



MARILYN EDWARDS  
County Judge

280 North College, Suite 500  
Fayetteville, AR 72701

WASHINGTON COUNTY, ARKANSAS  
County Courthouse

October 14, 2013

MEETING OF THE  
WASHINGTON COUNTY QUORUM COURT  
FINANCE AND BUDGET COMMITTEE

Tuesday, October 15, 2013  
5:30 p.m.  
Washington County Quorum Court Room

AGENDA

1. Call to Order.
2. Adoption of Agenda.
3. Budget Requests for 2014:
  - 3.0 Budget Update - Comptroller Cheryl Bolinger

	Fund	Budget
3.1	1000 General Fund	0103 Treasurer
3.2	3000 Treasurer's Automation	0103 Treasurer
3.3	3503 Rural Community Grant	0603 Brentwood
3.4	1000 General Fund	0308 Animal Shelter
3.5	1000 General Fund	0306 Spay/Neuter
3.6	1000 General Fund	0420 Constables
3.7	1000 General Fund	0107 Quorum Court
3.8	1800 Flexible Spending	0126 Flexible Spending

4. Next Meetings:  
October 21 – Insurance  
October 28 – Salary Considerations for Elected Officials and Employees
5. Other Business.
6. Public Comment.
7. Adjournment.

/ji

Fund	Dept #	Dept Description	Personal			Capital Outlay	Transfers		2014 Budget	2013 Budget	Difference
			Services	Supplies	Other Services & Charges		Out	Debt Service			
1000 County General Fund	0100	County Judge	338,115.00	12,500.00	28,950.00			379,565.00	379,778.00	(213.00)	
1000 County General Fund	0101	County Clerk	449,969.00	18,000.00	28,625.00			496,594.00	511,591.00	(14,997.00)	
1000 County General Fund	0102	Circuit Clerk	750,115.00	13,500.00	52,900.00			816,515.00	660,331.00	156,184.00	
1000 County General Fund	0103	Treasurer	244,270.00	4,000.00	12,850.00			261,120.00	260,011.00	1,109.00	
1000 County General Fund	0104	Tax Collector	940,349.00	31,111.00	167,140.00			1,138,600.00	1,138,600.00	-	
1000 County General Fund	0105	Assessor	1,465,787.00	66,200.00	183,200.00			1,715,187.00	1,814,135.00	(98,948.00)	
1000 County General Fund	0106	Equalization Board	13,780.00	425.00	1,100,320.00			1,114,525.00	1,268,862.00	(154,337.00)	
1000 County General Fund	0107	Quorum Court	102,308.00	3,450.00	49,166.00			154,924.00	144,331.00	10,593.00	
1000 County General Fund	0108	Buildings & Grounds	726,706.00	653,050.00	814,000.00			2,193,756.00	2,774,153.00	(580,397.00)	
1000 County General Fund	0109	Election Commission	367,600.00	103,450.00	51,480.00			522,530.00	222,530.00	300,000.00	
1000 County General Fund	0110	Planning	273,204.00	10,015.00	38,624.00			321,843.00	319,151.00	2,692.00	
1000 County General Fund	0113	Comptroller	250,520.00	6,500.00	67,100.00			324,120.00	318,192.00	5,928.00	
1000 County General Fund	0115	Computer/IS Dept	642,401.00	44,200.00	786,384.00	140,000.00		1,612,985.00	866,661.00	746,324.00	
1000 County General Fund	0118	General Services	92,940.00	8,000.00	146,831.00			247,771.00	265,054.00	(17,283.00)	
1000 County General Fund	0119	Archiving/Records Management	120,448.00	5,300.00	43,203.00			168,951.00	169,328.00	(377.00)	
1000 County General Fund	0120	Grants Administrator	114,336.00	8,115.00	9,771.00			132,222.00	131,995.00	227.00	
1000 County General Fund	0121	Human Resource	222,143.00	17,316.00	121,451.00			360,910.00	357,510.00	3,400.00	
1000 County General Fund	0122	County Attorney	100,092.00	1,300.00	81,788.00			183,180.00	182,895.00	285.00	
1001 County General Fund	0300	Health Department		7,300.00	12,700.00			20,000.00	20,000.00	-	
1001 County General Fund	0301	Ambulance Service			792,309.00			792,309.00	792,309.00	-	
1000 County General Fund	0306	Spay/Neuter Program			-			-	40,000.00	(40,000.00)	
1000 County General Fund	0308	Animal Shelter	487,032.00	112,248.00	47,774.00			647,054.00	457,041.00	190,013.00	
1000 County General Fund	0400	Sheriff	5,647,313.00	592,700.00	290,150.00	300,000.00		6,830,163.00	7,136,477.00	(306,314.00)	
1000 County General Fund	0401	Circuit Court I	7,361.00	9,200.00	64,280.00			80,841.00	81,263.00	(422.00)	
1000 County General Fund	0402	Circuit Court II	7,314.00	7,301.00	30,984.00			45,599.00	46,195.00	(596.00)	
1000 County General Fund	0403	Circuit Court III	704,432.00	46,304.00	120,248.00			870,984.00	871,906.00	(922.00)	
1000 County General Fund	0404	Circuit Court IV	60,190.00	20,500.00	76,570.00			157,260.00	267,389.00	(110,129.00)	
1000 County General Fund	0405	Circuit Court V	1,500.00	8,700.00	32,875.00			43,075.00	43,075.00	-	
1000 County General Fund	0406	Circuit Court VI	2,000.00	10,772.00	25,127.00			37,899.00	37,899.00	-	
1000 County General Fund	0407	Circuit Court VII	1,614.00	13,250.00	35,690.00			50,554.00	50,534.00	20.00	
1000 County General Fund	0409	District Court Fayetteville			102,183.00			102,183.00	101,382.00	801.00	
1000 County General Fund	0410	District Court Springdale			91,015.00			91,015.00	90,260.00	755.00	
1000 County General Fund	0411	District Court Prairie Grove			36,355.00			36,355.00	36,255.00	100.00	
1000 County General Fund	0412	District Court West Fork			38,600.00			38,600.00	35,517.00	3,083.00	
1000 County General Fund	0413	District Court Elkins			44,530.00			44,530.00	34,002.00	10,528.00	
1000 County General Fund	0416	Prosecuting Attorney	813,522.00	45,500.00	114,974.00			973,996.00	982,604.00	(8,608.00)	
1000 County General Fund	0417	Public Defender	304,007.00	14,700.00	92,721.00			411,428.00	394,340.00	17,088.00	
1000 County General Fund	0419	Coroner	190,820.00	41,800.00	19,800.00			252,420.00	252,435.00	(15.00)	
1000 County General Fund	0420	Constables	100.00		105.00			205.00	198.00	7.00	
1000 County General Fund	0441	Detention Judicial Officer			62,551.00			62,551.00	62,551.00	-	
1000 County General Fund	0444	Juvenile Detention Center	1,129,391.00	169,658.00	97,941.00			1,396,990.00	1,383,221.00	13,769.00	
1000 County General Fund	0500	DEM	136,903.00	65,056.00	105,459.00			307,418.00	307,379.00	39.00	
1000 County General Fund	0502	Fire Protection	2,000.00		762,934.00			764,934.00	764,934.00	-	
1001 County General Fund	0505	County Judge-Emergency Budget		75,000.00				75,000.00	75,000.00	-	
1000 County General Fund	0702	Environmental Affairs	223,484.00	31,085.00	134,468.00			389,037.00	362,920.00	26,117.00	
1000 County General Fund	0800	Veterans Service	91,016.00	1,450.00	1,418.00			93,884.00	93,705.00	179.00	
1000 County General Fund	0801	Extension Office			106,503.00			106,503.00	106,503.00	-	
1000 County General Fund	8888	Transfers Out						38,806.00	38,806.00	-	
								26,906,891.00	26,751,208.00	155,683.00	
1002 Employee Insurance Fund	0125	Insurance Benefits			4,463,350.00			4,463,350.00	4,068,126.00	395,224.00	
1800 Flexible Spending Fund	0126	Flexible Spending			185,040.00			185,040.00	185,040.00	-	
2000 Road Fund	0200	County Road	4,170,072.00	3,252,500.00	502,985.00	725,000.00	369,112.00	9,019,669.00	9,502,741.00	(483,072.00)	
2000 Road Fund	0201	Road-1/2		1,073,520.00				1,073,520.00		1,073,520.00	
								10,093,189.00	9,502,741.00	590,448.00	
3000 Treasurer's Automation Fund	0103	Treasurer's Automation		11,700.00	10,000.00			21,700.00	24,200.00	(2,500.00)	
3001 Collector's Automation Fund	0104	Collector's Automation		70,000.00	40,000.00			110,000.00	110,000.00	-	



