



**WASHINGTON COUNTY, ARKANSAS**  
**County Courthouse**

**REGULAR MEETING OF THE**  
**WASHINGTON COUNTY QUORUM COURT**

Thursday, May 18, 2023  
6:00 p.m.  
Washington County Quorum Court Room

**AGENDA**

1. **CALL TO ORDER AND WELCOME** **JUDGE PATRICK DEAKINS**
2. **PRAYER AND PLEDGE**
3. **ADOPTION OF AGENDA**  
At the beginning of each meeting, the agenda shall be approved. Any JP may request an item be added or removed from the agenda subject to approval of the Quorum Court.
4. **PRELIMINARY MOTIONS**
5. **CITIZEN'S COMMENTS**  
Fifteen-minute comment period with a three-minute limit for each individual to comment on items on the agenda or other items.
6. **APPROVAL OF MINUTES** – Approval of minutes Regular Quorum Court Meeting April 20, 2023.
7. **COUNTY JUDGE'S REPORT** (7.1) **JUDGE DEAKINS**

**NEW BUSINESS**

8. **GRAND AT WILLOW SPRINGS CUP APPEAL** (8.1-8.2)  
Location: Section 24, Township 16, Range 32  
Applicant: Dirk Thibodaux  
Location Address: 15306 Prairie View WC 655. Prairie Grove, AR 72753  
JP District: District 13 – Willie Leming  
Approximately: +/- 31.4 acres / 1 parcel

9. **APPEAL HEARING DISCUSSION BY QUORUM COURT-** Grand at Willow Springs
10. **QUORUM COURT ACTION ON THE GRAND AT WILLOW SPRINGS APPEAL**  
Items 23-O-077 or 23-O-078 (10.1-10.2)
11. **AN ORDINANCE AMENDING ORDINANCE 2018-50 TO UPDATE THE VACATION POLICY IN THE WASHINGTON COUNTY EMPLOYEE HANDBOOK** Item 23-O-063 (11.1)  
JP ECKE
12. **CONSENT AGENDA**
  1. **AN ORDINANCE AMENDING THE CIRCUIT COURT VIII BUDGET FOR 2023**  
Item 23-O-046(12.1) JP SIMONS
  2. **AN ORDINANCE RECOGNIZING ADDITIONAL REVENUE IN THE AMOUNT OF \$306,481.41; AND, APPROPRIATING \$306,481** Item 23-O-064(12.2)  
JP ECKE
  3. **AN ORDINANCE APPROPRIATING ADDITIONAL REVENUES OF \$14,290.92 FROM THE UNAPPROPRIATED RESERVES IN THE GENERAL FUND TO VARIOUS LINE ITEMS IN THE JAIL OPERATION & MAINTENANCE BUDGET FOR 2023** Item 23-O-065 (12.3) JP LYONS
  4. **AN ORDINANCE APPROPRIATING \$25,000 FROM THE UNAPPROPRIATED RESERVES IN THE GENERAL FUND TO THE COUNTY ATTORNEY'S BUDGET FOR 2023** Item 23-O-066 (12.4) JP LYONS
  5. **AN ORDINANCE AMENDING THE COLLECTOR'S BUDGET FOR 2023**  
Item 23-O-067(12.5) JP COGER
  6. **AN ORDINANCE AMENDING THE ELECTION COMMISSION BUDGET FOR 2023** Item 23-O-068 (12.6) JP ECKE
  7. **AN ORDINANCE AMENDING THE VETERAN'S SERVICES BUDGET FOR 2023** Item 23-O-069 (12.7) JP SIMONS
  8. **AN ORDINANCE AMENDING THE HUMAN RESOURCES BUDGET FOR 2023**  
Item 23-O-070 (12.8) JP ECKE
  9. **AN ORDINANCE AMENDING THE PROSECUTING ATTORNEY'S BUDGET FOR 2023** Item 23-O-071 (12.9) JP LEMING
  10. **AN ORDINANCE AMENDING THE CIRCUIT COURT III BUDGET FOR 2023**  
Item 23-O-072 (12.10) JP COGER
  11. **AN ORDINANCE RECOGNIZING REVENUE IN THE AMOUNT OF \$100,000; AND, APPROPRIATING \$100,000 TO THE BUILDINGS AND GROUNDS BUDGET FOR 2023** Item 23-O-073 (12.11) JP SIMONS

12. **AN ORDINANCE ESTABLISHING THE BUDGET FOR THE COUNTY COMMUNICATIONS DEPARTMENT FOR 2023** Item 23-O-074 (12.12)

**JP ECKE**

13. **AN ORDINANCE AMENDING THE CIRCUIT CLERK'S BUDGET FOR 2023**  
Item 23-O-075 (12.13)

**JP LYONS**

13. **COMMITTEE REPORTS-**

- **COUNTY SERVICES(13.1)**
- **FINANCE & BUDGET(13.2)**

14. **ADJOURNMENT**

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9

**MINUTES OF THE  
REGULAR MEETING OF THE  
WASHINGTON COUNTY QUORUM COURT**

Thursday, April 20, 2023  
6:00 PM  
Washington County Courthouse

10 Judge Patrick Deakins called the meeting to order at 6:00 PM.

11  
12 The following members were present, Taylor, Wilson, Simons, Anderson, Lyons, Ecke,  
13 Dean, Washington, Coger, Dennis, Highers, Rios Stafford, Leming, Ricker, Pond.

14  
15 Prayer and Pledge was led by JP Rios Stafford.

16  
17 Judge Deakins removed item 12, AN ORDINANCE RATIFYING A CONDITIONAL USE  
18 PERMIT RECOMMENDED FOR APPROVAL BY THE PLANNING BOARD - Grand at  
19 Willow Springs item 23-O-057(12.1) it had an appeal filed so it will be heard at May's  
20 Quorum Court. JP Leming made a motion to move items 13 & 14 to the front of new  
21 business seconded by JP Pond and passed with a voice vote. JP Lyons made a motion  
22 to approve the amended agenda, JP Dean made a second. Agenda was approved by a  
23 voice vote unanimously.

24  
25 JP Dean made a motion to read all ordinances and resolutions by title only, second was  
26 made by JP Rios Stafford and passed with a voice vote.

27  
28 Citizen's comments were heard from Nathan Harris, Tracie Karr, Mac Mayfield, Kyle  
29 Lyons, Shawn Cook, Sherry Main, Bobby Sexton, Kent Burnett and Lou Reed Sharp.

30  
31 Judge presented Item 6 with no corrections to the Minutes from March 16, 2023  
32 Meetings they were approved.

33  
34 Judge's Report as follows:

- 35 a. Disposal Report in the packet  
36 b. Tunnel to Tower has raised \$14,050 of the \$25,000. Want to thank the SoFay  
37 Farm house who has donated 5 nights for people traveling with the Exhibit.  
38 c. Contact Judge's office to record your memory of where you were on 9/11.  
39 d. JP's to schedule a Tour of projects and challenges in the county.  
40 e. ARPA applicant review process for May 1<sup>st</sup> County Services Meeting  
41 f. Start walking through the Part time wages positions  
42 g. HR Director passed out puzzle piece ribbons for Autism Awareness Month  
43 h. Library Board request to appoint Wendy Lindsay. JP Ricker made a motion and  
44 second by JP Lyons, passed with voice vote.

45  
46 Judge introduced item 8 of unfinished business, and Attorney Lester read for third and

47 final reading, AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT  
48 RECOMMENDED FOR APPROVAL - Mally Wagnon Self Storage Item 23-O-026(9.1). JP  
49 Lyons made a motion to approve the ordinance. Discussions were heard by the court and  
50 public. JP Dennis made a motion to extend public comments for 12 minutes and second by  
51 JP Lyons, passed with a voice vote. Public comments were completed and a roll call vote  
52 was taken and tallied as follows:

53 JP Taylor-Yes  
54 JP Wilson-Yes  
55 JP Simons-Yes  
56 JP Lyons-Yes  
57 JP Ecke-Yes  
58 JP Dean-Yes  
59 JP Washington-No  
60 JP Cogger-No  
61 JP Dennis-Yes  
62 JP Highers-No  
63 JP Rios Stafford-No  
64 JP Leming-Yes  
65 JP Ricker-No  
66 JP Pond-Yes

67 Motion passed and **AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT**  
68 **RECOMMENDED FOR APPROVAL - Mally Wagnon Self Storage Item 23-O-026 was**  
69 **ADOPTED as ORD 2023-033**

