

December Ordinances and Resolutions

ORDINANCE NO. 2023-139 AN ORDINANCE AMENDING THE CIRCUIT COURT VIII BUDGET AND OTHER MATTERS PERTAINING THERETO.

ORDINANCE NO. 2023-140 AN ORDINANCE LEVYING THE COUNTY, MUNICIPAL, AND SCHOOL DISTRICT TAXES FOR THE YEAR 2023.

ORDINANCE NO. 2023-141 AN ORDINANCE ANTICIPATING AND APPROPRIATING ADDITIONAL REVENUE IN THE AMOUNT OF \$74,812 IN THE DRUG COURT GRANT FUND (1490 PACT GRANT) BUDGET FOR 2024; AND, OTHER MATTERS PERTAINING THERETO.

ORDINANCE NO. 2023-142 AN ORDINANCE AMENDING THE PROSECUTING ATTORNEY'S BUDGET FOR 2023, AND OTHER MATTERS PERTAINING THERETO.

ORDINANCE NO. 2023-143 AN ORDINANCE RECOGNIZING AND APPROPRIATING ADDITIONAL REVENUE IN THE AMOUNT OF \$368,610.67 TO THE BUILDINGS AND GROUNDS AND IT BUDGETS FOR 2023.

ORDINANCE NO. 2023-144 AN ORDINANCE AMENDING THE HR BUDGET FOR 2023.

ORDINANCE NO. 2023-145 AN ORDINANCE RECOGNIZING AND APPROPRIATING ADDITIONAL REVENUE IN THE AMOUNT OF \$15,650 IN THE PLANNING DEPARTMENT BUDGET FOR 2023.

ORDINANCE NO. 2023-146 AN ORDINANCE AMENDING THE IT BUDGET FOR 2024; AND, OTHER MATTERS PERTAINING THERETO.

ORDINANCE NO. 2023-147 AN ORDINANCE AMENDING THE CIRCUIT COURT III BUDGET FOR 2024; AND, OTHER MATTERS PERTAINING THERETO.

ORDINANCE NO. 2023-148 AN ORDINANCE ANTICIPATING AND APPROPRIATING ADDITIONAL REVENUE IN THE AMOUNT OF \$593,764.55 IN THE DRUG COURT GRANT FUND (1425 AG OPIOID GRANT) FOR 2024.

ORDINANCE NO. 2023-149 AN ORDINANCE AMENDING THE ANIMAL SHELTER BUDGET FOR 2023.

ORDINANCE NO. 2023-150 AN ORDINANCE RECOGNIZING AND APPROPRIATING \$356,812.50 FROM THE UNAPPROPRIATED RESERVES IN THE ROAD FUND TO THE ROAD DEPARTMENT BUDGET FOR 2023.

ORDINANCE NO. 2023-151 AN ORDINANCE AMENDING THE CIRCUIT COURT AUTOMATION FUND BUDGET FOR 2023; AND, OTHER MATTERS PERTAINING THERETO.

ORDINANCE NO. 2023-152 AN ORDINANCE AMENDING THE BUILDINGS AND GROUNDS BUDGET FOR 2024; AND, OTHER MATTERS PERTAINING THERETO.

ORDINANCE NO. 2023-153 AN ORDINANCE RECOGNIZING AND APPROPRIATING ADDITIONAL REVENUE IN THE DEM BUDGET FOR 2023; AND, OTHER MATTERS PERTAINING THERETO.

ORDINANCE NO. 2023-154 AN ORDINANCE RECOGNIZING AND APPROPRIATING ADDITIONAL REVENUE IN THE AMOUNT OF \$143,824.09 IN THE SHERIFF, JAIL, AND JAIL & MAINTENANCE BUDGETS FOR 2023.

ORDINANCE NO. 2023-155 AN ORDINANCE AMENDING ORDINANCE 2018-64 TO IMPLEMENT NECESSARY ADJUSTMENTS TO THE LAW ENFORCEMENT STEP PAY PLAN; AND, OTHER MATTERS PERTAINING THERETO.

ORDINANCE NO. 2023-156 AN ORDINANCE AMENDING ORDINANCE 2018-50 TO UPDATE THE SICK LEAVE POLICY IN THE WASHINGTON COUNTY EMPLOYEE HANDBOOK.

ORDINANCE NO. 2023-157 AN ORDINANCE RATIFYING A CONDITIONAL USE PERMIT RECOMMENDED FOR APPROVAL BY THE PLANNING BOARD.

RESOLUTION NO. 2023-13 A RESOLUTION ORDERING THAT AN ELECTION BE HELD ON MARCH 5, 2024 ON THE QUESTION OF AUTHORIZING OFF-PREMISES SALE OF ALCOHOL ON SUNDAYS WITHIN THE CITY OF GREENLAND, ARKANSAS.

RESOLUTION NO. 2023-14 A RESOLUTION EXPRESSING CONCERN ABOUT THE USPS'S PLAN TO REDUCE MAIL OPERATIONS AT THE FAYETTEVILLE FACILITY.

Item 23-O-155

Requested by: Circuit Judge Diane Warren
Drafted by: County Attorney Brian R. Lester

FILED

2023 DEC 22 AM 11:29

BECKY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

ORDINANCE NO. 2023-139

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE AMENDING THE CIRCUIT COURT VIII BUDGET AND OTHER MATTERS PERTAINING THERETO.

WHEREAS, Circuit Judge Diane Warren desires to change the starting pay of one position in the Circuit Court VIII Budget for 2023; and,

WHEREAS, the Quorum Court approves the change.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. The salary of the Community Resource Program Coordinator position (PCN 0408008) is hereby increased to \$22.06 per hour.

ARTICLE 2. There is hereby appropriated the total amount of \$1,483.20 from the unappropriated reserves of the General Fund (1000) to the following line items in the Circuit Court VIII Budget (10000408) for 2023:

Salaries Full Time	10000408.1001	\$ 1,205.34
Social Security Matching	10000408.1006	92.21
Employer Retirement Contribution	10000408.1008	184.66
Workman's Compensation	10000408.1010	.99



PATRICK W. DEAKINS, County Judge

12/22/2023

DATE



BECKY LEWALLEN, County Clerk

16- 425

43 Introduced by: JP Leming
44 Date of Adoption: 12/21/2023
45 Members Voting For: Wilson, Simons, Lyons, Ecke, Dean, Dennis, Washington, Coger, Dennis,
46 Highers, Leming, Ricker, Pond
47 Members Voting Against: None
48 Members Abstaining: None
49 Members Absent: JP Rios Stafford and JP Taylor
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52 Committee History:
53 Quorum Court History: Quorum Court 11/16/2023: Moved to December QC for 2nd reading,
54 12/21/2023 QC-Adopted as **ORD 2023-139**.
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16-424

FILED

Item 23-O-156

2023 DEC 22 AM 11:30

Requested by: County Clerk Becky Lewallen
Drafted by: County Attorney Brian R. Lester

BECKY LEWALLER
CO. & PROBATE CLERK
WASHINGTON CO. AR

ORDINANCE NO. 2023-140

**BE IT ENACTED BY THE QUORUM COURT OF THE
COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN
ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE LEVYING THE COUNTY,
MUNICIPAL, AND SCHOOL DISTRICT TAXES FOR
THE YEAR 2023.**

WHEREAS, Article 7, Section 30, of the Constitution of the State of Arkansas requires the Quorum Court of each county to “sit and assist the County Judge in levying the county taxes”; and,

WHEREAS, Ark. Code Ann. § 14-14-904 provides that “The Quorum Court, at its regular meeting in November or December of each year, shall levy the county, municipal, and school taxes for the current year.”