3002 Circuit Court Automation Fund	0437	Circuit Court Automation	1,000.00	6,400.00		7,400.00	7,500.00	(100.00)			
3005 County Clerk Cost(Automation) Fund	0101	County Clerk	-	84,500.00	89,000.00		173,500.00	187,510.00	(14,010.00)		
3006 Recorder's Cost Fund	0128	Recorder's Cost	219,174.00	174,550.00	961,200.00		1,354,924.00	1,742,193.00	(387,269.00)		
3006 Recorder's Cost Fund	8888	Transfers Out				900,000.00	900,000.00	900,000.00			
							1,254,924.00	1,742,193.00	512,731.00		
3008 County Library Fund	0600	County Library	263,142.00	21,500.00	1,719,467.00		2,004,109.00	2,026,521.00	(22,412.00)		
3008 County Library Fund	0605	County Library-Children's		2,200.00	2,000.00		4,200.00	4,200.00	-		
3008 County Library Fund	0610	County Library- Greenland Branch		27,188.00			27,188.00	19,061.00	8,127.00		
3008 County Library Fund	0611	County Library-Winslow Branch		15,172.00			15,172.00	10,798.00	4,374.00		
							2,050,669.00	2,060,580.00	(9,911.00)		
3010 County Clerk Operating Fund	0101	County Clerk		15,000.00			15,000.00	15,000.00	-		
3012 Child Support Cost Fund	8988	Child Support				42,998.00	42,998.00	35,140.00	7,798.00		
3014 Communications Facility & Equip Fund	0400	Sheriff	-	228,400.00	139,350.00	140,900.00		507,750.00	326,100.00	181,650.00	
3017 Jail Fund	0127	Buildings & Grounds	101,394.00	426,549.00	626,196.00		1,154,239.00	1,159,483.00	(5,244.00)		
3017 Jail Fund	0410	County Jail	9,862,025.00	1,443,131.00	454,323.00	150,000.00	11,909,479.00	11,924,312.00	(14,833.00)		
							13,063,718.00	13,083,795.00	(20,077.00)		
3019 Boating Safety Fund	0400	Sheriff		5,500.00	2,000.00	18,000.00		25,500.00	13,050.00	12,550.00	
3020 Emergency Nine One One Fund	0501	Nine One One	90,744.00	71,800.00	472,832.00		637,376.00	637,213.00	163.00		
3028 Adult Drug Court	8888	Transfers Out				28,515.00	28,515.00	28,515.00			
3031 Circuit Court Juvenile Division	0446	Circuit Court Juvenile Division			40,000.00		40,000.00	31,405.00	8,595.00		
3032 Juvenile Court Representation Fund	0445	Juvenile Court Representation			425.00		425.00	31,405.00	(30,980.00)		
3401 HIV Clinic Fund	0305	HIV Clinic	126,200.00	3,438.00	59,000.00		188,638.00	187,068.00	1,570.00		
3402 Law Library Fund	0422	Law Library	-	5,000.00	80,810.00		85,810.00	116,420.00	(30,610.00)		
3406 Drug Court Program Fund	0442	Drug Court Program		200.00	21,000.00		21,200.00	10,000.00	11,200.00		
3406 Drug Court Program Fund	8888	Transfers Out					-	17,000.00	(17,000.00)		
							71,200.00	27,000.00	5,800.00		
3503 Rural Community Grant Fund	0603	Brentwood Community Grant		13,000.00	5,000.00		18,000.00	18,000.00	-		
5800 Court Costs and Fines Fund	0117	Court Costs and Fines			2,000.00		360,007.00	362,007.00	2,000.00		
<b>TOTALS</b>			<b>31,857,833.00</b>	<b>9,226,904.00</b>	<b>17,006,525.00</b>	<b>1,473,000.00</b>	<b>971,453.00</b>	<b>767,925.00</b>	<b>61,303,640.00</b>	<b>59,491,289.00</b>	<b>1,789,351.00</b>

