

PATRICK DEAKINS
County Judge



SAM ATA
Planning Director

WASHINGTON COUNTY, ARKANSAS
Planning Office

Explanation of the Rules of Conduct

Due to the lengthy Agenda for tonight's Planning Board (PB) and Zoning Board of Adjustment (ZBA) meetings, and the controversial nature of some of the projects being presented, the following represent the Rules of Conduct for the Public Comment Session of this meeting:

1. Staff will present each project and staff recommendations.
2. The applicant of the project will add any additional information.
3. If applicable, other professionals (Health Dept, Road Dept, etc...) will add any additional recommendations or comments.
4. **The Planning Board/ZBA Chair will open the public comment portion of the meeting. Members of the public will be asked if they would like to make any comments of the proposed project:**
 - **When recognized, please proceed to the microphone and state your name and association with the Project (neighbor to the East, Representative for the P.O.A. of Subdivision, etc...)**
 - **Each Individual will have 3 minutes in which to present their statements.**
 1. In the interest of allowing all concerned members of the public to speak in a timely manner, please refrain from restating an issue that had already been brought forward by another concerned citizen.
 - **Each Group Representative will have 10 minutes in which to present their statements. (If you are being represented by a Group Representative, please do not comment as an Individual)**
 1. In the interest of allowing all concerned members of the public to speak in a timely manner, please refrain from restating an issue that had already been brought forward by another concerned citizen.
5. After all members of the public that wish to speak have spoken, public comment will be closed.
6. A member of the Planning Board/ZBA will present a motion (to approve, approve with conditions, deny, or table the project).
7. The Planning Board/ZBA will deliberate and may ask questions of the applicant or staff.
8. The Planning Board/ZBA will vote on the project.

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