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. The following taxes are hereby levied for the Year 2023 for Washington County, Arkansas:

Real Estate/Personal Property

- (A) County General 4.3 mills
- (B) County Road 1.0 mills
- (C) County Library 1.0 mill

*To be collected throughout the County except for property within the city limits of Fayetteville.

ARTICLE 2. The following taxes are hereby levied for the Year 2023 for the respective municipalities within Washington County, Arkansas:

- (A) Fayetteville:
 - General Fund – Operations 2.2 mills
 - Fayetteville Public Library – Operations 2.5 mills
 - Fayetteville Public Library – Expansion 1.2 mills
 - Policemen’s Pension and Relief Fund 0.4 mill
 - Firemen’s Pension and Relief Fund 0.4 mill
 - Total: 6.7 mills

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(B) Springdale:		
General Fund		4.6 mills
Firemen’s Pension		0.5 mill
Policemen’s Pension		0.5 mill
City Fire Fund (Voluntary)		1.5 mills
Library (Voluntary)		<u>1.0 mill</u>
Total:		8.1 mills
(C) Prairie Grove:		
General Fund		4.5 mills
Police Department (Voluntary)		0.9 mill
Fire Department (Voluntary)		<u>0.45 mill</u>
Total:		5.85 mills
(D) Lincoln:		
General Fund		4.7 mills
Police Department (Voluntary)		1.0 mill
Fire Department (Voluntary)		<u>0.5 mill</u>
Total:		6.2 mills
(E) Elkins:		4.6 mills
(F) Greenland:		2.8 mills
(G) West Fork:		4.9 mills
(H) Winslow:		5.0 mills
(I) Farmington:		4.6 mills
(J) Tontitown:		3.2 mills
(K) Elm Springs:		4.7 mills
(L) Goshen:		2.9 mills
(M) Johnson:		4.9 mills

ARTICLE 3. The following taxes are hereby levied for the Year 2023 for the respective school districts within Washington County, Arkansas:

Real Estate/Personal Property

	<u>Debt</u>	<u>M&O</u>	<u>Total</u>
(A) Fayetteville #1	20.0	25.0	45.0 mills
(B) Farmington #6	15.5	25.0	40.5 mills
(C) Elkins #10	18.0	25.0	43.0 mills
(D) Prairie Grove #23	16.2	25.0	41.2 mills
(E) Lincoln #48	17.4	25.0	42.4 mills
(F) Springdale #50	14.8	25.0	39.8 mills
(G) Greenland #95	14.1	25.0	39.1 mills
(H) West Fork #141	16.6	25.0	41.6 mills
(I) Benton County #21	19.9	25.0	44.9 mills

ARTICLE 4. The levy of taxes for 2023 is in accordance with State law.

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Patrick W. Deakins
PATRICK W. DEAKINS, County Judge

12/22/2023
DATE

Becky Lewallen
BECKY LEWALLEN, County Clerk

Introduced by: JP Ricker
Date of Adoption: 12/21/2023
Members Voting For: Wilson, Simon, Lyons, Ecke, Dean, Washington, Coger, Dennis, Highers, Leming, Ricker, and Pond
Members Voting Against: None
Members Abstaining: None
Members Absent: JP Rios Stafford and JP Taylor

Committee History: Finance and Budget 12/12/23-passed on to Dec QC
Quorum Court History: Quorum Court 12/21/23: Adopted as **ORD 2023-140.**

16-429

FILED

Item 23-O-158

Requested by: County Judge Patrick W. Deakins
Drafted by: County Attorney Brian R. Lester

2023 DEC 22 AM 11:30

BECKY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

ORDINANCE NO. 2023-141

APPROPRIATION ORDINANCE

**BE IT ENACTED BY THE QUORUM COURT OF THE
COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN
ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE ANTICIPATING AND
APPROPRIATING ADDITIONAL REVENUE IN THE
AMOUNT OF \$74,812 IN THE DRUG COURT GRANT
FUND (1490 PACT GRANT) BUDGET FOR 2024;
AND, OTHER MATTERS PERTAINING THERETO.**

WHEREAS, Washington County received notice of a Parents and Children
Together (PACT) grant sub-award from UAMS through a grant from SAMHSA; and,

WHEREAS, the Quorum Court desires to establish a budget and
appropriate said funds for use in 2024.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. There is hereby created the PACT Grant Budget
(1490) within the 3513 Drug Court Grant Fund in the Washington County Budget for
2024.

ARTICLE 2. There is hereby anticipated revenue in the amount
of \$74,812 in the Drug Court Grant Fund (3513.7109) for 2024.

ARTICLE 3. There is hereby appropriated the total amount of
\$74,812 to the following line items in the PACT Grant Budget for 2024:

Salaries, Full-time	35131490.1001	\$ 45,531
Social Security Matching	35131490.1006	3,483
Noncontributory Retirement	35131490.1008	6,976
Health Insurance	35131490.1009	5,592
Other Professional Services	35131490.3009	12,030
Mileage	35131490.3032	1,200

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Patrick W. Deakins
PATRICK W. DEAKINS, County Judge

12/22/2023
(DATE)

Becky Lewallen
BECKY LEWALLEN, County Clerk

Introduced by:	JP Ecke
Date of Adoption:	12/21/2023
Members Voting For:	Wilson, Simon, Lyons, Ecke, Dean, Washington, Coger, Dennis, Highers, Leming, Ricker, and Pond
Members Voting Against:	None
Members Abstaining:	None
Members Absent:	JP Rios Stafford and JP Taylor
<u>Committee History:</u>	Finance and Budget 12/12/23-passed on to Dec QC
<u>Quorum Court History:</u>	Quorum Court 12/21/23: Adopted as ORD 2023-141 .

16-431

FILED

Item 23-O-160

2023 DEC 22 AM 11:30

Requested by: Prosecuting Attorney Matt Durrett
Drafted by: County Attorney Brian R. Lester

BECKY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

ORDINANCE NO. 2023-142

APPROPRIATION ORDINANCE

**BE IT ENACTED BY THE QUORUM COURT OF THE
COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN
ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE AMENDING THE PROSECUTING
ATTORNEY'S BUDGET FOR 2023, AND OTHER
MATTERS PERTAINING THERETO.**

WHEREAS, The Prosecuting Attorneys' office had an unexpected and
unplanned expense of \$9,000 when it had to replace the security keypad for its juvenile
and drug court offices at the historic courthouse; and,

WHEREAS, the expense of the replacement will cause the Prosecuting
Attorney's budget to be negative if not amended; and,

WHEREAS, the Quorum Court desires to amend the Prosecuting
Attorney's Budget for 2023 to prevent the shortfall.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. There is hereby appropriated the amount of \$5,000
from the unappropriated reserves in the General Fund (1000) to the Small Equipment
line item in the Prosecuting Attorney's Budget (10000419.2002) for 2023.



