



WASHINGTON COUNTY, ARKANSAS
County Courthouse

MEETING OF THE
WASHINGTON COUNTY QUORUM COURT
FINANCE AND BUDGET COMMITTEE

Thursday, July 29, 2021
6:00 PM
Washington County Quorum Court Room

Sam Duncan – Vice-Chair
Lance Johnson
Sean Simons

Patrick Deakins - Chair

Bill Ussery
Shawndra Washington
Jim Wilson

A G E N D A

1. **CALL TO ORDER AND WELCOME**

2. **PRAYER AND PLEDGE**

3. **ADOPTION OF AGENDA**

At the beginning of each meeting, the agenda shall be approved. Any JP may request an item be added or removed from the agenda subject to approval of the Committee.

BUDGET REVIEW

4. **ASSESSOR – RUSSELL HILL** (4.1)

5. **CIRCUIT COURT DIVISION I - JUDGE DOUG MARTIN** (5.1)

6. **CIRCUIT COURT DIVISION II - JUDGE JOHN THREET** (6.1)

7. **CIRCUIT COURT DIVISION IV - JUDGE CRISTI BEAUMONT** (7.1)

8. **CIRCUIT COURT DIVISION V - JUDGE BETH STOREY-BRYAN** (8.1)

9. **CIRCUIT COURT DIVISION VI – JUDGE MARK LINDSAY** (9.1)

10. **PUBLIC DEFENDER – DENNY HYSLIP** (10.1)

11. **PUBLIC COMMENT**

Twelve-minute comment period with a three-minute limit for each individual to comment on items on the agenda.

12. **ADJOURNMENT**

**Assessor
Line Item Explanations**

- 1002 SALARIES, PART-TIME - Two current employees @ 30 hours per week with 3% raise
- 1005 OVERTIME/OTHER PREMIUM COMPENS - No change
- 2001 GENERAL SUPPLIES - 10% inflation
- 2002 SMALL EQUIPMENT - 10% inflation
- 2003 JANITORAL SUPPLIES - No change
- 2004 MEDICINE & DRUGS - No change
- 2005 FOOD - No change
- 2006 CLOTHING/UNIFORMS - No change
- 2007 FUEL, OIL & LUBRICANTS - fuel price increase/more parcels to inspect
- 2008 TIRES & TUBES - 10% inflation
- 2009 COMPUTER/IT EQUIPMENT - spreadsheet
- 2020 BUILDING MATERIALS AND SUPPLIE - 10% inflation
- 2022 PLUMBING AND ELECTRICAL - 10% inflation
- 2023 PARTS AND REPAIRS - 10% inflation
- 2024 MAINTENANCE AND SERVICE CONTRA - 10% inflation
- 2029 SMALL TOOLS - No change
- 3005 SPECIAL LEGAL - closer to market cost
- 3009 OTHER PROFESSIONAL SERVICES - 10% inflation
- 3020 TELEPHONE/FAX – LANDLINE - No change
- 3021 POSTAGE - No change
- 3022 CELL PHONE/PAGER/RADIO - 10% inflation
- 3023 INTERNET CONNECTION - current cost
- 3030 TRAVEL - spreadsheet
- 3031 COMMON CARRIER - spreadsheet
- 3040 ADVERTISING AND PUBLICATIONS - No change
- 3052 FIRE AND EXTENDED COVERAGE - No change
- 3053 FLEET LIABILITY - No change

- 3060 UTILITIES-ELECTRICITY - No change
- 3061 UTILITIES-GAS - Going off previous year cost
- 3062 UTILITIES-WATER - No change
- 3070 RENT - LAND AND BUILDINGS - No change
- 3074 CONTRACT – OVERAGE - 10% inflation
- 3090 DUES AND MEMBERSHIPS - No change
- 3094 MEALS AND LODGING - spreadsheet
- 3101 TRAINING/EDUCATION - spreadsheet
- 3102 SOFTWARE SUPPORT MAINT AGRMT - No change

2021 BUDGET - EQUIPMENT

# of Units Budgeted	Cost per Unit Budgeted	Total Cost Budgeted	# of Units Actual	Cost per Unit Actual	Total Cost Actual	Department	Item	Line Item
Computers & Equipment								
9	\$ 1,100.00	\$ 9,900.00			\$ -	Office	Computer, monitor, sound bar & Office software	2009
10	\$ 175.00	\$ 1,750.00			\$ -	Office	Additional monitor	2009
9	\$ 40.00	\$ 360.00			\$ -	Office	Webcams	2009
9	\$ 85.00	\$ 765.00			\$ -	Office	UPS	2009
6	\$ 550.00	\$ 3,300.00			\$ -	Office	Scanner	2009
6	\$ 280.00	\$ 1,680.00			\$ -	Office	Printer	2009
20	\$ 500.00	\$ 10,000.00			\$ -	Personal Prop	Bar code scanners	2009
1	\$ 400.00	\$ 400.00			\$ -	Real Estate	Color Printer (William)	2009
		\$ -			\$ -			2009
		\$ -			\$ -			2009
		\$ -			\$ -			2009
		\$ -			\$ -			2009
TOTAL		\$ 28,155.00			\$ -			
Totals by Line Item								
2002	\$ -	Small Equipment						
2009	\$ 28,155.00	Computers/IT Equipment						
	\$ -							
	\$ -							
Total	\$ 28,155.00	Should match Grand Total						

2021 BUDGET - TRAINING

Item	Cost	# of Days	Cost per	# Going	Total	Note	Line Item
ACD - Part One						4 new employees	
Meals	\$ 19.00	5	\$ 95.00	4	\$ 380.00		3094
ACD pays for lodging and part of meals, no registration fee							
ACD - Part Two						4 new employees	
Meals	\$ 19.00	3	\$ 57.00	4	\$ 228.00		3094
ACD pays for lodging and part of meals, no registration fee							
IAAO 101						4 new employees	
Meals	\$ 19.00	5	\$ 95.00	4	\$ 380.00		3094
ACD pays for lodging and part of meals, no registration fee							
IAAO 300						Dawn R. & 3 new employees	
Meals	\$ 19.00	5	\$ 95.00	4	\$ 380.00		3094
ACD pays for lodging and part of meals, no registration fee							
IAAO ???						4 employees	
Meals	\$ 19.00	5	\$ 95.00	4	\$ 380.00		3094
ACD pays for lodging and part of meals, no registration fee							
IAAO ???						4 employees	
Meals	\$ 19.00	5	\$ 95.00	4	\$ 380.00		3094
ACD pays for lodging and part of meals, no registration fee							

2021 BUDGET - TRAINING

Item	Cost	# of Days	Cost per	# Going	Total	Note	Line Item
Assessor Only Meeting							
Registration	\$ 100.00	1	\$ 100.00	1	\$ 100.00	Russell	3101
Lodging	\$ 125.00	4	\$ 500.00	1	\$ 500.00		3094
Meals	\$ 55.00	4	\$ 220.00	1	\$ 220.00		3094
TOTAL					\$ 820.00		
GIS/CAMA Conference - New Orleans							
Registration	\$ 475.00	1	\$ 475.00	5	\$ 2,375.00	Dan, William, Dawn, Charley, GIS Mgr	3101
Lodging	\$ 185.00	4	\$ 740.00	5	\$ 3,700.00	12 hours of C.E. hours	3094
Meals	\$ 55.00	4	\$ 220.00	5	\$ 1,100.00		3094
Airfare	\$ -	1	\$ -	5	\$ -	Driving	3031
TOTAL					\$ 7,175.00		
Summer Assessor's Meeting							
Registration	\$ 100.00	1	\$ 100.00	4	\$ 400.00	Russell, Dan, William, Lea	3101
Lodging	\$ 125.00	3	\$ 375.00	4	\$ 1,500.00		3094
Meals	\$ 55.00	4	\$ 220.00	4	\$ 880.00		3094
TOTAL					\$ 2,780.00		
AAC Conference							
Registration	\$ 150.00	1	\$ 150.00	1	\$ 150.00	Russell	3101
Lodging	\$ 125.00	3	\$ 375.00	1	\$ 375.00		3094
Meals	\$ 55.00	4	\$ 220.00	1	\$ 220.00		3094
TOTAL					\$ 745.00		
IAAO Annual Conference - Boston							
Registration	\$ 700.00	1	\$ 700.00	5	\$ 3,500.00	Russell, Dan, William, Lea, Nick	3101
Lodging	\$ 200.00	5	\$ 1,000.00	5	\$ 5,000.00	12 hours of C.E. hours	3094
Meals	\$ 55.00	6	\$ 330.00	5	\$ 1,650.00		3094
Airfare	\$ 500.00	1	\$ 500.00	5	\$ 2,500.00		3031
Travel	\$ 200.00	1	\$ 200.00	2	\$ 400.00	Airport shuttles	3030
TOTAL					\$ 13,050.00		

