



**WASHINGTON COUNTY, ARKANSAS**  
**County Courthouse**

**MEETING OF THE**  
**WASHINGTON COUNTY QUORUM COURT**  
**FINANCE AND BUDGET COMMITTEE**

Thursday July 28, 2022  
6:00 PM  
Washington County Quorum Court Room

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**Sam Duncan – Vice-Chair**  
**Lance Johnson**  
**Sean Simons**

**Patrick Deakins - Chair**

**Bill Ussery**  
**Shawndra Washington**  
**Jim Wilson**

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**A G E N D A**

**1. CALL TO ORDER AND WELCOME**

**2. PRAYER AND PLEDGE**

**3. ADOPTION OF AGENDA**

At the beginning of each meeting, the agenda shall be approved. Any JP may request an item be added or removed from the agenda subject to approval of the Committee.

**BUDGET REVIEWS**

**4. ASSESSOR- RUSSELL HILL(4.1)**

**5. CIRCUIT COURT DIVISION I –JUDGE DOUG MARTIN(5.1)**

**6. CIRCUIT COURT DIVISION V – JUDGE BETH STOREY-BRYAN(6.1)**

**7. CIRCUIT COURT DIVISION VI - JUDGE MARK LINDSAY(7.1)**

**8. PUBLIC DEFENDER – DENNY HYSLIP(8.1-8.2)**

**9. PUBLIC COMMENT**

Twelve-minute comment period with a three-minute limit for each individual to comment on items on the agenda.

**10. ADJOURNMENT**

WASHINGTON COUNTY							
BUDGET Assessor							
FUND: 1000 General Fund DEPT: 0105 Assessor							
Line Item	Description	2019 Expenditures	2020 Expenditures	2021 Expenditures	2022 Budget	2023 Requested	
<b>PERSONAL SERVICES</b>							
1001	SALARY FULL-TIME	1,402,080.47	1,405,756.63	1,364,776.53	1,588,990.00	1,576,108.00	
1002	SALARIES, PART-TIME	43,074.74	43,856.85	48,642.29	50,000.00	54,500.00	Note 1
1005	OVERTIME/OTHER PREMIUM COMPE	5,460.44	6,058.31	254,839.69	6,000.00	8,000.00	Note 1
1006	SOCIAL SECURITY MATCHING	106,621.71	107,626.58	124,062.35	126,931.00	126,530.00	
1008	EMPLOYER RETIREMENT CONTRIBUT	227,029.16	225,432.83	260,097.83	257,523.00	256,720.00	
1009	HEALTH INSURANCE MATCHING	206,904.00	201,312.00	206,904.00	206,904.00	212,496.00	Note 2
1010	WORKMEN'S COMPENSATION	4,807.00	4,364.44	2,889.27	5,238.00	3,468.00	
1011	UNEMPLOYMENT COMPENSATION			3,412.47			
1016	LIFE INSURANCE	4,752.00	4,884.00	4,752.00	4,752.00	4,884.00	Note 2
1999	LONGEVITY	13,652.11	10,477.69	11,549.29	14,232.74	15,376.00	
	<b>TOTAL PERSONAL SERVICES</b>	<b>2,014,381.63</b>	<b>2,009,769.33</b>	<b>2,281,925.72</b>	<b>2,260,570.74</b>	<b>2,258,082.00</b>	
<b>SUPPLIES</b>							
2001	GENERAL SUPPLIES	12,647.52	14,440.67	12,430.08	16,500.00	16,500.00	
2002	SMALL EQUIPMENT	6,898.34	15,998.56	268,333.33	4,400.00	5,000.00	
2003	JANITORIAL SUPPLIES	158.86	117.49	157.66	200.00	300.00	
2004	MEDICINE & DRUGS				100.00	100.00	
2005	FOOD				-		
2006	CLOTHING/UNIFORMS			4,095.55	2,400.00	2,400.00	