PATRICK W. DEAKINS, County Judge



DATE



BECKY LEWALLEN, County Clerk

16-432

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45 Introduced by: JP Pond
46 Date of Adoption: 12/21/2023
47 Members Voting For: Wilson, Simon, Lyons, Ecke, Dean, Washington, Coger, Dennis, Highers,
48 Leming, Ricker, and Pond
49 Members Voting Against: None
50 Members Abstaining: None
51 Members Absent: JP Rios Stafford, Taylor
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54 Committee History: Finance and Budget 12/12/23-passed on to Dec QC
55 Quorum Court History: Quorum Court 12/21/23: Adopted as **ORD 2023-142.**

Requested by: County Judge Patrick W. Deakins
Drafted by: County Attorney Brian R. Lester

FILED

2023 DEC 22 AM 11:31

BECKY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

ORDINANCE NO. 2023-143

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE RECOGNIZING AND APPROPRIATING ADDITIONAL REVENUE IN THE AMOUNT OF \$368,610.67 TO THE BUILDINGS AND GROUNDS AND IT BUDGETS FOR 2023.

WHEREAS, Washington County received an additional \$312,365.12 from insurance claims for water damage to the first floor of the courthouse; and,

WHEREAS, Washington County received an additional \$56,245.55 from insurance claims for roof damage to various county buildings; and,

WHEREAS, the Quorum Court desires to appropriate these funds to the Buildings and Grounds Budget for repairs that were previously made.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby recognized additional revenue in the amount of \$368,610.67 in the unappropriated reserves of the General Fund.

ARTICLE 2. There is hereby appropriated the total amount of \$323,375.36 from the unappropriated reserves in the General Fund (1000) to the following line items in the Buildings and Grounds Budget for 2023:

Insurance Repairs	10000108.4010	\$ 261,066.86
Insurance – Roof Repairs	10000108.4011	56,245.55
Insurance Claims – IT Equipment	10000108.4099	6,062.95

ARTICLE 3. There is hereby appropriated the total amount of \$45,235.31 from the unappropriated reserves in the General Fund (1000) to the Insurance Claims – IT Equipment line item in the IT Budget (10000115.4099) for 2023.

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PATRICK W. DEAKINS, County Judge

12/20/2023
DATE


BECKY LEWALLEN, County Clerk

Introduced by: JP Ricker
Date of Adoption: 12/21/2023
Members Voting For: Wilson, Simon, Lyons, Ecke, Dean, Washington, Coger, Dennis, Highers,
Leming, Ricker, and Pond
Members Voting Against: None
Members Abstaining: None
Members Absent: JP Rios Stafford, JP Taylor

Committee History: Finance and Budget 12/12/23-passed on to Dec QC
Quorum Court History: Quorum Court 12/21/23: Adopted as **ORD 2023-143.**

16-435

FILED

Item 23-O-162

Requested by: County Judge Patrick W. Deakins
Drafted by: County Attorney Brian R. Lester

2023 DEC 22 AM 11:31

BECKY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

ORDINANCE NO. 2023-144

APPROPRIATION ORDINANCE

**BE IT ENACTED BY THE QUORUM COURT OF THE
COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN
ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE AMENDING THE HR BUDGET FOR
2023.**

WHEREAS, the HR department is in need of additional funding for background checks for positions that were not originally included in the 2023 budget and for new positions in the 2024 budget; and,

WHEREAS, the Quorum Court approves this funding request.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**


ARTICLE 1. There is hereby appropriated the amount of \$5,000 from the unappropriated reserves in the General Fund (1000) to the Miscellaneous Law Enforcement line item in the HR Budget (10000121.3093) for 2023.



PATRICK W. DEAKINS, County Judge



DATE



BECKY LEWALLEN, County Clerk

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43 Introduced by: JP Ecke
44 Date of Adoption: 12/21/2023
45 Members Voting For: Wilson, Simon, Lyons, Ecke, Dean, Washington, Coger, Dennis, Highers,
46 Leming, Ricker, and Pond
47 Members Voting Against: None
48 Members Abstaining: None
49 Members Absent: JP Rios Stafford, JP Taylor
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52 Committee History: Finance and Budget 12/12/23-passed on to Dec QC
53 Quorum Court History: Quorum Court 12/21/23: adopted as **ORD 2023-144.**

16-437

Item 23-O-163

Requested by: County Judge Patrick W. Deakins
Drafted by: County Attorney Brian R. Lester

FILED

2023 DEC 22 AM 11:31

BECKY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

ORDINANCE NO. 2023-145

APPROPRIATION ORDINANCE

**BE IT ENACTED BY THE QUORUM COURT OF THE
COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN
ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE RECOGNIZING AND
APPROPRIATING ADDITIONAL REVENUE IN THE
AMOUNT OF \$15,650 IN THE PLANNING
DEPARTMENT BUDGET FOR 2023.**

WHEREAS, the Planning Department recently sold various fixed assets in
the auction held by the County; and,

WHEREAS, the sale of these items brought in \$15,650 that needs to be
returned to the Planning Department budget for 2023.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. There is hereby recognized additional revenue of
\$15,650 in the unappropriated reserves of the General Fund (1000.8711).

ARTICLE 2. There is hereby appropriated the amount of
\$15,650 from the unappropriated reserves of the General Fund (1000) to the Vehicles line
item in the Planning Department Budget (10000110.4005) for 2023.



PATRICK W. DEAKINS, County Judge



DATE



BECKY LEWALLEN, County Clerk

43 Introduced by: JP Ecke
44 Date of Adoption: 12/21/2023
45 Members Voting For: Wilson, Simon, Lyons, Ecke, Dean, Washington, Cogger, Dennis, Highers,
46 Leming, Ricker, and Pond
47 Members Voting Against: None
48 Members Abstaining: None
49 Members Absent: JP Rios Stafford, JP Taylor
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51
52 Committee History: Finance and Budget 12/12/23-passed on to Dec QC
53 Quorum Court History: Quorum Court 12/21/23: adopted as **ORD 2023-145.**

FILED

Item 23-O-165

2023 DEC 22 AM 11:31

Requested by: County Judge Patrick W. Deakins
Drafted by: County Attorney Brian R. Lester

BECKY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

ORDINANCE NO. 2023-146

APPROPRIATION ORDINANCE

**BE IT ENACTED BY THE QUORUM COURT OF THE
COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN
ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE AMENDING THE IT BUDGET FOR
2024; AND, OTHER MATTERS PERTAINING
THERE TO.**

WHEREAS, the IT Department is restructuring in 2024 and desires to
dissolve two positions and create two positions; and,

WHEREAS, the Quorum Court approves the restructure.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. There is hereby dissolved the positions of Assistant
IT Director (PCN 0115050) and Senior Systems Analyst (PCN 0115009) for 2024.

ARTICLE 2. There is hereby created the position of Systems
Administrator (PCN 0115012) in the IT Budget for 2024.

ARTICLE 3. There is hereby created the position of IT Support
Specialist (PCN 0115013) in the IT Budget for 2024.

ARTICLE 4. The funding for the dissolved positions shall be re-
appropriated to fund the newly created positions.



