Joseph K. Wood
COUNTY JUDGE

WASHINGTON COUNTY, ARKANSAS
INFORMATION TECHNOLOGY

June 11th, 2021

Software Support Specialist

The County's financial system is one of the county's most critical software systems. The County's financial software system serves all county offices and includes comprehensive modules for the Comptroller's Office, Purchasing, and HR Offices. The duties of the specialist will include providing technical support for the County's financial package, creating complex financial reports, and writing automation scripts to support office functions.

At this time, the senior programmer / analyst in the IT Department is attempting to provide support for the financial software system while juggling his other duties associated with database administration, and software support for the Road Department, Environmental Affairs, and the Treasurer's Office among others. Due to his other duties, he is not able to dedicate enough time to the financial package to meet requirements.

 As a result, many of the components of the Financial Software system are not working properly and several requirements from the Legislative Audit have not been met. This new position will be dedicated to providing keeping the software working properly and meeting all technical compliance requirements as is relates to the County's financial package.

The position was rated at a Grade 22:
The costs are as follows:

$47,694.40	Wage
$7,306.78	APERS
$3,648.62	FICA
$5,592.00	Health
$132.00	Life
$64,373.80	**Total**