2007	FUEL, OIL & LUBRICANTS	5,694.61	4,790.65	8,436.71	12,000.00	16,000.00	Note 3
2008	TIRES & TUBES		641.00	980.58	1,650.00	2,000.00	
2009	COMPUTER/IT EQUIPMENT	10,929.65	13,744.86	22,331.51	28,155.00	28,000.00	
2020	BUILDING MATERIALS AND SUPPLIE			2,139.70	1,100.00	1,100.00	
2022	PLUMBING AND ELECTRICAL			54.65	1,100.00	1,100.00	
2023	PARTS AND REPAIRS	2,017.87	3,210.65	2,342.02	2,750.00	2,800.00	
2024	MAINTENANCE AND SERVICE CONTR	1,505.78	1,616.74	1,700.76	1,650.00	1,800.00	
2029	SMALL TOOLS		178.16	23.00	500.00	500.00	
	<b>TOTAL SUPPLIES</b>	<b>39,852.63</b>	<b>54,738.78</b>	<b>323,025.55</b>	<b>72,505.00</b>	<b>77,600.00</b>	
<b>OTHER SERVICES AND CHARGES</b>							
3005	SPECIAL LEGAL				18,000.00	20,000.00	Note 4
3009	OTHER PROFESSIONAL SERVICES	10,426.67	8,200.01	5,588.49	5,500.00	15,000.00	Note 5
3020	TELEPHONE/FAX - LANDLINE	1,504.91	887.36	611.85	2,500.00	2,000.00	
3021	POSTAGE	23,303.38	17,778.80	15,248.17	20,000.00	23,000.00	Note 6
3022	CELL PHONE/PAGER/RADIO	2,807.89	2,419.04	2,275.88	3,300.00	3,300.00	
3023	INTERNET CONNECTION	10,472.83	10,811.77	13,449.43	15,500.00	20,000.00	Note 7
3024	CABLE						
3030	TRAVEL	588.00		292.00	400.00	500.00	
3031	COMMON CARRIER	3,576.16		1,315.85	2,500.00	4,500.00	Note 8
3032	MILEAGE				-		
3040	ADVERTISING AND PUBLICATIONS		7,308.16	(2,041.00)	3,000.00	5,000.00	Note 9
3052	FIRE AND EXTENDED COVERAGE	513.27	484.83	623.89	700.00	800.00	
3053	FLEET LIABILITY	2,486.00	2,815.00	2,971.00	3,000.00	4,000.00	Note 10
3060	UTILITIES-ELECTRICITY	6,795.88			7,500.00	8,000.00	Note 11
3061	UTILITIES-GAS	1,269.39			1,300.00	1,800.00	Note 12
3062	UTILITIES-WATER	1,217.12			1,400.00	1,500.00	Note 13
3070	RENT - LAND AND BUILDINGS	560.02	692.19	814.00	600.00	1,000.00	Note 14
3074	CONTRACT - OVERAGE	2,554.02	2,429.03	1,457.18	2,420.00	3,000.00	
3090	DUES AND MEMBERSHIPS	9,315.00	10,009.00	5,013.45	9,000.00	9,000.00	
3094	MEALS AND LODGING	18,692.21	2,090.20	10,409.33	18,647.00	20,000.00	Note 15
3101	TRAINING/EDUCATION	5,324.00	9,045.00	6,579.98	6,525.00	7,170.00	
3102	SOFTWARE SUPPORT MAINT AGRMT	103,299.41	111,821.73	111,106.98	115,000.00	175,000.00	Note 16
	<b>TOTAL OTHER SERVICES AND CHARG</b>	<b>204,706.16</b>	<b>186,792.12</b>	<b>175,716.48</b>	<b>236,792.00</b>	<b>324,570.00</b>	
<b>CAPITAL OUTLAY</b>							
4002	BUILDINGS			35,306.60			
4005	VEHICLES			30,830.00	-	-	
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>66,136.60</b>	<b>-</b>	<b>-</b>	
	<b>BUDGET Assessor</b>	<b>2,258,940.42</b>	<b>2,251,300.23</b>	<b>2,846,804.35</b>	<b>2,569,867.74</b>	<b>2,660,252.00</b>	
					309,297.00	402,170.00	
					non-p.s.	30.0%	
					overall	3.5%	
					\$ chg. overall	90,384.26	