PATRICK W. DEAKINS, County Judge



DATE



BECKY LEWALLEN, County Clerk

16-440

43
44 Introduced by: JP Ecke
45 Date of Adoption: 12/21/2023
46 Members Voting For: Wilson, Simon, Lyons, Ecke, Dean, Washington, Coger, Dennis, Highers,
47 Leming, Ricker, and Pond
48 Members Voting Against: None
49 Members Abstaining: None
50 Members Absent: JP Rios Stafford and JP Taylor
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52
53 Committee History: Finance and Budget 12/12/23-passed on to Dec QC
54 Quorum Court History: Quorum Court 12/21/23: adopted as **ORD 2023-146.**

16-441

FILED

Item 23-O-166

2023 DEC 22 AM 11:32

Requested by: Circuit Judge Stacey Zimmerman
Drafted by: County Attorney Brian R. Lester

BECKY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

ORDINANCE NO. 2023-147

APPROPRIATION ORDINANCE

**BE IT ENACTED BY THE QUORUM COURT OF THE
COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN
ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE AMENDING THE CIRCUIT COURT
III BUDGET FOR 2024; AND, OTHER MATTERS
PERTAINING THERETO.**

WHEREAS, the Circuit Court III is restructuring in 2024 and desires to
dissolve one position; and,

WHEREAS, the Quorum Court approves the restructure.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. There is hereby dissolved the positions of Juvenile
Probation Officer – Multilingual (PCN 0403008) in the Circuit Court III Budget for 2024.

ARTICLE 2. The funding previous appropriated to the
aforementioned position is hereby re-appropriated to the Juvenile Probation Officer
position (PCN 0403017) in the Circuit Court III Budget for 2024.



PATRICK W. DEAKINS, County Judge



DATE



BECKY LEWALLEN, County Clerk

16-442

43 Introduced by: JP Ecke
44 Date of Adoption: 12/21/2023
45 Members Voting For: Wilson, Simon, Lyons, Ecke, Dean, Washington, Coger, Dennis, Highers,
46 Leming, Ricker, and Pond
47 Members Voting Against: None
48 Members Abstaining: None
49 Members Absent: JP Rios Stafford and JP Taylor
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52 Committee History: Finance and Budget 12/12/23-passed on to Dec QC
53 Quorum Court History: Quorum Court 12/21/23: adopted as **ORD 2023-147.**

16-443

FILED

Item 23-O-167

2023 DEC 22 AM 11:32

Requested by: Circuit Judge Cristi Beaumont
Drafted by: County Attorney Brian R. Lester

BEICY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

ORDINANCE NO. 2023-148

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE ANTICIPATING AND APPROPRIATING ADDITIONAL REVENUE IN THE AMOUNT OF \$593,764.55 IN THE DRUG COURT GRANT FUND (1425 AG OPIOID GRANT) FOR 2024.

WHEREAS, the Circuit Court IV received notice from the Attorney General's Office that it will receive an opioid grant in the amount of \$593,764.55; and,

WHEREAS, this funding will provide five new positions to assist the drug court program, additional drug testing, and treatment for participants; and,

WHEREAS, the Quorum Court desires to establish a budget and appropriate said funds for use in 2024.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby created the AG Opioid Grant Budget (1425) within the 3513 Drug Court Grant Fund in the Washington County Budget for 2024.

ARTICLE 2. There is hereby anticipated the total amount of \$593,764.55 in the Drug Court Grant Fund (3513.7010) in 2024.

ARTICLE 2. There are hereby created the Case Manager/Counselor positions (PCNs 1425001, and 1425002), the Probation Officer positions (PCNs 1425003 and 1425004), and the Administrative Assistant position (PCN 1425005) in the Circuit Court IV Budget (35131425) for 2024.

ARTICLE 3. There is hereby appropriated the total amount of \$593,764.55 from the unappropriated reserves in the Drug Court Grant Fund (3513) to the following line items in the Drug Court Grant Fund Budget for 2024:

Re-444

43	Salaries, Full-Time	35131425.1001	\$ 200,676.00
44	Social Security Matching	35131425.1006	14,586.70
45	Employer Retirement Contribution	35131425.1008	29,211.57
46	Health Insurance Matching	35131425.1009	31,066.80
47	Workman's Compensation	35131425.1010	2,063.48
48	Life Insurance	35131425.1016	660.00
49	Medical/Dental/Hospital	35131425.3006	172,500
50	Drug Testing	35131425.3007	143,000

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54  _____ 12/22/2023 _____
55 PATRICK W. DEAKINS, County Judge DATE

56
57  _____
58 BECKY LEWALLEN, County Clerk

61
62 Introduced by: JP Ricker
63 Date of Adoption: 12/21/2023
64 Members Voting For: Wilson, Simon, Lyons, Ecke, Dean, Washington, Coger, Dennis, Highers,
65 Leming, Ricker, and Pond
66 Members Voting Against: None
67 Members Abstaining: None
68 Members Absent: JP Rios Stafford, JP Taylor
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70
71 Committee History: Finance and Budget 12/12/23-passed on to Dec QC
72 Quorum Court History: Quorum Court 12/21/2023: adopted as **ORD 2023-148.**

16-445

FILED

2023 DEC 22 AM 11:32

BECKY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

Item 23-O-168

Requested by: County Judge Patrick W. Deakins
Drafted by: County Attorney Brian R. Lester

ORDINANCE NO. 2023-149

APPROPRIATION ORDINANCE

**BE IT ENACTED BY THE QUORUM COURT OF THE
COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN
ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE AMENDING THE ANIMAL
SHELTER BUDGET FOR 2023.**

WHEREAS, additional funds are needed to cover the costs of a promotion
of the Vet Technician in the Animal Shelter Budget for 2024; and,

WHEREAS, the Quorum Court approves the funding request.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. There is hereby appropriated the total amount of
\$219.93 from the unappropriated reserves in the general fund (1000) to the Animal
Shelter Budget (10000308) for 2023:

Salaries, Full-Time	10000308.1001	\$ 178.73
Social Security Matching	10000308.1006	13.67
Employer Retirement Contribution	10000308.1008	27.38
Workman's Compensation	10000308.1010	0.15



PATRICK W. DEAKINS, County Judge



DATE



BECKY LEWALLEN, County Clerk

16-446

43 Introduced by: JP Lyons
44 Date of Adoption: 12/21/2023
45 Members Voting For: Wilson, Simon, Lyons, Ecke, Dean, Washington, Coger, Dennis, Highers,
46 Leming, Ricker, and Pond
47 Members Voting Against: None
48 Members Abstaining: None
49 Members Absent: JP Rios Stafford, JP Taylor
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51
52 Committee History: Finance and Budget 12/12/23-passed on to Dec QC
53 Quorum Court History: Quorum Court 12/21/23: Adopted as **ORD 2023-149.**

16-447

FILED

2023 DEC 22 AM 11:32

BECKY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO AR

Item 23-O-169

Requested by: County Judge Patrick W. Deakins
Drafted by: County Attorney Brian R. Lester

ORDINANCE NO. 2023-150

APPROPRIATION ORDINANCE

**BE IT ENACTED BY THE QUORUM COURT OF THE
COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN
ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE RECOGNIZING AND
APPROPRIATING \$356,812.50 FROM THE
UNAPPROPRIATED RESERVES IN THE ROAD
FUND TO THE ROAD DEPARTMENT BUDGET FOR
2023.**

WHEREAS, the Road Department recently sold various fixed assets in the
auction held by the County; and,

WHEREAS, the sale of these items brought in \$356,812.50 that needs to
be returned to the Road Department budget for 2023.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. There is hereby recognized that total amount of
\$356,812.50 in the unappropriated reserves of the Road Fund (2000.8711).