Current Packet

Tentatively approved

Presented at a later date

## WASHINGTON COUNTY

2014 BUDGET Requested - TREASURER

FUND: 1000 County General DEPT: 0103 Treasurer

Line Item Description	2011	2012	Jan-Jun 2013	2013	2014
	Actual Expenditures	Actual Expenditures	Actual Expenditures	Approved Budget	Requested
<b>PERSONAL SERVICES</b>					
1001 SALARIES, FULL-TIME	177,328.61	180,636.57	93,438.58	186,958.00	187,998.00
1005 OVERTIME/OTHER PREMIUM COMPENSATION		96.26			
1006 SOCIAL SECURITY MATCHING	12,799.70	13,133.50	6,772.73	14,303.00	14,382.00
1008 NONCONTRIBUTORY RETIREMENT	23,017.13	24,997.30	13,305.32	27,222.00	27,862.00
1009 HEALTH INSURANCE MATCHING	12,240.00	13,200.00	7,700.00	13,200.00	13,200.00
1010 WORKMEN'S COMPENSATION	369.00	331.00	336.40	300.00	300.00
1016 LIFE INSURANCE	528.00	528.00	308.00	528.00	528.00
TOTAL PERSONAL SERVICES	226,282.44	232,922.63	121,861.03	242,511.00	244,270.00
<b>SUPPLIES</b>					
2001 GENERAL SUPPLIES	2,328.24	5,974.93	880.96	4,000.00	4,000.00
2002 SMALL EQUIPMENT	2,199.27	2,115.39			
2005 FOOD		12.55			
2007 COMPUTER/IT EQUIPMENT	1,451.12		70.29		
TOTAL SUPPLIES	5,978.63	8,102.87	951.25	4,000.00	4,000.00
<b>OTHER SERVICES AND CHARGES</b>					
3009 OTHER PROFESSIONAL SERVICES	9,350.00	3,650.00			
3020 TELEPHONE/FAX - LANDLINE	1,123.30	1,068.80	444.63	1,500.00	1,500.00
3021 POSTAGE	196.41	329.12	165.01	500.00	500.00
3022 CELL PHONE/PAGER/RADIO	454.95				
3032 MILEAGE	1,594.98	1,691.04	664.21	2,500.00	2,000.00
3040 ADVERTISING AND PUBLICATIONS		116.73	116.73		150.00
3052 FIRE AND EXTENDED COVERAGE	41.00		54.73	500.00	500.00
3054 OTHER SUNDRY INSURANCE				2,500.00	2,500.00
3060 UTILITIES-ELECTRICITY				3,300.00	3,300.00
3090 DUES AND MEMBERSHIPS	1,028.95	305.00	160.00	700.00	300.00
3094 MEALS AND LODGING	1,469.76	422.78	363.07	2,000.00	1,500.00
3100 OTHER MISCELLANEOUS	1.04				
3101 TRAINING/EDUCATION		600.00	375.00		600.00
TOTAL SERVICES AND CHARGES	15,260.39	8,183.47	2,343.38	13,500.00	12,850.00
<b>2014 BUDGET Requested - TREASURER</b>	<b>247,521.46</b>	<b>249,208.97</b>	<b>125,155.66</b>	<b>260,011.00</b>	<b>261,120.00</b>

WASHINGTON COUNTY  
2014 BUDGET - TREASURER  
FUND: 1000 County General DEPT: 0103 Treasurer

Slot Title	Grade	Annual Salary
0103001 COUNTY TREASURER	UN	84,229.00
0103002 CHIEF DEPUTY TREASURER	20	45,529.00
0103003 DEPUTY TREASURER	12	29,120.00
0103004 DEPUTY TREASURER	12	29,120.00
		187,998.00

## WASHINGTON COUNTY

2014 BUDGET Requested - TREASURER

FUND: 1000 County General DEPT: 0103 Treasurer

Line Item Description	2013	2014
	Approved Budget	Requested
<b>PERSONAL SERVICES</b>		
1001 SALARIES, FULL-TIME	186,958.00	187,998.00
1005 OVERTIME/OTHER PREMIUM COMPENSATION		
1006 SOCIAL SECURITY MATCHING	14,303.00	14,382.00
1008 NONCONTRIBUTORY RETIREMENT	27,222.00	27,862.00
1009 HEALTH INSURANCE MATCHING	13,200.00	13,200.00
1010 WORKMEN'S COMPENSATION	300.00	300.00
1016 LIFE INSURANCE	528.00	528.00
TOTAL PERSONAL SERVICES	242,511.00	244,270.00

