

November Ordinances

ORDINANCE NO. 2023-128 AN ORDINANCE RECOGNIZING ADDITIONAL REVENUE IN THE AMOUNT OF \$74,533.93 IN THE GENERAL FUND; AND, APPROPRIATING \$74,533.93 FROM THE GENERAL FUND TO VARIOUS LINE ITEMS IN THE BUILDINGS AND GROUNDS AND IT BUDGETS FOR 2023.

ORDINANCE NO. 2023-129 AN ORDINANCE APPROPRIATING \$60,000 FROM THE UNAPPROPRIATED RESERVES IN THE GENERAL FUND TO THE COUNTY CORONER'S BUDGET FOR 2023.

ORDINANCE NO. 2023-130 AN ORDINANCE APPROPRIATING \$4,857,232.54 FROM THE ARPA FUND TO THE ARPA FUND BUDGET FOR 2023.

ORDINANCE NO. 2023-131 AN ORDINANCE AMENDING THE ANIMAL SHELTER BUDGET FOR 2023, AND OTHER MATTERS PERTAINING THERETO.

ORDINANCE NO. 2023-132 AN ORDINANCE AMENDING THE ROAD DEPARTMENT BUDGET FOR 2023 AND OTHER MATTERS PERTAINING THERETO.

ORDINANCE NO. 2023-133 AN ORDINANCE AMENDING ORDINANCE 2018-50 TO UPDATE THE FAMILY AND MEDICAL LEAVE POLICY IN THE WASHINGTON COUNTY EMPLOYEE HANDBOOK.

ORDINANCE NO. 2023-134 AN ORDINANCE AMENDING ORDINANCE 2018-50 TO UPDATE THE WORKERS' COMPENSATION POLICY IN THE WASHINGTON COUNTY EMPLOYEE HANDBOOK.

ORDINANCE NO. 2023-135 AN ORDINANCE ESTABLISHING THE WASHINGTON COUNTY ANNUAL BUDGET FOR THE FISCAL AND CALENDAR YEAR 2024.

ORDINANCE NO. 2023-136 AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT RECOMMENDED FOR APPROVAL BY THE PLANNING BOARD. (**Abandoned Customs**)

ORDINANCE NO. 2023-137 AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT RECOMMENDED FOR APPROVAL BY THE PLANNING BOARD. (**PSR Excavation**)

ORDINANCE NO. 2023-138 AN ORDINANCE AMENDING THE BUILDINGS AND GROUNDS BUDGET FOR 2023 AND OTHER MATTERS THERETO.

43 Patrick W. Deakins
44 PATRICK W. DEAKINS, County Judge

11/17/2023
DATE

45
46 Becky Lewallen
47
48 BECKY LEWALLEN, County Clerk

49
50 Introduced by: JP Kyle Lyons
51 Date of Adoption: 11/16/2023
52 Members Voting For: Taylor, Wilson, Simons, Lyons, Ecke, Dean, Washington, Coger, Dennis,
53 Highers, Rios Stafford, Leming, Ricker, Pond
54 Members Voting Against: None
55 Members Abstaining: None
56 Members Absent: None

57
58
59 Committee History: Finance and Budget 11/7/23-passed on to the QC
60 Quorum Court History: Quorum Court 11/16/2023; Adopted as ORD 2023-128.

FILED

Item 23-O-143

2023 NOV 17 PM 1:37

Requested by: Coroner Roger Morris
Drafted by: County Attorney Brian R. Lester

BECKY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

ORDINANCE NO. 2023-129

**BE IT ENACTED BY THE QUORUM COURT OF THE
COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN
ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE APPROPRIATING \$60,000 FROM
THE UNAPPROPRIATED RESERVES IN THE
GENERAL FUND TO THE COUNTY CORONER'S
BUDGET FOR 2023.**

WHEREAS, Coroner Roger Morris requests \$60,000 to purchase a new
vehicle for his office; and,

WHEREAS, the Quorum Court approves his request.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**


ARTICLE 1. There is hereby appropriated \$60,000 from the
unappropriated reserves in the General Fund (1000) to the Vehicles line item in the
County Coroner's Budget (10000419.4005) for 2023.



PATRICK W. DEAKINS, County Judge



DATE



BECKY LEWALLEN, County Clerk

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42

43 Introduced by: JP Lisa Ecke
44 Date of Adoption: 11/16/2023
45 Members Voting For: Taylor, Wilson, Simons, Lyons, Ecke, Dean, Washington, Coger, Dennis,
46 Highers, Rios Stafford, Leming, Ricker, Pond
47 Members Voting Against: None
48 Members Abstaining: None
49 Members Absent: None
50
51
52 Committee History: Finance and Budget 11/7/23-passed on to the QC
53 Quorum Court History: Quorum Court 11/16/2023; Adopted as ORD 2023-129.

FILED

Item 23-O-148

2023 NOV 17 PM 1:37

Requested by: County Judge Patrick W. Deakins
Drafted by: County Attorney Brian R. Lester

BECKY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

ORDINANCE NO. 2023-130

APPROPRIATION ORDINANCE

**BE IT ENACTED BY THE QUORUM COURT OF THE
COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN
ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE APPROPRIATING \$4,857,232.54
FROM THE ARPA FUND TO THE ARPA FUND
BUDGET FOR 2023.**

WHEREAS, Washington County has been without an Emergency
Operation Center for several years; and,

WHEREAS, the U.S. Treasury listed the construction of an Emergency
Operation Center as an eligible use of the American Rescue Plan Act funds; and,

WHEREAS, the Quorum Court desires to use the remaining unobligated
ARPA funds for the construction of an Emergency Operation Center for Washington
County; and,

WHEREAS, an Emergency Operation Center will benefit all citizens
throughout Washington County.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. There is hereby appropriated the amount of
\$4,857,232.54 from the American Rescue Plan Act Fund (3046) to the Construction in
Progress line item in the ARPA Fund Budget (30460568.4006) for 2023.



PATRICK W. DEAKINS, County Judge



DATE



BECKY LEWALLEN, County Clerk

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42

43 Introduced by: JP Kyle Lyons
44 Date of Adoption: 11/16/2023
45 Members Voting For: Taylor, Wilson, Simons, Lyons, Ecke, Dean, Washington, Cogger, Dennis,
46 Highers, Rios Stafford, Leming, Ricker, Pond
47 Members Voting Against: None
48 Members Abstaining: None
49 Members Absent: None
50
51
52 Committee History: Finance and Budget 11/7/23-passed on to the QC
53 Quorum Court History: Quorum Court 11/16/2023; Adopted as ORD 2023-130.

FILED

2023 NOV 17 PM 1:37

BERRY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

Item 23-O-149

Requested by: County Judge Patrick W. Deakins
Drafted by: County Attorney Brian R. Lester

ORDINANCE NO. 2023-131

APPROPRIATION ORDINANCE

**BE IT ENACTED BY THE QUORUM COURT OF THE
COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN
ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE AMENDING THE ANIMAL
SHELTER BUDGET FOR 2023, AND OTHER
MATTERS PERTAINING THERETO.**

WHEREAS, the County Judge desires to dissolve the Kennel
Superintendent position and add a Vet Technician position in the Animal Shelter Budget;
and,

WHEREAS, the Quorum Court approves the changes.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. There is hereby dissolved the position of Kennel
Superintendent position (PCN 0308007) in the Animal Shelter Budget (10000308) for
2023.

ARTICLE 2. There is hereby de-appropriated and returned to
the unappropriated reserves of the General Fund (1000) the total amount of \$6,130.26
from the following line items in the Animal Shelter Budget (10000308) for 2023:

Salaries Full Time	10000308.1001	\$ 4,981.85
Social Security Matching	10000308.1006	381.11
Employer Retirement Contribution	10000308.1008	763.22
Workman's Compensation	10000308.1010	4.08

ARTICLE 3. There is hereby created the Animal Shelter Vet
Technician position (PCN 0308008, Grade 9) in the Animal Shelter Budget (10000308)
for 2023.

ARTICLE 4. There is hereby appropriated the total amount of
\$5,568.43 from the unappropriated reserves in the General Fund (1000) to the following
line items in the Animal Shelter Budget (10000308) for 2023:

Item 23-O-150

Requested by: County Judge Patrick W. Deakins
Drafted by: County Attorney Brian R. Lester

FILED

2023 NOV 17 PM 1:38

BECKY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

ORDINANCE NO. 2023-132

APPROPRIATION ORDINANCE

**BE IT ENACTED BY THE QUORUM COURT OF THE
COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN
ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE AMENDING THE ROAD
DEPARTMENT BUDGET FOR 2023 AND OTHER
MATTERS PERTAINING THERETO.**

WHEREAS, the Road Department needs to replenish its stock of culverts
that are used for various road projects; and,

WHEREAS, the Quorum Court approves the funding request.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. There is hereby appropriated the amount of
\$64,058.84 from the unappropriated reserves in the Road Department Fund (2000) to
the Culvert and Pipe line item in the Road Department Budget (20000200.2026) for
2023.