70  
71 Judge introduced original item 13 which was moved to agenda item 9 and Attorney  
72 Lester read by title only AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT  
73 RECOMMENDED FOR APPROVAL BY THE PLANNING BOARD – Shuler item 23-O-  
74 0-058(13.1) JP Lyons made a motion to suspend the rules and move to the second  
75 reading with second from JP Leming and passed with voice vote. Attorney Lester read  
76 by title only for the second reading. JP Lyons made a motion to suspend the rules and  
77 move to the third and final reading, second by JP Leming, passing with a voice vote.  
78 Attorney Lester read for third and final reading. JP Lyons made a motion to approve the  
79 ordinance with a second by JP Leming. JP Highers requested to hear information from  
80 Director Ata. No public comments

81 A roll call vote was taken and tallied as follows:

82 JP Taylor-Yes  
83 JP Wilson-Yes  
84 JP Simons-Yes  
85 JP Lyons-Yes  
86 JP Ecke-Yes  
87 JP Dean-Yes  
88 JP Washington-Yes  
89 JP Cogger-No  
90 JP Dennis-Yes  
91 JP Highers-Yes  
92 JP Rios Stafford-Yes

93 JP Leming-Yes  
94 JP Ricker-Yes  
95 JP Pond-Yes  
96 Motion passed and **AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT**  
97 **RECOMMENDED FOR APPROVAL BY THE PLANNING BOARD – Shuler item 23-O-**  
98 **0-058 was ADOPTED as ORD 2023-034.**  
99

100 Judge Deakins introduced original item 14 as item 10 and Attorney Lester read by title  
101 only AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT RECOMMENDED  
102 FOR APPROVAL BY THE PLANNING BOARD - Northwest Construction Office item 23-  
103 O-059(14.1) JP Lyons made a motion to suspend the rules and move to the second  
104 reading with second from JP Pond and passed with voice vote. Attorney Lester read by  
105 title only for the second reading. JP Lyons made a motion to suspend the rules and  
106 move to the third and final reading, second by JP Pond, passing with a voice vote.  
107 Attorney Lester read for third and final reading. JP Lyons made a motion to approve the  
108 ordinance with a second by JP Dean. JP Rios Stafford requested to hear information  
109 from Director Ata. No public comments

110 A roll call vote was taken and tallied as follows:

111 JP Taylor-Yes  
112 JP Wilson-Yes  
113 JP Simons-Yes  
114 JP Lyons-Yes  
115 JP Ecke-Yes  
116 JP Dean-Yes  
117 JP Washington-Yes  
118 JP Cogger-No  
119 JP Dennis-Yes  
120 JP Highers-Yes  
121 JP Rios Stafford-Yes  
122 JP Leming-Yes  
123 JP Ricker-Yes  
124 JP Pond-Yes

125 Motion passed and **AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT**  
126 **RECOMMENDED FOR APPROVAL BY THE PLANNING BOARD - Northwest**  
127 **Construction Office item 23-O-059 was ADOPTED as ORD 2023-035.**  
128

129 Judge introduced the Consent agenda item 11 and Attorney Lester read all ordinances  
130 by title only. JP Lyons made a motion to pass consent agenda with a second by JP  
131 Simons and was passed unanimously by roll call vote and ordinances were ADOPTED  
132 as follows:

133  
134 **AN ORDINANCE APPROPRIATING \$45,000 FROM THE UNAPPROPRIATED**  
135 **RESERVES IN THE COUNTY LIBRARY FUND TO THE COUNTY LIBRARY BUDGET**  
136 **FOR 2023** Item 23-O-039 was **ADOPTED as ORD 2023-036**  
137

138 **AN ORDINANCE AMENDING THE PROSECUTING ATTORNEY’S BUDGET FOR**

139 **2023** Item 23-O-040 was ADOPTED as ORD 2023-037  
140  
141 **AN ORDINANCE AMENDING THE CIRCUIT COURT III BUDGET FOR 2023** Item 23-  
142 O-041 was ADOPTED as ORD 2023-038  
143  
144 **AN ORDINANCE AMENDING THE ASSESSOR'S BUDGET FOR 2023** Item 23-O-042  
145 was ADOPTED as ORD 2023-039  
146  
147 **AN ORDINANCE AMENDING THE IT BUDGET FOR 2023** Item 23-O-044(9.5) was  
148 ADOPTED as ORD 2023-040  
149  
150 **AN ORDINANCE AMENDING THE COUNTY ROAD BUDGET FOR 2023** Item 23-O-  
151 045 was ADOPTED as ORD 2023-041  
152  
153 **AN ORDINANCE ADJUSTING CARRYOVER REVENUES IN VARIOUS FUNDS FOR**  
154 **2023** Item 23-O-047 was ADOPTED as ORD 2023-042  
155  
156 **AN ORDINANCE AMENDING THE COUNTY BUDGET FOR 2022** Item 23-O-048 was  
157 ADOPTED as ORD 2023-043  
158  
159 **AN ORDINANCE RECOGNIZING REVENUE IN THE AMOUNT OF \$339,830 IN THE**  
160 **HIGH INTENSITY DRUG TRAFFICKING AREAS (HIDTA) GRANT FUND** Item 23-O-  
161 049 was ADOPTED as ORD 2023-044  
162  
163 **AN ORDINANCE ANTICIPATING ADDITIONAL GRANT REVENUE IN THE DRUG**  
164 **COURT GRANT FUND (3513) FOR 2023** Item 23-O-050 was ADOPTED as ORD  
165 2023-045  
166  
167 **AN ORDINANCE APPROPRIATING \$4,000 FROM THE CSU FUND (3075) TO THE**  
168 **BUILDINGS AND GROUNDS BUDGET FOR 2023** Item 23-O-051 was ADOPTED  
169 as ORD 2023-046  
170  
171 **AN ORDINANCE APPROPRIATING UNUSED ARPA FUNDS IN THE**  
172 **UNAPPROPRIATED RESERVES OF THE 911 BUDGET TO THE ARPA FUND**  
173 **BUDGET FOR 2023** Item 23-O-052 was ADOPTED as ORD 2023-047  
174  
175 **AN ORDINANCE APPROPRIATING FUNDS FROM THE ARPA FUND TO THE ARPA**  
176 **BUDGET FOR 2023** Item 23-O-053 was ADOPTED as ORD 2023-048  
177  
178 **AN ORDINANCE RECOGNIZING REVENUE IN THE AMOUNT OF \$7,496.32; AND,**  
179 **APPROPRIATING SAID \$7,496.32 TO VARIOUS LINE ITEMS IN THE IT BUDGET**  
180 **FOR 2023** Item 23-O-055 was ADOPTED as ORD 2023-049  
181  
182 **AN ORDINANCE APPROPRIATING \$18,700 FROM UNAPPROPRIATED RESERVES**  
183 **TO THE BUILDINGS AND GROUNDS BUDGET FOR 2023** Item 23-O-056 was  
184 ADOPTED as ORD 2023-050

185  
186 **AN ORDINANCE AMENDING ORDINANCE 2023-003 Item 23-O-060 was ADOPTED**  
187 **as ORD 2023-051**

188  
189 **AN ORDINANCE RECOGNIZING REVENUE IN THE AMOUNT OF \$60,112.90 IN THE**  
190 **LATC FUND AND, APPROPRIATING SAID \$60,112.90 TO THE LATC BUDGET FOR**  
191 **2023 Item 23-O-061 was ADOPTED as ORD 2023-052**

192  
193 **AN ORDINANCE AMENDING THE WASHINGTON COUNTY BUDGET FOR 2023**  
194 **Item 23-O-062 was ADOPTED as ORD 2023-053**

195  
196 Agenda item 11 was introduced and Attorney Lester read it by title only, A  
197 RESOLUTION OF THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS  
198 CERTIFYING LOCAL GOVERNMENT ENDORSEMENT OF CYPRESS COLD STORAGE,  
199 LLC TO PARTICIPATE IN THE CONSOLIDATED INCENTIVE (TAX BACK) ACT OF 2003  
200 Item 23-R-005(10.1) Jay Segoe from Springdale Chamber of Commerce spoke about the  
201 resolution, JP Ecke made a motion to pass the resolution with a second from JP Dean.  
202 Comments were heard by the Court and there were no public comments. A roll call vote  
203 was taken and passed unanimously. **A RESOLUTION OF THE QUORUM COURT OF**  
204 **WASHINGTON COUNTY, ARKANSAS CERTIFYING LOCAL GOVERNMENT**  
205 **ENDORSEMENT OF CYPRESS COLD STORAGE, LLC TO PARTICIPATE IN THE**  
206 **CONSOLIDATED INCENTIVE (TAX BACK) ACT OF 2003 item 23-R-005 was ADOPTED**  
207 **as RES 2023-005.**