2021 BUDGET - TRAINING

Item	Cost	# of Days	Cost per	# Going	Total	Note	Line Item
Fall Assessor's Meeting							
Meals	\$ 19.00	4	\$ 76.00	4	\$ 304.00	4 employees (15 hours C.E.)	3094
TOTAL					\$ 304.00		
GIS/CAMA Conference Planning Meeting							
Lodging	\$ 185.00	2	\$ 370.00	2	\$ 740.00	Dan & William	3094
Meals	\$ 55.00	3	\$ 165.00	2	\$ 330.00		3094
TOTAL					\$ 1,070.00		
Grand Total					\$ 28,072.00		
Totals by Line Item							
Training/Education	3101	\$ 6,525.00					
Meals and Lodging	3094	\$ 18,647.00					
Travel	3030	\$ 400.00					
Common Carrier	3031	\$ 2,500.00					
TOTAL (should match Grand Total)		\$ 28,072.00					

WASHINGTON COUNTY						
	BUDGET Assessor					
FUND: 1000 General Fund DEPT: 0105 Assessor						
		2018	2019	2020	2021	2022
Line Item	Description	Expenditures	Expenditures	Expenditures	Budget	Budget
PERSONAL SERVICES						
1001	SALARY FULL-TIME	1,383,204.58	1,402,080.47	1,405,756.63	1,487,463.00	1,494,347.00
1002	SALARIES, PART-TIME	23,255.91	43,074.74	43,856.85	44,000.00	50,000.00
1005	OVERTIME/OTHER PREMIUM COMPEN	4,544.98	5,460.44	6,058.31	6,000.00	6,000.00
1006	SOCIAL SECURITY MATCHING	103,154.30	106,621.71	107,626.58	118,651.00	119,691.00
1008	NONCONTRIBUTORY RETIREMENT	214,863.56	227,029.16	225,432.83	240,682.00	242,765.00
1009	HEALTH INSURANCE MATCHING	201,079.00	206,904.00	201,312.00	206,904.00	206,904.00
1010	WORKMEN'S COMPENSATION	3,752.00	4,807.00	4,364.44	5,238.00	5,238.00
1011	UNEMPLOYMENT COMPENSATION	4,556.00				
1016	LIFE INSURANCE	4,730.00	4,752.00	4,884.00	4,752.00	4,752.00
1999	LONGEVITY		13,652.11	10,477.69	13,522.00	14,232.74
	TOTAL PERSONAL SERVICES	1,943,140.33	2,014,381.63	2,009,769.33	2,127,212.00	2,143,929.74
SUPPLIES						
2001	GENERAL SUPPLIES	12,985.45	12,647.52	14,440.67	15,000.00	16,500.00
2002	SMALL EQUIPMENT	1,917.07	6,898.34	15,998.56	4,000.00	4,400.00
2003	JANITORAL SUPPLIES	213.87	158.86	117.49	200.00	200.00
2004	MEDICINE & DRUGS				100.00	100.00
2005	FOOD					-
2006	CLOTHING/UNIFORMS	966.40			2,400.00	2,400.00
2007	FUEL, OIL & LUBRICANTS	7,564.97	5,694.61	4,790.65	10,000.00	12,000.00
2008	TIRES & TUBES	1,416.02		641.00	1,500.00	1,650.00
2009	COMPUTER/IT EQUIPMENT	16,192.49	10,929.65	13,744.86	20,000.00	28,155.00
2020	BUILDING MATERIALS AND SUPPLIE	477.79			1,000.00	1,100.00
2022	PLUMBING AND ELECTRICAL				1,000.00	1,100.00
2023	PARTS AND REPAIRS	3,403.91	2,017.87	3,210.65	2,500.00	2,750.00
2024	MAINTENANCE AND SERVICE CONTR	1,262.40	1,505.78	1,616.74	1,500.00	1,650.00
2029	SMALL TOOLS	-		178.16	500.00	500.00
	TOTAL SUPPLIES	46,400.37	39,852.63	54,738.78	59,700.00	72,505.00
OTHER SERVICES AND CHARGES						
3005	SPECIAL LEGAL				15,000.00	18,000.00
3009	OTHER PROFESSIONAL SERVICES	7,448.05	10,426.67	8,200.01	5,000.00	5,500.00
3020	TELEPHONE/FAX - LANDLINE	1,501.90	1,504.91	887.36	2,500.00	2,500.00
3021	POSTAGE	13,855.53	23,303.38	17,778.80	20,000.00	20,000.00
3022	CELL PHONE/PAGER/RADIO	2,805.10	2,807.89	2,419.04	3,000.00	3,300.00
3023	INTERNET CONNECTION	10,298.90	10,472.83	10,811.77	15,000.00	15,500.00
3024	CABLE					
3030	TRAVEL	295.00	588.00		400.00	400.00
3031	COMMON CARRIER	1,679.80	3,576.16		2,800.00	2,500.00
3032	MILEAGE					-
3040	ADVERTISING AND PUBLICATIONS	1,026.00		7,308.16	3,000.00	3,000.00
3052	FIRE AND EXTENDED COVERAGE	415.53	513.27	484.83	700.00	700.00
3053	FLEET LIABILITY	2,254.00	2,486.00	2,815.00	3,000.00	3,000.00
3060	UTILITIES-ELECTRICITY	6,908.82	6,795.88		7,500.00	7,500.00
3061	UTILITIES-GAS	645.63	1,269.39		1,000.00	1,300.00
3062	UTILITIES-WATER	1,286.43	1,217.12		1,400.00	1,400.00
3070	RENT - LAND AND BUILDINGS	515.80	560.02	692.19	600.00	600.00
3074	CONTRACT - OVERAGE	2,762.97	2,554.02	2,429.03	2,200.00	2,420.00
3090	DUES AND MEMBERSHIPS	8,490.50	9,315.00	10,009.00	9,000.00	9,000.00
3094	MEALS AND LODGING	16,495.11	18,692.21	2,090.20	12,000.00	18,647.00
3101	TRAINING/EDUCATION	6,370.00	5,324.00	9,045.00	6,500.00	6,525.00
3102	SOFTWARE SUPPORT MAINT AGRMT	100,871.29	103,299.41	111,821.73	115,000.00	115,000.00
	TOTAL OTHER SERVICES AND CHARG	185,926.36	204,706.16	186,792.12	225,600.00	236,792.00
CAPITAL OUTLAY						
4005	VEHICLES	21,350.00			-	-
	TOTAL CAPITAL OUTLAY	21,350.00	-	-	-	-
2021	BUDGET Assessor	2,196,817.06	2,258,940.42	2,251,300.23	2,412,512.00	2,453,226.74
					285,300.00	309,297.00
					non-p.s.	8.4%
					overall	1.7%
					\$ chg. overall	40,714.74