Note 1	COLA						
Note 2	Two part-timers on health & life insurance						
Note 3	increase in fuel prices						
Note 4	There in case we need the services of third party property appraisal						
Note 5	Allows us to hire two people each yr through First employment. This has been a great resource when hiring bilingual employees.						
Note 6	Reappraisal year, tend to mail more						
Note 7	had to increase bandwidth						
Note 8	In 2023 two conferences require airfare						
Note 9	reappraisal year requies extra advertising						
Note 10	rate increase						
Note 11	anticipate rate hike						
Note 12	anticipate rate hike						
Note 13	anticipate rate hike						
Note 14	rate increases						
Note 15	anticipate rate hike						
Note 16	Just Appraise software \$60,000. Currently in the testing phase. Could possibly reduce the need to hire additional staff.						

WASHINGTON COUNTY		POSITIONS				
BUDGET Assessor		35	32	35		
FUND: 1000 General Fund DEPT: 0105 Assessor						
Slot	Title	Grade	2023 Requested	May 2, 2022 Salary	2022 Budget	
0105001	ASSESSOR	ELEC	133,172.00	133,172.00	133,172.00	
0105002	CHIEF DEPUTY ASSESSOR	24	72,616.00	72,616.00	72,616.00	
0105003	CHIEF DEPUTY RE/PERS PROPERTY	23	64,210.00	64,210.00	64,200.00	
0105004	CHIEF DEPUTY RE/PERS PROP	23	64,023.00	64,023.00	64,021.00	
0105008	BRANCH MANAGER	15	48,943.00	48,943.00	48,934.00	
0105009	Appraisal Supervisor	19	49,983.00	49,983.00	49,989.00	
0105020	BRANCH MANAGER	15	35,298.00	35,298.00	35,299.00	
0105021	AMENDMENT 79 ADMINISTRATOR	14	39,791.00	39,791.00	39,785.00	
0105022	GIS TECHNICIAN	15	42,432.00	42,432.00	42,432.00	
0105023	GIS TECHNICIAN	15	42,432.00	42,432.00	42,432.00	
0105024	RESEARCH ANALYST	17	50,087.00	50,087.00	50,097.00	
0105030	REAL ESTATE SUPERVISOR	19	51,397.00	51,397.00	51,405.00	
0105035	APPRAISER IV	17	40,477.00	40,477.00	40,473.00	
0105036	FIELD APPRAISER/DATA COLLECTOR	14	34,237.00	34,237.00	34,230.00	
0105040	PERSONAL PROPERTY SUPERVISOR	18	40,997.00	40,997.00	40,999.00	
0105041	BUSINESS/PERS PROP SUPERVISOR	19	44,783.00	44,783.00	44,779.00	
0105042	BUSINESS/PERS PROPERTY DEPUTY	14	33,655.00	33,655.00	35,421.00	
0105043	BUSINESS/PERS PROPERTY DEPUTY	14	35,173.00	35,173.00	35,178.00	
0105044	BUSINESS/PERS PROPERTY DEPUTY	14	33,655.00	33,655.00	37,439.00	
0105045	BUSINESS/PERSONAL PROP DEPUTY	14	39,229.00	vacant	35,306.00	Note 1
0105046	BUSINESS/PERS PROPERTY DEPUTY	14	33,655.00	vacant	33,657.00	Note 2
0105050	DEPUTY ASSESSOR II	13	32,282.00	31,200.00	32,816.00	Note 3
0105051	AMENDMENT 79 ADMINISTRATOR	14	35,527.00	36,068.00	36,060.00	Note 4
0105052-3	DEPUTY ASSESSOR III	13	32,282.00	32,282.00	32,284.00	
0105053-3	DEPUTY ASSESSOR III	13	32,282.00	32,282.00	32,284.00	
0105054	DEPUTY ASSESSOR III	13	29,016.00	29,016.00	32,284.00	
0105055-2	DEPUTY ASSESSOR III	13	31,200.00	31,200.00	32,284.00	
0105056-3	DEPUTY ASSESSOR III	13	34,258.00	34,258.00	34,757.00	
0105057	DEPUTY ASSESSOR III	13	29,016.00	29,016.00	32,284.00	
0105058-2	DEPUTY ASSESSOR III	13	31,200.00	31,200.00	32,284.00	
0105059-2	DEPUTY ASSESSOR III	13	32,948.00	32,948.00	33,135.00	
0105060	DEPUTY ASSESSOR III	13	29,016.00	29,016.00	32,284.00	
0105061-2	DEPUTY ASSESSOR III	13	31,200.00	31,200.00	32,284.00	
0105062-3	DEPUTY ASSESSOR III	13	32,282.00	32,282.00	32,284.00	
0105063	GIS MANAGER	26	87,448.00	vacant	83,896.00	Note 5
0105116	Office Manager	14	45,906.00	45,906.00	45,906.00	
			1,576,108.00	1,415,235.00	1,588,990.00	
Note 1	Amber Caudle is now in this position					
Note 2	Tammy Chandler is now in this position					
Note 3	Needs to be funded for Deputy III					
Note 4	Windy Osborn is now in this position					
Note 5	Needs to be funded at MAX for Grade 26					

WASHINGTON COUNTY						
BUDGET Board of Equalization						
FUND: 1000 General Fund DEPT: 0106 Board of Equalization						
Line Item	Description	2019 Expenditures	2020 Expenditures	2021 Expenditures	2022 Budget	2023 Requested
<b>PERSONAL SERVICES</b>						
1002	SALARIES, PART-TIME	11,280.00	16,920.00	9,000.00	15,000.00	22,000.00
1006	SOCIAL SECURITY MATCHING	862.92	1,294.38	688.50	1,148.00	1,683.00
1010	WORKMEN'S COMPENSATION	18.00	43.48	14.79	53.00	18.00
	<b>TOTAL PERSONAL SERVICES</b>	<b>12,160.92</b>	<b>18,257.86</b>	<b>9,703.29</b>	<b>16,201.00</b>	<b>23,701.00</b>
<b>SUPPLIES</b>						
2001	GENERAL SUPPLIES	3,116.40	189.20	16.81	500.00	500.00
2002	SMALL EQUIPMENT	39.83	81.15	19,597.01	200.00	400.00
2005	FOOD		55.87			
2009	COMPUTER/IT EQUIPMENT			4,062.45		
2020	BUILDING MATERIALS			13,437.83		
	<b>TOTAL SUPPLIES</b>	<b>3,156.23</b>	<b>326.22</b>	<b>37,114.10</b>	<b>700.00</b>	<b>900.00</b>
<b>OTHER SERVICES AND CHARGES</b>						
3008	PROPERTY REAPPRAISAL	998,110.92	998,110.92	1,403,985.24	1,320,000.00	1,420,000.00
3009	OTHER PROFESSIONAL SERVICES	123,716.56	73,260.30	81,669.72	91,000.00	91,000.00
3021	POSTAGE	35,797.54	85.72	383.55	100.00	500.00
3040	ADVERTISING & PUBLICATIONS		57.76			
3094	MEALS AND LODGING				500.00	600.00
	<b>TOTAL OTHER SERVICES AND CHARGES</b>	<b>1,157,625.02</b>	<b>1,071,514.70</b>	<b>1,486,038.51</b>	<b>1,411,600.00</b>	<b>1,512,100.00</b>
	<b>BUDGET Board of Equalization</b>	<b>1,172,942.17</b>	<b>1,090,098.78</b>	<b>1,532,855.90</b>	<b>1,428,501.00</b>	<b>1,536,701.00</b>
					1,412,300.00	1,513,000.00
					non-p.s.	7.1%
					overall	7.6%
					\$ chg. overall	108,200.00
Note 1	reappraisal year					
Note 2	100,000 increase for contract parcel settlement					