ARTICLE 2. There is hereby appropriated the amount of
\$356,812.50 from the unappropriated reserves of the Road Fund (2000) to the Fuel, Oils,
and Lubricants line item in the Road Department Budget (20000200.2007) for 2023.



PATRICK W. DEAKINS, County Judge

12/22/2023

DATE



BECKY LEWALLEN, County Clerk

12e-448

43 Introduced by: JP Lyons
44 Date of Adoption: 12/21/2023
45 Members Voting For: Wilson, Simon, Lyons, Ecke, Dean, Washington, Coger, Dennis, Highers,
46 Leming, Ricker, and Pond
47 Members Voting Against: None
48 Members Abstaining: None
49 Members Absent: JP Rios Stafford, JP Taylor
50
51
52 Committee History: Finance and Budget 12/12/23-passed on to Dec QC
53 Quorum Court History: Quorum Court 12/21/23: adopted as **ORD 2023-150.**

16-449

FILED

2023 DEC 22 AM 11:33

BECKY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

Item 23-O-170

Requested by: Circuit Judge Mark Lindsay
Drafted by: County Attorney Brian R. Lester

ORDINANCE NO. 2023-151

APPROPRIATION ORDINANCE

**BE IT ENACTED BY THE QUORUM COURT OF THE
COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN
ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE AMENDING THE CIRCUIT COURT
AUTOMATION FUND BUDGET FOR 2023; AND,
OTHER MATTERS PERTAINING THERETO.**

WHEREAS, the Circuit Courts experienced unforeseen additional costs in
2023 which cause the Circuit Court Automation Fund Budget to have a negative balance;
and,

WHEREAS, the Quorum Court desires to appropriate additional funds in
said budget for 2023.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. There is hereby appropriated the total amount of
\$15,000 from the unappropriated reserves in the Circuit Court Automation Fund
(3002.0437) to the Other Professional Services line item in the Circuit Court Automation
Fund Budget (30020437.3009) for 2023.



PATRICK W. DEAKINS, County Judge

12/22/2023
DATE



BECKY LEWALLEN, County Clerk

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44 Introduced by: JP Lyons
45 Date of Adoption: 12/21/2023
46 Members Voting For: Wilson, Simon, Lyons, Ecke, Dean, Washington, Coger, Dennis, Highers,
47 Leming, Ricker, and Pond
48 Members Voting Against: None
49 Members Abstaining: None
50 Members Absent: JP Rios Stafford, JP Taylor
51
52
53 Committee History: Finance and Budget 12/12/23-passed on to Dec QC
54 Quorum Court History: Quorum Court 12/21/23: adopted as **ORD 2023-151.**

16-451

FILED

Item 23-O-171

Requested by: County Judge Patrick W. Deakins
Drafted by: County Attorney Brian R. Lester

2023 DEC 22 AM 11:33

BECKY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

ORDINANCE NO. 2023-152

APPROPRIATION ORDINANCE

**BE IT ENACTED BY THE QUORUM COURT OF THE
COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN
ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE AMENDING THE BUILDINGS AND
GROUNDS BUDGET FOR 2024; AND, OTHER
MATTERS PERTAINING THERETO.**

WHEREAS, the Buildings and Grounds Director desires to dissolve two
new position within her budget and re-appropriate those salary funds to a newly created
position for 2024; and,

WHEREAS, the Quorum Court approves the changes.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. There is hereby dissolved the positions of two
Building Maintenance Technicians (PCN 0108102 and 0108103) in the Building and
Grounds Budget for 2024.

ARTICLE 2. There is hereby re-appropriated the salary totals
from positions 0108102 and 0108103 to the Lead HVAC position (PCN 0108008) for
2024.



PATRICK W. DEAKINS, County Judge



DATE



BECKY LEWALLEN, County Clerk

11e-452

43 Introduced by: JP Ecke
44 Date of Adoption: 12/21/2023
45 Members Voting For: Wilson, Simon, Lyons, Ecke, Dean, Washington, Coger, Dennis, Highers,
46 Leming, Ricker, and Pond
47 Members Voting Against: None
48 Members Abstaining: None
49 Members Absent: Rios Stafford, Taylor
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51
52 Committee History: Finance and Budget 12/12/23-passed on to Dec QC
53 Quorum Court History: Quorum Court 12/21/23: adopted as **ORD 2023-152.**

16-453

FILED

2023 DEC 22 AM 11:33

BECKY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

Item 23-O-172

Requested by: County Judge Patrick W. Deakins
Drafted by: County Attorney Brian R. Lester

ORDINANCE NO. 2023-153

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE RECOGNIZING AND APPROPRIATING ADDITIONAL REVENUE IN THE DEM BUDGET FOR 2023; AND, OTHER MATTERS PERTAINING THERETO.

WHEREAS, Washington County received additional revenue in the amount of \$5,200.22 from the University of Arkansas for special events worked by various DEM employees of Washington County; and,

WHEREAS, the Quorum Court desires to recognize and appropriate said funds to the DEM Budget for 2023.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby recognized additional revenue in the amount of \$5,200.22 in the unappropriated reserves of the General Fund (1000.8727).

ARTICLE 2. There is hereby appropriated the total amount of \$5,200.22 from the unappropriated reserves in the General Fund (1000) to the following line items in the DEM Budget for 2023:

OT/Other Premium Compensation	10000500.1005	\$ 4,185.18
Social Security Matching	10000500.1006	320.17
Employer Retirement	10000500.1008	641.17
Workman's Compensation	10000500.1010	53.70

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Patrick W. Deakins 12/22/2023
PATRICK W. DEAKINS, County Judge DATE

Becky Lewallen
BECKY LEWALLEN, County Clerk

Introduced by: JP Ricker
Date of Adoption: 12/21/2023
Members Voting For: Wilson, Simon, Lyons, Ecke, Dean, Washington, Coger, Dennis, Highers,
 Leming, Ricker, and Pond
Members Voting Against: None
Members Abstaining: None
Members Absent: Rios Stafford, Taylor

Committee History: Finance and Budget 12/12/23-passed on to Dec QC
Quorum Court History: Quorum Court 12/21/23: Adopted as **ORD 2023-153**.

16-455

FILED

2023 DEC 22 AM 11:33

BECKY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

Item 23-O-173

Requested by: Sheriff Jay Cantrell
Drafted by: County Attorney Brian Lester

ORDINANCE NO. 2023-154

APPROPRIATION ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE RECOGNIZING AND APPROPRIATING ADDITIONAL REVENUE IN THE AMOUNT OF \$143,824.09 IN THE SHERIFF, JAIL, AND JAIL & MAINTENANCE BUDGETS FOR 2023.