Slight increase in personal services

**SUPPLIES**

2001 GENERAL SUPPLIES	4,000.00	4,000.00
2002 SMALL EQUIPMENT		
2005 FOOD		
2007 COMPUTER/IT EQUIPMENT		
TOTAL SUPPLIES	4,000.00	4,000.00

**OTHER SERVICES AND CHARGES**

3009 OTHER PROFESSIONAL SERVICES		
3020 TELEPHONE/FAX - LANDLINE	1,500.00	1,500.00
3021 POSTAGE	500.00	500.00
3022 CELL PHONE/PAGER/RADIO		
3032 MILEAGE	2,500.00	2,000.00
3040 ADVERTISING AND PUBLICATIONS		150.00
3052 FIRE AND EXTENDED COVERAGE	500.00	500.00
3054 OTHER SUNDRY INSURANCE	2,500.00	2,500.00
3060 UTILITIES-ELECTRICITY	3,300.00	3,300.00
3090 DUES AND MEMBERSHIPS	700.00	300.00
3094 MEALS AND LODGING	2,000.00	1,500.00
3100 OTHER MISCELLANEOUS		
3101 TRAINING/EDUCATION		600.00
TOTAL SERVICES AND CHARGES	13,500.00	12,850.00

Reduction in travel expected  
Newspaper ad for annual financial reportDues charges expected to decrease  
Reduction in travel expected

Deputy training-IT courses (if scheduled)

2014 BUDGET Requested - TREASURER	260,011.00	261,120.00
-----------------------------------	------------	------------

Total budget increase of 1%

## WASHINGTON COUNTY

2014 BUDGET Requested - TREASURER'S AUTOMATION

FUND: 3000 TREASURER'S AUTOMATION DEPT: 0103 Treasurer

Line Item Description	2011 Actual Expenditures	2012 Actual Expenditures	Jan-Jun 2013 Actual Expenditures	2013 Approved Budget	2014 Requested
<b>SUPPLIES</b>					
2001 GENERAL SUPPLIES	3348.86	1,427.98	180.60	2,000.00	2,000.00
2009 COMPUTER/IT EQUIPMENT		8,472.18		9,000.00	9,000.00
2024 MAINTENANCE AND SERVICE CONTRACTS	464.31	540.79	540.79	700.00	700.00
TOTAL SUPPLIES	3,813.17	10,440.95	721.39	11,700.00	11,700.00
<b>OTHER SERVICES AND CHARGES</b>					
3009 OTHER PROFESSIONAL SERVICES			3,870.00	9,000.00	9,000.00
3073 LEASE - MACHINERY AND EQUIPMENT	3156.27	3,315.64	1,668.11	3,500.00	1,000.00
3074 CONTRACT - OVERAGE	51.21				
3100 OTHER MISCELLANEOUS	24.68	4.16			
3102 SOFTWARE SUPPORT MAINT AGRMT		566.01			
TOTAL SERVICES AND CHARGES	3,232.16	3,885.81	5,538.11	12,500.00	10,000.00
<b>2014 BUDGET Requested - TREASURER'S AUTOMATION</b>	<b>7,045.33</b>	<b>14,326.76</b>	<b>6,259.50</b>	<b>24,200.00</b>	<b>21,700.00</b>



WASHINGTON COUNTY

2014 BUDGET Requested - TREASURER'S AUTOMATION

FUND: 3000 TREASURER'S AUTOMATION DEPT: 0103 Treasurer

Line Item Description	2013 Approved Budget	2014 Requested
<b>SUPPLIES</b>		
2001 GENERAL SUPPLIES	2,000.00	2,000.00
2009 COMPUTER/IT EQUIPMENT	9,000.00	9,000.00
2024 MAINTENANCE AND SERVICE CONTRACTS	700.00	700.00
TOTAL SUPPLIES	11,700.00	11,700.00

**OTHER SERVICES AND CHARGES**

3009 OTHER PROFESSIONAL SERVICES	9,000.00	9,000.00
3073 LEASE - MACHINERY AND EQUIPMENT	3,500.00	1,000.00
3074 CONTRACT - OVERAGE		
3100 OTHER MISCELLANEOUS		
3102 SOFTWARE SUPPORT MAINT AGRMT		
TOTAL SERVICES AND CHARGES	12,500.00	10,000.00

Dropping Copier Lease

<b>2014 BUDGET Requested - TREASURER'S AUTOMATION</b>	<b>24,200.00</b>	<b>21,700.00</b>
---	------------------	------------------

Total budget decrease of 10%



## WASHINGTON COUNTY

2014 BUDGET requested - BRENTWOOD

FUND: 3503 Rural Community Grant DEPT: 0603 Brentwood

Line Item Description	2011 Actual Expenditures	2012 Actual Expenditures	Jan-Jun 2013 Actual Expenditures	2013 Approved Budget	2014 Requested
<b>SUPPLIES</b>					
2001 GENERAL SUPPLIES		337.50	-	5,000.00	5,000.00
2020 BUILDING MATERIALS AND SUPPLIES	1,231.91	753.17	-	8,000.00	8,000.00
2023 PARTS AND REPAIRS		98.56			
2027 GRAVEL, DIRT, AND SAND	399.26				
TOTAL SUPPLIES	1,631.17	1,189.23	-	13,000.00	13,000.00
<b>OTHER SERVICES AND CHARGES</b>					
3009 OTHER PROFESSIONAL SERVICES			660.00		
3062 UTILITIES-WATER	668.41	374.68	336.36	5,000.00	5,000.00
3090 DUES AND MEMBERSHIPS		125.00	125.00		
3103 SPECIAL PROJECTS	848.21				
TOTAL OTHER SERVICES AND CHARGES	1,516.62	499.68	1,121.36	5,000.00	5,000.00
<b>2014 BUDGET requested - BRENTWOOD</b>	<b>3,147.79</b>	<b>1,688.91</b>	<b>1,121.36</b>	<b>18,000.00</b>	<b>18,000.00</b>