208  
209 Judge Deakins introduced A RESOLUTION DECLARING A VACANCY IN QUORUM  
210 COURT DISTRICT 4 Item 23-R-006, which was read by title only by Attorney Lester. JP  
211 Lyons made a motion to pass with a second by JP Leming. The Resolution was passed by  
212 roll call vote unanimously and resolution was ADOPTED as follows **A RESOLUTION**  
213 **DECLARING A VACANCY IN QUORUM COURT DISTRICT 4** Item 23-R-006 **RES 2023-**  
214 **006**

215  
216 Judge introduced original item 15 and Attorney Lester read by title only, AN  
217 ORDINANCE APPROPRIATING \$1,000,000 FROM THE ARPA FUND TO THE ARPA  
218 BUDGET FOR 2023 Item 23-O-054(15.1) JP Leming made a motion to pass ordinance  
219 and second by JP Ecke, comments were heard from court. JP Cogger made a motion to  
220 amend the ordinance to change the \$1,000,000 amount to \$250,000 with a second by  
221 JP Rios Stafford. Judge gave clarification that any funds of the \$1,000,000 that is not  
222 used for architectural design will roll back into the construction of this project.  
223 Discussion was had among court. JP Lyons Called the Question and passed with a  
224 voice vote. Motion failed by voice vote to amend and change design amount. Motion  
225 goes back to the original motion of passing the ordinance and JP Lyons made a motion  
226 to Call the Question and passed with a voice vote. Public comments were heard and a  
227 roll call vote was taken and tallied as follows:

228 JP Taylor-Yes  
229 JP Wilson-Yes  
230 JP Simons-Yes  
231 JP Lyons-Yes

232 JP Ecke-Yes  
233 JP Dean-Yes  
234 JP Washington-Yes  
235 JP Cogger-No  
236 JP Dennis-Yes  
237 JP Highers-Yes  
238 JP Rios Stafford-Yes  
239 JP Leming-Yes  
240 JP Ricker-Yes  
241 JP Pond-Yes

242 Motion passed and **AN ORDINANCE APPROPRIATING \$1,000,000 FROM THE**  
243 **ARPA FUND TO THE ARPA BUDGET FOR 2023** Item 23-O-054 was **ADOPTED** as  
244 **ORD 2023-054**

245  
246 With no further items the Committee Reports are as follows;

247 County Services:

248 The County Services Committee met Monday, April 3, 2023 at 6:00PM. There was a  
249 moment of silence in honor of deceased Justice, Fred Anderson. JP Washington led  
250 prayer and pledge.

251 The agenda was amended and Carol Moralez with Upskill was added. An ordinance to  
252 amend the Assessor's budget was moved to the Finance & Budget Committee for April  
253 11th. Reports were heard from JDC, Sheriff's office as well as CJCC.

254 Under New Business Washington Regional Annual Report was postponed until May.  
255 One ordinance was tabled until May County Services Committee Meeting. Four  
256 ordinances were moved to the Quorum Court's consent agenda and one other was  
257 moved to the Finance & Budget Meeting on April 11th.

258 Public comments were heard and meeting was adjourned at 7:31pm

259  
260 Finance & Budget:

261 The Finance & Budget Committee met Tuesday, April 11, 2023 at 6:00PM. JP Dennis  
262 led prayer and pledge. The Committee amended the agenda to remove an ordinance  
263 and move to the May F&B Meeting and added one agenda item. Reports were heard  
264 from Treasurer Hill, Employee's Insurance Report from Charles Angel and Comptroller's  
265 report from Director Story. The Committee heard an overview of the Salary  
266 Administration Program and their role as Quorum Court given by HR Director Burchett.  
267 Eighteen ordinances were placed in a consent agenda and passed on to Quorum Court.  
268 One ordinance was tabled until May's F&B Meeting. Public comments were heard and  
269 meeting was adjourned at 8:20PM

270  
271 Quorum Court meeting was adjourned at 7:57PM

272  
273 *Myra Collins*

274 Myra Collins  
275 Quorum Court Coordinator

276

**Patrick Deakins**  
County Judge



**Jousy Facundo**  
Fixed Asset Manager

**WASHINGTON COUNTY, ARKANSAS**  
**Purchasing Department Disposal of County Property**

April, 2023

A.C.A. §14-16-106 provides for the disposal of surplus property owned by a county. If it is determined by the county judge and the county assessor that any personal property owned by a county is junk, scrap, discarded, or otherwise of no value to the county, then the property may be disposed of in any manner deemed appropriate by the county judge. Below is a list of property disposed for the month of March, 2023.

Court Order	File Date	Description
	04/03/2023	No disposal to report for April

**The Grand At Willow Springs Conditional Use Permit**

**The Planning Board Approved The Grand At Willow Springs CUP request on March 30, 2023 (5 members voted “in favor”, 0 members voted “against”, 2 members were absent, 0 members abstained).**

**County**

**The Grand At Willow Springs CUP**

*Conditional Use Permit Request*

**Location: Section 24, Township 16, Range 32**

**Applicant: Dirk Thibodaux**

**Location Address: 15306 Prairie View WC 655. Prairie Grove, AR 72753**

**Coordinates: 36.04556887, -94.33251562**

**Proposed Use: Commercial/Wedding Venue**

**JP District: District 13 – Willie Leming**

**Approximately: +/- 31.4 acres / 1 parcel**

**Project #: 2023-032**

A Conditional Use Permit is sought for a wedding venue near Prairie Grove. Applicant working with County Road Department to pave this road from Pearson Ranch Rd up to Viney Grove Rd. Proposed venue anticipates one wedding event per week with maximum vehicle count of ~120 vehicles per event. Hours of operation is Monday through Thursday from 8:00am to 4:30PM and Friday through Sunday from 8:00am to 10:00pm. Site consists of ~5,500 sqft wedding chapel, ~11,500 sqft reception hall, paved parking lot with ~120 spaces, retention pond and landscaping, and will have two (2) on-site employees.

**Compatibility**

Project does not deviate from adjacent land uses. Adjacent uses are single family residential, agricultural and undeveloped.

**Surrounding Land Use and Zoning**

<b><i>Direction from Site</i></b>	<b><i>Land Use</i></b>	<b><i>Zoning</i></b>
North	Agricultural/Residential	Ag/SF Res 1 unit/ac
South	Agricultural/Residential	Ag/SF Res 1 unit/ac
East	Agricultural/Residential	Ag/SF Res 1 unit/ac
West	Agricultural/Residential	Ag/SF Res 1 unit/ac

**Neighbor Comments and Concerns**

Pursuant to Sec 11-204, Sec 11-71 (2a), and Sec 11-101b of the Washington County Code of Ordinances, notifications were sent by certified letter to all adjoining property owners within 300 feet.

To date, Staff has received comments from two neighboring landowner in opposition. Planning Staff will update the Board should any further comments be received.

## **CONDITIONS OF APPROVAL**

### **Utilities**

#### **Utility Conditions**

1. Any damage or relocation of existing facilities will be at the owner's or developer's expense.
2. All offsite easements that are needed for utility service to the property/properties must be obtained by the developer and easement documentation may be required by the utility company.
3. All onsite easements must be shown on the plat and recorded with the County.
4. It is the owner/developer's responsibility to contact each utility provider to determine what permits and/or easements will be required.

#### **Ozarks Electric Conditions**

1. Any damage or relocation of existing facilities will be at owner's expense.
2. Any power line extension that has to be built to this property will be at the owner's expense. The cost will be determined after the owner makes application for electric service and the line has been designed.
3. All off site easements that are needed for Ozarks to extend electrical service to the property must be obtained by developer and easement documentation provided to Ozarks before work begins. On site easements must be shown on plat and recorded with the county.
4. Please contact Ozarks Electric if you have any questions.  
Wes Mahaffey At (479)263-2167 or [wmahaffey@ozarksecc.com](mailto:wmahaffey@ozarksecc.com)
5. 30FT U.E. ALONG EXISTING OZARKS OVERHEAD LINES

#### **Washington Water Authority Conditions**

1. Please contact the WWA office for additional information concerning standard details and specs. Additional details will be needed to support the water main improvements as shown in the LSD plans with ADH.
2. Water service: please provide peak domestic demand used to size the 2" water meter. Plans will require a unique detail for meter > 1"
3. Offsite extension plans: plans show a 6" watermain connecting from Pearson Ranch Road to the NE corner of the project. The following will be needed if the WWA distribution system is desired to support a fire suppression system
4. The project is shown to run through a neighboring property (parcel 001-12940-000 owned by Mr. & Mrs. Nall). A 20' U/E will be needed across the property. Please show on plans. Also, water main should offset the centerline of WC 655 by 35' minimum to stay out of public ROW
5. On parcel 001-12940-001, owned by Eric Walker, the existing water main resides in a 20' U/E. The proposed 6" watermain is shown to extend parallel to the existing 4"

watermain and is offset by 20'. Additional easement will need to be acquired with the as-shown spacing.