	BUDGET Assessor		36	36
FUND: 1000 General Fund DEPT: 0105 Assessor				
Slot	Title	Grade	2022	2021
			Salary	Salary
0105001	ASSESSOR	ELEC	122,829.00	122,829.00
0105002	CHIEF DEPUTY ASSESSOR	23	70,160.00	70,160.00
0105003	CHIEF DEPUTY RE/PERS PROPERTY	21	61,143.00	61,143.00
0105004	CHIEF DEPUTY RE/PERS PROP	21	60,972.00	60,972.00
0105007	ADMINISTRATIVE ASSISTANT	10	43,722.00	43,722.00
0105008	BRANCH MANAGER	15	47,279.00	47,279.00
0105009	SENIOR APPRAISER	19	48,298.00	48,298.00
0105020	BRANCH MANAGER	15	33,655.00	33,655.00
0105021	AMENDMENT 79 ADMINISTRATOR	14	38,439.00	38,439.00
0105022	GIS TECHNICIAN	15	40,997.00	40,997.00
0105023	GIS TECHNICIAN	15	40,997.00	40,997.00
0105024	RESEARCH ANALYST	17	48,402.00	48,402.00
0105030	REAL ESTATE SUPERVISOR	19	49,666.00	49,666.00
0105035	APPRAISER IV	17	39,104.00	39,104.00
0105036	FIELD APPRAISER/DATA COLLECTOR	14	33,072.00	33,072.00
0105040	PERSONAL PROPERTY SUPERVISOR	18	38,834.00	38,834.00
0105041	BUSINESS/PERS PROP SUPERVISOR	19	43,264.00	43,264.00
0105042	BUSINESS/PERS PROPERTY DEPUTY	14	32,303.00	32,303.00
0105043	BUSINESS/PERS PROPERTY DEPUTY	14	33,988.00	33,988.00
0105044	BUSINESS/PERS PROPERTY DEPUTY	14	36,172.00	36,172.00
0105045	BUSINESS/PERSONAL PROP DEPUTY	14	34,112.00	34,112.00
0105046	BUSINESS/PERS PROPERTY DEPUTY	14	30,909.00	30,909.00
0105050	DEPUTY ASSESSOR II	12	29,932.00	29,932.00
0105051	AMENDMENT 79 ADMINISTRATOR	14	34,840.00	34,840.00
0105052	DEPUTY ASSESSOR I	10	29,453.00	29,453.00
0105053	DEPUTY ASSESSOR I	10	30,015.00	30,015.00
0105054	DEPUTY ASSESSOR I	10	27,935.00	27,935.00
0105055	DEPUTY ASSESSOR I	10	26,375.00	26,375.00
0105056	DEPUTY ASSESSOR II	12	33,093.00	33,093.00
0105057	DEPUTY ASSESSOR I	10	27,935.00	27,935.00
0105058	DEPUTY ASSESSOR I	10	28,725.00	28,725.00
0105059	DEPUTY ASSESSOR I	10	31,554.00	31,554.00
0105060	DEPUTY ASSESSOR I	10	26,375.00	26,375.00
0105061	DEPUTY ASSESSOR I	10	30,015.00	30,015.00
0105062	DEPUTY ASSESSOR I	10	28,725.00	28,725.00
0105063	GIS MANAGER	26	81,058.00	81,058.00
			1,494,347.00	1,494,347.00

WASHINGTON COUNTY							
BUDGET Assessor Amendment 79							
FUND: 3004 Assessor's Amendment 79 Fund DEPT: 0105 Assessor							
Line Item	Description	2018 Expenditures	2019 Expenditures	2020 Expenditures	2021 Budget	2022 Budget	
PERSONAL SERVICES							
1001	SALARY FULL-TIME		2,700.00				
1001	CERTIFICATE INCENTIVE PAY				3,000.00	3,600.00	
1002	SALARIES, PART-TIME						
1006	SOCIAL SECURITY MATCHING		206.55		300.00	360.00	
1008	NONCONTRIBUTORY RETIREMENT		413.64		600.00	720.00	
1009	HEALTH INSURANCE MATCHING						
1010	WORKMEN'S COMPENSATION						
1016	LIFE INSURANCE						
1999	LONGEVITY						
	TOTAL PERSONAL SERVICES	0.00	3,320.19	0.00	3,900.00	4,680.00	
SUPPLIES							
2001	GENERAL SUPPLIES	3,151.48	3,685.21	221.49	4,000.00	4,000.00	
2002	SMALL EQUIPMENT			43.82	2,000.00	2,000.00	
2005	FOOD	543.07	681.95	516.22	1,500.00	1,500.00	
2009	COMPUTER/IT EQUIPMENT	3,365.90	265.08		5,000.00	5,000.00	
2022	PLUMBING AND ELECTRICAL						
	TOTAL SUPPLIES	7,060.45	4,632.24	781.53	12,500.00	12,500.00	
OTHER SERVICES AND CHARGES							
3005	SPECIAL LEGAL	0.00					
3009	OTHER PROFESSIONAL SERVICES	330.00	489.92	210.41	2,000.00	2,000.00	
3021	POSTAGE	1,993.84	1,234.49	13.63	4,000.00	4,000.00	
3030	TRAVEL		78.00		200.00	200.00	
3031	COMMON CARRIER		1,940.00		1,500.00	1,500.00	
3040	ADVERTISING AND PUBLICATIONS	206.25		8,020.00	3,000.00	3,000.00	
3070	RENT - LAND AND BUILDINGS	600.00	450.00		600.00	600.00	
3094	MEALS AND LODGING	619.00	1,606.40	447.80	4,000.00	4,000.00	
3100	OTHER MISCELLANEOUS (DO NOT USE)						
3101	TRAINING/EDUCATION		3,675.00	500.00	3,000.00	3,000.00	
3102	SOFTWARE SUPPORT MAINT AGRMT	371.14	2,206.06	1,189.95	5,000.00	5,000.00	
		4,120.23	11,679.87	10,381.79	23,300.00	23,300.00	
CAPITAL OUTLAY							
4004	MACHINERY & EQUIPMENT		7,128.27				
4005	VEHICLES		6,910.39				
4009	COMPUTER MACHINERY/EQUIPMENT		36,030.95				
	TOTAL CAPITAL OUTLAY	0.00	50,069.61	0.00	0.00	0.00	
2021	BUDGET Assessor	11,180.68	69,701.91	11,163.32	39,700.00	40,480.00	
					35,800.00	35,800.00	
					non p.s.	0.0%	
					overall	2.0%	
					\$ chg. overall	780.00	
4005	VEHICLES	See justification letter				7,000.00	



RUSSELL HILL
Washington County Assessor

280 North College, Suite 250
Fayetteville, Arkansas 72701

June 21, 2021

Re: Capital Request for Vehicle

Dear Quorum Court

Capital request of \$26,000 from line item 3042-0105-4005 the late assessment fee fund and \$7,000 from line item 3004-0105-4005 the amendment 79 fund. I would like to utilize money from both of these funds to replace one of the older vehicles in our fleet.

In 2017 the Legislature passed ACT 161 creating an assessor automation fund. This fund collects fifty cents for every late assessment. We collect between \$12,000 and \$14,000 in late assessment fees each year. I save the money from this fund and once every two years utilize it to update our fleet. With 7 vehicles in our fleet the goal is to rotate out each vehicle after 14 years of service. Both accounts have zero impact on the county general budget. The vehicle that we would like to replace is a 2006 Chevy Blazer.

Thank you for your consideration.

Valuing Washington County and You,
Sincerely,

A handwritten signature in black ink, appearing to read "Russell Hill", written in a cursive style.