WASHINGTON COUNTY						
BUDGET Assessor Amendment 79						
FUND: 3004 Assessor's Amendment 79 Fund DEPT: 0105 Assessor						
Line Item	Description	2019 Expenditures	2020 Expenditures	2021 Expenditures	2022 Budget	2023 Requested
<b>PERSONAL SERVICES</b>						
1001	SALARY FULL-TIME	2,700.00				
1001	CERTIFICATE INCENTIVE PAY				3,600.00	
1002	SALARIES, PART-TIME					
1006	SOCIAL SECURITY MATCHING	206.55			360.00	0.00
1008	EMPLOYER RETIREMENT CONTRIBUTION	413.64			720.00	0.00
1009	HEALTH INSURANCE MATCHING					
1010	WORKMEN'S COMPENSATION					
1016	LIFE INSURANCE					
1999	LONGEVITY					
	<b>TOTAL PERSONAL SERVICES</b>	<b>3,320.19</b>	<b>0.00</b>	<b>0.00</b>	<b>4,680.00</b>	<b>0.00</b>
<b>SUPPLIES</b>						
2001	GENERAL SUPPLIES	3,685.21	221.49	3,938.40	4,000.00	5,000.00
2002	SMALL EQUIPMENT		43.82	915.59	2,000.00	2,000.00
2005	FOOD	681.95	516.22	614.01	1,500.00	2,000.00
2009	COMPUTER/IT EQUIPMENT	265.08		106.56	5,000.00	5,000.00
2020	BUILDING MATERIALS & SUPPLIES			2,139.70		
	<b>TOTAL SUPPLIES</b>	<b>4,632.24</b>	<b>781.53</b>	<b>7,714.26</b>	<b>12,500.00</b>	<b>14,000.00</b>
<b>OTHER SERVICES AND CHARGES</b>						
3005	SPECIAL LEGAL					
3009	OTHER PROFESSIONAL SERVICES	489.92	210.41	11,761.44	2,000.00	3,000.00
3021	POSTAGE	1,234.49	13.63	280.34	4,000.00	4,000.00
3030	TRAVEL	78.00			200.00	300.00
3023	INTERNET CONNECTION			2,078.75		
3031	COMMON CARRIER	1,940.00			1,500.00	1,500.00
3040	ADVERTISING AND PUBLICATIONS		8,020.00		3,000.00	5,000.00
3070	RENT - LAND AND BUILDINGS	450.00		448.00	600.00	600.00
3090	DUES & MEMBERSHIPS			546.00		
3094	MEALS AND LODGING	1,606.40	447.80		4,000.00	4,000.00
3101	TRAINING/EDUCATION	3,675.00	500.00		3,000.00	3,000.00
3102	SOFTWARE SUPPORT MAINT AGRMT	2,206.06	1,189.95		5,000.00	5,000.00
		<b>11,679.87</b>	<b>10,381.79</b>	<b>15,114.53</b>	<b>23,300.00</b>	<b>26,400.00</b>
<b>CAPITAL OUTLAY</b>						
4004	MACHINERY & EQUIPMENT	7,128.27				
4005	VEHICLES	6,910.39			7,000.00	
4009	COMPUTER MACHINERY/EQUIPMENT	36,030.95				
	<b>TOTAL CAPITAL OUTLAY</b>	<b>50,069.61</b>	<b>0.00</b>	<b>0.00</b>	<b>7,000.00</b>	<b>0.00</b>
	<b>BUDGET Assessor</b>	<b>69,701.91</b>	<b>11,163.32</b>	<b>22,828.79</b>	<b>47,480.00</b>	<b>40,400.00</b>
					42,800.00	40,400.00
					non p.s.	-5.6%
					overall	-14.9%
					\$ chg. overall	(7,080.00)

WASHINGTON COUNTY						
BUDGET Assessor Late Assessment Fee						
FUND: 3042 Assessor's Late Assessment Fee Fund DEPT: 0105 Assessor						
Line Item	Description	2019 Expenditures	2020 Expenditures	2021 Expenditures	2022 Budget	2023 Requested
<b>PERSONAL SERVICES</b>						
1001	SALARY FULL-TIME	600.00				
1001	CERTIFICATE INCENTIVE PAY	45.90				
1005	OVERTIME/OTHER PREMIUM COMPENS	91.92				
1006	SOCIAL SECURITY MATCHING					
1008	NONCONTRIBUTORY RETIREMENT					
1009	HEALTH INSURANCE MATCHING					
1010	WORKMEN'S COMPENSATION					
1016	LIFE INSURANCE					
1999	LONGEVITY					
	<b>TOTAL PERSONAL SERVICES</b>	<b>737.82</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>SUPPLIES</b>						
2001	GENERAL SUPPLIES					
2002	SMALL EQUIPMENT					
2005	FOOD					
2009	COMPUTER/IT EQUIPMENT					
2022	PLUMBING AND ELECTRICAL					
	<b>TOTAL SUPPLIES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>OTHER SERVICES AND CHARGES</b>						
3005	SPECIAL LEGAL					
3009	OTHER PROFESSIONAL SERVICES					
3021	POSTAGE					
3030	TRAVEL					
3031	COMMON CARRIER					
3040	ADVERTISING AND PUBLICATIONS					
3070	RENT - LAND AND BUILDINGS					
3094	MEALS AND LODGING					
3101	TRAINING/EDUCATION					
3102	SOFTWARE SUPPORT MAINT AGRMT					
	<b>TOTAL OTHER SERVICES AND CHARGES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>CAPITAL OUTLAY</b>						
4002	BUILDINGS					
4004	MACHINERY & EQIPMENT (OTHER					
4005	VEHICLES	19,000.00			26,000.00	
	<b>TOTAL CAPITAL OUTLAY</b>	<b>19,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>26,000.00</b>	<b>0.00</b>
	<b>BUDGET Assessor</b>	<b>19,737.82</b>	<b>0.00</b>	<b>0.00</b>	<b>26,000.00</b>	<b>0.00</b>
					26,000.00	0.00
					non-p.s.	N/A
					overall	N/A
					\$ chg. overall	N/A