## WASHINGTON COUNTY

2014 BUDGET Requested- ANIMAL SHELTER

FUND: 1000 County General DEPT: 0308 Animal Shelter

Line Item Description	2012 Actual Expenditures	Jan-Jun 2013 Actual Expenditures	2013 Approved Budget	2014 Requested
<b>PERSONAL SERVICES</b>				
1001 SALARIES, FULL-TIME	82,927.40	105,951.12	218,693.00	363,061.00
1005 OVERTIME/OTHER PREMIUM COMPENSATION	1,873.02	1,166.11	2,000.00	2,000.00
1006 SOCIAL SECURITY MATCHING	6,397.35	8,016.09	16,884.00	28,175.00
1008 NONCONTRIBUTORY RETIREMENT	11,981.22	15,305.02	32,133.00	54,583.00
1009 HEALTH INSURANCE MATCHING	19,800.00	13,475.00	23,100.00	33,000.00
1010 WORKMEN'S COMPENSATION		121.00	1,500.00	1,653.00
1011 UNEMPLOYMENT COMPENSATION		1,504.00		
1016 LIFE INSURANCE	1,056.00	539.00	924.00	1,320.00
1017 HOLIDAY INCENTIVE		987.12		3,240.00
TOTAL PERSONAL SERVICES	124,034.99	147,064.46	295,234.00	487,032.00
<b>SUPPLIES</b>				
2001 GENERAL SUPPLIES	29,358.96	17,464.81	40,000.00	40,000.00
2002 SMALL EQUIPMENT	5,024.85	2,752.66	500.00	3,148.00
2003 JANITORIAL SUPPLIES	267.50		4,500.00	
2004 MEDICINE & DRUGS	32,731.23	11,633.47	750.00	50,000.00
2005 FOOD		44.66		100.00
2006 CLOTHING/UNIFORMS	1,001.76	906.23	1,000.00	1,000.00
2007 FUEL, OIL, AND LUBRICANTS				1,000.00
2009 COMPUTER EQUIPMENT	15,791.77		1,500.00	1,000.00
2013 PET FOOD	5,192.83	8,270.86	12,000.00	16,000.00
2014 MEDICAL EQUIPMENT	759.99			
2020 BUILDING MATERIALS AND SUPPLIES	62.44			
2023 PARTS AND REPAIRS			500.00	
2029 SMALL TOOLS	60.02		1,000.00	
TOTAL SUPPLIES	90,251.35	41,072.69	61,750.00	112,248.00
<b>OTHER SERVICES AND CHARGES</b>				
3006 MEDICAL/DENTAL/HOSPITAL	6,120.98	4,825.38	4,000.00	4,000.00
3009 OTHER PROFESSIONAL SERVICES	25,919.04	30,000.40	77,600.00	25,000.00
3020 TELEPHONE/FAX-LANDLINE	385.17	474.30		924.00
3021 POSTAGE	90.00	17.10	1,200.00	500.00
3022 CELL PHONES/PAGER/RADIO	950.28	1,179.76	1,957.00	3,000.00
3030 TRAVEL			100.00	2,000.00
3031 COMMON CARRIER			1,500.00	2,000.00
3032 MILEAGE	516.72	655.77	1,000.00	
3040 ADVERTISING AND PUBLICATIONS	208.20	196.45	500.00	500.00
3052 FIRE AND EXTENDED COVERAGE		24.92		50.00
3053 FLEET LIABILITY		166.00	700.00	700.00
3054 OTHER SUNDRY INSURANCE			2,000.00	
3073 LEASE - MACHINERY AND EQUIPMENT	664.24	996.36	3,000.00	3,500.00
3074 CONTRACT OVERAGE	280.89	859.70	1,500.00	1,500.00
3090 DUES AND MEMBERSHIPS	30.00	390.00	500.00	1,000.00
3101 TRAINING/EDUCATION	94.58		2,500.00	2,500.00
3102 SOFTWARE SUPPORT MAINT AGRMT	4,513.10		2,000.00	500.00
3104 MISCELLANEOUS REFUNDS		50.00		100.00
TOTAL SERVICES AND CHARGES	39,773.20	39,836.14	100,057.00	47,774.00
<b>2014 BUDGET Requested- ANIMAL SHELTER</b>	<b>254,059.54</b>	<b>227,973.29</b>	<b>457,041.00</b>	<b>647,054.00</b>

---

---

WASHINGTON COUNTY  
2014 BUDGET - ANIMAL SHELTER  
FUND: 1000 County General DEPT: 0308 Animal Shelter

---

---

Slot Title	Grade	Annual Salary
0308001 ANIMAL SHELTER DIRECTOR	23	44,783.00
0308002 VET TECH-KENNEL SUPERVISOR	17	34,175.00
0308003 OFFICE MANAGER-ANIMAL SHELTER	14	31,471.00
0308004 KENNEL SUPERVISOR-ANIMAL SHELTER	14	29,682.00
0308005 KENNEL SUPERVISOR-ANIMAL SHELTER	14	30,722.00
0308006 ADMINISTRATIVE ASSISTANT	8	23,692.00
0308007 KENNEL SUPERVISOR-ANIMAL SHELTER	14	29,682.00
0308008 KENNEL SUPERVISOR-ANIMAL SHELTER	14	29,690.00
0308050 VETERINARIAN	UN	75,000.00
0308040 VET TECH-KENNEL SUPERVISOR	17	34,164.00
		<hr/> <hr/> 363,061.00

## Budget Justification~ Supplies

### 2001-General Supplies ~Request \$40,000.00

Jan-Sept ~ spent \$30,000.00 used -estimating \$10000.00 for Oct-Dec 213.