Russell Hill
Washington County Assessor

WASHINGTON COUNTY						
	BUDGET Assessor Late Assessment Fee					
FUND: 3042 Assessor's Late Assessment Fee Fund DEPT: 0105 Assessor						
Line Item	Description	2018 Expenditures	2019 Expenditures	2020 Expenditures	2021 Budget	2022 Budget
PERSONAL SERVICES						
1001	SALARY FULL-TIME		600.00			
1001	CERTIFICATE INCENTIVE PAY		45.90			
1005	OVERTIME/OTHER PREMIUM COMPENS		91.92			
1006	SOCIAL SECURITY MATCHING					
1008	NONCONTRIBUTORY RETIREMENT					
1009	HEALTH INSURANCE MATCHING					
1010	WORKMEN'S COMPENSATION					
1016	LIFE INSURANCE					
1999	LONGEVITY					
	TOTAL PERSONAL SERVICES	-	737.82	-	-	-
SUPPLIES						
2001	GENERAL SUPPLIES					
2002	SMALL EQUIPMENT					
2005	FOOD					
2009	COMPUTER/IT EQUIPMENT					
2022	PLUMBING AND ELECTRICAL					
	TOTAL SUPPLIES	-	-	-	-	-
OTHER SERVICES AND CHARGES						
3005	SPECIAL LEGAL					
3009	OTHER PROFESSIONAL SERVICES					
3021	POSTAGE					
3030	TRAVEL					
3031	COMMON CARRIER					
3040	ADVERTISING AND PUBLICATIONS					
3070	RENT - LAND AND BUILDINGS					
3094	MEALS AND LODGING					
3101	TRAINING/EDUCATION					
3102	SOFTWARE SUPPORT MAINT AGRMT					
	TOTAL OTHER SERVICES AND CHARGES	-	-	-	-	-
CAPITAL OUTLAY						
4002	BUILDINGS					
4004	MACHINERY & EQUIPMENT (OTHER					
4005	VEHICLES		19,000.00			
	TOTAL CAPITAL OUTLAY	-	19,000.00	-	-	-
2021	BUDGET Assessor	-	19,737.82	-	-	-
					-	-
					non-p.s.	N/A
					overall	N/A
					\$ chg. overall	N/A
4005	VEHICLES	See justification letter			26,000.00	

WASHINGTON COUNTY						
	BUDGET Board of Equalization					
FUND: 1000 General Fund DEPT: 0106 Board of Equalization						
		2018	2019	2020	2021	2022
Line Item	Description	Expenditures	Expenditures	Expenditures	Budget	Budget
PERSONAL SERVICES						
1002	SALARIES, PART-TIME	6,600.00	11,280.00	16,920.00	15,000.00	15,000.00
1006	SOCIAL SECURITY MATCHING	504.90	862.92	1,294.38	1,148.00	1,148.00
1010	WORKMEN'S COMPENSATION	2.00	18.00	43.48	53.00	53.00
	TOTAL PERSONAL SERVICES	7,106.90	12,160.92	18,257.86	16,201.00	16,201.00
SUPPLIES						
2001	GENERAL SUPPLIES	-	3,116.40	189.20	500.00	500.00
2002	SMALL EQUIPMENT	-	39.83	81.15	100.00	200.00
2005	FOOD	-	-	55.87	-	-
	TOTAL SUPPLIES	-	3,156.23	326.22	600.00	700.00
OTHER SERVICES AND CHARGES						
3008	PROPERTY REAPPRAISAL	998,110.92	998,110.92	998,110.92	1,650,000.00	1,320,000.00
3009	OTHER PROFESSIONAL SERVICES	59,944.00	123,716.56	73,260.30	91,000.00	91,000.00
3021	POSTAGE	18.24	35,797.54	85.72	100.00	100.00
3040	ADVERTISING & PUBLICATIONS			57.76		
3094	MEALS AND LODGING				500.00	500.00
	TOTAL OTHER SERVICES AND CHARGES	1,058,073.16	1,157,625.02	1,071,514.70	1,741,600.00	1,411,600.00
2021	BUDGET Board of Equalization	1,065,180.06	1,172,942.17	1,090,098.78	1,758,401.00	1,428,501.00
					1,742,200.00	1,412,300.00
					non-p.s.	-18.9%
					overall	-18.8%
					\$ chg. overall	(329,900.00)

WASHINGTON COUNTY						
BUDGET Circuit Court I						
FUND: 1000 General Fund DEPT: 0401 Circuit Court I - Judge Martin						
Line Item	Description	2018 Expenditures	2019 Expenditures	2020 Expenditures	2021 Budget	2022 Budget
PERSONAL SERVICES						
1001	SALARY FULL-TIME					
1002	SALARIES, PART-TIME					
1006	SOCIAL SECURITY MATCHING					
1008	NONCONTRIBUTORY RETIREMENT					
1010	WORKMEN'S COMPENSATION	(3.00)				
	TOTAL PERSONAL SERVICES	(3.00)	0.00	0.00	0.00	0.00
SUPPLIES						
2001	GENERAL SUPPLIES	2,330.15	2,312.12	2,335.36	2,800.00	2,800.00
2002	SMALL EQUIPMENT	588.08	868.18	714.25	500.00	500.00
2003	JANITORIAL SUPPLIES					
2005	FOOD	2,692.08	2,446.31	323.19	3,000.00	5,000.00
2009	COMPUTER/IT EQUIPMENT	3,649.95	179.89			
2014	MEDICAL EQUIPMENT					
2023	PARTS AND REPAIRS				300.00	250.00
	TOTAL SUPPLIES	9,260.26	5,806.50	3,372.80	6,600.00	8,550.00
OTHER SERVICES AND CHARGES						
3009	OTHER PROFESSIONAL SERVICES		(349.01)		500.00	500.00
3020	TELEPHONE/FAX - LANDLINE					
3021	POSTAGE	351.40	343.92	319.10	400.00	400.00
3022	CELL PHONE/PAGER/RADIO	635.56	645.64	603.11	800.00	800.00
3032	MILEAGE	492.14	509.82		450.00	
3052	FIRE AND EXTENDED COVERAGE	47.07	58.15	77.76	75.00	75.00
3054	OTHER SUNDRY INSURANCE	40.48	42.00	42.00	45.00	45.00
3073	LEASE - MACHINERY AND EQUIPMEN	3,527.62	2,648.70	2,353.55	3,692.00	3,692.00
3074	CONTRACT - OVERAGE	105.49	215.26		200.00	200.00
3090	DUES AND MEMBERSHIPS	934.39	1,587.86	1,020.84	1,000.00	1,000.00
3091	COURT APPOINTED ATTORNEYS		560.00	299.85	6,500.00	6,500.00
3092	JURORS & WITNESSES	8,030.07	7,584.91		15,000.00	15,000.00
3094	MEALS AND LODGING	752.28	740.34		800.00	
3101	TRAINING/EDUCATION	667.00	335.00	300.00	700.00	
3102	SOFTWARE SUPPORT MAINT AGRMT	1,122.71	35.95		100.00	100.00
	TOTAL OTHER SERVICES AND CHARGES	16,706.21	14,958.54	5,016.21	30,262.00	28,312.00
2021	BUDGET Circuit Court I	25,963.47	20,765.04	8,389.01	36,862.00	36,862.00
					36,862.00	36,862.00
					non-p.s.	0.0%
					overall	0.0%
					\$ chg. overall	0.00

