



WASHINGTON COUNTY, ARKANSAS

Purchasing Department

12/20/2022

RFP 2022 – 01 Comprehensive Detainee Medical Care

Addendum 1

Clarification

1. Do you wish to retain any of the current medical staff?
 - a. Yes, if possible.
2. Can you provide current staff's salary range and seniority with the current vendor?
 - a. The Current medical provider is an independent contractor and pays their employees directly. The sheriff's office does not know how much their employees are paid.
3. How many officers currently work at the facility?
 - a. There are approximately 320 employee positions at the sheriff's office.
4. Is the health services provider responsible for the cost of all drug screenings for employees at the facility?
 - a. Currently the county purchases the drug screening kits.
5. Can you please provide a copy of the current staffing matrix with the hours each licensure covers at the facility per day for 2 weeks?
 - a. Current matrix is: One, APRN 40 hours a week, one mental health professional 40 hours a week One LPN 40 hours a week Two paramedics or RN's on days 12 hours a day seven days a week and 1 paramedic or RN on nights 12 hours seven days a week three med passers or MA's AM and PM to pass meds for approximately two hours each med pass. one MA generally a med passer for 12 hours seven days week nights and days for intake medical question and COVID screening and the doctor is onsite 20 hours a week and available by phone 20 hours. See RFP for current details.
6. Who is/are your current physician(s)?
 - a. DR. Robert Karas
7. Would you like the vendor to continue work with this physician if possible?
 - a. Yes
8. How many days is the current physician in the facility?
 - a. The current Physician is here a minimum six hours a month, but on call and available by electronic means as needed, with an APRN here 40 hours a week.



WASHINGTON COUNTY, ARKANSAS

Purchasing Department

9. How long does the physician stay?
 - a. **Depends on case load.**

10. Please provide your current nursing schedule noting RN or LPN.
 - a. **Current matrix is: One, APRN 40 hours a week, one mental health professional 40 hours a week One LPN 40 hours a week Two paramedics or RN's on days 12 hours a day seven days a week and 1 paramedic or RN on nights 12 hours seven days a week three med passers or MA's AM and PM to pass meds for approximately two hours each med pass. one MA generally a med passer for 12 hours seven days week nights and days for intake medical question and COVID screening and the doctor is onsite 20 hours a week and available by phone 20 hours. See RFP for current details.**

11. What are the current salaries for the nurses?
 - a. **The Current medical provider is an independent contractor and pays their employees directly. The sheriff's office does not know how much their employees are paid.**

12. Is there a shift differential?
 - a. **No**

13. Is there a supervising nurse?
 - a. **Yes**
 - i. If so, is he or she an RN or LPN?
 1. **APRN**
 - ii. Is he or she administrative only?
 1. **No, currently there is an administrative LPN that does all paperwork and appointment scheduling.**

14. Will the County or the Medical Service Provider be responsible for paying the bills of the current pharmacy company (Contract Pharmacy Services) under the new contract?
 - a. **Current contractor is paying pharmacy bills.**

15. Please provide the following information about medication administration.
 - a. Who administers medications, e.g., RNs, LPNs, medical assistants?
 - i. **Medical assistants**
 - b. How many medications passes per day do you currently have and at what times?
 - i. **Two med passes, scheduled for 7:30 am and 7:30 PM plus three diabetic checks one before each meal scheduled at 6:00 AM, 12:00 PM and 6:00 PM.**
 - c. Are medications passed out in the housing unit and by whom?
 - i. **See RFP B.1 (G) for current details.**
 - d. Are any medications sent with inmates/detainees upon discharge?
 - i. **Yes**
 - e. Are the medication carts owned by the County?
 - i. **Yes**



WASHINGTON COUNTY, ARKANSAS

Purchasing Department

16. Are any medications allowed to be brought in from home?
 - a. **No**

17. Are any medications allowed to be “kept on person” within the jail?
 - a. **Yes**
 - i. If so, which are allowed?
 1. **The medication that can be purchased on commissary.**

18. Are there over-the-counter medications on commissary?
 - a. **Yes**
 - i. If so, are the inmates/detainees allowed to keep commissary medications on person?
 1. **Yes**

19. Please provide a listing of current medical commissary items.
 - a. **SF Cough Drops**
 - b. **Tolnaftate Antifungal Foot Creme .5oz**
 - c. **Good Sense Cough Drops Bag**
 - d. **Universal Naturals Multi-Vitamin**
 - e. **Foot powder Ani-Fungal 3oz**
 - f. **Foot powder odor/wetness 4oz**
 - g. **Ibuprofen 2ct (generic Advil)**
 - h. **Acetaminophen (generic Tylenol) 2ct**
 - i. **Tums 8ct roll**
 - j. **Antibiotic Ointment**
 - k. **Hydrocortisone cream**
 - l. **Acne Cream**
 - m. **Hemorrhoidal ointment**
 - n. **Razor Bump Stopper 2 Cream .5oz**
 - o. **Eye Drops .5oz**
 - p. **Nasal Spray**
 - q. **Muscle Rub**

