juveniles who have delinquency charges related to shoplifting, alcohol, or marijuana use. Online alcohol and marijuana education classes are offered through 3rd Millennium Classrooms, and the online shoplifting prevention class is coordinated through the National Association for Shoplifting Prevention.

From: [Stacey Zimmerman](#)
To: [Norma Frisby](#); [Shannon Worthen](#)
Cc: [Patrick Deakins](#)
Subject: Re: Proposed 2022 Budget for Division 3 with Overview of Juvenile Court and Line item descriptions/ Proposed 2022 Budget for Martha Brown/Proposed funds for 2022 for Circuit Court Automation Fund/Proposed 2022 Budget for Juvenile Division Fund #3031
Date: Tuesday, June 8, 2021 6:00:42 PM

If any of you have questions or need more information regarding the proposed budgets and attachments Norma and I finalized this evening, please do not hesitate to contact me. Hopefully, the Overview of Juvenile Court will be helpful for the Quorum Court members to review, especially the new justices.

THANKS!

Stacey Zimmerman
(479) 444-1739 office
(479) 466-7388 cell

From: Norma Frisby
Date: Tuesday, June 8, 2021 at 5:50 PM
To: Shannon Worthen
Cc: Patrick Deakins , Stacey Zimmerman
Subject: Proposed 2022 Budget for Division 3 with Overview of Juvenile Court and Line item descriptions/ Proposed 2022 Budget for Martha Brown/Proposed funds for 2022 for Circuit Court Automation Fund/Proposed 2022 Budget for Juvenile Division Fund #3031

Shannon,

Attached please find the Proposed 2022 Budget for Juvenile Court Division 3 along with a ten page Overview of Juvenile Court and its functions and staff positions which Judge Zimmerman would like each member of the Quorum Court to receive. Judge Zimmerman thinks it will be helpful for the Quorum Court members to review now.

As to the Proposed 2022 Budget for Martha Brown who is the court reporter who handles 8.1 and felony arraignments at the jail, Brian Lester has a copy of the county contract with Ms. Brown. Judge Zimmerman stated that Martha Brown's budget is overseen by her as Judge Zimmerman is the administrative judge. Same as to the Circuit Court Automation Fund overseen by Judge Zimmerman...That fund was used last year and this year to purchase electronics, computers, etc. for Judge Warren's courtroom and her court reporter, trial court administrator and Judge Warren. That fund was also used to purchase equipment for some of the court reporter and TCAs for the other judges, which explains why more money was used out of the budget for 2021. The circuit court automation fund is limited by statute as to what the funds can be used for. Brian Lester can update you on that if needed.

As to the Proposed 2022 Juvenile Division Fund, those items are for the programs run by Judge Zimmerman and approved previously by the Quorum Court. Those funds come from juvenile supervision fees collected through juvenile court cases and do not come from the general fund. As always, thanks for all you do.

Norma Orellana-Frisby

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0403 Circuit Court III- Judge Zimmerman

2001	General Supplies-	Office supplies- Fayetteville office and the Springdale location
2002	Small Equipment	chairs, desk, file cabinets, cell phones
2003	Janitorial Supplies	cleaning supplies
2004	Medicine and Drugs	Latex gloves, Bandages, and meds. for First Aid Kit
2005	FOOD	Diversion program food. Coffee, creamers, water, etc. for breakroom
2006	Clothing/Uniform	Diversion programs T-shirts and shorts
2007	Fuel, Oil, and Lubricants	for vehicle maintenance-Two vehicles
2008	Tires and Tubes	for vehicle maintenance-Two vehicles
2009	Computer/IT Equipment	monitors, keyboards, mouse, computer, laptops, etc.
2015	Drug Kits	Rapid drug screens
2023	Parts and Repairs	To replace any small parts needed in the department
3006	Medical/Dental/Hospital	Pre-employment drug screens or exams
3007	Drug Testing	Tests needing to be sent to the lab
3009	Other Professional Services	Program instructors, ankle monitors, paid events or diversion programs
3021	Postage	mailing out letters, court orders, etc.
3022	Cell Phone/Pager/Radio	Cell phone service for twelve cell phones
3023	Internet Connection	The Station and YRC internet
3030	Travel	car rental, baggage fees, taxi, Uber, parking
3031	Common Carrier	Flights to travel to any training conferences.
3032	Mileage	Mileage reimbursement to all Juvenile Officers for work related travel.
3052	Fire and Extended Coverage	insurance for office equipment
3053	Fleet Liability	insurance for two vehicles
3054	Other Sundry Insurance	notary insurance

0403 Circuit Court III- Judge Zimmerman

3070	Rent- Land and Buildings	The station (YRC room and two offices) rent to the Jones Center
3071	Rent-Machinery and Equipment	Water cooler and coffee machine rental
3073	Lease- Machinery and Equipment	Four copy machines
3074	Contract Overage	overage for copies made
3090	Dues and Memberships	Judge and staff's dues and association memberships
3091	Court Appointed Attorneys	DN cases- attorney's assigned by Judge to a parent
3094	Meals and Lodging	Training conferences for staff- food and hotel stays
3101	Training/Education	Registration fees for trainings
3102	Software support maintenance	Rite Track- In house Data base maintenance fees and to pay for new events needing updated or new events to be created