WASHINGTON COUNTY						
	BUDGET Circuit Court II					
FUND: 1000 General Fund DEPT: 0402 Circuit Court II - Judge Threet						
		2018	2019	2020	2021	2022
Line Item	Description	Expenditures	Expenditures	Expenditures	Budget	Budget
PERSONAL SERVICES						
1001	SALARY FULL-TIME	4,427.02	3,507.56		0.00	
1006	SOCIAL SECURITY MATCHING	338.78	268.41		0.00	
1008	NONCONTRIBUTORY RETIREMENT	665.60	537.45		0.00	
1010	WORKMEN'S COMPENSATION	10.00	(6.00)		0.00	
	TOTAL PERSONAL SERVICES	5,441.40	4,307.42	0.00	0.00	0.00
SUPPLIES						
2001	GENERAL SUPPLIES	2,081.19	1,821.26	2,592.44	2,500.00	2,500.00
2002	SMALL EQUIPMENT	415.31	1,611.71	742.96	500.00	500.00
2003	JANITORIAL	9.87			50.00	50.00
2004	MEDICINE & DRUGS		5.22			
2005	FOOD	1,430.86	3,563.77	432.50	10,000.00	10,000.00
2009	COMPUTER/IT EQUIPMENT	2,328.00	110.21	60.35	250.00	250.00
2023	PARTS AND REPAIRS					
	TOTAL SUPPLIES	6,265.23	7,112.17	3,828.25	13,300.00	13,300.00
OTHER SERVICES AND CHARGES						
3009	OTHER PROFESSIONAL SERVICES					
3020	TELEPHONE/FAX - LANDLINE					
3021	POSTAGE	310.26	162.18	196.11	350.00	350.00
3022	CELL PHONE/PAGER/RADIO	635.47	645.64	590.90	700.00	700.00
3032	MILEAGE					
3052	FIRE AND EXTENDED COVERAGE	37.16	45.90	66.81	50.00	50.00
3054	OTHER SUNDRY INSURANCE	20.24	21.00	21.00	25.00	25.00
3073	LEASE - MACHINERY AND EQUIPMEN	3,759.01	3,464.58	3,570.47	4,300.00	4,300.00
3074	CONTRACT - OVERAGE					
3090	DUES AND MEMBERSHIPS	900.00	954.00	1,358.00	1,000.00	1,100.00
3091	COURT APPOINTED ATTORNEYS	1,158.84	3,234.62	3,011.50	7,500.00	7,500.00
3092	JURORS & WITNESSES	2,497.89	13,173.21		40,000.00	40,000.00
3094	MEALS AND LODGING					
3101	TRAINING/EDUCATION					
3102	SOFTWARE SUPPORT MAINT AGRMT	620.80		500.00	500.00	500.00
	TOTAL OTHER SERVICES AND CHARGES	9,939.67	21,701.13	9,314.79	54,425.00	54,525.00
2021	BUDGET Circuit Court II	21,646.30	33,120.72	13,143.04	67,725.00	67,825.00
					67,725.00	67,825.00
					non-p.s.	0.1%
					overall	0.1%
					\$ chg. overall	100.00

**Circuit Court IV
Line Item Explanations**

- 2001 GENERAL SUPPLIES - Any and all office supplies needed
- 2002 SMALL EQUIPMENT - Any replacements for office use
- 2005 FOOD - This is for office coffee and potential jurors lunch
- 2015 DRUG KITS - This is for Drug Tests for our Drug Court
- 3006 MEDICAL/DENTAL/HOSPITAL - This pays for Treatment/Drug Court classes
- 3021 POSTAGE - Office Postage
- 3022 CELL PHONE/PAGER/RADIO - Employee phone services
- 3024 CABLE - Cable/Internet billing
- 3030 TRAVEL - Continuing Education for the Team
- 3032 MILEAGE - Travel Mileage
- 3052 FIRE AND EXTENDED COVERAGE - Coverage
- 3073 LEASE - MACHINERY AND EQUIPMEN - Leasing for office equipment
- 3074 CONTRACT – OVERAGE - Overage
- 3090 DUES AND MEMBERSHIPS - Yearly Dues
- 3091 COURT APPOINTED ATTORNEYS - Ad Litem Fund for Domestic cases
- 3092 JURORS & WITNESSES - Jury Pay
- 3094 MEALS AND LODGING - Travel Lodging for conferences
- 3101 TRAINING/EDUCATION - Conference fees
- 3102 SOFTWARE SUPPORT MAINT AGRMT - Computer Software Database for Drug Court Participants

WASHINGTON COUNTY						
	BUDGET Circuit Court IV					
FUND: 1000 General Fund DEPT: 0404 Circuit Court IV - Judge Beaumont						
		2018	2019	2020	2021	2022
Line Item	Description	Expenditures	Expenditures	Expenditures	Budget	Budget
PERSONAL SERVICES						
1001	SALARY FULL-TIME	41,861.32	42,681.60	45,662.40	45,532.00	45,532.00
1005	OVERTIME/OTHER PREMIUM COMP	2,121.48			0.00	0.00
1006	SOCIAL SECURITY MATCHING	3,161.15	3,094.48	3,322.39	3,530.00	3,530.00
1008	NONCONTRIBUTORY RETIREMENT	6,609.21	6,604.27	7,060.96	7,068.00	7,068.00
1009	HEALTH INSURANCE MATCHING	5,592.00	5,592.00	5,592.00	5,592.00	5,592.00
1010	WORKMEN'S COMPENSATION	(71.00)	69.00	69.02	83.00	83.00
1016	LIFE INSURANCE	132.00	132.00	132.00	132.00	132.00
1999	LONGEVITY		427.72	427.72	599.00	598.80
	TOTAL PERSONAL SERVICES	59,406.16	58,601.07	62,266.49	62,536.00	62,535.80
SUPPLIES						
2001	GENERAL SUPPLIES	2,969.19	3,012.42	1,974.92	5,000.00	4,000.00
2002	SMALL EQUIPMENT	568.75	184.26	(134.01)	1,000.00	1,000.00
2003	JANITORIAL SUPPLIES					
2004	MEDICINE & DRUGS					
2005	FOOD	1,801.31	1,889.11	1,134.82	1,000.00	1,000.00
2006	CLOTHING/UNIFORMS					
2009	COMPUTER/IT EQUIPMENT	3,900.98	38.78	33.41		
2011	DETAINEE SUPPLIES					
2015	DRUG KITS	3,531.71	5,408.74	1,959.94	3,000.00	3,000.00
	TOTAL SUPPLIES	12,771.94	10,533.31	4,969.08	10,000.00	9,000.00
OTHER SERVICES AND CHARGES						
3003	COMPUTER SERVICES	1,100.00				
3005	SPECIAL LEGAL					
3006	MEDICAL/DENTAL/HOSPITAL	10,706.25	10,900.00	6,200.00	10,000.00	10,000.00
3007	DRUG TESTING	6,789.60	10,745.51	1,486.05		
3009	OTHER PROFESSIONAL SERVICES	71.34				
3020	TELEPHONE/FAX - LANDLINE	565.95				
3021	POSTAGE	402.76	465.30	432.63	1,000.00	1,000.00
3022	CELL PHONE/PAGER/RADIO	506.27	645.64	653.95	600.00	1,000.00
3023	INTERNET CONNECTION			132.82		
3024	CABLE	912.42	951.71	1,010.39	1,000.00	1,500.00
3030	TRAVEL				4,000.00	4,000.00
3031	COMMON CARRIER					
3032	MILEAGE	1,528.18	80.62		500.00	500.00
3052	FIRE AND EXTENDED COVERAGE	78.95	97.52	112.98	100.00	150.00
3054	OTHER SUNDRY INSURANCE			21.00		
3073	LEASE - MACHINERY AND EQUIPMEN	3,280.20	3,280.08	3,246.86	3,000.00	3,500.00
3074	CONTRACT - OVERAGE	990.85	939.39	790.70	750.00	1,000.00
3090	DUES AND MEMBERSHIPS	1,135.00	1,104.00	800.00	1,750.00	1,750.00
3091	COURT APPOINTED ATTORNEYS	2,361.00	3,611.50	2,555.00	10,000.00	10,000.00
3092	JURORS & WITNESSES				5,000.00	4,000.00
3094	MEALS AND LODGING	2,304.72	1,166.32		1,500.00	1,500.00
3101	TRAINING/EDUCATION	1,054.04	1,333.66	308.22	2,000.00	2,000.00
3102	SOFTWARE SUPPORT MAINT AGRMT	5,890.27	8,255.00	5,655.00	5,000.00	5,000.00
	TOTAL OTHER SERVICES AND CHARGES	39,677.80	43,576.25	23,405.60	46,200.00	46,900.00
2021	BUDGET Circuit Court IV	111,855.90	112,710.63	90,641.17	118,736.00	118,435.80
					56,200.00	55,900.00
					non p.s.	-0.5%
					overall	-0.3%
					\$ chg. overall	(300.20)

