## **Treasurer Automation Line Item Explanations**

2001 GENERAL SUPPLIES - Office supplies 2002 SMALL EQUIPMENT - Desktop calculators, backup storage drives, electric staplers, etc. 2006 CLOTHING AND UNIFORMS - Shirt/jacket with County Emblem 2009 COMPUTER/IT EQUIPMENT - Computers, printers, scanners 3009 OTHER PROFESSIONAL SERVICES - Bank Fees, Employee Training 3021 POSTAGE - Stamps 3032 MILEAGE - Treas Assoc/AAC travel - About 4 trips per year 3040 ADVERTISING AND PUBLICATIONS - Required annual newspaper report-shared expense with comptroller 3052 FIRE AND EXTENDED COVERAGE - Insurance 3060 UTILITIES-ELECTRICITY - Electric Bill 3061 UTILITIES-GAS - Gas Bill 3062 UTILITIES-WATER - Water Bill 3070 RENT - LAND AND BUILDINGS - Safe deposit box rental Arvest 3090 DUES & MEMBERSHIPS - Treasurer Continuing Ed dues, Treas Assoc dues 3094 MEALS AND LODGING - Treas Assoc/AAC travel - About 4 trips per year 3101 TRAINING/EDUCATION - Registration fee for annual AAC conference