WASHINGTON COUNTY						
BUDGET Circuit Court I						
FUND: 1000 General Fund DEPT: 0401 Circuit Court I - Judge Martin						
Line Item	Description	2019 Expenditures	2020 Expenditures	2021 Expenditures	2022 Budget	2023 Requested
<b>PERSONAL SERVICES</b>						
1001	SALARY FULL-TIME					
1002	SALARIES, PART-TIME					
1006	SOCIAL SECURITY MATCHING					
1008	EMPLOYER RETIREMENT CONTRIBUTION					
1010	WORKMEN'S COMPENSATION					
	TOTAL PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.00
<b>SUPPLIES</b>						
2001	GENERAL SUPPLIES	2,312.12	2,335.36	2,302.88	2,800.00	2,950.00
2002	SMALL EQUIPMENT	868.18	714.25	3,451.34	500.00	500.00
2003	JANITORIAL SUPPLIES			40.43		
2005	FOOD	2,446.31	323.19	2,288.51	5,000.00	5,500.00
2009	COMPUTER/IT EQUIPMENT	179.89		285.98		
2014	MEDICAL EQUIPMENT					
2023	PARTS AND REPAIRS				250.00	250.00
	TOTAL SUPPLIES	5,806.50	3,372.80	8,369.14	8,550.00	9,200.00
<b>OTHER SERVICES AND CHARGES</b>						
3009	OTHER PROFESSIONAL SERVICES	(349.01)		7,724.21	500.00	500.00
3020	TELEPHONE/FAX - LANDLINE					
3021	POSTAGE	343.92	319.10	347.78	400.00	400.00
3022	CELL PHONE/PAGER/RADIO	645.64	603.11	613.32	800.00	900.00
3032	MILEAGE	509.82				
3052	FIRE AND EXTENDED COVERAGE	58.15	77.76	70.78	75.00	75.00
3054	OTHER SUNDRY INSURANCE	42.00	42.00	42.00	45.00	45.00
3073	LEASE - MACHINERY AND EQUIPMEN	2,648.70	2,353.55	2,696.48	3,692.00	3,692.00
3074	CONTRACT - OVERAGE	215.26			200.00	200.00
3090	DUES AND MEMBERSHIPS	1,587.86	1,020.84	940.00	1,000.00	1,000.00
3091	COURT APPOINTED ATTORNEYS	560.00	299.85		6,500.00	6,500.00
3092	JURORS & WITNESSES	7,584.91		5,268.76	15,000.00	15,000.00
3094	MEALS AND LODGING	740.34				
3101	TRAINING/EDUCATION	335.00	300.00			
3102	SOFTWARE SUPPORT MAINT AGRMT	35.95			100.00	100.00
	TOTAL OTHER SERVICES AND CHARGES	14,958.54	5,016.21	17,703.33	28,312.00	28,412.00
	BUDGET Circuit Court I	20,765.04	8,389.01	26,072.47	36,862.00	37,612.00
					36,862.00	37,612.00
					non-p.s.	2.0%
					overall	2.0%
					\$ chg. overall	750.00



WASHINGTON COUNTY						
BUDGET Circuit Court V						
FUND: 1000 General Fund DEPT: 0405 Circuit Court V - Judge Bryan						
Line Item	Description	2019 Expenditures	2020 Expenditures	2021 Expenditures	2022 Budget	2023 Requested
<b>SUPPLIES</b>						
2001	GENERAL SUPPLIES	2,503.77	2,342.10	2,942.40	3,150.00	3,150.00
2002	SMALL EQUIPMENT	1,605.82	221.76	6,652.74	775.00	775.00
2003	JANITORAL SUPPLIES			13.34	90.00	90.00
2005	FOOD	925.90	283.42	414.83	5,000.00	5,000.00
2009	COMPUTER/IT EQUIPMENT		374.93			
2023	PARTS AND REPAIRS				475.00	475.00
	TOTAL SUPPLIES	5,035.49	3,222.21	10,023.31	9,490.00	9,490.00
<b>OTHER SERVICES AND CHARGES</b>						
3009	OTHER PROFESSIONAL SERVICES	10.98	32.93	591.02	45.00	45.00
3020	TELEPHONE/FAX - LANDLINE					
3021	POSTAGE	297.27	277.54	371.11	475.00	475.00
3022	CELL PHONE/PAGER/RADIO	755.11	720.69	1,031.37	1,800.00	1,800.00
3032	MILEAGE				410.00	410.00
3052	FIRE AND EXTENDED COVERAGE	60.44	79.82	73.47	64.00	64.00
3054	OTHER SUNDRY INSURANCE		42.00	42.00	100.00	100.00
3073	LEASE - MACHINERY AND EQUIPMEN	2,883.51	2,974.43	3,346.06	3,625.00	3,625.00
3074	CONTRACT - OVERAGE				85.00	85.00
3090	DUES AND MEMBERSHIPS	989.00	969.00	1,115.00	1,165.00	1,165.00
3091	COURT APPOINTED ATTORNEYS	4,869.54	5,773.40	6,517.87	7,500.00	10,000.00
3092	JURORS & WITNESSES	893.90			10,000.00	7,500.00
3094	MEALS AND LODGING				1,190.00	1,190.00
3101	TRAINING/EDUCATION	35.00			750.00	750.00
3102	SOFTWARE SUPPORT MAINT AGRMT	699.00	699.00	699.00	700.00	700.00
	TOTAL OTHER SERVICES AND CHARGES	11,493.75	11,568.81	13,786.90	27,909.00	27,909.00
	BUDGET Circuit Court V	16,529.24	14,791.02	23,810.21	37,399.00	37,399.00
					37,399.00	37,399.00
					non p.s.	0.0%
					overall	0.0%
					\$ chg. overall	0.00