PATRICK W. DEAKINS, County Judge



DATE



BECKY LEWALLEN, County Clerk

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42

43 Introduced by: JP Kyle Lyons
44 Date of Adoption: 11/16/2023
45 Members Voting For: Taylor, Wilson, Simons, Lyons, Ecke, Dean, Washington, Coger, Dennis,
46 Highers, Rios Stafford, Leming, Ricker, Pond
47 Members Voting Against: None
48 Members Abstaining: None
49 Members Absent: None
50
51
52
53 Committee History: Finance and Budget 11/7/23-passed on to the QC
54 Quorum Court History: Quorum Court 11/16/2023; Adopted as ORD 2023-132.

Item 23-O-146

Requested by: County Judge Patrick W. Deakins
Drafted by: County Attorney Brian R. Lester

FILED
2023 NOV 17 PM 1:38
BECKY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

ORDINANCE NO. 2023-133

**BE IT ENACTED BY THE QUORUM COURT OF THE
COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN
ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE AMENDING ORDINANCE 2018-50
TO UPDATE THE FAMILY AND MEDICAL LEAVE
POLICY IN THE WASHINGTON COUNTY
EMPLOYEE HANDBOOK.**

WHEREAS, the current Washington County Handbook was passed by Ordinance 2018-50; and,

WHEREAS, the County desires to update the Family and Medical Leave policy within the handbook.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. Section 10 of the Benefits and Approved Leave portion of the Washington County Handbook 11-2018 is repealed in its entirety.

ARTICLE 2. The following policy is adopted:

FAMILY AND MEDICAL LEAVE

To provide eligible employees with family and medical leave benefits pursuant to the Family and Medical Leave Act of 1993, as amended ("FMLA").

General Family and Medical Leave Definitions

A. Parent: For the purpose of this policy, "parent" is the biological, adoptive, step or foster father or mother, or any other individual who stood in loco parentis to the employee when the employee was a child. This does not include parents "in law."

B. Son or Daughter: For the purpose of FMLA leave taken for birth or adoption, or to care for a family member with a serious health condition, son or daughter is defined as a biological, adopted or foster child, a stepchild, a legal ward, or child of an employee who is standing in loco parentis, who is either under age eighteen (18), or age eighteen (18) or older and incapable of self-care because of a mental or physical disability at the time that the FMLA leave is to commence.

43 **C. Spouse:** A husband or wife as defined or recognized under State law for purposes of
44 marriage in the state where the employee resides, including common law marriage.

45
46 **D. Serious Health Condition:** An illness, injury, impairment, or a physical or mental
47 condition that involves one of the following: Inpatient care (overnight stay); Incapacity
48 requiring absence from work for more than three (3) calendar days and that involves
49 continuing treatment by a health care provider; Continuing treatment by a health care
50 provider for a chronic or long-term health condition that is incurable or which, if left
51 untreated, would likely result in a period of incapacity for more than three calendar
52 days; or Prenatal care by a health care provider.

53
54 **E. Health Care Provider:** A doctor of medicine or osteopathy who is authorized to
55 practice medicine or surgery by the state in which the doctor practices, or other persons
56 determined by the United States Secretary of Labor to be capable of providing health
57 care services. Others capable of providing health care include podiatrist, dentist, clinical
58 psychologist, optometrist, chiropractor, nurse practitioner, nurse midwife, clinical social
59 worker, physician assistant, or Christian Scientist Practitioners.

60
61 **F. Continuing Treatment:** Two or more visits to a health care provider within 30-
62 days of the commencement of the incapacity; or two (2) or more treatments by a health
63 care practitioner on referral from, or under the direction of, a health care provider
64 within 30-days of the commencement of the incapacity; or A single visit to a health care
65 provider within seven days of the commencement of the incapacity that results in a
66 regimen of continuing treatment.

67 General Family and Medical Leave Provisions

68
69
70 The Family Medical Leave Act (FMLA) of 1993 requires employers with fifty (50) or
71 more employees to offer up to twelve (12) weeks of unpaid, job-protected leave to
72 eligible employees for certain family and medical reasons. The FMLA also allows an
73 employee who is the spouse, son, daughter, or parent, or nearest blood relative of an
74 injured Armed Services member to take the twelve (12) weeks of unpaid leave plus an
75 additional fourteen (14) weeks, for a total of twenty-six (26) weeks. Eligible county
76 employees may take unpaid leave for the following reasons:

- 77
78 • The birth and care of the employee's child;
- 79
80 • The placement of a child into an employee's family by adoption or by foster-care
81 arrangement and to care for the newly placed child;
- 82
83 • For spouse, son, daughter, or next of kin of an eligible service member to care
84 for an injured service member that is seriously injured or ill in the line of active
85 duty, up to twenty-six (26) weeks during a "single 12-month period;"
- 86
87 • The care of an immediate family member (spouse, child or parent, but not a
88 parent "in-law") who has a serious health condition;

89
90
91
92
93
94
95
96
97
98
99
100
101
102
103
104
105
106
107
108
109
110
111
112
113
114
115
116
117
118
119
120
121
122
123
124
125
126
127
128
129
130
131
132
133
134

- The inability of a county employee to work because of a serious health condition which renders the employee unable to perform the essential functions of his or her job; and
- For any qualifying exigency when the employee’s spouse, son, daughter, or parent is a covered military member (on active duty or is notified of an impending call to active duty) in support of a contingency operation.

You must conclude leave for the birth of a child or for adoption or foster care within twelve (12) months after the event. However, leave may begin prior to birth or placement, as circumstances dictate. In determining the amount of leave available to an employee for the reasons above, the county will consider any FMLA leave taken in the 12-month period. Washington County’s 12-month period will be defined as a calendar year January 1st to December 31st.

Leave entitlements for medical reasons are predicated upon the existence of a serious health condition suffered by you or an immediate family member. A serious health condition is an illness, injury, impairment, physical or mental condition that involves:

- Inpatient care in a hospital, hospice or residential medical care facility; or
- Continuing treatment by a health care provider for a chronic or long-term health condition:
 - That is so serious if not treated, would likely result in a period of incapacity of more than three calendar days; or
 - For prenatal care.

Generally, a condition will be considered a serious health condition if the condition or its treatment causes an employee to be absent from work on a recurring basis or for more than three calendar days.

FMLA requires that the County maintain the health coverage of an employee eligible for FMLA under any group plan during the time the employee is on FMLA leave.

FMLA Eligibility

To be eligible for the FMLA benefits employees must: 1) be employed by the County for at least one year and 2) have worked 1250 hours over the previous twelve (12) months preceding the date of the leave is requested to begin. An employee returning from fulfilling his or her National Guard or Reserve military obligation shall be credited with the hours of service that would have been performed but for the period of military service in determining whether the employee worked the 1,250 hours of service.

135
136
137
138
139
140
141
142
143
144
145
146
147
148
149
150
151
152
153
154
155
156
157
158
159
160
161
162
163
164
165
166
167
168
169
170
171
172
173
174
175
176
177
178
179
180

Use of Paid Time off Benefits

When leave is taken under FMLA, you will be required to first use your available accrued sick and vacation leave as well as any compensatory time during the twelve (12) week family leave before becoming eligible for unpaid leave. Using paid time off benefits does not add to the total length of the maximum 12-week leave permitted nor does approval of Catastrophic Sick Leave Benefits.

For example, Employee A has two (2) weeks of accrued vacation leave and two (2) weeks of accrued sick leave. Employee A requests and is granted four (4) weeks of FMLA leave. This leaves Employee A with eight (8) remaining weeks of available unpaid FMLA leave.

Intermittent or Reduced Leave

In circumstances where FMLA leave is sought for your own serious health condition or that of a family member, you may take leave intermittently or be placed on a reduced work schedule, if medically necessary. In addition, when you chose to use FMLA for the birth or adoption of a child, you may also take leave intermittently or be placed on a reduced work schedule. However, this may only be done with prior permission and approval of the employee’s Department Head or Elected Official and the Human Resource Director. If you request intermittent or reduced leave status, the County may in its sole discretion temporarily transfer you to another job, with equivalent pay and benefits, if another position would better accommodate the intermittent or reduced schedule. Furthermore, if the need to use leave is foreseeable and based on pre-planned and pre-scheduled medical treatment, you should schedule the treatment in a manner that does not unduly disrupt the County’s operations.