6. Please provide a hydraulic analysis and certification letter stamped by an Engineer registered in the State of Arkansas stating the as-shown 6" is adequate to provide the required fire flows as determined by Arkansas State Fire Code for this project. If 6" is inadequate, please revise as necessary.
7. The end of the proposed line must tie into the existing system to provide a backfeed for the distribution system during times of emergency and prevent water quality issues with the proposed meter service.
8. Please remove the Meter Meter Vault Detail as shown in the plans. These were provided by WWA as an example of what a PRV vault would generally consist of. Please provide a unique construction detail of this vault.
9. Please update plans accordingly and submit construction ready plans to the WWA office for review and approval. Please do not hesitate to call for project specifics in an effort to expedite the review process.

### **Prairie Grove Telephone Conditions**

1. PGTelco has a transport fiber optic line and copper cable that run along and parallel to the north side of Prairie View Rd. Please contact PGTelco before any major excavation begins in this area of the project.
2. It appears the proposed detention pond outlet will be in conflict with PGTelco facilities and need to work with developer to get around these facilities.
3. Contact Shane Bell at 479-841-0980 or Patrick Smith at 479-841-6788.

### **Fire/Safety Conditions**

1. The project will need to be constructed/developed by the Arkansas Fire Prevention Code. Code research and adherence will be the responsibility of the owner or their designee
2. Nob Hill Fire Chief requires turning radius of 38 feet
3. If dead-ends exist, there needs to be a turn-around provided that will accommodate a fire engine
4. Smoke detectors required in all rooms.

### **Road Conditions**

1. Conform to Arkansas State Highway and Transportation Department requirements.

### **Addressing Conditions**

1. A physical 911 address may be required. Please complete the Address Application, if needed.

### **Sewer/Septic Conditions**

1. Please contact the Arkansas Department of Health and adhere to their regulations on septic sewer systems.
2. No parking is allowed on any portion of the septic system.

### **Environmental Conditions**

1. No stormwater permit is required by Washington County at this time; however, applicant must comply with all rules and regulations of the Arkansas Department of Environmental Quality ([www.adeq.state.ar.us](http://www.adeq.state.ar.us))

### **Signage**

1. No signage is allowed within Washington County's road right-of-way (ROW).
2. Signage is limited to 36 square feet in signage with an approximate height of no more than 8 feet. The sign must not be lit from within, but can utilize "up" lighting.

### **Lighting**

1. All outdoor lighting must be shielded from neighboring properties, and any lighting must be indirect and not cause disturbance to drivers or neighbors. Additionally all security lighting must be shielded appropriately (see attached diagram if applicable).

### **Screening Conditions**

1. All outdoor storage and dumpsters must be screened with opaque material (gates must be opaque also).

### **Planning Conditions**

1. Limit the hours of operation to Monday through Thursday from 8:00am to 4:30PM and Friday through Sunday from 8:00am to 10:00pm.
2. No amplified music outdoors.
3. Due to absence of an on-site kitchen, all food services should be catered.
4. Any further additions in terms of expanding the current developed structure or building new structures for either the business or for gathering purposes must come before the Planning Office and potentially the Planning Board.

### **Engineering Conditions**

1. Continue to respond to County Engineer through the LSD process.

### **Standard Conditions for All Projects**

1. Pay neighbor notification mailing fees within 30 days of project approval. Any extension must be approved by the Planning Office (fees will be calculated once the info is available from the post office). This total will be calculated for this project once all invoices are received.
2. Pay any engineering fees. This total will be calculated for this project once all invoices are received.
3. Any further splitting or land development not considered with this approval must be reviewed by the Washington County Planning Board/Zoning Board of Adjustment.
4. All CUPs must be ratified by the Quorum Court.
5. Final inspection approval is required prior to issuance of CUP approval letter.
6. It is the applicant's responsibility to contact the Planning Office when inspections are needed.
7. Per Washington County ordinance Sec 11-75 (7): All plats for land developments approved by the Washington County Planning Board shall be contingent upon receipt by

the Developer of any Federal, State, or local or approvals, if any, whether known or unknown to the Board or the Developer.

8. All conditions shall be adhered to and completed in the appropriate time period set out by ordinance.

Prepared by: Sam Ata



# WASHINGTON COUNTY PLANNING OFFICE

2615 S Brink Drive, Suite 102  
Fayetteville, AR 72701  
Office: (479) 444-1724  
Fax: (479) 444-1786

Email: [planning@washingtoncountyar.gov](mailto:planning@washingtoncountyar.gov)

CC2023-10

## PLANNING BOARD CONDITIONAL USE PERMIT (CUP) DECISION APPEAL FORM

I, Joshua Hale  
(Name)

15564 Prairie View Rd, Prairie Grove, AR 72753  
(Address)

479-263-6549 jroehale@gmail.com  
(Phone/Email)

FILED  
2023 APR 17 AM 11:20  
BEORY LEWALLEN  
CO & PROBATE CLERK  
WASHINGTON CO. AR

am hereby filing an appeal of a recent CUP decision of the Washington County Planning Board. My appeal is being filed within thirty (30) days of the decision as required by Ordinance 2009-33, 43, 67, and 2010-02 amending Section 11-206; "Appeals from Board" in "Chapter 11- Planning and Development, Article VI-Zoning" in Washington County, Arkansas.

During the March 30, 2023 meeting of the Washington County Planning Board, a Conditional Use Permit (CUP) was presented for approval. The CUP was for a: (circle one) Commercial Use / Industrial Use / Residential Use / Other Use, located in Section 24, Township 16, Range 22, Parcel(s) #: 001-12934-002 in Washington County.

My understanding of the decision of the Washington County Planning Board is as follows:  
Approved CUP for The Grand at Willow Springs - wedding venue.

I am appealing this decision to the Quorum Court for the following reasons:  
Planning board did not appropriately consider Article 10. Sec 11-200 Criteria for Allowance of Conditional Uses: specifically D, E, F, G. criteria. This development is not compatible; will effect safety, comfort; will be injurious to enjoyment of surrounding area; and will effect normal development of agricultural uses already permitted. Planning board did not place → see attached sheet  
I understand that the Quorum Court will follow the same procedures as the Washington County Planning Board to reach a decision. The decision of the Quorum Court may be appealed to Circuit Court within thirty (30) days from said decision. I certify the above statements are correct to the best of my knowledge.

(If extra room is needed please attach additional sheets.)

**RECEIVED**  
**April 17, 2023**  
**PLANNING Dept.**  
**WASHINGTON COUNTY 4/17/23**

[Signature]  
Signature

\_\_\_\_\_  
Date

The Grand at Willow Springs  
CUP Decision Appeal Form continued:

4/17/23

→ restrictions on CUP that have been placed on similar wedding venues that have been approved in the last few years by this planning board. Specifically... No Fireworks, and limits on number of events per week. Restricting the use of photography drones would be appropriate also.



Joshua Hale

Item 23-O-077

Requested by: County Judge Patrick W. Deakins (Planning)  
Drafted by: County Attorney Brian R. Lester

**ORDINANCE NO. 2023-**

**BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT RECOMMENDED FOR APPROVAL BY THE ZONING BOARD OF ADJUSTMENTS.**

**WHEREAS**, at the March 30, 2023 meeting of the Planning Board of Adjustments, the board was presented with a Conditional Use Permit request for the Grand at Willow Springs project; and,

**WHEREAS**, an appeal of the decision of the Planning Board has been made to the Quorum Court, as allowed by the Washington County Code; and,

**WHEREAS**, after reviewing the information provided by the Planning Department, the applicant, and members of the community, the Quorum Court desires to ratify the Conditional Use Permit recommended for approval by the Planning Board.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:**

**ARTICLE 1.** That the Conditional Use Permit for the **Grand at Willow Springs** project is hereby ratified.

\_\_\_\_\_  
PATRICK W. DEAKINS, County Judge

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BECKY LEWALLEN, County Clerk

42 **Introduced by:**  
43 **Date of Adoption:**  
44 **Members Voting For:**  
45 **Members Voting Against:**  
46 **Members Abstaining:**  
47 **Members Absent:**  
48  
49 **Committee History: Planning (3-30-23)**  
50 **Quorum Court History:**  
51  
52

Item 23-O-078

Requested by: County Judge Patrick W. Deakins (Planning)  
Drafted by: County Attorney Brian R. Lester