WASHINGTON COUNTY						
BUDGET Circuit Court VI						
<b>FUND: 1000 General Fund DEPT: 0406 Circuit Court VI - Judge Lindsay</b>						
Line Item	Description	2019 Expenditures	2020 Expenditures	2021 Expenditures	2022 Budget	2023 Requested
<b>PERSONAL SERVICES</b>						
1001	SALARY FULL-TIME			56,769.18	62,100.00	62,100.00
1005	OVERTIME/OTHER PREMIUM COMP			4,584.00	0.00	0.00
1006	SOCIAL SECURITY MATCHING			4,693.57	4,751.00	4,751.00
1008	EMPLOYER RETIREMENT CONTRIBUTION			9,399.35	9,514.00	9,514.00
1009	HEALTH INSURANCE MATCHING			5,592.00	5,592.00	5,592.00
1010	WORKMEN'S COMPENSATION			57.52	0.00	70.00
1016	LIFE INSURANCE			132.00	132.00	132.00
1999	LONGEVITY				0.00	0.00
	<b>TOTAL PERSONAL SERVICES</b>	<b>0.00</b>	<b>0.00</b>	<b>81,227.62</b>	<b>82,089.00</b>	<b>82,159.00</b>
<b>SUPPLIES</b>						
2001	GENERAL SUPPLIES	2,612.11	2,501.15	2,582.73	2,500.00	2,500.00
2002	SMALL EQUIPMENT	210.70	454.80	6,940.65	1,200.00	1,200.00
2003	JANITORIAL SUPPLIES	5.47	21.30	22.44	25.00	25.00
2005	FOOD	5,278.86	1,268.38	2,564.17	10,000.00	10,000.00
2006	CLOTHING/UNIFORMS				50.00	50.00
2009	COMPUTER/IT EQUIPMENT			254.02		
	<b>TOTAL SUPPLIES</b>	<b>8,107.14</b>	<b>4,245.63</b>	<b>12,364.01</b>	<b>13,775.00</b>	<b>13,775.00</b>
<b>OTHER SERVICES AND CHARGES</b>						
3009	OTHER PROFESSIONAL SERVICES	17.12		219,000.00	200.00	200.00
3020	TELEPHONE/FAX - LANDLINE					
3021	POSTAGE	342.79	198.56	281.16	400.00	400.00
3022	CELL PHONE/PAGER/RADIO	513.52	593.50	857.98	500.00	500.00
3023	INTERNET CONNECTION	502.34	25.33		500.00	500.00
3032	MILEAGE				400.00	400.00
3052	FIRE AND EXTENDED COVERAGE	112.73	126.59	137.03	100.00	100.00
3054	OTHER SUNDRY INSURANCE		21.00	21.00	35.00	35.00
3073	LEASE - MACHINERY AND EQUIPMEN	3,338.31	3,342.72	3,508.11	4,000.00	4,000.00
3074	CONTRACT - OVERAGE	(54.92)			300.00	300.00
3090	DUES AND MEMBERSHIPS	1,039.00	1,457.80	1,182.12	1,200.00	1,200.00
3092	JURORS & WITNESSES	20,420.39	5,719.54	8,729.12	33,500.00	33,500.00
3094	MEALS AND LODGING				1,000.00	1,000.00
3101	TRAINING/EDUCATION	309.00	300.00		300.00	300.00
3102	SOFTWARE SUPPORT MAINT AGRMT					
	<b>TOTAL OTHER SERVICES AND CHARGES</b>	<b>26,540.28</b>	<b>11,785.04</b>	<b>233,716.52</b>	<b>42,435.00</b>	<b>42,435.00</b>
	<b>BUDGET Circuit Court VI</b>	<b>34,647.42</b>	<b>16,030.67</b>	<b>327,308.15</b>	<b>138,299.00</b>	<b>138,369.00</b>
					56,210.00	56,210.00
					non p.s.	0.0%
					overall	0.1%
					\$ chg. overall	70.00
Note: Budget kept the same as last year.						