WASHINGTON COUNTY			POSITIONS	
BUDGET Circuit Court IV			1	1
FUND: 1000 General Fund DEPT: 0404 Circuit Court IV - Judge Beaumont				
			2022	2021
Slot	Title	Grade	Salary	Salary
0404001	CASE MANAGER	17	45,532.00	45,532.00
			45,532.00	45,532.00

WASHINGTON COUNTY						
	BUDGET Adult Drug Court					
FUND: 3028 Adult Drug Court Fund DEPT: 8888 Adult Drug Court						
Line Item	Description	2018 Expenditures	2019 Expenditures	2020 Expenditures	2021 Budget	2022 Budget
TRANSFERS OUT						
9999	TRANSFERS OUT	28,657.53	30,229.18	36,215.81	36,216.00	37,000.00
	TOTAL TRANSFERS OUT	28,657.53	30,229.18	36,215.81	36,216.00	37,000.00
2021	BUDGET Interfund Transfers	28,657.53	30,229.18	36,215.81	36,216.00	37,000.00
					36,216.00	37,000.00
					non-p.s.	2.2%
					overall	2.2%
					\$ chg. overall	784.00
	This budget is an estimate of the 12-31-2021 Treasurer balance for Fund 3028					
	that is transferred to General in Jan'22. (see CO2021-011 for example)					

Patty Burnett

From: Aleta Cargill
Sent: Friday, June 11, 2021 1:50 PM
To: Shannon Worthen; Jennifer Hinkle
Cc: Beth Storey Bryan
Subject: 2022 Budget -Division 5
Attachments: 2022 Budget.xlsx

Please find the attached proposed budget for Calendar year 2022 for the 5th Division. We have increased our proposed budget for jury trials (Juror fees and food) due to our inability to conduct a jury trial for over a year due to the pandemic. While it's impossible to predict how many trials will actually occur, we want to be sure to have enough funds allocated in the event we see a big increase in jury trials this coming year.

Please let us know if you have any questions at all about our proposed budget.

Aleta Cargill

*Certified Court Manager
Trial Court Administrator
Judge Beth Storey Bryan
Washington/Madison Counties, 5th Division
280 N College, Suite 403
Fayetteville, AR. 72701
(479)444-1556-ph
(479)444-1883-fx*



WASHINGTON COUNTY						
	BUDGET Circuit Court V					
FUND: 1000 General Fund DEPT: 0405 Circuit Court V - Judge Bryan						
		2018	2019	2020	2021	2022
Line Item	Description	Expenditures	Expenditures	Expenditures	Budget	Budget
SUPPLIES						
2001	GENERAL SUPPLIES	2,540.54	2,503.77	2,342.10	3,150.00	3,150.00
2002	SMALL EQUIPMENT	2,068.17	1,605.82	221.76	775.00	775.00
2003	JANITORAL SUPPLIES	19.05			90.00	90.00
2005	FOOD	938.90	925.90	283.42	1,925.00	5,000.00
2009	COMPUTER/IT EQUIPMENT	1,603.03		374.93		
2023	PARTS AND REPAIRS				475.00	475.00
	TOTAL SUPPLIES	7,169.69	5,035.49	3,222.21	6,415.00	9,490.00
OTHER SERVICES AND CHARGES						
3009	OTHER PROFESSIONAL SERVICES	10.98	10.98	32.93	45.00	45.00
3020	TELEPHONE/FAX - LANDLINE					
3021	POSTAGE	334.10	297.27	277.54	475.00	475.00
3022	CELL PHONE/PAGER/RADIO	646.45	755.11	720.69	1,800.00	1,800.00
3032	MILEAGE	416.38			410.00	410.00
3052	FIRE AND EXTENDED COVERAGE	48.93	60.44	79.82	64.00	64.00
3054	OTHER SUNDRY INSURANCE			42.00	100.00	100.00
3073	LEASE - MACHINERY AND EQUIPMEN	3,284.34	2,883.51	2,974.43	3,625.00	3,625.00
3074	CONTRACT - OVERAGE	30.72			85.00	85.00
3090	DUES AND MEMBERSHIPS	885.00	989.00	969.00	1,165.00	1,165.00
3091	COURT APPOINTED ATTORNEYS	6,059.00	4,869.54	5,773.40	7,500.00	7,500.00
3092	JURORS & WITNESSES	3,112.73	893.90		4,150.00	10,000.00
3094	MEALS AND LODGING	1,680.79			1,190.00	1,190.00
3101	TRAINING/EDUCATION	634.90	35.00		750.00	750.00
3102	SOFTWARE SUPPORT MAINT AGRMT	958.45	699.00	699.00	700.00	700.00
	TOTAL OTHER SERVICES AND CHARGES	18,102.77	11,493.75	11,568.81	22,059.00	27,909.00
2021	BUDGET Circuit Court V	25,272.46	16,529.24	14,791.02	28,474.00	37,399.00
					28,474.00	37,399.00
					non p.s.	31.3%
					overall	31.3%
					\$ chg. overall	8,925.00

WASHINGTON COUNTY						
	BUDGET Circuit Court VI					
FUND: 1000 General Fund DEPT: 0406 Circuit Court VI - Judge Lindsay						
Line Item	Description	2018 Expenditures	2019 Expenditures	2020 Expenditures	2021 Budget	2022 Budget
PERSONAL SERVICES						
1001	SALARY FULL-TIME				60,000.00	60,000.00
1005	OVERTIME/OTHER PREMIUM COMP				0.00	0.00
1006	SOCIAL SECURITY MATCHING				4,590.00	4,590.00
1008	NONCONTRIBUTORY RETIREMENT				9,192.00	9,192.00
1009	HEALTH INSURANCE MATCHING				5,592.00	5,592.00
1010	WORKMEN'S COMPENSATION				0.00	0.00
1016	LIFE INSURANCE				132.00	132.00
1999	LONGEVITY				0.00	0.00
	TOTAL PERSONAL SERVICES	0.00	0.00	0.00	79,506.00	79,506.00
SUPPLIES						
2001	GENERAL SUPPLIES	2,785.75	2,612.11	2,501.15	2,500.00	2,500.00
2002	SMALL EQUIPMENT	531.15	210.70	454.80	1,200.00	1,200.00
2003	JANITORIAL SUPPLIES		5.47	21.30	25.00	25.00
2005	FOOD	5,120.54	5,278.86	1,268.38	10,000.00	10,000.00
2006	CLOTHING/UNIFORMS				50.00	50.00
2009	COMPUTER/IT EQUIPMENT	1,611.50				
	TOTAL SUPPLIES	10,048.94	8,107.14	4,245.63	13,775.00	13,775.00
OTHER SERVICES AND CHARGES						
3009	OTHER PROFESSIONAL SERVICES		17.12		200.00	200.00
3020	TELEPHONE/FAX - LANDLINE					
3021	POSTAGE	371.10	342.79	198.56	400.00	400.00
3022	CELL PHONE/PAGER/RADIO	414.32	513.52	593.50	500.00	500.00
3023	INTERNET CONNECTION	498.61	502.34	25.33	500.00	500.00
3032	MILEAGE				400.00	400.00
3052	FIRE AND EXTENDED COVERAGE	91.26	112.73	126.59	100.00	100.00
3054	OTHER SUNDRY INSURANCE			21.00	35.00	35.00
3073	LEASE - MACHINERY AND EQUIPMEN	3,832.95	3,338.31	3,342.72	4,000.00	4,000.00
3074	CONTRACT - OVERAGE	0.38	(54.92)		300.00	300.00
3090	DUES AND MEMBERSHIPS	1,430.39	1,039.00	1,457.80	1,200.00	1,200.00
3092	JURORS & WITNESSES	22,024.89	20,420.39	5,719.54	33,500.00	33,500.00
3094	MEALS AND LODGING				1,000.00	1,000.00
3101	TRAINING/EDUCATION	70.00	309.00	300.00	300.00	300.00
3102	SOFTWARE SUPPORT MAINT AGRMT	371.14				
	TOTAL OTHER SERVICES AND CHARGES	29,105.04	26,540.28	11,785.04	42,435.00	42,435.00
2021	BUDGET Circuit Court VI	39,153.98	34,647.42	16,030.67	135,716.00	135,716.00
					56,210.00	56,210.00
					non p.s.	0.0%
					overall	0.0%
					\$ chg. overall	0.00
Note:	Budget kept the same as last year.					