WHEREAS, the Washington County Sheriff's Office routinely provides law enforcement services for special events throughout the County for which it receives payment; and,

WHEREAS, Washington County has received additional revenue in the amount of \$143,824.09 for special events provided by the Washington County Sheriff's Office; and,

WHEREAS, the Quorum Court desires to appropriate said revenue to the appropriate budgets for 2023.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF WASHINGTON COUNTY, ARKANSAS:

ARTICLE 1. There is hereby appropriated the amount of \$96,894.23 from the unappropriated reserves in the General Fund (1000) and \$46,929.86 from the unappropriated reserves in the Jail Fund (3017) to the following line items in the following budgets for 2023:

Sheriff Budget

Overtime	10000400.1005	\$75,058.23
Social Security Matching	10000400.1006	\$5,741.93
Noncontributory Retirement	10000400.1008	\$11,499.07
Workmen's Compensation	10000400.1010	\$2,521.75
Dues & Memberships	10000400.3090	\$2,073.25

Jail Budget

Overtime	30170418.1005	\$36,931.45
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11e-456

43	Social Security Matching	30170418.1006	\$2,825.31
44	Noncontributory Retirement	30170418.1008	\$5,657.91
45	Workmen's Compensation	30170418.1010	\$1,240.89
46			
47	<u>Jail Maintenance and Operations</u>		
48	Overtime	30170127.1005	\$217.13
49	Social Security Matching	30170127.1006	\$16.61
50	Noncontributory Retirement	30170127.1008	\$33.26
51	Workmen's Compensation	30170127.1010	\$7.30
52			
53			
54			

55 Patrick W. Deakins 12/22/2023

56 PATRICK W. DEAKINS, County Judge DATE

57 Becky LeWallen

58 BECKY LEWALLEN, County Clerk

59

60

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63 Introduced by: JP Ricker

64 Date of Adoption: 12/23/2023

65 Members Voting For: Wilson, Simon, Lyons, Ecke, Dean, Washington, Coger, Dennis, Highers,

66 Leming, Ricker, and Pond

67 Members Voting Against: None

68 Members Abstaining: None

69 Members Absent: Rios Stafford, Taylor

70

71

72 Committee History: Finance and Budget 12/12/23-passed on to Dec QC

73 Quorum Court History: 12/21/2023: Adopted as **ORD 2023-154.**

16-457

FILED

Item 23-O-174

2023 DEC 22 AM 11:34

Requested by: Sheriff Jay Cantrell
Drafted by: County Attorney Brian R. Lester

BECKY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

ORDINANCE NO. 2023-155

APPROPRIATION ORDINANCE

**BE IT ENACTED BY THE QUORUM COURT OF THE
COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN
ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE AMENDING ORDINANCE 2018-64
TO IMPLEMENT NECESSARY ADJUSTMENTS TO
THE LAW ENFORCEMENT STEP PAY PLAN; AND,
OTHER MATTERS PERTAINING THERETO.**

WHEREAS, the Washington County Quorum Court passed Ordinance
2018-64 at its regular meeting on December 20, 2018; and

WHEREAS, Ordinance 2018-64 was created to keep the County's law
enforcement pay competitive, provide certainty for law enforcement pay, reward the
dangerous work involved in protecting and serving the citizens of Washington County,
and to ensure the County could retain well-trained, qualified law enforcement officers;
and,

WHEREAS, Article 6 requires the Quorum Court to reevaluate the law
enforcement step pay plan and make necessary adjustments; and

WHEREAS, the Quorum Court desires to effectuate necessary
adjustments to the current law enforcement step pay plan.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. The Quorum Court hereby amends Ordinance
No. 2018-64 to read:

ARTICLE 1: Beginning with the budget year ~~2019~~2024 to be
effective with the first paycheck of ~~2019~~2024, the law enforcement step pay
plan that is attached as "Appendix AC" is adopted and incorporated by
reference.

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Patrick W. Deakins
PATRICK W. DEAKINS, County Judge

12/22/2023
DATE

Becky Lewallen
BECKY LEWALLEN, County Clerk

Introduced by: JP Ricker
Date of Adoption: 12/21/2023
Members Voting For: Wilson, Simon, Lyons, Ecke, Dean, Washington, Coger, Dennis, Highers,
Leming, Ricker, and Pond
Members Voting Against: None
Members Abstaining: None
Members Absent: JP Rios Stafford, JP Taylor

Committee History: Finance and Budget 12/12/23-passed on to Dec QC
Quorum Court History: QC 12/21/23: Adopted as **ORD 2023-155**.

16-459

Appendix C
Sheriff's Law Enforcement STEP Pay Plan

	Deputy First Class	Corporal	Sergeant	Lieutenant	Captain	Major	Deputy Chief
STEP 1/ Minimum	\$22.98	\$26.98	\$31.25	\$37.02	\$88,524.80	\$95,014.40	\$105,664.00
207-K	\$51,383.28	\$60,327.28	\$69,875.00	\$82,776.72			
STEP 2	\$24.09	\$28.80	\$32.89	\$39.07			
207-K	\$53,865.24	\$64,396.80	\$73,542.04	\$87,360.52			
STEP 3	\$25.21	\$30.62	\$34.52	\$41.12			
207-K	\$56,369.56	\$68,466.32	\$77,186.72	\$91,944.32			
STEP 4	\$26.33	\$32.44	\$36.16	\$43.17			
207-K	\$58,873.88	\$72,535.84	\$80,853.76	\$96,528.12			
STEP 5	\$27.44	\$34.25	\$37.80	\$45.23			
207-K	\$61,355.84	\$76,583.00	\$84,520.80	\$101,134.28			
Midpoint	N/A	N/A	N/A	N/A	\$110,396.00	\$117,530.40	\$129,157.60
STEP 6	\$28.56	\$36.07	\$39.44	\$47.28			
207-K	\$63,860.16	\$80,652.52	\$88,187.84	\$105,718.08			
STEP 7	\$29.67	\$37.89	\$41.08	\$49.33			
207-K	\$66,342.12	\$84,722.04	\$91,854.88	\$110,301.88			
STEP 8	\$30.79	\$39.70	\$42.71	\$51.38			
207-K	\$68,846.44	\$88,769.20	\$95,499.56	\$114,885.68			
STEP 9	\$31.91	\$39.70	\$44.35	\$53.43			
207-K	\$71,350.76	\$88,769.20	\$99,166.60	\$119,469.48			
STEP 10/ Maximum	\$33.02	\$39.70	\$45.98	\$55.52	\$132,267.20	\$145,059.20	\$157,872.00
207-K	\$73,832.72	\$88,769.20	\$102,811.28	\$124,142.72			

Pay Scale shall be reviewed on even-numbered years.

Pay scale will be adjusted on odd numbered years on the Federal COLA increase.

*For the ranks Deputy First Class through Lieutenant, the Sheriff's Law Enforcement Pay Step Plan applies to sworn law enforcement personnel in the Sheriff's Budget. For the ranks Captain through Deputy Chief, the Sheriff's Law Enforcement Pay Step Plan applies to sworn law enforcement personnel positions in the Sheriff and Jail Budgets.

**For the ranks Deputy First Class through Lieutenant, the Sheriff's Law Enforcement Pay Step Plan is based on an hourly rate of pay, with total pay being calculated by multiplying the hourly rate by hours of 2,236 (207-K exemption). During the 2024 Budget cycle, the Step increases will be received by the employee at half of the employee's respective Step increase listed above. However the normal Step Plan shall resume in 2025 and thereby making the deputies whole starting in 2025 and going forward.