WASHINGTON COUNTY			POSITIONS	
BUDGET Circuit Court VI			1	1
<b>FUND: 1000 General Fund DEPT: 0406 Circuit Court VI - Judge Lindsay</b>				
			2023	May 2, 2022
Slot	Title	Grade	Requested	Salary
0406002	Law Clerk	UGR	62,100.00	62,100.00
			62,100.00	62,100.00

WASHINGTON COUNTY						
BUDGET Public Defender						
FUND: 1000 General Fund DEPT: 0417 Public Defender						
Line	Description	2019 Expenditures	2020 Expenditures	2021 Expenditures	2022 Budget	2023 Requested
<b>PERSONAL SERVICES</b>						
1001	SALARY FULL-TIME	280,813.28	417,662.70	447,103.27	517,752.00	509,155.00
1002	SALARIES, PART-TIME	26,575.68	25,310.40	29,137.44	32,000.00	97,500.00
1005	OVERTIME/OTHER PREMIUM COMPENS			73,800.77	-	-
1006	SOCIAL SECURITY MATCHING	23,080.19	33,018.31	41,109.77	42,204.00	46,528.00
1008	EMPLOYER RETIREMENT CONTRIBUTION	43,077.19	64,256.85	77,354.36	79,615.00	78,241.00
1009	HEALTH INSURANCE MATCHING	33,552.00	50,328.00	50,328.00	50,328.00	50,328.00
1010	WORKMEN'S COMPENSATION	493.00	384.21	474.15	462.00	569.00
1011	UNEMPLOYMENT COMPENSATION					
1016	LIFE INSURANCE	792.00	1,188.00	1,188.00	1,188.00	1,188.00
1999	LONGEVITY	1,767.36	1,767.36	1,373.35	1,924.97	1,550.00
	<b>TOTAL PERSONAL SERVICES</b>	<b>410,150.70</b>	<b>593,915.83</b>	<b>721,869.11</b>	<b>725,473.97</b>	<b>785,059.00</b>
<b>SUPPLIES</b>						
2001	GENERAL SUPPLIES	8,898.17	8,013.07	10,224.73	13,000.00	14,000.00
2002	SMALL EQUIPMENT	7,212.43	6,196.11	7,776.11	5,000.00	7,000.00
2003	JANITORIAL SUPPLIES			314.40		
2004	MEDICINE & DRUGS	147.40	108.17	80.92	150.00	150.00
2005	FOOD	500.37	453.28	274.39	500.00	500.00
2006	CLOTHING/UNIFORMS					
2009	COMPUTER/IT EQUIPMENT	9,452.63	3,430.45	3,753.03	4,500.00	8,000.00
2020	BUILDING MATERIALS AND SUPPLIE					
2023	PARTS AND REPAIRS		1,903.08			
	<b>TOTAL SUPPLIES</b>	<b>26,211.00</b>	<b>20,104.16</b>	<b>22,423.58</b>	<b>23,150.00</b>	<b>29,650.00</b>
<b>OTHER SERVICES AND CHARGES</b>						
3009	OTHER PROFESSIONAL SERVICES	1,434.57	5,569.00	597.73	840.00	2,000.00
3020	TELEPHONE/FAX - LANDLINE				25.00	25.00
3021	POSTAGE	579.35	552.28	266.71	875.00	850.00
3022	CELL PHONE/PAGER/RADIO	9,532.36	10,222.59	10,018.99	13,500.00	14,500.00
3023	INTERNET CONNECTION	480.12	453.35	725.53	700.00	1,500.00
3030	TRAVEL	268.00		122.00	1,200.00	1,500.00
3031	COMMON CARRIER	3,527.41		2,834.93	5,500.00	7,000.00
3032	MILEAGE	5,734.36	1,595.63	5,240.14	6,500.00	8,000.00
3052	FIRE AND EXTENDED COVERAGE	195.68	200.78	237.85	300.00	300.00
3054	OTHER SUNDRY INSURANCE	63.00	183.00	273.83	200.00	200.00
3073	LEASE - MACHINERY AND EQUIPMEN	3,738.28	3,917.76	4,110.96	5,000.00	6,000.00
3074	CONTRACT - OVERAGE	45.11		238.62	500.00	500.00
3090	DUES AND MEMBERSHIPS	13,264.57	14,424.37	13,085.59	16,000.00	17,000.00
3094	MEALS AND LODGING	9,931.65	198.76	12,143.22	14,500.00	16,000.00
3101	TRAINING/EDUCATION	4,693.00	2,504.75	9,213.00	10,500.00	11,500.00
3102	SOFTWARE SUPPORT MAINT AGRMT	11,787.99	6,829.42	8,798.80	24,400.00	28,200.00
	<b>TOTAL OTHER SERVICES AND CHARGES</b>	<b>65,275.45</b>	<b>46,651.69</b>	<b>67,907.90</b>	<b>100,540.00</b>	<b>115,075.00</b>
<b>CAPITAL OUTLAY</b>						
4002	Buildings					0.00
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>BUDGET Public Defender</b>	<b>501,637.15</b>	<b>660,671.68</b>	<b>812,200.59</b>	<b>849,163.97</b>	<b>929,784.00</b>
					123,690.00	144,725.00
					non p.s.	17.0%
					overall	9.5%
					\$ chg. overall	80,620.03
Note 1 \$30,000 for office renovation. Removed from Building Materials since it is Capital. See justification letter						