**ORDINANCE NO. 2023-**

**BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE DENYING A CONDITIONAL USE PERMIT RECOMMENDED FOR APPROVAL BY THE ZONING BOARD OF ADJUSTMENTS.**

**WHEREAS**, at the March 30, 2023 meeting of the Planning Board of Adjustments, the board was presented with a Conditional Use Permit request for the Grand at Willow Springs project; and,

**WHEREAS**, an appeal of the decision of the Planning Board has been made to the Quorum Court, as allowed by the Washington County Code; and,

**WHEREAS**, after reviewing the information provided by the Planning Department, the applicant, and members of the community, the Quorum Court desires to deny the Conditional Use Permit recommended for approval by the Planning Board.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:**

**ARTICLE 1.** That the Conditional Use Permit for the **Grand at Willow Springs** project is hereby denied.

\_\_\_\_\_  
PATRICK W. DEAKINS, County Judge

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BECKY LEWALLEN, County Clerk

42 **Introduced by:**  
43 **Date of Adoption:**  
44 **Members Voting For:**  
45 **Members Voting Against:**  
46 **Members Abstaining:**  
47 **Members Absent:**  
48  
49 **Committee History: Planning (3-30-23)**  
50 **Quorum Court History:**  
51  
52

Item 23-O-063

Requested by: County Judge Patrick W. Deakins  
Drafted by: County Attorney Brian R. Lester

**ORDINANCE NO. 2023-**

**BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE AMENDING ORDINANCE 2018-50 TO UPDATE THE VACATION POLICY IN THE WASHINGTON COUNTY EMPLOYEE HANDBOOK.**

**WHEREAS**, Ordinance 2018-50 repealed all prior versions of the Washington County Employee Handbook and replaced it with version 11-2018; and,

**WHEREAS**, the County desires to update the vacation policy contained in the Washington County Employee Handbook to update policy.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:**

**ARTICLE 1.** On August 1, 2023, Section 12 of the Washington County Employee is repealed in its entirety and replaced as follows:

**12. VACATION**

The purpose of this policy is to establish uniform guidelines for the accrual, use and payout of vacation leave for regular full-time and part-time employees.

A. All regular full-time and part-time employees are eligible for vacation leave accrual.

B. Seasonal and temporary employees are not eligible for vacation leave accrual.

C. Uniformed law enforcement employees are eligible for vacation leave accrual.

Vacation leave is available for use once it has been accrued following their eligibility period.

Policies concerning vacation time for all employees in no way alters Washington County’s at-will employment policy as described in this Personnel Handbook.

**Accruals**

Vacation is accrued on a monthly basis. Eligible employees will be able to begin utilizing their vacation accruals following a six month eligibility period from their hire date. The rate of vacation accrual shall be stair-stepped in order to reward longevity, per the annual vacation accrual schedules below:

<u>Years of Service</u>	<u>Regular Full-Time</u>	<u>Uniformed Officers</u>	<u>Part-Time</u>	<u>Seasonal &amp; Temporary</u>
Up to 3 years	84 hrs.	126 hrs.	36 hrs.	0 hrs.

3+ years	120 hrs.	180 hrs.	60 hrs.	0 hrs.
10+ years	168 hrs.	192 hrs.	120 hrs.	0 hrs.
20+ years	204 hrs.	240 hrs.	168 hrs.	0 hrs.

40 To the extent it differs from the procedure set forth, the uniformed law enforcement  
 41 employees shall accrue vacation days in accordance with the provisions set forth in the  
 42 relevant Arkansas statutes, if any.

43 **Maximum Accrual**

44 The employees calendar year\* will be based on the employee’s most recent hire date in  
 45 their eligible position that they hold.

46 At times there are circumstances where employees are not able to utilize all of their  
 47 allotted vacation time within a calendar year; to accommodate this, employees will be  
 48 allowed to carry over into the next calendar year up to the amounts listed below in the  
 49 carryover rubric

<u>Years of Service</u>	<u>Regular Full-Time</u>	<u>Uniformed Officers</u>	<u>Part-Time</u>	<u>Seasonal &amp; Temporary</u>
Up to 3 years	44 hrs.	86 hrs.	18 hrs.	0 hrs.
3+ years	80 hrs.	140 hrs.	30 hrs.	0 hrs.
10+ years	128 hrs.	152 hrs.	60 hrs.	0 hrs.
20+ years	164 hrs.	200 hrs.	84 hrs.	0 hrs.

- 50 ▪ Employee will be allowed to accrue the maximum amount for their years of  
 51 service in addition to maintaining a carryover balance.
- 52 ▪ When employment has ended the carryover balance will only be paid out in the  
 53 event that the maximum accrued amount has not been exceeded (This is covered  
 54 in payout section).
- 55 ▪ Excess vacation that exceeds the maximum carryover amounts will be lost on the  
 56 employee’s anniversary date each year and be donated to the Catastrophic Sick  
 57 Leave Bank in that employee’s name.
- 58 ▪ Full-time employees will be required to use a minimum of 40 hours a year or lose  
 59 it.

60 \*For purposes of accrual calculations, an employee’s calendar year will be based off of  
 61 their current hire date with the County. Every employee’s accrual rates will accumulate  
 62 on a rolling calendar.

63 **Suspension of Accrual**

64 Employees on unpaid status\* will have their vacation leave accrual suspended the first  
 65 of the month following the beginning of said status, with the exception of unpaid status  
 66 due to Worker’s Compensation.

67 \*Unpaid Status: Unpaid status typically refers to when an employee is on an approved  
 68 FMLA, Catastrophic, or Workers Compensation leave. This also applies to a leave  
 69 without pay status.

70 **Usage**

71 An employee who is hired with the County on or prior to the 15th day of any month, or  
 72 separates from service on or after the 16th day of any month, shall earn vacation leave  
 73 for that month.

74 Employees are encouraged to utilize their vacation and Department Heads or Elected  
 75 Officials should make their best efforts to accommodate employee requests when they

76 can.

- 77     ▪ With the exception of FMLA or ADA, employees shall not be allowed to take more
- 78     than 10 consecutive working days off without the prior written approval of their
- 79     elected official or department head.
- 80     ▪ To be authorized for leave under this policy, an employee must make his/her
- 81     request to the appropriate supervisor according to the procedures established by
- 82     their Elected Official.
- 83     ▪ Each elected official and department head will be responsible for enforcing the
- 84     rules and procedures for requesting the use of vacation.
- 85     ▪ An employee who fails to comply with departmental procedures for the
- 86     notification and scheduling of vacation leave may be denied paid leave and be
- 87     subject to disciplinary action, up to and including termination of employment.

88 Washington County policy\* requires all applicable leave be used prior to authorizing an  
89 unpaid leave of absence. In accordance with this directive, vacation time and other leave  
90 (except sick time) will be automatically substituted when there is an insufficient balance  
91 of a requested leave. In the case of FMLA, sick leave will automatically be used first  
92 based on the FMLA policy set-forth by Washington County.

93 \* The County reserves the right to alter vacation schedules.

94 **Pay Outs**

95 Full-time, uniformed law enforcement officers and part-time employees transferring to  
96 a seasonal or temporary position will be paid for any unused vacation at the time of  
97 transfer.

- 98     ▪ Accruals will be carried over if an employee transfers from a regular full-time
- 99     position to a uniformed law enforcement officer or part-time classified position
- 100     unless accrued time exceeds the maximum allowed. In these circumstances the
- 101     difference of the allowed time will be paid out to the employee at the time of
- 102     transfer at their previous rate of pay.
- 103     ▪ Employees will be paid for accumulated, unused vacation time upon separation
- 104     of employment, if the separation was not as a result of disciplinary action.
- 105     ▪ Employees are required to work their final day of employment to be eligible for
- 106     payout\*.
- 107     ▪ An employee that is out on approved Catastrophic Leave or FMLA will be paid
- 108     out for their remaining vacation time if they are not able to return due to medical
- 109     reasons; documentation is required prior to payout being granted. However,
- 110     employees will only be paid for the amount of vacation that has accrued to date as
- 111     well as the difference for the entire current calendar year if that employee has
- 112     carryover accrual time to equal the full amount\*\*.
- 113     ▪ If business operations allow for it then the employee may be required by their
- 114     Department Head or Elected Official to take their accrued time off prior to their
- 115     retirement date.
- 116     ▪ Elected Officials have the discretion over procedural stipulations with the
- 117     exception of unpaid status procedures pertaining to payouts and usage.

118 \*This requirement for law enforcement personnel will be at the discretion of the Sheriff  
119 due to court related issues that may arise.