***For the ranks Chief Deputy, Major, and Captain in the Sheriff's Budget and the Jail Budget, the Sheriff's Law Enforcement Pay Step Plan is based on an annual salary. In determining what percentage of the midpoint to use for each employee, the Sheriff shall consult with the County's salary consultant and may request that the Quorum Court adopt rules and regulations for implementation and administration of the same.

****Existing holiday pay benefits remain in full force and effect and are not altered as a result of the adoption of the Sheriff's Law Enforcement Pay Step Plan.

116-460

FILED

Item 23-O-164

2023 DEC 22 AM 11:34

Requested by: County Judge Patrick W. Deakins
Drafted by: County Attorney Brian R. Lester

BECKY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

ORDINANCE NO. 2023-156

**BE IT ENACTED BY THE QUORUM COURT OF THE
COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN
ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE AMENDING ORDINANCE 2018-50
TO UPDATE THE SICK LEAVE POLICY IN THE
WASHINGTON COUNTY EMPLOYEE HANDBOOK.**

WHEREAS, the current Washington County Handbook was passed by Ordinance 2018-50; and,

WHEREAS, the County desires to update the Sick Leave policy within the handbook.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. Section 13 of the Benefits and Approved Leave portion of the Washington County Handbook 11-2018 is repealed in its entirety.

ARTICLE 2. The following policy is adopted:

SICK LEAVE

All full-time employees will be provided their sick leave in accordance with the below chart. Employee will receive their sick leave annually on their hire date. New hires will be eligible to utilize sick leave after 90-days of employment. If employees do not utilize their sick time throughout the year then it will rollover at the beginning of their next calendar year.*

<u>Years of Service</u>	<u>Regular Full-Time</u>	<u>Uniformed Officers***</u>	<u>Part-Time**</u>	<u>Seasonal & Temporary</u>
Up to 3 years	112 hrs.	140 hrs.	10 hrs.	0 hrs.
3+ years	116 hrs.	145 hrs.	15 hrs.	0 hrs.
10+ years	120 hrs.	150 hrs.	20 hrs.	0 hrs.
20+ years	124 hrs.	155 hrs.	25 hrs.	0 hrs.

Sick leave will be charged by the quarter hour. You will not be charged sick leave for the time that you would not normally work. There will be no cap on carryover.

11e-4ke1

36 *Calendar Year: An employee's rolling calendar year based on their most recent hire date with the County.

37 **Part-Time Personnel: An employee who works 20 hours or less a week on a regular basis as defined on
38 the positions job description.

39 ***Uniformed Law Enforcement Officer or 207(k) exempt employee: An employee whose duties are
40 defined under the 207k exemption rules.

41 42 **Service Payout**

43
44 In the event that an employee's term of service ends due to death in the line-of-duty
45 then unused sick leave will be paid to the next of kin or the estate of the deceased at
46 their current rate of pay. Maximum payout shall not exceed three months of gross
47 salary.

48 49 **Usage for all eligible employees**

50
51 Sick leave may be used for the following reasons:

52
53 Personal illness or physical incapacity, medical, dental and optical visits, you are
54 quarantined by a physician or health officer, illness in your immediate family which
55 requires you to take care of your family member(s).

56
57 Sick leave may also be used in the event of an emergency where an employee
58 experiences the death of a member of theirs or their spouse's immediate family. Proof of
59 the need for leave may be required. The length of approved time for bereavement will be
60 decided on a case-by-case basis. Bereavement requests must be used within 14 calendar
61 days of the death, but time off can extend past that time if the employee has to travel
62 further than 100 miles for the funeral - proof will be required.

63
64 For sick leave purposes, immediate family includes only the following persons related by
65 blood, marriage or legal adoption: grandparents, parents, your spouse, brother, sister,
66 child, step-child, foster child/parent, grandchild, aunt, uncle, cousins, nieces, nephews,
67 any family member who lives in your household or any of your spouse's family that falls
68 into one of the previously mentioned categories.

69
70 If you cannot come to work due to a reason listed in this section, you must notify your
71 supervisor, or someone acting for your supervisor, within at least one (1) hour of your
72 work time. If you do not, you may not be paid sick leave.

73
74 Supervisors have the discretion to ask for a doctor's note before the employee returns to
75 work and the Human Resource Department may require one if there are continuous
76 absences from work for the same individual. If the employee is absent three (3) or more
77 days/shift(s) in a row, the employee shall be required to obtain a doctor's note. There
78 are some circumstances where a doctor's note may still be required such as if an
79 employee is using catastrophic sick leave or if there is a valid business need to verify the
80 legitimacy of the time off. If the employee runs out of sick leave, they will be charged
81 compensatory time and then vacation time accrued for missing work due to sick leave
82 reasons. After the employee has used all their sick leave, they will be charged

83 compensatory time then vacation time, the employee's timecard will be coded as leave
84 without pay and they will not be paid for time not covered by the other balances. Any
85 absences not covered by an approved form of paid leave or not approved by the
86 employee's supervisor and/or HR will be considered unexcused and subject to
87 disciplinary action up to and including termination.

88
89 Sick leave usage will run concurrently with Family Medical Leave Act (FMLA) time, if
90 applicable. In the event that an employee will be or has been absent for more than three
91 consecutive working days (or 36 hours for shift employees) for reasons covered under
92 this policy, he/she should contact the Human Resources Department as soon as possible
93 to determine whether the absence should be designated as leave under FMLA. The
94 employee's supervisor should also contact Human Resources upon notification of or
95 absence of the employee for more than three days/shifts. For absences authorized under
96 FMLA, the Human Resources Department will request documentation to support the
97 need for absence and/or the return to work. Please refer to the county's Family and
98 Medical Leave Policy for more information.

99
100 **Donation Rules**

101
102 Employees may not directly donate sick leave to another employee.

103
104 Remaining sick leave balances for terminated employees will automatically be
105 transferred to the Catastrophic Sick Leave Bank.

106
107 **Documentation**

108
109 A supervisor should consult with Human Resources if he/she suspects employee misuse
110 of sick leave not authorized under FMLA or workers' compensation leave.

111
112 An employee returning from a sick leave absence for his/her own illness/injury in excess
113 of three (3) consecutive work days may be required to submit a return-to-work release
114 from his/her doctor. The employee may also be required to take a fitness-for-duty test if
115 such a test is normally required for placement in the job. Elected Officials and
116 Department Heads should contact the Human Resources Department to coordinate a
117 return-to-work release and/or fitness-for-duty test, if needed. If required, both the
118 release and a passing score on the fitness-for-duty test must be submitted to the Human
119 Resources Department before the employee resumes regular work duties.

120
121 Sick leave will not be approved for employees who have given a two-week notice of
122 resignation from employment with the county. Only vacation leave or compensatory
123 leave will be authorized during the final two-weeks of employment, unless he/she has
124 been approved for Family Medical Leave or has been utilizing Catastrophic Sick Leave.

125
126 **Abuse of Sick Leave**

16-463

128 Regular attendance is an essential function of every job. The misuse and abuse of the
129 sick leave benefit is grounds for disciplinary action up to and including termination of
130 employment. Misuse and abuse of sick leave may include, but is not limited to the
131 following:

- 132 A. Evidence of inappropriate patterns of sick leave usage.
- 133 B. Taking excessive leave.
- 134 C. Frequently using sick leave as soon as accrued.
- 135 D. Failure to comply with departmental procedure for the notification and
136 scheduling of sick leave.
- 137 E. Participating in actions or activities that are not consistent with the
138 requested scheduling and use of sick leave

139
140 **Grandfathering Calculation Rule**

141
142 Any employee active at the time of passage of the above mentioned policy who has
143 accrued time does not equal to a quarter hour increment will have their time
144 automatically adjusted to meet the quarter usage standards.