WASHINGTON COUNTY			POSITIONS	
	BUDGET Circuit Court VI		1	1
FUND: 1000 General Fund DEPT: 0406 Circuit Court VI - Judge Lindsay				
			2022	2021
Slot	Title	Grade	Salary	Salary
0406002	Law Clerk	UGR	60,000.00	60,000.00
			60,000.00	60,000.00



**OFFICE OF THE PUBLIC DEFENDER
4th JUDICIAL DISTRICT
123 NORTH COLLEGE AVE
FAYETTEVILLE, ARKANSAS 72701
PHONE (479) 444-1595
FAX (479) 444-1608**

Denny Hyslip
Public Defender

Leana Houston
Chief Deputy

Deputy Public Defenders

Blake Chancellor
Michael C. Roberson
Daniel Feild
Brooke Smith
Sandy Cordi
Joshua Eide
Paul Teufel
Candice Smith
Kevin Lammers
Nestor Briceno
David Harrison
Chris Birch
Alyssa Watkins
Kristen Callahan
Lee Warden

June 11, 2021

Patrick W. Deakins
Chairman, Finance and Budget Committee
280 N College Ave, Suite 500
Fayetteville, AR 72701

Re: 2022 Requested Budget

Dear Chairman Deakins,

Thank you for your service to the citizens of Washington County and your interest in helping the criminal justice system work more efficiently and better serve our county. The Arkansas Criminal Justice System Assessment is thorough and helpful in providing suggestions and goals for us. As per your requested procedure, I would like to use this letter to address a couple of requests and ideas discussed within the assessment.

First, the assessment discusses the need to ensure appropriate public defender caseload ratios, compensation parity, and treatment of public defenders in comparison to prosecutors (p 97). As a first step in addressing the parity, we would request that the Quorum Court adjust our attorney salaries to be the same starting salary as the prosecutor's office. As the study discusses, "A lack of parity in pay between prosecution and public defense creates a revolving door for public defense, as attorneys look to do similar work for higher pay often with more resources" (p 98). Within the last year, one attorney moved from the public defender's office to the prosecutor's office for more pay. Two other attorneys left for different jobs with more pay. The loss of three attorneys within a year places the office in a continuous state of fluctuation. In order to

efficiently represent the client, the leaving attorney's cases must be reassigned to other attorneys in the office. Once a new attorney is hired, it takes time and experience for the new attorney to become familiar with our processes. This creates a less efficient criminal justice system overall. As the study states, "Ensuring parity between public defenders and prosecutors of the same experience and education level will provide for greater longevity and stability in the public defender's office" (p 98).

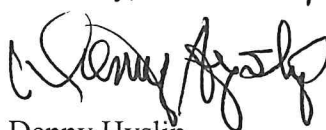
In hopes of providing more stability and experience for attorneys in the public defender's office, I request that the Quorum Court adjust our attorney's salaries to be equal to those that the county funds within the prosecutor's office.

Secondly, last July, the Quorum Court discussed the use of the Uptrust Program. It provides text reminders to defendants to contact their attorney at the public defender's office and to remind them of their court appearances. The County Judge signed a one year contract that was provided at no costs. Since that time, we have worked with Uptrust to integrate it without data management and calendaring programs so that text reminders are sent. We are still in the process of working out problems within the programs and setting up a system for someone's phone number and arraignment date to be entered when they are released from the jail. We recently discussed the program with the Arkansas Public Defender Commission Director Gregg Parrish. He stated that the commission would not be able to pick up the cost of continuing the Uptrust Program. We would request that the Quorum Court approve the continued funding of this program.

The Arkansas Criminal Justice Assessment refers to the increase in case load that Washington County has experienced over the last five years. One of the causes for this increase is cited as the increase in failure to appear cases (p 26). The assessment found that on average there are 73-134 failure to appear arrests per month (p 27). When an individual fails to appear for their court date, their bond is set much higher, and they often then spend several months in the jail. By taking measures to avoid failure to appears, the county is investing in a system to reduce the population of people in the jail. When looking at the percentage of bookings and their bonds, the assessment found that failure to appear arrests made up the largest amount with 20.7% of bookings with assigned bonds (p 72). Working to address and prevent failure to appears, would focus the work and money of the Quorum Court on one of the most significant aspects of the jail population. (p 84). Using the Uptrust program, would send reminders to individuals of the court dates, like we all get reminders for doctor's appointments, and work to take measure to prevent failure to appears.

I have attached the budget worksheet for this office, with only small changes. As your requested noted, I do want to address these two separate issues for the Quorum Court to discuss. I look forward to further discussing the budget with you and these requests.

Sincerely,



Denny Hyslip
Attorney at Law

Washington County Public Defender

Line Item Explanations

2001 General Supplies: General supplies for operating office anything like pens, paper, folders, legal court and rule books, trial book organizers, discovery storage devices for working thousands of cases.

2002 Small Equipment: Furniture and equipment needed in office.

2004 Medicine and Drugs – medicines and emergency supplies for office

2005 Food – coffee for clients, witnesses, security, and others who may be in the office.

2009 Computer/IT Equipment: Laptops, replacement monitors and printers.

3009 Other Professional Services – used to pay court reports when a transcript is needed, and paper shredding services.

3020 Telephone/ Fax-Landline: minimum amount left in account as told to do so by IT when we switched to Cox internet phone services

3021 Postage – any postage needed for the office mail. Also includes federal express needed for shipments to appellate courts or certified mail occasionally.

3022 Cell phone/pager/radio – cell phones used by all attorneys and investigator.

3023 Internet Connection: used to provide one hot spot used for extending internet service in office or when in court.

3030 Travel – miscellaneous travel expenses.

3031 Common Carrier – airplane costs for trips to continuing education seminars for attorneys.

3032 Mileage – mileage to Madison county, serve subpoenas, trips to Little Rock, find witnesses, or jails in other counties.

3052 Fire and extended coverage

3054 Other Sundry Insurance – costs for notary.

3073 Lease Machinery and Equipment – copier contract.

3074 Contract overage, only used if there is an overage with copier contract.

3090 Dues and Memberships: pay bar memberships, attorney license fees to Supreme Court, memberships to Arkansas Association of Criminal Defense Lawyers and National Association of

Criminal Defense Lawyers, and monthly fee to Westlaw for attorney legal research for 17 attorneys.