Notification

You must provide your Department Head or Elected Official and the Human Resource Director with thirty (30) days’ written notice of your need to be absent for FMLA purposes when the need is foreseeable or predictable. The County will provide appropriate forms on which to make known your need to be absent. However, if emergency circumstances prevent thirty (30) days’ written notification, you must notify your Department Head, Elected Official or Human Resources as soon as possible.

Leave Provisions for Spouses both Working for the County

In the event a husband and wife both work for the County, the maximum combined leave for both spouses is twelve (12) weeks, if FMLA leave is taken for the adoption or birth of a healthy child, or to take care of a sick parent. If FMLA leave is taken to care for an ill child, spouse, or for the employee’s own serious illness, then each spouse is entitled to twelve (12) total weeks of leave.

Job Restoration

181
182
183
184
185
186
187
188
189
190
191
192
193
194
195
196
197
198
199
200
201
202
203
204
205
206
207
208
209
210
211
212
213
214
215
216
217
218
219
220
221
222
223
224
225
226

Employees granted FMLA leave will be returned to the same position held prior to the leave or one that is equivalent in pay, benefits and other terms and conditions of employment. A fitness for duty certification may be required prior to reinstatement.

Employee Benefits

All employee accrual time such as sick, annual leave and holidays will freeze upon entering an FMLA leave status with the County. Accrual time lost due to leave time taken will not be reinstated if employee returns to full-time work status. However, once the employee returns to active duty their accrual of such time will resume. Note: The exception to this is if the employee is approved for Catastrophic Sick Leave Benefits then their regularly accrued sick benefits will be added to the Bank to ensure compliance with this policy.

County provided medical, dental and vision coverage will continue to be provided to employees on FMLA leave so as to not cause any further undue hardship to the employee or their family; however, upon returning to active status the employee will be required to reimburse the County for previously paid premiums within a reasonable timeframe*. The Human Resource Department will coordinate this repayment plan. Additionally, any supplemental insurance that the employee may be enrolled in will be the responsibility of the employee to pay while on leave.

** Missed premiums shall be withheld at twice the rate until they have been paid back to the county.*

Certification

Medical certification by a qualified health care provider, is required for FMLA leave for medical reasons. A certification form may be obtained from Human Resources. This form should be filled out and returned to Human Resources. When the leave is foreseeable and at least 30-days' notice has been provided, the employee must provide the certification before the leave begins. When prior notice of the leave is not possible, the employee must provide the requested certification within fifteen (15) calendar days of the employee's departure, unless it is not practicable under the circumstances to do so, despite the employee's diligent good faith efforts. Employees who do not provide certification within these fifteen (15) calendar days must provide a reasonable explanation for the delay along with the certification.

Qualified health care providers include: doctors of medicine or osteopathy, podiatrists, dentists, clinical psychologists, optometrists, chiropractors, nurse practitioners, nurse-midwives, clinical social workers and physician assistants authorized to practice under State law and performing within the practice under State law. Qualified health care providers also include Christian Science practitioners listed with the First Church of Christ, Scientist, in Boston, Massachusetts.

Release to Return to Work

227 A medical doctor's release is required for all County employees who return to work from
228 a medical leave of five (5) working days or longer, which is taken for the employee's own
229 serious health condition. Such release shall be provided to Human Resources prior to
230 returning to work.

231

232 **Dispute Resolution**

233

234 If a disagreement occurs over the medical opinion provided by your physician, the
235 County may require a second medical opinion from a qualified health care provider
236 chosen by the County. The County will pay for a second or, if necessary, a third medical
237 opinion. In the event a third opinion is deemed necessary, the County and the employee
238 will jointly select the third qualified health care provider. The third opinion will be
239 considered final.

240 Additional information and forms may be obtained from Human Resources.

241

242 **Applications for Use**

243

244 Washington County will apply the current FMLA rules and regulations. For additional
245 information on FMLA please refer to the brochure available in Human Resources.

246

247

248

249

250

Patrick W. Deakins

11/12/2023

251 PATRICK W. DEAKINS, County Judge

DATE

252

253

254

Becky Lewallen

255 BECKY LEWALLEN, County Clerk

256

257

258

259

260

261

262

263

264

265

266

267

Introduced by:	JP Kyle Lyons
Date of Adoption:	11/16/2023
Members Voting For:	Taylor, Wilson, Simons, Lyons, Ecke, Dean, Washington, Coger, Dennis, Highers, Rios Stafford, Ricker, Pond
Members Voting Against:	None
Members Abstaining:	Leming
Members Absent:	None

Committee History: County Services 10/30/23-passed on to November QC Meeting 11/16/23
Quorum Court History: Quorum Court 11/16/2023: Adopted as ORD 2023-133.

FILED

Item 23-O-147

2023 NOV 17 PM 1:38

Requested by: County Judge Patrick W. Deakins
Drafted by: County Attorney Brian R. Lester

BECKY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

ORDINANCE NO. 2023-134

**BE IT ENACTED BY THE QUORUM COURT OF THE
COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN
ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE AMENDING ORDINANCE 2018-50
TO UPDATE THE WORKERS' COMPENSATION
POLICY IN THE WASHINGTON COUNTY
EMPLOYEE HANDBOOK.**

WHEREAS, the current Washington County Handbook was passed by Ordinance 2018-50; and,

WHEREAS, the County desires to update the Workers' Compensation policy within the handbook.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. Section 19 of the Benefits and Approved Leave portion of the Washington County Handbook 11-2018 is repealed in its entirety.

ARTICLE 2. The following policy is adopted:

ON-THE-JOB INJURY & WORKERS' COMPENSATION

8.01 POLICY

In accordance with the Arkansas Workers' Compensation Act, Washington County provides benefits to those employees who are injured or contract a disease during the course and scope of employment (On-the-job injury).

8.02 PROVISIONS OF THE WORKERS' COMPENSATION ACT

Benefits include:

- A. Lifetime medical benefits for necessary treatment of compensable injuries and illnesses;
- B. Disability income benefits for a specified period of time and up to dollar limits established by law.

43 By law, benefits are not payable if the injury:

- 44
- 45 A. Is intentional or self-inflicted;
- 46
- 47 B. Results from the employee's horseplay or voluntary intoxication (either
- 48 alcohol or drug-induced);
- 49
- 50 C. Arises from voluntary participation in off-duty recreational, social, or sports
- 51 events;
- 52
- 53 D. Results from "acts of God," unless a person's job exposes him or her to a
- 54 greater than ordinary risk of injury from such acts; or
- 55
- 56 E. Is inflicted by someone else for personal reasons unrelated to employment.

57

58 Refer to the Arkansas Workers' Compensation Act for complete details regarding

59 benefits, rules, procedures and dispute resolution. The website is:

60 <https://law.justia.com/codes/arkansas/2020/title-11/chapter-9/>

61 **8.03 RESPONSIBILITIES**

62 **Human Resources**

63

64

65

66 Human Resources is responsible for administering the Workers' Compensation

67 program, and will have financial and operational oversight of the program. The county

68 purchases insurance and the respective claims adjusters will determine compensability

69 and adjust claims in accordance with the Arkansas Workers' Compensation Act.

70 **Employees**

71

72

73 Employees shall report all on-the-job injuries to their supervisor immediately after an

74 injury. They are also responsible for making sure medical documentation is promptly

75 submitted to Human Resources following initial medical treatment, as well as after each

76 subsequent medical treatment. Acceptable documentation for the initial treatment is

77 patient discharge instructions from an emergency medical facility or similar medical

78 documentation showing the employee's diagnosis as well as possible return to work

79 status. Employees are also responsible for completing the Form N, Employee's Notice of

80 Injury. Failing to do so in a timely manner could result in delay or lack of payment for

81 treatment received as well as continued treatment.

82 **Supervisors**

83

84

85 Supervisors will ensure the injured employee receives prompt medical attention if

86 required. They will investigate all accidents to identify causes, pinpoint unsafe

87 conditions and prevent similar accidents from recurring. Supervisors will report all on-

88 the-job injuries to Human Resources no later than within one business day after

89 notification by the employee; however, prompt notification is preferred. Supervisors
90 must submit the Workers' Compensation – First Report of Injury or Illness and/or the
91 Accident/On-the-Job Injury form(s) all of which are available through Human
92 Resources or can be found on Washington County's website under the Workers'
93 Compensation benefits tab. The instructions regarding how to complete the form are
94 printed on the form. Supervisors are responsible for ensuring that all accident forms are
95 completed properly with supplemental documentation and forwarded appropriately.

96 **8.04 WORKERS' COMPENSATION**

97
98
99 If you become injured or ill while you are at work due to a work-related incident, you
100 may be eligible to receive workers' compensation. Workers' compensation is available to
101 you by law to ensure that you get appropriate and reasonable medical care for injuries or
102 illnesses sustained while you are on the job. Should your injury or illness require that
103 you take an extended period of absence from work, you may be eligible for disability
104 benefits through workers' compensation.