145
146 Example, if an employee has 3.69 hour of sick time it will be adjusted to 3.75 hours for
147 future use.

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149 
150 _____ 12/22/2023
151 PATRICK W. DEAKINS, County Judge DATE

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153 
154 _____
155 BECKY LEWALLEN, County Clerk

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157 Introduced by: JP Lyons
158 Date of Adoption: 12/21/2023
159 Members Voting For: Wilson, Simons, Lyons, Ecke, Dean, Dennis, Washington, Coger, Dennis,
160 Highers, Leming, Ricker, Pond
161 Members Voting Against: None
162 Members Abstaining: None
163 Members Absent: JP Rios Stafford, JP Taylor

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165
166 Committee History: County Services 12/12/23-passed on to Dec QC
167 Quorum Court History: Quorum Court 12/21/23- Adopted as **ORD 2023-156**.

16-464

FILED

Item 23-O-177

Requested by: County Judge Patrick W. Deakins (Planning Department)
Drafted by: County Attorney Brian R. Lester

2023 DEC 22 AM 11:34

BECKY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

ORDINANCE NO. 2023-157

**BE IT ENACTED BY THE QUORUM COURT OF THE
COUNTY OF WASHINGTON, STATE OF ARKANSAS, AN
ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE RATIFYING A CONDITIONAL USE
PERMIT RECOMMENDED FOR APPROVAL BY THE
PLANNING BOARD.**

WHEREAS, the Planning Board voted to recommend approval of a
Conditional Use Permit for the **H&H Concrete Services** project on **December 7,**
2023; and,

WHEREAS, ratification is required by the Quorum Court; and,

WHEREAS, ratification will not affect any appeal rights any person may
have.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. The Conditional Use Permit for the **H&H
Concrete Services** Project recommended for approval by the Planning and Zoning
Board is hereby ratified.



PATRICK W. DEAKINS, County Judge

12/22/2023

DATE



BECKY LEWALLEN, County Clerk

11e-465

FILED

Item 23-R-012

2023 DEC 22 AM 11: 27

Requested by: Election Commission/County Clerk
Drafted by: County Attorney Brian R. Lester

BECKY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

RESOLUTION NO. 2023-13

**BE IT RESOLVED BY THE QUORUM COURT OF THE
COUNTY OF WASHINGTON, STATE OF ARKANSAS, A
RESOLUTION TO BE ENTITLED:**

**A RESOLUTION ORDERING THAT AN ELECTION
BE HELD ON MARCH 5, 2024 ON THE QUESTION
OF AUTHORIZING OFF-PREMISES SALE OF
ALCOHOL ON SUNDAYS WITHIN THE CITY OF
GREENLAND, ARKANSAS.**

WHEREAS, a referendum petition was submitted to the City of Greenland by at least fifteen percent (15%) of the qualified electors calling for an election on the off-premises sale of alcohol on Sundays within the city of Greenland; and,

WHEREAS, pursuant to Ark. Code Ann. § 3-9-206, the Quorum Court shall fix the date of the election not more than ninety (90) days from the date of the order and give proper notice.

**NOW, THEREFORE, BE IT RESOLVED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. The Washington County Quorum Court hereby adopts the following Order regarding the election of off-premises Sunday sales of alcohol within the city of Greenland:

ORDER

The Washington County Quorum Court hereby orders that the Washington County Election Commission hold an election on the issue of the Sunday sale of alcoholic beverages for off premises consumption in the city of Greenland, Arkansas.

This Order shall be published in a newspaper of general circulation in the county by at least two insertions, the last being not less than ten days prior to the election.

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Patrick W. Deakins
PATRICK W. DEAKINS, County Judge

12/22/2023
DATE

Becky Lewallen
BECKY LEWALLEN, County Clerk

Introduced by: JP Ricker
Date of Adoption: 12/21/2023
Members Voting For: Wilson, Simon, Lyons, Ecke, Washington, Coger, Highers, Leming, Ricker,
and Pond
Members Voting Against: Dennis
Members Abstaining: None
Members Absent: Rios Stafford, Taylor, Dean

Committee History: Finance and Budget 12/12/23-passed on to Dec QC
Quorum Court History: Quorum Court 12/21/23: Adopted as **RES 2023-013.**

3-341

FILED

Item 23-R-013

2023 DEC 22 AM 11:27

Requested by: JPs Evelyn Rios Stafford and Sean Simons
Drafted by: County Attorney Brian R. Lester

BECKY LEWALLEN
CO. & PROBATE CLERK
WASHINGTON CO. AR

RESOLUTION NO. 2023-14

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**BE IT RESOLVED BY THE QUORUM COURT OF THE
COUNTY OF WASHINGTON, STATE OF ARKANSAS, A
RESOLUTION TO BE ENTITLED:**

**A RESOLUTION EXPRESSING CONCERN ABOUT
THE USPS'S PLAN TO REDUCE MAIL OPERATIONS
AT THE FAYETTEVILLE FACILITY.**

WHEREAS, the Washington County Quorum Court has learned that the USPS plans to transfer some processing operations from the Northwest Arkansas Processing and Distribution Center in Fayetteville to the Oklahoma City Processing and Distribution Center, which is at least 221 miles away; and,

WHEREAS, the Washington County Quorum Court wishes to express its disappointment that the initial results of the USPS's facility review indicate a business case that supports transferring some mail processing operations to the Oklahoma City P&DC; and,

WHEREAS, while the Washington County Quorum Court appreciates the USPS's need to modernize and become more efficient, but does not believe it should involve reducing processing capabilities in one of the fastest-growing areas of the country; and,

WHEREAS, the Washington County Quorum Court is concerned that such an action would only lead to mail delivery issues and delays for constituents we represent and the customers served by the USPS; and,

WHEREAS, a variety of essential county services may rely on the USPS, including court summonses, jury duty notice letters, absentee ballots, and other election related mail, and changes to the USPS operations in Northwest Arkansas have the potential to negatively affect the delivery times and reliability of this mail.

**NOW, THEREFORE, BE IT RESOLVED BY THE QUORUM
COURT OF WASHINGTON COUNTY, ARKANSAS:**

ARTICLE 1. The Quorum Court of Washington County opposes any changes to USPS operations that would negatively impact mail service in Northwest Arkansas, including essential county services that rely on mail operations.

3-342

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PATRICK W. DEAKINS, County Judge

12/22/2023
DATE


BECKY LEWALLEN, County Clerk

Introduced by: JPs Evelyn Rios Stafford and Sean Simons
Date of Adoption: 12/21/2023
Members Voting For: Wilson, Simons, Lyons, Ecke, Dean, Washington, Cogger, Dennis, Highers, Leming, Ricker, Pond
Members Voting Against: None
Members Abstaining: None
Members Absent: JP Rios Stafford and JP Taylor

Committee History: Committee Meetings 12/12/23-passed on to Dec QC
Quorum Court History: Quorum Court 12/21/23: Adopted as **RES-2023-14.**