20. Under the current contract, who is financially responsible for the cost of HIV medications and other AIDS-related drugs? Will this remain the same under the new contract?
 - a. **Unknown or unsure at this time**

21. What time(s) and location(s) are sick call currently conducted?
 - a. **In the Pods throughout the day.**

22. Are there specific times that jail security does not want inmate/detainee movement for sick call?
 - i. If so, when?
 1. **During feeding times and after lights out.**



WASHINGTON COUNTY, ARKANSAS

Purchasing Department

23. Is a security officer currently present for every sick call?
a. **Yes**
24. What on-site specialty clinics are conducted?
a. **See RFP**
25. How many health assessments are performed each week?
a. **Approximately 10,000 intake screenings per year. Sick call varies based on illness**
26. Do you currently have a dental room and equipment?
a. **Yes**
27. Please provide a list of medical equipment that is currently on-site for use by the vendor.
a. **Dental Chair and equipment, exam bed, heart monitor, multiple AED, med carts, X-ray machine and processor unsure of other equipment at this time.**
28. Do you utilize a mobile x-ray service?
a. **No**
i. If so, who?
29. Do you currently do TB screening by asking questions and/or TB skin test? If you do TB screening, when do you complete the screening or skin tests? How many TB tests did you perform in 2021? How many done so far in 2022?
a. **Yes, screening and testing are conducted but, unsure on exact number**
30. Are there any special business license fees or taxes that are to be paid to the city or County?
a. **Unsure at this time.**
31. Do you currently have a financial limit (POOL) with the current contract?
a. **Yes**
i. If so, what does it cover and how much is it?
1. **200,000 unsure what pool covers**
32. Have you gone over the financial limit (POOL)?
a. **Yes**
i. If so, how many months into the contract was it before you went over the limit?
1. **11 months**
ii. If so, how much over the financial limit (POOL) did you go over every year?
1. **Unsure at this time**
33. How much is the current co-pay?
a. **Provider call \$20.00, Dental call \$20.00, sick call \$10.00, Prescription meds \$10.00 and OTC meds \$5.00.**



WASHINGTON COUNTY, ARKANSAS

Purchasing Department

34. Who is your current medical services contractor?
 - a. **Kara's Correctional Health**
35. Can you please provide a copy of the current medical services contract?
 - a. **Yes**
36. Would you like the new contractor to re-price all medical claims?
 - a. **Subject to negotiation.**
37. What is your current process for re-pricing medical claims?
 - a. **Unsure at this time.**
38. Do you have a state statute that you reprice to?
 - a. **Yes**
39. What is the 3-year average spending on the following: ambulance, in/outpatient, pharmacy, medical supplies, durable medical supplies, mobile x-ray and laboratory?
 - a. **Unsure at this time.**
40. May we provide an alternate proposal?
 - a. **As long as it meets our criteria.**
41. Would the county prefer the vendor to review/verify the inmate/detainee medical bills, apply any discounts and pay the invoice for the county (act as a third-party administrator)?
 - a. **Yes**
42. Is there a dedicated fax line to medical?
 - a. **Yes**
 - i. If not, is a fax line available?
43. Who is the current provider of the electronic medical record system?
 - a. **SIMS**
44. Is there internet connection already in the medical unit?
 - a. **Yes**
 - i. Is this provided by the county or the current contractor?
 1. **County**
 - ii. If the current contractor is providing, do you know the cost?
 - iii. What kind of network gear is needed or currently in place for internet at your facility if contractor must supply?
45. How many simultaneous med passes occur?



WASHINGTON COUNTY, ARKANSAS

Purchasing Department

- a. **Three twice per day**
46. How many desktop computers do the medical staff currently use?
- a. **4**
 - i. How many are county owned vs. contractor owned?
 - 1. **All are county owned.**
47. How many laptops do the medical staff currently use? a. How many are county owned vs. contractor owned?
- a. **None**
48. Are there internet capabilities where the medical staff will be seeing patients? Exam rooms? Booking areas? Hardwire? Wireless?
- a. **Yes and both**
49. How many scanners do the medical staff currently use?
- a. **1**
 - i. How many are county owned vs. contractor owned?
 - 1. **County owned**
50. How many printers do the medical staff currently use?
- a. **3**
 - i. Are they county owned or contractor owned?
 - 1. **County owned**
51. Can we please have a copy of all questions/answers received by other vendors?
- a. **Yes it will be published online.**
52. Are any members of the jail's current health service workforce unionized? If yes, please provide the following:
- a. **No**
 - i. A copy of each union contract
 - ii. Complete contact information for a designated contact person at each union
 - iii. The number of union grievances that resulted in arbitration cases over the last 12 months.
53. May we obtain the most recent accreditation reports for ACA and NCCHC if applicable?
- a. **Unsure at this time**
54. Is the jail currently subject to any court orders or legal directives? If yes, please provide copies of the order/directive.
- a. **Yes, but not medically related**