105
106 An employee who suffers an occupational injury in the performance of his or her duty
107 may receive workers' compensation benefits. In order for an employee to qualify for
108 workers' compensation, the employee, unless rendered physically or mentally unable by
109 the injury, must:

- 110
111 1. Report the injury to his or her supervisor immediately after it occurs, if possible;
112 otherwise, no later than the end of the working day in which the injury occurred;
113 and
114
- 115 2. Report the injury to the Human Resource Department within seventy-two (72)
116 hours after the accident or injury.

117
118 Rules and regulations concerning Workers' Compensation have been posted on
119 department information boards.

120
121 You are ***not*** to use emergency treatment facilities for on-the-job injuries unless the
122 injury is a ***true*** emergency, or unless you are injured outside of normal county office
123 hours. For medical treatment of all non-emergency workplace injuries, you or your
124 supervisor should contact the Human Resource Department for a doctor's appointment.
125 If a representative from Human Resources is unavailable then the employee's supervisor
126 can attempt to make the appointment at the acceptable doctor's office(s) which are
127 listed later on in this policy. All necessary documentation is still required to file the
128 claim and a post-accident drug screen will be carried out following all accidents. For
129 more information about post-accident drug-testing policies, please see Section (6.13),
130 Drug and Alcohol Free Workplace.

131
132 If you are injured on the job and are unable to work, you may be eligible to continue to
133 draw regular salary using your accrued sick leave, compensatory time and/or vacation
134 time. Temporary disability checks received from Workers' Compensation Insurer will be

135 provided to employees through the mail. The difference paid by the County will equal
136 the employee's regular bi-weekly gross pay if the employee has sick or vacation time
137 available to make-up the difference. If you do not have enough leave time to continue
138 your salary, then you **will not** receive a paycheck from the county and you will keep any
139 temporary disability checks you get from our Workers' Compensation Insurer.

140
141 **8.05 ON-THE-JOB-INJURY AND REPORTING PROCEDURES**
142

- 143 1. For emergency situations in which the injury or illness might threaten a person's
144 life, do the following:
 - 145 • Call "911" immediately
 - 146 • Notify the injured or ill employee's Elected Official or Department Head
147 immediately.
 - 148 • The notified party will then contact the Human Resource Administrator to
149 file paperwork.
- 150 2. For urgent situations which are not life-threatening to the employee, but for
151 which immediate treatment is required, do the following:
 - 152 • Notify the injured or ill employee's Elected Official or Department Head
153 immediately.
 - 154 • If emergency transportation is not necessary, the injured or ill employee's
155 Elected Official or Department Head will arrange transportation to either
156 the emergency room or to the designated medical facility or first aid,
157 whichever is appropriate.
- 158 3. For non-emergency situations which require medical attention during normal
159 business hours (7:30 a.m. to 4:30 p.m. Monday through Friday), do the
160 following:
 - 161 • Notify your Elected Official, Department Head and/or the Human
162 Resource Administrator as soon as possible.
 - 163 • The Human Resource Administrator will make an appointment for you at
164 the medical facility designated for you by the County.
- 165 4. For non-emergency situations which require medical attention before or after
166 normal business hours (7:30 a.m. to 4:30 p.m. Monday through Friday).
 - 167 • Notify your Elected Official, Department Head, or direct supervisor as
168 soon as possible.
 - 169 • The notified party or someone on their behalf will transport you to the
170 nearest available clinic or emergency room.
 - 171 • The Human Resource Administrator or a Workers' Compensation
172 representative will schedule follow-up care as soon as possible at the
173 designated physician's office after treatment.
- 174 5. After treatment at the hospital and/or at the designated medical facility, you or
175 someone on your behalf must provide your direct supervisor and/or Human
176 Resources with any information provided by the physician's office regarding your
177 medical condition, including, but not limited to:
 - 178 • Completed Workers' Compensation forms;
 - 179 • Follow-up appointment dates;
 - 180 • Diagnosis of the injury or illness;

181
182
183
184
185
186
187
188
189
190
191
192
193
194
195
196
197
198
199
200
201
202
203
204
205
206
207
208
209
210
211
212
213
214
215
216
217
218
219
220
221
222
223
224
225
226

- Prognosis for recovery;
- Any specific work restrictions; and
- The date you can return to full duty (Note: A fitness for duty exam may be required.).

This information should be given to the Human Resources within twenty-four (24) hours from the date of the physician's visit or the following business day, whichever is applicable. Additional paperwork may be required to process a claim through Workers' Compensation; see the Human Resource Administrator for more information.

8.06 CLINICS AND MEDICAL FACILITIES APPROVED FOR USE OF TREATMENT

Physicians

First option is to contact Conservative Care Occupational Health Clinic if an on-the-job injury occurs during regular business hours. This should be coordinated through Human Resources, but is not necessary for the injured employee to be seen initially so as to not delay treatment.

Main Clinic:	2nd Option for treatment:
Conservative Care Occupational Health	TBD by HR
4001 Wagon Wheel Rd	
Springdale, AR 72762	
Phone: (479) 725-3000	

If Conservative Care Occupational Health Clinic (CCOHC) cannot see the employee in a reasonable amount of time, then an alternative office will be selected by the Human Resource Administrator. If for any reason CCOHC is not available at the Springdale location then the other acceptable doctor would be CCOHC located in Lowell, AR. Failure to utilize the approved medical provider for treatment could result in denial of the employee's workers' compensation claim as well as disciplinary action, up to and including termination of employment.

Emergent Care

If the employee is injured outside of regular business hours or if the injury is severe enough to be considered an emergency then they may utilize the preferred following places of treatment, however, in the event of an emergency the closest treating facility is suggested:

Main Clinic:	2nd Option for treatment:
Washington Regional	Northwest Health
Emergency Dept.	Emergency Dept.

227 **3215 N. Northhills Blvd.,**
228 **Fayetteville, AR 72703**

1255 S Shiloh Dr.
Fayetteville, AR 72701

230 If you have further questions regarding the County's workers' compensation procedures
231 or policy please feel free to contact Human Resources.

232
233 **Therapist**

234
235 If an employee is in need of psychological or general counseling services the following
236 clinic has been selected for approval through the County's elected insurance plan:

237 Health Advocate through The Standard

238 <https://members.healthadvocate.com/ha/#/health/requesthelp>

239 Phone: 888.293.6948
240

241 If you have further questions or need additional information on services offered through
242 the above provider please contact Human Resources or the County's Benefit Broker –
243 JTS.

244
245 **First Aid Care**

246
247 If an employee is initially injured and only requires first aid care this can be carried out
248 by the employee's Department Head (if first aid certified) or by another who is qualified.
249 Documentation of treatment will still be kept on applicable forms provided through
250 Human Resources.

251
252
253 
254 _____
255 PATRICK W. DEAKINS, County Judge

252
253 
254 _____
255 DATE

256
257 
258 _____
259 BECKY LEWALLEN, County Clerk

260 Introduced by: JP Kyle Lyons
261 Date of Adoption: 11/16/2023
262 Members Voting For: Taylor, Wilson, Simons, Lyons, Ecke, Dean, Washington, Coger, Dennis,
263 Highers, Rios Stafford, Leming, Ricker, Pond
264 Members Voting Against: None
265 Members Abstaining: None
266 Members Absent: None
267
268

269 Committee History: County Services 10/30/23-passed on to November QC Meeting 11/16/23
270 Quorum Court History: Quorum Court 11/16/2023: Adopted as ORD 2023-134.

FILED

Item 23-O-144

Requested by: County Judge Patrick W. Deakins
Drafted by: County Attorney Brian R. Lester

2023 NOV 17 PM 1:38

BECKY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

ORDINANCE NO. 2023-135

APPROPRIATION ORDINANCE

**BE IT ENACTED BY THE QUORUM COURT OF THE
COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN
ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE ESTABLISHING THE
WASHINGTON COUNTY ANNUAL BUDGET FOR
THE FISCAL AND CALENDAR YEAR 2024.**

WHEREAS, the Washington County Quorum Court approves and adopts
the 2024 Budget for Washington County, Arkansas.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. The Quorum Court of Washington County,
Arkansas hereby adopts the annual budget for calendar year 2024, which is attached
hereto. Said budget reflects the anticipated revenues of Washington County and the
expenditures authorized for each department within each fund of said County, the
number and compensation of deputies and County employees, and the compensation of
County Officers.

ARTICLE 2. A copy of the 2024 Budget shall be on file in the
County Clerk's Office and shall be available for inspection and copying during normal
business hours.

ARTICLE 3. The said 2024 Budget is hereby incorporated herein
and adopted in full, and all expenditures reflected therein are authorized to be expended.