Anticipate spending same amount in 2014.

### 2002-Small Equipment ~ Request \$3148.00

Jan-Sept ~spent \$3147.98

Anticipate spending same amount in 2014.

le: Microchip scanners, Cage Bowls, Litter pans, Dog decks, camera, water hoses.

### 2003-Janitorial Supplies ~ Request 0

No amount used in 2013.

### 2004-Medicine & Drugs ~ Request \$50,000.00

Jan-Sept ~spent \$38,500.00 –estimating \$9600.00 for Oct-Dec

Adding additional \$1900.00 in supplies for S/N program for 2014.

### 2005-Food ~ Request \$100.00

Used for public & volunteers as well as adoption events.

### 2006-Clothing & Uniforms ~ Request \$1000.00

Jan-Sept ~ spent \$906.23-estimating \$94.00 for Oct-Dec

Anticipate spending same amount in 2014

le: staff & volunteer shirts

### 2007-Fuel, Oil, & Lubricants ~ Request \$1000.00

May –Sept ~spent \$355.88

Anticipating full year to total \$1000.00

le: pick up supplies, donations, transporting animals & media appointments.

### 2009-Computer Equipment ~ Request \$1000.00

Purchase of a printer and computer supplies for Clinic

### 2013-Pet Food ~ Request \$16,000.00

Jan-Sept ~ spent \$12,964.72 –estimating \$3000.00 for Oct-Dec.

Anticipating same amount for 2014

### 2014-Medical Equipment ~ Request 0

### 2020-Building Materials & Supplies ~ Request 0

### 2023-Parts & Repairs ~ Request 0

### 2029-Small Tools ~ Request 0

**Supplies Line Item Total**

**\$112,248.00**



## Budget Justification~ Services

### **3006-Medical/Dental/Hospital** ~ Request \$4000.00

Jan-Sept ~spent \$5676.97

Anticipate spending decrease in 2014

le: Stericycle \$2800.00 & IM Well-Rabies vaccinations \$1200.00

### **3009-Other Professional Services** ~ Request \$25,000.00

Reduction of \$45,000.00 for Veterinarian Salary.

Reduction of \$7600.00 for unnecessary dollars in line item.

### **3020-Telephone/Fax- Landline** ~ Request \$924.00

Jan-Sept ~spent \$633.87 –estimating \$290.13 for Oct-Dec.

Anticipate spending same amount in 2014

### **3021-Postage** ~ Request \$500.00

Jan-Sept ~spent \$150.98 Estimating \$90.00 for Oct-Dec.

Adding additional \$250.00for 2014

le: Event mailings, newsletters, voucher application

### **3022-Cell Phones/Pager/Radio** ~ Request \$3000.00

Jan-Sept ~ spent \$1519.33–estimating \$506.43 for Oct-Dec

Adding additional \$974.24 for addition of two lines to service plan.

### **3030-Travel** ~ Request \$2000.00

Added funds to this line item for travel expenses associated with Veterinarian continuing education and Staff training.

### **3031-Common Carrier** ~Request \$2000.00

Added funds to this line item for travel expenses associated with Veterinarian continuing education and Staff training.

### **3032-Mileage** ~Request 0

Reduction of \$1000.00 due to company vehicle.

### **3040-Advertising & Publication** ~Request \$500.00

Jan-Sept ~ spent \$196.45 –estimating \$100.00 for Oct-Dec.

Adding additional \$200.00 for publications in 2014.

le: bid information, job postings, yearbook ads, magazine, newsletter.

### **3052-Fire & Extended Coverage** ~ Request \$50.00

Jan-Sept~ spent \$24.92–estimating additional \$25.00 for Oct-Dec.

Anticipating same amount for 2014

## Budget Justification~ Services

### **3053-Fleet Liability** ~Request \$700.00

Estimated cost for 2014

### **3054-Other Sundry Insurance** ~ Request 0

### **3073-Lease –Machinery & Equipment** ~Request \$3500.00

Jan-Sept ~spent \$1496.82. estimating \$1300.00 for Oct-Dec.

Adding additional \$700.00 for price increases for 2014

### **3074-Contract overages** ~Request \$1500.00

Jan-Sept ~spent \$1335.30-estimating \$165.00 for Oct-Dec.

Anticipating same amount for 2014

### **3090-Dues & Memberships** ~Request \$1000.00

Jan-Sept ~spent \$731.00

Adding additional 269.00 for 2014

### **3101-Training/Education**~ Request \$2500.00

Added funds to this line item for travel expenses associated with Veterinarian continuing education and Staff training.

### **3102-Software Support** ~ Request \$500.00

Jan-Sept ~spent 275.00

Adding additional \$225.00 for use in 2014

### **3104-Miscellaneous Refunds** ~ Request \$100.00

Jan-Sept ~ spent \$50.00

Request made for possible refunds.