120 \*\*An employee with an initial hire date of January 1, 2019 with 50 hours of carryover  
121 vacation retires on June 16, 2022. So far this employee has accumulated 60 hours of

122 vacation time, therefore the total hours owed for vacation accrual payout to this  
123 employee is 110 hours. However, if the employee had terminated in August of the same  
124 year and they still had the same 50 hour carryover with a new accumulated amount of  
125 80 hours then the maximum payout for this employee would only be 120 hours.  
126

127 **Grandfathering**

128 There will be a compliance period where employees who are currently active upon this  
129 policy being passed will have a full year from that date of passage to come into  
130 compliance with accrual amounts. The full year is independent of your calendar year\* as  
131 defined in this policy.  
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137 \_\_\_\_\_  
138 PATRICK W. DEAKINS, County Judge DATE

141 \_\_\_\_\_  
142 BECKY LEWALLEN, County Clerk

143  
144 Introduced by: JP Lisa Ecke  
145 Date of Adoption:  
146 Members Voting For:  
147 Members Voting Against:  
148 Members Abstaining:  
149 Members Absent:  
150

151 Committee History: County Services-(5-1-23); passed to QC  
152 Quorum Court History:  
153

Item 23-O-046

Requested by: Circuit Judge Diane Warren  
Drafted by: County Attorney Brian R. Lester

**ORDINANCE NO. 2023-**

**APPROPRIATION ORDINANCE**

**BE IT ENACTED BY THE QUORUM COURT OF THE  
COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN  
ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE AMENDING THE CIRCUIT COURT  
VIII BUDGET FOR 2023.**

**WHEREAS**, the Circuit Court, Division VIII Judge requests transfer money from the Other Professional Services line item to the Overtime line item in her 2023 budget.

**WHEREAS**, the Quorum Court approves the request of the Circuit Court, Division VIII Judge.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM  
COURT OF WASHINGTON COUNTY, ARKANSAS:**

**ARTICLE 1.** There is hereby appropriated the total amount of \$3,076.30 from the Other Professional Services line item in the Circuit Court VIII Budget (10000408.3009) to the following line items in the Circuit Court VIII Budget for 2023:

Overtime/Other Misc. Compensation	10000408.1005	\$ 2,500.00
Social Security Matching	10000408.1006	191.25
Employer Retirement Contribution	10000408.1008	383.00
Workmen’s Compensation	10000408.1010	2.05

\_\_\_\_\_  
PATRICK W. DEAKINS, County Judge

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BECKY LEWALLEN, County Clerk

42  
43 **Introduced by:** JP Lisa Ecke  
44 **Date of Adoption:**  
45 **Members Voting For:**  
46 **Members Voting Against:**  
47 **Members Abstaining:**  
48 **Members Absent:**  
49  
50  
51 **Committee History:** F&B(4-11-23); tabled until May F&B  
52 F&B(5-8-23); passed to QC  
53 **Quorum Court History:**

Item 23-O-064

Requested by: Sheriff Jay Cantrell  
Drafted by: County Attorney Brian R. Lester/Law Enforcement Legal Advisor Sam A. Martin

**ORDINANCE NO. 2023-**

**APPROPRIATION ORDINANCE**

**BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE RECOGNIZING ADDITIONAL REVENUE IN THE AMOUNT OF \$306,481.41; AND, APPROPRIATING \$306,481.41 FROM UNAPPROPRIATED RESERVES IN THE GENERAL FUND AND THE JAIL FUND TO VARIOUS LINE ITEMS IN THE SHERIFF, JAIL, AND JAIL & MAINTENANCE BUDGETS FOR 2023.**

**WHEREAS**, the Washington County Sheriff’s Office routinely provides law enforcement services for special events throughout the County for which it receives payment; and,

**WHEREAS**, Washington County has received additional revenue in the amount of \$306,481.41 for special events provided by the Washington County Sheriff’s Office; and,

**WHEREAS**, the Quorum Court desires to appropriate said revenue to the appropriate budgets for 2023.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:**

**ARTICLE 1.** There is hereby recognized revenue in the amount of \$306,481.41 in the General Fund for 2023.

**ARTICLE 2.** There is hereby appropriated the amount of \$197,641.29 from the unappropriated reserves in the General Fund (1000) and \$108,840.12 from the unappropriated reserves in the Jail Fund (3017) to the following line items in the following budgets for 2023:

<b><u>Sheriff Budget</u></b>		
Salaries, Part-Time	10000400.1002	\$ 2,078.24
Overtime	10000400.1005	153,461.83
Social Security Matching	10000400.1006	11,898.60

43	Noncontributory Retirement	10000400.1008	23,829.11
44	Workmen's Compensation	10000400.1010	5,226.01
45	Dues & Memberships	10000400.3090	1,147.50

46			
47	<b><u>Jail Budget</u></b>		
48	Salaries, Part-Time	30170418.1002	688.99
49	Overtime	30170418.1005	84,457.35
50	Social Security Matching	30170418.1006	6,513.68
51	Noncontributory Retirement	30170418.1008	13,044.47
52	Workmen's Compensation	30170418.1010	2,860.93

53			
54	<b><u>Jail Maintenance and Operations</u></b>		
55	Overtime	30170127.1005	1,009.03
56	Social Security Matching	30170127.1006	77.20
57	Noncontributory Retirement	30170127.1008	154.58
58	Workmen's Compensation	30170127.1010	33.89

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64	_____	_____
	PATRICK W. DEAKINS, County Judge	DATE

65			
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67			

68	_____
	BECKY LEWALLEN, County Clerk

69		
70	Introduced by:	JP Lisa Ecke
71	Date of Adoption:	
72	Members Voting For:	
73	Members Voting Against:	
74	Members Abstaining:	
75	Members Absent:	

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78	<u>Committee History:</u> F&B (5-8-23); made amendments and passed to QC
79	<u>Quorum Court History:</u>

Item 23-O-065

Requested by: Sheriff Jay Cantrell  
Drafted by: County Attorney Brian R. Lester/Law Enforcement Legal Advisor Sam A. Martin

**ORDINANCE NO. 2023-**

**APPROPRIATION ORDINANCE**

**BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE APPROPRIATING ADDITIONAL REVENUES OF \$14,290.92 FROM THE UNAPPROPRIATED RESERVES IN THE JAIL FUND TO VARIOUS LINE ITEMS IN THE JAIL OPERATION & MAINTENANCE BUDGET FOR 2023.**

**WHEREAS**, the Washington County Sheriff’s Office participates in SWEPCO’s Arkansas Energy Efficiency Program for which it receives payment; and,

**WHEREAS**, Washington County has received additional revenues in the amount of \$13,990.92 for the Jail’s participation in the SWEPCO program; and,

**WHEREAS**, the Washington County Sheriff’s Office received a \$300.00 rebate from SWEPCO for its purchase of an energy efficient appliance in the jail’s kitchen.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:**

**ARTICLE 1.** There is hereby appropriated the amount of \$14,290.92 from the unappropriated reserves in the Jail Fund (3017) to the Utilities – Electricity line item the Jail Operations and Maintenance Budget (301701273060) for 2023.

\_\_\_\_\_  
PATRICK W. DEAKINS, County Judge

\_\_\_\_\_  
DATE

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BECKY LEWALLEN, County Clerk

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**Introduced by:** JP Kyle Lyons  
**Date of Adoption:**  
**Members Voting For:**  
**Members Voting Against:**  
**Members Abstaining:**  
**Members Absent:**

**Committee History:** F&B (5-8-23); amended and passed on to QC  
**Quorum Court History:**

Item 23-O-066

Requested by:

Drafted by: County Attorney Brian R. Lester

**ORDINANCE NO. 2023-**

**BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE APPROPRIATING \$25,000 FROM THE UNAPPROPRIATED RESERVES IN THE GENERAL FUND TO THE COUNTY ATTORNEY'S BUDGET FOR 2023.**

**WHEREAS**, the Quorum Court desires to settle a lawsuit filed against Washington County to avoid the possibility of incurring additional expenses associated with a trial in the matter; and,

**WHEREAS**, the decision to settle the case in no way is an admission of guilt or wrongdoing by the County, but is merely a means to end the pending litigation.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:**

**ARTICLE 1.** There is hereby appropriated the amount of \$25,000 from the unappropriated reserves in the General Fund (1000) to the Judgments and Damages line item in the County Attorney's Budget (10000122.3098) for 2023.