ARTICLE 4. Budget Controls. It is the responsibility of each
elected official and/or department head to operate within the guidelines of the budget as
adopted or amended by the Quorum Court. The guidelines are described in the following
paragraphs:

The budget for each County department consists of appropriations of authorized
expenditures in the following major categories:

- Personal Services (Salaries, Overtime, Benefits, etc.)
- Supplies

- Other Services and Charges
- Capital Outlay
- Debt Service
- Inter-fund Transfers

Expenditures will be limited to the amounts appropriated in the above categories.

Transfers in Personal Services categories or transfers between departments may only be made by Ordinance.

Grant funds are not subject to the restrictions in this article. Line-item transfers within a departmental budget may be made within and into all categories, with the exception of the Personal Services Category as outlined herein. Transfers going into or out of the Capital Outlay Category shall not exceed \$20,000 per year in the General Fund, excluding the County Judge-Emergency Budget; any transfers exceeding this limit will require approval of the Quorum Court. No department may purchase supplies or other services and charges for another department except for utilities and cleaning and maintenance services provided by the Buildings & Grounds Department aggregated into the general budget. This does not apply to departments who work together in cost sharing projects.

Appropriations for use of grant funds must be made by ordinance with a grant agreement approved by the County Judge. All personnel positions funded by grants will be annotated as such and may be abolished upon expiration of the grant. All Grants will be administered through the County Grants Administration Office with all billings and financial reporting being handled in the Comptroller's Office.

All approved purchases must be made with a Purchase Order or P-Card and follow the written purchasing procedures as outlined by the County Judge.

The Comptroller will transfer monies monthly from individual departmental budgets into the Insurance Benefit Fund for all full-time positions and qualifying part time employees regardless of whether all positions in the departments are filled.

Surplus personnel appropriations shall be de-appropriated from Full-time Salaries on a quarterly basis (April/July/October). These surplus funds shall be restored to unappropriated reserves.

Elected Officials shall be paid at the maximum amount allowed by law.

The County Judge-Emergency Budget monies are not to be granted to individual citizens but are to be used to pay for expenses incurred by the County in assisting the citizens at large when the County Judge has declared an emergency pursuant to A.C.A. §12-75-101, et seq

ARTICLE 5. If any part of this Ordinance is held invalid, such

89 invalidity will not affect any other portion of this Ordinance.

90

91 **ARTICLE 6.** All laws and parts of law in conflict with this
92 Ordinance are repealed.

93

94

95

96

Patrick W. Deakins
97 PATRICK W. DEAKINS, County Judge

11/17/2023
DATE

98

99

100

101

Becky Lewallen
102 BECKY LEWALLEN, County Clerk

103

104

105

106

107

108

109

110

111

112

113

114

Introduced by: JP Kyle Lyons
Date of Adoption: 11/16/2023
Members Voting For: Taylor, Wilson, Simons, Lyons, Ecke, Dean, Washington, Coger, Dennis,
Highers, Rios Stafford, Ricker, Pond
Members Voting Against: None
Members Abstaining: Leming
Members Absent: None

Committee History: Finance and Budget 11/7/23-passed on to the QC

Quorum Court History: Quorum Court 11/16/2023: Adopted as ORD 2023-135.

2024 BUDGET
Washington County, Arkansas



Patrick W Deakins, County Judge

Bobby W Hill, County Treasurer

Lance C Johnson, Chief of Staff

Wayne G Story, Comptroller

Jennifer D Hinkle, Assistant Comptroller

Washington County, Arkansas
2024 FINAL Revenue Projections November 2023
Bobby Hill, Washington County Treasurer

1000 COUNTY GENERAL FUND			1002 EMPLOYEE INSURANCE FUND		
6999	CARRYOVER	18,800,000	6999	CARRYOVER	2,400,000
7001	GENERAL REVENUE TURNBACK	355,000	7501	INTEREST INCOME	80,000
7003	PROPERTY REAPPRAISAL	695,000	8301	INSURANCE PREMIUM	7,000,000
7004	PROPERTY RELIEF TRUST FUNDS	1,500,000	8703	EXCESS COMMISSION - TREASURER	5,600
7005	REAL ESTATE TRANSFER TAX SURPLUS	390,000	8722	REIMBURSE-INSURANCE	150,000
7013	OTHER STATE AID	70,820	8751	REBATE	250,000
7018	INMATE LITTER PICKUP	1,500	9905	TREASURER'S COMMISSION	(7,000)
7020	PUBLIC DEFENDER COMMISSION	4,500			9,878,600
7050	ANIMAL SHELTER LICENSE PLATES	1,400			
7111	REIMB - OEM	125,000	1006 ARPA REVENUE REPLACEMENT FUND		
7201	LOCAL CURRENT PROP TAXES	21,400,000	6999	CARRYOVER	10,000,000
7202	LOCAL DEL REAL TAX	500,000			10,000,000
7203	LOCAL DEL PERSONAL TAX	475,000			
7206	LOCAL DEL PERS TAX PEN	565,000	1007 LATC FUND		
7210	STATE LAND SALES-REDEMPTIONS	75,000	6999	CARRYOVER	60,112
7211	IN LIEU OF PROP TAX - LOCAL	4,200			60,112
7213	LOCAL PROPERTY TAX - CURRENT PENALTY	70,000			
7217	UNCLAIMED EXC PROCEEDS - LAND	85,000	1825 ANIMAL SHELTER PROJECTS FUND		
7218	LOCAL PROP TAX LATE ASSMT PEN	480,000	6999	CARRYOVER	47,000
7250	EXCESS COMMISSION - COLLECTOR	680,000	8703	EXCESS COMMISSION - TREASURER	15
7301	SALES TAX REVENUE	6,300,000	8755	DONATIONS-ANIMAL SHELTER	12,500
7401	CIRCUIT COURT FINES/FORFEITURES	320,000	7501	INTEREST INCOME	400
7404	COUNTY ADMIN OF JUSTICE	365,000	9905	TREASURER'S COMMISSION	(20)
7407	OTHER FINES AND FORFEITURES	15,000			59,895
7489	FAYETTEVILLE DISTRICT COURT	75,000			
7490	SPRINGDALE DISTRICT COURT	36,000	2000 ROAD FUND		
7491	PRAIRIE GROVE DISTRICT COURT	70,000	6999	CARRYOVER	7,300,000
7492	ELKINS DISTRICT COURT	53,000	7002	HIGHWAY REVENUE TURNBACK	6,200,000
7493	WEST FORK DISTRICT COURT	102,000	7004	PROPERTY RELIEF TRUST FUNDS	180,000
7494	ELM SPRINGS DISTRICT COURT	1,000	7006	SEVERANCE TAX	230,000
7496	GREENLAND DISTRICT COURT	20	7023	ROAD 1/2-CENT SALES TAX	-
7497	JOHNSON DISTRICT COURT	150	7101	FEDERAL FLOOD CONTROL	50
7501	INTEREST INCOME	390,000	7102	FEDERAL FOREST RESERVES	9,500
7503	INTEREST INCOME - ARPA	500,000	7110	BUREAU OF LAND MGMT-PILT	70,000
7602	CIRCUIT/CHANCERY FEES	450,000	7201	LOCAL CURRENT PROP	1,900,000
7603	SHERIFF FEES	93,000	7202	LOCAL DELINQ PROP-REAL	47,500
7607	SHERIFF'S WORK RELEASE	8,500	7203	LOCAL DELINQ PROP-PERSONAL	42,500
8101	FRANCHISE FEES	110,000	7210	STATE LAND SALES-REDEMPTIONS	7,500
8601	ASSESSOR'S SALARY AND EXPENSE	450,000	7211	IN LIEU OF PROPERTY TAX - LOCAL	1,000
8703	EXCESS COMMISSION - TREASURER	510,000	7213	LOCAL PROPERTY TAX - CURRENT PENALTY	750
8709	REIMBURSEMENT-VETERAN SVC	8,800	7250	EXCESS COMMISSION-COLLECTOR	65,000
8710	RENT/LEASE (LOCAL)	38,100	7301	SALES TAX REVENUE	4,200,000
8719	REIMBURSEMENT-ELECTIONS	200,000	7501	INTEREST INCOME	200,000
8720	REIMBURSEMENT-JURY EXPENSE	15,000	8101	FRANCHISE FEES	600,000
8727	REIMBURSEMENT-SALARIES	650,000	8601	ASSESSOR'S SALARY AND EXPENSE	2,500
8731	REIMBURSEMENT-COURT EXPENSES	15,000	8703	EXCESS COMMISSION - TREASURER	220,000
8735	ANIMAL SHELTER FEES	50,000	8734	TILE & EQUIPMENT	60,000
8736	JDC-RESIDENT CARE	20,000	8751	REBATE	750
8746	PLAT FEES	35,000	8777	ROAD BOND PERMIT(PROCEEDS)	50,000
8751	REBATE	70,000	9905	TREASURER'S COMMISSION	(275,000)
8769	SPAY/NEUTER PROGRAM	12,000			21,112,050
8802	TRANSFER FROM COUNTY ROAD (SALARY)	95,000			
8855	TRANSFER BY COURT ORDER	60,000	2003 ADDITIONAL FUEL TAX ACT 416/2019		
8860	TRANSFER FROM TREAS AGENCY FUND	258,000	6999	CARRYOVER	660,000
8861	TRANSFER FROM COLL AGENCY FUND	1,340,000	7002	HIGHWAY REVENUE TURNBACK	530,000
8862	TRANSFER FROM ASSR AGENCY FUND	2,935,000	7501	INTEREST INCOME	25,000
8864	TRANSFER FROM HIDTA	10,000	8703	EXCESS COMMISSION-TREASURER	8,800
9905	TREASURER'S COMMISSION	(610,000)	9905	TREASURER'S COMMISSION	(10,560)
		61,327,990			1,213,240
1001 GENERAL RESERVE FUND			3000 TREASURER'S AUTOMATION FUND		
6999	CARRYOVER	14,470,000	6999	CARRYOVER	230,000
7501	INTEREST INCOME	400,000	7501	INTEREST INCOME	10,500
8703	EXCESS COMMISSION - TREASURER	6,500	8755	TRANSFER BY COURT ORDER	240,000
9905	TREASURER'S COMMISSION	(8,400)			480,500
		14,868,100			