WASHINGTON COUNTY			POSITIONS		
BUDGET Public Defender			9	9	9
FUND: 1000 General Fund DEPT: 0417 Public Defender					
Slot	Title	Grade	2023 Requested	May 2, 2022 Salary	2022 Budget
0417001	DEPUTY PUBLIC DEFENDER	UNGR	63,118.00	63,118.00	63,119.00
0417002	DEPUTY PUBLIC DEFENDER	UNGR	62,500.00	62,500.00	62,500.00
0417003	INVESTIGATOR COURT & TRIAL COO	18	40,997.00	40,997.00	49,604.00
0417004	CASE COORDINATOR PUBLIC DEFEND	16	52,770.00	52,770.00	52,766.00
0417005	LEGAL ASSISTANT-PUBLIC DEFEND	14	39,770.00	39,770.00	39,763.00
0417006	DEPUTY PUBLIC DEFENDER	UNGR	62,500.00	62,500.00	62,500.00
0417007	DEPUTY PUBLIC DEFENDER	UNGR	62,500.00	62,500.00	62,500.00
0417008	DEPUTY PUBLIC DEFENDER	UNGR	62,500.00	62,500.00	62,500.00
0417009	DEPUTY PUBLIC DEFENDER	UNGR	62,500.00	62,500.00	62,500.00
			509,155.00	509,155.00	517,752.00



**OFFICE OF THE PUBLIC DEFENDER  
4th JUDICIAL DISTRICT  
123 NORTH COLLEGE AVE  
FAYETTEVILLE, ARKANSAS 72701  
PHONE (479) 444-1595  
FAX (479) 444-1608**

Denny Hyslip  
**Public Defender**

Leana Houston  
**Chief Deputy**

**Deputy Public Defenders**

Blake Chancellor  
Michael C. Roberson  
Daniel Feild  
Brooke Smith  
Sandy Cordi  
Paul Teufel  
Candice Smith  
Nestor Briceno  
Alyssa Watkins  
Kristen Callahan  
Chloe Roane  
Lexi Acello  
Misty Grady  
Nancy Pryor  
Anna Tanselli

June 10, 2022

Mr. Patrick Deakins  
Chairman, Budget and Finance Committee  
Washington County Quorum Court  
280 N. College Ave  
Fayetteville, AR 72701

Re: 2023 Budget Request

Dear Chairman Deakins and Washington County Justices of the Peace,

Thank you for your service to the county and your hard work on the budget. I am attaching our requested budget. I would also like to explain some of my requests.

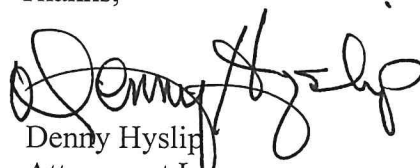
After speaking with Matt Durrett, I am, like him, requesting that our part time law clerks be paid \$15/hour rather than \$12/hour. We have also had 3 law clerks in the past, and I am asking that we have 5, like the prosecutors. As we are much busier with our increased caseloads, we are relying more and more on our law clerks. They can help us prepare our arraignment paperwork three days a week, which helps keep our attorneys in court pleading cases. They also assist the office in managing the police reports and other discovery that we receive from the prosecutors. This position does require students who are in law school, so we need to be able to pay them sufficiently above minimum wage to be able to hire quality people. With these positions, the county is able to receive a high level of service and knowledge that we couldn't usually receive for this rate.

I have also included the request that Dwight Gonzales provided for repairs and modifications to our office. Our building experienced some damage from the roof leaking and a large storage area was destroyed. Instead of keeping it as a storage area, Mr. Gonzales has discussed with us the possibility of turning it into two offices. He has provided the attached email for us to request \$30,000 to cover the labor and materials for this.

Our office also uses Justice Works for our case management software. They have sent the attached letter about their costs going up. In line item 3102, I have included an adjustment for that increase.

All of the other increases are two address rising costs in travel, supplies, and need for computers as the way we work has changed.

Thanks,



Denny Hyslip  
Attorney at Law

## Case Rate Pricing Increase Notice

May 26<sup>th</sup>, 2022

To Our Valued Customers,

Due to continuing inflationary pressures, like most business, we are experiencing significant increases in operating costs, and it has become necessary to implement a 20% price increase across the board this year. While this increase may appear excessive, it is important to emphasize that the vast majority of our clientele have not experienced any increase whatsoever since system implementation.

Our cost per case for your office has been **\$3.00/case** which will be increasing to **\$3.60/case**. This change is scheduled to take place on July 1<sup>st</sup>, 2022.

We are very much sympathetic to individual office budget limitations and are open to visit further about the timing of these cost increases. Please feel free to reach out to discuss further.

Sincerely,

A handwritten signature in blue ink that reads "Craig Richey".

Craig R. Richey, ChFC®

Finance Director

(801) 951-1478

Justice Works, LLC



## Leana Houston

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**From:** Dwight Gonzales  
**Sent:** Monday, May 30, 2022 12:40 PM  
**To:** Leana Houston  
**Cc:** Brian Lester; Johnny Peoples  
**Subject:** 2nd Floor Office Build  
**Attachments:** 2023.BudgetRequestLetter.FinalDraft.docx

Leanna,

As per JP Deakins budget request guidelines (see attached), if you would like to turn the closets/conference room area into 2 additional offices, then you would need to request an addition to your 2023 budget for \$30,000. I believe that would adequately cover all labor and materials to build out the space like you would like (furniture, computers, & phones for these spaces would have to be budgeted separately) . This would also be enough to move sprinklers and lights/electrical into the correct spaces.

If you do not wish to proceed with this build out, then B&G will contract to have the current closet repaired and turn the new found space into an additional closet.

Thank You,



**DWIGHT GONZALES MDIV, FMP, SFP**

Washington County Director of Buildings & Grounds

Cell – (479) 466-2817

Office – (479) 444-1699