WASHINGTON COUNTY, ARKANSAS

Purchasing Department

55. Does your jail provide mental health services to inmates/detainees? If no, please proceed to question 62. If yes, please answer questions 56-61.
- Yes
56. Can inmates/detainees request mental health services?
- Yes
 - If yes, are inmates/detainees charged a fee for mental health services?
 - No
57. Indicate who provides mental health services. (Check all that apply)
- Yes
 - Contracted provider
58. Is your mental health program accredited by any professional organization? (NCCHC, ACA)
- Unsure at this time.
59. What mental health services are available to inmates/detainees in your jail? (Check all that apply)
- Crisis intervention
 - Medications and their management
 - Referral of inmates/detainees to mental health provider
 - Individual counseling/therapy
 - Substance abuse treatment/services
60. Is crisis intervention available 24 hours per day/7 days per week?
- No
61. Indicate the titles of the provider(s) of mental health services in your facility. Please check all that apply and indicate the average number of hours **per week** for each.
- Masters Level Social Worker – 40 hours/week
 - Jail Chaplain – 10-20 hours/week
62. Indicate the level of screening for inmates/detainees at your facility. (Check all that apply)
- Other (please explain) SEE RFP
63. Is there a secondary review of screening reports for accuracy, completeness, legibility, and the referral process? (e.g., by first line supervisor, jail nurse, etc.)
- N/A
64. Is staff required to use a prescribed form when making mental health referrals?
- No, Mental health provider contacted directly.



WASHINGTON COUNTY, ARKANSAS

Purchasing Department

65. Are arresting/transporting officers and probation agents, etc. required to complete a pre-incarceration form identifying mental health risk issues?
- a. **No**
66. Does your jail staff receive ongoing training on **mental health issues**?
- a. **Yes,**
 - i. How often? (please explain)
 1. **Depends on scheduling**
 - ii. How is training delivered? (please explain)
 1. **Online**
67. Does your jail staff receive ongoing training on **suicide prevention issues**?
- a. **Yes,**
 - i. How often? (please explain) **N/A**
 - ii. How is training delivered? (please explain)
 1. **In person**
68. Will the county want the vendor to do CPR and AED training with their staff at the Corrections Center/Detention Center?
- a. **No, we have our own trainers**
69. Please list the programs offered to inmates/detainees in your jail, such as education, religious, recreation, life skills, substance abuse, etc.
- a. **Education**
 - b. **Religious**
 - c. **Recreation**
 - d. **Substance Abuse**
70. The timeline established from the RFP only allows for 2 business days to accommodate a full transition from the time the proposals are opened to the start of the contract. This will not allow for an adequate review by the Washington County budget committee or the quorum court, nor will it allow for the new County Judge to review and sign the contract before it officially begins. Further, no professional company in the correctional industry can perform a transition in the limited established time frame established by the RFP. This will likely result in most, if not all, of the companies in industry to pass on submitting a proposal in response to this RFP. Ultimately, this would leave the incumbent as the only option for the inmate medical contract for Washington County in 2023. It is very possible this may cause the taxpayers to pay more than required for this critical service and possibly with a less comprehensive program than desired. If the incumbent is confident in the current program and the probability of retaining the contract long term, it should not be an issue for them to extend their contract at least a month to allow Washington County to provide due diligence on this rather large budgetary item that impacts every taxpayer in the County. Considering these concerns, would Washington County consider extending the start date of the new contract to at least 2 weeks after the contract is awarded?

Joseph K. Wood
County Judge



Addie Vela
Purchasing Director

WASHINGTON COUNTY, ARKANSAS

Purchasing Department

- a. The current Medical Contract expires on the midnight of the 31st. The current provider's insurance will expire at the end of year and cannot assist us any longer. Washington County has an obligation to the detainees and cannot go 2 weeks without a Provider
71. Is it permissible to include all responses in a sample contract accompanying the bid per 4.1?
- a. All responsive bid submissions must provide all the answers and documents as requested in the Washington County RFP packet format.