Washington County, Arkansas
2024 FINAL Revenue Projections November 2023
Bobby Hill, Washington County Treasurer

3004 ASSESSOR'S AMENDMENT 79 FUND			3001 COLLECTOR'S AUTOMATION FUND		
6999	CARRYOVER	335,000	6999	CARRYOVER	480,000
7016	AMENDMENT 79 ASSESSOR TURNBACK	65,000	7501	INTEREST INCOME	25,000
7501	INTEREST INCOME	10,000	8855	TRANSFER BY COURT ORDER	650,000
		410,000			1,155,000
3005 COUNTY CLERK'S COST (AUTOMATION) FUND			3002 CIRCUIT COURT AUTOMATION FUND		
6999	CARRYOVER	850,000	6999	CARRYOVER	135,000
7501	INTEREST INCOME	24,000	7501	INTEREST INCOME	3,500
7601	COUNTY/PROBATE CLERK FEES	100,000	7602	CIRCUIT & CHANCERY CLERK'S FEE	30,000
8703	EXCESS COMMISSION - TREASURER	2,050	8703	EXCESS COMMISSION - TREASURER	545
9905	TREASURER'S COMMISSION	(2,400)	9905	TREASURER'S COMMISSION	(690)
		973,650			168,355
3006 RECORDER'S COST FUND			3017 JAIL FUND		
6999	CARRYOVER	635,000	6999	CARRYOVER	7,600,000
7501	INTEREST INCOME	25,000	7301	SALES TAX REVENUE	15,960,000
7602	CIRCUIT & CHANCERY CLERK'S FEE	1,370,000	7404	COUNTY ADMIN OF JUSTICE	285,000
8703	EXCESS COMMISSION - TREASURER	22,400	7411	WC ORD 2010-09	450,000
9905	TREASURER'S COMMISSION	(28,000)	7501	INTEREST INCOME	200,000
		2,024,400	7801	JAIL FEES	55,000
3008 COUNTY LIBRARY FUND			7802	PRISONER CARE - STATE	2,300,000
6999	CARRYOVER	1,725,000	7804	PRISONER CARE - FEDERAL	1,800,000
7004	PROPERTY RELIEF TRUST FUNDS	247,500	7806	PRISONER CARE - CITY	167,050
7008	LIBRARY STATE AID	250,000	7850	PRISONER COMMISSARY SERVICE COMMISSION	275,000
7201	LOCAL PROPERTY TAXES-CURRENT	2,775,000	7852	PRISONER COMMISSARY-MEDICAL	35,000
7202	LOCAL PROPERTY TAXES-DEL REAL	65,000	8703	EXCESS COMMISSION - TREASURER	280,000
7203	LOCAL PROPERTY TAXES-DEL PERSONAL	65,000	8713	SSA-PRISONER FEES	15,000
7210	STATE LAND SALES-REDEMPTIONS	10,000	8727	REIMBURSEMENT-SALARIES	200,000
7211	IN LIEU OF PROPERTY TAX - LOCAL	950	8751	REBATE	3,000
7213	LOCAL PROPERTY TAX - CURRENT PENALTY	1,175	9905	TREASURER'S COMMISSION	(340,000)
7250	EXCESS COMMISSION-COLLECTOR	85,000			29,285,050
7501	INTEREST INCOME	45,000	3019 BOATING SAFETY		
8601	ASSESSOR'S SALARY AND EXPENSE	5,000	6999	CARRYOVER	35,000
8703	EXCESS COMMISSION-TREASURER	45,000	7012	BOATING SAFETY - STATE	9,000
8779	LIBRARY REVENUE	250	7501	INTEREST INCOME	900
9905	TREASURER'S COMMISSION	(54,000)	8703	EXCESS COMMISSION - TREASURER	170
		5,265,875	9905	TREASURER'S COMMISSION	(205)
3010 COUNTY CLERK OPERATING FUND					44,865
6999	CARRYOVER	37,500	3020 EMERGENCY 911 FUND		
7501	INTEREST INCOME	1,000	6999	CARRYOVER	425,000
8703	EXCESS COMMISSION - TREASURER	80	7501	INTEREST INCOME	17,500
7601	COUNTY/PROBATE CLERK FEES	3,650	7701	9-1-1 FEES	50,000
9905	TREASURER'S COMMISSION	(100)	7702	CMRS BOARD FEES	30,000
		42,130	7703	9-1-1 ELECTRONIC FEES	235,000
3012 CHILD SUPPORT COST FUND			7710	911 PSAP FEES	12,000
6999	CARRYOVER	6,000	8703	EXCESS COMMISSION - TREASURER	5,200
7501	INTEREST INCOME	100	9905	TREASURER'S COMMISSION	(6,770)
7604	CHILD SUPPORT FEES AND COST	8,374			767,930
8703	EXCESS COMMISSION - TREASURER	160	3028 ADULT DRUG COURT FUND		
9905	TREASURER'S COMMISSION	(190)	6999	CARRYOVER	30,000
		14,444	7501	INTEREST INCOME	500
3014 COMMUNICATION FACILITY & EQUIPMENT FUND			7602	CIRCUIT & CHAN. CLERK'S FEES	30,000
6999	CARRYOVER	265,000	8703	EXCESS COMMISSION - TREASURER	435
7501	INTEREST INCOME	6,500	9905	TREASURER'S COMMISSION	(520)
7603	SHERIFF'S FEES	30,000			60,415
7851	PRISONER PHONE SERVICE COMMISSION	220,000	3031 CIRCUIT COURT JUVENILE DIVISION FUND		
8703	EXCESS COMMISSION - TREASURER	4,500	6999	CARRYOVER	5,000
9905	TREASURER'S COMMISSION	(5,400)	7501	INTEREST INCOME	175
		520,600	7605	JUVENILE PROBATION FEES	2,500
			8703	EXCESS COMMISSION - TREASURER	40
			9905	TREASURER'S COMMISSION	(50)
					7,665

Washington County, Arkansas
2024 FINAL Revenue Projections November 2023
Bobby Hill, Washington County Treasurer