**Services Line Item Total. \$47,774.00**

## Budget Justification ~Personal Services

### **1001-Salaries** ~Requested \$39,787.00

Additional Kennel Supervisor/Floater

**Personal Services Line Item Total \$39,787.00**

## WASHINGTON COUNTY

## 2014 BUDGET - SPAY AND NEUTER

FUND: 1000 County General DEPT: 0306 Spay/Neuter Program

Line Item Description	2011 Actual Expenditures	2012 Actual Expenditures	2013 Actual Expenditures	2013 Approved Budget	2014 Requested
<b>SUPPLIES</b>					
2001 GENERAL SUPPLIES	0	40.00	93.14	0	0
TOTAL SUPPLIES	0	40.00	93.14	0	0
<b>OTHER SERVICES AND CHARGES</b>					
3006 MEDICAL/DENTAL/HOSPITAL	53,040.00	28,660.00	13,890.00	40,000.00	0
3104 MISCELLANEOUS REFUNDS	0	40.00	10.00	0	
TOTAL OTHER SERVICES AND CHARGES	53,040.00	28,700.00	13,900.00	40,000.00	0
<b>2014 BUDGET - SPAY AND NEUTER</b>	<b>53,040.00</b>	<b>28,740.00</b>	<b>13,993.14</b>	<b>40,000.00</b>	<b>0</b>

WASHINGTON COUNTY				
2014 BUDGET Requested - CONSTABLES				
FUND: 1000 County General DEPT: 0420 Constables				
Line Item Description	2011 Actual Expenditures	2012 Actual Expenditures	2013 Actual Expenditures	2014 Requested
<b>PERSONAL SERVICES</b>				
1010 WORKMENS'S COMPENSATION	88.00	79.00	79.02	100.00
TOTAL PERSONAL SERVICES	88.00	79.00	79.02	100.00
<b>OTHER SERVICES AND CHARGES</b>				
3009 OTHER PROFESSIONAL SERVICES	97.50	60.00	105.00	105.00
TOTAL SERVICES AND CHARGES	97.50	60.00	105.00	105.00
<b>2014 BUDGET Requested - CONSTABLES</b>	<b>185.50</b>	<b>139.00</b>	<b>184.02</b>	<b>205.00</b>



WASHINGTON COUNTY  
 2014 BUDGET Requested - **CONSTABLES**  
 FUND: 1000 County General DEPT: 0420 Constables

Line Item Description	2013 Actual Expenditures	2014 Requested
<b>PERSONAL SERVICES</b>		
1010 WORKMENS'S COMPENSATION	79.02	100.00
TOTAL PERSONAL SERVICES	79.02	100.00

Line Item Description	2013 Actual Expenditures	2014 Requested	
<b>OTHER SERVICES AND CHARGES</b>			
3009 OTHER PROFESSIONAL SERVICES	105.00	105.00	15 Constables X \$7.50 Annual Salary
TOTAL SERVICES AND CHARGES	105.00	105.00	

<b>2014 BUDGET Requested - CONSTABLES</b>	<b>184.02</b>	<b>205.00</b>
---	---------------	---------------

WASHINGTON COUNTY  
 2014 BUDGET Requested - QUORUM COURT  
 FUND: 1000 County General DEPT: 0107 Quorum Court

Line Item Description	2011 Actual Expenditures	2012 Actual Expenditures	Jan-Jun 2013 Actual Expenditures	2013 Approved Budget	2014 Requested
<b>PERSONAL SERVICES</b>					
1002 SALARIES, PART-TIME	81,774.00	83,000.00	36,125.00	84,620.00	94,875.00
1006 SOCIAL SECURITY MATCHING	6,254.52	6,350.23	2,763.77	6,475.00	7,258.00
1008 NONCONTRIBUTORY RETIREMENT	385.18	33.67			
1010 WORKMEN'S COMPENSATION	159.00	143.00	59.11	150.00	175.00
TOTAL PERSONAL SERVICES	88,572.70	89,526.90	38,947.88	91,245.00	102,308.00
<b>SUPPLIES</b>					
2001 GENERAL SUPPLIES	150.01	351.04	354.18	900.00	900.00
2002 SMALL EQUIPMENT		53.94	1,120.65		
2005 FOOD	261.55	460.96	113.36	900.00	650.00
2009 COMPUTER/IT EQUIPMENT	6,942.97	2,048.34	-	1,000.00	1,000.00
2024 MAINTENANCE AND SERVICE CONTRACTS			-	900.00	900.00
TOTAL SUPPLIES	7,354.53	2,914.28	1,588.19	3,700.00	3,450.00
<b>OTHER SERVICES AND CHARGES</b>					
3009 OTHER PROFESSIONAL SERVICES	3,597.58	2,537.39	1,436.37	4,612.00	4,612.00
3020 TELEPHONE/FAX - LANDLINE	553.66	576.36	242.03	600.00	600.00
3021 POSTAGE	947.88	27.13	13.89	1,474.00	474.00
3031 COMMON CARRIER			-	2,000.00	2,000.00
3032 MILEAGE REIMBURSEMENT	5,283.19	6,078.64	-	8,000.00	8,000.00
3040 ADVERTISING AND PUBLICATIONS	9,460.40	14,363.60	4,397.80	15,000.00	15,000.00
3073 LEASE - MACHINERY AND EQUIPMENT	5,838.32	5,536.97	2,826.06	6,500.00	6,500.00
3074 CONTRACT - OVERAGE	842.78	1,381.21	234.03	720.00	1,500.00
3090 DUES AND MEMBERSHIPS	195.00	195.00	225.00	3,980.00	3,980.00
3094 MEALS AND LODGING	-		-	6,000.00	6,000.00
3100 OTHER MISCELLANEOUS	171.68	41.34	-	-	-
3101 TRAINING/EDUCATION		625.00		500.00	500.00
3102 SOFTWARE SUPPORT MAINT AGREEMENT					
TOTAL SERVICES AND CHARGES	26,890.49	31,362.64	9,375.18	49,386.00	49,166.00
<b>2014 BUDGET Requested - QUORUM COURT</b>	<b>122,817.72</b>	<b>123,803.82</b>	<b>49,911.25</b>	<b>144,331.00</b>	<b>154,924.00</b>