3094 Meals and Lodging: for trips to CLE required for 17 attorneys in office

3101 Training/Education: cost to register for CLE for 17 attorneys

3102 Soft Support Maintenance Agreement – line item created and used to fund the Defender Data system that was approved by the Quorum Court for the office to use to keep track of all clients, cases, notes, and discovery reports.

Ms. Leana Houston
Chief Deputy Public Defender
Washington County Public Defender
123 North College Avenue
Fayetteville, Arkansas 72701

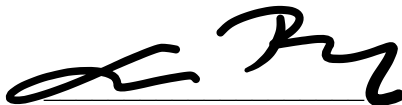
June 17, 2021

Dear Mr. Houston,

In regard to your inquiry as to the cost of Uptrust for the next year I share with you the following information:

- The current Services Agreement ends on July 31, 2021. In the original agreement Uptrust agreed to one year of free service. Because of complications due to COVID, Uptrust has agreed to extend the period of free service.
- Should the Washington County Public Defender renew the Services Agreement for an additional year the cost would be as follows:
 - No charge for the months of August, September and October of 2021.
 - For the 9 remaining months of the Services Agreement (November through July) Uptrust will charge \$450 per month for a total of \$4,050 for the second year of service.
- The Services Agreement covers the two-way text messaging and reminder service for the Washington County Public Defender and its clients.
 - Any work with the Sheriff's Office in regard to reminding individuals of their post-arrest first appearance dates would fall under separate agreement.

Please let me know if you have any questions or concerns.



Seann Patrick Riley, Esq.
Director of Partnerships

Position Number	Name	Current Salary	Requested Increase	New Salary
0417001	Briceno, Nestor	60,984	1,516	62,500
0417002	Watkins, Alyssa	52,582	9,918	62,500
0417006	Roane, Chloe	57,881	4,619	62,500
0417007	Harrison, David	52,852	9,648	62,500
0417008	Birch, Chris	52,852	9,648	62,500
0417009	Callahan, Kristen	52,852	9,648	62,500
			44,997	
Social Security			3,442	
APERS			6,894	
Total for Salary Increase			55,333	
Requesting that current salaries be increased up to starting pay for Prosecutors				
Cost for Text System - \$450/mo			5,400	
Total Additional Requested for Public Defender			60,733	

WASHINGTON COUNTY						
	BUDGET Public Defender					
FUND: 1000 General Fund DEPT: 0417 Public Defender						
		2018	2019	2020	2021	2022
Line Item	Description	Expenditures	Expenditures	Expenditures	Budget	Budget
PERSONAL SERVICES						
1001	SALARY FULL-TIME	277,944.33	280,813.28	417,662.70	463,620.00	465,261.00
1002	SALARIES, PART-TIME	29,161.32	26,575.68	25,310.40	32,000.00	32,000.00
1005	OVERTIME/OTHER PREMIUM COMPENS				-	-
1006	SOCIAL SECURITY MATCHING	22,874.81	23,080.19	33,018.31	38,051.00	38,188.00
1008	NONCONTRIBUTORY RETIREMENT	42,780.74	43,077.19	64,256.85	71,298.00	71,573.00
1009	HEALTH INSURANCE MATCHING	33,552.00	33,552.00	50,328.00	50,328.00	50,328.00
1010	WORKMEN'S COMPENSATION	483.00	493.00	384.21	462.00	462.00
1011	UNEMPLOYMENT COMPENSATION					
1016	LIFE INSURANCE	792.00	792.00	1,188.00	1,188.00	1,188.00
1999	LONGEVITY		1,767.36	1,767.36	1,768.00	1,924.97
	TOTAL PERSONAL SERVICES	407,588.20	410,150.70	593,915.83	658,715.00	660,924.97
SUPPLIES						
2001	GENERAL SUPPLIES	12,799.68	8,898.17	8,013.07	12,000.00	13,000.00
2002	SMALL EQUIPMENT	2,911.51	7,212.43	6,196.11	5,000.00	5,000.00
2003	JANITORIAL SUPPLIES	8.98				
2004	MEDICINE & DRUGS	85.68	147.40	108.17	150.00	150.00
2005	FOOD	695.29	500.37	453.28	500.00	500.00
2006	CLOTHING/UNIFORMS					
2009	COMPUTER/IT EQUIPMENT	7,531.93	9,452.63	3,430.45	4,316.00	4,500.00
2020	BUILDING MATERIALS AND SUPPLIE					
2023	PARTS AND REPAIRS			1,903.08		
	TOTAL SUPPLIES	24,033.07	26,211.00	20,104.16	21,966.00	23,150.00
OTHER SERVICES AND CHARGES						
3009	OTHER PROFESSIONAL SERVICES	260.10	1,434.57	5,569.00	840.00	840.00
3020	TELEPHONE/FAX - LANDLINE				25.00	25.00
3021	POSTAGE	402.00	579.35	552.28	875.00	875.00
3022	CELL PHONE/PAGER/RADIO	8,786.20	9,532.36	10,222.59	12,500.00	13,500.00
3023	INTERNET CONNECTION	70.69	480.12	453.35	600.00	700.00
3030	TRAVEL	647.50	268.00		1,200.00	1,200.00
3031	COMMON CARRIER	4,753.80	3,527.41		5,500.00	5,500.00
3032	MILEAGE	5,832.78	5,734.36	1,595.63	6,500.00	6,500.00
3052	FIRE AND EXTENDED COVERAGE	158.42	195.68	200.78	210.00	300.00
3054	OTHER SUNDRY INSURANCE	40.46	63.00	183.00	200.00	200.00
3073	LEASE - MACHINERY AND EQUIPMEN	3,426.35	3,738.28	3,917.76	4,000.00	5,000.00
3074	CONTRACT - OVERAGE	95.53	45.11		500.00	500.00
3090	DUES AND MEMBERSHIPS	14,077.60	13,264.57	14,424.37	16,000.00	16,000.00
3094	MEALS AND LODGING	15,660.12	9,931.65	198.76	14,500.00	14,500.00
3101	TRAINING/EDUCATION	7,127.75	4,693.00	2,504.75	9,500.00	10,500.00
3102	SOFTWARE SUPPORT MAINT AGRMT	13,364.80	11,787.99	6,829.42	19,000.00	19,000.00
	TOTAL OTHER SERVICES AND CHARGES	74,704.10	65,275.45	46,651.69	91,950.00	95,140.00
2021	BUDGET Public Defender	506,325.37	501,637.15	660,671.68	772,631.00	779,214.97
					113,916.00	118,290.00
					non p.s.	3.8%
					overall	0.9%
					\$ chg. overall	6,583.97
	PERSONAL SERVICES	Cost of salary increases			55,333	
		Cost of text system per year			5,400	
		Total additional requested			60,733	

WASHINGTON COUNTY			POSITIONS	
BUDGET Public Defender			9	9
FUND: 1000 General Fund DEPT: 0417 Public Defender				
			2022	2021
Slot	Title	Grade	Salary	Salary
0417001	DEPUTY PUBLIC DEFENDER	UNGR	60,984.00	60,984.00
0417002	DEPUTY PUBLIC DEFENDER	UNGR	52,852.00	52,852.00
0417003	INVESTIGATOR COURT & TRIAL COO	18	45,589.00	45,589.00
0417004	CASE COORDINATOR PUBLIC DEFEND	16	50,981.00	50,981.00
0417005	LEGAL ASSISTANT-PUBLIC DEFEND	14	38,418.00	38,418.00
0417006	DEPUTY PUBLIC DEFENDER	UNGR	57,881.00	57,881.00
0417007	DEPUTY PUBLIC DEFENDER	UNGR	52,852.00	52,852.00
0417008	DEPUTY PUBLIC DEFENDER	UNGR	52,852.00	52,852.00
0417009	DEPUTY PUBLIC DEFENDER	UNGR	52,852.00	52,852.00
			465,261.00	465,261.00