3039 CIRCUIT CLERK COMMISSIONER FEE FUND				3404 DRUG ENFORCEMENT - STATE			
6999	CARRYOVER	3,500		6999	CARRYOVER		27,750
7501	INTEREST INCOME	75		7408	STATE DRUG SEIZURES (4TH JUDICIAL)		5,000
7650	CLERK'S COMMISSIONER FEES	750		7501	INTEREST INCOME		700
8703	EXCESS COMMISSION - TREASURER	4		8703	EXCESS COMMISSION - TREASURER		65
9905	TREASURER'S COMMISSION	(5)		9905	TREASURER'S COMMISSION		(80)
		4,324					33,435
3032 JUVENILE COURT REPRESENTATION FUND				3405 DRUG ENFORCEMENT - FEDERAL			
6999	CARRYOVER	6,400		6999	CARRYOVER		70,000
7501	INTEREST INCOME	150		7409	FEDERAL DRUG SEIZURES		10,000
7606	MISC CHARGES AND FEES	800		7501	INTEREST INCOME		2,000
8703	EXCESS COMMISSION - TREASURER	20					82,000
9905	TREASURER'S COMMISSION	(25)					
		7,345					
3042 ASSESSOR'S LATE ASSESSMENT FEE FUND				3406 DRUG COURT PROGRAM FUND			
6999	CARRYOVER	33,000		6999	CARRYOVER		220,000
7225	LATE ASSESSMENT FEE	13,000		7501	INTEREST INCOME		6,500
7501	INTEREST INCOME	950		7608	DRUG COURT PROGRAM USER FEE		1,800
		46,950		8703	EXCESS COMMISSION - TREASURER		125
				9905	TREASURER'S COMMISSION		(160)
							228,265
3046 AMERICAN RESCUE PLAN FUND				4800 RADIO SYSTEM SALES TAX			
6999	CARRYOVER	14,000,000		6999	CARRYOVER		700,000
		14,000,000		7501	INTEREST INCOME		10,000
							710,000
3075 CSU FUND							
6999	CARRYOVER	26,425					
7501	INTEREST INCOME	750					
8703	EXCESS COMMISSION - TREASURER	15					
9905	TREASURER'S COMMISSION	(18)					
		27,172					
3401 HIV CLINIC FUND							
6999	CARRYOVER	90,000					
7501	INTEREST INCOME	5,200					
8703	EXCESS COMMISSION - TREASURER	80					
8722	REIMB-INSURANCE	15,000					
8727	REIMB-SALARIES	112,500					
8801	TRANSFER FROM COUNTY GENERAL	38,806					
9905	TREASURER'S COMMISSION	(90)					
		261,496					
3402 LAW LIBRARY FUND							
6999	CARRYOVER	365,000					
7404	COUNTY ADMIN OF JUSTICE	13,475					
7489	FAYETTEVILLE DISTRICT COURT	40,500					
7490	SPRINGDALE DISTRICT COURT	29,410					
7491	PRAIRIE GROVE DISTRICT COURT	6,500					
7492	ELKINS DISTRICT COURT	3,500					
7493	WEST FORK DISTRICT COURT	5,690					
7494	ELM SPRINGS DISTRICT COURT	1,885					
7495	FARMINGTON DISTRICT COURT	2,950					
7496	GREENLAND DISTRICT COURT	2,000					
7497	JOHNSON DISTRICT COURT	350					
7498	LINCOLN DISTRICT COURT	1,970					
7501	INTEREST INCOME	10,500					
8703	EXCESS COMMISSION - TREASURER	1,600					
9905	TREASURER'S COMMISSION	(2,000)					
		483,330					
				Total 2024 Revenue Projections			175,625,183

Washington County, Arkansas

2024 FINAL APPROVED BUDGET- November 16, 2023

CATEGORY TOTALS - Alpha Sort

Fund Name	Fund_Dept	2024 - Minimum Requested Per Directors & Officials			Add'l Pers \$ w/ Fringe	Other % Comp 4.00%	Other Flat \$ Comp -	Capital Outlay	Transfers Out	Debt Service	2024 FINAL APPROVED BUDGET 11/16/23
		Approved Personnel Positions	Supplies	Other Services And Charges							
A-1	B-1	D	E	F-1	F-2	F-3	F-4	G	H	J	K
From Each Fund Worksheet											
Col N Col O Col P											
										Sum (D... F-1) + F-2... J)	
Ambulance Service	1000 0301	0	0	1,451,825							1,451,825
Animal Shelter	1000 0308	648,441	125,525	162,267	0	22,794	0				959,027
Archives Records Mgmt	1000 0119	0	0	0							0
Assessor	1000 0105	2,686,604	77,500	308,800	268,475	97,980	0				3,439,359
Board of Equalization	1000 0106	16,180	800	1,555,039							1,572,019
Buildings & Grounds	1000 0108	1,150,624	291,400	1,245,575	279,942	49,978	0	5,680,000		500,001	9,197,520
Circuit Clerk	1000 0102	648,581	1,000	1,500	13,241	26,059	0				690,381
Circuit Court I - Martin	1000 0401	0	11,600	29,375							40,975
Circuit Court II - Threat	1000 0402	0	13,350	56,287							69,637
Circuit Court III - Zimmerman	1000 0403	1,222,057	36,700	0	14,684	48,369	0				1,321,810
Circuit Court IV - Beaumont	1000 0404	140,506	8,000	64,952	0	4,989	0				218,447
Circuit Court V - Bryan	1000 0405	0	8,090	28,970							37,060
Circuit Court VI - Lindsay	1000 0406	100,195	13,775	44,403	0	3,691	0				162,065
Circuit Court VII - Taylor	1000 0407	100,195	9,435	36,671	0	3,693	0				149,995
Circuit Court VIII - Warren	1000 0408	980,339	37,750	88,768	0	36,295	0	15,000			1,158,151
Collector	1000 0104	1,546,217	0	0	0	53,137	0				1,599,354
Comptroller	1000 0113	486,484	5,400	45,082	89,586	20,237	0				626,769
Constables	1000 0420	17	0	30							47
Coroner	1000 0419	476,979	67,500	0	0	10,704	0				555,183
County Attorney	1000 0122	297,626	8,000	138,130	0	11,249	0				455,004
County Clerk	1000 0101	711,579	0	0	0	18,163	0				729,742
County Communications	1000 0133	127,387	6,100	15,232	0	4,782	0				153,501
County Health	1000 0300	0	11,769	5,400							17,169
County Judge	1000 0100	449,296	6,000	18,813	0	12,674	0				486,783
County Judge Emerg Budget	1000 0505	0	300,000	0							300,000
Court Reporting Services	1000 0440	0	0	27,300							27,300
Criminal Justice	1000 0132	0	0	0	0	0	0				0
DEM (Dept of Emerg Mgmt)	1000 0500	361,236	43,900	259,814	0	12,951	0				677,900
District Court Judges	1000 0414	0	0	46,160							46,160
District Court of Elkins	1000 0413	0	0	48,724							48,724
District Court of Fayetteville	1000 0409	0	0	54,667							54,667
District Crt of Prairie Grove	1000 0411	0	0	30,530							30,530
District Court of Springdale	1000 0410	0	0	41,783							41,783
District Court of West Fork	1000 0412	0	0	28,200							28,200
Election Commission	1000 0109	1,018,037	118,650	165,671		13,404					1,315,762
Environmental Affairs	1000 0702	133,744	19,925	97,453	0	4,713	0				255,835
Extension Office	1000 0801	0	0	222,612							222,612
Fire Departments	1000 0502	700	0	1,270,000							1,270,700
General - Transfers Out	1000 8888	0	0	0					0		0
Grants	1000 0120	180,686	4,250	37,875	0	6,599	0				229,410
Human Resources	1000 0121	356,827	3,200	84,075	0	13,012	0				457,114
Information Technology	1000 0115	992,487	347,900	797,150	0	36,619	0	140,000			2,314,156
JDC (Juvenile Detention Ctr)	1000 0444	1,626,065	94,700	138,075	0	57,634	0				1,916,474
Planning	1000 0110	292,399	15,500	90,200	0	10,463	0				408,563
Prosecuting Attorney	1000 0416	1,756,180	40,500	145,578	0	58,736	0				2,009,994
Public Defender	1000 0417	907,884	30,150	131,875	0	33,750	0				1,103,659
Purchasing	1000 0118	132,289	3,075	110,405	0	4,641	0				250,410
Quorum Court	1000 0107	299,902	0	46,000							345,902
Sheriff	1000 0400	11,066,803	1,087,686	435,654	845,700	17,831	0	636,490			14,090,163
Treasurer	1000 0103	286,177	0	0	0	8,854	0				295,031
Veteran Services	1000 0800	217,290	10,500	24,747	0	7,808	0				260,345
Work Release	1000 0428	0	12,350	6,820							19,170
GENERAL FUND s - only	1000 XXXX	31,397,993	2,871,980	9,638,488	1,511,627	711,810	0	6,471,490	0	500,001	53,103,389