\_\_\_\_\_  
PATRICK W. DEAKINS, County Judge

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BECKY LEWALLEN, County Clerk

42  
43 **Introduced by:** JP Kyle Lyons  
44 **Date of Adoption:**  
45 **Members Voting For:**  
46 **Members Voting Against:**  
47 **Members Abstaining:**  
48 **Members Absent:**  
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50  
51 **Committee History:** F&B (5-8-23); Passed to QC  
52 **Quorum Court History:**

Item 23-O-067

Requested by: Collector Angela Wood  
Drafted by: County Attorney Brian R. Lester

**ORDINANCE NO. 2023-**

**APPROPRIATION ORDINANCE**

**BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE AMENDING THE COLLECTOR’S BUDGET FOR 2023.**

**WHEREAS**, the County Collector requests pay increases and title changes for various positions within her office; and,

**WHEREAS**, the Quorum Court approves the requests of the Collector.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:**

**ARTICLE 1.** The Deputy III Collector position (0104050), Grade 11 is hereby amended to the Assistant Chief Deputy position (0104011), Grade 15 in the Collector’s Budget (10000104).

**ARTICLE 2.** The Head Bookkeeper position (0104003), Grade 14 is hereby amended to the Bookkeeper position (0104012), Grade 16 in the Collector’s Budget (10000104).

**ARTICLE 3.** The Deputy III Bookkeeper position (0104070), Grade 10 is hereby amended to the Assistant Bookkeeper position (0104013) Grade 11 in the Collector’s Budget (10000104).

**ARTICLE 4.** The Deputy II Assistant Bookkeeper position (0104071), Grade 9 is hereby amended to the Bookkeeping Clerk position (0104014), Grade 10 in the Collector’s Budget (10000104).

**ARTICLE 5.** The Assistant Data Processing Clerk/Emp. Trainer position (0104006), Grade 6 is hereby amended to the Assistant Data Processing Clerk position (0104015) Grade 7 in the Collector’s Budget (10000104).

**ARTICLE 6.** The Chief Deputy position (0104002), Grade 17 is amended to Grade 19 in the Collector’s Budget (1000.0104).

43 **ARTICLE 7.** The Tax Enforcement Manager position  
44 (0104080), Grade 12, is amended to Grade 14 in the Collector's Budget (1000.0104).  
45

46 **ARTICLE 8.** There is hereby appropriated the total amount of  
47 \$15,858.70 from the unappropriated reserves in the General Fund (1000) to the following  
48 line items in the Collector's Budget for 2023:  
49

50	Salary Full-Time	10000104.1001	\$ 12,887.81
51	Social Security Matching	10000104.1006	985.92
52	Employer Retirement Contribution	10000104.1008	1,974.41
53	Workmen's Compensation	10000104.1010	10.56
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59 \_\_\_\_\_  
60 PATRICK W. DEAKINS, County Judge

\_\_\_\_\_ DATE

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65 \_\_\_\_\_  
66 BECKY LEWALLEN, County Clerk

67 Introduced by: JP Beth Coger  
68 Date of Adoption:  
69 Members Voting For:  
70 Members Voting Against:  
71 Members Abstaining:  
72 Members Absent:  
73  
74

75 Committee History: F&B (5-8-23); Passed to QC  
76 Quorum Court History:

Item 23-O-068

Requested by: County Judge Patrick W. Deakins  
Drafted by: County Attorney Brian R. Lester

**ORDINANCE NO. 2023-**

**APPROPRIATION ORDINANCE**

**BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE AMENDING THE ELECTION COMMISSION BUDGET FOR 2023.**

**WHEREAS**, the County Judge requests pay increases for the employees of the Election Commission; and,

**WHEREAS**, the Quorum Court approves the request of the County Judge.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:**

**ARTICLE 1.** There is hereby appropriated the total amount of \$77,271.72 from the unappropriated reserves in the General Fund (1000) to the following line items in the Election Commission Budget:

Salary, Part-Time	10000109.1002	\$ 76,000
Social Security Matching	10000109.1006	1,271.72

**ARTICLE 2.** There is hereby transferred the amount of \$4,573.28 from the Heath Insurance Matching line item (1009) to the Social Security Matching line item (1006) in the Election Commission Budget (10000109).

\_\_\_\_\_  
PATRICK W. DEAKINS, County Judge

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DATE

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BECKY LEWALLEN, County Clerk

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43 **Introduced by:** JP Lisa Ecke  
44 **Date of Adoption:**  
45 **Members Voting For:**  
46 **Members Voting Against:**  
47 **Members Abstaining:**  
48 **Members Absent:**  
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51 **Committee History:** F&B (5-8-23); Passed on to QC  
52 **Quorum Court History:**

Item 23-O-069

Requested by: County Judge Patrick W. Deakins  
Drafted by: County Attorney Brian R. Lester

**ORDINANCE NO. 2023-**

**APPROPRIATION ORDINANCE**

**BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE AMENDING THE VETERAN'S SERVICES BUDGET FOR 2023.**

**WHEREAS**, the County Judge requests a grade change and salary increased for the Director of Veteran's Affairs; and,

**WHEREAS**, the Quorum Court approves of the requested changes.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:**

**ARTICLE 1.** The Director of Veteran's Affairs position (0800001), Grade 15 is amended to Grade 17 in the Veteran's Services Budget (10000800).

**ARTICLE 2.** There is hereby appropriated the total amount of \$11,062.99 from the unappropriated reserves in the General Fund (1000) to the following line items in the Veteran's Service Budget for 2023:

Salary Full-Time	10000800.1001	\$8,990.51
Social Security Matching	10000800.1006	687.77
Employer Retirement Contribution	10000800.1008	1,377.35
Workmen's Compensation	10000800.1010	7.36

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PATRICK W. DEAKINS, County Judge

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DATE

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BECKY LEWALLEN, County Clerk

42  
43 **Introduced by:** JP Sean Simons  
44 **Date of Adoption:**  
45 **Members Voting For:**  
46 **Members Voting Against:**  
47 **Members Abstaining:**  
48 **Members Absent:**  
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51 **Committee History:** F&B (5-8-23); Passed on to QC  
52 **Quorum Court History:**

Item 23-O-070

Requested by: County Judge Patrick W. Deakins  
Drafted by: County Attorney Brian R. Lester

**ORDINANCE NO. 2023-**

**APPROPRIATION ORDINANCE**

**BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE AMENDING THE HUMAN RESOURCES BUDGET FOR 2023.**

**WHEREAS**, the County Judge requests a salary increase for one position in the Human Resources department; and,

**WHEREAS**, the Quorum Court approves the request.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:**

**ARTICLE 1.** There is hereby appropriated the total amount of \$3,299.91 from the unappropriated reserves in the General Fund (1000) to the following line items in the Human Resources Budget for 2023:

Salary Full-Time	10000121.1001	\$2,681.72
Social Security Matching	10000121.1006	205.15
Employer Retirement Contribution	10000121.1008	410.84
Workmen’s Compensation	10000121.1010	2.20

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PATRICK W. DEAKINS, County Judge

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BECKY LEWALLEN, County Clerk

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43 **Introduced by:** JP Lisa Ecke  
44 **Date of Adoption:**  
45 **Members Voting For:**  
46 **Members Voting Against:**  
47 **Members Abstaining:**  
48 **Members Absent:**  
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51 **Committee History:** F&B (5-8-23); Passed on to QC  
52 **Quorum Court History:**

Item 23-O-071

Requested by: Prosecuting Attorney Matt Durrett  
Drafted by: County Attorney Brian R. Lester

**ORDINANCE NO. 2023-**

**APPROPRIATION ORDINANCE**

**BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE AMENDING THE PROSECUTING ATTORNEY’S BUDGET FOR 2023.**

**WHEREAS**, the Prosecuting Attorney requests a salary increase for the Case Coordinator position (0416006) in his department; and,

**WHEREAS**, the Quorum Court approves the request.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:**

**ARTICLE 1.** There is hereby appropriated the total amount of \$6,839.71 from the unappropriated reserves in the General Fund (1000) to the following line items in the Prosecuting Attorney’s Budget for 2023:

Salary Full-Time	10000416.1001	\$5,558.39
Social Security Matching	10000416.1006	425.22
Employer Retirement Contribution	10000416.1008	851.55
Workmen’s Compensation	10000416.1010	4.55

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PATRICK W. DEAKINS, County Judge

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DATE

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BECKY LEWALLEN, County Clerk

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43 **Introduced by:** JP Willie Leming  
44 **Date of Adoption:**  
45 **Members Voting For:**  
46 **Members Voting Against:**  
47 **Members Abstaining:**  
48 **Members Absent:**  
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51 **Committee History:** F&B (5-8-23); Passed on to QC  
52 **Quorum Court History:**

Item 23-O-072

Requested by: Circuit Court III Judge Stacey Zimmerman  
Drafted by: County Attorney Brian R. Lester

**ORDINANCE NO. 2023-**

**APPROPRIATION ORDINANCE**

**BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE AMENDING THE CIRCUIT COURT III BUDGET FOR 2023.**

**WHEREAS**, Judge Zimmerman requests that one position be removed from her budget and a new position be added to her budget; and,

**WHEREAS**, the Quorum Court approves the requests.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:**

**ARTICLE 1.** The Lead Juvenile Officer position (0403002) Grade 13 is hereby removed from the Circuit Court III Budget.