## WASHINGTON COUNTY

2014 BUDGET Requested - QUORUM COURT

FUND: 1000 County General DEPT: 0107 Quorum Court

Line Item Description	2013 Approved Budget	2014 Requested	
<b>PERSONAL SERVICES</b>			
1002 SALARIES, PART-TIME	84,620.00	94,875.00	Increased based on the current number of meetings and attendance averaged for 2013.
1006 SOCIAL SECURITY MATCHING	6,475.00	7,258.00	Adjust to reflect increase in part-time salaries
1008 NONCONTRIBUTORY RETIREMENT			
1010 WORKMEN'S COMPENSATION	150.00	175.00	Anticipated increase
TOTAL PERSONAL SERVICES	91,245.00	102,308.00	
<b>SUPPLIES</b>			
2001 GENERAL SUPPLIES	900.00	900.00	
2002 SMALL EQUIPMENT			
2005 FOOD	900.00	650.00	Removed coffee & coke expense. Amount only reflects water availability for meetings.
2009 COMPUTER/IT EQUIPMENT	1,000.00	1,000.00	
2024 MAINTENANCE AND SERVICE CONTRACTS	900.00	900.00	
TOTAL SUPPLIES	3,700.00	3,450.00	
<b>OTHER SERVICES AND CHARGES</b>			
3009 OTHER PROFESSIONAL SERVICES	4,612.00	4,612.00	
3020 TELEPHONE/FAX - LANDLINE	600.00	600.00	
3021 POSTAGE	1,474.00	474.00	Reduced - amount of snail mail is less now due to email.
3031 COMMON CARRIER	2,000.00	2,000.00	
3032 MILEAGE REIMBURSEMENT	8,000.00	8,000.00	
3040 ADVERTISING AND PUBLICATIONS	15,000.00	15,000.00	
3073 LEASE - MACHINERY AND EQUIPMENT	6,500.00	6,500.00	
3074 CONTRACT - OVERAGE	720.00	1,500.00	Increased to reflect current usage and projected cost increase.
3090 DUES AND MEMBERSHIPS	3,980.00	3,980.00	
3094 MEALS AND LODGING	6,000.00	6,000.00	
3100 OTHER MISCELLANEOUS	-	-	
3101 TRAINING/EDUCATION	500.00	500.00	
3102 SOFTWARE SUPPORT MAINT AGREEMENT			
TOTAL SERVICES AND CHARGES	49,386.00	49,166.00	
2014 BUDGET Requested - QUORUM COURT	144,331.00	154,924.00	Overall increase of \$10,593 due to increase in the Personal Services Category

WASHINGTON COUNTY  
 2014 BUDGET requested - FLEXIBLE SPENDING  
 FUND: 1800 Flexible Spending DEPT: 0126 Flexible Spending

Line Item Description	2011 Actual Expenditures	2012 Actual Expenditures	Jan-Jun 2013 Actual Expenditures	2013 Approved Budget	2014 Requested
<b>OTHER SERVICES AND CHARGES</b>					
3006 MEDICAL/DENTAL/HOSPITAL			-		-
3175 CANCER CARE	14,934.26	15,441.46	7,802.28	19,500.00	19,500.00
3176 ACCIDENT PLUS	3,257.04	3,047.82	1,336.26	3,849.00	3,849.00
3177 DISABILITY	34,493.72	36,374.48	16,767.44	45,935.00	45,935.00
3178 VISION	20,181.35	26,353.04	15,841.83	33,279.00	33,279.00
3181 CARDIAC CARE	468.00	234.00	117.00	295.00	295.00
3182 GROUP TERM LIFE	64,799.51	64,863.85	27,588.66	81,912.00	81,912.00
3185 CRITICAL CARE	213.60	213.60	106.80	270.00	270.00
TOTAL OTHER SERVICES AND CHARGES	138,347.48	146,528.25	69,560.27	185,040.00	185,040.00
<b>2014 BUDGET requested - FLEXIBLE SPENDING</b>	<b>138,347.48</b>	<b>146,528.25</b>	<b>69,560.27</b>	<b>185,040.00</b>	<b>185,040.00</b>



WASHINGTON COUNTY		
2014 BUDGET requested - FLEXIBLE SPENDING		
FUND: 1800 Flexible Spending DEPT: 0126 Flexible Spending		
Line Item Description	2013 Approved Budget	2014 Requested
<b>OTHER SERVICES AND CHARGES</b>		
3006 MEDICAL/DENTAL/HOSPITAL		-
3175 CANCER CARE	19,500.00	19,500.00
3176 ACCIDENT PLUS	3,849.00	3,849.00
3177 DISABILITY	45,935.00	45,935.00
3178 VISION	33,279.00	33,279.00
3181 CARDIAC CARE	295.00	295.00
3182 GROUP TERM LIFE	81,912.00	81,912.00
3185 CRITICAL CARE	270.00	270.00
TOTAL OTHER SERVICES AND CHARGES	185,040.00	185,040.00
<b>2014 BUDGET requested - FLEXIBLE SPENDING</b>	<b>185,040.00</b>	<b>185,040.00</b>

Flexible Spending pertains to special coverage voluntarily applied for by the employee during open enrollment. The money is deducted from the employee's gross pay and held in the Flexible Spending Fund. The money is paid out once the invoice is received for the appropriate policy.