Washington County, Arkansas

2024 FINAL APPROVED BUDGET- November 16, 2023

CATEGORY TOTALS - Alpha Sort

Fund Name	Fund_Dept	2024 - Minimum Requested Per Directors & Officials			Add'l Pers \$ w/ Fringe	Other % Comp 4.00%	Other Flat \$ Comp	Capital Outlay	Transfers Out	Debt Service	2024	
		Approved Personnel Positions	Supplies	Other Services And Charges							Option A	Option B
A-1	B-1	D	E	F-1	F-2	F-3	F-4	G	H	J	K	
From Each Fund Worksheet												
Col N Col O Col P												
											Sum (D... F-1) + F-2... J	
General Reserves	1001 0000	0	0	0	0						0	
Employee Insurance Fund	1002 0125	0	0	7,543,400	0						7,543,400	
ARPA Rev Replacement	1006 0131	0	0	0	0						0	
LATC Traffic Improvement	1007 0230	0	0	0	0						0	
Animal Shelter Projects	1825 0529	0	0	0				53,906			53,906	
Road	2000 0200	7,002,579	4,277,187	1,543,190	1,435,517	0	0				14,258,472	
Road 1/2 Cent Tax	2000 0201	0	1,600,000	300,000	0			650,000			2,550,000	
Road Interfund Transfer Out	2000 8888	0	0	0	0				0		0	
Road Add'l Fuel Tax	2003 0220	0	500,000	0	0						500,000	
Treasurer Automation	3000 0103	124,371	12,450	14,033	0	4,341	0				155,196	
Collector's Automation	3001 0104	325,312	139,200	265,001	0	11,755	0	100,000			841,268	
Circuit Court Automation	3002 0437	0	8,500	15,600	0						24,100	
Assessor's Amend. 79	3004 0105	0	16,000	25,100	0			38,000			79,100	
County Clerk's Cost	3005 0101	0	35,000	79,602	0						114,602	
Recorder's Cost	3006 0128	987,254	88,500	739,150	0	25,015	0				1,819,919	
Recorder's Cost Transfer Out	3006 8888	0	0	0	0				0		0	
County Library	3008 0600	388,995	14,000	3,199,129	0	14,737	0	50,000			3,666,861	
Cnty Library-Greenland Brnch	3008 0610	0	14,712	0	0						14,712	
Cnty Library - Winslow Branch	3008 0611	0	14,764	0	0						14,764	
County Clerk's Operating	3010 0101	0	15,000	0	0						15,000	
Child Support Transfers Out	3012 8888	0	0	0	0				0		0	
Sheriff Communication	3014 0400	0	118,800	189,700	0			35,000			343,500	
Jail Maintenance	3017 0127	188,640	386,991	1,533,103	54,595	8,347	0	525,000			2,696,676	
Jail Operations	3017 0418	16,880,115	2,330,222	2,840,293	1,662,194	46,198	0	492,636			24,251,658	
Boating Safety	3019 0400	0	12,950	5,600	0						18,550	
Emergency 911 Fund	3020 0501	65,281	35,800	584,200	0	2,295	0		0		687,576	
Adult Drug Crt. Transfer Out	3028 9999	0	0	0	0						0	
Circuit Ct Juv. Division Fund	3031 0446	0	5,000	0	0						5,000	
Cir Clerk Commissioner Fee	3039 0129	0	0	0	0						0	
Assessor Late Assesmt Fee	3042 0105	0	0	0	0			26,000			26,000	
American Rescue Plan	3046 0568	0	0	0	0	0	0				0	
Crisis Stabiztn Unit(CSU)Fund	3075 0341	0	0	0	0						0	
HIV Clinic	3401 0305	128,204	1,200	59,590	0	4,396	0				193,390	
Law Library	3402 0422	0	11,500	160,060	0						171,560	
Drug Enforcmt-State-Sheriff	3404 0400	0	14,600	5,200	0						19,800	
Drug Enforcement-Fed-Sheriff	3405 0400	0	22,000	5,100	0						27,100	
Radio System Sales Tax	4800 0512	0	0	0	0			684,329			684,329	
NON-GENERAL FUNDS - only:		26,090,751	9,654,376	19,107,051	3,152,306	117,084	0	2,654,871	0	0	60,776,439	
Juvenile Court Representation F	3032 xxxx											
Drug Court Program Fund	3406 xxxx											
PREVIOUSLY ACTIVE FUNDS:		0	0	0	0	0	0	0	0	0	0	
GRAND TOTAL - ALL FUNDS :		57,488,743	12,526,356	28,745,539	4,663,933	828,894	0	9,126,361	0	500,001	113,879,827	

FILED

Item 23-O-151

2023 NOV 17 PM 1:38

Requested by: County Judge Patrick W. Deakins (Planning Department)
Drafted by: County Attorney Brian R. Lester

BECKY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

ORDINANCE NO. 2023-136

**BE IT ENACTED BY THE QUORUM COURT OF THE
COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN
ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE RATIFYING A CONDITIONAL USE
PERMIT RECOMMENDED FOR APPROVAL BY THE
PLANNING BOARD.**

WHEREAS, the Planning Board voted to recommend approval of a
Conditional Use Permit for the **Abandoned Customs** project on **November 2, 2023**;
and,

WHEREAS, ratification is required by the Quorum Court; and,

WHEREAS, ratification will not affect any appeal rights any person may
have.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. The Conditional Use Permit for the **Abandoned
Customs** Project recommended for approval by the Planning and Zoning Board is hereby
ratified.



PATRICK W. DEAKINS, County Judge



DATE



BECKY LEWALLEN, County Clerk

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42

43 Introduced by: JP Kyle Lyons
44 Date of Adoption: 11/16/2023
45 Members Voting For: Taylor, Wilson, Simons, Lyons, Ecke, Dean, Washington, Coger, Dennis,
46 Highers, Rios Stafford, Leming, Ricker, Pond
47 Members Voting Against: None
48 Members Abstaining: None
49 Members Absent: None
50
51
52 Committee History: Planning 11-2-23: passed on to QC
53 Quorum Court History: Quorum Court 11/16/2023: Adopted as ORD 2023-136.

FILED

Item 23-O-153

2023 NOV 17 PM 1:39

Requested by: County Judge Patrick W. Deakins (Planning Department)
Drafted by: County Attorney Brian R. Lester

BECKY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

ORDINANCE NO. 2023-137

**BE IT ENACTED BY THE QUORUM COURT OF THE
COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN
ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE RATIFYING A CONDITIONAL USE
PERMIT RECOMMENDED FOR APPROVAL BY THE
PLANNING BOARD.**

WHEREAS, the Planning Board voted to recommend approval of a
Conditional Use Permit for the **PSR Excavation** project on **November 2, 2023**; and,

WHEREAS, ratification is required by the Quorum Court; and,

WHEREAS, ratification will not affect any appeal rights any person may
have.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. The Conditional Use Permit for the **PSR
Excavation** Project recommended for approval by the Planning and Zoning Board is
hereby ratified.



PATRICK W. DEAKINS, County Judge



DATE



BECKY LEWALLEN, County Clerk

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42

43 Introduced by: JP Gary Ricker
44 Date of Adoption: 11/16/2023
45 Members Voting For: Taylor, Wilson, Simons, Lyons, Ecke, Dean, Washington, Coger, Dennis,
46 Highers, Rios Stafford, Leming, Ricker, Pond
47 Members Voting Against: None
48 Members Abstaining: None
49 Members Absent: None
50
51
52 Committee History: Planning 11-2-23: passed on to the QC
53 Quorum Court History: Quorum Court 11/16/2023: Adopted as ORD 2023-137.

FILED

Item 23-O-154

2023 NOV 17 PM 1:39

Requested by: County Judge Patrick W. Deakins
Drafted by: County Attorney Brian R. Lester

DECKY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

ORDINANCE NO. 2023-138

APPROPRIATION ORDINANCE

**BE IT ENACTED BY THE QUORUM COURT OF THE
COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN
ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE AMENDING THE BUILDINGS AND
GROUNDS BUDGET FOR 2023 AND OTHER
MATTERS THERETO.**

WHEREAS, the County Judge desires to dissolve the Maintenance
Tech/Lead Trainer position and create the Lead HVAC Technician position in the
Buildings and Grounds Budget; and,

WHEREAS, the Quorum Court approves the changes.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. There is hereby dissolved the position of
Maintenance Tech/Lead Trainer position (PCN 0108003) in the Buildings and Grounds
Budget for 2023.

ARTICLE 2. There is hereby created the Lead HVAC Technician
position (PCN 0108008, Grade 17) in the Buildings and Grounds Budget (10000108) for
2023.

ARTICLE 3. There is hereby appropriated the total amount of
\$499.89 from the unappropriated reserves of the General Fund (1000) to the following
line items in the Buildings and Grounds Budget (10000108) for 2023:

Salaries Full Time	10000108.1001	\$ 406.24
Social Security Matching	10000108.1006	31.08
Employer Retirement Contribution	10000108.1008	62.24
Workman's Compensation	10000108.1010	.33

43
44
45
46
47
48
49
50
51
52
53
54
55
56
57
58
59
60
61

Patrick W. Deakins
PATRICK W. DEAKINS, County Judge

11/17/2023
DATE

Becky Full
BECKY LEWALLEN, County Clerk

Introduced by: JP Butch Pond
Date of Adoption: 11/16/2023
Members Voting For: Taylor, Wilson, Simons, Ecke, Dean, Washington, Coger, Dennis, Highers, Rios Stafford, Leming, Ricker, Pond
Members Voting Against: Lyons
Members Abstaining: None
Members Absent: None

Committee History:
Quorum Court History: Quorum Court: Adopted as ORD 2023-138.