**ARTICLE 2.** The Lead Juvenile Officer/SPO position (0403016) Grade 14 is hereby created in the Circuit Court III Budget.

**ARTICLE 3.** There is hereby appropriated the total amount of \$37,757.04 from the unappropriated reserves in the General Fund (1000) to the following line items in the Circuit Court III Budget for 2023:

Salary Full-Time	10000403.1001	\$ 30,387.20
Social Security Matching	10000403.1006	2,324.62
Employer Retirement Contribution	10000403.1008	4,655.32
Workmen’s Compensation	10000403.1010	389.90

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PATRICK W. DEAKINS, County Judge

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DATE

42 **BECKY LEWALLEN, County Clerk**

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44 **Introduced by:** JP Beth Coger

45 **Date of Adoption:**

46 **Members Voting For:**

47 **Members Voting Against:**

48 **Members Abstaining:**

49 **Members Absent:**

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52 **Committee History:** F&B (5-8-23); Passed on to QC

53 **Quorum Court History:**

Item 23-O-073

Requested by: County Judge Patrick W. Deakins  
Drafted by: County Attorney Brian R. Lester

**ORDINANCE NO. 2023-**

**APPROPRIATION ORDINANCE**

**BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE RECOGNIZING REVENUE IN THE AMOUNT OF \$100,000; AND, APPROPRIATING \$100,000 TO THE BUILDINGS AND GROUNDS BUDGET FOR 2023.**

**WHEREAS**, Washington County received \$100,000 as a partial payment from the insurance company for the loss that occurred as a result of the Christmas Eve flood in 2022; and,

**WHEREAS**, the Quorum Court desires to appropriate these funds to the Buildings and Grounds budget so the remediation project may proceed.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:**

**ARTICLE 1.** There is hereby appropriated the amount of \$100,000 from the unappropriated reserves in the General Fund (1000) to the Insurance Repairs line item in the Buildings and Grounds Budget (10000108.4010) for 2023.

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PATRICK W. DEAKINS, County Judge

\_\_\_\_\_  
DATE

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BECKY LEWALLEN, County Clerk

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43 **Introduced by:** JP Sean Simons  
44 **Date of Adoption:**  
45 **Members Voting For:**  
46 **Members Voting Against:**  
47 **Members Abstaining:**  
48 **Members Absent:**  
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51 **Committee History:** F&B (5-8-23); Passed on to QC  
52 **Quorum Court History:**

Item 23-O-074

Requested by: County Judge Patrick W. Deakins  
Drafted by: County Attorney Brian R. Lester

**ORDINANCE NO. 2023-**

**BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE ESTABLISHING THE BUDGET FOR THE COUNTY COMMUNICATIONS DEPARTMENT FOR 2023.**

**WHEREAS**, the Quorum Court recently created the Director of Communications position within in the County Judge’s Budget; and,

**WHEREAS**, the County Judge requests that a new budget be created for the County Communications Department and that the Director of Communications position be transferred to the new budget; and,

**WHEREAS**, the Quorum Court approves of the new budget and the request to transfer the position.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:**

**ARTICLE 1.** There is hereby created the County Communications Department (0133) with the General Fund (1000).

**ARTICLE 2.** There is hereby transferred the Director of Communications position (0100007) from the County Judge’s Budget to the County Communications Department Budget with a new PCN of 0133001 for 2023.

**ARTICLE 3.** There is hereby appropriated the total amount of \$106,691.06 from the unappropriated reserves in the General Fund (1000) to the following line items in the County Communication Department Budget for 2023:

Salary Full-Time	10000133.1001	\$ 76,346.40
Social Security Matching	10000133.1006	5,840.50
Employer Retirement Contribution	10000133.1008	11,696.27
Health Insurance Matching	10000133.1009	6,213.36
Workmen’s Compensation	10000133.1010	62.53
Life Insurance	10000133.1016	132.00
General Supplies	10000133.2001	500.00

43	Small Equipment	10000133.2002	1,000.00
44	Food	10000133.2005	500.00
45	Clothing and Uniforms	10000133.2006	500.00
46	Cell Phones/Pagers/Radios	10000133.3022	600.00
47	Common Carrier	10000133.3031	800.00
48	Dues and Memberships	10000133.3090	200.00
49	Meals and Lodging	10000133.3094	1,600.00
50	Training and Education	10000133.3101	700.00

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PATRICK W. DEAKINS, County Judge

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BECKY LEWALLEN, County Clerk

Introduced by: JP Lisa Ecke  
Date of Adoption:  
Members Voting For:  
Members Voting Against:  
Members Abstaining:  
Members Absent:

Committee History: F&B (5-8-23); Passed on to QC  
Quorum Court History:

Item 23-O-075

Requested by: Circuit Clerk Kyle Sylvester  
Drafted by: County Attorney Brian R. Lester

**ORDINANCE NO. 2023-**

**APPROPRIATION ORDINANCE**

**BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE AMENDING THE CIRCUIT CLERK’S BUDGET FOR 2023.**

**WHEREAS**, the Circuit Clerk requests salary increases for positions 0102008, 0102015, and 0128015; and,

**WHEREAS**, the Quorum Court approves the requests.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:**

**ARTICLE 1.** There is hereby appropriated the total amount of \$7,010.27 from the unappropriated reserves in the General Fund (1000) to the following line items in the Circuit Clerk’s Budget for 2023:

Salary Full-Time	10000102.1001	\$ 5,697.00
Social Security Matching	10000102.1006	435.82
Employer Retirement Contribution	10000102.1008	872.78
Workmen’s Compensation	10000102.1010	4.67

**ARTICLE 2.** There is hereby appropriated the total amount of \$952.18 from the unappropriated reserves in the Recorder’s Cost Fund to the following line items in the Recorder’s Cost Fund Budget for 2023:

Salary Full-Time	30060128.1001	\$ 773.80
Social Security Matching	30060128.1006	59.20
Employer Retirement Contribution	30060128.1008	118.55
Workmen’s Compensation	30060128.1010	0.63

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PATRICK W. DEAKINS, County Judge

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**BECKY LEWALLEN, County Clerk**

**Introduced by:** JP Kyle Lyons  
**Date of Adoption:**  
**Members Voting For:**  
**Members Voting Against:**  
**Members Abstaining:**  
**Members Absent:**

**Committee History:** F&B (5-8-23); Passed on to QC  
**Quorum Court History:**



WASHINGTON COUNTY, ARKANSAS  
County Courthouse  
**COUNTY SERVICES COMMITTEE REPORT – MAY**

Judge Deakins

The County Services Committee met Monday, May 1, 2023 at 6:00PM. Members absent were Coleman Taylor and Charles Dean.

JP Leming opened with pledge and prayer.

The agenda was amended to remove AN ORDINANCE PROVIDING FOR ONLINE POSTING OF ALL WASHINGTON COUNTY RESOLUTIONS AND ORDINANCES Item 23-O-008 and move to the next County Services Meeting.

The Committee heard reports from JDC Director Tinsley, Sheriff Cantrell and CJCC Coordinator Smith.

An Annual report and presentation was given by Larry Shackelford with Washington Regional Medical Center.

The Committee moved AN ORDINANCE AMENDING ORDINANCE 2018-50 TO UPDATE THE VACATION POLICY IN THE WASHINGTON COUNTY EMPLOYEE HANDBOOK Item 23-O-063 on to the Quorum Court.

The Committee began the process of hearing the eligible ARPA applicants and was able to ask questions and have discussions with them.

Public comments were heard and meeting was adjourned at 8:09PM.



## WASHINGTON COUNTY, ARKANSAS

### County Courthouse

### **FINANCE & BUDGET COMMITTEE REPORT – MAY**

Judge Deakins

The Finance & Budget Committee met Tuesday, May 8, 2023 at 6:00PM. JP Pond led prayer and pledge. The Committee amended the agenda to remove on ordinance. Reports were heard from Treasurer Hill, Employee's Insurance Report from Charles Angel and Comptroller's report from Director Story. The Committee reviewed thirteen ordinances, making amendments to two of them. All thirteen ordinances were passed on to the Quorum Court in a consent agenda. There were no public comments and meeting was adjourned at 7:51pm.